



Mid-Region Metropolitan Planning Organization

Mid-Region Council of Governments
809 Copper Avenue NW
Albuquerque, New Mexico 87102
(505) 247-1750-tel. (505) 247-1753-fax
www.mrcog-nm.gov

Mid-Region Metropolitan Planning Organization Albuquerque, New Mexico

Annual Performance and Expenditure Report

FFY 2018

October 1, 2017 through September 30, 2018

Format of this Report

The format of this report is based on agreement between all New Mexico MPOs and the NMDOT. It was agreed to utilize the last quarterly report which provides sequential updates on activities and add the end-of-year financial analyses to that report to create the Annual Performance and Expenditure Report.



Mid-Region Council of Governments

Mid-Region Metropolitan Planning Organization, NM Rail Runner Express,
Rio Metro Regional Transit District, Mid-Region Rural Transportation Planning Organization,
Workforce Connection of Central New Mexico, Economic Development & Agribusiness,

website: www.mrcog-nm.gov

**Mid-Region Metropolitan Planning Organization
Albuquerque, New Mexico**

**Annual Performance and Expenditure Report
FFY 2018**

October 1, 2017 through September 30, 2018

Table of Contents

APER Supplemental Task Overview

FFY 2018 Summary of Federal Funding Expenditures

FFY 2018 Cumulative Consultant & Vendor Services Summary

FFY 2018 Timesheet Staff Hours Summary

Annual Title VI Report for the Federal Fiscal Year

Responses to Findings of 2018 Federal Certification Review of Mid-Region MPO

Appendix

Appended to this Annual Performance and Expenditure Report, by reference, is the entire MRMPO 4th Quarter Report which is a cumulative quarterly report of all four federal fiscal year quarters which provides the progress and status of the all of the MPO's work elements, quarterly financial statements, and quarterly employee timesheet summaries.

This report was funded in part through grants from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation. The views and opinions of the authors or agency expressed herein do not necessarily state or reflect those of the U. S. Department of Transportation.

Mid Region Council of Governments fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form, please contact the MRCOG Title VI Coordinator at (505) 247-1750, (505) 247-1753-fax or email mrcog@mrcog-nm.gov or visit our website at www.mrcog-nm.gov .

MPO APER Narrative Summary – FFY2018

MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

Please provide a BRIEF summary of Unified Planning Work Program activities by Task below. Please note if the activities of each Task were completed or if they are continuing into year two of the UPWP and provide an update on the progress of those activities.

For detailed quarterly information regarding progress on each task, please refer to the FFY 2018 4th Quarter Report available at www.mrcog-nm.gov.

Task 1: Program Support and Administration

Routine administrative tasks were completed.

The 2018 Federal Certification Review was conducted and work began on the recommendations included in the report. The report recertified the MPO as being in compliance with federal regulations; there were no corrective actions.

The Public Participation Procedures and the MTP Public Participation Plan were updated.

The FFY 2019 & 2020 Unified Planning Work Program (UPWP) and associated budget was developed and adopted by the MTB.

Board training materials were updated and MPO videos are being finalized with some completed.

Task 2: Transportation Improvement Program (TIP)

Routine TIP revisions were processed.

The TIP Policies and Procedures was updated and approved by the MTB. The Project Prioritization Process Guide was also updated and approved by the MTB.

MRMPO began implementation of NMDOT's e-STIP database. MRMPO is now maintaining two parallel databases to accommodate NMDOT's e-STIP and the MPO's data needs.

Task 3: General Development and Data Collection/Analysis

Task 3.1 (Traffic Counts):

915 of the 1,096 scheduled traffic count locations were completed. (The discrepancy is due to roadway construction preventing setting the tube counts, inclement weather, vandalism requiring a rescheduling of the count, and other similar occurrences.)

The 2017 Annual Traffic Flow Map was completed and published.

Updates were done to the traffic count program software to automate various reports.

MPO APER Narrative Summary – FFY2018

MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

Staff worked with NMDOT to accommodate their new traffic count system. This coordination will continue into FFY 2019.

Task 3.2 (Socioeconomic & Land Use Data Collection/Analysis/Forecasting):

Socioeconomic data collection and analysis is an ongoing task, this continued in FFY 2018. Please refer to each quarterly report for details.

Task 3.3 (Travel Demand Model Management and Maintenance):

Maintained the travel demand model is an ongoing task as well as providing "model runs" for various projects as requested.

Final validation of the model was completed. The complex nature of the travel demand model requires referencing each quarterly report for accurate information.

Task 3.4 (Software Upgrades):

No major software purchases were made. Work began on the linear referencing system and ESRI roads and highways integration.

