



Mid-Region Metropolitan Planning Organization

Mid-Region Council of Governments
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Mid-Region Metropolitan Planning Organization Albuquerque, New Mexico

Annual Performance and Expenditure Report

FFY 2016

October 1, 2015 through September 30, 2016

Format of this Report

The format of this report is based on agreement between all New Mexico MPOs and the NMDOT. It was agreed to utilize the last quarterly report which provides sequential updates on activities and add the end-of-year financial analyses to that report to create the Annual Performance and Expenditure Report.



Mid-Region Council of Governments

Mid-Region Metropolitan Planning Organization, NM Rail Runner Express,
Rio Metro Regional Transit District, Mid-Region Rural Transportation Planning Organization,
Workforce Connection of Central New Mexico, Economic Development & Agribusiness,

website: www.mrcog-nm.gov

**Mid-Region Metropolitan Planning Organization
Albuquerque, New Mexico**

**Annual Performance and Expenditure Report
FFY 2016
October 1, 2015 through September 30, 2016**

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Summary of Work Completed in FFY 2016

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APER Task Overview (summary of the two items above)

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Financial: Summarized Statement of Expenditures

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Responses to Findings of Certification Reviews and Mid-Cycle Review of Mid-Region MPO

Incorporated into this Annual Performance and Expenditure Report, by reference, is the MRMPO 4th Quarter Report which is a cumulative quarterly report of all four federal fiscal year quarters which provides the progress and status of the all of the MPO's work elements, quarterly financial statements, and quarterly employee timesheet summaries.

This report was funded in part through grants from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation. The views and opinions of the authors or agency expressed herein do not necessarily state or reflect those of the U. S. Department of Transportation.

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A.P.E.R. Supplemental Overview Annual Performance and Expenditure Report FFY 2016 (October 1, 2015 – September 30, 2016)

Note to Reader:

This supplemental overview reiterates the same information stated in the *FFY 2016 4th Quarter Report, Part I Planning Activities Progress Report* found in each “End of the Year Report” section which follows the Quarterly Progress Reports for each task. Please refer to the 4th Quarter Report Part I for detailed information of progress reported after each quarter.

Task 1 End of the Year Report: Program Administration & Management

The MOA approval by member governments will continue into FFY 2017 with the expectation that enough member governments approving the MOA to make it effective by January 1, 2017.

Board member training module completed with an online tutorial being developed in FFY 2017.

Personnel efforts in FFY 2016 centered around reorganizing some staff responsibilities and hiring staff new staff to replace former staff.

Task 2 End of the Year Report: Transportation Improvement Program (TIP)

All TIP related tasks were completed in FFY 2016 per schedule.

Development of the FFY 2018-2023 TIP began in September 2016 and will continue into FFY 2017 with the new TIP scheduled for approval in April 2017.

Continuing into FFY 2017 is dialogue with NMDOT regarding CMAQ funded projects programmed in FFY 2018-2021. This is a major concern of the MPO.

Task 3.1 End of the Year Report: Traffic Counting & Reporting

Traffic Count program proceeded as scheduled with minor changes to the schedule (due to road construction, etc.)

Updates to the traffic count database will continue in FFY 2017. The software is a new version which requires upgrades to the various databases that utilize the traffic count data.

Task 3.2 End of the Year Report: Population & Land Use Data Collection and Land Use Modeling

All planned activities for FFY 2016 were completed.

Task 3.3 End of the Year Report: Travel Demand Model Management & Maintenance

Much of the model validation work was done in FFY 2016. Some validation efforts will continue in FFY 2017 (see 4th quarter report).

Task 3.4 End of the Year Report: Software Upgrades

Software upgrades planned for FFY 2016 were implemented.

Task 3.5 End of the Year Report: Highway Functional Classification Review and Update

The Highway Functional Classification reconciliation with NMDOT's records has been completed; any further corrections will be submitted in a future FC revision. Changes to the NHS are pending NMDOT's submittal to FHWA.

Roadway Access Policy revision is a low priority item but the committee met in late FFY 2016 and will continue development of roadway access policy revisions in FFY 2017.

Task 3.6 End of the Year Report: GIS Data Development & Comprehensive Planning

Geodatabase development was undertaken in FFY 2016 with consultant assistance completed.

ArcGIS will be update to accommodate ESRI Roads & Highways (see 4th quarter report above).

MRMPO will continue to work with NMDOT on the implementation of ARNOLD.

Task 3.7 End of the Year Report: Development Review

Various development reviews and comments to agencies were undertaken in FFY 2016. The proposed Santolina development constituted the largest development review effort in FFY 2016. We expect Santolina development reviews to continue into FFY 2017 and beyond.

Task 3.8 End of the Year Report: Orthophotography

Project completed.

Task 4.1 End of the Year Report: Metropolitan Transportation Plan (MTP)

Since the 2040 MTP was approved in 2015, transportation planning efforts were concentrated to activities noted in each quarter's reporting.

FFY 2017 will focus on developing the direction of the 2040 MTP Update with agency/staff "kick-off" scheduled for late in FFY 2017. The 2040 MTP Update will be well underway in FFY 2018.

Task 4.2 End of the Year Report: Safety Analysis and Planning

Work noted in each quarterly report was completed. Funds for a Regional Safety Action plan have been budgeted for FFY 2017 instead of FFY 2016. MPO staff will be selecting a consultant in early FFY 2017.

Task 4.3 End of the Year Report: Congestion Management Process (CMP)

CMP responsibilities were assigned to a new staff member requiring a pause in the effort as the new person was hired, and “brought-up-to-speed” on CMP activities in this MPO.

Project Prioritization Process Guidebook was updated with MTB approval scheduled in October 2017. This update incorporates FAST Act provisions and clarifies 2040 MTP goals.

Task 4.4 End of the Year Report: Intelligent Transportation Systems (ITS)

The ITS Regional Architecture Update is in final review with completion in FFY 2017.

The Regional Transportation Management Center (RTMC) design is completed and funds for construction were obligated with some funds under “Advance Construction” remain to be obligated in the FFY they are programmed. The ITS Subcommittee and RTMC group will continue to coordinate efforts for construction and implementation of the RTMC.

Task 4.5 End of the Year Report: Land Use/Transportation Integration (LUTI)

Work and interagency coordination planned for FFY 2016 was completed. However, discussion about economic indicators and scenarios in the next MTP continue. A stand-alone scenario document was determined to not be the best use of planning efforts.

Task 4.6 End of the Year Report: Economic Impact of Transportation Projects

Requested analyses were completed.

Task 4.7 End of the Year Report: SLRP Coordination (State Long Range Plan)

There were no SLRP coordination efforts or requests in FFY 2016.

Task 4.8 End of the Year Report: Planning Consultation and Local Transportation Planning Assistance

The ABC to Z project was the focus of this task. These efforts will continue in FFY 2017.

Task 5.1 End of the Year Report: Capital Projects Consultation & Coordination

Requested work was completed. RTMC efforts will continue in to FFY 2017 & 2018 during the construction/implementation phase of that project.

Task 5.2 End of the Year Report: Rio Metro Regional Transit District Service Area Plan Update & Initiatives

The Long Term Strategic Vision Plan for Rio Metro was completed. Work on the short-range plan will continue into FFY 2017. Bus route analyses and possible revisions will also continue.

Task 5.3 End of the Year Report: UNM/CNM Transit Study

Implementation strategies and work on the Pilot Program for TOD will be undertaken in FFY 2017. See each quarterly report.

Task 5.4 End of the Year Report: NMRX Maintenance Facility/Office Feasibility Study

This project is underway and will continue into FFY 2017.

Task 5.5 n/a (not an MPO activity)

Task 5.6 End of the Year Report: Pilot Program for TOD Planning

Work on this project will begin in FFY 2017.



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**FFY 2016
(October 1, 2015 – September 30, 2016)**

**Quarterly Report
Part IV
Consultant and Vendor Services Summaries
and
Quarterly Activity Timesheet Charges
Summary**

This report was funded in part through grants from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation. The views and opinions of the authors or agency expressed herein do not necessarily state or reflect those of the U. S. Department of Transportation.

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MRMPO Timesheet Quarterly Summary by Subtask and Funding						
FFY 2016 Summary		FFY Total	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
Period: October 1, 2015 through September 30, 2016		Hours	Distrb Rpt	Distrb Rpt	Distrb Rpt	Distrb Rpt
Program		Total Hours				
UPWP FHWA	52	12,913.5	3,213.5	3,700.0	3,348.0	2,652.0
Mngmt -Admin	1.1	1,000.5	207.0	231.0	327.5	235.0
UPWP-¼ Rpts-APER	1.2	91.5	24.0	23.5	22.0	22.0
Title VI	1.3	5.0	3.0	1.0	1.0	0.0
Public Participation	1.4	50.0	15.0	5.0	6.0	24.0
Website & Commun	1.5	176.0	61.0	47.0	31.0	37.0
Training-Prof Devel	1.6	628.0	204.0	177.5	46.0	200.5
Board Member Training	1.7	59.5		4.0	40.5	15.0
TIP Management, TIP Development & Annual Oblig. Rpt.	2	1,140.5	306.0	291.5	268.0	275.0
Pop & Socio-Ec Data Coll. & Land Use Modeling	3.2	2,764.5	501.5	1049.0	1015.5	198.5
Travel Demand Modeling	3.3	927.0	273.0	260.5	249.5	144.0
Software Upgrades	3.4	-				
Func Class Revw	3.5	62.0	11.0	4.0	19.0	28.0
GIS & Mapping	3.6	1,534.0	396.0	349.0	389.0	400.0
Development Review	3.7	786.0	149.0	278.0	184.0	175.0
Orthophotography	3.8	93.0	15.0	29.0	31.0	18.0
	3.9	-				
MTP	4.1	1,299.5	409.5	375.5	283.5	231.0
Safety Anal & Plang	4.2	228.0	110.0	73.0	23.0	22.0
CMP	4.3	345.5	151.5	62.0	3.0	129.0
ITS	4.4	1,426.0	314.0	364.5	331.5	416.0
LUTI	4.5	84.0	3.0	28.0	39.0	14.0
Econ Impact Tran Prj	4.6	-				
SLRP Coord	4.7	-				
Planning Consultation & Local Transp. Plann. Asst.	4.8	167.0	60.0	47.0	34.0	26.0
	4.9	-				
Capital Proj Consult & Coordination	5.1	46.0			4.0	42.0
RMRTD Service Plan Update	5.2	-				
UNM/CNM Transit Study	5.3	-				
NMRX Maint Facility/Office Study	5.4	-				
Downtown Bike Share	5.5	-				
Pilot Program for TOD Planning	5.6	-				
	5.7	-				
UPWP FTA	53	1,327.5	472.0	329.5	359.0	167.0
Mngmt -Admin	1.1	180.0	147.0	7.0	9.0	17.0
UPWP-¼ Rpts-APER	1.2	9.0	9.0			
Title VI	1.3	-				
Public Participation	1.4	-				
Website & Commun	1.5	-				
Training-Prof Devel	1.6	17.0	17.0			
Board Member Training	1.7	-				
TIP Management, TIP Development & Annual Oblig. Rpt.	2	604.5	153.0	202.5	204.0	45.0
Pop & Socio-Ec Data Coll. & Land Use Modeling	3.2	17.0				17.0
Travel Demand Modeling	3.3	-				
Software Upgrades	3.4	-				
GIS & Mapping	3.6	245.0	96.0	58.0	75.0	16.0
Development Review	3.7	-				
Orthophotography	3.8	30.0		4.0	17.0	9.0
	3.9	-				
MTP	4.1	92.0	12.0	26.0	27.0	27.0
Safety Anal & Plang	4.2	54.0	27.0	18.0		9.0
CMP	4.3	38.0	11.0		9.0	18.0
ITS	4.4	-				
LUTI	4.5	36.0		9.0	18.0	9.0
Econ Impact Tran Prj	4.6	-				
SLRP Coord	4.7	-				
Planning Consultation & Local Transp. Plann. Asst.	4.8	5.0		5.0		
	4.9	-				
Capital Proj Consult & Coordination	5.1	-				
RMRTD Service Plan Update	5.2	-				
UNM/CNM Transit Study	5.3	-				
NMRX Maint Facility/Office Study	5.4	-				
Downtown Bike Share	5.5	-				
Pilot Program for TOD Planning	5.6	-				

MRMPO Timesheet Quarterly Summary by Subtask and Funding						
FFY 2016 Summary Period: October 1, 2015 through September 30, 2016		FFY Total Hours	1st Qtr. Distrb Rpt	2nd Qtr. Distrb Rpt	3rd Qtr. Distrb Rpt	4th Qtr. Distrb Rpt
Program		Total Hours				
Travel Survey	56	-	-	-	-	-
Reg Travel Survey	3.3	-	-	-	-	-
Travel Assessment	68	-	-	-	-	-
Travel Assessment Prog	4.3	-	-	-	-	-
MPO-RMRTD Acct	55	2,717.0	315.0	344.0	339.0	1,719.0
Mngmt -Admin	1.1	-	-	-	-	-
Public Participation	1.4	51.0	-	-	-	51.0
Training-Prof Devel	1.6	93.5	-	16.0	-	77.5
TIP Management, TIP Development & Annual Oblig. Rpt.	2	178.0	-	-	-	178.0
Pop & Socio-Ec Data Coll. & Land Use Modeling	3.2	748.0	-	-	-	748.0
Travel Demand Mod	3.3	-	-	-	-	-
GIS & Mapping	3.6	15.0	7.0	-	-	8.0
Development Review	3.7	122.0	4.0	-	4.0	114.0
MTP	4.1	363.0	137.0	99.0	81.0	46.0
Safety Anal & Plang	4.2	39.0	-	27.0	12.0	-
CMP	4.3	298.5	-	-	-	298.5
LUTI	4.5	25.0	4.0	-	-	21.0
Econ Impact Tran Prj	4.6	-	-	-	-	-
SLRP Coord	4.7	-	-	-	-	-
Planning Consultation & Local Transp. Plann. Asst.	4.8	36.0	-	-	36.0	-
Downtown Bike Share	5.5	748.0	163.0	202.0	206.0	177.0
Pilot Program for TOD Planning	5.6	-	-	-	-	-
Traffic Counts	67	6,405.5	1,460.5	1,738.5	1,574.0	1,632.5
Training-Prof Devel	1.6	174.0	14.0	74.0	36.5	49.5
Traffic Counts	3.1	6,118.5	1414.0	1624.5	1526.0	1554.0
Traffic Counts Special Counts	3.1.1	5.0	5.0	-	-	-
Func Class Revw	3.5	3.0	3.0	-	-	-
Safety Anal & Plang	4.2	105.0	24.5	40.0	11.5	29.0
Orthophoto Acct	29	-	-	-	-	-
Orthophotography	3.8	-	-	-	-	-
REACH-CDC-Presbyterian Grant Acct	62	1,018.0	70.0	282.0	294.0	372.0
Complete Streets CLHC Grant	4.8	1,018.0	70.0	282.0	294.0	372.0
NW Metro BRT	467	69.5	-	6.5	-	63.0
NW Metro BRT Stdy	5.1	69.5	-	6.5	-	63.0
UNM/CNM Stdy	460	52.0	-	52.0	-	-
UNM/CNM -TCSP	5.3	52.0	-	52.0	-	-
UNM/CNM Stdy	480	298.0	59.5	-	175.5	63.0
UNM/CNM -FTA	5.3	298.0	59.5	-	175.5	63.0
RMRTD Serv Plan	445	-	-	-	-	-
RMRTD Serv Plan	5.4	-	-	-	-	-
TOTAL HOURS on UPWP TASKS		24,801.0	5,590.5	6,452.5	6,089.5	6,668.5

Mid-Region Metropolitan Planning Organization - Albuquerque, New Mexico							Comparison: UPWP Estimated Staff Hours with Actual FFY Hours			
Timesheet Quarterly Summary by UPWP Task Groups										
FFY 2016 Summary Period: October 1, 2015 through September 30, 2016		FFY Total Actual Hours	1st Qtr. Distrb Rpt	2nd Qtr. Distrb Rpt	3rd Qtr. Distrb Rpt	4th Qtr. Distrb Rpt	FFY 2016 Annual UPWP Est. Hours	Difference Actual Est. vs Actual	% Diff. FFY 2016 Est. vs Actual	FFY 2017 UPWP Est. for Info Only
Program		Total Staff Hours								
New UPWP Task Group Totals	0	24,801.0	5,590.5	6,452.5	6,089.5	6,668.5				
Task 1: Program Administration	1	2,535.0	701.0	586.0	519.5	728.5	5,000.00	(2,465.00)	-49.30%	tbd
Task 2: TIP (Transportation Improvement Program)	2	1,923.0	459.0	494.0	472.0	498.0	1,700.00	223.00	13.12%	tbd
Task 3: Data Collection/Analysis (except Traffic Counts)	3	7,346.5	1,455.5	2,031.5	1,984.0	1,875.5	16,000.00	(2,530.00)	-15.81%	tbd
Task 4: Transportation Planning	4	5,659.5	1,333.5	1,456.0	1,202.5	1,667.5	7,700.00	(2,040.50)	-26.50%	tbd
Task 5: Special Studies & Miscellaneous Activities	5	1,213.5	222.5	260.5	385.5	345.0	2,050.00	(836.50)	-40.80%	tbd
Task 3.1: Traffic Counting & Reporting	3.1	6,123.5	1,419.0	1,624.5	1,526.0	1,554.0	in "Task 3" above*			tbd
TOTAL HOURS on UPWP TASKS		24,801.0	5,590.5	6,452.5	6,089.5	6,668.5	32,450.00	7,649.00	23.57%	tbd
The "Total Hours" in the Timesheet Quarterly Summary of this report do not include staff hours of leave, only hours actually worked on tasks.							* hours for Task 3.1 were not estimated separately from overall Task Group 3.			
Explanation of Timesheet Summary Comparison of Actual Hours versus Estimated Hours (Greater than 20% Difference)										
Task 1: This task's actual hours came in much lower than estimated amount due to the retirement of the Director of Transportation in early February. The position was not refilled; it was decided to reclassify one staff member as the M.P.O. Administrator.										
Task 4: This task's actual hours are under the estimate due to inaccurate estimating of the time necessary for transportation planning activities in an "off-year" (the 1st year after adopting an MTP). Also, the CMP subtask had minimal activity from February to July until a new staff member was hired to take-on CMP responsibilities.										
Task 5: This task's actual hours also came in under the estimate due to the nature of estimating the time the MPO assists other agencies in special studies and miscellaneous activities (including coordination on capital projects). The actual time spent is dependent upon how much assistance an outside agencies request.										

Mid-Region Metropolitan Planning Organization, MRCOG - Albuquerque, NM: Consultant Payment Summary										
Consultant/Vendor	UPWP Task(s)	Fund Source	PO Num	Budgeted Amt.	Qtr 1 Paym't	Qtr 2 Paym't	Qtr 3 Paym't	Qtr 4 Paym't	Paym't Total	Amt. Remain.
Planning Technologies	3.3, 3.2, 4.5	TOTALS		\$35,528.87	\$2,572.50	\$7,910.44	\$321.57	\$24,724.36	\$35,528.87	\$0.00
Scope - Travel Demand Model Support: Provide database program maintenance, technical support, and upgrades as needed for the database used for the travel demand model and integration with other programs.		FHWA PL	16-046	\$2,572.50	\$0.00	\$0.00			\$2,572.50	\$0.00
		FTA 5303		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
This Quarter's Services: Services included continued participation in model calibration, including initial evaluation of transit model sensitivity in mode choice calculations and coordinating with Parsons-Brinckerhoff work.		RMRTD		\$0.00					\$0.00	\$0.00
		Local		\$0.00					\$0.00	\$0.00
		A300185 & 186	16-341, 17-013, 17-129	\$24,724.36				\$24,724.36	\$24,724.36	\$0.00
		A300780	16-216	\$8,232.01	\$0.00	\$7,910.44	\$321.57		\$8,232.01	\$0.00
TOTALS		TOTALS		\$82,400.13	\$5,810.16	\$25,145.25	\$6,406.83	\$45,037.89	\$82,400.13	\$0.00
WSP Parsons Brinckerhoff	3.3, 3.2, 4.5	FHWA PL		\$0.00					\$0.00	\$0.00
Scope - Travel Demand Model Support: Provide database program maintenance, technical support, and upgrades as needed for the database used for the travel demand model and integration with other programs.		FTA 5303		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
This Quarter's Services: Updated worker submodel; established trip generation calibration targets using ACS 2009-13 data along with the local and national house-hold surveys. Compared modeled vs. survey trip behaviours and developed trip production rates by geography and by purpose.		RMRTD		\$0.00					\$0.00	\$0.00
		A300780	15-249	\$39,409.76	\$5,810.16	\$25,145.25	\$2,500.00	\$5,954.35	\$39,409.76	\$0.00
		A300185 & 186	16-338	\$42,990.37	\$0.00	\$0.00	\$3,906.83	\$39,083.54	\$42,990.37	\$0.00
TOTALS		TOTALS		\$54,058.32	\$22,913.91	\$17,064.42	\$8,401.63	\$5,678.36	\$54,058.32	\$0.00
Cambridge Systematics	3.3, 4.3	FHWA PL		\$0.00					\$0.00	\$0.00
Scope - CMP Travel Time: Data acquisition, analysis to support Congestion Management Process and integration of data into the various models (ex. travel demand model)		FTA 5303		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
This Quarter's Services: Provide services, programming for the TAQA (Transp. Anal. Querying Applic.) tool.		RMRTD		\$0.00					\$0.00	\$0.00
		A300185 & 186	15-237	\$54,058.32	\$22,913.91	\$17,064.42	\$8,401.63	\$5,678.36	\$54,058.32	\$0.00
TOTALS		TOTALS		\$35,372.00	\$2,800.00	\$13,533.32	\$5,493.36	\$13,545.32	\$35,372.00	\$0.00
Planning Technologies	3.7, 4.8, 4.2	FHWA PL	16-166	\$28,000.00	\$2,800.00	\$13,533.32	\$5,493.36	\$6,173.32	\$28,000.00	\$0.00
Scope - Traffic Impact Study Guidelines for Schools: Develop recommended traffic impact study guidelines for school facilities.		FHWA PL	16-267	\$7,372.00	\$0.00	\$0.00	\$0.00	\$7,372.00	\$7,372.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
This Quarter's Services: Met with several agencies. Draft guidelines completed and presented to MRMPO committees. Project is in final stages. No further invoices from consultant will be received.		RMRTD		\$0.00					\$0.00	\$0.00
		Local		\$0.00					\$0.00	\$0.00
		Other		\$0.00					\$0.00	\$0.00

