



RIO METRO
REGIONAL TRANSIT DISTRICT

BOARD OF DIRECTORS MEETING

Friday, August 21, 2020

12:00 p.m.

809 Copper Ave. N.W., Albuquerque, NM 87102

(Virtual Meeting via Zoom)

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://zoom.us/j/93225932995>

Description: Rio Metro RTD Board of Directors Meeting

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 436 2866 or +1
301 715 8592 or +1 312 626 6799

Webinar ID: 932 2593 2995

AGENDA

Call to Order

The presence of a quorum will be noted.

Approval of the August 21, 2020 Agenda

Tab 1

Approval of the June 15, 2020 Action Summary

PUBLIC COMMENT

Tab 2

Anyone who wishes to address the RMRTD Board must register with the Secretary of the Board prior to the meeting (**comments will be limited to 2-minutes per person, please register with Barbara Thomas at bthomas@mrcoq-nm.gov by 10am Thursday August 20, 2020**)

FINAL ACTION ITEMS

Tab 3

R-19-06 RMRTD

Approving the Fiscal Year 2020 Final Quarter Financial Report Year Ending June 30, 2020

DISCUSSION / INFORMATIONAL ITEMS

Tab 4

Update on RMRTD activities

OTHER BUSINESS AND NOTES

Next Meeting: Friday, September 18, 2020 at 12:00 p.m.

Anyone requiring special accommodations is requested to notify Barbara Thomas at (505) 247-1750 or bthomas@mrcoq-nm.gov at least three days prior to the meeting.



RIO METRO
REGIONAL TRANSIT DISTRICT

RMRTD Board of Directors-*Special Meeting*

ACTION SUMMARY

Friday, June 15, 2020

12:00 noon

809 Copper Ave. N.W.
Albuquerque, NM 87102

Diane Gibson, Chair

Wayne Ake, Vice Chair

ORGANIZATION		MEMBER		ALTERNATE
Bernalillo County	X	Debbie O'Malley, Commissioner		Richard Meadows
	X	James Collie, Commissioner		Elias Archuleta
	X	Charlene Pyskoty, Commissioner		Connie Gilman
Sandoval County		Michael Meek, Commissioner		Amy Griffin
Valencia County		Charles Eaton, Commissioner		Orlando Montoya
City of Albuquerque	X	Isaac Benton, Councilor		Tom Menicucci
	X	Diane Gibson, Councilor, <i>Chair</i>		Abigail Stiles
	X	Brook Bassan, Councilor		Tom Menicucci
		Cynthia Borrego, Councilor	X	Susan Vigil Tom Menicucci
		Don Harris, Councilor	X	Laura Rummler
	X	Lawrence Rael		Leon Espinoza Patrick Montoya
City of Belen		Jerah Cordova, Mayor		Steven Tomita
City of Rio Communities		Mark Gwinn	X	Jim Winters
City of Rio Rancho	X	Bob Tyler, Councilor		Peter Wells
		Jim Owen, Councilor		Peter Wells
Town of Bernalillo	X	Jack Torres, Mayor		Ida Fierro
Village of Bosque Farms	X	Russell Walkup, Mayor		
Village of Corrales	X	David Dornburg		Kevin Lucero
Village of Los Lunas		Charles Griego, Mayor		Michael Jaramillo
Village of Los Ranchos de Albuquerque		Donald Lopez, Mayor		Ann Simon
ASSOCIATE MEMBERS				
Isleta Pueblo		Kathy Trujillo		Vacant
NON-VOTING ADVISORY MEMBERS				
ORGANIZATION		MEMBER		ALTERNATE
NCRTD		Anthony Mortarillo		Jim Nagle
MRCOG STAFF PRESENT				
Terry Doyle, Barbara Thomas, Dewey Cave, Conni Vigil, Matt Myers, Larry Horan				

AGENDA

Call to Order

The meeting was called to order at 1:05 p.m. by Chair Diane Gibson, City of Albuquerque. As this was virtual meeting, roll was called for attendance.

Those present were: Russell Walkup, Debbie O-Malley, Charlene Pyskoty, James Collie, Isaac Benton, Diane Gibson, Brook Bassan, Tom Menicucci, Laura Rummmler, Lawrence Rael, Jim Winters, Jack Torres, Bob Tyler, and David Dornburg

The presence of a quorum was noted.

Approval of Agenda for June 15, 2020

Action Taken:

Russell Walkup, Village of Bosque Farms, made a motion to:

APPROVE THE AGENDA FOR JUNE 15, 2020 AS PRESENTED

The motion was seconded by Gibson, City of Albuquerque, and passed unanimously.

