



WORKFORCE CONNECTION  
of Central New Mexico

# Amended Workforce Connection of Central New Mexico Full Board Virtual

Monday, June 15, 2020  
1:30 pm

809 Copper Ave. NW, Albuquerque, NM 87102

*Debbie Ortiz, Chair*

*Jerry Schalow, Chair-Elect*

## AGENDA

- Call to Order**
- Roll Call – Determination of Quorum**
  
- Marvis Aragon** – American Indian Chamber of Commerce New Mexico
- Odes Armijo-Caster** – Luz Energy Corp
- Beth Barela** – Manpower of New Mexico
- Celina Bussey** – Deloitte
- Doug Calderwood** - NM Aging & Long Term Services Department
- Theresa Carson** – African American Greater Albuquerque Chamber of Commerce
- Herb Crosby** – AVTEC, Inc.
- Reyes Gonzales** - NM Department of Vocational Rehabilitation
- Marni Goodrich** - Yearout Mechanical Inc.
- Tracy Lynn Hartzler** – Central New Mexico Community College
- Victoria Hernandez** - New Mexico Human Services
- Michael Herrick** - Matterform Media, Inc.
- Richard Holcomb** – CliffDweller Digital
- Gregg Hull** – City of Rio Rancho
- Hank Humiston** – New Mexico JATC for Electrical Industry
- Krista Kelley** – Motiva Corporation
- Joe LiRosi** - Presbyterian Healthcare Service
- Valarie Lopez** - Presbyterian Healthcare Service
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- Vaadra Martinez** – RiskSense
- Doug Majewski** – TheHartman + Majewski Design
- John Mierzwa** – Ingenuity Software Labs, Inc
- Ralph L. Mims** – Village of Los Lunas
- Laura Musselwhite** - University of New Mexico Valencia Campus
- Nora Nixon** – Central New Mexico Community College
- Debbie Ortiz, Chair** - RDO Enterprises
- Stacy Sacco** – SACCO Connections
- Melodee Saiz** – Albuquerque Job Corps
- James Salas** – New Mexico Commission for the Blind
  
- Waldy Salazar** – New Mexico Department of Workforce Solutions
- Leslie Sanchez** – Dual Language Education of New Mexico
- Diane Saya, Treasurer** – Bottom Line Funding NM, LLC
- Jerry Schalow, Chair-Elect**– Rio Rancho Regional Chamber of Commerce
- Raymond Trujillo** – UA Local 412 Plumbers & Pipefitters Training Center
- Carolyn VanderGiesen** - New Mexico Association of Community Partners
- Bob Walton** - Albuquerque Economic Development
- Isaac J. Zamora** – Zamora Business Accounting, PC
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### Approval of Monday, June 15, 2020, Agenda

Motion  
Second  
Action

Tab 1 **Approval of Minutes, Full Board, December 2, 2019**

Motion  
Second  
Action

## ACTION ITEMS

Tab 2 **Approval of WFCP-01-20, PY20 Preliminary Budget**

Motion

Second  
Action

Tab 3 **Approval of R-01-20, Open Meetings Act Resolution**

Motion  
Second  
Action

Tab 4 **Approval of WFCP-02-20, WCCNM Meeting Dates**

Motion  
Second  
Action

Tab 5 **Approval of WCCNM Chair and Nomination of Officers for PY20**

- a. Chair
- b. Chair-Elect
- c. Treasurer
- d. County Representative's

Motion  
Second  
Action

Tab 6 **Approval to Amend and Extend Administrative Entity and Fiscal Agent Contract with the Mid-Region Council of Governments**

Motion  
Second  
Action

Tab 7 **Approval to Amend and Extend One-Stop Operator Contract with the Mid-Region Council of Governments**

Motion  
Second  
Action

Tab 8 **Approval to Amend and Extend Youth Development Inc. (YDI) Youth Service Provider Contract**

Motion  
Second  
Action

Tab 9 **Approval to Amend and Extend SER Jobs for Progress Inc. Adult/Dislocated Worker Service Provider Contract**

Motion  
Second  
DeAction

**INFORMATION & DISCUSSION ITEMS**

Tab 10 **WIOA Monthly Expenditure Report for May 31, 2020**

Tab 11 **Business and Career Center Update Dashboard/TechHire**

**REPORTS/UPDATES**

**Committee Reports**

- Training and Service Provider Committee
- Performance and Monitoring Committee
- Youth Standing Committee

- Economic Development Ad-Hoc Committee
- Disability Standing Committee

### **WIOA Status Updates**

### **PUBLIC COMMENTS/ADJOURNMENT**

**Public Comments** – Anyone who wishes to address the Board must register with the Program Coordinator of the Board

### **Adjournment**

### **NOTES**

#### **Next Meeting:**

Date: Monday, August 17, 2020  
Time: 1:30 p.m.  
Location: Mid-Region Council of Governments

*Anyone requiring special accommodations please notify the MRCOG office at 247-1750 seven (7) days prior to the meeting*

*“Equal Opportunity Program”*

**MINUTES**  
**Workforce Connection**  
of Central New Mexico  
**Full Board Meeting**  
Monday, December 2, 2019  
809 Copper Ave. NW, Albuquerque, NM 87102  
1:30 pm

**Tab 1**

**Roll Call - Determination of Quorum - by Art Martinez**

**Present**

- Odes Armijo Caster
- Beth Barela
- Celina Bussey
- Doug Calderwood
- Theresa Carson
- Herb Crosby
- Reyes Gonzales
- Marni Goodrich
- Victoria Hernandez
- Richard Holcomb
- Hank Humiston
- Joseph LiRosi
- Doug Majewski
- Vaadra Martinez
- John Mierzwa
- Ralph Mims
- Laura Musselwhite
- Debbie Ortiz
- Melodee Saiz
- Waldy Salazar
- Leslie Sanchez
- Diane Saya, Treasurer
- Jerry Schalow, Vice-Chair
- Raymond Trujillo
- Bob Walton

**Absent**

- Marvis Aragon
- Michael Herrick
- Gregg Hull
- Krista Kelley
- Valarie Lopez
- Stacy Sacco
- James Salas
- Carolyn VanderGiesen
- Isaac Zamora

**Approval of Monday August 19, 2019 Agenda**

**Motion: Odes Armijo-Caster**  
**Second: Jerry Schalow**  
**No Discussion**  
**Action: Passed unanimously by voice vote**

**Tab 1 Approval of Minutes, Full Board, August 19, 2019**

**Motion: Reyes Gonzales**  
**Second: Celina Bussey**  
**No Discussion**  
**Action: Passed unanimously by voice vote**

**PRESENTATION**

Presentation – None

**ACTION ITEMS**

**Tab 2 Approval of Follow Up Services Policy, OP – NO. 416, Change 6**

by Lloyd Aragon, Workforce Manager

- Mr. Aragon explained the updated Follow Up Services Policy, transmits guidance for provider follow-up services through the New Mexico Workforce Connection in the Central Region.
- The updated policy will provide Adult/Dislocated Worker and Youth Provider direction for the implementation and/or services such as workforce activities.
- He stated these updates are necessary to comply with the Workforce Innovation and Opportunity Act.

**Motion: Doug Calderwood**  
**Second: Theresa Carson**  
**No Discussion**  
**Action: Passed unanimously by voice vote**

**Tab 3 Approval of Supplemental Wage Data Policy, OP- NO. 437, Change 1**

by Lloyd Aragon, Workforce Manager

- Mr. Aragon, Workforce Manager, explained the updated Supplemental Wage Data Policy provides direction to WCCNM providers regarding the permissible use of supplemental wage information, to assist in fulfilling the performance accountability requirements under WIOA.
- The updated policy provides the Adult/Dislocated Worker and Youth Provider, direction for the implementation and/or services such as workforce activities.
- He stated these updates are necessary to comply with the Workforce Innovation and Opportunity Act.

**Motion: Raymond Trujillo**

**Second: Melodee Saiz**  
**No Discussion**  
**Action: Passed unanimously by voice vote**

**INFORMATION & DISCUSSION ITEMS**

**Tab 4 Discussion – Conflict of Interest**

by Art Martinez, Workforce Administrator

- Mr. Martinez stated he sent out an email to the Board identifying a conflict of interest in the last Board meeting.
- With the direction from the Board Attorney we have to address this matter.
- The administrative staff will work to have additional procedures to help everyone understand where there could potentially be a conflict of interest. We will have the Administrative and Operator Staff review any contracts that may be a potential conflict of interest and notify the board member prior to a board meeting.

**Tab 5 WIOA Monthly Expenditure Report for October 31, 2019**

by Jesse Turley, Workforce Accounting Manager

- Jesse Turley, WCCNM Accounting Manager, provided reporting for the WIOA Monthly expenditure report as of October 31, 2019.
- Year-to-date formula and other funding sources, Ticket to Work and USDOL Tech Grant expenditures for the current period, totaled \$1,367,481 with a total year-to-date expenditure totaling \$3,631,754.

**Questions and Comments Followed**

**Tab 6 Business and Career Center Update/Dashboard/TechHire**

by Joy Forehand, Operation Manager & Tawnya Rowland TechHire Program Director, & Lloyd Aragon, WIOA Manager

- Ms. Forehand gave an update on the Business & Career Centers for October 31, 2019.
- She also gave a brief overview of the economic outlook for the region and discussed all recruiting events which have taken place.
- Ms. Rowland gave an update on TechHire.
- Mr. Aragon presented the Dashboard for of October 31, 2019.
- He also presented the Performance Measures for the 1<sup>st</sup> Quarter in the Central Region.

## REPORTS/UPDATES

### Committee Reports

- **Training and Service Provider Committee**
  - Mr. Bob Walton explained this committee reviews applications from providers who would like to get onto our Eligible Training Provider List (ETPL).
  - He stated the committee wants to make sure the providers offer quality training for participants.
  - He also stated to the Board, the committee is in need of additional committee members.
- **Performance and Monitoring Committee**
  - Doug Calderwood stated the Committee met on November 13, 2019 with three board members present and always looking for more.
  - He stated that committee received reports from both providers and staff reporting all performance and activities within the Central Region.
- **Youth Council Committee**
  - Melodee Saiz, stated a couple of months ago, she invited the committee to the Albuquerque Job Corps Center to discuss our mission for the committee. Now that we have a mission in place it will now be enforced at the Youth Standing Committee Meeting.
  - We want to make sure we help YDI reach their goals with their youth.
- **Economic Development**
  - No Report.
- **Disability Standing Committee**
  - Reyes Gonzales stated that the committee has been formed and we will be having a meeting soon.

### WIOA Status Updates

By Art Martinez, WCCNM Administrator

- Mr. Martinez provided an update on workforce activities
- He noted that we will be developing an update to the four-year plan and will asks members to be part of an Ad-hoc Committee.

## PUBLIC COMMENT/ADJOURNMENT

- **Public Comment –**
- **Adjournment – 2:52 p.m.**

## NOTES

### Next Meeting:

**Date:** February 10, 2020

**Time:** 1:30 p.m.

**Location:** Mid-Region Council of Governments – Board Room

Approved at the June 15, 2020 WCCNM Full Board Meeting:

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Debbie Ortiz, WCCNM Chair

ATTEST:

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Secretary

*“Equal Opportunity Program”*

## Workforce Connection of Central New Mexico WFCP- 01-20 PY20 Preliminary Budget

### Action Requested:

Requesting approval of the Preliminary Budget for the PY20 year. This is based on the NMDWS allocation letter dated 5-28-20 and our estimate of the 2<sup>nd</sup> year carry-in from the prior program year end June 30, 2020 (PY19).

