



Mid-Region Council of Governments

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Valencia County
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Rosa Kozub
Government to Government Unit Supervisor
New Mexico Department of Transportation
PO Box 1149
Santa Fe, NM 87504-1149

October 31, 2018

Ms. Kozub,

Enclosed please find the Final Mid-Region Rural Transportation Planning Organization (MRRTPO) Annual Performance and Expenditures report (APER) for October 1, 2017 - September 30, 2018.

Vendor Number: 0000050403
Control Number: P317010 FHWA TPO (Mid-Region RTPO)

If you have any questions, please do not hesitate to contact Mid-Region Council of Governments or the Mid-Region Regional Transportation Planning Organization.

Sincerely,

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Please provide a BRIEF summary of Work Program activities by Function below.

Function 1: Long-Range Planning & Implementation

RTPO staff participated in various strategic long-range planning initiatives at the local level. RTPO's involvement thus far has been limited to the transportation and outdoor recreation (focusing on trails) sections of the initiatives. RTPO staff also assisted communities in prioritizing transportation related projects into their local Infrastructure Capital Improvement Program (ICIP). Lastly, RTPO staff has continued to prepare for a Long-Range Plan Update but is currently awaiting DOT guidance as it relates to performance measures and reporting.

Function 2: Technical Support and Data Management

RTPO staff received minimal requests to provide technical support and data management. Some of the more significant work completed was assisting the Pueblo of Jemez and the Town of Edgewood in locating traffic count information for State Highways that run through their communities. RTPO staff has also begun to gather GIS data for the Village of Encino which will be used as part of their comprehensive plan update. Lastly, RTPO staff has continued to assist the Town of Edgewood with GIS mapping of local trail development. The maps will be used as part of a trails plan and funding applications.

Function 3: Project Development and Monitoring

RTPO staff promoted NMDOT Active Transportation and Recreation Program (TAP/RTP) along with the Congestion Mitigation and Air Quality (CMAQ) Program funding sources. Staff has assisted the Pueblo of Jemez and the Town of Edgewood in guiding projects through the RTIPR process. RTPO staff also cleared the RTIPR and requested new project proposals from members communities. Lastly, RTPO staff ensured the timely evaluation of Federal Transit Administration funding proposals.

Function 4: Other Activities and Projects

RTPO continued to attend required RTPO Quarterly meetings in addition to the annual joint meeting with the MPOs. RTPO staff has attend various professional development trainings/conferences such as the American Planning Association Conference (National & State), the New Mexico League of Zoning Official Annual Conference and other local trainings. Lastly, RTPO staff continued it involvement in the Partnership for Healthy Torrance Communities (PHTC) initiative to encourage active transportation to residents of Torrance County.

Function 5: General RTPO Support

RTPO continued to utilize the regulatory framework of the Public Participation Plan to plan and host the RTPO Committee meetings. Additionally, RTPO staff continued to provide an opportunity for members to update their appointee to the RTPO Committee. RTPO staff has and will continue to work with website managers to ensure intuitive use of the RTPO information and to ensure timely distribution of agenda, minutes and other important administrative and strategic planning information.



Function 6: RTPO Administration

RTPO staff continued its responsibility of reporting both quarterly and annually to NMDOT. Reports were submitted on-time and have included the most up-to-date information on the status of the RTPO program. RTPO staff also developed and submitted the 2-year regional work program for fiscal years 2019-2020. Lastly, RTPO staff continued to produce its bi-monthly newsletter. RTPO staff is currently working with other regional planning staff at the MRCOG to develop a more comprehensive regional planning newsletter.



| | Budget | Budget Amendment | Q1 | Q2 | Q3 | Q4 | Actual | Percentage budgeted differs from actuals* |
|-----------------------|---------------|------------------|--------------|--------------|--------------|--------------|---------------|---|
| Revenues | | | | | | | | |
| Federal | 85000 | 90110 | 25035 | 17363 | 16714 | 23633 | 82745 | -8.17% |
| Local | 21250 | 22527 | 6259 | 4341 | 4178 | 5908 | 20686 | -8.17% |
| Total Revenues | 106250 | 112637 | 31294 | 21704 | 20892 | 29541 | 103431 | -8.17% |

| | | | | | | | | |
|--------------------------|---------------|---------------|--------------|--------------|--------------|--------------|---------------|---------------|
| Expenses | | | | | | | | |
| Salaries & Benefits | 75009 | 79009 | 23127 | 15656 | 16072 | 16835 | 71690 | -9.26% |
| Professional Development | 1500 | 2000 | 0 | 125 | 33 | 1097 | 1255 | -37.25% |
| Travel | 5500 | 6081 | 1437 | 1383 | 444 | 0 | 3264 | -46.32% |
| Operating Expenses | 2991 | 2991 | 332 | 102 | 71 | 283 | 788 | -73.65% |
| Equipment Purchase | 0 | 0 | 0 | 0 | 0 | 5324 | 5324 | 0.00% |
| Contractual Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Indirect Costs | 21250 | 22556 | 6398 | 4438 | 4272 | 6002 | 21110 | -6.41% |
| Total Expenses | 106250 | 112637 | 31294 | 21704 | 20892 | 29541 | 103431 | -8.17% |

