



**Mid-Region Council of Governments
MRRTPO COMMITTEE**
Thursday, December 20, 2018 9:30 a.m. - 11:30 a.m.
 809 Copper Avenue N.W., Albuquerque, NM 87102



**Please note that tele-communication will not be provided during this meeting due to updates to MRCOG software.*

Daniel White, Chair	Debbie Ortiz, Vice-Chair
AGENDA	
<ul style="list-style-type: none"> • Call to Order: The presence of a quorum will be noted • Approval of agenda for December 20, 2018 • Approval of meeting summary for October 18, 2018 	
PUBLIC COMMENT	
<i>TO ADDRESS THE RTPO COMMITTEE, REGISTER WITH THE COMMITTEE CHAIR PRIOR TO CALL TO ORDER.</i>	
ACTION ITEMS	
<ul style="list-style-type: none"> • Approval of 2019 Schedule: Brandon Howe, RTPO Planner • Approval of FY19 RTIPR: Brandon Howe, RTPO Planner 	
DISCUSSION ITEMS	
<ul style="list-style-type: none"> • LGRF Program: Bill Santiago, NMDOT District 6; Marguerite Johnson, NMDOT District 3 • NMDOT Transit Application Evaluation: Brandon Howe, RTPO Planner 	
REPORTS	
<ul style="list-style-type: none"> • MRRTPO Report: Brandon Howe • Member Report: All members who wish to report • NMDOT Liaison Report: Neala Krueger • NMDOT Tribal Liaison Report: Ron Shutiva • NMDOT District 5 Report: Stephen Lopez • NMDOT District 6 Report: JoAnn Garcia or Marticia Holiday 	
COMMITTEE MEETING ADJOURNMENT	
NOTES	
Next Meeting: February 21, 2019 9:30 a.m. to 11:30 a.m.	
<i>Anyone requiring special accommodations is requested to please notify the MRCOG office at 247-1750 at least seven (7) days prior to the meeting.</i>	



MEETING SUMMARY

Mid-Region Council of Governments
RURAL TRANSPORTATION PLANNING ORGANIZATION (RTPO) COMMITTEE
Thursday, October 18, 2018 9:30 a.m. - 11:30 a.m.
Mid-Region Council of Governments, 809 Copper Ave. NW, Albuquerque, NM 87102

VOTING MEMBER			
ORGANIZATION	MEMBER	MEMBER	ALTERNATE
City of Moriarty	X	Debbie Ortiz, PHTC (<i>Vice-Chair</i>)	Bob Hudson, Airport Manager
Village of Cuba		Richard Velarde, Mayor	Gilbert Dominguez, Mayor Pro-Tem
			Vandora P. Casados, Village Clerk
Town of Edgewood		John Basset, Mayor	Juan Torres, Clerk
			X
Town of Estancia	X	Sharalynn Lucero, PHTC	Nathan Dial, Mayor
Pueblo of Jemez	X	Sheri Bozic, Director – Planning & Development	Jeri Loretto, Grants and Contracts
			Carla Gachupin, Planner
Village of Jemez Springs		Pending	<i>Pending</i>
Jicarilla Apache Nation		Duane Sandoval, Engineer/Planner	Prestin Duncan, Engineering Tech.
Pueblo of Laguna		<i>Pending</i>	X
Pueblo of Zia		<i>Pending</i>	Amanda Rubio, DCI Project Coordinator
			Leon Gachupin, Road Maintenance Supervisor
Town of Mountainair		Dennis Fulfer, Clerk	X
Sandoval County		<i>Pending</i>	<i>Pending</i>
Santa Fe County	X	Brett Clavio, Transportation Planner	Robert Griego, Planning Division Manager
			Maria Lohmann, Planner
Village of San Ysidro		Steve Lucero, Mayor	X
Torrance County		Belinda Garland, County Manager	Leonard Lujan, Road Superintendent
ELIGIBLE BUT NOT PARTICIPATING			
Village of Encino		Loretta Chavez, Clerk/Treasurer	Boyd Herrington
Village of Willard		Robert Chavez, Mayor	Angelina Halbert, Clerk