### Background:

The New Mexico Department of Workforce Solutions (NMDWS) issued the PY20 allocation which indicated a slight decrease for the State of New Mexico. The allocation presented to WCCNM are as follows: Adult \$2,715,244, Dislocated Worker \$3,776,430, Youth \$2,361,166 and Administrative in the amount of \$983,650 for a total PY20 allocation of \$9,836,490. This is a \$459,422 decrease, 4.46% from the previous Program Year 2019's regular formula allocation amend # 1 of \$10,295,912.

The PY20 Preliminary Budget estimates the formula carry-in from PY19 to PY20 in the amount of \$2,665,000. It is estimated with \$950,000 Adult, \$350,000 Dislocated Worker, \$915,000 Youth and \$450,000 Administrative dollars.

The PY20 Preliminary Budget has no initial request to transfer monies of Dislocated Worker to Adult due to expected changes in clients served PY20 for COVID-19.

The PY20 Preliminary Budget provides monies in the Professional Services category of: \$60,000 Board Expenses, \$50,000 Contractual Services Available, \$20,000 Legal and \$35,600 Audit, \$356,000 in Contingency which includes the sale of the lease \$300,000 & \$56,000 from Social Security's Ticket-to-Work monies, estimated available July 1, 2020.

PY20 Preliminary budget continues to have two ongoing DWS Special funding's for their projects, Graduate ABQ's estimated contract balance of \$63,755 & an Apprenticeship Program of \$226,048 which is the carry in PY19 \$76,048 plus \$150,000 expected added in PY20. These staff members are under the MRCOG Operations, located in the BCC's and part of MRCOG's contractual amount.

PY20 Preliminary budget continues with the H1B TechHire now a 4.5 year (1/2 year extension of 6 months ending 12-31-20) This \$4,000,000 grant is in its final year with the estimated carry in of a remaining \$185,200.

### Policy Ramification:

Approval of Policy WFCP-01-20 will allow the WCCNM to adjust the PY20 budget by categories as reflected in the attached worksheet.

Financial Impact: PY20 WCCNM budget totals \$13,332,493.

Financial Impact: PY20 WCCNM budget Adult / DW Service Provider SER \$1,336,700

Financial Impact: PY20 WCCNM budget Youth Service Provider YDI \$1,080,861

Financial Impact: PY20 WCCNM budget AE/FA Operator/Operations MRCOG \$1,300,000.

Do Pass \_\_\_\_\_ Do Not Pass \_\_\_\_\_ WCCNM Full Board 6/15/2020

**WORKFORCE CONNECTION OF CENTRAL NEW MEXICO**  
**PY20 Preliminary**  
**BUDGET Effective JULY 1, 2020**

	<u>ADULT</u>	<u>DISL WKR</u>	<u>YOUTH</u>	<u>ADMIN</u>	<u>ADDITIONAL</u>	<u>TOTAL</u>
<b>REVENUES</b>						
PY20/FY21 Allocation Preliminary	\$ 2,715,244	\$ 3,776,430	\$ 2,361,166	\$ 983,650	\$ -	\$ 9,836,490
PY19/FY20 Est Formula Carry-in (Prior Yr)	950,000	350,000	915,000	450,000	-	2,665,000
PY20/FY21 Transfer DW to Adult 0%	-	-	-	-	-	-
PY18 DWS Project Graduate ABQ - PY20 Portion	-	-	-	63,755	-	63,755
PY19 DWS Project DWS Apprenticeship Proj PY20 Portion	-	-	-	226,048	-	226,048
PY16 to PY20 H1B TechHire Estimate Remaining	-	-	-	10,000	175,200	185,200
PY07 Sale Of Lease	-	-	-	-	300,000	300,000
PY20 Ticket To Work Revenue Available Year Begin	-	-	-	-	56,000	56,000
<b>TOTAL REVENUES</b>	<b>\$ 3,665,244</b>	<b>\$ 4,126,430</b>	<b>\$ 3,276,166</b>	<b>\$ 1,733,453</b>	<b>\$ 531,200</b>	<b>\$ 13,332,493</b>
<b>EXPENSES</b>						
<b>Adult/Dislocated Worker Service Provider</b>						
Service Provider - SER Jobs for Progress	668,350	668,350	-	-	-	1,336,700
Subtotal	\$ 668,350	\$ 668,350	\$ -	\$ -	\$ -	\$ 1,336,700
<b>Adult/Dislocated Wkr Client Services</b>						
Adult/Disl Wkr Participant Services	2,043,852	2,993,038	-	-	-	5,036,890
Supportive Services	65,000	25,000	-	-	-	90,000
Subtotal	\$ 2,108,852	\$ 3,018,038	\$ -	\$ -	\$ -	\$ 5,126,890
<b>Youth Service Provider</b>						
Service Provider - YDI	-	-	1,080,861	-	-	1,080,861
Subtotal	\$ -	\$ -	\$ 1,080,861	\$ -	\$ -	\$ 1,080,861
<b>Youth Client Services (min. 75% Out)</b>						
Youth Participant Services	-	-	1,722,034	-	-	1,722,034
Youth Supportive Services	-	-	125,000	-	-	125,000
Worker's Compensation Insurance Policy	-	-	30,000	-	-	30,000
Subtotal	\$ -	\$ -	\$ 1,877,034	\$ -	\$ -	\$ 1,877,034
<b>Business &amp; Career Center Operation</b>						
Business & Career Center Facility Operation	276,000	114,000	210,000	-	-	600,000
Business & Career Center Facility Operations Reimbursement	(132,500)	(32,500)	(85,000)	-	-	(250,000)
Business & Career Center Management -MRCOG Operator Staff	-	-	-	149,183	-	149,183
Business & Career Center Management -MRCOG Operations Staff	8,400	8,400	4,200	39,000	-	60,000
Business & Career Center -Graduate ABQ	-	-	-	63,755	-	63,755
Business & Career Center - DWS Apprenticeship Proj	-	-	-	226,048	-	226,048
Business & Career Center Management Reimbursement	(26,000)	(12,000)	(17,000)	(45,000)	-	(100,000)
Business & Career Center Improvements	-	-	-	604,208	-	604,208
Subtotal	\$ 125,900	\$ 77,900	\$ 112,200	\$ 1,037,194	\$ -	\$ 1,353,194
<b>Professional Services</b>						
AE/FA - MRCOG	112,142	112,142	56,071	520,659	-	801,014
Program Support/Board Expense	-	-	-	60,000	-	60,000
Contractual Services - Available	-	-	-	50,000	-	50,000
Legal Services	-	-	-	20,000	-	20,000
Audit Services	-	-	-	35,600	-	35,600
Contingency, \$Ticket to Work & Sale Of Lease	-	-	-	-	356,000	356,000
Carved Out Plan Carry In - Reserved for Initial part 2nd year - July - Sep	650,000	250,000	150,000	-	-	1,050,000
Subtotal	\$ 762,142	\$ 362,142	\$ 206,071	\$ 686,259	\$ 356,000	\$ 2,372,614
<b>H1B TechHire Grant (07-01-16 to 12-31-20) PY20 = Final Year 1/2 Yr Ext</b>						
AE/FA - MRCOG Grant 07-01-20 to 12-31-20	-	-	-	10,000	125,000	135,000
Program Support - Travel, Advertising, Supplies & Rent	-	-	-	-	200	200
Contractual Services	-	-	-	-	-	-
Client Training	-	-	-	-	50,000	50,000
Other	-	-	-	-	-	-
Subtotal	\$ -	\$ -	\$ -	\$ 10,000	\$ 175,200	\$ 185,200
<b>TOTAL EXPENSES</b>	<b>\$ 3,665,244</b>	<b>\$ 4,126,430</b>	<b>\$ 3,276,166</b>	<b>\$ 1,733,453</b>	<b>\$ 531,200</b>	<b>\$ 13,332,493</b>

Debbie Ortiz, WCCNM Chair

Dewey V. Cave, MRCOG Executive Director

**Workforce Connection of Central New Mexico  
(R-01-20)  
Open Meetings Act Resolution**

Action Requested:

Approval of R-01-20 Open Meetings Act Resolution, to remain in compliance with statutory regulations.

Background:

NMSA 1978, Section 10-15-1B (194 as Amended), of the Open Meetings Act states that, except as otherwise provided in the Constitution of New Mexico or the Provisions of the Open Meetings Act, all meetings of a quorum of members of any board, commission or other policy-making body of any state agency, any agency or authority of formulation public policy, discussion public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings.

Policy Ramifications:

Section 10-15-1D of the Open Meetings Act requires WCCNM to determine annually what constitutes reasonable notice of its public meetings.

Financial Impact:

None

Do Pass: \_\_\_\_\_

Do not Pass: \_\_\_\_\_

RESOLUTION  
of the  
Full Board  
of the  
Workforce Connection of Central New Mexico  
R-01-20

**OPEN MEETINGS RESOLUTION**

**WHEREAS**, Section 10-15-1 B NMSA 1978, of the Open Meetings Act states that, except as otherwise provided in the Constitution of New Mexico or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, commission or other policy-making body of any state agency, any agency or authority of any county, municipality, district or any political subdivision held for the purpose of formulating public policy, discussion public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings; and

**WHEREAS**, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed policy, resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

**WHEREAS**, NMSA § 10-15-1, the Open Meetings Act requires WCCNM to determine annually what constitutes reasonable notice of its public meetings;

**WHEREAS**, WCCNM complies with all the requirements set forth in NMSA § 10-15-1 et. seq, the Open Meetings Act.

**NOW THEREFORE BE IT RESOLVED** by the WCCNM Full Board that:

1. Regular meetings of the WCCNM Board shall be held at least once each quarter on the third (3<sup>rd</sup>) Monday of the month at 1:30 pm at 809 Copper Ave. NW, Albuquerque, New Mexico or as indicated on the meeting notice.
2. As required, an Executive Committee of the WCCNM board may schedule meetings which will occur the first Thursday of the month at 809 Copper Ave. NW.

3. For the purposes of regular meetings, notice requirements are met if notice of the date, time, place, and information on how the public may obtain an agenda, is placed as a legal notice in newspapers of general circulation in the state at least ten (10) days in advance of the meeting date. Written notice shall also be mailed to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation which have made a written request of the WCCNM for notice of public meetings. A proposed agenda will be posted in the offices of the WCCNM one (1) week before the meeting, located at 809 Copper Ave. NW, Albuquerque, New Mexico; and will be available on the MRCOG website at [www.mrcog-nm.gov](http://www.mrcog-nm.gov) one week before the meeting; and

4. The final agenda will be posted in the offices of the WCCNM not less than seventy-two (72) hours prior to the meeting; and will be available on the MRCOG website at [www.mrcog-nm.gov](http://www.mrcog-nm.gov) not less than seventy-two (72) hours before the meeting.

5. Special meetings may be called by the Chairman or a majority of the members upon three (3) days notice.

6. Emergency meetings will be called only under circumstances which demand immediate action to protect the health, safety and property of citizen. WCCNM will avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairman or a majority of the members upon twenty-four (24) hours notice, unless threat of personal injury or property damage requires less notice.

7. For the purposes of special meetings and emergency meetings described in paragraphs 6 and 7 of this Policy, notice requirements shall be met by posting notices in the offices of WCCNM and on the WCCNM website. The WCCNM secretary shall also provide facsimile notice to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.

8. The WCCNM Board may close a meeting to the public only if the subject matter of such discussion or action is exempted from the open meetings requirement pursuant to Section 10-15-1(H) of the Open Meetings Act.

- a. If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the WCCNM Board taken during the open meeting. The authority for the closure and the subjects to be discussed shall be stated in the motion for closure and the vote on closure of each individual board member shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in a closed meeting; and
- b. If the decision to hold a closed meeting is made when WCCNM is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances and stating the specific provision of law authorizing the closed

meeting and the subjects to be discussed, is given to the Board members and to the general public; and

- c. Except as provided in Section 10-15-1(I), any final action taken as a result of discussions in a closed meeting shall be made by vote of the WCCNM Board in an open meeting.