Task 3.5 (Highway Functional Classification Review & Update):

The Roadway Access Control policy was the main focus of this task. The update of the older access locations was far more work than originally anticipated. Concerns from various agencies were incorporated into the proposed draft RAC policy revisions. This activity will continue and conclude in FFY 2019.

Task 3.6 (GIS Data Development, Mapping & Database Management):

GIS data and assistance were provided as requested. Early planning for the 2020 US Decennial Census occurred. MRMPO installed a new GIS server.

Maintaining and updating the GIS database is an ongoing task. Please reference each quarterly report for details.

Task 3.7 (Development Review):

Routine development review occurred. Additional review of the Santolina Master Plan continued into this year and will continue into FFY 2019 (and possibly later).

Task 3.8 (Orthophotography):

With the aerial flights completed, processing of the imagery was conducted. Final product will be delivered to agencies in 1st quarter FFY 2019 on schedule.

Task 4: Transportation Planning

Task 4.1 (Metropolitan Transportation Plan – Long Range Plan):

Preparation for the development of the MTP update (Connections 2040) continued. The MTP schedule was developed, contact lists updated, and preparation for the public and agency staff "kick-

MPO APER Narrative Summary – FFY2018

MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

off" meetings occurred. The Public Participation Plan for the MTP update was developed and adopted.

The Active Transportation Committee was organized. Early coordination with staff at various agencies began with some updates to maps, long-range transportation systems, etc.

Task 4.2 (Safety Analysis and Planning):

The Regional Transportation Safety Action Plan (RTSAP) was completed and approved by the MTB. The document includes "Vision Zero" as a goal for the metro area. The Annual Crash Report was incorporated into the RTSAP.

An analysis of streets, roadways and sidewalks near area schools was conducted for Albuquerque Public Schools at the request of the City of Albuquerque. The analysis will be revised in FFY 2019 and expanded to all area schools.

Task 4.3 (CMP-Congestion Management Process):

The update of the TAQA tool with 2015-2016 travel time and volume data was completed. The updated Congested Corridor Rankings and associated strategies were finalized. The FFY 2018 Project Prioritization Process was reviewed and updated for the upcoming FFY 2020-2025 TIP development process. The main revisions to the PPP were to accommodate the Fast Act national performance goals and measures. The accompanying document to the 2016 Congested Corridor Rankings is being developed and is forthcoming.

Task 4.4 (ITS-Intelligent Transportation System):

Planning began for implementation of A300971 to develop a regional incident management plan. A draft MOA for the major parties was developed after discussions on the proportion of the required match each agency will be responsible for. The MOA will be finalized in FFY 2019 to obligate the funds and secure the consultant for the project.

Coordination with the City of Albuquerque on construction of the Regional Transportation Management Center (RTMC) continued.

Task 4.5 (Land Use & Transportation Integration):

The current MTP's target scenario activity centers and corridors was reviewed for preparation of updating the MTP in FFY 2019. Staff assisted Rio Rancho with their Comprehensive Plan update.

Task 4.6 (Economic Impacts of Transportation Projects):

Technical assistance was provided as requested.

Task 4.7 (SLRP-State Long Range Plan):

No activity occurred in FFY 2018

Task 4.8 (Planning Consultation & Local Transportation Planning Assistance):

Staff assisted agencies with various projects as requested.

Major Requests:

MPO APER Narrative Summary – FFY2018

MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

Albuquerque Fire Dept. – fire station relocation
Rio Metro RTD – analysis of bus service to Rio Rancho City Center
Los Lunas – data for the funding plan for the Los Lunas River Crossing
Rio Rancho – assistance with their Comp. Plan update
Bernalillo County – analysis of safety issues in the International District
NM Rail Runner – socioeconomic analyses

Staff assisted in planning the ABQ CiQlovía event.

Task 5: Special Studies, Plans, Projects and Programs

Task 5.1 (Capital Projects Consultation & Coordination):

Continued to work with the Village of Los Lunas and Valencia County on the river crossing corridor project to develop a funding implementation plan.

Task 5.2 (Rio Metro Regional Transit District Service Area Plan & Update & Initiatives):

Monitored and reviewed selected Rio Metro transit routes for possible revisions.

Task 5.3 (UNM/CNM Transit Study):

The study was completed in FFY 2018. Planning continues under task 5.3a.

Task 5.3a (Rio Metro Transit Oriented Planning Pilot Project- University Corridor):

Planning level coordination occurred. Further project development will be determined in FFY 2019.

Task 5.4 (NMRX Maintenance Facility/Office Feasibility Study):

Project was complete in 2017 (early FFY 2018).

Task 5.5 (Albuquerque Bikeshare Program) (This is no longer a UPWP reported activity but progress is reported here for general information.)