STAFF			
Mid-Region RTPO	X	Brandon Howe, RTPO Planner	
	X	Sandra Gaiser, Regional Planning Program Manager	
	X	Maida Rubin, Regional Planner	

NON-VOTING ASSOCIATE MEMBER		
Step Into Cuba Alliance		Sally Davis
		Richard Kozoll, MD

NON_VOTING ADVISORY MEMBER		
ORGANIZATION		MEMBER
FHWA		Pending
NMDOT – District 5		Paul Brasher, District Engineer
	X	Stephen Lopez, Engineering Support
		Brad Fisher, T/LPA Coordinator
NMDOT– District 6		Arif Kazmi, Engineering Support
		Jan Niclos, Engineer Support
	X	JoAnn Garcia, LGRF, Capital Outlay, T/LPA Coordinator
	X	Marticia Holiday, Co-ops
		Bill Santiago, Local Government Coordinator
NMDOT – Planning Division		Jessica Griffin, Planning Bureau Chief
		Rosa Kozub, G2G Supervisor
	X	Neala Krueger, RTPO Liaison
	X	Ron Shutiva, Tribal Liaison
		Shannon Glendenning, TAP/RTP Coordinator
NMDOT – Transit		David Harris, Transit Manager
		Deborah Bach, Rural Transit
		Gabrielle Chavez, Transit Planning & Service
NMDOT - LTAP		Eric Garcia, Staff Development

OTHER PARTICIPANTS	
Jeff DeBellis, University of New Mexico Prevention and Research Center	
Mark Clark, New Mexico Department of Health	

AGENDA

Call to Order:

Daniel White, Village of San Ysidro, called the meeting to order at **9:41 a.m.** A quorum was noted.

Approval of Agenda:

Sharon Hausam, Pueblo of Laguna, made a motion to **approve the agenda for October 18, 2018**; the motion was seconded by **Debbie Ortiz, City of Moriarty / Town of Mountainair** and passed unanimously.

Approve Meeting Summary:

Discussion: No discussion or changes were indicated.

Debbie Ortiz, City of Moriarty / Town of Mountainair made a motion to **approve the meeting summary for August 16, 2018 with the identified changes**; the motion was seconded by **Sharalynn Lucero, Town of Estancia**, and passed unanimously.

PUBLIC COMMENT

There were no public comments were made.

ACTION ITEMS

RTIPR Project Evaluation and Approval:

Discussion: Brandon Howe – RTPO staff has decided that Mid-Region RTPO will not conduct evaluation of the projects presented today. Reason being is due to the fact that the submissions fall into separate categories, which has resulted in no competition between projects.

When Mid-Region meets with Northwest and Northcentral RTPOs to combine RTIPRs and create the ZIPPERs, we will have to figure out a way to ensure equal and fair project inclusion. Because NMDOT allows RTPOs to develop their own scoring criteria, uniform evaluation does not currently exist. However, RTPOs have begun to understand the importance of uniformity and have engaged in RTIPR project category standardization. Hopefully, next year we will all be using the same evaluation criteria.

Sheri Bozic – See Pueblo of Jemez presentation

Roger Holden – See the Town of Edgewood presentation

DISCUSSION ITEMS

Mid-Region RTPO FTA Application Evaluation Process: The Mid-Region RTPO will once again conduct evaluations of Federal Transit Administration applications for 5310 & 5311 programs. NMDOT will send applications to the RTPO planner and the planner will distribute to RTPO members prior to the evaluation meeting in December. Once evaluations have concluded, RTPO staff will gather data and will send to NMDOT Transit and Rail Division.

Mid-Region Fourth Quarter Report: RTPO staff submitted the Fourth Quarter Report to NMDOT Planning Liaison Neala Krueger for review. Neala will notify RTPO staff if changes need to be made of the report is accepted reimbursement is processed.

REPORTS

MRRTPO Staff Report: Brandon Howe – The RTPO has continued to participate in the Partnership for Health Torrance Communities. RTPO staff has been actively engaged in the RTIPR development and PFF process. RTPO staff has assisted communities in developing and submitting Project Prospectus Forms (PPF) before the internal deadline. RTPO staff has also continue to guide communities through RTP / TAP programs. RTPO is anticipating applications from the Pueblo of Jemez and the Town of Edgewood. RTPO staff was unable to attend the last RTPO Quarterly meeting in Clovis and was also unable to participate via conference call. Other MRCOG staff participated via conference call and have updated RTPO staff.