**if any line item differs from actual amount by more than 20%, provide a narrative explanation below*

Professional Development: RTPO Planner Brandon Howe was able to register as a student for various trainings and conferences. This will likely change as Brandon will be graduating this December and will no longer be able to register as a student.

Travel: RTPO initially included travel to the Transportation Research Board (TRB) conference in Washington DC. However, RTPO staff was unable to attend the conference therefore resulting in left over funds.

Operating Expenses: RTPO staff initially decided to provide refreshments for the meetings but only on a few occasions did that happen. Some of the refreshments provided were covered by the indirect cost line item. RTPO staff will begin to provide refreshments at every meeting moving forward.

Equipment Purchases: RTPO staff was informed by the IT department that the work station is reaching its replacement period. With carryover funds incorporated into the fiscal year budget, RTPO staff made the decision to replace the work station.

Carryover Funds: RTPO did carryover \$6,387.00 from FY17 into FY18 thus providing additional funds that were allocated to the salaries & benefits, professional development, travel and indirect costs line items.



FY18 RTPO Budget Summary by Staff Hours

| | Budget Hours | Q1 | Q2 | Q3 | Q4 | Total Actual Hours | Percentage Budgeted Differs from Actuals* |
|--------------------|--------------|------------|------------|--------------|--------------|--------------------|---|
| Function 1 | 425 | 10 | 88 | 106 | 17.5 | 221.5 | -47.88% |
| Function 2 | 75 | 20 | 2 | 5 | 22 | 49 | -34.67% |
| Function 3 | 450 | 119.5 | 96 | 153 | 214 | 582.5 | 29.44% |
| Function 4 | 375 | 215 | 106 | 80 | 24 | 425 | 13.33% |
| Function 5 | 250 | 19.5 | 80 | 77.5 | 118 | 295 | 18.00% |
| Function 6 | 425 | 219 | 72 | 110 | 61 | 462 | 8.71% |
| Total Hours | 2000 | 603 | 444 | 531.5 | 456.5 | 2035 | 1.75% |

**if any line item differs from actual amount by more than 20%, provide a narrative explanation below*

Function 1: Staff initially budgeted time for a Long-Range Plan update but internal discussions and NMDOT guidance has postponed the update. Additionally, staff did not conduct performance measures tracking and monitoring. After reviewing the performance measures, it was decided that the RTPO does not have the means to gather some of the data required to complete the task.

Function 2: Staff received few requests for technical assistance during this fiscal year. The worked completed within this function took less time than expected and some technical assistance fit better in other functions.

Function 3: The RTIPR process took more time than expected. Staff spent additional time explaining the process to newly appointed RTPO members. Extra time was needed to ensure these members understood the process and requirements.



FY18 RTPO Summary of Consultant / Vendor Services

| RWP Function(s) | Consultant/Vendor | Description of Work | Contracted Amount | Actual Cost | Percentage actuals differ from contract* |
|-----------------------|-------------------|---------------------|-------------------|-------------|--|
| Function 1 | - | - | - | - | - |
| Function 2 | - | - | - | - | - |
| Function 3 | - | - | - | - | - |
| Function 4 | - | - | - | - | - |
| Function 5 | - | - | - | - | - |
| Function 6 | - | - | - | - | - |
| Total Expenses | - | - | - | - | - |

**if actuals differ from contracted amount by more than 20%, provide a narrative explanation below*

Mid-Region Council of Governments
MID- REGION RURAL TRANSPORTATION PLANNING ORGANIZATION (MRRTPO)
FFY 2017/2018 ANNUAL WORK PROGRAM
October 1, 2016 – September 30, 2018

Quarter 1 Report: October 1 – December 31, 2017

Quarter 2 Report: January 1 – March 31, 2018

Quarter 3 Report: April 1 – June 30, 2018

Quarter 4 Report: July 1 – September 30, 2018

Summary of year

The Mid-Region Rural Transportation Planning Organization (MRRTPO) is the Regional Transportation Planning Organization for areas outside of the Albuquerque Metropolitan Boundary. MRRTPO is a voluntary association of local governments and the New Mexico Department of Transportation (NMDOT) that provides a forum for members to meet, plan and work together on issues related to transportation in the middle Rio Grande region. MRRTPO serves as a regional forum for cooperative decision making about transportation issues and to serve as a liaison between local governments and NMDOT.