Bikeshare program was transferred to RMRTD. The program was expanded beyond Downtown ABQ to 200 bicycles and 31 stations. Discussions began with the City of Santa Fe and the Santa Fe MPO on possible expansion to Santa Fe.

Task 5.6 (ABQ Ride Pilot Program for TOD Planning):

The grant team is undertaking the final component of the project, an analysis of public infrastructure capacity in the corridor, and finalizing reports to complete the project activities. The project's planning efforts successfully informed the city-wide update of zoning with the update adopted and taking effect May 17, 2018.

Final billing to consultant will occur in FFY 2019.

Mid-Region MPO - Summary of Federal Funding Expenditures FFY 2018 (Oct. 1, 2017 - Sept. 30, 2018)										
PO Number	Control Number	Fund Source	Total Avail. in FFY (Fed+Match)	1st Qtr Actual Expenditures	2nd Qtr Actual Expenditures	3rd Qtr Actual Expenditures	4th Qtr Actual Expenditures	Total Actual Expenditures	Amount Remaining	Amount Carried Over to Next FFY
	P315090	FHWA PL Carryover	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	P317020	FHWA PL Funds 2017-18	\$887,706.00	\$248,647.37	\$182,416.14	\$245,524.89	\$211,117.60	\$887,706.00	\$0.00	\$0.00
MO1427		FTA 5303 FFY 2015-16	\$193,455.44	\$82,219.69	\$91,707.63	\$19,528.12	\$0.00	\$193,455.44	\$0.00	\$0.00
MO1427		FTA 5303 FFY 2016-17	\$285,646.38	\$0.00	\$0.00	\$47,415.17	\$102,829.72	\$150,244.89	\$135,401.49	\$135,401.49
		Subtotal Metropolitan Planning Funds	\$1,366,807.82	\$330,867.06	\$274,123.77	\$312,468.18	\$313,947.32	\$1,231,406.33	\$135,401.49	\$135,401.49
	P315091	SPR Funds, Traff. Counts	\$19,978.90	\$19,978.90	\$0.00	\$0.00	\$0.00	\$19,978.90	\$0.00	\$0.00
	P317021	SPR Funds, Traff. Counts	\$425,000.00	\$87,276.68	\$93,082.01	\$122,781.53	\$93,744.23	\$396,884.45	\$28,115.55	\$0.00
	A300187	STP-Lg Urb, Trav. Time	\$47,902.42	\$6,569.35	\$3,261.16	\$10,174.44	\$27,897.47	\$47,902.42	\$0.00	\$0.00
	A300188	STP-Lg Urb, Trav. Time	\$36,186.00	\$0.00	\$0.00	\$0.00	\$21,525.91	\$21,525.91	\$14,660.09	\$14,660.09
		↑ A300188 funds obligated								
		TOTAL FEDERAL + MATCH	\$1,895,875.14	\$444,691.99	\$370,466.94	\$445,424.15	\$457,114.93	\$1,717,698.01	\$178,177.13	\$150,061.58