Mid-Region Metropolitan Planning Organization, MRCOG - Albuquerque, NM: Consultant Payment Summary

Consultant/Vendor	UPWP Task(s)	Fund Source	PO Num	Budgeted Amt.	Qtr 1 Paym't	Qtr 2 Paym't	Qtr 3 Paym't	Qtr 4 Paym't	Paym't Total	Amt. Remain.
Sanborn Map Company	3.8	TOTALS		\$244,546.04	\$0.00	\$0.00	\$0.00	\$110,045.72	\$110,045.72	\$134,500.32
Scope - Orthophotography Project: This is a cooperative, interagency project managed by MRCOG to conduct aerial data collection/orthophotography throughout the region.		FHWA PL		\$0.00					\$0.00	\$0.00
		FTA 5303		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
		RMRTD		\$0.00					\$0.00	\$0.00
This Quarter's Services: Sanborn Map Co. has been selected to conduct the aerial orthophotography. All flyovers have been completed and the aerials are being reviewed. Invoices paid during this quarter		Local	16-306	\$194,546.04	\$0.00	\$0.00	\$0.00	\$60,045.72	\$60,045.72	\$134,500.32
		A300603	16-306	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00	\$0.00
Planning Technologies	2.1, 2.2, 2.3	TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Scope - TIP Database Support: Provide database program maintenance, technical support, and upgrades for the TIP database including the query required for export of data to NMDOT.		FHWA PL		\$0.00					\$0.00	\$0.00
		FTA 5303		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
		RMRTD		\$0.00					\$0.00	\$0.00
This Quarter's Services: This project has not started and will use the additional FFY 2016 planning funds under FAST. Scope of work is being developed pending information from NMDOT.		Local		\$0.00					\$0.00	\$0.00
		Other		\$0.00					\$0.00	\$0.00
Planning Technologies	3.1	TOTALS		\$25,725.00	\$0.00	\$3,601.50	\$13,634.26	\$8,434.77	\$25,670.53	\$54.47
Scope - Traffic Count Upgrades: Provide database program maintenance, technical support, and upgrades for the database used for the traffic count program & export of data to NMDOT.		FHWA PL		\$0.00					\$0.00	\$0.00
		FTA 5303		\$0.00					\$0.00	\$0.00
		SPR Traff Cts	16-211	\$25,725.00	\$0.00	\$3,601.50	\$13,634.26	\$8,434.77	\$25,670.53	\$54.47
		RMRTD		\$0.00					\$0.00	\$0.00
This Quarter's Services: Created new application "Traffic Count Management System 2016". Finished work on traffic count processing and query system. Began enhancing the link between crash data and traffic count data base.		Local		\$0.00					\$0.00	\$0.00
		Other		\$0.00					\$0.00	\$0.00
Bohannan Huston Inc.	3.6	TOTALS		\$18,000.00	\$0.00	\$13,316.38	\$0.00	\$3,801.56	\$17,117.94	\$882.06
Scope: Geodatabase Development Services: Assist MRCOG in developing a geodatabase for multiple user editing.		FHWA PL	16-135	\$9,000.00	\$0.00	\$8,999.07			\$8,999.07	\$0.93
		FTA 5303		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
This Quarter's Services: Assisted in building "base network" (geometry, directionality, etc.). Provided consultation for software selection and implementation. Continued in 4th quarter.		RMRTD	16-136	\$9,000.00	\$0.00	\$4,317.31		\$3,801.56	\$8,118.87	\$881.13
		Local		\$0.00					\$0.00	\$0.00
		Other		\$0.00					\$0.00	\$0.00
WSP Parsons Brinckerhoff	5.3	TOTALS		\$11,379.37	\$0.00	\$0.00	\$11,379.37	\$0.00	\$11,379.37	\$0.00
Scope: UNM/CNM Study: Update project partners and meeting participants about the University Corridor Transit, identify recent changes that need update prior to the request to FTA to advance the project into project development, coordinate near-term actions, scope Project Development activities.		FHWA PL		\$0.00					\$0.00	\$0.00
		FTA 5303		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
This Quarter's Services: No consultant work in 4th quarter. All funds remaining funds expended and billed in 3rd quarter FFY 2016		RMRTD		\$0.00					\$0.00	\$0.00
		Local		\$0.00					\$0.00	\$0.00
		FHWA TCSP	16-236	\$11,379.37	\$0.00	\$0.00	\$11,379.37	\$0.00	\$11,379.37	\$0.00

Mid-Region MPO - Summary of Federal Funding Expenditures FFY 2016 (Oct. 1, 2015 - Sept. 30, 2016)										
PO Number	Control Number	Fund Source	Total Avail. in FFY (Fed+Match)	1st Qtr Actual Expenditures	2nd Qtr Actual Expenditures	3rd Qtr Actual Expenditures	4th Qtr Actual Expenditures	Total Actual Expenditures	Amount Remaining	Amount Carried Over to Next FFY
PO207485	P315090	FHWA PL Funds 2014-15	\$1,594.46	\$1,594.46	\$0.00	\$0.00	\$0.00	\$1,594.46	\$0.00	\$0.00
PO227699*	P315090*	FHWA PL Funds 2015-16	\$932,537.00	\$204,047.22	\$270,832.67	\$232,696.43	\$212,540.63	\$920,116.95	\$12,420.05	\$12,420.05
MO1028		FTA 5303 FFY 2013-14	\$15,738.34	\$15,738.34	\$0.00	\$0.00	\$0.00	\$15,738.34	\$0.00	\$0.00
MO1028		FTA 5303 FFY 2014-15	\$275,798.75	\$17,041.97	\$20,064.72	\$22,705.41	\$14,306.54	\$74,118.64	\$201,680.11	\$201,680.11
		Subtotal Metropolitan Planning Funds	\$1,225,668.55	\$238,421.99	\$290,897.39	\$255,401.84	\$226,847.17	\$1,011,568.39	\$214,100.16	\$214,100.16
PO207486	P315091	SPR Funds, Traff. Counts	\$98,533.84	\$77,867.00	\$20,666.84	\$0.00	\$0.00	\$98,533.84	\$0.00	\$0.00
PO227340	P315091	SPR Funds, Traff. Counts	\$326,466.00	\$0.00	\$83,141.66	\$94,215.18	\$141,004.48	\$318,361.32	\$8,104.68	\$0.00
PO181286	A300780	STP-Lg Urb, Trav. Survey	\$47,520.63	\$5,692.02	\$33,052.69	\$2,821.57	\$5,954.35	\$47,520.63	\$0.00	\$0.00
PO207487	A300185	STP-Lg Urb, Trav. Time	\$89,489.15	\$22,897.43	\$16,975.25	\$12,308.46	\$37,308.01	\$89,489.15	\$0.00	\$0.00
PO241563	A300186	STP-Lg Urb, Trav. Time	\$113,097.00	\$0.00	\$0.00	\$0.00	\$32,178.25	\$32,178.25	\$80,918.75	\$80,918.75
PO163445	A301130	↑ Notice to Proceed issued May 31, 2016 UNM/CNIM Study TSCP	\$11,379.37	\$0.00	\$0.00	\$11,379.37		\$11,379.37	\$0.00	\$0.00
		TOTAL FEDERAL + MATCH	\$1,912,154.54	\$344,878.44	\$444,733.83	\$376,126.42	\$443,292.26	\$1,609,030.95	\$303,123.59	\$295,018.91

* Supplemental work authorization 8/31/2016 added additional FFY 2016 funds since 3rd quarter report.

Mid-Region Metropolitan Planning Organization, Albuquerque, NM Summarized Statement of Expenditures

Note: "Operating Expense" includes the "Indirect Cost Allocation" per FTA approved plan

052 - FHWA PL Funds	052	FFY 2016 UPWP Budget Amount	FFY 2016 Actual Expenditures	FFY 2016 Difference (Budgeted- Actual)	FFY 2016 Funds Avail. per Work Auth.	FFY 2016 Remaining Funds	Amount Carried-Over to FFY 2016
Expenditure Area							
Salaries	500	\$579,355.00	\$621,162.90	(\$41,807.90)			
Benefits	505						
Profess. Devel	510	\$18,096.00	\$32,310.17	(\$14,214.17)			
Travel	515	\$17,300.00	\$9,098.10	\$8,201.90			
Equip. Lease & Maint.	520	\$33,845.00	\$28,481.94	\$5,363.06			
Capital	525	\$0.00	\$0.00	\$0.00			
Contractual Services	530	\$41,000.00	\$46,943.57	(\$5,943.57)			
Communication (Tel & Internet)	540	\$0.00	\$0.00	\$0.00			
Operating Expense	555	\$167,096.00	\$183,714.73	(\$16,618.73)			
Total Expenditures		\$856,692.00	\$921,711.41	(\$65,019.41)	\$934,132.00	\$12,420.59	\$12,420.59
This column includes the supplemental FAST Act PL funds per work authorization Aug. 2016 ^							
053 FTA 5303 Planning Funds	053	FFY 2016 UPWP Budget Amount	FFY 2016 Actual Expenditures	FFY 2016 Difference (Budgeted- Actual)	FFY 2016 Funds Avail. per Work Auth.	FFY 2016 Remaining Funds	Amount Carried-Over to FFY 2016
Expenditure Area							
Salaries	500	\$194,317.00	\$65,293.57	\$129,023.43			
Benefits	505						
Profess. Devel	510	\$6,765.00	\$6,101.95	\$663.05			
Travel	515	\$0.00	\$527.44	(\$527.44)			
Equip. Lease & Maint.	520	\$14,000.00	\$1,062.35	\$12,937.65			
Contractual Services	530	\$17,000.00	\$0.00	\$17,000.00			
Operating Expense	555	\$59,998.00	\$16,871.67	\$43,126.33			
Total Expenditures		\$292,080.00	\$89,856.98	\$202,223.02	\$291,538.00	\$201,681.02	\$201,680.00

055 Rio Metro Funds to MRMPO	GL	FFY 2016 UPWP Budget Amount	FFY 2016 Actual Expenditures	FFY 2016 Difference (Budgeted-Actual)	FFY 2016 Funds Avail. per Work Auth.	FFY 2016 Remaining Funds	Amount Carried-Over to FFY 2016
Expenditure Area							
Salaries	500	\$126,758.00	\$104,217.17	\$22,540.83			
Benefits	505						
Profess. Devel	510	\$4,500.00	\$4,298.51	\$201.49			
Travel	515	\$6,300.00	\$2,509.08	\$3,790.92			
Equip. Lease & Maint.	520	\$13,600.00	\$5,705.50	\$7,894.50			
Capital	525	\$0.00	\$0.00	\$0.00			
Contractual Services	530	\$51,000.00	\$8,130.48	\$42,869.52			
Operating Expense	555	\$37,819.00	\$30,609.20	\$7,209.80			
Capital Purchase (over \$5,000)	Cap	\$19,200.00	\$20,000.30	(\$800.30)			
Total Expenditures		\$259,177.00	\$175,470.24	\$83,706.76	\$258,974.00	\$83,503.76	\$0.00
056 Travel Survey A300780	GL						
Expenditure Area							
Salaries	500	\$0.00	(\$68.25)	\$68.25			
Benefits	505						
Travel	515	\$0.00	\$0.00	\$0.00			
Equip. Lease & Maint.	520	\$0.00	\$0.00	\$0.00			
Capital	525	\$0.00	\$0.00	\$0.00			
Contractual Services	530	\$47,521.00	\$47,638.77	(\$117.77)			
Administrative Expense	535	\$0.00	\$0.00	\$0.00			
Communication	540	\$0.00	\$0.00	\$0.00			
Premises Expense	550	\$0.00	\$0.00	\$0.00			
Operating Expense	555	\$0.00	(\$49.89)	\$49.89			
Total Expenditures		\$47,521.00	\$47,520.63	\$0.37	\$47,520.63	\$0.00	\$0.00

068	FFY 2016 UPWP Budget Amount	FFY 2016 Actual Expenditures	FFY 2016 Difference (Budgeted-Actual)	FFY 2016 Funds Avail. per Work Auth.	FFY 2016 Remaining Funds	Amount Carried-Over to FFY 2016
068 Travel Assessment A300185 & A300186 (prev. Travel Time)						
Expenditure Area						
Salaries	\$0.00	(\$86.59)	\$86.59			
Benefits						
Travel	\$0.00	\$0.00	\$0.00			
Equip. Lease & Maint.	\$0.00	\$0.00	\$0.00			
Capital	\$0.00	\$0.00	\$0.00			
Contractual Services	\$202,586.00	\$121,773.05	\$80,812.95			Funds under A300185 were fully expended. Then due to the late obligation/work authorization for A300186 (requested in fall for Jan '16 oblig, but received in May '16) consultant was told to suspend work until issuance of work authorization.
Administrative Expense	\$0.00	\$0.00	\$0.00			
Communication	\$0.00	\$0.00	\$0.00			
Premises Expense	\$0.00	\$0.00	\$0.00			
Operating Expense	\$0.00	(\$19.06)	\$19.06			
Total Expenditures	\$202,586.00	\$121,667.40	\$80,918.60	\$202,586.15	\$80,918.75	\$80,918.75
067 Traffic Count Program SPR Funds						
Expenditure Area						
Salaries	\$258,159.00	\$265,623.70	(\$7,464.70)			
Benefits						
Profess. Devel	\$2,500.00	\$2,038.00	\$462.00			
Travel	\$9,550.00	\$3,283.60	\$6,266.40			
Equip. Lease & Maint.	\$10,000.00	\$0.00	\$10,000.00	< Due to incorrect coding in UPWP budget		
Capital	\$0.00	\$27,046.88	(\$27,046.88)	< Due to incorrect coding in UPWP budget		
Contractual Services	\$30,000.00	\$25,670.53	\$4,329.47	< Due to incorrect coding in UPWP budget		
Communication	\$1,700.00	\$2,190.56	(\$490.56)			
Operating Expense	\$103,370.00	\$91,041.89	\$12,328.11			
Capital Purchase (over \$5,000)	\$7,700.00	\$0.00	\$7,700.00			
Total Expenditures	\$422,979.00	\$416,895.16	\$6,083.84	\$425,000.00	\$8,104.84	\$0.00

460 UNM/CNM Study TCSP Funds A301130	GL Group	FFY 2016 UPWP Budget Amount	FFY 2016 Actual Expenditures	FFY 2016 Difference (Budgeted- Actual)	FFY 2016 Funds Avail. per Work Auth.	FFY 2016 Remaining Funds	Amount Carried-Over to FFY 2016
Expenditure Area							
Salaries	500	\$0.00	\$0.00	\$0.00			
Benefits	505						
Contractual Services	530	\$0.00	\$11,379.37	(\$11,379.37)			
Operating Expense	555	\$0.00	\$0.00	\$0.00			
Total Expenditures		\$0.00	\$11,379.37	(\$11,379.37)	\$11,379.37	\$0.00	\$0.00

These funds were not included in the original UPWP budget per NMDOT cancelling the work authorization then reinstating the remaining funds in 2nd quarter.



Mid-Region Metropolitan Planning Organization

Mid-Region Council of Governments
809 Copper Avenue NW
Albuquerque, New Mexico 87102
(505) 247-1750-tel. (505) 247-1753-fax
www.mrcog-nm.gov

Report Date: November 14, 2016

Title VI Report for FFY 2016 (October 1, 2015 – September 30, 2016)

Pursuant to *Mid-Region Council of Governments and Mid-Region Metropolitan Planning Organization Title VI Plan* (page 3), an Annual Title VI Report is required to be appended to the Annual Performance and Expenditure Report.

Status Report

MRCOG has developed a Title VI Plan and the Metropolitan Transportation Board approved the Title VI Plan on October 18, 2013 under resolution R-13-18 MTB.

Public Access

MRCOG used professional interpreters to translate the Title VI Plan into Spanish. There is a Title VI page on the MRCOG website in which is posted copies of Sample Title VI Complaint Forms, instructions for filing Title VI complaints, and the MRCOG Title VI Plan. The Title VI Plan, forms, etc. are available in both English and Spanish and are posted on our website.

Report of Title VI Investigations, Complaints and Lawsuits

No incidents were received or filed during this reporting period, therefore there were no investigations, complaints or lawsuits.

Summary of Public Outreach

Since the long range plan, *Futures 2040 Metropolitan Transportation Plan*, and the *Transportation Improvement Program (TIP)* were approved in April 2015, public outreach activities diminished in FFY 2016. Regular and routine public outreach activities include: publishing and distribution our electronic newsletter, *Travel Times*, updating our website and our Facebook page. In addition we participated in public outreach activities for the Downtown Bikeshare program and CiQlovia

Copy of Title VI Notice to the Public & Employees

Public Notification of Title VI

(posted in MRCOG reception area, meeting rooms and public areas, including the MRCOG website)

The Mid Region Council of Governments (MRCOG) is committed to ensuring that no person is excluded from participation in, or denied the benefits of, or be subject to discrimination in the receipt of its services or programs on the basis of race, color, national origin or any other characteristics protected by law, including Title VI of the Civil Rights Act of 1964, as amended. Further, under the Americans with Disability Act (ADA) of 1990, no entity shall discriminate against an individual with a physical or mental disability in connection with the provision of transportation service. To obtain more information on the MRCOG's nondiscrimination obligations or Title VI complaint procedure, please contact the MRCOG Title VI Coordinator, Mid-Region Council of Governments, 809 Copper Avenue NW, Albuquerque, NM 87102. For more information visit our website at www.mrcog-nm.gov .

Employee Notification of Title VI

(posted on MRCOG's employee bulletin boards and public areas, also referenced in the *MRCOG Personal Policies*)

The Mid Region Council of Governments (MRCOG) is committed to ensuring that no person is excluded from participation in, or denied the benefits of, or be subject to discrimination in the receipt of its services or programs on the basis of race, color, national origin or any other characteristics protected by law, including Title VI of the Civil Rights Act of 1964, as amended. Further, under the Americans with Disability Act (ADA) of 1990, no entity shall discriminate against an individual with a physical or mental disability in connection with the provision of transportation service. If you feel you are being discriminated against at the workplace, you may contact your supervisor or the Human Resources Manager for more information about the Title VI Program and the complaint process.

All employees are expected to consider, respect, and observe this policy in their daily work and duties. If a customer approaches you with a question or complaint about disparate treatment, direct him or her to Title VI Coordinator, who can provide a copy of the Title VI Plan and a Title VI Discrimination Complaint form.

Abbreviated Title VI Notice for Publications

(placed in the title page, table of contents page, or credits page of MRCOG publications)

The Mid Region Council of Governments fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form, please contact the MRCOG Title VI Coordinator at (505) 247-1750-tel., (505) 247-1753-fax or email mrcog@mrcog-nm.gov or visit our website at www.mrcog-nm.gov .