**PASSED, APPROVED, AND ADOPTED** this **15th** day of **June, 2020** by the Workforce Connection of Central New Mexico Full Board.

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Debbie Ortiz, WCCNM Chair

ATTEST:

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Secretary

**Workforce Connection of Central New Mexico  
(WFCP-02-20)  
Executive and Full Board Meeting Dates  
Through June 30, 2021**

Action Requested:

Approval of WCCNM Meeting dates July 1, 2020 through June 30, 2021

Background:

This schedule follows the meeting schedule established in August 2003. Full Board meetings will be scheduled to meet the third Monday of every other month. As unplanned actions, may be required, an Executive Committee meeting may be scheduled to occur on the first Thursday of the month, when needed.

Financial Impact:

None

Do Pass: \_\_\_\_\_

Do not Pass: \_\_\_\_\_



**PY17 WCCNM Meeting Schedule**

**July 1, 2020 – June 30, 2021**

<b><u>MEETING</u></b>	<b><u>DATE</u></b>	<b><u>TIME</u></b>
<b>Full Board</b>	<b>August 17, 2020</b>	<b>1:30 pm</b>
<b>Full Board</b>	<b>October 19, 2020</b>	<b>1:30 pm</b>
<b>Full Board</b>	<b>December 21, 2020</b>	<b>1:30 pm</b>
<b>Full Board</b>	<b>February 15, 2021</b>	<b>1:30 pm</b>
<b>Full Board</b>	<b>April 19, 2021</b>	<b>1:30 pm</b>
<b>Full Board</b>	<b>June 21, 2021</b>	<b>1:30 pm</b>

**\* Executive Committee will be scheduled as needed**

Youth Standing Committee – quarterly 2<sup>nd</sup> Tuesday of the month at 4:00 pm

Performance & Monitoring Committee- 2<sup>nd</sup> Wednesday of every other month- 2:30 pm

Training and Service Provider Committee– 3<sup>rd</sup> Thursday of every other month–1:00 pm

\*All meetings subject to change. Special or Emergency meetings may be scheduled at any time

## **Workforce Connection of Central New Mexico First Year Term for Chair, Chair Elect, Treasurer & County Representative**

### Action Requested:

Approval of Chair, Chair Elect and Treasurer to begin new officer terms.

Chair— Jerry Schalow  
Chair Elect – John Mierzwa  
Treasurer – Nomination

County Representatives Nomination are as follows:

Bernalillo County – Diane Saya  
Torrance County – Debbie Ortiz  
Valencia County - Laura Musselwhite  
Sandoval County – Krista Kelley

### Background:

Based on Article 6 – Officers, the Workforce Connection of Central New Mexico’s (WCCNM) Bylaws, Section 6.06 requires officers to serve a term of one year. Elected officers may only serve two consecutive terms in the same position. The bylaw further states, that the Chair-Elect will assume the position of chair at the end of the chair’s term. If Chair-Elect cannot assume the position a recommendation will be made.

Recommendation is to approve the Chair, Chair-Elect and Treasurer and County Representatives for a term beginning July 1, 2020 to June 30, 2021.

### Financial Impact:

None

Do Pass: \_\_\_\_\_

Do not Pass: \_\_\_\_\_

**Workforce Connection of Central New Mexico  
Administrative/Fiscal Entity  
Amendment and Extension of Agreement with MRCOG**

Action Requested:

Approval to amend and extend the Administrative Entity/Fiscal Agent professional services agreement with Mid-Region Council of Governments for an additional one-year term.

Background:

Through an RFP process in 2017 the Mid-Region Council of Governments was selected for the WIOA Administrative Entity and Fiscal Agent.

The recommendation is to extend the contract with MRCOG for an additional one-year term beginning July 1, 2020 and ending June 30, 2021.

A budget increase is required to support additional PY20 revenue provided by NMDWS and allocation of WIOA formula funds to support the following special projects:

- To continue with Apprenticeships \ Sector Strategies activities estimated \$226,048 will be applied for the Sector Strategy activities.
- Graduate Abq! Estimated balance of \$63,755.

Financial Impact:

Contract negotiations will commence upon receiving the WIOA funds allocation from NMDWS

Do Pass: \_\_\_\_\_

Do not Pass: \_\_\_\_\_

## Workforce Connection of Central New Mexico Amendment and Extension of One-Stop Operator Contract with MRCOG

### **Action Requested:**

Approval to amend and extend the WCCNM One-Stop Operator contract for one-year, beginning July 1, 2020 and ending June 30, 2021.

### **Background:**

RFP 17-631-7004-00062 was released by NMDWS on March 23, 2017, per Board direction, for the WCCNM One-Stop Operator, Under the Workforce Innovation and Opportunity Act.

Per the RFP, the initial contract was approved for one-year with options to extend for three additional one-year terms. Upon approval, the term of the Amendment to the Agreement shall be one-year, beginning on July 1, 2020 and ending on June 30, 2021.

Increase in funding is required to address additional infrastructure costs and annual salary increase.

### **Financial Impact:**

Contract negotiations will commence upon receiving the WIOA funds allocation from NMDWS

Do Pass: \_\_\_\_\_

Do not Pass: \_\_\_\_\_

## Workforce Connection of Central New Mexico Youth Services Provider Contract Extension

### **Action Requested:**

Approval of one-year extension for the provider of WCCNM Youth Services.

### **Background:**

RFP 2017-09 was released on February 28, 2017, per Board direction, for Adult/Dislocated Worker and/or Youth Provider(s), Under the Workforce Innovation and Opportunity Act.

Per the RFP, the initial contract was approved for one-year with options to extend for three additional one-year terms. Upon approval, the term of the Amendment to the Agreement shall be one-year, beginning on July 1, 2020 and ending on June 30, 2021.

### **Financial Impact:**

Contract negotiations will commence upon receiving the WIOA funds allocation from NMDWS

Do Pass: \_\_\_\_\_

Do not Pass: \_\_\_\_\_

## Workforce Connection of Central New Mexico Adult/Dislocated Worker Services Provider Contract Extension

### **Action Requested:**

Approval of one-year extension for the provider of WCCNM Adult/Dislocated Worker Services.

### **Background:**

RFP 2017-09 was released on February 28, 2017, per Board direction, for Adult/Dislocated Worker, Under the Workforce Innovation and Opportunity Act.

Per the RFP, the initial contract was approved for one-year with options to extend for three additional one-year terms. Upon approval, the term of the Amendment to the Agreement shall be one-year, beginning on July 1, 2020 and ending on June 30, 2021.

### **Financial Impact:**

Contract negotiations will commence upon receiving the final notice of allocation from NMDWS

Do Pass: \_\_\_\_\_

Do not Pass: \_\_\_\_\_

**WORKFORCE CONNECTION**

OF CENTRAL NEW MEXICO

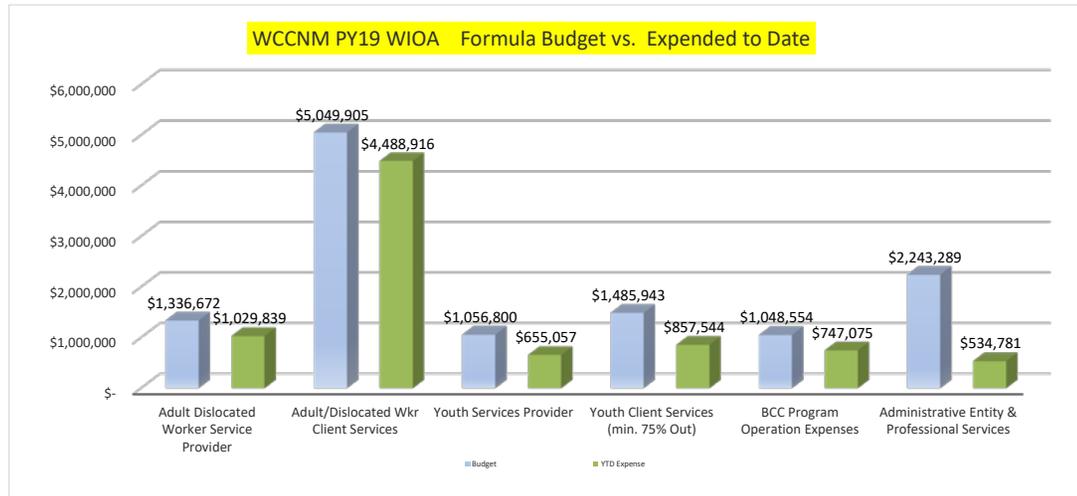
**FINANCIAL REPORT**

YEAR TO DATE  
**May 31, 2020**

**WORKFORCE CONNECTION  
OF CENTRAL NEW MEXICO  
WCCNM  
PROGRAM YEAR 2019  
BUDGET TO ACTUAL COMPARISON  
As of May 31, 2020  
92% Year**