MRMPO Timesheet Quarterly Summary by Subtask and Funding						
FFY 2018 Summary Period: October 1, 2017 through September 30, 2018		FFY Total Hours	1st Qtr. Distrb Rpt	2nd Qtr. Distrb Rpt	3rd Qtr. Distrb Rpt	4th Qtr. Distrb Rpt
Program		Total Hours				
UPWP FHWA	52	10,189.8	2,827.8	2,093.5	2,927.0	2,341.5
Mngmt -Admin	1.1	890.5	178.0	87.0	335.5	290.0
UPWP-¼ Rpts-APER	1.2	168.0	15.0	13.0	113.0	27.0
Title VI	1.3	-				
Public Participation	1.4	362.5	112.5	63.5	85.0	101.5
Website & Commun	1.5	66.0	16.5	9.0	24.0	16.5
Training-Prof Devel	1.6	326.5	106.0	190.5	4.0	26.0
Board Member Training	1.7	12.0			12.0	
TIP Management, TIP Development & Annual Oblig. Rpt.	2	1,174.5	232.5	194.5	346.0	401.5
Pop & Socio-Ec Data Coll. & Land Use Modeling	3.2	1,911.8	640.3	478.0	474.0	319.5
Travel Demand Modeling	3.3	952.5	167.5	175.5	370.0	239.5
Software Upgrades	3.4	-				
Func Class Revw	3.5	-				
GIS & Mapping	3.6	1,466.5	494.0	378.0	434.5	160.0
Development Review	3.7	253.0	77.0	60.0	64.0	52.0
Orthophotography	3.8	9.0	9.0			
MTP (LRTP)	4.1	704.5	172.0	107.5	178.5	246.5
Safety Anal & Plang	4.2	309.0	71.0	43.0	91.0	104.0
CMP	4.3	103.0	103.0			
ITS	4.4	1,219.5	373.5	285.0	348.5	212.5
LUTI	4.5	46.0			26.0	20.0
Econ Impact Tran Prj	4.6	24.0	16.0			8.0
SLRP Coord	4.7	24.0	3.0		21.0	
Planning Consultation & Local Transp. Plann. Asst.	4.8	133.0	34.0	9.0		90.0
Capital Proj Consult & Coordination	5.1	34.0	7.0			27.0
RMRTD Service Plan Update	5.2	-				
UNM/CNM Transit Study	5.3	-				
NMRX Maint Facility/Office Study	5.4	-				
Downtown Bike Share	5.5	-				
Pilot Program for TOD Planning	5.6	-				
UPWP FTA	53	4,333.5	1,347.5	1,320.0	1,234.0	432.0
Mngmt -Admin	1.1	461.5	161.5	208.0	92.0	
UPWP-¼ Rpts-APER	1.2	152.0	24.0	26.0	102.0	
Title VI	1.3	-				
Public Participation	1.4	20.0	6.0	4.0	10.0	
Website & Commun	1.5	8.0		6.0	2.0	
Training-Prof Devel	1.6	177.0	18.0	112.0	47.0	
Board Member Training	1.7	-				
TIP Management, TIP Development & Annual Oblig. Rpt.	2	606.5	257.5	193.5	155.5	
Pop & Socio-Ec Data Coll. & Land Use Modeling	3.2	153.0	117.0	18.0	18.0	
Travel Demand Modeling	3.3	-				
Software Upgrades	3.4	-				
GIS & Mapping	3.6	180.0	45.0	44.0	91.0	
Development Review	3.7	16.0	13.0	3.0		
Orthophotography	3.8	26.0	18.0		8.0	
MTP (LRTP)	4.1	249.5	79.0	52.5	118.0	
Safety Anal & Plang	4.2	674.0	179.0	353.5	123.5	18.0
CMP	4.3	1,234.5	377.5	216.0	317.0	324.0
ITS	4.4	-				
LUTI	4.5	18.0			18.0	
Econ Impact Tran Prj	4.6	14.0	14.0			
SLRP Coord	4.7	-				
Planning Consultation & Local Transp. Plann. Asst.	4.8	326.5	28.0	76.5	132.0	90.0
Capital Proj Consult & Coordination	5.1	17.0	10.0	7.0		
RMRTD Service Plan Update	5.2	-				
UNM/CNM Transit Study	5.3	-				
NMRX Maint Facility/Office Study	5.4	-				
Downtown Bike Share	5.5	-				
Pilot Program for TOD Planning	5.6	-				
Travel Assessment	68	-	-	-	-	-
Training-Prof Devel	1.6	-				
Travel Assessment Prog	4.3	-				

MRMPO Timesheet Quarterly Summary by Subtask and Funding						
FFY 2018 Summary Period: October 1, 2017 through September 30, 2018		FFY Total Hours	1st Qtr. Distrb Rpt	2nd Qtr. Distrb Rpt	3rd Qtr. Distrb Rpt	4th Qtr. Distrb Rpt
Program		Total Hours				
MPO-RMRTD Acct	55	4,241.0	906.5	1,084.5	1,323.0	927.0
Mngmt -Admin	1.1	30.0			30.0	
Public Participation	1.4	15.0	2.0			13.0
Training-Prof Devel	1.6	222.0	30.0	32.0	89.0	71.0
TIP Management, TIP Development & Annual Oblig. Rpt.	2	-				
Pop & Socio-Ec Data Coll. & Land Use Modeling	3.2	1,839.0	378.5	452.5	564.0	444.0
Travel Demand Mod	3.3	-				
GIS & Mapping	3.6	966.5	125.0	354.0	289.0	198.5
Development Review	3.7	888.5	281.0	188.0	254.0	165.5
Orthophotography	3.8	53.0	35.0	9.0		9.0
MTP (LRTP)	4.1	159.0	47.0	29.0	65.0	18.0
Safety Anal & Plang	4.2	33.5		6.5	27.0	
CMP	4.3	-				
LUTI	4.5	10.0			2.0	8.0
Econ Impact Tran Prj	4.6	8.0	8.0			
SLRP Coord	4.7	-				
Planning Consultation & Local Transp. Plann. Asst.	4.8	16.5		13.5	3.0	
Downtown Bike Share	5.5	-				
Pilot Program for TOD Planning	5.6	-				
Traffic Counts	67	5,930.9	1,679.5	1,311.8	1,682.7	1,256.8
Website & Commun	1.5	-				
Training-Prof Devel	1.6	-				
Traffic Counts	3.1	5,770.9	1639.5	1263.8	1626.7	1240.8
Traffic Counts Special Counts	3.1.1	-				
Software Upgrades	3.4	160.0	40.0	48.0	56.0	16.0
Func Class Revw	3.5	-				
GIS & Mapping	3.6	-				
Safety Anal & Plang	4.2	-				
Orthophoto Acct	29	-	-	-	-	-
Orthophotography	3.8	-				
REACH-CDC-Presbyterian Grant Acct	62	987.2	333.0	200.8	244.2	209.2
Complete Streets CLHC Grant	4.8	987.2	333.0	200.8	244.2	209.2
NW Metro BRT	467	-	-	-	-	-
NW Metro BRT Stdy	5.1	-				
UNM/CNM Stdy	460	-	-	-	-	-
UNM/CNM -TCSP	5.3	-				
UNM/CNM Stdy	480	46.5	46.5	-	-	-
UNM/CNM -FTA	5.3	46.5	46.5	0.0	0.0	
RMRTD Serv Plan	445	-	-	-	-	-
RMRTD Serv Plan	5.4	-				
TOTAL HOURS on UPWP TASKS		25,728.9	7,140.8	6,010.6	7,410.9	5,166.5