Tracking of Responses to FHWA 2012 and 2014 Reviews of NM MPOs

Mid-Region MPO

Tracking of Responses to FHWA 2012 & 2014 Review of NM MPOs				
Mid-Region MPO				
The 2010 Certification Review, 2012 Mid-Cycle Review, and/or 2014 Certification Review is noted	MPO Responses	NMDOT Response	FHWA Response	Status per FHWA
1a). Better Use of Agreements (2010 Cert. Rev. #2a)	<p>MRMPO note: The following is the status of all findings listed in the 2010 Certification Review and the 2012 Planning Process Review and the 2014 Certification Review. Date of status update is in bold text. There were no "corrective actions" identified in either document.</p> <p>MPO Responses</p> <p>July 8, 2013 - The MOA between MRCOG and NMDOT was updated December 23, 2010. An MOA was entered into between MRMPO/MRCOG the City of Albuquerque (ABQ Ride) and the Rio Metro Regional Transit District on January 21, 2011. September 2, 2014 - This recommendation from the 2010 Cert Review was completed upon update of the MRCOG-NMDOT MOA in December of 2010 and with the January 2011 execution of the MOA between MRMPO/MRCOG-ABQ Ride-RMRTD. November 25, 2014 - MRMPO does not understand why this recommendation from the 2010 certification review is still open. The recommendation suggested an agreement between the MPO, RMRTD and ABQ Ride. That was done in 2011. The MOA between NMDOT and MRCOG expires very soon (in December 2014) . Although this was never part of the 2010 Certification recommendation, we have not yet received a draft MOA based on the new template being developed by NMDOT legal staff, per NMDOT's comments 9/3/2014. March 13, 2015 - same comment as Nov. 25, 2014 regarding the initial recommendation. We did receive the Cooperative Agreement, but will have our attorney review it before signing. May 29, 2015 - the Cooperative Agreement has been reviewed by our attorney and will be signed in the next week. Sept 9, 2015 - the Cooperative Agreement between NMDOT and MRCOG/MRMPO has been signed and is in effect. In addition the agreement between NMDOT Transit & Rail Division and MRCOG/MRMPO for FTA funds has also been signed and is in effect. November 17, 2016 - no change in status from previous comment.</p>	<p>3/31/2014</p> <p>3/31/2014- NMDOT is in the process of updating MOAs with all MPOs. NMDOT requested a copy of the MOA between MRCOG and transit providers ABQ Ride and RMRTD to review the MOA between MRCOG and the transit providers to ensure compliance with MAP-21. Until all MOAs are updated and reviewed for compliance with MAP-21, NMDOT recommends this finding remain open.</p> <p>6/9/2014</p> <p>NMDOT is in the process of updating MOAs with all MPOs and will have an updated MOA in place prior to the June 30, 2015 termination date of the current MOA. NMDOT recommends the MOA between MRCOG and Transit providers be updated to reflect current program contacts. NMDOT recommends this finding remain open.</p> <p>9/3/2014</p> <p>The MOA between MRCOG and NMDOT will be updated using anew template developed by NMDOT legal staff. The new MOA template is still in review and once finalized will be used to update agreements with all MPOs. Nothing material has changed in the MOA between MRCOG, RMRTD, and ABQ Ride regarding transit and the 2011 MOA was in response to the 2010 Certification Review recommendation, only change potentially affecting the transit MOA is personnel changes has taken place at the agencies. NMDOT recommends this finding remain open but also recommends a time frame and plan be developed for the closure of this finding.</p> <p>9/29/14- See finding 13) NMDOT comments. NMDOT GTG liaison will continue to monitor the MRCOG and transit provider MOA update. Once MRMPO and the transit providers meet to review the MOA status additional information will be provided to the finding. NMDOT recommends this finding remain open until MOA is updated or deemed satisfactory by MRCOG and the transit providers, or until FHWA-NM provides more specifics as to desired changes to the MOA.</p>	<p>(Insert date)</p> <p>5/14/14 This item has not been completed.</p> <p>5/14/14: Open</p>	<p>(Insert date)</p>

Tracking of Responses to FHWA 2012 and 2014 Reviews of NM MPOs

Mid-Region MPO

The 2010 Certification Review, 2012 Mid-Cycle Review, and/or 2014 Certification Review is noted	MRMPO note: The following is the status of all findings listed in the 2010 Certification Review and the 2012 Planning Process Review and the 2014 Certification Review. Date of status update is in bold text. There were no "corrective actions" identified in either document. MPO Responses	NMDOT Response	FHWA Response	Status per FHWA
1a) continued from previous page		<p>12/03/2014- NMDOT liaison is not aware of any issues raised by the transit providers in relation to the MOA. The MPO manager was asked by NMDOT liaison to coordinate with the transit providers to evaluate the MOA but no issues have been raised at this time. The MOA between NMDOT and the MPO expires June 30, 2015 and NMDOT is internally reviewing an updated MOA template. Once internal review is completed NMDOT will begin working with the MPO to finalize an updated MOA. The MOA between NMDOT and the MPO will be finalized before the termination of the current MOA. <u>NMDOT recommends the finding relating to the MOA between transit providers and the MPO be closed.</u> The finding relating to the MOA between NMDOT and the MPO is recommended to remain open until new MOA is executed.</p>		
		<p>6/01/15- The Cooperative Agreement between NMDOT and MRCOG is the last remaining agreement to be addressed. This agreement has been reviewed by both parties and is in the process of receiving the required signatures. The status of all agreement between NMDOT and MRCOG, and the status of all agreement pertaining to metropolitan transportation planning, will be monitored on an ongoing basis through the Quarterly Reports, annual Quality Assurance Reviews, and monthly GTG liaison/MPO staff meetings. NMDOT recommends this finding be closed.</p>		

Tracking of Responses to FHWA 2012 and 2014 Reviews of NM MPOs

Mid-Region MPO

The 2010 Certification Review, 2012 Mid-Cycle Review, and/or 2014 Certification Review is noted	MRMPO note: The following is the status of all findings listed in the 2010 Certification Review and the 2012 Planning Process Review and the 2014 Certification Review. Date of status update is in bold text. There were no "corrective actions" identified in either document. MPO Responses	NMDOT Response	FHWA Response	Status per FHWA
1b). Update the Joint Powers Agreement (JPA) (2012 Rev. #1 pg. 11)	<p>July 8, 2013 - MRCOG is currently searching for the current JPA which is likely a 30-40 year old document. If the original can not be located, a new JPA will be drafted by September 30, 2014. The process involves many jurisdictions and agencies. A tentative schedule will be developed and revised as necessary.</p> <p>December 19, 2013- We have found several copies of older JPAs, the newest from 1997. It appears that some of these JPAs were in effect concurrently (which doesn't seem to make sense). These have been recently reviewed by MRCOG's attorney. In the next two weeks MPO staff will be meeting with the attorney to discuss his review and the next steps to be taken to update our JPA. We would like to discuss this with NMDOT before the end of January 2014. March 7, 2014- NMDOT felt that a meeting on the JPA was premature. MPO staff met on March 4, 2014 with our attorney to review the JPAs found. It was agreed that the best course of action was to use the newest JPA found and revise it to create a new JPA. JPAs with tribal governments will be developed after developing the primary JPA. We propose to have a draft JPA for agency review by May 31, 2014.</p> <p>June 4, 2014- A first draft has been prepared and will be sent for review by June 30. September 2, 2014 - The draft was not sent by June 30 and will be sent by September 30, 2014. November 25, 2014 - A very rough draft JPA/MOA has been prepared for review internally by MRCOG's attorney. March 13, 2015 - MRMPO sent a 1st draft MOA to NMDOT, FHWA, FTA and our Attorney on 3-12-15. May 29, 2015 - Only comments from NMDOT have been received. If FHWA and FTA do not have comments, please let us know and we will proceed with sending a draft MOA to the various local agencies. September 9, 2015 - the current version of the NMDOT <i>Planning Procedures Manual</i> (PPM) pages 46-47, allows for a Memorandum of Agreement (MOA) as an alternate to a JPA. MRMPO will prepare a second draft for review. Still, as of today, no comments were received from FHWA or FTA regarding the first draft sent out for review. November 17, 2016 - the <i>Memorandum of Agreement for the Establishment of Operations of the Mid-Region Metropolitan Planning Organization</i> has been completed. Comments from NMDOT, FHWA and local and tribal agencies were received and incorporated into the agreement. The MOA was approved by the Metropolitan Transportation Board on May 20, 2016, the MRCOG Board of Directors on June 9, 2016 and, to date, has been approved by 8 of 12 member agencies needed to execute the MOA. We anticipate the remaining approvals to make this MOA effective within three months.</p>	<p>3/31/2014</p> <p>Copies of the MRCOG JPAs on file at NMDOT were provided to MRMPO in an effort to expedite the JPA update as reflected in October 31, 2013 email from MRMPO to FHWA-NM (Rodolfo Monge-Oviedo) and FTA (Tony Ogboli). December 19, 2013, MRMPO sent a memo updating NMDOT of the status of FHWA findings and requested a meeting with NMDOT regarding the contents of the JPA update. In response NMDOT requested MRMPO draft a JPA and directed MRMPO to review FMPO and MVMPO's JPAs as examples. MRMPO's March 7, 2014 response to the FHWA 2012 Review of NM MPOs is the first formal update to NMDOT regarding JPA development progress since the December 19, 2013 memo. NMDOT will continue to work with MRMPO on the development of an updated JPA and recommends this finding remain open.</p> <p>6/9/2014</p> <p>NMDOT will review the updated Joint Powers Agreement when provided.</p> <p>9/3/2014</p> <p>Page 11 of the MRMPO FFY15-16 UPWP indicates the JPA final draft will be completed in November 2014.</p> <p>9/29/14- NMDOT GTG liaison will continue to monitor the development of the updated JPA. Until updated JPA is in place, NMDOT recommends this finding remain open.</p> <p>12/03/2014- See 9/29/14 comment; NMDOT would like the updated JPA to be in place by the end of FFY15.</p> <p>12/03/2014- See 9/29/14 comment. NMDOT is committed to improving the transparency of the MPO planning process, and as documented in comments from 6/9/14 and 9/3/14 the MPO has shown a commitment to robust outreach and stakeholder engagement in planning processes. NMDOT recommends this finding be closed.</p> <p>6/01/15- NMDOT has provided comments to MRCOG regarding content of the proposed MOA. The NMDOT GTG Liaison will monitor the progress of the updated agreement through monthly GTG Liaison/MPO staff meetings and through the Quarterly Report updating UPWP task progress. NMDOT recommends this finding be closed.</p>	<p>5/14/14 This item has not been completed.</p> <p>9/22/2014 This items has not been completed</p>	<p>5/14/14: Open</p> <p>09/22/14 Open</p>

Tracking of Responses to FHWA 2012 and 2014 Reviews of NM MPOs

Mid-Region MPO

The 2010 Certification Review, 2012 Mid-Cycle Review, and/or 2014 Certification Review is noted	MRMPO note: The following is the status of all findings listed in the 2010 Certification Review and the 2012 Planning Process Review and the 2014 Certification Review. Date of status update is in bold text. There were no "corrective actions" identified in either document. MPO Responses	NMDOT Response	FHWA Response	Status per FHWA
15). Air Quality-CMAQ (2014 Cert. Recom. #5)	<p>September 2, 2014 - The recommendation is to discuss the limited maintenance status for Carbon Monoxide which is to expire in June 2016 and discuss how CMAQ funds will be distributed. At the SLRP Revenue Projections meeting on August 29, 2014 the NMDOT and MPO agreed to keep CMAQ-Mandatory funds "as is" until a determination on Ozone nonconformity is made. November 25, 2014 - since NMDOT and MRMPO agreed to keep CMAQ-Mand funds "as is" until results of ozone levels is finalized, there is no further action to take at this time. March 13, 2015 - MRMPO and NMDOT have discussed this issue as noted above and we are in general agreement as noted. Why is this issue still open? May 29, 2015 - same comment as March 13th; once EPA finalizes the new ozone standard, we will proceed from there. September 9, 2015 - same comment as above. November 17, 2016 - although NMDOT recommended in June 2015 that this finding be closed, and although at the August 29, 2014 meeting there was agreement as to the distribution of CMAQ funds resulting in the FY 2016-2021 TIP developed and approved based on the targets NMDOT provided (with CMAQ funds through 2021, NMDOT has indicated that the department would like to remove currently programmed CMAQ funding in FY 2018-2021. A series of correspondence has transpired June-November 2016. In today's email, (November 17, 2016) Secretary Church indicated that he would meet with the MPO to discuss the CMAQ funding issue.</p>	<p>9/29/14- NMDOT's SLRP and subsequent updates will examine scenarios relating to CMAQ-Mandatory funding levels. GTG liaison will ensure continuing coordination between NMDOT and MRMPO on CMAQ funding and monitor the Air-Quality standards and reporting for Mid-Region. NMDOT recommends this finding remain open.</p> <p>12/03/14- NMDOT liaison will continue to monitor developments relating the EPA Ozone standards and the potential consequences of the new rule on AMPA air quality status. NMDOT recommends this finding remain open.</p> <p>6/01/15- NMDOT was involved in the Air Quality Conformity Determination process for the 2040 MTP and the 2016-2021 TIP, and the air quality of the AMPA meets or exceeds all NAAQS. NMDOT will closely monitor the progress of the EPA's new ozone standards and will work with MRMPO and all partner air quality agencies to address new EPA ozone standards once the new standards take effect. NMDOT will work to ensure air quality conformity is maintained in the AMPA. NMDOT recommends this finding be closed.</p>		
16). Grant Administration (2014 Cert. Recom. #6)	<p>September 2, 2014 - The recommendation is to discuss the option of a "Consolidated Planning Grant (CPG)" for the MPO's planning funds from FHWA and FTA. The MPO has researched and considered this option and, at this time, we have decided <u>not</u> to pursue a CPG. November 25, 2014 - we request closure of this finding. March 13, 2015 - same comment as 11/25. May 29, 2015 - same comment as 11-25-14 and 3-13-15. Since the option of whether to pursue a CPG is an MPO decision, why is this issue still open? Sept. 9, 2015 - same comment as above. November 17, 2016 - same comment as above.</p>	<p>9/29/14- MRMPO is not interested in pursuing a Consolidated Planning Grant. NMDOT recommends this finding be closed.</p> <p>12/03/14- No additional comments.</p> <p>6/01/15- MRCOG is not interested in pursuing a consolidated planning grant. NMDOT recommends this finding be closed.</p>		

Tracking of Responses to FHWA 2012 and 2014 Reviews of NM MPOs

Mid-Region MPO

The 2010 Certification Review, 2012 Mid-Cycle Review, and/or 2014 Certification Review is noted	<p>MRMPO note: The following is the status of all findings listed in the 2010 Certification Review and the 2012 Planning Process Review and the 2014 Certification Review. Date of status update is in bold text. There were no "corrective actions" identified in either document.</p> <p align="center">MPO Responses</p>	<p align="center">NMDOT Response</p>	<p align="center">FHWA Response</p>	<p align="center">Status per FHWA</p>
FYI 2014 Cert. Recomm. #3 regarding JPA/MOA is already listed as 1b	See 1b above	<p>9/29/14- See finding 1b NMDOT comments.</p> <p>12/03/14-No additional comments.</p>		
		<p>6/01/15- NMDOT is tracking the progress of all agreements and substantial progress has been made on both agreements. The Cooperative Agreement with NMDOT has been reviewed by all parties and will be executed no later than June 30, 2015. MRCOG has drafted a MOA/JPA and NMDOT provide comments. Once all comments from state and federal agencies are received the MRCOG will proceed to release the MOA/JPA to all member agencies. The NMDOT will monitor the status and progress of the MOA/JPA and provide support to MRMPO as needed throughout the process. Progress will be tracked by NMDOT through monthly liaison/MPO staff meetings and the Quarter Reports of pup task progress. NMDOT recommends this finding be closed.</p>		



Mid-Region Metropolitan Planning Organization

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FFY 2016 (October 1, 2015 – September 30, 2016)

Part I Planning Activities Progress Report

The Planning Activities Progress Reports are incorporated into the Unified Planning Work Program (UPWP) document in separate reporting sections following the various tasks. This provides cumulative quarterly progress reports.

This report was funded in part through grants from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation. The views and opinions of the authors or agency expressed herein do not necessarily state or reflect those of the U. S. Department of Transportation.

Mid Region Council of Governments fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form, please contact the MRCOG Title VI Coordinator at (505) 247-1750.



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FFY 2016 (October 1, 2015 – September 30, 2016)

Part I Planning Activities Progress Report

The Planning Activities Progress Reports are incorporated into the Unified Planning Work Program (UPWP) document in separate reporting sections following the various tasks. This provides cumulative quarterly progress reports.

1st Quarter Report: October 1, 2015 – December 31, 2015

2nd Quarter Report: January 1, 2016 – March 31, 2016

3rd Quarter Report: April 1, 2016 – June 30, 2016

→ **4th Quarter Report:** July 1, 2016 – September 30, 2016

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Mid-Region Metropolitan Planning Organization

UPWP Unified Planning Work Program

**Federal Fiscal Years 2015 & 2016
(Oct. 1, 2014 through Sept. 30, 2016)**

Cumulatively incorporating each quarterly report.

Summary of Amendments and Administrative Modifications

July 18, 2014	R-14-08 MTB	Initial Approval by the Metropolitan Transportation Board of MRMPO
July 24, 2015		Administrative Modification #1
Nov. 18, 2014	R-14-14 MTB	Amendment #1 Approved by the MTB
Oct. 13, 2015		Administrative Modification #2
Oct. 16, 2015	R-15-13 MTB	Amendment #2 Approved by the MTB (Federal Approval Nov. 19, 2015)

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MRMPO Metropolitan Transportation Board

MRMPO Transportation Coordinating Committee

Federal Highway Administration – New Mexico Division

Federal Transit Administration Region VI

City of Albuquerque Transit Department - ABQ Ride

Rio Metro Regional Transit District

NMDOT Transportation Planning and Safety Division

NMDOT Transit and Rail Division

NMDOT District 3

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I. INTRODUCTION

This Unified Planning Work Program (UPWP) is a mechanism for listing and organizing the Mid-Region Metropolitan Planning Organization's transportation planning activities that will be undertaken during the time period covered. This document was developed in accordance with the Moving Ahead for Progress in the 21st Century Act (MAP-21) that was signed into law by President Obama on July 6, 2012, federal regulation 23 CFR 450 and FTA Circular 8100.1C.

A. MRCOG General Overview

The Mid-Region Council of Governments (MRCOG) is a regional planning organization that develops policies and makes decisions about transportation planning in the greater Albuquerque region of New Mexico. It is a forum for cities, towns, villages, tribal governments, counties, transit agencies, and state agencies to address common regional issues.

MRCOG includes several organizational divisions such as the Mid-Region Metropolitan Planning Organization (MRMPO), Mid-Region Rural Transportation Planning Organization, Workforce Development-Central Region, Water Resources Management, Local Planning Assistance, and Economic Development-District 3. Several of these programs have their own governing bodies. In addition, MRCOG administratively houses the Rio Metro Regional Transit District under agreement with that district to provide staff, payroll services, office space, and other administrative functions.

B. Transportation Planning

Federal law requires that every metropolitan area with a population over 50,000 have a designated Metropolitan Planning Organization (MPO) to qualify for receipt of federal highway and transit funds.¹ MRCOG is designated as the Metropolitan Planning Organization (MPO) for the Albuquerque Metropolitan Planning Area (AMPA) which is a Transportation Management Area (TMA) as well. MRMPO employees provide planning, coordination, and administrative support to the Mid-Region Metropolitan Transportation Board (MTB), which is MRMPO's policy-making body. Work tasks and responsibilities with respect to transportation planning for the MPO are detailed in this document, the Unified Planning Work Program. Refer to Appendix B for a map of the AMPA/TMA.

In addition, under state law MRCOG is designated as the Rural Transportation Planning Organization (RTPO) for Tarrant County, portions of Sandoval County and the southwest corner of Santa Fe County that includes the Town of Edgewood. Work tasks for planning activities in the RTPO are documented in a separate document, the Annual Work Program for the RTPO.

C. Governance, Boards, and Committees

MRCOG is governed by the MRCOG Board of Directors. The Board is composed of locally-elected officials. Member agencies may select senior staff members to serve as alternates.

The Mid-Region Metropolitan Planning Organization (MRMPO) is governed by the Metropolitan Transportation Board (MTB) which is composed of elected officials and agency representatives

¹ 23 USC 134(d).

from within the Albuquerque Metropolitan Planning Area as well as representatives from the New Mexico Department of Transportation. Membership, officers and voting procedures are in accordance with the Bylaws adopted by the MTB. Standing and ad hoc committees provide the MTB with guidance on matters related to funding, congestion management, bicycle and pedestrian issues, intelligent transportation systems, transit, freight, roadway access management, and other specific matters related to transportation planning.

D. Unified Planning Work Program Requirements

A Unified Planning Work Program (UPWP) must be developed by each MPO in cooperation with the state and public transportation operators² which identifies the work of the MPO over a one or two year period. The development of the UPWP is the joint responsibility of the MPO, State DOT, other state departments, public transportation operators and other planning and implementation agencies. The UPWP must identify work by major activity and task including those that address the planning factors in 23 CFR 450.306(a) which are listed in section G, below. Other requirements are that a discussion of planning priorities facing the metropolitan planning area must be included. In New Mexico, all MPOs and NMDOT have agreed to utilize a common format for their UPWP documents, base their work program on the federal fiscal year (FFY) and produce two-year work programs. This UPWP meets those and all federal requirements and covers a two year period.

The UPWP developed by an MPO must include:

- a description of the work to be accomplished;
- who shall perform the work for an activity/task;
- a schedule for completing the activity/task;
- resulting products of the activity /task;
- proposed funding by activity/task;
- a summary of the total amounts and sources of federal and matching funds³;
- identification of any incomplete work elements/activities carried over from previous fiscal years; and
- a summary of the work program that shows federal share by type of fund, matching rate by type of fund, state and/or local matching share and other state or local funds.
- MPO's in TMAs must include (as applicable) cost estimates for transportation planning, research, development, and technology transfer related activities funded with other federal or state and/or local funds, particularly for producing the FHWA-required data (i.e., data for preparing proposed legislation, evaluating the performance of the Nation's transportation systems, etc.) for planning for other transportation modes.

E. The UPWP Development Process and Opportunities for Public Input

The MPO staff develops the work program and budget for the next upcoming period in accordance with the following schedule. (Exact dates may vary by a few days.)

May 1 st Even Years	1 st Draft of UPWP to NMDOT Transp. Planning & Safety Div. (NMDOT TPSD), ABQ Ride and Rio Metro RTD
May 1 st Even Years	Proposed UPWP is posted online for Public Review and Comment. Begin 30 day public comment period.
May 31 st Even Years	MPO & NMDOT TPSD meeting on Draft UPWP
June 1 st - June 15 th	MPO staff revise proposed UPWP if necessary
Mid-June Even Years	Metropolitan Transportation Board votes on Approving UPWP

² 23 CFR 450.308(c)

³ 23 CFR 450.308(c)

	Opportunity for Public Comment at meeting
July 1 st Even Years	MPO submits approved UPWP to NMDOT TPSD
Aug 1 st Even Years	NMDOT TPSD submits UPWP to FHWA-NM Division and FTA-Region VI for Review
Sept 1 st Even Years	FHWA-NM Division & FTA-Region VI comments on UPWPs to NMDOT TPSD
Sept 8 th Even Years	NMDOT TPSD submits final UPWPs (with changes, if any) to FHWA-NM Division and FTA-Region VI
Oct 1 st Even Years	Effective Date of UPWP at Beginning of Federal Fiscal Year

The public may participate in the development of the UPWP in a few ways. The public is welcome to attend MRMPO's MTB meetings which are held on a monthly basis and are open to the public. To learn more about these meetings, please contact Ms. Barbara Thomas at (505) 247-1750 or email at bthomas@mrcog-nm.gov. The public can also review the draft document during the 30-day public comment period. During this time, an electronic copy of the UPWP will be posted on the MRCOG website at www.mrcog-nm.gov. Additionally, information in the *MRMPO Public Participation Procedures* can also be found at www.mrcog-nm.gov.

Amendments to the UPWP are required periodically to accommodate new tasks, award of funding grants and changes in work priorities. Amendments are scheduled, if needed, on a quarterly basis with the approved UPWP amendment submitted to NMDOT TPSD on the last day of each Federal Fiscal Year Quarter (December 31, March 31, June 30 & September 30). Opportunities for public comment on UPWP amendments are available at any board meeting at which the item will be discussed. Agendas for all Metropolitan Transportation Board meeting are posted online at www.mrcog-nm.gov.

F. Funding Sources for Transportation Planning Activities

Transportation planning efforts in the metropolitan area are financed primarily through federal funds. (FHWA Section 112 funds, FHWA State Planning and Research (SPR) grant funds, FTA Section 5303 funds.) Funds from local jurisdictions provide the required matching funds to receive the federal funds. Local funds also provide additional funds for transportation planning purposes. Occasionally, state funds or grants are used for general transportation planning. Special federal planning grants for specific programs are also utilized when the MPO is awarded these types of funds.