The following are functions and task orders that the Mid-Region Council of Governments (MRCOG) will complete in fulfillment of the contract for management of the Mid-Region Rural Transportation Planning Organization (MRRTPO) for Federal Fiscal Years (FFYs) 2017-2018, which is October 1, 2016, through September 30, 2018.

Function 1. Long-Range Planning and Implementation

Task 1.1 Initiate and coordinate long-range regional transportation planning with other local, regional, and statewide planning initiatives. Collaborate with NMDOT and other partners to identify and document current and future transportation needs, plans, and projects for inclusion in the MRRTPO Long-Range Regional Transportation Plan (RTP).

October - December 2017: MRRTPO has had initial discussions with NMDOT and local agencies regarding the potential for a Long Range Plan update along with a “call for projects”.

January - March 2018: MRRTPO is continuing to have internal discussions regarding the update of the Long Range Plan. Additionally, MRRTPO has initiated a “call for projects” which after completion will be used to update the Long Range Plan. MRRTPO has had discussions regarding local comprehensive plan updates with various communities. These plans will include transportation sections and MRRTPO will be asked to either complete or participate in steering committees regarding this topic.

April - June 2018: MRRTPO has engaged in strategic long range planning at the local level with various county and municipal entities. MRRTPO staff has actively sought project submissions to the RTPR which will be used to identify needs that will be included into the next iteration of the Long Range Transportation Plan.

July - September 2018: MRRTPO has continued to participate in strategic long-range

planning initiatives at the local level. MRRTPO staff has actively sought project submissions to the RTIPR which will be used to identify needs that will be included into the next iteration of the Long-Range Transportation Plan.

- 1.1.1 Review and update the RTP, including tasks and goals, at least once every four years in coordination with the NMDOT Long Range Plan update.

October - December 2017: MRRTPO Staff has had brief discussions regarding the update of the Long Range Transportation Plan. This activity will likely see an increase in hours during the third and fourth quarters.

January - March 2018: MRRTPO staff has continued to have internal discussions regarding the update of the Long Range Plan. Due to a “call for projects” and funding application cycle, MRRTPO staff held off on a Long Range Plan Update.

April - June 2018: MRRTPO staff has continued to have internal discussions regarding the update of the Long Range Plan. Due to a “call for projects” and funding application cycle, MRRTPO staff held off on a Long Range Plan Update.

July - September 2018: MRRTPO is waiting on NMDOT guidance before initiating the update of the Regional Transportation Plan. Current RTPO activities have also played a part in delaying the RTP update. MRRTPO is anticipating work to begin some time in the next fiscal year.

- 1.1.2 Conduct and/or participate in corridor studies, transportation-related subarea plans, and regional and local multi-modal and intermodal planning activities, including bicycle master plans, comprehensive plans, transportation plans, safety plans, etc.

October - December 2017: MRRTPO staff assisted Torrance County in coordinating efforts with NM DFA/LGD staff in regards to a CDBG Planning Grant award. The grant will be used to update the Torrance County Comprehensive Plan. The comprehensive plan will include a section on transportation and other planning and development elements that guide transportation decision making processes. Furthermore, MRRTPO staff is currently participating in the planning and development of the Town of Edgewood’s Trails and Open Space Master Plan. This is in partnership with the National Parks Service through the Rivers, Trail and Conservation Assistance Grant.

January - March 2018: MRRTPO staff has continued to have dialogue with Torrance County regarding a potential comprehensive plan update. MRRTPO staff is currently awaiting for agreements to be completed between the local government and NM DFA. MRRTPO staff has additionally engaged in conversation with the Town of Edgewood regarding a COG led comprehensive plan update. This updated would include a transportation section in which MRRTPO staff will lead. MRCOG staff is continuing to have discussions with the Town of Edgewood and contractual agreements have not been completed. Lastly, MRRTPO staff has continued to participate in the Town of Edgewood Trails and Open Space Master Plan. MRRTPO staff has attended meetings and has engaged in the development of the community survey. MRRTPO staff will continue to participate until the project is completed.

April - June 2018: MRRTPO staff has participated in the scope of work for the Town of Edgewood Comprehensive Plan Update. An official agreement between the Town and the MRCOG has not been approved. Should a contract be agreed upon, MRRTPO staff will actively engage in the Transportation Section to provide a larger regional perspective.