MRMPO Timesheet Quarterly Summary by Subtask and Funding										
FFY 2018 Summary Period: October 1, 2017 through September 30, 2018		FFY Total Hours	1st Qtr. Distrb Rpt	2nd Qtr. Distrb Rpt	3rd Qtr. Distrb Rpt	4th Qtr. Distrb Rpt				
Program		Total Hours								
Mid-Region Metropolitan Planning Organization - Albuquerque, New Mexico							Comparison: UPWP Estimated Staff Hours with Actual FFY Hours			
Timesheet Quarterly Summary by UPWP Task Groups										
FFY 2018 Summary Period: October 1, 2017 through September 30, 2018		FFY Total Actual Hours	1st Qtr. Distrb Rpt	2nd Qtr. Distrb Rpt	3rd Qtr. Distrb Rpt	4th Qtr. Distrb Rpt	FFY 2018 Annual UPWP Est. Hours	Difference Est - Actual (under or Actual)	% Diff. FFY 2018 Est. vs Actual	FFY 2019 UPWP Est. for Info Only
Program		Total Staff Hours								
<i>New UPWP Task Group Totals</i>		0	25,728.9	7,140.8	6,010.6	7,410.9	5,166.5			
Task 1: Program Administration	1	2,911.0	669.5	751.0	945.5	545.0	3,300.00	(389.00)	-11.79%	3,000.00
Task 2: TIP (Transportation Improvement Program)	2	1,781.0	490.0	388.0	501.5	401.5	1,900.00	(119.00)	-6.26%	1,900.00
Task 3: Data Collection/Analysis (excludes Traffic Counts)	3	8,874.8	2,440.3	2,208.0	2,622.5	1,604.0	16,000.00	(1,354.35)	-8.46%	15,000.00
Task 4: Transportation Planning	4	6,293.7	1,838.0	1,392.8	1,714.7	1,348.2	7,700.00	(1,406.30)	-18.26%	6,600.00
Task 5: Special Studies & Miscellaneous Activities	5	97.5	63.5	7.0	-	27.0	1,300.00	(1,202.50)	-92.50%	1,000.00
Task 3.1: Traffic Counting & Reporting	3.1	5,770.9	1,639.5	1,263.8	1,626.7	1,240.8	in "Task 3" above*			
TOTAL HOURS on UPWP TASKS		25,728.9	7,140.8	6,010.6	7,410.9	5,166.5	30,200.00	4,471.15	14.81%	27,500.00
The "Total Hours" in the Timesheet Quarterly Summary of this report do <u>not</u> include staff hours of leave, only hours actually worked on tasks.							* hours for Task 3.1 were not estimated separately from overall Task Group 3.			
Explanation of Timesheet Summary Comparison of Actual Hours versus Estimated Hours (Greater than 20% Difference)										
Tasks 1 through 4: The difference between estimated hours and actual hours is minor. Some of the variations are due to change in personnel (resulting in several weeks of a vacant position) with most of the variation due simply to differences of estimated hours needed for a task versus actual hours.										
Task 5: This task's actual hours also came in under the estimate due to the nature of estimating the time the MPO assists other agencies in special studies and miscellaneous activities (including coordination on capital projects). The actual time spent is dependent upon how much assistance outside agencies request.										