Member Report: Roger Holder, Town of Edgewood –The Town has noticed traffic counters along NM344 in Edgewood and would like to know if NMDOT or the MRCOG was responsible for setting the counters. The Town has received counts from MRCOG and has tried to use them for other projects but according to NMDOT, they are not complete traffic counts and require additional information to make full determination of improvements to a corridor.

NMDOT Liaison Report: Neala Krueger –The New Mexico State Bike Plan is currently posted for public review and the comment period will close in November. NMDOT is currently working on the TLPA Handbook and will be distributing the Handbook to MPOs and RTPOs as early as next week. MPOs and RTPOs will have some time to review and provide comments. Once the TLPA Handbook has been finalized, NMDOT will begin to host what used to be called “cradle to grave” trainings within each district.

NMDOT Tribal Liaison Report: NMDOT will work with Jicarilla Apache Nation to determine the best RTPO for them to be apart of. Being that the distance to attend the Mid-Region RTPO meetings is much longer than the distance to attend Northern Pueblos RTPO meetings, it makes sense for the Nation to be apart of the Northern Pueblos RTPO.

NMDOT District 5 Report: Stephen Lopez – District 5 is working with Jicarilla Apache Nation on road issues along the NM64 corridor.

NMDOT District 6 Report: JoAnn Garcia – As it relates to Legislative Capital Outlay and other state appropriated transportation funds, please remember to update your CPMS information.

NM/LTAP Report: No report from NM/LTAP

Committee Meeting Adjournment

The meeting adjourned at **11:16 am**

Next Meeting: December 20, 2018, 9:30 a.m. to 11:30 a.m.

Anyone requiring special accommodations is requested to please notify the MRCOG office at 247-1750 at least seven (7) days prior to the meeting

Daniel White, Chair - or
Debbie Ortiz, Vice-Chair
Mid-Region Rural Transportation Planning
Organization Committee

ATTEST:

Dewey V. Cave, Executive Director



Mid-Region Rural Transportation Planning Organization

2019 CALENDAR YEAR MEETING SCHEDULE

Date	Location
February 21, 2019	Mid-Region Council of Governments 809 Copper Avenue NW Albuquerque, NM 87102
April 18, 2019	Town of Edgewood TBD
June 20, 2019	Mid-Region Council of Governments 809 Copper Avenue NW Albuquerque, NM 87102
August 15, 2019	Pueblo of Jemez TBD
October 17, 2019	Mid-Region Council of Governments 809 Copper Avenue NW Albuquerque, NM 87102
December 19, 2019	Mid-Region Council of Governments 809 Copper Avenue NW Albuquerque, NM 87102



2018 Regional Transportation Improvement Plan Recommendations

Prioritized by the RTPO Policy Committee

Updated: 11/21/2018

DRAFT: To be approved by the RTPO on December 20, 2018

Safety Recommendations

PROJECT RANK	SPONSORING ENTITY	PROJECT NAME	DOT DISTRICT	PROJECT LEAD	TERMINUS	TYPE OF IMPROVEMENTS	TOTAL PROJECT COST	FEDERAL SHARE	LOCAL SHARE	FUNDING SOURCE	PRIOR RTIPR INCLUSION	ADDITIONAL COMMENTS
				Local or State		See Options Below					Yes + Year or No	
1	Village of Encino	NM60/285 Safety Study & Pedestrian Improvement	5	State	NM60/285 from Mile Point 253 to 255	Other	\$50,000.00	\$42,720.00	\$7,280.00	HSIP	No	Study will determine the construction cost of safety improvements
TOTAL							\$50,000.00	\$42,720.00	\$7,280.00			