July - September 2018: MRRTPO staff has participated in the Comprehensive Plan Update for the Town of Edgewood. MRRTPO staff will actively engage in the Transportation Section to provide a larger regional perspective.

- 1.1.3 Support and coordinate long-range regional transportation planning with other local, regional, and statewide planning initiatives, such as Infrastructure Capital Improvement Plans (ICIP), the Statewide Transportation Improvement Program (STIP), and legislative capital outlay priorities.

October - December 2017: MRRTPO has assisted statewide efforts to reform the Infrastructure Capital Improvement Process (ICIP) with LGD/DFA and other COGs.

January - March 2018: MRRTPO has continued to assist statewide efforts to reform the Infrastructure Capital Improvement Plan Process (ICIP) with LGD/DFA and other COGs. The goal is to simplify the process so that entities can efficiently develop the plan and also utilize the plan more strategically. Transportation related projects are included into the ICIP therefore it greatly impacts RTPOs across the state.

April - June 2018: MRRTPO attended the ICIP training co-hosted by the MRCOG on May 24, 2018. MRRTPO staff discussed with entities the inclusion of transportation related projects into the ICIP.

July - September 2018: MRRTPO staff has continued to encourage local governments and tribal entities to include transportation related projects on their local infrastructure capital improvement plan (ICIP). As upcoming DOT funding sources are in the works, MRRTPO stresses the need for ICIP inclusion.

- Task 1.2 Implement performance measures developed in MRRTPO RTP. Create and implement a strategic plan for implementation of the action items identified by MRRTPO members and stakeholders as part of the RTP development process.

October - December 2017: MRRTPO staff continued to prepare the Regional Transportation Plan performance measures and objectives tracking spreadsheet. The MRRTPO staff will discuss with NMDOT before initiating completion of this task.

January - March 2018: MRRTPO staff has completed the performance measures tracking sheet but has yet to initiate the task. Further discussions with NMDOT and other RTPOs on this task needs to take place prior to initiation.

April - June 2018: MRRTPO staff has completed the performance measures tracking sheet but has yet to initiate the task. Further discussions with NMDOT and other RTPOs on this task needs to take place prior to initiation.

July - September 2018: MRRTPO staff has completed the performance measures tracking sheet but has yet to initiate the task. Further discussions with NMDOT and other RTPOs on this task need to take place prior to initiation.

| Function 1 | Budgeted Hours ('17) | Actual Hours | Budgeted Hours ('18) | Actual Hours |
|------------|----------------------|--------------|----------------------|--------------|
| QR1 | 0 | 0 | 100 | 10 |
| QR2 | 0 | 0 | 100 | 88 |
| QR3 | 35 | 4 | 110 | 106 |
| QR4 | 40 | 68 | 115 | 17.5 |
| Balance | 75 | 3 | 425 | 203.5 |

Function 2. Technical Support and Data Management

Task 2.1 Collect and manage data, perform technical planning, and plan development, in coordination with the transportation goals, trends, and needs developed and identified in the RTP.

October - December 2017: No specific data collection or analysis related to this task occurred during this quarter.

January - March 2018: No specific data collection or analysis related to this task occurred during this quarter. General discussions regarding traffic counts were discussed during a traffic counts presentation by the MPO.

April - June 2018: No specific data collection or analysis related to this task occurred during this quarter. MRRTPO continued to discuss with MRCOG traffic counts program regarding the counts for the Town of Edgewood. Other entities have expressed interest in the traffic counts program but have yet to formally request assistance.

July - September 2018: No specific data collection or analysis related to this task occurred during this quarter. MRRTPO continued to discuss with MRCOG traffic counts program regarding the counts for the Town of Edgewood. Other entities have expressed interest in the traffic counts program but have yet to formally request assistance.

- 2.1.1 Collect and evaluate new statewide population, economic development, travel demand data, projects and trends to inform regional planning efforts, and distribute this information with MRRTPO members. Data to be collected and maintained by the MRRTPO with assistance from NMDOT. Data may include land use data, demographic and population data, freight data, traffic count and crash data, and any other data that supports the goals and actions outlined in the RTP.

October - December 2017: MRRTPO coordinated with LGD/DFA to obtain the most recent Median Household Income data for the Village of Jemez Springs. No other data was collected or analyzed during this quarter.

January - March 2018: Data was not collected or analyzed during this quarter.

April - June 2018: Data was not collected or analyzed during this quarter.

July - September 2018: Data was not collected or analyzed during this quarter.