Voting for approval were Russell Walkup, Debbie O'Malley, James Collie, Charlene Pyskoty, Isaac Benton, Diane Gibson, Brook Bassan, Tom Menicucci, Laura Rummmler, Lawrence Rael, Jim Winters, Jack Torres, Bob Tyler, and David Dornberg; none opposed.

Tab 1 and 2 **Approval of Action Summaries of February 21, 2020 and May 15, 2020**

Action Taken:

Charlene Pyskoty, Bernalillo County, made a motion to:

APPROVE THE ACTION SUMMARIES OF FEBRUARY 21, 2020 AND MAY 15, 2020 AS PRESENTED

The motion was seconded by James Collie, Bernalillo County, and passed unanimously.

Voting for approval were Russell Walkup, Debbie O'Malley, James Collie, Charlene Pyskoty, Isaac Benton, Diane Gibson, Brook Bassan, Tom Menicucci, Laura Rummmler, Lawrence Rael, Jim Winters, Jack Torres, Bob Tyler, and David Dornberg; none opposed.

PUBLIC COMMENT

Tab 3 There were no public comments.

ACTION ITEMS

Tab 4
R-20-05
RMRTD **Approving the Purchase of 1804 Idalia Road NW, Rio Rancho, NM 87124 by Rio Metro Regional Transit District for the Sandoval County Division Operations Headquarters**

Terry Doyle, RMRTD Director, presented the resolution and supporting documentation for the approval of R-20-05 RMRTD.

Mr. Doyle presented the following background information regarding the purchase of the property as follows.

- RMRTD currently leases a facility located at 1500 Idalia Rd., Building C, Bernalillo NM, 87004 from Sandoval County that is used for RMRTD Sandoval County Division Operations Headquarters and to store RMRTD transportation vehicles
- RMRTD was notified by Sandoval County that it is necessary for the County to terminate the lease effective August 31, 2020 because the County needs to utilize the facility for ongoing operations
- RMRTD identified the property located at 1804 Idalia Rd. NW, Rio Rancho, NM 87124 ("Property") as a suitable site for the RMRTD Sandoval County Division Operations Headquarters and to store RMRTD transportation vehicles
- The Property is ideally suited to serve as the Operational Headquarters and bus facility for RMRTD Sandoval County operations
- RMRTD has executed a purchase agreement with the property owner to purchase the Property for a purchase price of \$825,000.00
- Purchase of the Property is contingent upon approval by the RMRTD Board of Directors, an appraisal of the property and completion of a Phase I Environmental Report and ALTA Survey

As part of its due diligence, RMRTD has completed a Phase 1 Site Assessment, a Limited Site Investigation including soil testing, an ALTA Survey for the property and an updated appraisal of the property. All testing, surveys and appraisals support the purchase of the property for the specified purchase price, and know environmental or boundary issues have been identified.

Purchases of real property requires the approval of a majority of the RMRTD Board. The vote to purchase real property must be made by elected members of the RMRTD Board, alternate board members are not eligible to vote on this resolution.

Mr. Doyle then stood for questions.

Action Taken:

Mr. Walkup made a motion to:

APPROVE R-20-015 RMRTD APPROVING THE PURCHASE OF 1804 IDALIA ROAD NW, RIO RANCHO, NM 87124 BY RIO METRO REGIONAL TRANSIT DISTRICT FOR THE SANDOVAL COUNTY DIVISION OPERATIONS HEADQUARTERS

The motion was seconded by Lawrence Rael, City of Albuquerque, and passed unanimously.

Voting for approval were Russell Walkup, Debbie O'Malley, James Collie, Charlene Pyskoty, Isaac Benton, Diane Gibson, Brook Bassan, Tom Menicucci, Laura Rummeler, Lawrence Rael, Jim Winters, Jack Torres, Bob Tyler and David Dornberg; none opposed.

INFORMATION AND DISCUSSION ITEMS

Jacob Wolff are working with the City of Albuquerque on other micromobility issues. The city is interested in pursuing this project.

The Rail runner Operations division is working with the Governor's task force on re-opening service. It is anticipated at this time that government employees may be returning to work sometime in august 2020.

Mr. Doyle noted that 65 to 70% of the Rail Runner ridership are government employees. Mr. Doyle will keep the Board informed on the subject.

Lawrence Rael reported that he had discussed economic development issues with the mayor of Santa Fe; he also asked for information on the 550 building. Mr. Doyle said that Workforce is still occupying the building but it will be available for COG use after Workforce vacates the property. It may be used for PTC activities as the Council of Governments owns the building.

The meeting adjourned at 1:25 p.m.