TAP Proposals

PROJECT RANK	SPONSORING ENTITY	PROJECT NAME	DOT DISTRICT	PROJECT LEAD	TERMINUS	TYPE OF IMPROVEMENTS	TOTAL PROJECT COST	FEDERAL SHARE	LOCAL SHARE	FUNDING SOURCE	PRIOR RTIPR INCLUSION	ADDITIONAL COMMENTS
				Local or State		See Options Below					Yes + Year or No	
1	Town of Edgewood	Edgewood 7 Multipurpose Trail - Phase 1	5	Local	Edgewood 7 from R66 to Windmill Rd	Non-motorized, paved, shared-use paths	\$210,500.00	\$179,851.00	\$30,649.00	TAP & Local	Yes - 2017	Requesting funding for Preliminary Engineering. Future phases will determine cost estimates for construction and construction management & testing.
TOTAL							\$210,500.00	\$179,851.00	\$30,649.00			

RTP Proposals

PROJECT RANK	SPONSORING ENTITY	PROJECT NAME	DOT DISTRICT	PROJECT LEAD	TERMINUS	TYPE OF IMPROVEMENTS	TOTAL PROJECT COST	FEDERAL SHARE	LOCAL SHARE	FUNDING SOURCE	PRIOR RTIPR INCLUSION	ADDITIONAL COMMENTS
				Local or State		See Options Below					Yes + Year or No	
1	Town of Edgewood	Echo Ridge Trailhead Facilities	5	Local	Section 34 Open Space Area - Intersection of Edgewood 7 and Windmill Road.	Trailside or trailhead facilities	\$98,950.00	\$84,542.88	\$14,407.12	RTP	No	Project is within the Section 34 Open Space area and is adjacent to Edgewood 7 and Windmill Rd. multi-purpose trail projects
TOTAL							\$98,950.00	\$84,542.88	\$14,407.12			

CMAQ Proposals

PROJECT RANK	SPONSORING ENTITY	PROJECT NAME	DOT DISTRICT	PROJECT LEAD	TERMINUS	TYPE OF IMPROVEMENTS	TOTAL PROJECT COST	FEDERAL SHARE	LOCAL SHARE	FUNDING SOURCE	PRIOR RTIPR INCLUSION	ADDITIONAL COMMENTS
				Local or State		See Options Below					Yes + Year or No	
1	Pueblo of Jemez	NM4 Multi-use Pedestrian Trail	6	Local	NM4 from Mile Point 4 to 6	Non-motorized, paved, shared-use paths	\$5,496,912.00	\$4,696,562.00	\$800,350.00	TAP & TTP	No	Needs P.E., Clearances, Construction and Construction Management
TOTAL							\$5,496,912.00	\$4,696,562.00	\$800,350.00			

RTIPR TOTALS **\$5,856,362.00** **\$5,003,675.88** **\$852,686.12**

DRAFT

Local Government Road Fund Project Tracking Overview

Information for Local Government Entities on
Program Forms and Due Dates

PRESENTED BY:
NMDOT

Local Government Road Fund Project Tracking

- The purpose of this training will be to follow the LGRF Project Tracking Guide to familiarize program participants with the steps and the standardized forms needed to successfully complete your LGRF project.
- All of the standardized forms are available electronically - contact your local coordinator for forms and a copy of the tracking guide.

Local Governments Road Fund

- Was created under NMSA 1978 section 67-3-28 and section 67-3-28.2 to provide funds to Local Governments for projects where Local Entities take the lead in developing and contracting construction and maintenance projects.
- Funding used for project development, construction, reconstruction, improvement, maintenance or repair of public highways, streets and public school parking lots, acquisition of right-of-way, and in place material for construction or improvement.
- State Funding
 - 75% State Match
 - 25% Local Entity Match

LGRF Funds

There are four types of funding under the LGRF program:

- **Cooperative Agreement Program – SP**
- **County Arterial Program – CAP**
- **School Bus Route Program – SB**
- **Municipal Arterial Program - MAP**

LGRF Funds

- **Cooperative Agreement Program – SP**
 - Allocated 42 percent of the Local Government Road fund to be used solely for the Cooperative Agreements entered into pursuant to Section 67-3-28.2 NMSA 1978 and in accordance with the match authorized pursuant to Section 67-3-32 NMSA 1978; provided, however, that distribution amounts made pursuant to this paragraph in each year shall be based on the following allocations:
 - Thirty-three (33) percent for agreements entered into with counties;
 - Forty-nine (49) percent for agreements entered into with municipalities;
 - Fourteen (14) percent for agreements entered into with school districts;
 - Four (4) percent for agreements entered into with other entities;