- 2.1.2 Provide data, geographic information systems (GIS), and technical support to MRRTPO members for transportation planning, project identification, meetings, and project development.

October - December 2017: MRRTPO staff assisted the Town of Edgewood in developing maps to be used for the Trails and Open Space Master Plan planning process. Furthermore, MRRTPO staff continued to make minor adjustments to maps for various local governments.

January - March 2018: MRRTPO staff along with MRCOG staff assisted the Town of Edgewood with the development of trail maps to use as part of the Trail and Open Space Master Plan.

April - June 2018: MRRTPO staff did not receive any request mapping requests during the third quarter. MRRTPO staff has begun to review maps within various local comprehensive plans that will need to be updated.

July - September 2018: MRRTPO staff did not receive any request mapping requests during the third quarter. MRRTPO staff has begun to review maps within various local comprehensive plans that will need to be updated.

- Task 2.2 Assist MRRTPO members and NMDOT staff with roadway and corridor-level classification and analysis in accordance with the currently adopted guidelines. Keep members informed about criteria, timelines, and requirements for submittal of proposals to modify classifications.

October - December 2017: This task was not relevant for this quarter and there is no specific information to report.

January - March 2018: This task was not relevant for this quarter and there is no specific information to report.

April - June 2018: This task was not relevant for this quarter and there is no specific information to report.

July - September 2018: This task was not relevant for this quarter and there is no specific information to report.

| Function 2 | Budgeted Hours ('17) | Actual Hours | Budgeted Hours ('18) | Actual Hours |
|------------|----------------------|--------------|----------------------|--------------|
| QR1 | 0 | 0 | 20 | 20 |
| QR2 | 0 | 0 | 20 | 2 |
| QR3 | 50 | 16 | 20 | 5 |
| QR4 | 50 | 24 | 15 | 22 |
| Balance | 100 | 60 | 75 | 26 |

Function 3. Project Development and Monitoring

Task 3.1 Assist project applicants in developing projects.

3.1.1 Provide information to MRRTPO members about funding opportunities and assist MRRTPO members to identify projects that may be eligible for transportation funding from federal or other sources, based upon appropriate local, regional, and state-wide plans and applicable data.

October - December 2017: MRRTPO staff provided its members with information about the following programs:

- NMDOT Transportation Alternatives Program (TAP)
- NMDOT Recreational Trails Program (RTP)
- NMDOT Congestion and Mitigation (CMAQ) of Air Quality Program
- NM Capital Outlay
- NMTD Clean and Beautiful Program
- NMED Recycling and Illegal Dumping Program
- NMMS Frontier Community Program

January - March 2018: MRRTPO staff provided its members with information about the following programs:

- NMDOT Transportation Alternatives Program (TAP)
- NMDOT Recreational Trails Program (RTP)
- NMDOT Congestion and Mitigation (CMAQ) of Air Quality Program
- NPS Rivers, Trails and Conservation Assistance Program (RTCA)
- HUD Community Development Block Grant Program (CDBG)
- NWSA Forest System Trail Stewardship Partnership Funding Program
- International Mountain Bicycling Association Trail Accelerator Grants

April - June 2018: MRRTPO staff provided its members with information about the following programs:

- NMDOT Transportation Alternatives Program (TAP)
- NMDOT Recreational Trails Program (RTP)
- NMDOT Congestion Mitigation and Air Quality Program (CMAQ)
- OFLH Federal Lands Access Program (FLAP)

July - September 2018: MRRTPO staff continued to promote the following funding resources:

- NMDOT Transportation Alternatives Program (TAP)
- NMDOT Recreational Trails Program (RTP)
- NMDOT Congestion Mitigation and Air Quality Program (CMAQ)
- OFLH Federal Lands Access Program (FLAP)

3.1.2 Assist project applicants with applications for NMDOT statewide competitive programs. Follow current adopted guides provided by NMDOT for project eligibility, program guidelines, and application timelines. Submit all complete applications to the designated NMDOT coordinator in accordance with the schedule outlined in the applicable Guide(s).

October - December 2017: MRRTPO is gearing up to issue a “call for projects”. This “call for projects” will align with the NMDOT competitive funding sources timeline. MRRTPO is anticipating this to start within the second or third quarters.

January - March 2018: MRRTPO staff has officially issued its “call for projects” and has been engaging in discussions regarding the process and potential projects with various local governments. MRRTPO staff has distributed project feasibility forms and has internally set a deadline for submission.

April - June 2018: MRRTPO staff has actively assisted committee members with identification and submission of Project Feasibility Forms. MRRTPO has travelled to various communities to discuss potential projects with local staff.