G. Planning Factors Under Federal Law

The newest transportation bill, Moving Ahead for Progress in the 21st Century (MAP-21) continues the planning factors identified by the previous transportation bill, the Safe, Accountable, Flexible, and Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU). The planning factors as stated in MAP-21 are:

- Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
- Increase the safety of the transportation system for motorized and non-motorized users;
- Increase the security of the transportation system for motorized and non-motorized users;
- Increase the accessibility and mobility of people and for freight;

- Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local *planned* growth and economic development patterns;
- Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
- Promote efficient system management and operation; and
- Emphasize the preservation of the existing transportation system.

H. Planning Priorities for the Metropolitan Planning Area

Planning priorities for the Mid-Region MPO include the following:

-Addressing river crossing congestion through mode share targets. This goal is supported by 25 percent of all STP-U and CMAQ-Mandatory funds being set aside for transit projects to help address the region's river crossing congestion issues.

-Engaging the region in scenario planning to help guide growth in a way that better meets regional goals.

-Continuing a Project Prioritization Process that helps to objectively prioritize projects that most meet regional needs.

-Ensuring federal funds are obligated to the fullest potential through the Transportation Improvement Program process and also that the public is more fully engaged in this process.

-Improving the MPOs outreach and incorporation of environmental justice considerations as part of the long range transportation planning process

-Enhancing the incorporation of Intelligent Transportation Systems (ITS) in regional transportation projects as well as interagency cooperation regarding ITS. This includes the Regional Transportation Management Center.

- Improving public and member agency access to MRMPO data and other products, particularly through interactive visualization tools available on the MRCOG website.

-Developing design guidelines that promote Complete Streets design concepts and roadway configurations that match their surrounding land use context.

II. WORK PROGRAM TASKS

The MPO's work program tasks are described in this section and are organized as shown below. Funding sources for all tasks are included in Appendix A.

Task 1 - Program Support and Administration	
1.1	Program Management and Administration
1.2	UPWP and Quarterly Reporting
1.3	Title VI Plan and Monitoring (includes Environmental Justice)
1.4	Public Participation
1.5	Website and Other Communications
1.6	Staff Training and Professional Development
1.7	Board Member Training
Task 2 - Transportation Improvement Program (TIP)	
2.1	TIP Development
2.2	TIP Management
2.3	Annual Project Listing and Obligation Report
Task 3 - General Development and Data Collection/Analysis	
3.1	Traffic Counting and Reporting
3.2	Population and Land Use Data Collection
3.3	Travel Demand Model Management and Maintenance
3.4	Software Upgrades
3.5	Highway Functional Classification Review and Update
3.6	GIS Data Development, Mapping and Database Management
3.7	Development Review
3.8	Orthophotography
Task 4 - Transportation Planning	
4.1	Metropolitan Transportation Plan (MTP)
4.2	Safety Analysis and Planning
4.3	CMP - Congestion Management Process
4.4	ITS - Intelligent Transportation Systems Planning
4.5	Land Use/Transportation Integration
4.6	Economic Impacts of Transportation Projects
4.7	SLRP Coordination
4.8	Planning Consultation & Local Transportation Planning Assistance
Task 5 - Special Studies, Plans, Projects and Programs	
5.1	Capital Projects Consultation and Coordination
5.2	Rio Metro Regional Transit District Service Area Plan Update & Initiatives
5.3	UNM/CNM Transit Study
5.4	NMRX Maintenance Facility and Office Feasibility Study
5.5	Downtown Bikeshare Program (non MPO)
5.6	Pilot Program for TOD Planning (ABQ Ride)

Task 1 - Program Administration and Management (FTA Code 442100)

This consists of activities necessary for the administration, management, and operation of the MPO. This includes basic overhead, administrative costs, UPWP development, budget and financial management, annual and quarterly reports, general public participation, and public information.

Estimated Cost for Task 1

FFY	Est. Staff Hrs.	Avg. Rate	Staff Cost	Consultant Costs	Other Costs	Est. TOTAL
FY 2015	5000	\$21.75	\$108,750	\$0	\$116,115	\$224,865
FY 2016	5000	\$22.40	\$112,000	\$0	\$118,290	\$230,290

"Other Costs" include travel, photocopying/printing, membership fees, telephone, computers, postage, legal notices, etc.

1.1 Program Support and Administration

This task encompasses general administration and oversight of the MPO. Included in this task are: staff meetings, day-to-day MPO activities, preparing and posting meeting agendas, review and revisions (if needed) of Metropolitan Transportation Board Bylaws, providing information and briefings to the MTB, and other similar administrative activities. This includes monitoring MPO progress in meeting scheduled deadlines in various state and federal policies, procedures and regulations.

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month:

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)									FFY 2016 (Oct 1, 2015 - Sept 30, 2016)														
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Reimbursement invoices	D			D			D			D			D			D					P			
Prepare for MTB Meetings	D	D	D	D	D	D	D	D	D	D	D	D	D	D	C	C	D	C	D	D	D	D	D	D
Prepare for Committee Mtgs	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Monitor Budget (end of Qtr)		D			D			D			D			D			D			D			D	
Review bills for payment	Ongoing – approve bills, designate correct budget coding, etc.																							
Prepare for Quad. Cert. Rev	This does not occur in this two-year period (next in 2018)																							

C=canceled; D=done

1.2 UPWP - Unified Planning Work Program and Quarterly & Annual Reporting

Monitor and revise, if necessary, the current UPWP. Develop the following UPWP for the next fiscal period. Prepare quarterly reports on the progress of main tasks and an annual report at the end of each Federal Fiscal Year. This task also includes development and approval of a Joint Powers Agreement (JPA)/Memorandum of Agreement (MoA) to be submitted for approval by all agencies.

Responsibilities: MPO staff and other agencies as necessary. For development of the next UPWP, ABQ Ride and Rio Metro RTD and NMDOT will be involved.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)											FFY 2016 (Oct 1, 2015 - Sept 30, 2016)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Quarterly Reports Submitted to NMDOT and posted online	D			D			D			D			D			D			D			D		
Annual Perf. & Expen. Rpt.			D												D									
1 st Draft UPWP (FY 2017-18)																		D						
Revised UPWP to MTB																					X	P		
Amend. UPWP (if needed)			N			N			N			X	D		N			N			N			N
Cost Allocation Plan and Indirect Cost Agreement				D												D								
JPA/MOA Final Draft		X														D								
JPA/MOA Submit for Apprv.				X	X	X															D	D	P	

Key: X=due; P=in progress; D=done; N=not applicable

1.3 Title VI Plan and Monitoring

Implement the *MRCOG Title VI Plan* and monitor environmental justice issues. Assure that all communications and public involvement efforts comply with the plan; we will conduct a quality assurance review of MPO documents annually. Prepare the Annual Title VI Report (refer to page 4 or *Title VI Plan*). Review the *Title VI Plan* prior to the quadrennial Federal Certification Review and prepare revisions if necessary. Resolve all complaints in accordance with the *Title VI Plan*.

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)											FFY 2016 (Oct 1, 2015 - Sept 30, 2016)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Annual Qual. Rev. of Docs		D												D										
Annual Title VI Report			D												D									
Rev Title VI Plan/Quad Rev	This does not occur in the fiscal period of this UPWP																							
Resolution of Complaints	This task occurs if and when a complaint is filed.																							

Key: X=due; P=in progress; D=done

1.4 Public Participation

Implement the *Public Participation Procedures for the Mid-Region MPO* and monitor the progress. Facilitate meetings of the Public Involvement Committee (PIC), which are held on an as-needed basis. Conduct surveys, online surveys, hold workshops and focus groups, utilize visualization techniques, and employ other methods to disseminate information and gather public input in the transportation planning process. Review the *Public Participation Procedures* (and revise if necessary) prior to the development of the Metropolitan Transportation Plan. Provide ongoing maintenance of contacts database. Include outreach to environmental justice populations and community. The MPO will also be investigating visualization techniques to better inform the public of what an idea may look like.

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)											FFY 2016 (Oct 1, 2015 - Sept 30, 2016)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Pub Mtg Draft 2040 MTP		D																						
Pub Mtg Fin Draft 2040 MTP						D	D																	
Pub Mtg FY 2016-2021 TIP						D	D																	
Review Pub. Part. Proc.	This is done prior to start of MTP development and as needed.																							
PIC Meetings	Called and held as needed.																							

Key: X=due; P=in progress; D=done

1.5 Website and Other Communications

Produce the *Travel Times* E-newsletter, maintain and update the MPO pages on MRCOG's website and use other methods to disseminate information

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)											FFY 2016 (Oct 1, 2015 - Sept 30, 2016)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Travel Times E-Newsletter	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Website Maint & Update	This is an ongoing activity.																							

Key: X=due; P=in progress; D=done

1.6 Staff Training and Professional Development

Staff will attend meetings, workshops, and conferences designed to enhance their technical and professional skills and promote coordination between the MPO and other partner agencies.

Responsibilities: MPO staff.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Representative Conferences, Training and Workshops

Attendance is dependent upon review of conference course/session offerings, conference costs, travel costs, conference location, employee work schedules and work load, MPO travel budget, etc. and may be subject to change. Other workshops and conferences may be attended by staff depending on funding availability and course offerings. Please refer to the budget in Appendix A for the list of conferences and attendees anticipated for the fiscal years of this UPWP.

- MPO Quarterly Meetings (held in Albuquerque, Farmington, Las Cruces & Santa Fe)
- ITS America conference
- NM ITS Conference
- NM Engineers' Conference (Las Cruces)
- NMDOT Traffic Count Meeting
- Assoc. of Metropolitan Planning Organizations (AMPO) Conference
- American Planners Association (APA) Conference
- NM APA conference
- Smart Growth conference
- National Highway Institute (NHI) and National Transit Institute (NTI) courses

- Transportation Research Board (TRB) Conference
- CUBE modeling training
- Socioeconomics Modelers' Conference (San Diego) held back-to-back with GIS/ESRI
- GIS/ESRI Conference (San Diego)
- REMI Users Conference
- UrbanSim Users Conference (held when significant changes are made)
- a pedestrian-bicycle planning seminar (Portland State Univ. Bike/Ped Conf)
- North American Traffic Monitoring Exposition & Conf. (NATMEC) or Highway Data Workshop and Conference (HiDaC) (each held alternate years)
- webinars hosted by APA, ITE and other agencies

Human Resources Training

- sexual harassment & intervention training (as scheduled by Human Res. Dept.)
- workplace violence prevention training (as scheduled by Human Res. Dept.)
- defensive driving for employee use of MRCOG vehicles (as sched. by H.R. Dept.)
- diversity training (as scheduled by the H.R. Dept.)

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
MPO Quarterly Mtgs			D			D			D			D			D			D			D			D
Other Conferences/Training	The schedule is dependent upon course offerings and staff work load.																							

Key: X=due; P=in progress; D=done

1.7 Board Member Training

Board member training and workshops to educate policy board members and possibly other committee members as to their roles and responsibilities regarding the transportation planning process.

Responsibilities: MPO staff.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Board and committee member training					T							X					T							P
Update Board Member Training Info (if needed)											X							P	P	P	P		D	
Other Comm. Member Training (as needed)											X							P	P	P	P		P	P

Key: X=due; P=in progress; D=done; T-Tribal Government Outreach

Quarterly Progress Reports – Task 1 (includes subtasks)

1 st Q. Report	<p>The APER was developed and submitted to NMDOT. The Travel Times e-newsletter was sent out each month. Updates were made as needed to the MRCOG website. Staff members attended the MPO Quarterly.</p> <p>The 2nd Amendment to the UPWP received final approval in November 2015. The revised UPWP has been posted on the website.</p>
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	<p>The final draft of the MOA was sent to NMDOT, FHWA and FTA for final review with comments due back to MRMPO on February 1, 2016.</p>
<p>2nd Q. Report</p>	<p>The Mid-Region Council of Governments Title VI program was updated with new data from the 2010-2014 5-Year American Community survey. A new map showing the census tracts with high percentages of Limited English Proficiency (LEP) Individuals was created. The Title VI program is scheduled to be adopted sometime in April (3rd quarter of FFY 2016). This Title VI program only applies to MRCOG’s administration of FTA grants it receives as a direct recipient. The Title VI Plan for MRMPO has not changed.</p> <p>The Travel Times e-newsletter was sent out each month and periodic posts to MRMPO’s Facebook page were made. Updates were made as needed to the MRCOG website.</p> <p>The process of updating the MTB Board training materials was begun. Some of these materials will also be used for members of other committees.</p> <p>Staff attended the UNM Paving Conference.</p> <p>Three staff members attended the TRB Conference, two presented papers and poster presentations and two received the “2016 Award for Best Paper” in the category of climate change.</p> <p>The MPO Quarterly was held in Albuquerque in March. A PhD student from the University of California Santa Barbara interviewed staff about communication and outreach activities and staff put the student in contact with PIC members.</p> <p>The final draft of the “Memorandum of Agreement for Establishment of Operations of the Mid-Region Metropolitan Planning Organization” (MOA) was revised to incorporate NMDOT, FHWA and FTA comments. It was distributed, along with proposed associated MTB Bylaws revisions, to all voting member and associate member agencies for their review with return comments in April.</p>
<p>3rd Q. Report</p>	<p>As part of public outreach activities, staff contributed to discussions between ULI, NAIOP and City of Rio Rancho officials on issues related to growth, transportation, and economic development. Also, socioeconomic data on the website was updated, and other updates were made to the website as needed.</p> <p>Staff attended the Socioeconomic modelers conference, the GIS/ESRI conference, and the ITS America conference.</p> <p>The e-newsletter was sent out each month during the quarter and the MPO’s Facebook page was posted to periodically. An MPO YouTube channel was created for staff to post videos and animations to for sharing publicly.</p> <p>An MTP presentation was given in Valencia County.</p>

	<p>Staff attended the MPO Quarterly.</p> <p>A Board member’s handbook and survey is being finalized and will be distributed to Board members in the 4th quarter.</p> <p>The draft FFY 2017 & 2018 UPWP was prepared.</p> <p>The Memorandum of Agreement for the Establishment of Operations of the Mid-Region Metropolitan Planning Organization was finalized and approved by the MTB on May 20 and by the MRCOG Board on June 9. It is now in the approval process by the member governments.</p> <p>Key staff engaged in the hiring process to bring onboard a new staff member.</p>
<p>4th Q. Report</p>	<p>Staff provided education and outreach on shifting Housing and Transportation Trends at several forums throughout the region including ITE Western Conference, the MFA Housing Summit and Apartment Association of New Mexico.</p> <p>Staff hosted a Census Training and Workshop for member governments and agencies throughout the 4 county area.</p> <p>Updates were made to the website during this quarter. The monthly newsletter was sent to subscribers each month during the 4th quarter. Staff posted to the MPO Facebook page.</p> <p>Staff began work on production of a series of videos to inform the general public about what the MPO is and does to improve awareness and engagement.</p> <p>Staff provided articles and visuals for the MRCOG annual report.</p> <p>Staff attended conferences and training in this quarter including the NACTO Designing Cities conference, 2016 ITE Western District Meeting, FHWA Interchange and Interstate Access Policy Workshop, FHWA Road Diet Workshop, and the NMAPA annual conference.</p> <p>The MOA for MRMPO operations is still in the approval process by member governments.</p>
<p>End of Year Report – Supplemental, if needed</p>	<p>The MOA approval by member governments will continue into FFY 2017 with the expectation that enough member governments approving the MOA to make it effective by January 1, 2017.</p> <p>Board member training module completed with an online tutorial being developed in FFY 2017.</p> <p>Personnel efforts in FFY 2016 centered around reorganizing some staff responsibilities and hiring staff new staff to replace former staff.</p>

Task 2 - Transportation Improvement Program (TIP) (FTA Task 442500)

This task covers the development, monitoring, and management of the Transportation Improvement Program (TIP) which implements transportation projects through federal, state, and local funding programs. The TIP spans a period of six years with the first four years constituting the federal TIP and the 5th and 6th year serving as informational years. The TIP must be fiscally constrained therefore; the total amount of funds programmed does not exceed the total amount of funding available.

Estimated Cost for Task 2

FFY	Est. Staff Hrs.	Avg. Rate	Staff Cost	Consultant Costs	Other Costs	Est. TOTAL
FY 2015	2,000	\$23.00	\$46,000	\$5,290	\$0	\$51,290
FY 2016	1,700	\$23.69	\$40,273	\$3,000	\$0	\$43,273

2.1 TIP Development

Develop and adopt a list of projects to be funded with federal transportation funds and regionally significant projects funded with state or local funds.

Responsibilities: All agencies through the TPTG (Transportation Program Technical Group), a subcommittee of the TCC (Transportation Coordinating Committee), which is responsible for the development of the TIP with MPO staff input and facilitation.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)									FFY 2016 (Oct 1, 2015 - Sept 30, 2016)														
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Review TIP Policies & Proc.	D																							D
Update on Existing TIP Proj (if needed)	D																							
TIP Proj. Proposals Subm.		D																						P
1 st Draft FY 2016-2021 TIP					D																			
TIP for Public Review						D																		
MTB Aprv. FY 2016-21 TIP							D																	

Key: X=due; P=in progress; D=done

2.2 TIP Management

Monitor the progress of projects in the TIP and their progress toward the timely obligation of funds. Revise the TIP to accommodate increased or decreased funding, to delay or advance projects as progress monitoring dictates. Revisions fall into two categories: TIP Administrative Modifications which are minor revisions and TIP Amendments which require approval by the Metropolitan Transportation Board.

Responsibilities: MPO staff manages the TIP and processes TIP Administrative Modifications. TIP Amendments are processed upon recommendation and analysis of the TPTG (Transportation Program Technical Group), and the TCC (Transportation Coordinating Committee).

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Progress Rpt fr Agencies	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D
TIP Admin. Modifications	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Quarterly TIP Amend.			D			D			D			D		D		D					D			D

Key: X=due; P=in progress; D=done

2.3 Annual Project Listing and Obligation Report

In accordance with 23 CFR 450.332 the MPO shall prepare an annual report (no later than 90 days following the end of the program year) of the status of projects in that program year's TIP and the status of the obligation of the funds programmed in that year.

Responsibilities: MPO staff, NMDOT and other agencies as needed.

Source of Funds: FHWA, FTA, Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
1 st Draft Annual Proj Listing		D												D										
Final Annual Proj. Listing			D												D									

Key: X=due; P=in progress; D=done

Quarterly Progress Reports – Task 2 (includes subtasks)

1 st Q. Report	<p>TIP administrative modifications were processed for this timeframe. See attachment in appendices.</p> <p>The 1st quarterly TIP amendment (R-15-15) was processed in November. The MTB approved the TIP amendment at their November 20, 2015 Meeting.</p> <p>Staff facilitated MTB-directed TCC Working Group meetings to review and report Project Delivery Issues taking place within the AMPA.</p> <p>The FFY 2015 Annual Project Listing and Obligation Report (December 31, 2015) was finalized. Work is continuing on the separate analysis of obligations against the NMDOT/FHWA “baseline”.</p>
2 nd Q. Report	<p>TIP administrative modifications were processed for this timeframe. See attachment in appendices.</p> <p>The 2nd quarterly TIP amendment (R-16-01) was processed in February. The MTB approved the TIP amendment at their February 19, 2016 meeting.</p> <p>Two meetings were held with NMDOT to discuss project delivery issues agencies are experiencing in the capital project development/design process. MRMPO began developing Gantt charts to serve as a template to use as a tool for project timeframe planning and the appropriate scheduling of funds in the TIP.</p>
3 rd Q. Report	<p>TIP administrative modifications were processed for this timeframe. See</p>

	<p>attachment in appendices.</p> <p>Staff facilitated special TPTG meetings in May and June to program additional suballocated FHWA funds into the FFY 2016-2021 TIP via the 3rd cycle TIP amendment Attachment B.</p> <p>The 3rd quarterly TIP amendment (R-16-04) was processed in June. The MTB approved the TIP amendment at their June 17, 2016 meeting.</p> <p>MRMPO staff is currently modifying TIP revision forms (electronic forms) for the upcoming FFY 2018-2023 TIP development cycle and all subsequent TIP amendments. The new forms will be electronic and will eliminate incomplete form submittals for future TIP revision requests.</p> <p>The MTB (Metropolitan Transportation Board) directed staff to write a letter to Mr. Tom Church, NM Secretary of Transportation to express the MTB's concerns regarding the status of currently programmed projects in the TIP utilizing CMAQ funds and STP-Small Urban funds. The letter was sent on June 15, 2016 and a confirmation email from Mr. Church was received on June 16 stating that a formal response was forthcoming. As of July 14, 2016, this has not been received by the MPO.</p>
<p>4th Q. Report</p>	<p>TIP administrative modifications were processed for this timeframe. See attachment in appendices.</p> <p>The 4th quarterly TIP amendment (R-16-07) was processed in August. The MTB approved the TIP amendment at their August 19, 2016 meeting.</p> <p>Staff has reviewed and updated the TIP Policies and Procedures to match the NMDOT STIP procedures. Updates are also performed biannually to account for the Development of the new TIP. A formal approval is anticipated by the MTB at their October 21, 2016 meeting. A new online project proposal form was developed for use by member agencies.</p> <p>The MTB directed staff to follow up on working with NMDOT regarding CMAQ funded projects programmed in FFY 2017-2021.</p>
<p>End of Year Report – Supplemental, if needed</p>	<p>All TIP related tasks were completed in FFY 2016 per schedule.</p> <p>Development of the FFY 2018-2023 TIP began in September 2016 and will continue into FFY 2017 with the new TIP scheduled for approval in April 2017.</p> <p>Continuing into FFY 2017 is dialogue with NMDOT regarding CMAQ funded projects programmed in FFY 2018-2021. This is a major concern of the MPO.</p>

Task 3 - General Development and Data Collection/Analysis (FTA Tasks 442200 and 442500 as noted)

This consists of general planning activities, data collection, socioeconomic projections, mapping services, orthophotography, travel demand/traffic forecasting, development review, and local assistance.

