

# MINUTES

## ***Workforce Connection Of Central New Mexico***

**Chief Elected Officials**

**Thursday, November 13, 2018**

**10:00 a.m.**

**Mid-Region Council of Governments**

**809 Copper, NW**

***Consensus expressed Mayor Gregory Hull, City of Rio Rancho, Chair the meeting.***

**Call to Order-** 11:38 a.m. by Mayor Gregg Hull, City of Rio Rancho

### **Attendance-**

#### **CEO's Present**

Gloria Chavez, Mayor, Village of Tijeras  
Ida Fierro for Mayor Jack Torres, Town of Bernalillo  
Julia DuCharme, Commissioner, Torrance County  
Carla Salazar for Mayor John Bassett  
David Heil, Commissioner, Sandoval County  
Gregg Hull, Mayor, City of Rio Rancho  
Boyd Herrington, Mayor Village of Encino  
Gilbert Dominquez, Mayor Pro-tem, Village of Cuba  
Angelina Hailbert for Mayor Chavez, Village of Willard  
Ted Hart, Mayor, City of Moriarty  
Donald Lopez, Mayor, Town of Bernalillo  
JoAnne D. Roake, Mayor, Village of Corrales

#### **Others Present**

Dewey Cave  
Art Martinez  
Joy Forehand  
Lloyd Aragon  
Erin Ferreira  
Jesse Turley  
Nicole Ortiz  
Alex Martinez

## **Approval of Thursday, November 13, 2018, Agenda**

**Motion:** Gloria Chavez, Mayor made a motion to approve the agenda as amended to move to Tab 5, Tab 4 then Tab 3.

**Second:** David Heil, Commissioner

**Action:** Passed unanimously by voice vote

### **Tab 1: Approval of Minutes, Chief Elected Officials – July 31, 2018**

**Motion:** Gloria Chavez, Mayor

**Second:** David Heil, Commissioner

**No Discussion**

**Action:** Passed unanimously by voice vote

## **OTHER DISCUSSION AND INFORMATION ITEMS**

### **Tab 2: What is Workforce Connection?**

**by Joy Forehand, Operations Manger**

- Ms. Forehand discussed the roles, services and partners of the New Mexico Workforce Connection in the Central Region.

## **FINAL ACTION ITEMS**

### **Tab 3: Approval of Lead Chief Elected Official**

**by Art Martinez, Workforce Administrator**

- Mr. Martinez explained to the Board, a lead Chief Elected Official needs to be nominated to act on behalf of the CEO's on WCCNM matters.

**Motion:** David Heil, Commissioner nominated Gregg Hull, Mayor, City or Rio Rancho

**Second:** Gloria Chavez, Mayor  
**Discussion**

**Action:** Passed unanimously by voice vote

It was discussed to nominate a Lead CEO every year and add this additional to WCCNM Bylaws.

### **Tab 4: Approval of Amendment to the WCCNM Bylaws**

**by Art Martinez, Workforce Administrator**

- Mr. Martinez presented the Amended WCCNM Bylaws to the Board.
- After discussion from the CEOs, it was recommended to present this to the WCCNM Full Board for prior approval with changes and then back to the CEOs.

**No Action Taken**

## **Tab 5: Approval of Amendment to the WCCNM CEO Agreement**

**by Art Martinez, Workforce Administrator**

- Mr. Martinez presented the Amendments to WCCNM CEO Agreement.
- The WCCNM CEO Agreement is required to comply with Workforce Innovation and Opportunity Act of 2014 (“WIOA”), Pub L. 113-128, Title I, Section 107, if a local area includes more than one unit of general local government, the CEOs of such units may execute an agreement that specifies the respective roles of the individual CEOs, the chief elected officials of those governments are to enter into an agreement which defines their general rights, roles and responsibilities.
- Erin Ferreira, WCCNM, Board Attorney, explained the liability of CEO’s and why it is viable for the CEOs to know WIOA and their roles and responsibilities.

*Gregg Hull asked for Motion to Approve the WCCNM Agreement*

**Motion: JoAnne D. Roake, Mayor**

**Second: David Heil, Commissioner**

**Discussion**

**Action: Passed unanimously by voice vote**

*Erin Ferreira made an amendment to Article III Lead CEO*

The lead CEO shall serve a term of one (1) year with the option of successive terms. The CEO’s shall send to the WCCNM (i) the name, contact information, and term of the lead CEO, and (ii) the process by which the lead CEO was selected.

**Motion: Gregg Hull made a motion to approve the amendment to add one-year term**

**Second: David Heil, Commissioner**

**No Discussion**

**Action: Passed unanimously by voice vote**

**Going back to the main motion**

**Motion: JoAnne D. Roake, Mayor**

**Second: David Heil, Commissioner**

**Discussion**

**Action: Passed unanimously by voice vote**

## **Tab 6: Approval of Amendment to the WCCNM CEO Partner Agreement**

**by Art Martinez, Workforce Administrator & Erin Ferreira, WCCNM Board Attorney**

- Ms. Ferreira, Board Attorney went over the changes and responsibilities of the partnership.
- After discussion and changes to this document it must go to the WCCNM Full Board for ratification and then back to CEO Board for approval.

Ten-minute recess was taken at 1:13 pm

***No Action was taken.***

**Tab 7: Approval of Amendment to Policy AP-207, WCCNM Conflict of Interest, Change #1**

***No Action was taken.***

**Tab 8: Approval of Workforce Connection of Central New Mexico (WCCNM) Board Members**

***No Action was taken.***

**PUBLIC COMMENT/ADJOURNMENT**

**Public Comment - None**

**Adjournment – 1:24 pm**

**Next Meeting - Undetermined**

**A more detailed account of the meeting and discussions are available for review at the MRCOG offices at: 809 Copper NW, Albuquerque, NM 87102.**

**Approved at the January 31, 2019 WCCNM CEO Meeting**

ATTEST:

Secretary

  
Mayor Gregg Hull, CEO Chair