Diane Gibson, Chair
Rio Metro Regional Transportation Board

ATTEST:

Dewey V. Cave, Executive Director



Tab 3

STAFF ANALYSIS OF

R-20-06 RMRTD

Approval of the RMRTD FY 2020 Q4 Financial Report

Requested Action:

Approval of R-20-06 RMRTD

Reason for Request:

- The RMRTD Board of Directors approved the RMRTD State Fiscal Year 2020 Budget at their May 17, 2019 meeting by passing R-19-03 RMRTD; and
- The fiscal year 2020 final quarterly report has been prepared and reviewed to ensure the accuracy of the beginning balances used in the fiscal year 2021 budget that was approved by the RMRTD Board of Directors at their May 15, 2020 meeting by passing R-20-07 RMRTD; and
- The New Mexico Department of Finance and Administration Local Government Unit has provided interim approval of the RMRTD FY 2021 Budget and requires a resolution approving the FY 2020 final quarter financial report by August 31, 2020 in order to provide final FY 2021 budget approval; and
- The contents in the fiscal year 2020 final quarterly report are true and correct to the best of our knowledge

Review/Analysis:

The NM Department of Finance and Administration Local Government Unit requires RMRTD to pass a resolution approving the FY 2020 final quarter financial report prior to fully approving the RMRTD FY 2021 Budget. This resolution fulfills that requirement.

22 **PASSED, ADOPTED, AND APPROVED** this 31st day of August 2020 by the
23 Board of Directors of the Rio Metro Regional Transit District.
24
25

Diane Gibson
Chair
RMRTD Board of Directors

ATTEST:

Dewey V. Cave
Chief Executive Officer

Blue / Red Cells In Workbook are Data Entry Cells

DEPARTMENT OF FINANCE AND ADMINISTRATION
 LOCAL GOVERNMENT DIVISION
 BUDGET AND FINANCE BUREAU
SPECIAL DISTRICT FINANCIAL QUARTERLY REPORT FORM

SUBMIT TO LOCAL GOVERNMENT DIVISION NOT LATER THAN ONE MONTH AFTER THE CLOSE OF EACH QUARTER. I HEREBY CERTIFY THAT THE CONTENTS IN THIS REPORT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.


 (signature line)

Special District: Rio Metro Regional Transit District
 Quarter Ending: 6/30/2020
 Prepared by: Josephine Vigiil

QUARTERLY YEAR TO DATE TRANSACTIONS PER BOOKS

FUND TITLE	FUND NUMBER	UNAUDITED BEGINNING CASH BALANCE @ JULY 1 (or JAN. 1)	INVESTMENTS	REVENUES TO DATE	NET TRANSFERS	EXPENDITURES TO DATE	BOOK BALANCE END OF PERIOD	ADD: OUTSTANDING CHECKS	LESS: DEPOSITS IN TRANSIT	ADJUSTMENTS	ADJUSTED BALANCE END OF PERIOD	BALANCE PER BANK STATEMENTS	DIFFERENCE
GENERAL FUND - Operating (GF)	101	-	-	-	-	-	-	-	-	-	-	-	-
INTERGOVERNMENTAL GRANTS	218	-	-	-	-	-	-	-	-	-	-	-	-
OTHER - (RMRTD Rail & Bus)	299	22,063,769	-	84,839,809	-	97,462,818	9,440,760	234,143	-	-	9,674,903	9,674,903	-
DEBT SERVICE	400	-	-	-	-	-	-	-	-	-	-	-	-
Grand Total		\$ 22,063,769	\$ -	\$ 84,839,809	\$ -	\$ 97,462,818	\$ 9,440,760	\$ 234,143	\$ -	\$ -	\$ 9,674,903	\$ 9,674,903	\$ -

SPECIAL DISTRICT NAME: Rio Metro Regional Transit District

FISCAL CYCLE: FY 2021

(FY = Fiscal Year = 7/1-6/30)

(CY = Calendar Year 1/1 - 12/31)

FUND TITLE	FUND NUMBER	UNAUDITED BEGINNING CASH BALANCE @ JULY 1 (OR JAN. 1)	INVESTMENTS	BUDGETED REVENUES	BUDGETED TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	(OPTIONAL)* LOCAL RESERVE	ADJUSTED ENDING CASH BALANCE
GENERAL FUND - Operating (GF)	101	-	-	-	-	-	-	-	-
INTERGOVERNMENTAL GRANTS	218	-	-	-	-	-	-	-	-
OTHER	299	9,440,760	-	163,965,829	-	82,905,955	90,500,634	-	90,500,634
DEBT SERVICE	400	-	-	-	-	-	-	-	-
Grand Total		\$ 9,440,760	\$ -	\$ 163,965,829	\$ -	\$ 82,905,955	\$ 90,500,634	\$ -	\$ 90,500,634

Check if this form is a re-submission: _____ Re-submission No: _____ Resubmission Date: _____

***Column used for additional funding set aside as a reserve approved by action of the governing body.**