Estimated Cost for Task 3

FFY	Est. Staff Hrs.	Avg. Rate	Staff Cost	Consultant Costs	Other Costs	Est. TOTAL
FY 2015	15,912	\$21.75	\$346,086	\$664,175	\$194,500	\$1,204,761
FY 2016	16,000	\$22.35	\$357,600	\$342,745	\$211,150	\$911,495

"Other Costs" includes traffic count equipment, fuel, vehicle costs, software upgrades, etc.

3.1 Traffic Counting and Reporting (FTA Task 442400)

Collect and process traffic data for routine monitoring of the transportation network, report data to NMDOT and conduct special needs traffic counts as needed. Counts are collected on all major roads in the MRCOG region (Bernalillo, Sandoval, Valencia and Torrance counties and southern Santa Fe County) for a total of approximately 3000 count locations. Each location is counted once every three years (approx. 900-1000 counts/year) and all counts are reviewed to confirm they meet the Highway Performance Monitoring System standards of FHWA and the NMDOT. Occasionally, counts scheduled may be delayed or rescheduled due to roadway construction, weather issues or equipment problems. MRCOG usually produces approx. 95% of its scheduled counts.

Data collection is conducted system-wide as well as targeted locations and includes traffic counts, directional volume data, vehicle classification, bicycle counts, pedestrian counts, and intersection turning movements. Data is archived and logged into the traffic counts database and shared with local agencies for use in transportation planning activities. The Traffic Counts Program operates servers to receive traffic data from member agencies' ITS networks (including NMDOT-ITS). All reports and analyses are made available to member agencies and the general public. Funds are managed each fiscal year to maintain a reserve of funding that allows for the timely replacement of the traffic counting vehicle (approx. every 5-6 years) and counter machines (approx every 10-15 years).

Responsibilities: MPO staff and other agencies as necessary. NMDOT transmits count information and Highway Performance Monitoring System (HPMS) data to FHWA.

Source of Funds: FHWA - State Planning and Research (SPR) funds & Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Conduct Traffic Counts	This is an ongoing daily task.																							
Classification Counts, Speed Counts, Intersection Turning Movement Counts	These counts are scheduled as requested by an agency and are dependent upon traffic count staff work schedules and the traffic count schedule.																							
Quarterly Transmittal	D				D					D					D					D				
Annual Traffic Flow Map										D														D

Key: X=due; P=in progress; D=done

Quarterly Progress Reports – Subtask 3.1

1 st Q. Report	<p>13 Count data requests were received – 9 from agency/consultants, 4 from private business/general public.</p> <p>The counts webpage was updated to show historical data and data through TAQA and ArcGIS Online.</p>
2 nd Q. Report	<p>12 Count data requests were received – 10 from agency/consultants, 2 from private business/general public. In addition, 5 non-motorized counts were received and completed.</p> <p>Met with NMDOT on the status of ARNOLD and the traffic count program.</p> <p>Began revisions to update the traffic count data base.</p>
3 rd Q. Report	<p>22 count data requests were received and completed– 18 from agency/consultants and 3 from private business/general public. 1 non-motorized count was received and completed.</p> <p>Continued revisions to update the traffic count database.</p>
4 th Q. Report	<p>243 of 269 traffic counts locations scheduled for the 4th quarter of FFY 2016 were completed. Quarter traffic counts submittal to NMDOT was completed. 28 count data requests, 15 member agencies/consultants, 13 private business requests were received and answered. 2016 TFMs for the Greater Albuquerque Area and the surrounding areas were produced and posted on the MRCOG website for public access.</p> <p>Continued revisions to traffic count database.</p>
End of Year Report – Supplemental, if needed	<p>Traffic Count program proceeded as scheduled with minor changes to the schedule (due to road construction, etc.).</p> <p>Updates to the traffic count database will continue in FFY 2017. The software is a new version which requires upgrades to the various databases that utilize the traffic count data.</p>

3.2 Population & Land Use Data Collection and Land Use Modeling (FTA Task 442200)

Collect, maintain and analyze multiple types of socioeconomic and demographic data. Provide forecasts for transportation planning purposes and for use by local and state agencies. Analyze and present data regarding growth and land use to member governments, planners, and the general public.

This includes integration with other planning tools such as the accessibility and travel demand models, TranSight®, UrbanSim® and UrbanCanvas®, and other programs.

Responsibilities: MPO staff and other agencies as necessary. The development, maintenance and application of TranSight® is in partnership with the Rio Metro Regional Transit District.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Collect Data	This is an ongoing daily task.																							
Economic Impacts of Proj.	As needed on a project-by-project basis.																							
Socio-Econ. Documents	Socio-economic and land use data is utilized in many documents and tasks of the MPO and other agencies. As such, there are few major documents produced solely for data distribution. Major MPO documents utilizing this data (such as the MTP) are included in other sections of this UPWP.																							
Socio-Econ. Datasets	Produced as updated data is available and revised.																							
Update Community Profiles	Produced as updated data is available and revised.																							

Key: X=due; P=in progress; D=done

Quarterly Progress Reports – Subtask 3.2

1 st Q. Report	<p>Staff assisted with the production of socioeconomic datasets used for the Santolina Master Plan transportation projections.</p> <p>The building permit database was updated through 2015 to track recent development trends.</p> <p>Growth maps were produced to visualize land development changes through 2040.</p>
2 nd Q. Report	<p>Comments were submitted to various agencies on area developments. See Subtask 3.7.</p>
3 rd Q. Report	<p>Staff performed data collection of Census and other data releases.</p> <p>Staff authored a publication that summarizes housing and transportation trends in the region and presented it at an event organized by the Urban Land Use Institute NM District Council.</p> <p>The spatial database of land use development projects was developed.</p> <p>A socioeconomic forecast was performed for the City of Rio Rancho.</p> <p>The University of New Mexico published a press release based on an economic impact study MRCOG produced in April for the Small Business Institute at Anderson. The Santa Fe New Mexican and the Daily Lobo ran stories based on the analysis (link to the press release: http://news.unm.edu/news/mrcog-study:-unm-small-business-institute-makes-significant-impact-on-economy).</p>
4 th Q. Report	<p>Staff hosted a Census Training and Workshop for member governments and agencies throughout the 4 county area.</p>
End of Year Report – Supplemental, if needed	<p>All planned activities for FFY 2016 were completed.</p>

3.3 Travel Demand Model Management and Maintenance (FTA Task 442200)

The MPO currently uses CUBE as the travel demand modeling program. Model runs are conducted upon request by various agencies and for development of the Metropolitan

Transportation Plan (MTP) and the Transportation Improvement Program (TIP). Updates are done periodically, to the model's socioeconomic and demographic data, the roadway network and transit network.

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

~~Special Note: FHWA SHRP2 (Strategic Highway Research Program 2) funds have been applied for and, if granted, will be utilized as follows: The grant is a multi-year grant in the amount of \$700,000 with no matching requirement. If awarded, MRCOG will partner with Arizona State University and the URS Corporation to integrate our travel demand model with an activity based and dynamic traffic assignment based set of applications. \$200,000 will be utilized to cover administrative costs of managing and coordinating work with ASU and the consultant. The end result would be advanced travel demand, land use and scenario analysis capabilities for metropolitan transportation planning. (The grant was not received.)~~

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 – Sept 30, 2015)												FFY 2016 (Oct 1, 2015 – Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Model Maint. & Updates	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	P	P	P
Model Runs	As needed.																							
SHRP 2	Schedule to be developed if grant is awarded. (Grant not received.)																							

Key: X=due; P=in progress; D=done

Quarterly Progress Reports – Subtask 3.3

1 st Q. Report	<p>Travel model scenarios were developed and run for the 2040 MTP and for member agency project requests from the 2035 MTP on a per project basis.</p> <p>Work continued on the update of the travel demand model. MRMPO met regularly with the consulting team and reviewed progress on the refinement of various model components. The work schedule has been revised and a final version of the model is expected to be delivered in the 2nd quarter of FFY 2016.</p>
2 nd Q. Report	<p>Staff worked on Travel Model validation with the consultant team. Several technical modification such as modifying CUBE script and analyzing trip data to compare with the survey numbers were done in house at MRCOG. Base year validation of the travel model is expected to be completed by the end of June 2016.</p>
3 rd Q. Report	<p>The MRCOG travel model was validated for the destination choice and mode choice phases. The modeling area was divided into 13 'districts' to validate critical inherent trip behavior of the region. At present, the validation project has entered into the trip assignment phase. The updated schedule has project completion due in the 4th Quarter FFY 2016.</p>
4 th Q. Report	<p>Work continues on the model validation and will now extend into FFY 2017. The revised schedule includes Transit and Highway Validation, as well as transit sensitivity testing, which is expected to be completed within the first quarter of FFY 2017. At that point in time, the model should be fairly ready for implementation but might need further enhancements to the UNM Submodel. A determination of need will be made at that time.</p>

End of Year Report – Supplemental, if needed

Much of the model validation work was done in FFY 2016. Some validation efforts will continue in FFY 2017 (see 4th quarter report above).

3.4 Software Upgrades (FTA Task 442200)

The MPO regularly updates its computer software for the various programs. This task is primarily the purchase and installation of new software and upgrades of existing software from the various companies. Often training by the software manufacturer is required to implement and fully utilize the software.

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Software Maintenance and Upgrades

(see "5210 Computer Software Maint." section in the budget in Appendix A for projected costs)

- ESRI/GIS Annual Fee
- SPSS Annual Fee
- SAS Annual Fee
- Traffic Count Server Annual Fee
- Other miscellaneous upgrades
- ARC GIS Online Licenses (annual fee)
- REMI-Transight Annual Maint. Fee (½ MPO, ½ RMRTD)
- CUBE (Travel Demand Model) Annual Fee

Main Products and Schedule by Month

This task does not have a regular product schedule.

Quarterly Progress Reports – Subtask 3.4

1 st Q. Report	No updates
2 nd Q. Report	Nothing to report.
3 rd Q. Report	MRMPO purchased and installed ArcGIS for Server (to implement a multi-user enterprise geodatabase)
4 th Q. Report	MRMPO purchased ESRI Roads and Highways extensions for Desktop and Server (to manage roadway data in a linear referenced master network with multiple editors).
End of Year Report – Supplemental, if needed	Software upgrades planned for FFY 2016 were implemented.

3.5 Highway Functional Classification Review and Update (FTA Task 442200)

Review the current Highway Functional Classification and revise if necessary. Major changes to the Highway Functional Classification occur approximately 2-3 years after each U.S. Decennial Census in accordance with federal procedures. However, new roadways

and changes in roadway utilization sometimes require revisions to the system; these are conducted on an as-needed basis.

Review and update the current National Highway System (NHS) for the AMPA. This will be coordinated and scheduled with NMDOT.

The Roadway Access Committee (RAC), a subcommittee of the Transportation Coordinating Committee (TCC), manages the limited access roadway according to the *Roadway Access Modification Policies for the Albuquerque Metropolitan Planning Area* and *Inventory of Roadway Access Limitations*. The RAC will review and update listing of roadways controlled by the policy.

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)									FFY 2016 (Oct 1, 2015 - Sept 30, 2016)														
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Begin NHS Review									D															
Submit NHS Update to NMDOT												D												
Review RAC Policies													P	P	P			P	P	P				
Submit RAC revisions																								X
Functional Class Revisions	As needed and requested by agencies.																							

Key: X=due; P=in progress; D=done

Quarterly Progress Reports – Subtask 3.5

1 st Q. Report	<p>MRMPO has been coordinating with NMDOT regarding discrepancies in functional classification records and the new recommendations passed by the MTB. With consideration of the MTB recommendations, NMDOT will be submitting functional class recommendations for update to FHWA for final approval. When the approval is finalized, MRMPO will incorporate the new changes into our in-house records and coordinate with NMDOT to ensure that our records are the same.</p> <p>MRMPO will also finalize maps for the NHS once federal approval of the proposed NHS revisions is received.</p>
2 nd Q. Report	<p>FHWA approved the functional classification updates submitted by NMDOT, and this addressed discrepancies in records from the previous approval. MRMPO is coordinating with NMDOT to ensure all records match these updates. MRMPO is coordinating with NMDOT for their upcoming submittal of statewide NHS recommendations.</p>
3 rd Q. Report	<p>MRMPO is finalizing the updated in-house records in a manner that ensures consistency with NMDOT records.</p> <p>We are continuing the review of Roadway Access Committee policies for revisions. This is a low priority item.</p>
4 th Q. Report	<p>MRMPO coordinated with NMDOT to ensure that functional classification records are consistent. MRMPO has shared the most recent functional classification shapefile and map with member agencies.</p>

End of Year Report – Supplemental, if needed

The Highway Functional Classification reconciliation with NMDOT’s records has been completed; any further corrections will be submitted in a future FC revision. Changes to the NHS are pending NMDOT’s submittal to FHWA.

Roadway Access Policy revision is a low priority item but the committee met in late FFY 2016 and will continue development of roadway access policy revisions in FFY 2017.

3.6 GIS Data Development and Comprehensive Planning (FTA Task 442200)

Provide Geographic Information Systems (GIS) coverages and data in support of transportation planning within the metropolitan planning area. This includes GIS analytical and cartographic support for the MTP, TIP, ITS and CMP, system-wide, subarea and corridor technical studies, and maintaining systems maps.

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)									FFY 2016 (Oct 1, 2015 - Sept 30, 2016)													
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
GIS Data Collection & Maint	This is an ongoing, daily task.																						

Key: X=due; P=in progress; D=done

Quarterly Progress Reports – Subtask 3.6

1st Q. Report

MRMPO continues to work with a consultant on a unified roadway base network and a relation database management system. A geometric network was chosen and attribute information is being applied. As MRMPO staff work on an in-house network, attention is also being paid on the NMDOT all roads linear referencing network (ARNOLD) project. Integration of the networks will be pursued as much as possible.

Staff is also wrapping up reorganization of GIS files and associated PDFs on the Z drive as well as updating schedules and current contacts. An internal GIS working group met every two weeks over the quarter as part of this effort. Many new datasets were downloaded and local municipalities contacted for updated files, including state organizations like NMDOT and BLM. Current PDF maps were updated and provided on the new drive as well. Staff continues internal and external map requests as needed.

Info USA data from a state contract and assessor data from local offices was received.

Plans remain to pursue ArcGIS for Server to be able to better manage, edit, share and publish GIS data.

2nd Q. Report

MRMPO continues to develop the unified roadway network. ArcGIS for Server has been purchased and installation is anticipated to occur soon which will greatly enhance in-house management of GIS data and infrastructure.

3 rd Q. Report	With the installation of ArcGIS for server, MRMPO is in the process of setting up a multi-user enterprise geodatabase that will keep roadway information records in one location. MRMPO Staff will be attending the ESRI User Conference and continuing training for setting up and managing and enterprise GIS system. ArcGIS for server will also leverage MRMPO capabilities to share display data on the MRMPO ArcGIS Online organizational account.
4 th Q. Report	MRMPO staff attended the ESRI User conference. After reviewing many options, MRMPO staff determined that the ESRI Roads and Highways extension would be the best tool to manage roadway data on the master network. The software was recently purchased and will be installed soon. Incorporating ArcGIS for Server and Roads and Highways requires an upgrade to versions of ArcGIS for Desktop. A schedule for the upgrade has been created and will be performed soon. The contract with Bohannon Huston to assist with our geodatabase development has been completed. This has resulted in a clean directional geometry for roadways in the region that will serve as the basis for the master network. This network is routable and will also serve as the basis for updates to our transportation accessibility model.
End of Year Report – Supplemental, if needed	<p>Geodatabase development was undertaken in FFY 2016 with consultant assistance completed.</p> <p>ArcGIS will be update to accommodate ESRI Roads & Highways (see 4th quarter report above).</p> <p>MRMPO will continue to work with NMDOT on the implementation of ARNOLD.</p>

3.7 Development Review (FTA Task 442400)

The MPO will assist local agencies with reviews of development plans and traffic forecasts as requested. Plans will be reviewed for consistency with the MTP, TIP, CMP, and other pertinent planning documents and plans.

Forecasts requested by developers must be brought to the attention of the MPO through one of the agencies. Furthermore, the MPO will not perform a Traffic Impact Analysis (TIA) or Traffic Impact Study (TIS) for developers. Developers may obtain information the MPO has already compiled or collected.

The MPO facilitates the Roadway Access Committee (RAC) which reviews requests for modifications to the *Roadway Access Modification Policies for the Albuquerque Metropolitan Planning Area* and *Inventory of Roadway Access Limitations*. The RAC reviews requests from any jurisdiction with ownership of an access controlled roadway and issues a recommendation to the Transportation Coordinating Committee (TCC).

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Development Reviews	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D

RAC Reviews	As requested.
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Key: X=due; P=in progress; D=done

Quarterly Progress Reports – Subtask 3.7

1 st Q. Report	MRMPO staff continue to meet regularly to comment on relevant development projects, plans, and policies. Staff performed the following tasks as part of development review duties, many of which are ongoing: attend City of Albuquerque agency distribution meetings monthly; lead Development Review meetings monthly to develop staff comments for Environmental Planning Commission (EPC) and County Planning Commission (CPC) development cases; submit agency comments to EPC and CPC; submit special comments to the CPC on the proposed Valle del Sol Master Plan; submit special comments to the Albuquerque City Council Land Use, Planning, and Zoning Committee on proposed legislation regarding secondary dwelling units; participate in Complete Streets New Mexico meetings; participate in meetings concerning guidelines for traffic impact studies for school projects; participate in ABC to Z public and agency meetings and review of draft documents; provide substantial input for the City of Albuquerque/Bernalillo County Comprehensive Plan Update and the City of Albuquerque’s Integrated Development Ordinance Update.
2 nd Q. Report	MRMPO staff continue to meet regularly to comment on relevant development projects, plans, and policies. MRMPO delivered written and verbal comments at the March 21 Albuquerque City Council meeting in support of the Albuquerque Rapid Transit project. MRMPO staff continue to participate in ABC to Z public and agency meetings and review draft documents; provide substantial input for the City of Albuquerque/Bernalillo County Comprehensive Plan Update and the City of Albuquerque’s Integrated Development Ordinance Update. Staff submitted comments on the draft Albuquerque/Bernalillo County Comprehensive Plan Update. MRMPO staff provided special written comments to the Bernalillo County Planning Commission regarding the proposed Santolina Level B Plan and will continue to participate in the upcoming hearings, notably those dedicated to the topics of transportation and land use. Staff attended City of Albuquerque agency distribution meetings monthly. Development Review meetings were held monthly to develop staff comments for Environmental Planning Commission (EPC) and County Planning Commission (CPC) development cases, and agency comments were submitted to the EPC and CPC.
3 rd Q. Report	MRMPO staff continue to meet regularly to comment on relevant development projects, plans, and policies. Recently MRMPO was added to the agency distribution list for the City of Rio Rancho Planning and Zoning (P&Z) Board meetings. MRMPO provided written and verbal comments to the P&Z regarding the importance of the Unser Gateway area to regional transportation goals. MRMPO staff have participated in the Bernalillo CPC hearings regarding the Santolina Level B Master Plan, delivering both written and verbal comments on the topics of land use and transportation. MRMPO Staff continue to participate in the Bernalillo County/City of Albuquerque ABC-Z project.
4 th Q. Report	Staff prepared cases for review, scheduled and ran internal development review meetings, compiled and submitted MPO comments to the Environmental Planning Commission (EPC) and County Planning Commission (CPC). Staff also sent

agency comments for the CABQ Development Review Board (DRB) and Bernalillo County’s County Development Review Board (CDRA) and helped review agency comments to Rio Rancho, and to the City of Albuquerque and Bernalillo County pertaining to ART and the Santolina Level B submittal, respectively. MRMPO staff have coordinated with Bernalillo County/City of Albuquerque to ensure that action items and performance measure align with the 2040 MTP. Staff also helped as facilitators in two large testing sessions for the draft update to the City of Albuquerque zoning code. This brought together lenders, developers, planners, and architects to test the efficacy of the new code. Staff also attended school traffic impact study meetings and assisted with agency comments on the Valle del Sol master plan.

In September, the development review team brought in a guest speaker to help the team learn about sidewalk deferrals at the DRB.

End of Year Report – Supplemental, if needed

Various development reviews and comments to agencies were undertaken in FFY 2016. The proposed Santolina development constituted the largest development review effort in FFY 2016. We expect Santolina development reviews to continue into FFY 2017 and beyond.

3.8 Orthophotography (FTA Task 442200)

This is a biennial task led by the MPO to work with state, federal and local agencies and other interested parties to acquire and distribute regional digital orthophotography and digital elevation data. The MPO manages a contract for services to acquire orthophotography every two years. Orthophotos are used for mapping and geographic information technology applications, to update land use inventories, establish modeling network alignments, and evaluate the feasibility of transportation alternatives, as well as for public involvement activities.

The work for FFY 2015 includes any remaining work from FFY 2014 including payments invoiced after October 1, 2014.

Responsibilities: MPO staff serves as lead with principal responsibility for coordinating and planning for digital orthophotography missions in the region. Project participants vary for each cycle. Prior participants have included: City of Albuquerque, Albuquerque Metropolitan Arroyo and Flood Control Authority, Bernalillo County, Albuquerque-Bernalillo County Water Utility Authority, Kirtland Air Force Base, Village of Los Lunas, Middle Rio Grande Conservancy District, NMDOT, City of Rio Rancho, Sandia National Laboratory, Sandia Pueblo, Santa Ana Pueblo, Southern Sandoval County Arroyo and Flood Control Authority, the U.S. Geological Survey, and Valencia County.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
RFP Issued												D												
Contract award													D											
Product Delivery																		P	P	P	P			
Distribution of Orthos																						X	X	X

Key: X=due; P=in progress; D=done

Quarterly Progress Reports – Subtask 3.8

1 st Q. Report	Proposals were reviewed and a new vendor was selected. A contract was negotiated and signed for the 2016 flight to take place in February/March. Initial meetings have been scheduled for progress updates.
2 nd Q. Report	The vendor completed the first flyover. Initial aerials were reviewed by staff and the vendor was provided areas requiring a second flyover.
3 rd Q. Report	2016 Orthophotography flight acquisition began in the spring, fly over was finalized in the summer, and final geoprocessing is taking place. Local contributing entities have been billed and MRCOG has received their first invoice from the consultant. There has been continued communication with the consultant and the evaluation committee to ensure quality of the data and on time product delivery.
4 th Q. Report	The final area for orthoimagery was flown, data was quality checked, and deliverables were provided by the consultant. The data that has been acquired has been stored by IT staff and drives distributed among contributors.
End of Year Report – Supplemental, if needed	Project completed.