July - September 2018: MRRTPO staff has actively assisted committee members with identification and submission of Project Feasibility and Project Prospectus Forms. MRRTPO has received forms and will be requesting presentations to the RTPO Committee during the October meeting.

3.1.3 Assist MRRTPO members with identification of safety issues that warrant Road Safety Assessments, Safety Plans and/or qualify for Highway Safety Improvement Program funding.

October - December 2017: This task was not relevant for this quarter.

January - March 2018: MRRTPO staff has discussed safety measures with the Town of Mountainair and the Village of San Ysidro. Both are experiencing issues regarding safety of their transportation networks and have reached out to staff for solutions.

April - June 2018: As part of the RTIPR development process, MRRTPO staff has discussed with local entities and NMDOT district level staff regarding safety projects. NMDOT currently has a back log of HSIP projects so strategic implementation is required.

July - September 2018: MRRTPO staff has visited the Town of Mountainair and the Village of Encino to discuss transportation related safety issues. MRRTPO staff has since worked with the entities to submit PFFs for potential inclusion into the RTIPR.

Task 3.2 Manage preliminary project feasibility review process.

October - December 2017: MRRTPO staff only reviewed existing PFFs that were a part of the RTP/ZIPPR process. No new PFFs were submitted and or were managed during this quarter.

January - March 2018: MRRTPO staff has initiated its "call for projects" and is awaiting PFF submissions.

April - June 2018: MRRTPO staff has continued to assist entities with the PFF process. MRRTPO staff has extended the deadline for PFF submissions again due to timing of guide and application release.

July - September 2018: MRRTPO staff has closed the Project Feasibility Forms submission timeframe and has since been working with entities to submit Project Prospectus Forms. Entities that have submitted PFFs will be required to present to the RTPO Committee during the October meeting.

- 3.2.1 Establish and implement a process for MRRTPO members to prepare and submit Project Feasibility Forms (PFFs) and Project Identification Forms (PIFs) through coordination with NMDOT District(s).

October - December 2017: MRRTPO has redeveloped guiding documents and has identified a tentative timeline for the PFF and PIF process for the 2018 Fiscal Year. More work will be completed during latter quarters.

January - March 2018: MRRTPO staff has developed a process and schedule for the development of the Mid-Region RTPR. The process and schedule has been reviewed by NMDOT. MRRTPO staff is now awaiting PFF submissions from local entities along with updated guides and forms from NMDOT.

April - June 2018: MRRTPO staff has developed a process and schedule for the development of the Mid-Region RTPR. The process and schedule has been reviewed by NMDOT. MRRTPO staff is now awaiting PFF submissions from local entities along with updated guides and forms from NMDOT.

July - September 2018: MRRTPO staff has developed a process and schedule for the development of the Mi-Region RTPR. The process and schedule have been reviewed by NMDOT. MRRTPO staff has now received PFFs and PPF and is awaiting project evaluation. MRRTPO anticipates the RTPR to be approved during the first quarter of next fiscal years.

- 3.2.2 Assist MRRTPO members with development of PFFs and PPFs; ensure that all members are fully informed of the process and timelines, and support entities in accessing all forms and data required by project applicants to complete the forms.

October - December 2017: No new PFFs were submitted this quarter.

January - March 2018: MRRTPO staff has issued its official “call for projects” and has distributed project feasibility forms. MRRTPO staff has set an internal deadline and will work with local entities in developing PFFs and scheduling consultations with NMDOT.

April - June 2018: MRRTPO has received a few PFFs from the Town of Edgewood. Other entities including, Torrance County, the Village of Encino, the Town of Mountainair, the Pueblos of Jemez and Zia, the Village of San Ysidro and the Village of Jemez Springs indicated a desire to submit PFFs to the RTPO.

July - September 2018: MRRTPO has received Project Prospectus Forms from the Town of Edgewood, the Village of Encino and the Pueblo of Jemez.

- 3.2.3 Work with MRRTPO members to establish scoring criteria for project selection and prioritization, based on goals and action items included in the RTP, the New Mexico 2040 Plan, the Active Transportation and Recreational Programs Guide, and other guidance from NMDOT.

October - December 2017: MRRTPO did not engage in the development of a scoring criteria for the RTIPR. This will take place in the second and third quarters.

January - March 2018: MRRTPO is currently planning the process to develop a scoring criteria for the RTIPR. MRRTPO will look into establishing a sub-committee to assist in the development of this criteria.

April - June 2018: MRRTPO staff has not begun the development of a scoring criteria for the RTIPR project prioritization. MRRTPO staff will review the Active Transportation and Recreation Program Guide as reference.