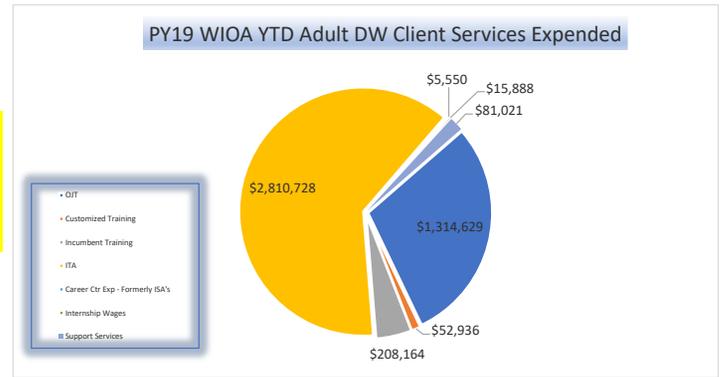
		Budget	Current Period	68.0% Year to Date	5.2% Encumbrance	Unspoken For 26.7% Variance
1	<b>Adult Dislocated Worker Service Provider</b>					
	Service Provider - SER Jobs for Progress	1,336,672	87,370	1,029,839	146,833	160,000
	Subtotal	\$ 1,336,672	\$ 87,370	\$ 1,029,839	\$ 146,833	\$ 160,000
2	<b>Adult/Dislocated Wkr Client Services</b>					
	Adult/Disl Wkr Participant Services	4,999,905	91,498	4,407,896	279,653	312,356
	Adult/Disl Wkr Supportive Services	50,000	5,077	81,020	5,000	(36,020)
	Subtotal	\$ 5,049,905	41% \$ 96,575	\$ 4,488,916	\$ 284,653	\$ 276,336
3	<b>Youth Services Provider</b>					
	Service Provider - YDI	1,056,800	57,099	655,057	201,743	200,000
	Subtotal	\$ 1,056,800	\$ 57,099	\$ 655,057	\$ 201,743	\$ 200,000
4	<b>Youth Client Services (min. 75% Out)</b>					
	Youth Participant Services	1,248,708	3,502	742,887	18,000	487,821
	Youth Supportive Services	225,000	12,753	102,422	15,000	107,578
	Worker's Compensation Insurance Policy	12,235	-	12,235	-	-
	Subtotal	\$ 1,485,943	12% \$ 16,255	\$ 857,544	\$ 33,000	\$ 595,399
5	<b>BCC Program Operation Expenses</b>					
	Business & Career Center Facility Operation	450,000	50,190	554,304	40,000	(144,304)
	Business & Career Center Facility Reimbursemet	(308,000)	-	(126,241)	(181,759)	0
	Business & Career Ctr Mgmt - MRCOG Operator	148,213	11,141	114,339	22,000	11,874
	Business & Career Ctr Mgmt - MRCOG Operations Staff	181,508	5,763	56,343	13,000	112,165
	Business & Career Ctr Mgmt - MRCOG Project Grad ABQ	122,590	5,448	39,976	11,000	71,614
	Business & Career Ctr Mgmt - MRCOG Project DWS Apprenticeship	150,000	8,722	52,171	17,000	80,829
	Business & Career Ctr Mgmt - MRCOG Operations Staff Reimbursements	(122,000)	-	(49,058)	(72,943)	0
	Business & Career Center Improvements	426,243	386	105,240	5,000	316,003
	Subtotal	\$ 1,048,554	\$ 81,648	\$ 747,075	\$ (146,702)	\$ 448,181
6	<b>Administrative Entity &amp; Professional Services</b>					
	AE/Fiscal Agent - MRCOG	697,689	50,465	464,884	120,000	112,805
	Program Support/Board Expense	80,000	1,341	33,145	-	46,855
	Contractual Services	50,000	87	756	-	49,244
	Contingency & Sale Of Lease	300,000	-	-	-	300,000
	Legal Services	20,000	-	4,546	1,500	13,954
	Audit Services	35,600	-	31,450	-	4,150
	Carved Out - Reserve for 2nd Year Carry In	1,060,000	-	-	-	1,060,000
	Subtotal	\$ 2,243,289	\$ 51,894	\$ 534,781	\$ 121,500	\$ 1,587,008
7	<b>Total WIOA</b>	<b>TOTAL WIOA FORMULA BUDGET PY19</b>				
		\$ 12,221,163	\$ 390,841	\$ 8,313,212	\$ 641,027	\$ 3,266,924
8	<b>OTHER FUNDING: Social Security - Ticket To Work</b>					
	Social Security TTW - PY18 Balance Available Carry Forward	\$ 61,525	TTW Mo Growth / Net Exp	YTD		\$ 61,525
	Additional TTW Current Year PY19 Earnings		\$ -	1,908	\$ -	\$ 1,908
	Total Current Year PY19 Expended		\$ -	7,602	\$ 1,500	\$ 9,102
	Subtotal		\$ -	\$ (5,694)	\$ 1,500	\$ 54,331
						TTW Balance
9	<b>US DOL Tech Grant</b>					
	HIB Tech Grant (7-1-16 to 12-31-20): 4.5 Year Grant. PY19 is Year 4					
	<b>Training:</b> Participant Services	777,019	9,183	981,845	103,000	(307,826)
	Travel	3,000	-	589	-	2,411
	Software	-	83	202	-	(202)
	Marketing & Other	-	-	-	-	0
	Supplies	4,500	-	609	-	3,891
	Employer Outreach	-	-	5,134	-	(5,134)
	Facility Cost	17,500	-	8,916	8,584	0
	<b>Professional Services:</b> Contracted Services	153,684	-	21,311	-	132,373
	MRCOG / AE & Program Staff	759,467	24,935	281,809	50,000	427,658
	Subtotal	\$ 1,715,170	\$ 34,200	\$ 1,300,414	\$ 161,584	\$ 253,172
10	<b>TOTAL WCCNM Budget PY19</b>	<b>\$ 13,997,858</b>	<b>\$ 425,042</b>	<b>\$ 9,619,319</b>	<b>\$ 801,111</b>	<b>\$ 3,574,428</b>

WIOA Portion:	Budget	YTD Expense	Encumbered	Obligated
Adult Dislocated Worker Service Provider	\$ 1,336,672	\$ 1,029,839	\$	146,833
Adult/Dislocated Wkr Client Services	\$ 5,049,905	\$ 4,488,916	\$	284,653
Youth Services Provider	\$ 1,056,800	\$ 655,057	\$	201,743
Youth Client Services (min. 75% Out)	\$ 1,485,943	\$ 857,544	\$	33,000
BCC Program Operation Expenses	\$ 1,048,554	\$ 747,075	\$	(146,702)
Administrative Entity & Professional Services	\$ 2,243,289	\$ 534,781	\$	121,500
	\$ 12,221,163	\$ 8,313,212	\$ 641,027	\$ 3,266,924
				<b>Balance</b>



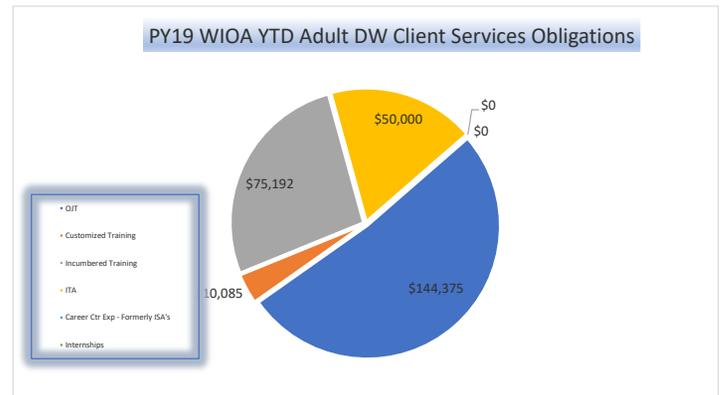
Data:  
 OJT  
 Customized Training  
 Incumbent Training  
 ITA  
 Career Ctr Exp - Formerly ISA's  
 Internship Wages  
 Support Services

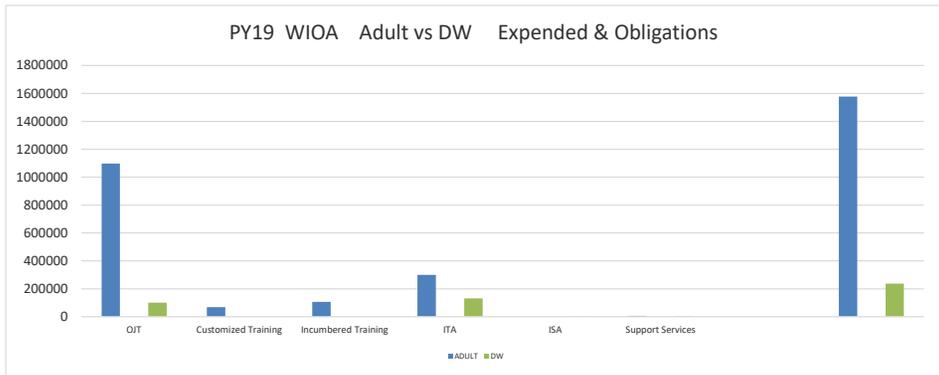
	1,314,629
	52,936
	208,164
	2,810,728
	5,550
	15,888
	81,021
Check \$	4,488,916
Diff \$	0



Data:  
 OJT  
 Customized Training  
 Incumbered Training  
 ITA  
 Career Ctr Exp - Formerly ISA's  
 Internships  
 Support Services

	144,375
	10,085
	75,192
	50,000
	-
	-
	5,000
Ck \$	284,653
Diff \$	-



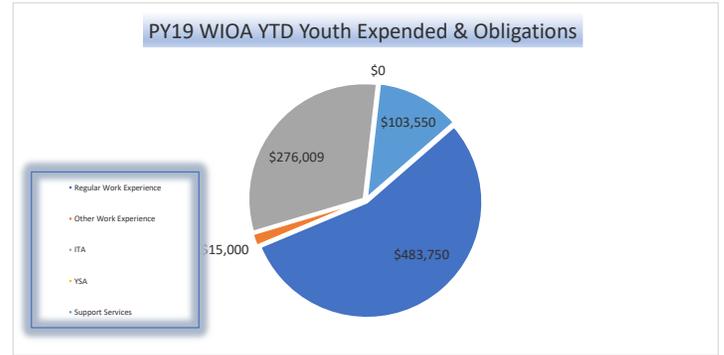


	Adult	DW	
OJT	1,270,210	188,795	
Customized Training	63,021	0	
Incumbered Training	283,357	0	
ITA	2,262,488	597,111	
Career Ctr Exp - Formerly ISA's	3,655	1,895	
Internship Work Exp	17,017	-	
Support Services	69,592	16,428	
	<b>3,969,340</b>	<b>804,229</b>	<b>4,773,569</b>
	83%	17%	
Ck	4,773,569		
Ck	4,773,569		
Diff	0		

Data:  
 Regular Work Experience  
 Other Work Experience  
 ITA  
 YSA  
 Support Services

483,750  
 15,000  
 276,009  
 -  
 103,550

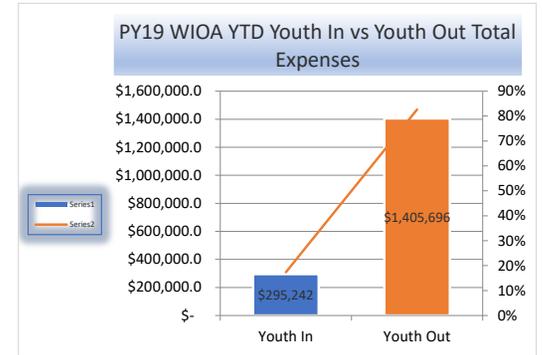
Check \$ 878,309  
 Diff \$ 878,309  
 0



Data:  
 Youth In  
 Youth Out

\$ 295,241.7 17% 17.36%  
 \$ 1,405,696.1 83% 82.64%

Check 1,700,938  
 Off Financials \$ 1,700,938  
 Not Board Report



**WORKFORCE CONNECTION**

OF CENTRAL NEW MEXICO

**Reports**

**Dashboard**

**Performance**

**Business and Career Center Update**

**TechHire**

YEAR TO DATE  
**May 31, 2020**

Workforce Connection of Central NM  
**WIOA Dashboard - PARTICPANT SERVICES**  
 PY19  
 Month of :

May 2020

91.67%

To 6-30-20	TRAINING Budget	Total Exp & Oblig	Budget Balance	# Clients Served	AVG COST PER PARTICIPANT			
FORMULA	%Training to Total WCCNM Budget	% to Training Budget	% to Training Budget	% to All Categories				
	56.00%	\$ 6,523,613	\$ 5,651,878	86.64%	\$ 871,735	13.36%	2,074	
ADULT / DW	4,999,905	4,671,660	93.43%	328,245	6.57%	1,330	64.13%	\$3,513
INDIVIDUAL CAREER SEVICES (Formerly -INTENSIVE SERVICES)		5,550	0.11%			6	0.29%	\$925
INDIVIDUAL TRAINING ACCOUNTS		2,860,728	57.22%			504	24.30%	\$5,676
\$304,697 From PY18 ON THE JOB TRAININGS		1,459,004	29.18%			462	22.28%	\$3,158
CUSTOMIZED TRAINING		63,021	1.26%			55	2.65%	\$1,146
INCUMBENT WORKER TRAINING	Max 20% Yr = \$1,504,797	283,357	5.67%			252	12.15%	\$1,124
TRAINING OBLIGATED CURRENT YR PAID NEXT YR		0						
Adult / DW Internship		15,889	0.32%			51	2.46%	
SUPPORTIVE SERVICES ADULT / DW	50,000	86,021	172.04%	-36,021	-72.04%	214	10.32%	\$402
YOUTH TRAINING ITA's & Work Exp	1,248,708	760,887	60.93%	487,821	39.07%	283	13.65%	\$2,689
SUPPORTIVE SERVICES YOUTH	225,000	117,422	52.19%	107,578	47.81%	247	11.91%	\$475
<b>TOTAL</b>	<b>\$ 6,523,613</b>	<b>\$ 5,651,878</b>	<b>86.64%</b>	<b>\$ 887,624</b>	<b>13.61%</b>	<b>\$ 2,074</b>	<b>100.00%</b>	<b>\$2,725</b>