Task 4 - Transportation Planning (FTA Task 442301)

This includes the development and monitoring of the long-range Metropolitan Transportation Plan (MTP), travel forecasting, coordinating with the state's long-range transportation plan and other studies. It also includes the Congestion Management Process (CMP), Intelligent Transportation Systems (ITS) planning, safety analyses, and other short to medium range planning activities.

Estimated Cost for Task 4

FFY	Est. Staff Hrs.	Avg. Rate	Staff Cost	Consultant Costs	Other Costs	Est. TOTAL
FY 2015	7,700	\$21.75	\$167,475	\$84,000	\$4,700	\$256,175
FY 2016	7,700	\$22.40	\$172,480	\$171,155	\$500	\$344,135

"Other Costs" includes MTP advertising, printing, etc.

4.1 Metropolitan Transportation Plan (MTP)

The Metropolitan Transportation Plan (MTP) forms the basis for all transportation planning and projects within the metropolitan planning area. The MTP is the long-range transportation plan for the metro area and covers all modes of transportation that may serve the current and future needs of the region. The plan conforms to federal regulations as set forth in 23 CFR 450. The MTP is updated every four years and may be amended, if necessary, as required.

This task incorporates the *Central New Mexico Climate Change Scenario Planning Project* which will analyze changes in climate and its effect on transportation and growth. Particularly, water resources will be reviewed. This project will be completed as part of the 2040 MTP.

Responsibilities: MPO staff serves as the lead. The development of the MTP is a cooperative effort by the MPO and its member agencies, NMDOT, and area transit agencies, with coordination and input from several other agencies such as: FHWA, FTA, "land use" planning agencies (i.e., municipal planning departments), City of Albuquerque Environmental Health (for air quality), U.S. Environmental Protection Agency, tribal governments, local governments, and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)											FFY 2016 (Oct 1, 2015 - Sept 30, 2016)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Draft 2040 MTP developed	D	D																						
Public mtgs for draft MTP		D																						
1 st Draft for Public Review			D																					
Final Draft Public Review						D																		
Public Comment Period						D	D																	
TCTC (AQCB) Mtg		D	D																					
MTB Air Qual Conformity							D																	
MTB Apprv 2040 MTP							D																	
FHWA and FTA Apprv									D															
MTP Amendments	Amendments are processed as necessary.																							

issue at an area middle school.

Staff participated in the New Mexico Complete Streets Leadership Team and helped organize the 3rd annual ABQ CiQlovia which promotes active transportation, economic development, and multimodal safety.

End of Year Report – Supplemental, if needed

Since the 2040 MTP was approved in 2015, transportation planning efforts were concentrated to activities noted above.

FFY 2017 will focus on developing the direction of the 2040 MTP Update with agency/staff “kick-off” scheduled for late in FFY 2017. The 2040 MTP Update will be well underway in FFY 2018.

4.2 Safety Analysis and Planning

Develop, research, and analyze data to assist member agencies and the public with understanding crash information and transportation planning issues confronting the metropolitan region and identification of safety issues related to the transportation network. Explore the development of methodologies to estimate future crash data as well as economic impacts of crashes. This subtask includes maintaining consistency with the *NMDOT Comprehensive Transportation Safety Plan (CTSP)* and providing assistance to local member agency and health organization planning efforts and health impact assessments.

The MPO will also develop a Regional Safety Action Plan (RSAP) via consultant services.

Responsibilities: MPO serves as lead in cooperation with NMDOT Transportation Planning and Safety Division and the UNM Division of Governmental Research

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)									FFY 2016 (Oct 1, 2015 - Sept 30, 2016)														
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Annual Crash Report							X	D									D							
Obtain consultant for RSAP									X	X														
Develop RSAP													X	X	X	X	X							
Submit RSAP for approval																		X	X					

Key: X=due; P=in progress; D=done

1 st Q. Report	Staff began work on a regional safety report which will be transformed into an online interactive story map format. Staff continued to provide subsets of crash data as requested. Seven crash data requests received and delivered (4 from agencies/consultants, 3 from academic research, the public).
2 nd Q. Report	The regional safety report was completed as an online interactive story map. Eight crash data requests were received and delivered (7 from agencies/consultants, 1 from the public).
3 rd Q. Report	Staff is in the final stages of completing the Central Ave-San Mateo Road Safety Assessment Report. Seven crash data requests were received and completed (5 from agencies/consultants, 2 from the public/journalists).

4 th Q. Report	The Central San Mateo Road Safety Audit has been completed. Crash requests continue to be received and completed. MRMPO staff has commented to provide guidance to agencies on safety issues. MRMPO staff is embarking on a scope of work for a regional safety action plan.
End of Year Report – Supplemental, if needed	Work noted above was completed. Funds for a Regional Safety Action plan have been budgeted for FFY 2017 instead of FFY 2016. MPO staff will be selecting a consultant in early FFY 2017.

4.3 Congestion Management Process (CMP)

The MPO will collect data to monitor system-wide and link-based performance to investigate recurring and nonrecurring congestion. The CMP uses performance data to determine the cause and severity of congestion in the region. The CMP is used at various levels of planning and operational analyses such as the MTP, TIP and development of individual projects. The CMP is integrated into the metropolitan planning process and provides comprehensive information on the performance of the transportation system so residents, elected officials, and agencies can make informed decisions based on congestion levels and location appropriate strategies. This is an ongoing core activity of the MPO.

Included in this task are "Project Level Before & After Studies" these are evaluations of the impacts of selected, recently implemented projects (such as the Alameda Corridor Adaptive Signal Time Study). This type of analyses will be used for evaluation of the MTP performance measures under MAP-21.

Responsibilities: MPO serves as lead in coordination with member agencies, regional transit providers and NMDOT.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
CMP Committee Meetings	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	X	X	X	X	X	X	X	D	D
CMP Annual Report																								
Project Prioritization Process Update (if needed)																				P	P	P	P	D
Before & After Study	Schedule dependent upon project specific requests.																							

Key: X=due; P=in progress; D=done

1 st Q. Report	TAQA was updated to include 2014 travel time data and traffic counts. A training session for using TAQA was held.
2 nd Q. Report	Improvements to TAQA speed component were completed.
3 rd Q. Report	Staff was hired to work on CMP tasks. Staff began assessment of updates to the Project Prioritization Process.
4 th Q. Report	2014 Congested Corridor Rankings were completed alongside the Project Prioritization Process update. Issues with TAQA were corrected. CMP Subcommittee meetings resumed in this quarter. Discussion centered on ranking changes due to new data input and updated capacities. A new data input weighting was agreed upon at the subcommittee meetings. Transit mode share data was

calculated based on data from ABQ Ride. MRMPO staff is reworking the Project Prioritization Process guidebook to ensure integration of Futures 2040 goals and objectives and federal FAST ACT performance measures.

End of Year Report – Supplemental, if needed

CMP responsibilities were assigned to a new staff member requiring a pause in the effort as the new person was hired, and “brought-up-to-speed” on CMP activities in this MPO.

Project Prioritization Process Guidebook was updated with MTB approval scheduled in October 2017. This update incorporates FAST Act provisions and clarifies 2040 MTP goals.

4.4 Intelligent Transportation Systems (ITS)

ITS uses integrated systems to improve transportation safety, mobility, and traveler knowledge through the use of innovative technologies. The MPO coordinates the programming and deployment of ITS infrastructure and is responsible for maintaining the *Regional ITS Architecture* and updating the *ITS Implementation Plan*.

The MPO will collect data to monitor system-wide and link-based performance to investigate recurring and nonrecurring congestion. The CMP uses performance data to determine the cause and severity of congestion in the region. The CMP is used at various levels of planning and operational analyses such as the MTP, TIP and development of individual projects. The CMP is integrated into the metropolitan planning process and provides comprehensive information on the performance of the transportation system so residents, elected officials, and agencies can make informed decisions based on congestion levels and location appropriate strategies. This is an ongoing core activity of the MPO.

In cooperation with NMDOT ITS Bureau and other agencies, the MPO will undertake an update of the Baseline Regional ITS Architecture (via a consultant).

Responsibilities: MPO serves as lead in coordination with member agencies, regional transit providers and NMDOT.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds.

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Amend Reg. ITS Arch.	As necessary.																							
ITS Subcommittee Meetings	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	D	X	X	X
ITS Reg. Arch. Update											P	P	P	P	P	P	P	P	P	P	P	P	P	P

Key: X=due; P=in progress; D=done

1st Q. Report

The ITS Subcommittee met regularly to review local ITS projects and project-development coordination issues. MRCOG, through the Traffic Monitoring Program and the ITS Subcommittee, will be pursuing a demonstration effort in the use of “wifi-enabled” data collection devices that capture speed, as well as origin-destination travel pattern data on a corridor basis. The demonstration project is expected to commence in the second quarter of FFY16, and upon satisfaction and adequacy of results, units will be purchased thus adding this enhanced level of

travel data collection capability to MRCOG in support of ITS planning, the CMP, as well as the Traffic Monitoring Program.

The RTMC Project Design Review Committee (PDRC) is coordinating with the City of Albuquerque during the design phase of the project. A 30% design review has been achieved in the first quarter of FFY 2016. The design phase is anticipated to be completed sometime in FFY 2016, resulting in final PS & E probably the 3rd quarter. Memorandums of Understanding (MOUs) for operations and occupation will be developed in the second and third quarters of FFY 2016. The project is fully funded within the TIP in years FFY 2016 and FFY 2017, with residual amount in FFY 2019.

The ITS Regional Architecture Update began in the 4th quarter of FFY 2015. The work is being coordinated with the NMDOT ITS Bureau and the FHWA regional office, along with area stakeholders in the transportation and first responder communities. Completion of the update is anticipated in the 3rd quarter of FFY 2016.

A PO was approved and the consultant was provided notice to proceed for the ITS Regional Architecture Update. This work is in conjunction with the NMDOT ITS Bureau with staff/ITS Subcommittee support. Outreach to identify stakeholders in the expanded AMPA boundaries was initiated and interviews will continue throughout the project, which is expected to be completed in Spring 2016.

2nd Q.
Report

The ITS Subcommittee met regularly to review local ITS projects and project-development coordination issues. MRCOG, through the Traffic Monitoring Program and the ITS Subcommittee initiated the demonstration effort in the use of “wifi-enabled” data collection devices that capture speed, as well as origin-destination travel pattern data on a corridor basis. Six units are now deployed on Unser Blvd, NM 528, Paseo del Norte, and I-25, and combined with five units from Bernalillo County we are monitoring the usage of key rivers crossings following the NW corridor between Rio Rancho and the North Abq Metro Area. Upon satisfaction and adequacy of results, these units will be purchased and additional units will be considered thus adding this enhanced level of travel data collection capability to MRCOG in support of ITS planning, the CMP, as well as the Traffic Monitoring Program.

The RTMC Project Design Review Committee (PDRC) is coordinating with the City of Albuquerque during the design phase of the project. A 65% design review has been achieved in the second quarter of FFY 2016. The design phase is anticipated to be completed sometime in FFY16, resulting in final PS & E probably the 3rd quarter. Memorandums of Understanding (MOUs) for operations and occupation will be developed in the second and third quarters of FFY16. Project is fully funded within the TIP in years FFY 2016 and FFY 2017, with residual amount in FFY 2019.

The ITS Regional Architecture Update began in the 4th quarter of FFY 2015. The work is being coordinated with the NMDOT ITS Bureau and the FHWA regional office, along with area stakeholders in the transportation and first responder communities. Completion of the update is anticipated in the 3rd quarter of FFY 2016.

A PO was approved and the consultant was provided notice to proceed for the ITS

	<p>Regional Architecture Update. This work is in conjunction with the NMDOT ITS Bureau with staff/ITS Subcommittee support. Outreach to identify stakeholders within the expanded AMPA boundaries was initiated and interviews will continue throughout the project, which is expected to be completed in Spring 2016.</p>
<p>3rd Q. Report</p>	<p>The MRCOG demonstration project of “wifi-enabled” data collection devices that capture speed, delay, and origin-destination pattern data on the NW corridor are under evaluation; a summary report will be generated next quarter, FFY 2016-4.</p> <p>The ITS Regional Architecture Update works is approaching completion with anticipated completion in FFY 2016-4. This work is in conjunction with the NMDOT ITS Bureau with staff/ITS Subcommittee support and in accordance with 23 CFR Rule 940. Project completion is anticipated next quarter, FFY 2016-4.</p> <p>The RTMC Project Design Review Committee (PDRC) is coordinating with the City of Albuquerque during the design phase of the project. An extension of PS&E approval was awarded and PS&E approval is expected in early FFY16-4 allowing the project to proceed to bid and letting for construction. A memorandum of Understanding (MOU) for operations and building occupation will be developed early in the fourth quarter, FFY2016-4. The project is fully funded within the TIP in years FFY 2016 and FFY 2017, with residual amount in FFY 2019.</p>
<p>4th Q. Report</p>	<p>MRCOG continues the demonstration project of “wifi-enabled” data collection devices that capture speed, delay, and origin-destination pattern data on the NW corridor and which are under evaluation; a summary report will be generated next quarter, FFY 2017-1.</p> <p>The ITS Regional Architecture Update is in final review with anticipated completion in FFY 2017-1. This work is in conjunction with the NMDOT ITS Bureau and with staff/ITS Subcommittee support and in accordance with 23 CFR Rule 940.</p> <p>Staff participated in the Southwest Peer Exchange, along with NMDOT ITS Bureau. The event was sponsored by the National Operations Center of Excellence (NOCoe) and focused on Traffic Systems Management and Operations (TSM&O) best practices. Agencies from adjacent states including California, Arizona, Colorado, and Texas were present, and the information gained from the sessions will assist regional AMPA stakeholders in the implementation of integrated traffic management and operational activities in the Regional Traffic Operations Center currently under design.</p>
<p>End of Year Report – Supplemental, if needed</p>	<p>The ITS Regional Architecture Update is in final review with completion in FFY 2017.</p> <p>The Regional Transportation Management Center (RTMC) design is completed and funds for construction were obligated with some funds under “Advance Construction” remain to be obligated in the FFY they are programmed. The ITS Subcommittee and RTMC group will continue to coordinate efforts for construction and implementation of the RTMC.</p>

4.5 Land Use/Transportation Integration

MPO staff have been working on improving coordination between land use and transportation planning with member governments. This work has been initiated and overseen by the MPO's Land Use and Integration Committee. MRMPO has now begun implementation of coordinated land use and transportation planning through the scenario planning process that is being conducted as part of the 2040 MTP. This includes the development and analysis of several conceptual growth scenarios to help determine a preferred way the region would like to grow and recommended strategies to achieve a "preferred growth scenario".

Responsibilities: MPO staff-led effort with strong member agency involvement.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Public and stakeholder outreach	D	D	D	D	D	D																		
Conceptual scenarios developed			D	D	D	D	D																	
Conceptual scenarios analyzed with performance measures						D	D																	
Preferred scenario identified																								
Initial strategies determined																								
Stand-alone Scenario Planning Document developed																								
Final Scenario Planning Document																								

Key: X=due; P=in progress; D=done

1 st Q. Report	Staff participated with Bernalillo County and the City of Albuquerque on the Comprehensive Plan update, including support in planning area analyses and transportation roadway classifications, outreach to Rio Rancho and Valencia County to provide information on regional activity centers and results from the 2040 MTP scenario planning effort. ART accessibility analysis was completed.
2 nd Q. Report	Staff participated in the Transportation Summit that was held as part of the Bernalillo County and the City of Albuquerque Comprehensive Plan update. Staff began planning LUTI committee activities (the LUTI committee will begin meeting again after a hiatus).
3 rd Q. Report	LUTI meetings are taking place every other month and focused on transit oriented development, integration of economic impacts of transportation, and analysis of land use and transportation activity in centers.
4 th Q.	An Economic Indicators Matrix was developed to support the Land Use and

Report	<p>Transportation Integration (LUTI) committee.</p> <p>CMP data was used to support LUTI comments regarding a development on Sen. Dennis Chavez.</p> <p>MRMPO staff continues to meet with the LUTI group and work on ways to forward the Preferred Scenario and ensure consistency among local comprehensive plan documents. Discussion about economic indicators and scenarios in the next MTP continue.</p>
End of Year Report – Supplemental, if needed	<p>Work and interagency coordination planned for FFY 2016 was completed. However, discussion about economic indicators and scenarios in the next MTP continue. A stand-alone scenario document was determined to not be the best use of planning efforts.</p>

4.6 Economic Impacts of Transportation Projects

TranSight® will be used to help prioritize and evaluate the merits of proposed transportation projects for both long and short range planning purposes. TranSight® will also be used to quantify the economic impacts of transportation projects across municipal boundaries and county lines, inform policy makers about the cost effectiveness of different transportation investments, and measure the economic impacts of the construction phase of building or upgrading transportation facilities. It will also be used analyze the impacts of economic development activities to support the economic vitality of the metropolitan area. TranSight® will serve as an integral part of assisting the MPO in the integration of land use, transportation and economic development for the purpose of establishing and strengthening a comprehensive approach to planning.

Responsibilities: MPO staff in partnership with Rio Metro Regional Transit District in the maintenance and application of TranSight®.

Source of Funds: FHWA, FTA, Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)									FFY 2016 (Oct 1, 2015 - Sept 30, 2016)													
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
Quantification and analysis as requested by agencies	As requested																						
Analyses needed for scenario planning	As needed																						

Key: X=due; P=in progress; D=done

1 st Q. Report	No reports
2 nd Q. Report	MRCOG was contacted by the University of New Mexico Small Business Institute at Anderson to analyze the economic impact associated with jobs created through its programs. Jobs were created in twelve industry sectors and subsectors at local businesses in New Mexico. An economic impact analysis was conducted for the period from 2014 to 2015 and a report was presented to the Dean of the Anderson

	School of Management.
3 rd Q. Report	A report was produced showing the 10-year cost savings due to the New Mexico Rail Runner, including roadway maintenance cost savings, household vehicle operation and maintenance cost savings, and reduced automobile emissions cost savings.
4 th Q. Report	No report.
End of Year Report – Supplemental, if needed	Requested analyses were completed.

4.7 SLRP Coordination

MRMPO staff will work cooperatively with the NMDOT Transportation Planning & Safety Division to coordinate the 2040 Statewide Long Range Multimodal Transportation Plan (SLRP) development processes. The coordination will include development of consistent demographic, socioeconomic, travel demand, revenue and other forecasts. Staff will be assigned to SLRP committees. Staff will also coordinate on outreach activities where and when possible.

Responsibilities: NMDOT Planning Staff will lead this task with MRMPO supporting the NMDOT through coordination.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
SLRP Coordination	D	D	D	D	D	D	D	D																
SLRP Committee Mtgs	D	D	D	D	D	D	D	D																

Key: X=due; P=in progress; D=done

1 st Q. Report	No reports
2 nd Q. Report	No reports
3 rd Q. Report	No reports
4 th Q. Report	No reports
End of Year Report – Supplemental, if needed	There were no SLRP coordination efforts or requests in FFY 2016.

4.8 Planning Consultation and Local Transportation Planning Assistance (FTA Task 442200)

The MPO will assist local agencies with the development of the transportation element of their comprehensive plans and other planning documents. The level of MPO involvement is dependent upon available resources.

MPO staff will assist local agencies with progressing capital improvement projects funded in the TIP through the project development process, certification process, and the process for the obligation of funds.

This subtask also includes routine, cooperative planning efforts with NMDOT, FHWA, FTA, other federal agencies, tribal governments, municipalities, transit agencies, natural resource agencies, and other similar agencies.

The MPO will work collaboratively with transit agencies to determine the split allocation for the job access program from FTA 5307 Large Urban funds and plan for the implementation of that program.

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)											FFY 2016 (Oct 1, 2015 - Sept 30, 2016)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Finalize Uptown Tran Study	D	D																						
Bernalillo Co. Compl. Strts.	This was completed in FFY 2015																							
Atrisco Vista Blvd Study	Per Schedule from Bernalillo County																							
Near South Valley Tran. Sty.	Per Schedule from City of Albuquerque																							
Transp. Elem. for Plans	As requested and as MPO resources allow.																							
Capital Project Assistance	As requested and as initiated by the TIP coordinator. Project status reports will be provide by agencies monthly at TPTG meetings (see 2.2 TIP Management)																							

Key: X=due; P=in progress; D=done

Quarterly Progress Reports – Subtask 4.8

1 st Q. Report	Staff collaborated on the updated of the COA Development Process Manual and the update of the Albuquerque Bernalillo County Comprehensive Plan. Staff participated in ABC to Z public and agency meetings and provided staff comments to the City of Albuquerque on ABC to Z documents including Comprehensive Plan chapters, the Integrated Development Ordinance, the Development Process Manual, and Traffic Impact Studies guidance. The draft MOA for the Near South Valley Study was sent to the city. A meeting was held with city and county officials and it was agreed to conduct a mutual study of the Near South Valley.
2 nd Q. Report	MRMPO staff continue to participate in ABC to Z public and agency meetings and review draft documents and provide substantial input for the City of Albuquerque/Bernalillo County Comprehensive Plan Update and the City of Albuquerque’s Integrated Development Ordinance Update. MRCOG was requested by the City of Rio Rancho to provide Fiscal Year (FY) 2021 and 2026 population and employment projections for the municipality. The population projections were determined using two demographic techniques: a housing unit method, and a components of change method. The employment projections were determined by combining two scenarios: a base case scenario, which assumes insignificant structural changes to the Rio Rancho labor market, and employment projections from New Mexico Department of Workforce Solutions.