LGRF Funds

- **Municipal Arterial Program - MAP**
 - Allocated (16) percent of the Local Government Road Fund to be used solely for the necessary project development, construction, reconstruction, improvement, maintenance, repair, and right of way and material acquisition of and for those streets that are principal extensions of rural state highways and of other streets not on the state highway system but that qualify under the designated criteria established by the Department. In entering into agreements with municipalities to provide funds for any project qualifying for the municipal arterial program, the Department shall give preference to municipalities that contribute an amount equal to a least twenty-five (25) percent of the project cost.

LGRF Funds

- **School Bus Route Program – SB**

- Allocated sixteen (16) percent of the Local Government Road Fund, to be used solely for cooperative agreements entered into pursuant to Section 67-3-28 NMSA 1978 and in accordance with the match authorized pursuant to Section 67-3-32 NNMSA 1978 for acquiring rights of way and constructing, maintaining, repairing, improving and paving school bus routes and public school parking lots

LGRF Funds

County Arterial Program – CAP

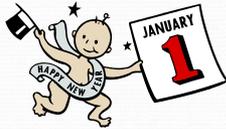
- Allocated twenty-six (26) percent of the Local Government Road Fund to be used for project development, construction, reconstruction, improvement, maintenance, repair, and right of way and material acquisition of and for county roads for which individual counties have prioritized road projects. Prior to entering into any agreements for projects with the counties for the following fiscal year, in June of each year the department shall determine and certify the amount to which each county is entitled pursuant to the following schedule:

Road Mileage Category Based on Number of Miles Maintained

By a County:	Entitlement to County
400 miles or under	\$250 for each mile
401 to 800 miles	\$100,000 plus \$200 for each mile over 400 miles
801 to 1200 miles	\$180,000 plus \$150 for each mile over 800 miles
1201 to 1600 miles	\$240,000 plus \$100 for each mile over 1200 miles
Over 1600 miles	\$300,000 plus \$50 for each mile over 1600 miles

LGRF Timeline:

Call for Projects sent to Entities in January



- Local Entities will receive a letter in January from their designated NMDOT District asking for project proposals for the new LGRF project year.
- This letter will include a copy of the Project Tracking Guide, and samples of the Project Proposal Letter and Preliminary Cost Estimate.
- Project Proposals are due by March 15th – incomplete proposals or late proposals will be returned for resubmittal next year.

Project Proposal Submittal:

- Local Entities shall submit a complete project proposal addressed to the designated District Engineer and **received by the March 15th deadline** containing the following:
 - ✓ **Letter of intent** from governing body or agency head. Must list scope, termini & reference estimated project cost.
 - ✓ **Location** of proposed project including route designation & termini – **include a map** showing the location.
 - ✓ **Scope of work** to be performed.
 - ✓ **Project estimate**, including the amount of State participation requested.
 - ✓ **Justification** for project construction.
 - ✓ **Certification** that proposed work is on a public highway and necessary for the public good and convenience and to serve the public.
- Contact: District LGRF Coordinator

Any Questions on Call for Projects



LGRF TIMELINE: March 15th

- All project proposals are due by March 15th.
- Earlier submittals are appreciated due to the time it takes to review each proposal. (Please do not swamp us by waiting until the deadline to send).
- Late or incomplete project proposals will be returned to the Local Entity for resubmittal next year.



LGRF Coordinator

Behind the Scenes:



- After NMDOT receives your project proposal we await notification of the dollar amounts approved by the legislature for the current LGRF program.
- As soon as we receive the dollar amounts the available funding is split among the participants - taking into account the amounts requested and the past award history.

LGRF Timeline: Tentative Funding Offer

- Early May/June :
 - Local Entity receives a tentative funding offer letter from the NMDOT District.
 - Local Entity forwards written acceptance / rejection of offer made by the NMDOT District. Acceptance letter must include:
 - Project scope of work.
 - Route designation. (which streets / roads)
 - Termini. (beginning and end of project)
 - Summary of estimated costs and quantities (if different from original submission).