**CERTIFICATIONS**

On the Job Training	OJT cont.	OJT Cont.	Customized Training	ITA	ITA Cont.
Account Manager	Construction Administration	HRIS Administrator/Generalist	ABC New Mexico Chapter Electrical Apprentice	Accounting	Paralegal Study
Accountant/Assistant Business Manager	Construction Carpenter	Human Resources Assistant	AGC - New Mexico - Project Manager Develop	Alternative Teacher	Photovoice
Administration & Logistics Manager	Construction Equipment Operator/Labore	HVAC Metal Duct Worker	APP 3530: SEL-3530 Real Time Automation Con	Automotive Technician	Practical Nursing
Administrative Assistant/Bookkeeper	Curriculum Coordinator/Lead Teacher	ILR Draftsman/Platte Facilitator	BILT North American Design Technology Summ	Ayurvedic Health Counselor	Radiologic Technician
Analyst I .NET Programmer	Customer Service Rep.	Independent Insurance Agent	Bluebeam Extreme Conference	Bio Technology	Registered Nurse
Analyst I Web Developer	Director of Technical Services	Injection Molding Production Supervisor	Boiler Operator Class	Business Administration	Respiratory Therapist
Analytical Chemist	District Manager	Inspectors, Testers, Sorters, Samplers and Weighers	Canon Self Maintenance Training/UV Flatbed	Ayurvedica Studies	Security IT
Animal Control/Kennel Worker	Education Site Manager	Instructional Assistant/Library Assistant	Caselle Professional Services Training	Bio Technology	Social Worker
Apprentice Technician	Electrician Apprentice	Insurance Customer Service Agent	Championing the Brand Experience	CDL Truck Driver	Sociology
Art Director	Environmental Graphic Designer I	Junior Digital Research Analyst	Cicerone Certified Beer Server Certification Trai	Clinical Laboratory Assistant	Sterile Processing Tech
Assembler II	Estimator and Project Manager	Junior Marketing Specialist	COMP TIA A+ Certification Training	Culinary Arts	Surgical Technician
Assistant Director	Event Manager	Landing Gear Technician Final Assembly	DBT Therapy Training	Dental Assistant	Treating Practitioner
Assistant Property Manager	Executive Administrative Assistant	Market/Communications and Event Coordinator	DPLEak Containment Testing Training	Dental Hygienist	Veterinary Assistant
Assistant Teacher	Executive Assistant	Medical Secretary	EUICI Course: SCADA 101 - Fundamentals with a	Diagnostic Medical Sonography	Welding
Basic Lab Technician	Fabricating Shop Foreman	Network IT Specialist	Front Office Operations Training (FOOT Training)	Electrical Lineman	
Beginning Field Technician	Facilities Manager	Payroll Specialist	Kiddie Academy Corporate Life Essential Trainin	Electrical Lineworker W/CDL	
Billing/Claims Specialist	Facility & Maintenance Manager	Plumbing Apprentice	Light Duty RAI Class	Diagnostic Medical Sonography	
Bookkeeping Accounting and Auditing Clerk	Field Maintenance	Police Officer	Master Municipal Clerk Academy	EMT	
Brand Consistency Manager	Financial Managers, Branch or Department	Power Supply Engineer	Nexstar HVAC Install and HVAC Sales	Geographic Information Tech	
Business & Retail Operations Administrator	Front Desk Administrator	Service Writer	NIGP - The Institute for Public Procurement An	Massage Therapist	
Business Development Manager	Front Office Manager	Shop Generator Technician	Paulson Advanced Processing Seminar	Medical Assistant	
Business Operations Specialist	Front Office Manager/AGM	Shop Manager	Permaculture Design	Medical Billing & Coding	
Business Systems Administrator	General Manager	Social and Human Service Assistant	SAGE RTU Training	Medical Office Admin	
Cabinetmaker	General Manager	Solar Roof Foreman	The Central New Mexico Law Enforcement Acad	Network System Admin	
CAD Technician	General Office Clerk	Traffic Control Supervisor	TONI&GUY Creative Painting Concepts with acc	Nursing	
Catalyst Manufacturing	Health Care Social Worker	Uncertified Police Officer	Veeder Root TLS-450		
Commercial Insurance Sales	Heavy and Tractor-Trailer Truck Driver	Weilder/Fabricator	Viewpoint User Conference		

On the Job Training (OJT)	# of Contracts	# of Participants	\$ Paid To Date
Bernalillo	143	272	\$741,102
Sandoval	39	88	\$210,136
Torrance	33	43	\$155,009
Valencia	32	59	\$245,102
Encumbered Mixed Ctys	0	0	\$107,655
<b>Total</b>	<b>247</b>	<b>462</b>	<b>\$1,459,004</b>

Custom Trng & Encumb	# of Contracts	# of Incumbent Workers	# of CT Participants	\$ Paid To Date
Bernalillo	70	207	40	\$207,585
Sandoval	13	23	8	\$31,954
Torrance	0	0	0	\$0
Valencia	12	22	7	\$21,561
Encumbered Mixed Ctys	0	0	0	\$85,277
<b>Total</b>	<b>95</b>	<b>252</b>	<b>55</b>	<b>\$346,378</b>

Individual Training Accounts - Adult / DW (ITA)	\$ Paid To Date	Career Services	\$ Paid To Date
Bernalillo	\$1,834,726	Bernalillo	\$3,550
Sandoval	\$444,741	Sandoval	\$2,000
Torrance	\$93,891	Torrance	\$0
Valencia	\$437,370	Valencia	\$0
Encumbered Mixed Ctys	\$50,000		\$0
<b>Total</b>	<b>\$2,860,728</b>		<b>\$5,550</b>

Youth ITA's	\$ Paid To Date
Bernalillo	\$105,118
Sandoval	\$30,668
Torrance	\$58,413
Valencia	\$81,811
Encumbered Mixed Ctys	\$19,128
<b>Total</b>	<b>\$295,137</b>

Adult / DW Work Experience	\$ Paid To Date	Adult / DW Supp Se	\$ Paid To Date
Bernalillo	\$15,889	Bernalillo	\$37,135
Sandoval	\$0	Sandoval	\$15,117
Torrance	\$0	Torrance	\$4,465
Valencia	\$0	Valencia	\$24,303
Encumbered Mixed Ctys	\$0	Encumbered Mixed	\$5,000
<b>Total</b>	<b>\$15,889</b>	<b>Total</b>	<b>\$86,021</b>

Youth Work Experience	\$ Paid To Date	Youth Supp Services	\$ Paid To Date
Bernalillo	\$185,896	Bernalillo	\$19,078
Sandoval	\$61,658	Sandoval	\$26,760
Torrance	\$81,277	Torrance	\$23,705
Valencia	\$136,919	Valencia	\$32,879
Encumbered Mixed Ctys	\$0	Encumbered Mixed Ctys	\$15,000
<b>Total</b>	<b>\$465,750</b>	<b>Total</b>	<b>\$117,422</b>

### 3<sup>rd</sup> Quarter Performance Year to Date– PY2019

PY19 performance year to date (1<sup>st</sup> through 3<sup>rd</sup> Rolling Quarters) results for the Adult, Dislocated Worker, and Youth Program are detailed in the corresponding table for Employment Q2, Q4, Credential, and Skill Gains indicators. All performance indicators percentage indicate that performance was met in five categories (in yellow) and exceeded in five additional categories (in green). The Adult Median indicator has increased by 8% over the last three quarters potentially in part by OJT Policy adjustments in late PY18, thus constituting a 92% average in the past three quarters.

	<b>Adult</b>			
	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate:	81.3%	82.50%	99.0%	Meet
Median Wages in Q2:	\$7,874.64	\$8,580.00	92.0%	Meet
Employed in Q4 Rate:	79.3%	77.00%	103.0%	Exceed
Credential Attainment Rate:	83.8%	65.00%	129.0%	Exceed
Measurable Skills Gains Rate:	621.9%	0%	NA	NA

Extracted from WCOS on 6/3/2020

	<b>Dislocated Worker</b>			
	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate:	76.0%	77.00%	99.70%	Meet
Median Wages in Q2:	\$9,095.00	\$8,300.00	110.0%	Exceed
Employed in Q4 Rate:	70.8%	69.00%	103.0%	Exceed
Credential Attainment Rate:	74.6%	60.00%	124.0%	Exceed
Measurable Skills Gains Rate:	58.0%	0%	NA	NA

Extracted from WCOS on 6/3/2020

	Youth			
	Actual	Negotiated	% Met	Meet/Exceed/Failed
Employed in Q2 Rate:	67.5%	72.50%	93.0%	Meet
Median Wages in Q2:	\$3,668.18	0%	NA	NA
Employed in Q4 Rate:	69.3%	71.00%	98.0%	Meet
Credential Attainment Rate:	38.4%	58.30%	67.57%	Failed
Measurable Skills Gains Rate:	40.1%	0%	NA	NA

Extracted from WCOS on 6/3/2020

### **Opportunities for Improvement – PY2019 – 3<sup>rd</sup> Quarter**

The Youth credential indicator did improve by over 8% from the previous year, but is still short at the conclusion of the 3<sup>rd</sup> Quarter, resulting in a 67.57% achievement. WCCNM has continually met with the Youth provider and continues to provide technical assistance on achieving and improving on this metric goal in the future. The small gains in this area over the previous year is some evidence of the effectiveness of drilling down into the applicable participant cohort and attempting to capture their educational/credential status. The youth credential may be captured up to a year after exit and may not be reflected in the report generated by WCOS System and/or captured by the staff person during follow up.

Additional research is being conducted to determine which educational providers are being utilized by the Youth Provider, some that may not be considered to be Accredited. Currently there is not WIOA definition on Accreditation and there seems to be inconsistencies throughout the state as to what provider is accredited and who is not. The Central Region has identified five educational institutions that were entered into the ETPL system as non-Accredited, thus potentially impacting the credential indicator results of our youth. The Central Region has request NMDWS to define and offer statewide guidance on this issue with hopes of clarifying any confusion on this issue.

# MONTHLY REPORT MAY 2020

*Presented to the*

**Workforce Connection  
Of Central New Mexico**



June 10, 2020

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# Last Month's Activities

## Individual Services

The Individual Services section includes summary data and performance of the all co-located and core partners.

- Effective March 16, 2020 as a precautionary measure to mitigate the spread of coronavirus disease (COVID-19), the WCCNM suspended all in-person services in the New Mexico Workforce Connection (NMWC) centers across the four-county region. The region continues to deliver services virtually and are building upon the re-open plan.
- 2,124 new clients registered in the NMWC online system ([www.jobs.state.nm.us](http://www.jobs.state.nm.us)) in May, compared to 7,053 individuals in April. These spikes in registration are correlated to the peak of unemployment claims due to the pandemic. In order to access the unemployment program, administered by the New Mexico Department of Workforce Solutions, individuals must register in the New Mexico Workforce Connection (MY Connection) system first.

## WIOA Title 1.B Adult and Dislocated Worker Programs

The Adult and Dislocated Worker Programs:

- enrolled 69 participants in May 2020, up from 25 participants last month;
  - Bernalillo 43 participants
  - Sandoval 15 participants
  - Torrance 0 participants
  - Valencia 11 participants
- facilitated Labor Market Information (LMI) Workshops for 63 potential participants, compared to 38 last month;
- provided WIOA Title 1.B Adult and Dislocated Worker Orientation to 170 potential participants, compared to 45 last month;
- developed 69 Individual Employment Plans (IEP), compared to 25 last month;
- created 1 customized training contract for 4 participants, compared to 1 contract for 14 participants last month;
- established 68 Individual Training Accounts (ITA), compared to 18 last month;
- developed 1 On-the-Job Training (OJT) contract for 1 client, compared to 0 contracts for 0 clients last month.