3 rd Q. Report	Staff participated in the Bernalillo County/City of Albuquerque Comp Plan update.
4 th Q. Report	<p>Staff provided technical assistance to the City of Albuquerque for the following: defining and revising their Indicators and Desired Community Conditions in order to track the City's progress in addressing community-wide concerns; formulating action items and performance measures as part of the ABC-Z Comprehensive Plan Update; and testing their draft Integrated Development Ordinance among regional public and private stakeholders. Staff provided technical assistance to the City of Rio Rancho in long range planning for a major regional activity center, the Unser Gateway.</p> <p>Demographic profiles for member governments were prepared upon request.</p> <p>Staff attended ABC to Z meetings during this quarter.</p>
End of Year Report – Supplemental, if needed	The ABC to Z project was the focus of this task. These efforts will continue in FFY 2017.

Task 5 - Special Studies and Miscellaneous Activities (FTA Task 442700)

This task covers transportation planning activities that do not fall under the categories above.

Estimated Cost for Task 5

FFY	Est. Staff Hrs.	Avg. Rate	Staff Cost	Consultant Costs	Other Costs	Est. TOTAL
FY 2015	2050	\$21.75	\$44,588	\$396,729	\$0	\$441,417
FY 2016	2050	\$22.40	\$45,920	\$0	\$0	\$45,920

5.1 Capital Projects Consultation and Coordination

Under this task the MPO provides consultation and coordination and/or develops specialized planning products for specific projects. Support for projects includes: modeling support, traffic counts, participation on study teams, review of alternatives, intermodal and multimodal review to assure continuity and consistency with the Metropolitan Transportation Plan and other applicable documents. Specific support is requested by various agencies. This task may include the following projects (but is not limited to):

- I-25 North Corridor Study
- I-25 Operational Study (Broadway Blvd to I-40)
- NM 528 Improvements
- Sunport Boulevard Extension
- I-25 & Rio Bravo Interchange
- North Diversion Channel Road Project
- Central Avenue Corridor BRT Project
- Northwest Metro Area BRT Study
- Coors Corridor Study
- Bridge Boulevard Reconstruction Project
- Unser Boulevard Corridor Projects
- Broadmoor Boulevard Corridor Projects
- Northern Boulevard Corridor Projects
- Southern Boulevard Corridor Projects

Responsibilities: MPO staff will provide assistance as requested.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)									FFY 2016 (Oct 1, 2015 - Sept 30, 2016)														
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
T.B.D. upon agency request																								

Key: X=due; P=in progress; D=done

1 st Q. Report	The NW Metro Area Bus Service project consultant drafted the environmental checklist, revised design concepts and coordinated with project partners (e.g., Bernalillo County). Construction is likely to commence in late 2016.
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2 nd Q. Report	No reports
3 rd Q. Report	MPO staff worked with area agencies to continue progress on the Regional Transportation Management Center (RTMC).
4 th Q. Report	Requested work was completed. RTMC efforts will continue in to FFY 2017 & 2018 during the construction/implementation phase of that project.

5.2 Rio Metro Regional Transit District Service Area Plan Update & Initiatives

This is an ongoing effort to review and update the Rio Metro Regional Transit District Service Plan and related short-range plan. The plan identifies and prioritizes projects related to current and future RMRTD operations, service, and capital needs. A long-range plan (20years) will be developed.

Responsibilities: MPO Staff will assist Rio Metro as requested.

Source of Funds: Local Funds from Rio Metro Gross Receipts Tax Revenue, other Federal grants if awarded.

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Long-Term Strategic Vision Plan														D										
finished in 2014 & 2015																								

Key: X=due; P=in progress; D=done

1 st Q. Report	The Long-Term Strategic Vision Plan was adopted by the Rio Metro Board in November 2015. Rio Metro staff also evaluated the initial performance of Route 209 (UNM Valencia pilot project), discussed potential changes to improve the performance of Route 201 in the Town of Bernalillo/NE Rio Rancho, and met with representatives from San Felipe Pueblo regarding a service request.
2 nd Q. Report	The performance of Routes 201 and 209 and recommended alternatives/service modifications were further evaluated. Initial vision plan implementation actions were compiled and will be tackled collaboratively with other Rio Metro sections in subsequent quarters.
3 rd Q. Report	Rio Metro staff incorporated elements of the Long-Term Strategic Vision Plan into the most recent addendum to the Short Range Plan. In May, the Rio Metro Board adopted the Short Range Plan, NMRX CIP and ICIP. The ICIP, in turn, was submitted to Dept. of Finance Administration, Local Government Division in late May.
4 th Q. Report	Rio Metro staff began discussions about integrating Vision Plan tactics and performance measures into each division's annual goals/objectives in the Short Range Plan. This discussion will continue into FFY 2017. Planning associated with eliminating failing mid-day service on Bus Route 201 was advanced, with the goal of introducing a revised service in mid-FFY 2017.
End of Year Report – Supplemental, if needed	The Long Term Strategic Vision Plan for Rio Metro was completed. Work on the short-range plan will continue into FFY 2017. Bus route analyses and possible revisions will also continue.

5.3 UNM/CNM Transit Study

Assessment of the transportation needs for the UNM, CNM, and UNM Hospital and surrounding neighborhoods as it relates to the system users. Identify and implement transit, infrastructure and policies that promote alternative modes of transportation including TDM strategies, alternative analysis of modes, and integration of land use policies and design practices. The project involves the development of an Alternatives Analysis and selection of a locally preferred transit alternative.

Responsibilities: MPO staff will assist Rio Metro as requested.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds, other Federal grants if awarded.

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
T.B.D.																								

Key: X=due; P=in progress; D=done

1 st Q. Report	Coordination continued with local partners regarding additional non-local match for the UNM/CNM BRT project. Project development activities will ramp up when Albuquerque Rapid Transit project development activities have concluded and that project moves forward to construction.
2 nd Q. Report	As ART has completed project development and funding has been awarded/accepted, the scoping/scheduling of activities facilitating UNM/CNM BRT's entry into project development continued with partners and consultants.
3 rd Q. Report	Rio Metro staff submitted an application in June for FTA's 2016 Pilot Program for Transit Oriented Development grant program. Grant funds would be used to develop interagency development standards; assess TOD market demand; establish a unified, corridor-wide vision; identify infrastructure projects that would help catalyze TOD; and determine funding mechanisms and a financial plan.
4 th Q. Report	Rio Metro awaited word from FTA on the Pilot Program for TOD grant award (distinct from project 5.5), which was expected on or around the end of this quarter. Rio Metro received word shortly after the quarter ended that FTA was awarding \$572,000 in Q1 FFY 2017. Rio Metro also requested assistance from MRMPO staff on an analysis of parking management and financing strategies in use elsewhere that might be implemented in the UNM/CNM area concurrently with the project.
End of Year Report – Supplemental, if needed	Implementation strategies and work on the Pilot Program for TOD will be undertaken in FFY 2017. See reports above.

5.4 NMRX Maintenance Facility/Office Feasibility Study

Develop a feasibility study for the New Mexico Rail Runner Express (NMRX) Albuquerque yard. The Albuquerque yard is the primary location for RMRTD and Herzog Transit Services Inc. railroad staff office space, NMRX vehicle maintenance, and NMRX vehicle and equipment storage. The RMRTD currently leases much of the existing office and

warehouse spaces. The feasibility study will include, but not be limited to: a facility plan for the arrangement and location of new, rehabilitated and existing warehouse, office and maintenance uses; the proposed cost, funding and phasing to implement the plan; and improvements that eliminate the need of recurring leases. Future, planned capital projects that are anticipated to benefit from this study include the construction of new office and warehouse buildings and the installation of a train wash.

Responsibilities: MPO staff will assist Rio Metro as requested.

Source of Funds: FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)									FFY 2016 (Oct 1, 2015 - Sept 30, 2016)														
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Feasibility study development																P	P	P	P	P	P	P	P	P

Key: X=due; P=in progress; D=done

1 st Q. Report	The project is likely to commence FFY2016 Q2 or Q3.
2 nd Q. Report	Project commenced in March, with an initial focus on the advantages/disadvantages of leasing vs. purchasing existing/constructing new facilities.
3 rd Q. Report	The initial draft study was completed by the consultant and submitted to Rio Metro for review. As noted in the description above, the study incorporates property and building needs, major capital equipment identified in previous capital reports (e.g., train wash, drop table, heavy-duty crane), and additional industry spurs for storage, in addition to costs and potential phasing.
4 th Q. Report	Progress on the feasibility study continued.
End of Year Report – Supplemental, if needed	This project is underway and will continue into FFY 2017.

5.5 Downtown Albuquerque Bikeshare Program

This task number has been allocated to the Downtown Albuquerque Bikeshare program which is not an MPO task. (The number is reserved for MRCOG internal bookkeeping purposes.) There are no federal funds in this project which is administered by MRCOG non-MPO section.

5.6 Pilot Program for TOD Planning

The City of Albuquerque will plan for Transit Oriented Development (TOD) to inform and increase economic development in the proposed Albuquerque Rapid Transit (ART) Corridor. The project will capitalize on the currently-underway "ABC-Z" project to update the Comprehensive Plan and revise zoning through a new Integrated Development Ordinance (IDO). This effort will specifically address and analyze issues related to implementing transit oriented development in the corridor and recommend changes to the Comprehensive Plan and the IDO necessary to facilitate TOD. Community inventories will be created and there

will be substantial public outreach. The IDO will address economic development, ridership, and mode choice through zoning changes, development incentives for transit oriented development, and complete streets standards to enable mixed-use development and increase allowable densities within the corridor.

Responsibilities: MPO staff will assist City of Albuquerque Planning and Transit Departments as requested.

Source of Funds: FTA 5303, Local Funds for Match (Funds were awarded directly to the City of Albuquerque not the MPO. ABQ Ride will provide MRMPO with quarterly status reports.)

Main Products and Schedule by Month (Note: Project continues into FFY 2018)

PRODUCT	FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Agency/Stakeholder Engagement								P	P	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Vision & Implementation Strategies & Reports								P	P	X	X	X	X	X	X									
Comp. Plan Updates											X	X	X	X	X	X	X	X						
IDO Updates																			X	X	X	X	X	X

Key: X=due; P=in progress; D=done

1 st Q. Report	No report at this time.
2 nd Q. Report	ABQ Ride is in the process of executing the grant agreement with FTA.
3 rd Q. Report	No report at this time, except for some preliminary outreach work.
4 th Q. Report	No report at this time, except for some preliminary outreach work.
End of Year Report – Supplemental, if needed	Work on this project will begin in FFY 2017.

Appendices

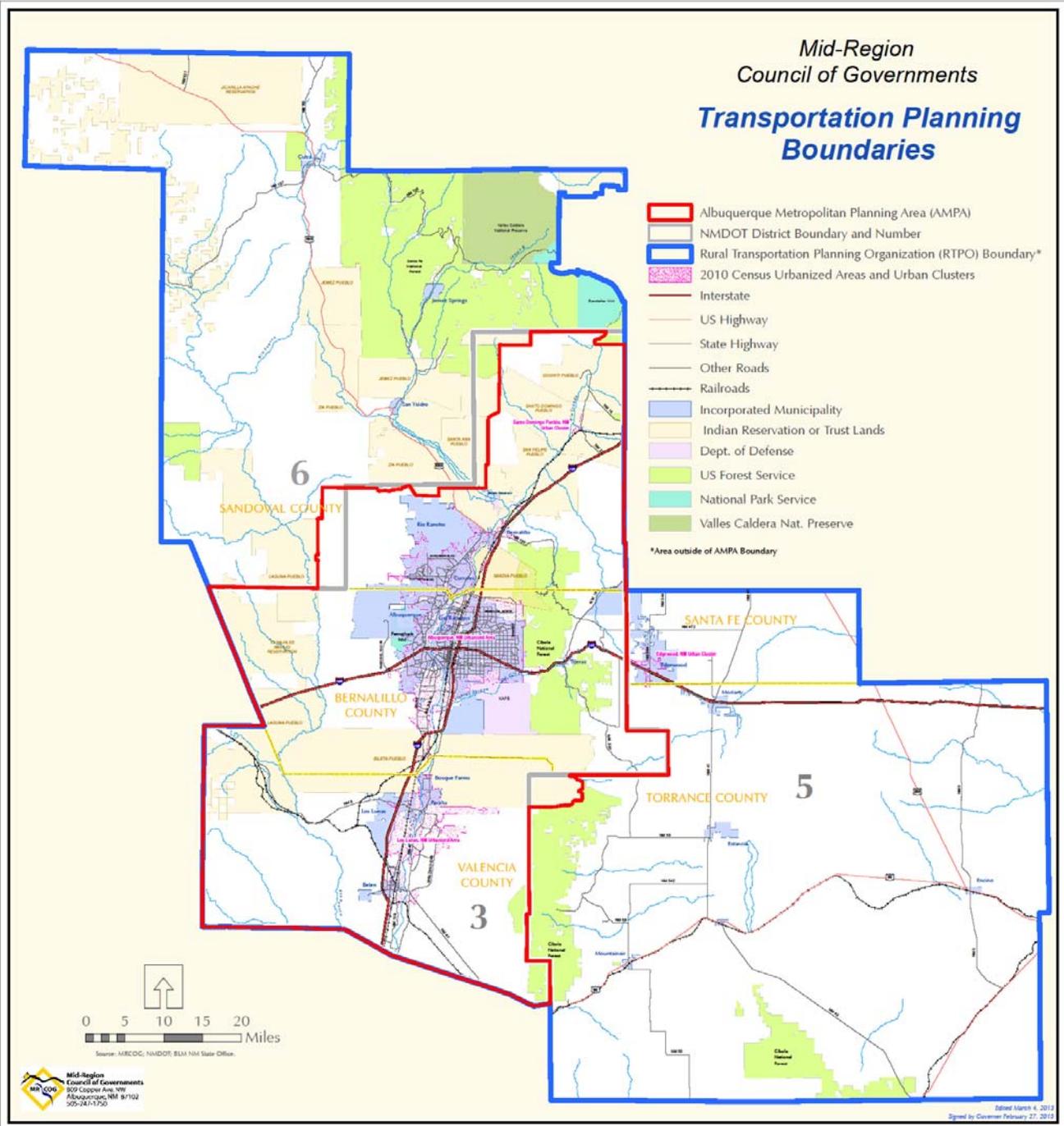
Appendix A – Budget Summary

Mid-Region Metropolitan Planning Organization - Albuquerque, NM
Federal Fiscal Year 2016 (Oct. 1, 2015 - Sept. 30, 2016) REVISED Budget - as of October 19, 2015
Summary by General Ledger Groups

GL Group Code	GL Group (General Ledger Group)	MPO Ortho-photog	MPO PL Funds FHWA	MPO 5303 FTA	MPO Planning RMRTD	MPO REACH Comp St	MPO Traffic Counts	MPO Transp Assessm't	MPO Travel Survey	MPO Misc. Local Fund	Line Totals
500	Salaries (incl. Leave)	\$0	\$579,355	\$194,317	\$126,758	\$28,707	\$258,159	\$0	\$0	\$0	\$1,187,295
505	Benefits										
510	Professional Development	\$0	\$18,096	\$6,765	\$4,500	\$0	\$2,500	\$0	\$0	\$0	\$31,861
515	Travel (In-State & Out-of-State & Mileage)	\$0	\$17,300	\$0	\$6,300	\$0	\$9,550	\$0	\$0	\$0	\$33,150
520	Equipment, Lease & Maintenance	\$2,500	\$33,845	\$14,000	\$13,600	\$0	\$10,000	\$0	\$0	\$0	\$73,945
530	Contractual Services	\$450,309	\$41,000	\$17,000	\$51,000	\$0	\$30,000	\$202,586	\$47,521	\$368,952	\$1,208,368
540	Communication (Telephones & Internet)	\$0	\$0	\$0	\$0	\$0	\$1,700	\$0	\$0	\$0	\$1,700
555	Operating Expense (incl. indirect Costs)	\$600	\$167,096	\$59,998	\$37,819	\$6,890	\$103,370	\$0	\$0	\$0	\$375,773
Cap	Capital Purchases (over \$5,000)	\$12,000	\$0	\$0	\$19,200	\$0	\$7,700	\$0	\$0	\$0	\$38,900
	Grand Total Expenditures Budgeted	\$465,409	\$856,692	\$292,080	\$259,177	\$35,596	\$422,979	\$202,586	\$47,521	\$368,952	\$2,950,992
	Revenues for FFY 2016										
	Atrisco Vista Blvd Corridor Study (Bern Co Funds)									\$34,008	\$34,008
	Near South Valley Trains Study (CoA Funds)									\$59,944	\$59,944
	International Trade Alliance Funds (local funds)									\$175,000	\$175,000
	Carryover of RMRTD Funds				\$58,974						\$58,974
	Carryover A300780 Travel Survey							\$40,602			\$40,602
	MRCOG Match for above							\$6,919			\$6,919
	Presbyterian Health REACH Grant					\$36,257					\$36,257
	MRCOG Match for above					\$0					\$0
	Carryover FTA 5337 Funds for NMRX Maint Feas Study									\$80,000	\$80,000
	RMRTD Match for above									\$20,000	\$20,000
	FTA 5303 Carryover from Previous FFY Alloc.			\$12,591							\$12,591
	MRCOG Match for above			\$3,147							\$3,147
	FHWA PL(P315090) Carryover from FFY 2015		\$1,363								\$1,363
	MRCOG Match for above		\$232								\$232
	FHWA PL(P3xxxx) from FFY 2016		\$730,585								\$730,585
	MRCOG Match for above		\$124,500								\$124,500
	FTA 5303 Federal Funds (FTA) from FFY 2015			\$220,640							\$220,640
	MRCOG Match for above			\$55,160							\$55,160
	FTA 5303 Funds to City of Albuquerque									\$860,000	\$860,000
	City of Albuquerque Match for above									\$215,000	\$215,000
	FTA 5303 Funds to be Expended by City of Albq.									(\$1,075,000)	(\$1,075,000)
	Rio Metro (RMRTD) Funding for Metro Planning				\$200,000						\$200,000
	Carryover of P3xxxx SPR funds for Traffic Counts						\$78,827				\$78,827
	MRCOG match for SPR above						\$19,707				\$19,707
	P3xxxx SPR funds for Traffic Counts						\$261,173				\$261,173
	MRCOG match for SPR above						\$65,293				\$65,293
	Carryover of A300185 CMP Transp Assess Funds							\$76,459			\$76,459
	MRCOG Match for above							\$13,030			\$13,030
	A300186 STP-U CMP/Transp Assess Funds							\$96,630			\$96,630
	MRCOG match for STP-U Travel Time							\$16,467			\$16,467
	A300603 NHPP Funds Orthophotography	\$42,720									\$42,720
	NMDOT match for above	\$7,280									\$7,280
	Carryover from 2014 Ortho. Project	\$65,409									\$65,409
	Various Agency Funds for Orthophotography Project	\$350,000									\$350,000
	Total Revenues	\$465,409	\$856,680	\$291,538	\$258,974	\$36,257	\$425,000	\$202,586	\$47,521	\$368,952	\$2,952,917
	Difference (Revenues-Expenditures) see note	\$0	(\$12)	(\$542)	(\$203)	\$661	\$2,021	\$0	\$0	\$0	\$1,925
<p>Note: PL Funds & 5303 funds will be monitored as each quarter's budget is analyzed. MRMPO will redistribute available funds as allowed under the PPM. These figures are pending the final amount of funds actually received once Congress passes a transportation bill or continuing resolution. If budget reductions are needed the main areas of reduction will be travel budget and/or contractual services for database upgrades.</p> <p>If budget reductions are needed the main areas of reduction will be travel budget and/or contractual services for database upgrades.</p>											
	FHWA & FTA Est. Comb. Funds Remain (for info)			(\$554)							

Appendix B - Metropolitan Planning Area Map

Mid-Region Council of Governments Transportation Planning Boundaries



Appendix C - Consultant and Vendor Services Summary

Please refer to
MRMPO Quarterly Report Part IV
for
Consultant and Vendor Services Summaries and
Activity Timesheet Charges Summary Report

These reports and other documents are available online at www.mrcog-nm.gov
or by contacting

Mid-Region Metropolitan Planning Organization
Mid-Region Council of Governments
809 Copper Avenue NW
Albuquerque, NM 87102
(505) 247-1750-tel. (505) 247-1753-fax
email: mrcog@mrcog-nm.gov
ATTN: M.P.O. Administrator

Appendix D

**UPWP Adoption Resolution
UPWP Amendment #1 Adoption Resolution
UPWP Amendment #2 Adoption Resolution**

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RESOLUTION
of the
METROPOLITAN TRANSPORTATION BOARD
of the
MID-REGION COUNCIL OF GOVERNMENTS OF NEW MEXICO
(R-14-08 MTB)

**ADOPTING THE UNIFIED PLANNING WORK PROGRAM (UPWP)
FOR TRANSPORTATION PLANNING IN THE
ALBUQUERQUE METROPOLITAN PLANNING AREA FOR
FEDERAL FISCAL YEARS 2015 AND 2016**

WHEREAS, the Metropolitan Transportation Board (MTB) is the designated Metropolitan Planning Organization (MPO) for the Albuquerque Metropolitan Planning Area (AMPA); and

WHEREAS, federal laws and regulations require an annual or biannual Unified Planning Work Program that describes current transportation planning activities and those scheduled for the coming fiscal period; and

WHEREAS, the NMDOT and the metropolitan planning organizations have agreed to develop two-year work programs; and

WHEREAS, a draft FFY 2015 and 2016 UPWP has been prepared by the MPO staff in cooperation with representatives of the U.S. Department of Transportation, the New Mexico Department of Transportation, and the local transit providers: the City of Albuquerque Transit Department and the Rio Metro Regional Transit District; and

WHEREAS, the draft FFY 2015 and 2016 UPWP has been reviewed and endorsed by the Metropolitan Transportation Board's Transportation Coordinating Committee; and

32 WHEREAS, the MTB is responsible for all policies and related work programs of
33 the Mid-Region Metropolitan Planning Organization, including the UPWP for
34 transportation planning in the AMPA,

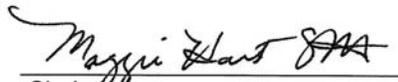
35 NOW, THEREFORE BE IT RESOLVED by the Metropolitan Transportation
36 Board of the Mid-Region Council of Governments of New Mexico that:

37 1. The Unified Planning Work Program (UPWP) for Federal Fiscal Years 2015
38 and 2016 is adopted.