Mid-Region Metropolitan Planning Organization

Mid-Region Council of Governments
809 Copper Avenue NW
Albuquerque, New Mexico 87102
(505) 247-1750-tel. (505) 247-1753-fax
www.mrcog-nm.gov

Report Date: November 8, 2018

Title VI Report for FFY 2018 (October 1, 2017 – September 30, 2018)

Pursuant to *Mid-Region Council of Governments and Mid-Region Metropolitan Planning Organization Title VI Plan* (page 3), an Annual Title VI Report is required to be appended to the Annual Performance and Expenditure Report.

Status Report

MRCOG has developed a Title VI Plan and the Metropolitan Transportation Board approved the Title VI Plan on October 18, 2013 under resolution R-13-18 MTB.

Public Access

MRCOG used professional interpreters to translate the Title VI Plan into Spanish. There is a Title VI page on the MRCOG website in which is posted copies of Sample Title VI Complaint Forms, instructions for filing Title VI complaints, and the MRCOG Title VI Plan. The Title VI Plan, forms, etc. are available in both English and Spanish and are posted on our website.

Report of Title VI Investigations, Complaints and Lawsuits

No incidents were received or filed during this reporting period, therefore there were no investigations, complaints or lawsuits.

Summary of Public Outreach

Since the long range plan, *Futures 2040 Metropolitan Transportation Plan*, and the *Transportation Improvement Program (TIP)* were approved in April 2015, public outreach activities diminished in FFY 2016. Regular and routine public outreach activities include: publishing and distribution our electronic newsletter, *Travel Times*, updating our website and our Facebook page. In addition we participated in public outreach activities for the Albuquerque Bikeshare program and CiQlovia.

2018 Federal Certification Review Recommendation

The Quadrennial Federal Certification Review occurred in May 2018 with the final report and recommendations issued in August 2018. The report recommended meeting with the Federal Highway Administration (FHWA) New Mexico Division's and the New Mexico Department of Transportation's Title VI Coordinators to review the current documents for update/possible revision. This will be scheduled in FFY 2019.

Copy of Title VI Notice to the Public & Employees

Public Notification of Title VI

(posted in MRCOG reception area, meeting rooms and public areas, including the MRCOG website)

The Mid Region Council of Governments (MRCOG) is committed to ensuring that no person is excluded from participation in, or denied the benefits of, or be subject to discrimination in the receipt of its services or programs on the basis of race, color, national origin or any other characteristics protected by law, including Title VI of the Civil Rights Act of 1964, as amended. Further, under the Americans with Disability Act (ADA) of 1990, no entity shall discriminate against an individual with a physical or mental disability in connection with the provision of transportation service. To obtain more information on the MRCOG's nondiscrimination obligations or Title VI complaint procedure, please contact the MRCOG Title VI Coordinator, Mid-Region Council of Governments, 809 Copper Avenue NW, Albuquerque, NM 87102. For more information visit our website at www.mrcog-nm.gov .

Employee Notification of Title VI

(posted on MRCOG's employee bulletin boards and public areas, also referenced in the *MRCOG Personal Policies*)

The Mid Region Council of Governments (MRCOG) is committed to ensuring that no person is excluded from participation in, or denied the benefits of, or be subject to discrimination in the receipt of its services or programs on the basis of race, color, national origin or any other characteristics protected by law, including Title VI of the Civil Rights Act of 1964, as amended. Further, under the Americans with Disability Act (ADA) of 1990, no entity shall discriminate against an individual with a physical or mental disability in connection with the provision of transportation service. If you feel you are being discriminated against at the workplace, you may contact your supervisor or the Human Resources Manager for more information about the Title VI Program and the complaint process.

All employees are expected to consider, respect, and observe this policy in their daily work and duties. If a customer approaches you with a question or complaint about disparate treatment, direct him or her to Title VI Coordinator, who can provide a copy of the Title VI Plan and a Title VI Discrimination Complaint form.

Abbreviated Title VI Notice for Publications

(placed in the title page, table of contents page, or credits page of MRCOG publications)

The Mid Region Council of Governments fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form, please contact the MRCOG Title VI Coordinator at (505) 247-1750-tel., (505) 247-1753-fax or email mrcog@mrcog-nm.gov or visit our website at www.mrcog-nm.gov .

Summary Matrix of 2018 Federal Certification Review Findings

Definitions:

Commentations are used for those practices that demonstrate innovative, highly effective, well-thought-out procedures for implementing the planning requirements. Procedures addressing issues that have frequently pose problems nationwide could be cited as noteworthy practices. Commentations may also be cited for significant improvements and/or resolution of past findings.