Title 1.B Adult and Dislocated Worker staff reached out to all referrals coming into the Workforce Connection Centers, a majority of these individuals being dislocated workers. They have been receiving new direct referrals from some of the training providers that were able to quickly shift and continue enrollments during the pandemic. Many of these students are also dislocated workers. The staff continues to reach out to those on a weekly "bridge" report that has data and contact information from the Unemployment Insurance system, but the list has

The Title 1.B Adult and Dislocated Worker program has been part of a team, including the WCCNM Operations Manager, NMDWS, the Governor's Office, and additional state agencies, that seeks to address the Certified Nursing Assistant (CNA) shortages in northern and central New Mexico. Title 1.B has reached out to home healthcare workers who have filed for unemployment benefits to see if they can offer tuition assistance for CNA programs. The goal is to support these workers with upward mobility in a career pathway and healthcare and the opportunity to earn a better wage. This will also help

New Mexico fill the current need for this occupation and create a pipeline. Universal Home Health Agency is currently open for business with limited size classes and offers part-time day or evening options that can be completed in 4 weeks.

Title I.B Adult and Dislocated Worker staff presented WIOA information to the new cohort from the UNM ATRP program for Alternative Teacher Licensing. Students will be applying for WIOA assistance for the fall semester.

The Title I.B Adult and Dislocated Worker program staff are reaching out to individuals interested in the next cohort for the CNMI Electric Line worker Pre-apprenticeship program scheduled to start the end of July.

Staff attended "Manufacturing Day" in Cuba and provided information to attendees.

There has been a large number of requests for CDL Class A training, and staff have spoken to training providers who are planning to resume training by the end of June. They will first need to work through those individuals who had their training stalled by the pandemic closure and subsequently work off a current waitlist until all these are completed. New enrollments will still be delayed.

Any scheduled outreach events during May and June are canceled due to the pandemic. Staff have been reaching out to potential participants via Zoom to offer orientation and LMI information. There is a significant loss of business that was active or planned, but, due to the pandemic, has not moved forward, is on hold, or cancelled.

Lastly, the Title I.B Adult and Dislocated Worker program will be closing out all construction apprenticeship training in June and looking at new enrollments this summer for the start of the fall session.

## WIOA Title 1.B Youth Program

The Youth Program:

- enrolled 4 new clients with 4 as Itinerant Enrollments in May 2020, compared to 2 new clients with 2 as Itinerant last month;
  - Bernalillo 0 enrollments
  - Sandoval 4 enrollments
  - Torrance 0 enrollments
  - Valencia 0 enrollments
- placed 0 in Work Experience, compared to 0 last month;
  - Bernalillo 0 youth in work experience
  - Sandoval 0 youth in work experience
  - Torrance 0 youth in work experience
  - Valencia 0 youth in work experience
- established 10 Individual Training Accounts (ITA), compared to 3 last month.

The total caseload for the Youth Program is 720, compared to 737 last month.

As of March 31, all participants active in work experience and further placements have been placed on hold due to COVID-19.

## WIOA Title III Wagner-Peyser Employment & Career Services

The Employment & Career Services Team:

- provided one-on-one counseling services to approximately 289 individuals, compared to 209 last month;
- assisted 41 individuals with developing their resume and/or employment plans, compared to 39 last month;
- provided reemployment services to 0 unemployed individuals through the Reemployment Services and Eligibility Assessments (RESEA) program, compared to 0 last month;
- placed 1 job seekers (staff assisted) with employment opportunities in May 2020, compared to 1 last month; and,
- pre-screened 0 individuals for employment compared to 1 last month.

**Virtual Career Connection**

New Mexico Workforce Connection  
A Proud Partner of the American Job Center Network

**INTERACTIVE, LIVE ONE-HOUR WEBINARS TO ENHANCE YOUR EMPLOYABILITY SKILLS**

**ONGOING WEBINARS (STARTING MAY 11, 2020)**  
PLEASE NOTE WEBINARS START PROMPTLY AT 10:00 AM

<p><b>Job Search &amp; Financial Literacy</b></p> <ul style="list-style-type: none"> <li>• Navigating www.jobs.state.nm.us</li> <li>• Job searching with a purpose</li> <li>• Create a system job search sheet</li> <li>• Introduction on using our budgeting tools</li> </ul> <p><b>Mondays &amp; Wednesdays 10:00 AM</b></p> <p><b>Click this link to register:</b> <a href="https://us02web.zoom.us/j/zoom.us/webinar/register?Wn_Cg_09xQeM7-eF08-Cg">https://us02web.zoom.us/j/zoom.us/webinar/register?Wn_Cg_09xQeM7-eF08-Cg</a></p>	<p><b>Resume Writing &amp; Interview Skills</b></p> <ul style="list-style-type: none"> <li>• Build your perfect resume</li> <li>• Types of resumes</li> <li>• Quantify your accomplishments</li> <li>• How your resume gets you that interview</li> <li>• Interviewing in a virtual world</li> </ul> <p><b>Tuesdays &amp; Thursdays 10:00 AM</b></p> <p><b>Click this link to register:</b> <a href="https://us02web.zoom.us/j/zoom.us/webinar/register?Wn_2dE25n8Q4C78C7L12J2w">https://us02web.zoom.us/j/zoom.us/webinar/register?Wn_2dE25n8Q4C78C7L12J2w</a></p>
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**After registering, you will receive a confirmation email with instructions about joining the video webinar.**

If you have difficulties registering for any of the webinars or have questions, please contact the New Mexico Workforce Connection at: 505-843-1920 or [nmworkforceconnection@wccnm.org](mailto:nmworkforceconnection@wccnm.org)

Some operating programs in which funding, staff and services are limited. Cash support to individuals with disabilities.

## Outreach and Partnership Opportunities - Target Populations

The Workforce Innovation and Opportunity Act (WIOA) has a focus on helping low-income and disadvantaged populations. The workforce development professionals in Central Region NM Workforce Connection centers operate within the integrated system, complete with co-located partners, procured service providers, and shared resource leveraging. However, funding and available public resources are still finite and limited, so populations with significant or multiple barriers to employment should receive priority for services. Sometimes these populations will be referred to as “hard-to-serve” or “hard-to-employ” clients.

Some special populations the workforce system serves include, but are not limited to:

- Veterans and eligible spouses
- Individuals with disabilities, both youth and adults
- English language learners (limited English proficient)
- Migrant and seasonal farmworkers
- Out-of-school youth
- Adult and youth ex-offenders (justice-involved)
- Public assistance recipients (TANF, SNAP, SSI, Medicaid, etc.)
- Youth in, or previously in, foster care
- Homeless individuals, both youth and adults
- Runaway youth
- Pregnant and parenting youth
- The long-term unemployed
- Low-income workers earning wages below self-sufficiency

- Basic skills deficient individuals
- The over 55 age group

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## Business Services

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The Business Services section includes summary data and performance of all co-located, core partners.

- In May 2020, there were 91 outreach activities with employers, compared to 73 last month.
- There were 724 jobs posted in the NM Workforce Connection system ([www.jobs.state.nm.us](http://www.jobs.state.nm.us)) by NMWC staff (job orders taken) in May, compared to 632 in April.
- Qualified candidates were referred to 354 employers, compared to 278 last month.

There was also outreach to the following employers in Sandoval County by the Title I.B. Adult and Dislocated Worker program: By the Numbers, Zia Pueblo, Spectacor, Universal Construction Solutions, Farmers Insurance, BlueSky Healthcare Solutions, Compass USA, S&P Data, Riverpoint Sports & Wellness, Huitt-Zollars, PrAG, Youth Shelter & Family Services, DHF Technical Products, Avamere, Lectrosomic Inc., JPR Decorative Gravel, Alliance Data, Diaz Landscaping, Soung Physicians, Tokyo Electron Group, Konnection Now, Sparklight, Wondra Dental Care, and GovBidPro. The Business Team is always focusing on outreach to new businesses and recruitment of dislocated workers thru virtual methods or over the telephone.

All Title I.B Adult and Dislocated Worker business representatives have been focused on working with Facebook's Career Connections program to qualify businesses and students for the summer fellowships. This is a 10-week internship to provide social media marketing to local businesses. Facebook will provide training for employers and interns. They completed all eligibility and business agreements during the last week of May, and they have placed 48 paid interns and 8 unpaid interns, for a total of 56 interns with 56 local employers. Santa Fe was able to enroll and place 4 interns for the program, for a New Mexico total of 60 interns. There was an original goal of 100 interns, but with the pandemic, the staff are proud to say they were able to confirm 60 enrollments and agreements. There are plans on collaborating again with Facebook to run this program next summer.

The Valencia County Title I.B Adult and Dislocated Worker staff met with the following employers: Los Lunas School District, ASAP MVD, BC Financial, NM Travertine, Bosque Farms Police Department, Lone Mountain, and Randy's Electric.

Albuquerque Title I.B business representatives have been working with and have made WIOA presentations to the following employers: Counseling World, Morco Corporation, Visit Albuquerque, CRES/CBS, Albuquerque Plumbing, Harbor Freight, Dreamstyle Remodeling, Anything Sprinklers, Hauserman Mechanical, Thompson Construction, Next State Systems LLC, AED, Great Rivewr Technology, Concrete Coring Company, Indegenous Design Studio & Architecture, Ardham Technologies, Perfectly Imperfect, A New Awakening, Elemental Risk Management, Marek Law Firm, Bear Restoration, K12 Accounting, and Bluestone NM.

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## Employment Events and Career Fairs (Organized by NMWC or NMWC Participated)

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- 04/23/2020 Albuquerque Police Department Live Recruitment Webinar
- 05/11/2020 NM State Personnel Office Live Recruitment Webinar

- 05/14/2020 Virtual Career Connection Event-Fresquez Companies
- 06/09/2020 National Roofing Recruitment Webinar

## TechHire

- As of June 1, 2020, TechHire New Mexico has enrolled 429 participants, which leaves 21 participants to be recruited and enrolled to meet the outcome measure goal of 450 participants served by December 2020.
- Of the 429 enrolled participants, 355 or 83% are Bernalillo County residents, 49 or 11% are Sandoval County residents, 24 or 6% are Valencia County residents, and 1 or < 1% are Torrance County residents.
- Since March 19, 2020, in response to the COVID-19 "stay home" requirement, the TechHire team and training providers quickly transitioned to a virtual working/training environment and have not experienced any disruption in providing participant services.
- TechHire New Mexico is closely monitoring the remaining budget and, as of June 1, 2020, staff estimate a balance of ~\$36,000.00 remaining for participant tuition and supportive services costs. Staff will continue to monitor the budget in order to facilitate as close to a zero balance as possible at grant closeout in December 2020.



## Employer Outreach

TechHire New Mexico is wrapping up its final OJT's for TechHire New Mexico participants. All participants reporting layoffs have been advised on how to apply for unemployment and referred to appropriate WCCNM/TechHire career services for job search and reemployment assistance. Staff have identified several IT employers that are currently hiring and are working to virtually connect participants that meet the job criteria to these employers.

## Participant Outreach

Due to limited grant funds and the need to enroll 21 new participants, TechHire New Mexico has heavily focused on outreach with WIOA to encourage co-enrollments. Over the past few weeks, staff have identified 5 new participants that meet WIOA's eligibility criteria and began moving forward with co-enrolling these individuals. WIOA will cover the IT training costs and TechHire New Mexico will provide prerequisite assessments and training, as well as any needed supportive services/needs-related payments.

In addition, TechHire New Mexico will continue to focus on contacting individuals that previously completed the TechHire New Mexico program but that have not provided employment or other needed updates. Staff are also advising program completers that may fit the criteria for re-enrollment there may be an opportunity for them to re-enroll and to earn additional IT certifications or credentials, or to receive employment assistance. Since January 2017, TechHire New Mexico staff has presented to over 100 IT Industry related conferences and events. In addition, TechHire New Mexico has completed well over 115 on-campus high school and college recruitment efforts. Staff continue to identify and implement new activities each month to work towards meeting recruiting and enrolling the remaining ~62 needed participants. The

addition of several new training providers, combined with IT-related job fair, and high school outreach continues to bring participants to the program.