July - September 2018: MRRTPO staff updated the previous evaluation form used during the previous RTIPR evaluation process. MRRTPO staff presented the form to the RTPO Committee during the August meeting and additionally requested review, comments and suggestions.

- 3.2.4 Develop a prioritized list of projects based on the regional goals articulated in the RTP, and the statewide goals in the 2040 Plan, as well as MRRTPO Committee review and input. This list will serve as the Regional Transportation Improvement Program Recommendations (RTIPR) list and be submitted to the NMDOT District for potential federal funding opportunities on an annual basis, in coordination with NMDOT’s call for MRRTPO member governments interested in pursuing transportation system development and coordination activities.

October - December 2017: The development of the RTIPR will be conducted during the third and fourth quarters.

January - March 2018: The development of the RTIPR will be conducted during the third and fourth quarters of FY18.

April - June 2018: Modifications to the RTIPR timeline has resulted in development of the

RTIPR to be conducted during the fourth quarter while prioritization will be conducted during the first quarter of the next fiscal year.

July – September 2018: MRRTPO has not finalized the RTIPR. Evaluation of projects will occur during the first quarter of the next fiscal year.

- 3.3.1 Facilitate prioritization of Public Transit Program applications for the MRRTPO area in response to the state-wide prioritization schedule established by NMDOT Transit and Rail Section staff. Submit the results to the NMDOT Transit and Rail Section in accordance with that schedule. Include the results in the MRRTPO RTIPR.

October - December 2017: MRRTPO staff conducted its annual Federal Transit Application evaluation/prioritization meeting in December. The results of the evaluations were sent to NMDOT Transit and Rail Division. The results will be included into FY2018 RTIPR.

January - March 2018: The annual Federal Transit Application evaluation has taken place no additional work is needed. MRRTPO staff will initiate work on this task during the fourth quarter.

April - June 2018: MRRTPO staff distributed the notice for letters of intent to apply for the Federal Transit Administration's section 5310 and 5311 transit programs.

July - September 2018: MRRTPO staff has continued to promote the FTA 5310 & 5311 programs and continued remind committee members of their responsibility to evaluate all applications. MRRTPO staff will conduct evaluations during the first quarter.

- 3.3.2 Support efforts on regional transportation system development, through coordination with local entities and NMDOT Transit & Rail Division.

October - December 2017: MRRTPO staff conducted its annual Federal Transit Application evaluation/prioritization meeting in December. The results of the evaluations were sent to NMDOT Transit and Rail Division. The results will be included into FY2018 RTIPR.

January - March 2018: This task was not relevant for this quarter and there is no specific information to report.

April - June 2018: This task was not relevant for this quarter and there is no specific information to report.

July - September 2018: This task was not relevant for this quarter and there is no specific information to report.

- Task 3.4 During the month of March, coordinate and co-facilitate RTIPR “zipper” meetings with NMDOT Government to Government Unit (GTG) liaison, the appropriate District staff, and applicable RTPOs, if necessary. Notify NMDOT GTG liaison and District staff of the dates, times, and locations for these “zipper”

meetings. Submit the combined, prioritized RTIPR to GTG liaison, the District Engineers and all relevant RTPOs within ten days of the prioritization meeting.

October - December 2017: This task was not relevant for this quarter and there is no specific information to report.

January - March 2018: This task was not relevant for this quarter and there is no specific information to report.

April - June 2018: This task was not relevant for this quarter and there is no specific information to report.

July - September 2018: This task was not relevant for this quarter and there is no specific information to report.

Task 3.5 Track the progress of Statewide Transportation Improvement Program (STIP) projects within the MRRTPO region and ensure regular communication between the project sponsors, NMDOT staff and others to ensure the projects are meeting deadlines outlined in the Tribal/Local Public Agency (T/LPA) Handbook. Keep project applicants informed on project status, including through review of complete regional STIP project lists at meetings, and assist MRRTPO members with issues that may arise.

October - December 2017: This task was not relevant during this quarter.

January - March 2018: MRRTPO has interacted with the eSTIP that was developed over the course of the past year. MRRTPO regularly monitors the eSTIP for changes in Mid-Region projects.

April - June 2018: MRRTPO staff has monitored TAP and RTP projects using the STIP and has coordinated with NMDOT staff to better understand the amendment process and project implementation stages.