Corrective Actions (none were identified in report) practices that fail to meet requirements on the transportation statutes and regulations, thus seriously impacting the outcome of the overall process.

Recommendations refer to procedures that could improve regulatory compliance and/or represent best planning practices. Recommendations are somewhat less substantial than a corrective action. However, they are significant and FHWA/FTA are hopeful that the pertinent planning partners will implement them accordingly.

Compliments (not an official term) noted below are from statements mention in the narrative of the document but were not cited as "commentations" by the review team.

Based on the certification review observations and recommendations listed in this report, FHWA and FTA hereby certify the planning process for the Albuquerque Metropolitan Planning Area.

Observ. #	Reference	Due Date	Compl Date	Topic	Type	Recommendations and Commentations
1	pg 14	n/a	n/a	Transportation Planning Process (TPP): Data Analyses	C	Commentation on the comprehensive data-driven assessments of critical challenges facing the region.
1	pg 14-15	n/a	n/a	TPP: Scenario Planning	C	Commentation on the development of the preferred scenario providing long range direction in implementing the MTP and advancing public transit and alternate modes of transportation and integration of transportation and land-use strategies.
1	pg 14-15	n/a	n/a	TPP: Scenario Planning	C	Commentation on the preferred scenario as a comprehensive approach based on technical analyses, consensus building, policy direction and MTB support.
2	pg 15-16	2018-10-30	2018-10-16	TPP: STP Funds	R	MRMPO & NMDOT create an "action plan" (signed doc) on what the estimated obligation limitation available to the MPO for each FFY
2	pg 16	2018-10-30	2018-10-30	TPP: CMAQ Funds	R	MRMPO & NMDOT meet to resolve the dispute and create a plan of how FFY 2020 & 2021 CMAQ funded projects will be addressed.
2	pg 16-17	A.S.A.P. - Began working with NMDOT on how to address this		TPP: ROW Conditional Certs. & Work Permits	R	MRMPO, NMDOT and Local Agencies develop an action plan to identify "proven effective strategies to be implemented immediately".
2	pg 16-17	A.S.A.P. - Began working with NMDOT on how to address this		TPP: ROW Conditional Certs. & Work Permits	R	Above plan to include scheduling "a SHRP2-C19 workshop on identifying opportunities for streamlining the planning phase of the project delivery process".

Observ. #	Reference	Due Date	Compl Date	Topic	Type	Recommendations and Commendations
2	pg 18	2018-12-31		TPP: 3C Process (Continuous, Comprehensive and Cooperative)	R	MRMPO, NMDOT, public transit operators, and area agencies develop an action plan to resolve ongoing conflicts for an effective 3C process. Plan must have concrete actions, outcomes, and timeline to assist federal agencies in assessing progress. Assessment by FHWA/FTA when STIP is updated.
3	pg 18-19	n/a	n/a	TPP: Freight Planning	n/a	No recommendation. Comment: The MPO has established a working relationship with freight stakeholders in the region to build technical support for consideration of freight needs.
4	pg 19	n/a	n/a	TPP: Tribal Governments	C	Compliment for continuing to enhance tribal participation and providing technical assistance to tribal governments.
4	pg 19			TPP: Tribal Governments	R	Explore additional strategies to further engage tribal governments in the development of core products (ex. MTP), scenario development, etc.
4	pg 19	previously completed	2016-05-20	TPP: Tribal Governments	R	Modify Bylaws to classify tribal entities as governments not special districts.
5	pg 19-20	n/a	n/a	TPP: UPWP	C	Commendation for the UPWP process development and internal controls in place to manage resources.
6	pg 20-21	n/a	n/a	TPP: Long-Range Plan/Metro. Tranp. Plan (MTP)	C	Commendation for the MPO's innovative public involvement and outreach in developing the MTP and for its Project Prioritization Process (PPP) for evaluating projects' benefits for federal funding
6	pg 21	Spring 2020 upon MTP adoption		TPP: Long-Range MTP Requirements	R	The [new] MTP must provide a description of the performance measures (PMs) and performance targets (PTs) used in assessing the transportation systems
7	pg 21-23	Spring 2020 upon MTP adoption		TPP: Long-Range MTP Requirements	R	MTPs adopted after May 27, 2018 must conform to safety performance measures (PM1). MRMPO met the deadline to adopt safety targets.
7	pg 21-23	Spring 2020 upon MTP adoption		TPP: Long-Range MTP Requirements	R	MTPs adopted after October 1, 2018 must meet the PBPP (Performance Based Planning Program) requirements for FTA's Transit Asset Management final rule.
7	pg 21-23	Spring 2020 upon MTP adoption		TPP: Long-Range MTP Requirements	R	MTPs adopted after May 20, 2019 must address the PM2 and PM3 final rule.
7	pg 22	n/a	n/a	TPP: TIP Obligation Report	C	Compliment on the tracking of obligated projects.
7	pg 21-23	in process and ongoing	in process with current TIP devel.	TPP: TIP New Requirements	R	TIPs amended after May 27, 2018 must conform to safety performance measures (PM1). MRMPO met the deadline to adopt safety targets.