## Graduate! ABQ

Graduate! ABQ is a no-cost program which helps adults start or return to college. Through a co-location at the New Mexico Workforce Connection, and collaboration with higher education and community-based organizations, the program strives to make post-secondary education more accessible to adults who have never been to college and those who have but may not have yet earned a certificate or degree.



Through United Way, Graduate! ABQ hired a new program manager, and the NM Workforce Connection is partnering with the program to hire the Education Transition Specialist (coach) through the WCCNM and Mid-Region Council of Governments. The new manager and full-time coach will allow for the program to be fully realized and incorporated within the daily operations of the New Mexico Workforce Connection Center, expand across the four-county region, and fulfill the ultimate goal that the work of Graduate! ABQ becomes a part of the mandatory professional development training of all staff across the partner organizations who work in a career counseling role.

## Success Stories

### WIOA Title 1.B, Adult and Dislocated Worker Programs

#### Bernalillo County

Michael was laid off from a nonprofit organization where he was responsible for outreach and community education. He has over twelve years' experience working for nonprofit organizations and was unfortunately laid off from three of the four positions. Although he loves the work that he performed for each position, the pay was low and turnover was high, and there was always the possibility of his position being eliminated at any moment. With age and experience in the field, he has found the nonprofit industry to be very tiresome.



Michael has two bachelor's degrees one in Spanish and another in Environmental Science, earned back in 2000. Michael needed to upgrade his current skills to find employment in a career pathway and leads to self-sufficiency. While he was receiving unemployment benefits, he was required to attend a reemployment appointment known as RESEA, where he was made aware of an opportunity to return to school with assistance from the WIOA grant. Michael met with a Career Development Specialist and started the process of seeking eligibility into the program as a Dislocated Worker. Through his research, he has found that there is growth within the central region of New Mexico for Geographic Information Technology (GIS). He has always had a knack for the STEM (Science, Technology, Engineering, and Mathematics) field, and would like to narrow his expertise in mapping, surveying, and drafting which is an area of study that fascinates him. Michael was accepted into the GIS program at Central New Mexico Community College, where he successfully completed his Associates of Applied Science in Geographic Info Technology. During Michael's training

program, he began networking with his GIS professors, and was able to obtain employment as an Environmental Technician on 1/6/2020 with NV5, which is an environmental consulting firm, earning \$24.00 an hour. Michael enjoyed working with his CDS and is grateful for her support throughout his program. With WIOA's assistance, Michael was able to get his career plans on track and he looks forward to a successful and captivating future in the GIS field.

Thompson Construction is an Albuquerque based general contractor specializing in the construction of education facilities, established in 1985 by the Shumate and Thompson families. TCI has managed over 100-landmark construction projects for Albuquerque Public Schools, the University of New Mexico, and Bernalillo County.



TCI has been utilizing the WIOA employed worker training for the Apprenticeship program at Associated Builders and Contractors of NM. TCI had the following to say about the partnership with WIOA and ABC.

"TCI has been able to meet its training goals and objectives. Our employees have gained portable skills that could be applied to any commercial construction sites. The training has led to advancing skills in carpentry and construction

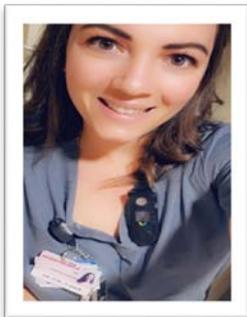
work, which improved the short-term and long-term viability of the company by improving the skill set of the employees who support our projects. Our carpenter apprentices learned how to complete formwork for concrete pours. This skillset was utilized during a recent project that involved significant formwork. These employees improved TCI's capacity to complete the work and the quality in which it was performed. This training assisted a veteran and minorities. With completion of this term of the apprenticeship program, our employees gained new skills and an understanding that improved their performances, which support TCI's overall workforce development efforts. The apprenticeship involvement is an evaluation factor in annual Construction Excellence Awards and TCI received the top award in both categories we entered. Our four apprentices are learning best practices in the construction trade, which improves their efficiency, quality and eventual self-performance of tasks. For these reasons, the ABC apprenticeship program is increasing the profitability of our company.

The ABC Apprenticeship program provides strong and consistent training at hours convenient to our employees. Our employees are proud of their involvement in the ABC apprenticeship program. They can apply their lessons in the field at TCI jobsites. The WIOA program provides TCI with expanded capacity to offer our employees these training opportunities. Collectively we benefit from a workforce with specialized training to perform their jobs with increased accuracy, improved quality, and advanced efficiency. This in turn, creates a skilled workforce that makes room for mentorship opportunities for the next generation of carpentry apprentices."

Kristian grew up in a family involved in the medical field, and her mom and two of her aunts were nurses. During her high school senior year, she started to apply to different colleges. When she graduated from high school, she had attended UNM for a period of time but had to eventually leave to dedicate time to her family. Her dream of being a nurse was not over, just put on hold.



Kristian got married and became a mother and was very happy with her life, but she still had the dream of becoming a nurse. She looked at Pima Medical Institute, but when it came time for her to meet with a financial aid representative at the school, she started second-guessing herself and prayed for a miracle. Just as she was going to sign the paper work for a student loan, Pima informed her of WIOA Title I.B Adult and Dislocated Worker program and the assistance that could be provided. Kristian wasted no time, attended the WIOA orientation, and completed all the required paperwork within two weeks. She successfully completed the LPN program and took and passed her NCLEX. She subsequently got a job with Genesis Healthcare as a LPN making 24.00 an hour. Kristian is so grateful to WIOA and is excited for this new chapter of her life.



Maraina is a 27-year-old Army National Guard Veteran. Maraina has always wanted to become a Registered Nurse, but she understood the commitment and expenses that come with it. Maraina decided to pursue becoming a Certified Nursing Assisting as a first step. She was certified in 2013 and worked for various hospitals as a Patient Care Technician over the years while also being on active with the NM Army National Guard.

Maraina was recently released from her reserve duty obligation and saw the opportunity to pursue her bachelor degree in Nursing. Maraina is passionate about helping others and had no doubt in her heart she wanted to become a Nurse.

Maraina was working towards her Bachelor's Degree, taking a small load of classes at UNM when she decided to enroll at Brookline College.

Private schools are expensive but more expedient so Maraina came to WIOA Title I.B seeking assistance to complete her nursing program. She graduated and passed her NCLEX exam, becoming a Registered Nurse with the State of New Mexico.

At the time, Maraina was working at Presbyterian Hospital making \$15 per hour as a patient care technician. When she passed her licensure test, she became a Registered Nurse with Presbyterian making a base pay of \$29.85, with the opportunity to make \$36.85 to \$39.85 per hour depending on the shifts she worked.



## Sandoval County

Officer Shawna, Officer Jesus, and Officer Manuel are three of six Rio Rancho Police Department (RRPD) cadets that recently completed the Central New Mexico Community (CNM) Law Enforcement Academy. Over the course of 18 weeks,

the cadets learned rigorous classroom and hands-on instruction in criminal and constitutional law, report writing, traffic enforcement, domestic violence, and weapons qualifications to name a few. Their experience would not have been possible without the assistance of the WIOA Title I.B Adult and Dislocated Worker program. The six cadets came to the Rio Rancho Police Department with very diverse backgrounds.

Officer Shawna is a Coast Guard veteran who was born and raised in New Mexico, and her ultimate career goal was to become a police officer. She even pursued a BA in Criminal Justice while under-going the rigorous training through the Academy. With the help and collaboration of the WIOA program, CNM, and RRPD, Officer Shawna will be able to make her dream a reality and be able to give back to the community. Officer Shawna is grateful for the opportunity and thanks everyone who made her dream possible.

Officer Jesus graduated from Grants High School and worked as a Correctional Officer before joining RRPD. Shortly after working in corrections, Officer Jesus decided he wanted a life-long career in law enforcement. He states that the CNM Law Enforcement Academy was beyond his expectations, "I learned so much and I am confident on how to perform my duties. The instructors really worked with us day in and day out. That being said, I was really impressed by the dedication of each instructor. Without the assistance from the Workforce Connection, I feel I would not have been able to fulfill my dream. I am forever grateful for the opportunities given to me."

Officer Manuel moved to New Mexico after he graduated high school in 2018. He was only 20 years old, not quite old enough to become an officer when he came to RRPD. He knew from childhood that he wanted to join the force and only worked two other jobs before applying to the department. Officer Manuel turned 21 while going through the CNM Law Enforcement Academy and stated this is one of the best accomplishments of his life and that he is "thankful for the help of my fellow officers and the Workforce Connection, I made it through the academy and am now a sworn officer, which has been a lifelong dream."

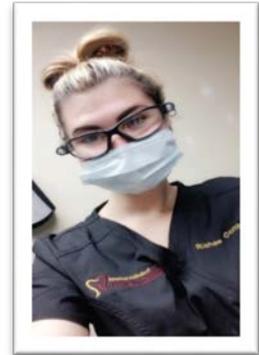


## WIOA Title 1.B Youth Program

### Bernalillo County

Rishae enrolled in the WIOA Youth Program on July 8, 2019, and she was ready to attend the American Institute of Dental Assisting. She was an 18-year-old high school graduate living on her own. To pay for her expenses, Rishae had already worked a variety of jobs.

Rishae registered and attended orientation at American Institute of Dental Assisting and was set to begin classes in September of 2019. Motivated and eager to advance, Rishae quickly completed her Labor Market Information packet, the BEST pre-employment training, and her required 10 hours of tutoring. However, due to financial strain and her need for income, Rishae requested to postpone her program. Rishae discussed work experience options with her Youth Development Practitioner, but she looked long-term and felt she needed to work during her clinical externship.



Rishae began the Dental Assistant program at American Institute of Dental Assisting and earned high grades. She completed her clinical externship at Celebrate Dental and was able to earn an hourly wage during her rotation through the WIOA Youth Program. Rishae received her Certificate of Completion on May 29, 2020.

### Sandoval County



Ruben is 21 and had to drop out of high school in Los Lunas in 2016. "I felt that I was falling behind in my courses and decided to work for a couple of years and maybe go back to high school. With the encouragement of my WIOA job site Manager (Ted Hogoda), and (Victor Chavez), I enrolled in SODA Charter School Night School as an adult student."

He was diligent in this endeavor and will earn his high school diploma on June 20, 2020 in a graduation ceremony from SODA Charter School. "With me earning my high school diploma I made my family very happy and boosted my morale. My future goals are to attend UNM-Valencia Campus to earn certification in welding."

Ruben was also a valuable WIOA Youth participant at the Valencia County Soil Water Conservation District – Whitfield in Belen, NM. As a labor trainee, he worked a total of 350 hours, which ended on February 2020. "In the course of my employment I was trained in irrigation, knowledge of plants/trees, appreciation for nature and the environment. I was able to explain the activities involved at the work site to visitors at the center."

Because of his excellent job performance, Ruben was hired by Valencia County Soil Water Conservation District under their operating budget. He is earning \$12.00 per hour – 25 hours per week. Ted Hogoda, Site Manager and 11-year employee, commented on Ruben's work skills. "He is a great kid. Very respectful, a quick learner and extremely reliable. He never complains and is a solid team player. Has a very positive attitude. Happy that he earned his high school diploma".

"Thanks to the WIOA Youth program, I was able to be trained and become work ready. It also boosted my self-confidence. I am definitely a "true believer in WIOA and will refer others to the program."