Any Questions on Tentative Offer



LGRF Timeline: STC Approval & Entity Resolution



- May/June:
 - Local Entity receives notification of State Transportation Commission's approval / denial from NMDOT.

- June/July:
 - Local Entity forwards a resolution to NMDOT. Resolution must include:
 - Adopting the project & verifying its priority standing.
 - Exact scope of work.
 - Route designation. (which streets/roads)
 - Termini. (beginning point and ending point)
 - Reference the project cost (including State share of 75% and Entity share of 25%).
 - Project Number. (found on STC notification)
 - Control Number. (found on STC notification)



LGRF Timeline:

Agreement Signature Process

- June - September:
 - Once we receive the resolution, we will draft four original agreements and send to the Entity for signature. (PLEASE SIGN AND RETURN ASAP).
 - When NMDOT receive the agreements signed by the Entity, we submit the agreement package to Santa Fe where the agreements are executed by the Cabinet Secretary.
 - Once executed by the Cabinet Secretary, the funding on your award can be encumbered.

NO ASPECT of the project can begin before a fully executed agreement is in place – see next slide.

LGRF Timeline:

Fully Executed Agreement

- August – October:
 - Local Entity receives fully executed agreement from NMDOT.
 - NMDOT District will include supplemental information and samples of the standardized forms with the fully executed agreement package to aid you in progressing through the project.

Any Questions on Resolutions and Agreements



LGRF Timeline: Clearances

- There are **5 clearances** which **are required** for your LGRF project:
 - Environmental
 - Right of Way
 - Utility, Issued by District Coordinator.
 - Railroad
 - ITS (Intelligent Transportation System)
- Keep a copy of each clearance in your project file.
- Send a copy of each clearance to NMDOT District Coordinator.



Required Clearances

- **ALL 5 CLEARANCES MUST be obtained on ALL LGRF projects, even if your project has no impact.**
- **If your project is ONLY design, you must notify the Environmental Bureau at 30% design.**
- Current NMDOT contact list for clearances can be provided, Contact the NMDOT clearance bureaus to obtain your level of effort required and obtain the required clearances. They provide this service to you at **no charge.**

Any Questions on Clearances



Constructing Your Project

- State Procurement Code when advertising and awarding your project. Contact the attorney who represents the Public Entity for help with State Procurement.
- Equal Employment Opportunity requirements – details available at <http://dot.state.nm.us/content/nmdot/en.html> (ON RIGHT SIDE).
- The Prequalification Rule applies to the contractors who bid on your project-for more information go to <http://dot.state.nm.us/content/nmdot/en.html>.(under DOING BUSINESS)

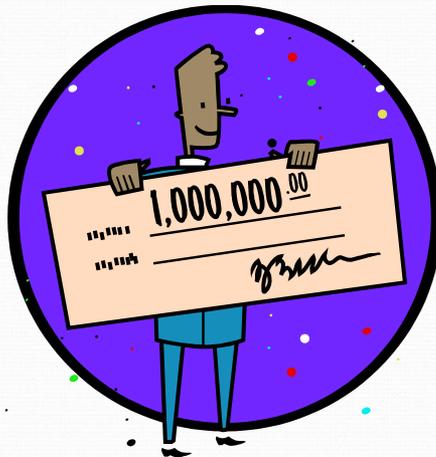
LGRF Timeline: Disbursement of Funds

- Local Government Road Fund is a **“Disbursement” program**, not a **“Reimbursement” program**.
- This means that you can request the funds disbursed to you before the work has been completed but **NO LATER THAN 2nd week of December of project termination year.**

Forms needed to Request Disbursement

1. Letter from Public Entity requesting the disbursement.
2. Notice of Award / Work Order
3. Notice To Proceed
4. Estimated Summary of Costs and Quantities
5. Certification of Liability Insurance (be sure it contains the verbiage required in the Cooperative Agreement)
6. Project Timeline
7. **NOTE: there are-specific forms to LGRF projects-do not use your own forms.**

Any Questions on Disbursement Requests



LGRF Timeline: Closing Your Project

- **Due within 30-days of project completion.**
 - All projects must complete no later than the agreement termination date.
 - ❖ December 31st
- **Required Forms:**
 - Project Certification of Design, Construction & Cost.
 - As Built Summary of Costs & Quantities.
 - Professional Engineer's Certification - required on projects \$100,000.00 or more – or for any project that is structural in nature.
 - Equipment Table - for Local Entities who use their own equipment.