Observ. #	Reference	Due Date	Compl Date	Topic	Type	Recommendations and Commendations
7	pg 21-23	in process and ongoing	in process with current TIP devel.	TPP: TIP New Requirements	R	TIPs amended after October 1, 2018 must meet the PBPP (Performance Based Planning Program) requirements for FTA's Transit Asset Management final rule.
7	pg 21-23	in process and ongoing	in process with current TIP devel.	TPP: TIP New Requirements	R	TIPs amended after May 20, 2019 must address the PM2 and PM3 final rule.
7	pg 21-23	in process and ongoing	in process with current TIP devel.	TPP: TIP New Requirements	R	TIPs must describe (written narrative) how the program of projects contributes to achieving the MPO's performance targets in the MTP and linking investment priorities to those targets. Explain why the TIP projects were chosen as opposed to other projects. Currently, Section XI of the TIP addresses this, but will need to be revised upon adoption of the new MTP in 2020.
7	pg 21-23			TPP: TIP & eSTIP & MPO TIP	R	The implementation of the eSTIP and integration with MRMPO's database is "a local issue that needs to be resolved locally". MRMPO and NMDOT encouraged to resolve the issue.
8	pg 24	n/a	n/a	TPP: Public Outreach Participation	C	Commendation for the MPO's public outreach participation efforts. The work to engage tribal entities is recognized. The plan to use electronic meetings to accommodate Navajo Nation representatives on committees "is impressive" and consideration of new strategies and approaches in anticipation of the MTP development "are found very innovative and proactive".
8	pg 25	eval. as MTP developed		TPP: Public Outreach Participation	R	MPO encouraged to evaluate the effectiveness of the public outreach strategies in anticipation of the next MTP update.
8	pg 25			TPP: Public Outreach Participation	R	MPO encouraged to re-establish a committee for public involvement
9	pg 25	n/a	n/a	TPP: Public Transit	C	Commendation for working with ABQ Ride and Rio Metro in increasing role of transit in the region. Noteworthy is the MTB resolution establishing the mode share goal to better support the principles of the preferred scenario and establishment of the priority transit networks.
10	pg 25-26	n/a	n/a	TPP: Scenario Planning	C	Compliment for the successful application of scenario planning in reaching consensus on a preferred alternative in the MTP.
11	pg 26-27	n/a	n/a	TPP: Regional Models of Cooperation	C	Compliment on the "...successful regional models of cooperation including freight planning, development of local land use plans to support the MTP, climate resilience and water resource planning, and security and incident management. ...encourages the MPO to build on this foundation....a focus on sustainability of employment."

Observ. #	Reference	Due Date	Compl Date	Topic	Type	Recommendations and Commendations
11	pg 27			TPP: Regional Models of Cooperation	R	Establish and implement cooperative planning procedures with regional partners including agencies that provide services to multiple planning areas and jurisdictions. Coordinate the development of the UPWP for a coordinated planning process across jurisdictions. Examples: freight corridor studies, economic devel. opportunities.
12	pg 27-28	as updated documents are devel.		TPP: Planning & Environmental Linkages (PEL)	R	Incorporate PEL goals, strategies, guidance, and activities in the MTP, UPWP, and other plans, studies and agreements.
13	pg 28-29			TPP: Title VI and Nondiscrimination, Environmental Justice	R	The Title VI Plan needs to make clear that the Title VI Coordinator has unrestricted access to the MRCOG Executive Director. Documentation needs to provide more detail by race and ethnicity, not simply "minority". Work with NMDOT Civil Rights staff & FHWA-NM Civil Rights Specialist.
13	pg 28-29			TPP: Title VI and Nondiscrimination, Environmental Justice	R	The EJ document need to be updated with the latest information.
13	pg 28-29			TPP: Title VI and Nondiscrimination, Environmental Justice	R	MRCOG needs to follow NMDOT's DBE program and submit reports to NMDOT. Work with NMDOT Civil Rights staff & FHWA-NM Civil Rights Specialist.
13	pg 28-29			TPP: Title VI and Nondiscrimination, Environmental Justice	R	A signed copy of Title VI assurances per DOT Order 1050.2A needs to be provided. Work with NMDOT Civil Rights staff & FHWA-NM Civil Rights Specialist.

Updated November 1, 2018