## TechHire New Mexico

**Caylub White** - "I wanted to write you a quick email giving you an update. I am happy to say through a long quarantine riddled interview process (haha) I have accepted the job offer from Ambitions Consulting Group. I am still unsure of my exact start date but I was given the range of June 1st or 8th. Thank you so much for the amazing support and opportunities you have given me! Your program pushed me to get my stuff together and get a degree and be able to start over."



**Nicolas Aguirre** - After graduating from high school in April of 2013, Nicolas wasn't sure what he wanted to do or where he would fit in. "One night, my mother came home from work and said she wanted to talk to me. What she was about to propose was something that would change my life for the better. She told me she saw an advertisement for TechHire New Mexico and a few hundred people were being chosen to be put through school and promised a job in the IT field. She told me I should try for this, since I really had no other means of attending a college. I was hesitant and told her the odds are so against me here. I wasn't intending to try

but she urged me and pushed me to just apply and go for it, and what do you know? I was the perfect candidate! I was chosen! Just like that, I had a golden opportunity to do what I always wanted to do, work in the IT field!

Next thing I knew, I was officially learning Linux, programming languages, and networking, and things I fiddled with on my own spare time and knew a bit about just from toying with them for fun.

Getting into TechHire New Mexico did require a lot of prerequisite steps like testing and showing up for meetings, but it was all worth it. Believe me, it was worth it. I now have certificates and a degree in CIS with a concentration in Support Specialist! I am officially qualified to do what I always did as a side hobby... this is something that people are well paid for in the world of business!

I finished my Associate Degree program in May of 2020, and now getting ready to go into the world of tech, nervous but very excited. I finished with nearly straight A's and a high GPA of 3.8! I want to thank TechHire New Mexico for everything they have done for me, it gave me hope and a means of bettering myself through a higher education that I'm not sure I could have afforded. A new beginning is now before me and I couldn't be more excited for what's to come. From an advertisement to someone who has completed college through TechHire New Mexico, IT IS WORTH IT!"

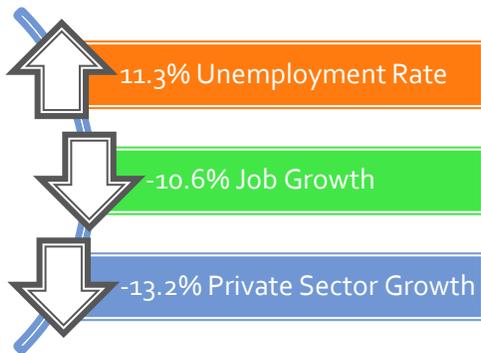
**Judah Medina-Armstrong** – "“Before getting help from TechHire New Mexico, I was resigned to waiting to attend college and start a career until I could afford it and that would have been really difficult to do on busboy wages.” “When I heard about CNM Ingenuity and the Bootcamp Courses they offer I jumped at the opportunity of alternative education, and after doing some research I found out I could have the whole course paid for if I went through the TechHire New Mexico Grant. I realized that if I was going to participate that I would have to commit to myself and the program 100%. I quit my job and had to figure out how to pay my bills for 3 months while attending the bootcamp, but was successful in my endeavors. I graduated as a leader of my class and started my Digital Media Productions business, while taking projects as a freelancer. I took small photography and graphic design jobs until my getting accepted into a Comcast Digital Media Studio Internship. I am now working in exactly the line of work that I have always have wanted and I couldn't have done it all without the help of TechHire New Mexico.”



# Labor Market Information & Economic Update

## Latest Employment News

### Statewide



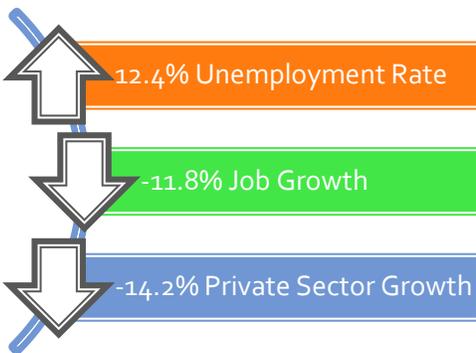
New Mexico's seasonally adjusted unemployment rate (based on the Current Population Survey, also known as the household survey) was 11.3 percent in April 2020, up from 6.3 percent in March 2020 and up from 5.0 percent in April 2019. The national unemployment rate in April was 14.7 percent, up from 4.4 percent in March and up from 3.8 percent last year.

Over the year, New Mexico's total nonagricultural employment decreased by 90,800 jobs, or 10.6 percent. This decline is the largest in the history of the series and brought employment to its lowest level since February 2003. This month's employment figures reflect the effects of the coronavirus (COVID-19) pandemic and efforts to contain it. Employment fell sharply in all nine major industry sectors, with particularly heavy job losses in leisure and hospitality.

(Labor Market Review, Volume 49 No. 4 Published May 29, 2020. NMDWS, Economic Research & Analysis)

### Albuquerque MSA (Bernalillo, Sandoval, Torrance, and Valencia Counties)

The not-seasonally adjusted unemployment rate for the Albuquerque MSA was 12.4 percent in April 2020, up from 5.7 percent in March and up from 4.1 percent over the year when comparing April 2019.



Over the year, the Albuquerque MSA shed 47,100 jobs in total nonfarm employment, representing a loss of 11.8 percent. The following private sector industries lost jobs: leisure and hospitality, down 18,700 jobs, or 41.4 percent; education and health services, down 8,200 jobs, or 12.3 percent; trade, transportation, and utilities, down 5,900 jobs, or 9.4 percent; professional and business services, down 4,200 jobs, or 6.6 percent; manufacturing, down 3,300 jobs, or 20.1 percent; miscellaneous other services, down 2,300 jobs, or 19.0 percent; financial activities, down 1,300 jobs, or 6.7 percent; mining and construction, down 600 jobs, or 2.5 percent and information, down 500 jobs, or 8.2 percent.

In the public sector, local government was down 1,400 jobs, or 3.4 percent, state government was down 1,100 jobs, or 4.0 percent, and federal government was up 400 jobs, or 2.8 percent.

(Labor Market Review, Volume 49 No. 4 Published May 29, 2020. NMDWS, Economic Research & Analysis)



CENTRAL REGION NMWC CENTERS - SERVICE REPORT

MONTH: May 2020

SERVICE		JOB SEEKER SERVICES						
		Current Month	Prior Month	Previous Months	Yearly Total (PY19)	Yearly Total (PY 18)	Yearly Total (PY 17)	
#	WELCOME							
	OFFICE VISIT	4	15	25,387	25,406	29,296* (NEW 10/18)	N/A	
	RESOURCE ROOM	2	0	23,136	23,138	30,076	29,238	
	REGISTRATION IN NMWC	2,124	7,053	25,455	34,632	10,228	10,275	
VETERANS	NUMBER OF VETERANS RECEIVING SERVICES	329	472	1,367	2,168	*	2,538	
	JOB REFERRAL	293	221	2,437	2,951	*	8,314	
	REGISTRATION	30	101	393	524	*	358	
#	BASIC CAREER SERVICES (ALL PARTNERS)					*Data issues		
	ORIENTATION ATTENDANCE	6	43	3,257	3,306	3,491	5,826	
	INITIAL ASSESSMENT & WORKKEYS/PROVE-IT	149	237	4,034	4,420	6,073	7,931	
	1) EMPLOYER REQUESTED ASSESSMENT/PRE-SCREEN (WORKKEYS)	0	0	636	636	1,278	650	
	2) EMPLOYER REQUESTED ASSESSMENT/PRE-SCREEN (PROVE-IT)	0	0	709	709	918	310	
	JOB REFERRALS	1,027	1,071	14,286	16,384	29,419	44,901	
	JOB SEARCH (Distinct Individuals)	4,097	7,174	14,278	25,549	51,267	91,423	
	JOB FAIR ATTENDANCE (INDIV REGISTERED IN NMWC)	0	0	1,902	1,902	3,258	2,188	
	WORKSHOP ATTENDEES	0	0	737	737	605	724	
	JOB CLUB ATTENDEES* (NEW)	0	0	3	3	N/A	N/A	
	LABOR MARKET INFORMATION	63	38	3,757	3,858	3,934	6,568	
	RESUME PREP	0	4	1,065	1,069	1,721	1,901	
#	CAREER SERVICES							
	UI REEMPLOYMENT SERVICES	0	0	2,565	2,565	3,187	4,608	
	UI REEMPLOYMENT SERVICES ORIENTATION	0	0	2,243	2,243	1,277	6	
	ONE-ON-ONE CAREER COUNSELING	289	209	3,709	4,207	8,009	9,624	
	COMPREHENSIVE/SPECIALIZED SKILL LEVEL/SERVICE NEEDS	30	21	2,228	2,279	2,333	3,239	
	RESUMES/EMPLOYMENT PLANS	41	39	3,738	3,818	5,591	6,625	
	JOB READINESS TRAINING* (NEW)	0	1	5	6	N/A	N/A	
	EMPLOYER PRE SCREEN	0	1	755	756	1,093	1,320	
	JOB PLACEMENT - STAFF ASSISTED	1	1	303	305	750	882	
	ENTERED EMPLOYMENT	34	17	1,159	1,210	1,726	2,247	
	WORK PERMIT-YOUTH EMPLOYMENT ( WIOA TITLE III ) *(NEW)	0	0	6	6	N/A	N/A	
	FOLLOW-UP SERVICES	29	8	3,033	3,070	8,237	9,219	
PLACEMENT ASSIST FOLLOWING WIOA TITLE I.B ACTIVITY *(NEW)	0	0	4	4				
#	SKILLS TRAINING							
	PROGRAM ELIGIBILITY	69	25	921	1,015	1,353	953	
	CAREER PLANNING (IEP)	69	25	921	1,015	1,353	953	
	INDIVIDUAL TRAINING ACCTS	68	18	541	627	515	317	
	LMI WORKSHOP	63	38	1,196	1,297	1,395	773	
	ORIENTATION	170	45	2,131	2,346	2,548	2,195	
	CO-ENROLLS (Youth/Adult/TechHire)	6	0	7	13	30	16	
	TAA SERVICES	2	7	88	97	178	245	
	GRADUATE! ABQ SERVICES	0	0	2	2	982	920	
	TECHHIRE ENROLLMENT	4	4	131	139		48	
	TEAM	BUSINESS SERVICES						
	#	BUSINESS TEAM						
OUTREACH		91	73	2,675	2,839	2,503	3,273	
JOB ORDERS TAKEN		724	632	12,146	13,502	19,935	20,518	
JOB ORDER ASSISTANCE		651	604	9,987	11,242	17,808	19,143	
REFER QUAL CANDIDATES		354	278	5,892	6,524	14,206	25,525	
NEW EMPLOYERS REG		43	76	338	457	549	811	
CUSTOMIZED TRAINING		4	14	243	261	509	282	
ON-THE-JOB TRAINING		2	0	186	188	369	237	
APPRENTICESHIP TRNG		0	0	154	154	93	2	

WIOA TITLE 1.B ADULT & DW PROGRAM								
Training Activity	Adult (Current Month)		DW (Current Month)		Last Month No. Contracts	Last Month No. Clients	Yearly Total No. Contracts	Yearly Total No. Clients
	No. Contracts	No. Clients	No. Contracts	Clients				
ITA's	36	36	32	32	18	18	627	627
OJT	1	1	1	1	2	2	154	188
Customized Trng	1	4	0	0	1	14	83	261
Apprenticeship	0	0	0	0	0	0	32	154

WIOA TITLE 1.B YOUTH PROGRAM				
	Current Month	Prior Month	Previous Months (PY)	Yearly total (PY)
Enrollments	4	2	305	311
Itinerant Enrollments	4	2	170	176
Total Youth Caseload	720	737	-	-
Completed Program and Follow-up	21	23	237	281
Youth In Work Experience Activity	0	0	171	171
Youth Receiving ITA's	10	3	68	81