More on Closing Your Project

- If the Public Entity has used it's own equipment in the construction of the project, an "Equipment Table" also has to be submitted at project close.
- The Equipment Table form and a current copy of the Equipment Class Table is available upon request from the Local Government Road Fund Coordinator.



Any Questions on Closing Your Project



LGRF Project Tracking Overview

Any
Questions?



REGIONAL PRIORITIZATION EVALUATION MEASURES/CRITERIA TO BE USED BY REGIONAL PLANNING ORGANIZATIONS AND APPLICANTS

FOR 49 U.S.C. SECTION 5310 APPLICATIONS ONLY

§5310: Transportation for Elderly Individuals and Individuals with Disabilities

1. Planning and Coordination:

- Does Applicant coordinate services with other disabled and elderly providers?
- Do they have a plan for anticipated disabled and elderly growth in the community?
- Is the project included in the RPO/MPO Coordinated Public Transit Human Services Transportation Plan?

2. Regional Need and Justification:

- Does applicant serve regional market demands?
- Is there a clear and defined need for this service?

3. Maintenance, Safety, and ADA:

- Does the applicant have comprehensive maintenance plan?
- Do they have someone trained to recognize maintenance concerns?
- Are applicants drivers trained in passenger safety and sensitivity?
Wheelchair lift operations?

REGIONAL PRIORITIZATION EVALUATION MEASURES/CRITERIA TO BE USED BY REGIONAL PLANNING ORGANIZATIONS AND APPLICANTS

FOR 49 U.S.C. SECTION 5310 APPLICATIONS ONLY

Name of Applicant: _____

§5310: Transportation for Elderly Individuals and Individuals with Disabilities

To score, please check one box for each criteria: _____

- 1. Planning and Coordination:**
- High
 - Medium High
 - Medium
 - Medium Low
 - Low
-

- 2. Regional Need and Justification:**
- High
 - Medium High
 - Medium
 - Medium Low
 - Low
-

- 3. Maintenance, Safety, and ADA:**
- High
 - Medium High
 - Medium
 - Medium Low
 - Low

REGIONAL PRIORITIZATION EVALUATION MEASURES/CRITERIA TO BE USED BY REGIONAL PLANNING ORGANIZATIONS AND APPLICANTS

FOR 49 U.S.C. SECTION 5311 APPLICATIONS ONLY

§5311: Rural Public Transit

1. Rural Public Transportation Planning and Regional Coordination:

- Does the applicant have a short/long term transit plan?
- Is this plan adopted by the applicants governing body?
- Is there coordination with other transit systems and other modes of transportation, including tribal entities?
- Is ongoing funding part of the plan?
- Has a formal process been established for public input?

2. Regional Need and Justification for the System:

- Does a regional transit/transportation plan exist that includes this service? If not, what is the basis for the need for this service?
- Does a regional need exist to serve the demand in this area?
- How strong is the need to continue/begin this system?

3. Level of marketing of the Transit System - Public Served (ridership):

- Does the transit system have a marketing plan?
- Has it been implemented?
- Is there a clear direction to increase ridership?
Including paratransit?

REGIONAL PRIORITIZATION EVALUATION MEASURES/CRITERIA TO BE USED BY REGIONAL PLANNING ORGANIZATIONS AND APPLICANTS

FOR 49 U.S.C. SECTION 5311 APPLICATIONS ONLY

Name of Applicant: _____

§5311: Rural Public Transit

To score, please check one box for each criteria: _____

- 1. Rural Public Transportation Planning and Regional Coordination:**
- High
 - Medium High
 - Medium
 - Medium Low
 - Low
-

- 2. Regional Need and Justification for the System:**
- High
 - Medium High
 - Medium
 - Medium Low
 - Low
-

- 3. Level of marketing of the Transit System - Public Served (ridership):**
- High
 - Medium High
 - Medium
 - Medium Low
 - Low