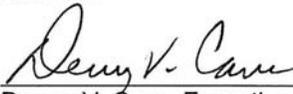
39 2. The Executive Director of the Mid-Region Council of Governments is
40 authorized to submit the final Unified Planning Work Program to the New Mexico
41 Department of Transportation and the U.S. Department of Transportation's Federal
42 Highway Administration and Federal Transit Administration.

43 3. The Executive Director is authorized to execute the required contracts
44 necessary to implement the Unified Planning Work Program for the Albuquerque
45 Metropolitan Planning Area.

46 PASSED, APPROVED, AND ADOPTED this 18th day of July 2014 by the
47 Metropolitan Transportation Board of the Mid-Region Council of Governments of New
48 Mexico.

49 
50 Chair
51 Metropolitan Transportation Board
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55 ATTEST:

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58 Dewey V. Cave, Executive Director
59 Mid-Region Council of Governments
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RESOLUTION
of the
METROPOLITAN TRANSPORTATION BOARD
of the
MID-REGION COUNCIL OF GOVERNMENTS OF NEW MEXICO
(R-14-14 MTB)

**AMENDING THE FEDERAL FISCAL YEAR 2015 & FFY 2016
UNIFIED PLANNING WORK PROGRAM (UPWP)
FOR TRANSPORTATION PLANNING IN THE
ALBUQUERQUE METROPOLITAN PLANNING AREA**

WHEREAS, the Metropolitan Transportation Board (MTB) is the designated Metropolitan Planning Organization (MPO) for the Albuquerque Metropolitan Planning Area (AMPA); and

WHEREAS, federal laws and regulations require an annual Unified Planning Work Program that describes current transportation planning activities and those scheduled for federal fiscal years (FFY) 2015 and 2016; and

WHEREAS, the UPWP adopted by the MTB on July 18, 2014 was developed in early 2014 based on estimated revenues and obligations; and

WHEREAS, at the end of the previous fiscal year actual figures have been determined; and

WHEREAS, an amended FFY 2015 UPWP has been prepared by the MPO staff in accordance with federal regulations; and

WHEREAS, the MTB is responsible for all policies and related work programs of the Mid-Region Metropolitan Planning Organization, including the UPWP for transportation planning in the AMPA;

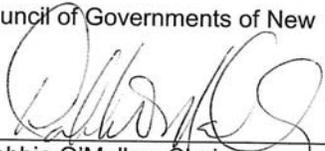
32 NOW, THEREFORE BE IT RESOLVED by the Metropolitan Transportation Board of
33 the Mid-Region Council of Governments of New Mexico that:

34 1. The FFY 2015 Unified Planning Work Program is amended as noted in
35 ATTACHMENT A.

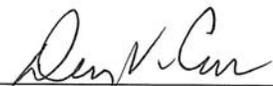
36 2. The Executive Director of the Mid-Region Council of Governments is authorized
37 to submit the amended Unified Planning Work Program to the New Mexico Department of
38 Transportation and the U.S. Department of Transportation's Federal Highway
39 Administration and Federal Transit Administration.

40 3. The Executive Director is authorized to execute the required contracts necessary
41 to implement the amended Unified Planning Work Program for the Albuquerque
42 Metropolitan Planning Area.

43 PASSED, APPROVED, AND ADOPTED this 21st day of November 2014 by the
44 Metropolitan Transportation Board of the Mid-Region Council of Governments of New
45 Mexico.


Debbie O'Malley, Chairman
Metropolitan Transportation Board

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49 ATTEST:

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51 _____
52 Dewey V. Cave
53 Executive Director of the Mid-Region Council of Governments &
54 Executive Secretary of the Metropolitan Transportation Board
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RESOLUTION
of the
METROPOLITAN TRANSPORTATION BOARD
of the
MID-REGION COUNCIL OF GOVERNMENTS OF NEW MEXICO

(R-15-13 MTB)

**AMENDING THE FEDERAL FISCAL YEAR 2015 & FFY 2016
UNIFIED PLANNING WORK PROGRAM (UPWP)
FOR TRANSPORTATION PLANNING IN THE
ALBUQUERQUE METROPOLITAN PLANNING AREA**

WHEREAS, the Metropolitan Transportation Board (MTB) is the designated Metropolitan Planning Organization (MPO) for the Albuquerque Metropolitan Planning Area (AMPA); and

WHEREAS, federal laws and regulations require an annual Unified Planning Work Program that describes current transportation planning activities and those scheduled for federal fiscal years (FFY) 2015 and 2016; and

WHEREAS, the UPWP adopted by the MTB on July 18, 2014 was developed in cooperation with public transit operators and other agencies; and

WHEREAS, the Federal Transit Administration has awarded the City of Albuquerque FTA 5303 funding for transit oriented development planning; and

WHEREAS, an amended FFY 2015 & 2016 UPWP has been prepared by the MPO staff in accordance with federal regulations; and

WHEREAS, the MTB is responsible for all policies and related work programs of the Mid-Region Metropolitan Planning Organization, including the UPWP for transportation planning in the AMPA;

32 NOW, THEREFORE BE IT RESOLVED by the Metropolitan Transportation Board of
33 the Mid-Region Council of Governments of New Mexico that:

34 1. The FFY 2015 Unified Planning Work Program is amended as noted in
35 ATTACHMENT A.

36 2. The Executive Director of the Mid-Region Council of Governments is authorized
37 to submit the amended Unified Planning Work Program to the New Mexico Department of
38 Transportation and the U.S. Department of Transportation's Federal Highway
39 Administration and Federal Transit Administration.

40 3. The Executive Director is authorized to execute the required contracts necessary
41 to implement the amended Unified Planning Work Program for the Albuquerque
42 Metropolitan Planning Area.

43 PASSED, APPROVED, AND ADOPTED this 16th day of October 2015 by the
44 Metropolitan Transportation Board of the Mid-Region Council of Governments of New
45 Mexico.

46 
47 *ISAAC BENTON FOR* Debbie O'Malley, Chairperson
48 Metropolitan Transportation Board

49 ATTEST:

50 
51 Dewey V. Cave
52 Dewey V. Cave
53 Executive Director of the Mid-Region Council of Governments &
54 Executive Secretary of the Metropolitan Transportation Board
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Mid-Region Metropolitan Planning Organization Unified Planning Work Program (UPWP) Amendment #2

This Amendment adds the following task to the UPWP.

5.5 Pilot Program for TOD Planning

The City of Albuquerque will plan for Transit Oriented Development (TOD) to inform and increase economic development in the proposed Albuquerque Rapid Transit (ART) Corridor. The project will capitalize on the currently-underway "ABC-Z" project to update the Comprehensive Plan and revise zoning through a new Integrated Development Ordinance (IDO). This effort will specifically address and analyze issues related to implementing transit oriented development in the corridor and recommend changes to the Comprehensive Plan and the IDO necessary to facilitate TOD. Community inventories will be created and there will be substantial public outreach. The IDO will address economic development, ridership, and mode choice through zoning changes, development incentives for transit oriented development, and complete streets standards to enable mixed-use development and increase allowable densities within the corridor.

Responsibilities: MPO staff will assist City of Albuquerque Planning and Transit Departments as requested.

Source of Funds: FTA 5303, Local Funds for Match (Funds were awarded directly to the City of Albuquerque not the MPO. ABQ Ride will provide MRMPO with quarterly status reports.)

Main Products and Schedule by Month (Note: Project continues into FFY 2018)

PRODUCT	FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Agency/Stakeholder Engagement				X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Vision & Implementation Strategies & Reports						X	X	X	X	X	X	X	X	X	X									
Comp. Plan Updates												X	X	X	X	X	X	X						
IDO Updates																					X	X	X	X

Key: X=due; P=in progress; D=done

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
End of Year Report – Supplemental, if needed	

Appendix E – Expenditure Reports

Please refer to
MRMPO Quarterly Report Part II for FHWA Expenditure Reports
and
MRMPO Quarterly Report Part III for FTA Expenditure Reports
and
**MRMPO Quarterly Report Part V for FHWA Expenditure Reports for funding
secured through the TIP (Axxxxx Control Numbers)**

These reports and other documents are available online at www.mrcog-nm.gov
or by contacting

Mid-Region Metropolitan Planning Organization
Mid-Region Council of Governments
809 Copper Avenue NW
Albuquerque, NM 87102
(505) 247-1750-tel. (505) 247-1753-fax
email: mrcog@mrcog-nm.gov
ATTN: M.P.O. Administrator

Note: Expenditure reports are developed quarters 1 through 4 and the end of each quarter of the Federal Fiscal Year.

Appendix F

**Administrative Modifications
to the
Transportation Improvement Program (TIP)**

1st Quarter Administrative Modifications

Administrative Modification - Summary of Type of Modification											
Year & Month	CN	Agency	Transit	Scope-Termini	Coding-Types	Funding, NO Change to 4 Yr Tot.	Ad. Mod Change to Total 4 Yr. Project Cost				Notes/Remarks
							4 Yr. Total BEFORE	4 Yr. Total AFTER	DIFF. (Before-After)	%	
2015 October	A300971	MRCOG				X			\$0		Converted \$267,255 of FFY 2019 federal CMAQ to STP-U
2015 October	A300970	CABQ-DMD				X			\$0		converted FFY 2015 CMAQ-Mand funds to STP-U
2015 October	TA00085	ABQ-Ride				X			\$0		converted FFY 2018 CMAQ-Mand funds to STP-U
2015 October	A300747	Rio Metro RTD		X					\$0		Made minor changes to Proj. Scope
2015 October	A301651	CABQ-DMD				X			\$0		Moved FFY 2014 State Capital Outlay funds to FFY 2016
2015 October	A301660	CABQ-DMD				X			\$0		Moved FFY 2014 State Capital Outlay funds to FFY 2017
2015 October	A301680	CABQ-DMD				X			\$0		Moved FFY 2014 State Capital Outlay funds to FFY 2018
2015 October	A301690	CABQ-DMD				X			\$0		Moved FFY 2014 State Capital Outlay funds to FFY 2019
2015 October	A301711	CABQ-DMD				X			\$0		Moved FFY 2014 State Capital Outlay funds to FFY 2020
2015 October	TA00352	ABQ-Ride	X						\$0		Added a 100 % FTA award funded project to the TIP
2015 October	A300970	CABQ-DMD			X				\$0		Fixed Local and State Match coding to reflect agreements
2015 October	A301710	CABQ-DMD				X			\$0		Moved all funds from FFY 2016 out to FFY 2018 per NMDOT and CABQ-DMD. The total amount programmed remains the same
2015 October	A300655	CABQ-DMD				X			\$0		Moved all funds from FFY 2016 out to FFY 2018 per NMDOT and CABQ-DMD. The total amount programmed remains the same
2015 October	A301183	CABQ-DMD			X				\$0		Corrected Letting Type Code
2015 October	A300970	CABQ-DMD			X				\$0		Corrected Letting Type Code
2015 November	A301290	Cochiti Pueblo				X	\$2,582,961	\$3,670,319	\$1,087,358	42%	Corrected TTP amounts to reflect actual award amounts and added NM Department of Homeland Security & Emergency Management award along with old Indian Reservation Road Funds. This ad mod does not constitute a TIP amendment and the "one-time rule has not been utilized due to no financial changes to core FHWA program fund sources. MRMPO strictly modified "award type" funding sources and followed TIP/STIP Procedures.
2015 November	A300160	Bern Co				X			\$0		Moved FFY 2016 Local Non-Match funds to FFY 2018
2015 November	A301784	NMDOT		X					\$0		Minor correction to Project Scope per NMDOT
2015 December	A300051	Bern Co				X			\$0		Moved \$120,000 of TAP-Lg Urb funds into Construction Work Type
2015 December	A300501	Bern Co				X			\$0		Split out design funds for FFY 2016 STP-U funds
2015 December	A300970	CABQ-DMD				X			\$0		Split out design funds for FFY 2016 STP-U funds

2nd Quarter Administrative Modifications

Administrative Modification - Summary of Type of Modification											
Year & Month	CN	Agency	Transit	Scope-Termini	Coding-Typos	Funding, NO Change to 4 Yr Tot.	Ad. Mod Change to Total 4 Yr. Project Cost				Notes/Remarks
							4 Yr. Total BEFORE	4 Yr. Total AFTER	DIFF. (Before-After)	%	
2016 January	A300520	Rio Rancho					\$3,664,594	\$4,118,266	\$453,672	12.4%	Added STP-U and Local Non-Match funds to the project utilizing the "one-time rule".
2016 January	A301321	Rio Rancho				X			\$0		Added 100% state funded project to the TIP
2016 January	A301570	NMDOT							\$0		Added FFY 2014 and FFY 2015 State Capital Outlay allocations to the TIP under FFY 2016. Amount added less than 2 million
2016 January	A301571	NMDOT				X			\$0		Added FFY 2015 State Capital Outlay funds to TIP under FFY 2016
2016 January	A301232	NMDOT					\$28,000,000	\$28,010,000	\$10,000	0%	Added FFY 2018 STP-Flex funds from A300798 this utilizes the "one-time rule"
2016 January	A300420	NMDOT		X					\$0		Made a minor change to the project's termini
2016 January	A300798	NMDOT					\$500,000	\$490,000	(\$10,000)	-2%	Split out STP-Flex funds to A301232 utilizing the "one-time rule"
2016 March	A300501	Bern Co				X	\$0	\$0	\$0		Split out FFY 2016 STP-U funds to CN A300503. Total amount remains the same.
2016 March	A300503	Bern Co				X	\$0	\$0	\$0		Split FFY 2016 STP-U funds from CN A300501 for phase 1. Total amount remains the same.
2016 March	A301232	NMDOT				X	\$0	\$0	\$0		Split out of FFY 2017 State Bond Bond Funds and FFY 2018 STP-Flex funds to CN A301233. The total amounts remains the same.
2016 March	A301233	NMDOT				X	\$0	\$0	\$0		Split FFY 2017 State Bond Funds and FFY 2018 STP-Flex funds to CN A301232. The total amount remains the same.
2016 March	A301860	RMRTD			X		\$0	\$0	\$0		Lead agency change from City of Albuquerque to Rio Metro Regional Transit District.
2016 March	A300051	Bern Co		X			\$0	\$0	\$0		Minor revision to the project's termini to allow the TIP to match the Categorical Exclusion (CE).
2016 March	A301940	Pueblo of Isleta				X	\$0	\$0	\$0		Split out FFY 2017 TTP funds to CN A301088 per Pueblo of Isleta request.
2016 March	A301088	Pueblo of Isleta				X	\$0	\$0	\$0		Added 100% FLHP-TTP and State funded (NM TIF) project to the TIP per Pueblo of Isleta request.

3rd Quarter Administrative Modifications

Administrative Modification - Summary of Type of Modification											
Year & Month	CN	Agency	Transit	Scope-Termini	Coding-Typos	Funding, NO Change to 4 Yr Tot.	Ad. Mod Change to Total 4 Yr. Project Cost				Notes/Remarks
							4 Yr. Total BEFORE	4 Yr. Total AFTER	DIFF. (Before-After)	%	
2016 April	A301521	Bern Co			X		\$0	\$0	\$0		Corrected FFY 2016 WT Code from ROW to Design
2016 April	A302070	US Forest Service				X	\$0	\$0	\$0		Added newly awarded Rec. Trails Program project to TIP.
2016 April	A301870	SSCAFCA		X			\$0	\$0	\$0		Made a minor adjustment to the project's termini.
2016 April	A301930	Cochiti Pueblo				X	\$0	\$0	\$0		Split out FFY 2016 FLHP-TTP funds to CN A301290
2016 April	A301290	Cochiti Pueblo				X	\$0	\$0	\$0		Added \$32,600 of FFY 2016 FLHP-TTP funds from CN A301930 & reduced 2016 FLHP-IRR funds to reflect actual amount.
2016 April	A300083	Pueblo de Isleta				X	\$0	\$0	\$0		Delayed HSPF funds to FFY 2018 per NMDOT Request.
2016 April	TA00370	Rio Metro		X	X		\$0	\$0	\$0		Made a minor adjustment to the project's termini and corrected project's work type.
2016 April	A300816	NMDOT					\$3,800,000	\$3,956,166	\$156,166	4%	Increased total project cost to reflect new EE per NMDOT. This utilizes the "one-time rule".
2016 May	A301380	County of Valencia				X	\$0	\$0	\$0		Delayed all FFY 2017 Sm-Urban funds to FFY 2018
2016 May	A301370	Town of Peralta				X	\$0	\$0	\$0		Delayed Work Type 06 to FFY 2018 and Split out WT 15 and 16 from WT 06.
2016 May	A301121	Village of Los Lunas				X	\$0	\$0	\$0		Advance FFY 2019 STP-Sm Urb funds to FFY 2017 and FFY 2018 and split out design funds to FFY 2017.
2016 May	A301360	Village of Los Lunas				X	\$0	\$0	\$0		Split out design funds to FFY 2017 and ROW funds in FFY 2018 and delayed maint funds to FFY 2019 to account for phasing.
2016 May	A301450	Village of Los Lunas				X	\$0	\$0	\$0		Split out design funds to FFY 2017 from WT 04 in FFY 2018.
2016 May	A301480	Village of Los Lunas				X	\$0	\$0	\$0		Split out design funds in 2017 and reduced the amount and added the funds to FFY 2019 WT 01.
2016 May	A300052	CABQ-DMD				X	\$0	\$0	\$0		Added 100% State funded project to the TIP.
2016 May	A302080	CABQ-DMD				X	\$0	\$0	\$0		Added 100% State funded project to the TIP.
2016 May	A300501	Bern Co		X			\$0	\$0	\$0		Made minor adjustments to the Project Description to clarify Soft Match note.
2016 May	A300503	Bern Co		X			\$0	\$0	\$0		Made minor adjustments to the Project Description to clarify Soft Match note.
2016 May	A301290	Pueblo de Cochiti				X	\$0	\$0	\$0		Reduced FFY 2017 STP-Rural funds by \$483,452 federal + \$82,386 TTP Match = \$565,838 Total as result of NMDOT's suballocation of funding resulting from the new FAST Act targets. This amount was reprogrammed into FFY 2016 with Extra STP-Large Urban funds by the MTB which were transferred to STP-Rural funds by NMDOT to make the project whole.
2016 June	A300520	City of Rio Rancho					\$4,118,266	\$4,319,731	\$201,465	5%	Added FFY 2016 Local-Non Matching funds utilizing the "one-time rule".
2016 June	TA00351	CABQ-ABQ Ride				X	\$0	\$0	\$0		Moved FTA 5309 (small starts) funds to FFY 2017 from FFY 2016.
2016 June	A300503	Bern Co				X	\$0	\$0	\$0		Split out ROW phase. The total cost remains the same.
2016 June	A300280	NMDOT				X	\$0	\$0	\$0		Split out FFY 2017 ROW (WT 16) and Utilities (WT 43) funds from construction funds (WT 03). The total amount programmed remains the same.

4th Quarter Administrative Modifications

Administrative Modification - Summary of Type of Modification											
Year & Month	CN	Agency	Transit	Scope-Termini	Coding-Types	Funding-NO Change to 4 Yr Tot.	Ad. Mod Change to Total 4 Yr. Project Cost				Notes/Remarks
							4 Yr. Total BEFORE	4 Yr. Total AFTER	DIFF. (Before-After)	%	
2016 July	A300280	NMDOT		X			\$0	\$0	\$0		Revised project termini per NMDOT request
2016 July	A300716	CABQ P&R					\$200,000	\$230,673	\$30,673	15%	Added FFY 2016 TAP Large Urban funds as result of increased targets provided by NMDOT on July 20th 2016. The total cost has increased and the "one-time rule" has been utilized.
2016 July	A301232	NMDOT		X			\$0	\$0	\$0		Corrected MP error per NMDOT request.
2016 July	A301233	NMDOT		X			\$0	\$0	\$0		Corrected MP error per NMDOT request.
2016 August	A301241	Village of Los Lunas				X	\$0	\$0	\$0		Recorded work types.
2016 August	A301181	NMDOT				X	\$0	\$0	\$0		Converted \$88,692 of FFY 2016 NHFP funds to IM funds per NMDOT
2016 August	A300503	County of Bernalillo				X	\$0	\$0	\$0		FFY 2016 and 2017 Design funds split from A300501 (parent project) and recoded WT from design to Construction
2016 August	A300501	County of Bernalillo				X	\$0	\$0	\$0		Split out FFY 2016 design funds and a portion of FFY 2017 Construction funds to CN A300503 and changed WT to Construction for phase 1.
2016 August	A301400	County of Valencia		X			\$0	\$0	\$0		Revised project termini per VC request
2016 August	A300078	NMDOT					\$9,899,475	\$10,109,357	\$209,882	2%	Increased the total project cost to match new Engineer's Estimate per NMDOT. The "one-time rule" has been utilized.
2016 September	A301232	NMDOT				X	\$0	\$0	\$0		Administrative Modification September 2016. Increased FFY 2016 Design funds (+\$551,850) from Non-Chargeable funds from letting adjustment from A300420 and A300018. Also decreased FFY 2018 funds in "baby project" (A301233) by same amount for a zero net effect. Also moved 2018 STP-Flex funds to A301233. The total amount programmed between A301233 and A301232 remains the same.
2016 September	A301233	NMDOT				X	\$0	\$0	\$0		Administrative Modification September 2016. Decreased FFY 2018 NHFP funds for construction (-\$551,850) for a zero net effect to Ad Mod for A301232 (parent project). Added FFY 2018 STP-Flex funds from A301232. The total amount programmed between A301233 and A301232 remains the same.
2016 September	A3010141	City of Rio Rancho		X			\$0	\$0	\$0		Added Environmental and ROW development phases to the soft match request per NMDOT and Rio Rancho agreement.
2016 September	A300015	County of Bernalillo		X			\$0	\$0	\$0		Made a minor correction to project routes and MIPs to clarify project location.
2016 September	A301790	County of Bernalillo		X			\$0	\$0	\$0		Revised project routes and MIPs to clarify project location.

Appendix G – Activity Timesheet Charges Summary Reports

Please refer to
MRMPO Quarterly Report Part IV
for
Consultant and Vendor Services Summaries and
Activity Timesheet Charges Summary Report

These reports and other documents are available online at www.mrcog-nm.gov
or by contacting

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