July - September 2018: MRRTPO staff has monitored TAP and RTP projects using the new public e-STIP website.

| Function 3 | Budgeted Hours ('17) | Actual Hours | Budgeted Hours ('18) | Actual Hours |
|------------|----------------------|--------------|----------------------|---------------|
| QR1 | 45 | 72.5 | 115 | 119.5 |
| QR2 | 55 | 12 | 115 | 96 |
| QR3 | 60 | 8 | 110 | 153 |
| QR4 | 65 | 25 | 110 | 214 |
| Balance | 225 | 107.5 | 450 | -132.5 |

Function 4. Other Activities and Projects

Task 4.1 Coordinate and participate with NMDOT staff on special studies or projects specified in the NMDOT Planning Work Program. Provide periodic updates to

MRRTPO members on the status of the studies/projects and involve the members in this effort as appropriate.

October - December 2017: There are no specific updates to report.

January - March 2018: There are no specific updates to report.

April - June 2018: There are no specific updates to report.

July - September 2018: There are no specific updates to report.

Task 4.2 Coordinate and participate with the Councils of Governments (COGs) and applicable New Mexico State agency staff on legislative studies related to state-wide or RTPO-specific transportation issues as appropriate.

October - December 2017: MRRTPO staff assisted other COGs in developing a plan for ICIP reform. The ICIP is a critical piece of project development and implementation. All transportation projects should be listed in an ICIP. Refining and simplifying the process will allow for more transportation projects to be included into local governments' ICIP.

January - March 2018: MRRTPO staff continued to assist other COGs in Infrastructure Capital Improvement Plan reform. The ICIP includes transportation related projects for local governments within the Mid-Region. Changes to the ICIP process are suggested to refine and simplify and allow for efficient and effective project input and monitoring. Furthermore, MRRTPO staff has been working with DFA/LGD regarding ICIP training.

April - June 2018: MRRTPO staff has partnered with other RTPO planners to develop a uniform RTIPR project category listing. MRRTPO is responsible for gathering information and sending out the options to other RTPOs.

July - September 2018: This task was not relevant during this quarter and there is no specific information to report.

Task 4.3 Monitor development of Federal and state laws affecting the transportation system and provide information about the contents and status to MRRTPO members.

October - December 2017: This task was not relevant during this quarter and there is no specific information to report.

January - March 2018: This task was not relevant during this quarter and there is no specific information to report.

April - June 2018: This task was not relevant during this quarter and there is no specific information to report.

July - September 2018: This task was not relevant during this quarter and there is no specific information to report.

Task 4.4 Attend RTPPO quarterly and special meetings.

October - December 2017: MRRTPPO attended the first quarter RTPPO quarterly meeting in Santa Fe on October 24, 2017.

January - March 2018: MRRTPPO hosted the annual RTPPO/MPO joint meeting in Albuquerque on March 29, 2018.

April - June 2018: MRRTPPO staff attended the RTPPO quarterly meeting in Gallup on June 22, 2018.

July - September 2018: MRRTPPO staff could not attend the RTPPO quarterly meeting in Clovis, NM and could not participate via conference call. Pertinent information was sent to the organizer days in advance of the meeting. Other MRCOG staff participated via conference call and have debriefed with MRRTPPO staff.

Task 4.5 Attend in-state and out-of-state conferences, training sessions or special meetings for staff and professional development opportunities. This task includes the purchase of any supporting materials that may be needed to coordinate, conduct or attend the conference, training session or meeting.

October - December 2017: MRRTPPO attended the following:

- NMDOT Blackcat Project Management webinar – 10/12/2018
- Census Workshop – 11/14/2018
- ADA & Title VI Training – 11/29/2018

January - March 2018: MRRTPPO staff attended the following:

- CDBG application training workshop in preparation for potential transportation related projects.

April - June 2018: MRRTPPO staff attended the following:

- National APA Conference – 04/20/2018 – 04/24/2018
- ICIP Training – 05/24/2018
- Multi-Objective Decision Analysis – 05/31/2018

July - September 2018:

- NMDOT PFF Training – 07/17/2018
- NMLZO Annual Meeting – 09/26/2018 – 09/28/2018

Task 4.6 Participate in miscellaneous transportation-related programs and special projects in the MRRTPPO region or that would further planning in the MRRTPPO region. Examples include the University Of New Mexico Prevention Research Center's work on PARN + Collaborating Center, support for the New Mexico Complete Streets Leadership Team (NMCSLT), and the Salt Missions Trail Scenic Byway Committee.

October - December 2017: MRRTPO staff continues to work with the Partnership for Healthy Torrance Communities (PHTC) initiative to identify Active Transportation projects within Torrance County. MRRTPO staff has also continued to participate in the University of New Mexico's Prevention Research Center to incorporate health into transportation planning initiatives.

January - March 2018: MRRTPO staff continues to work with the Partnership for Healthy Torrance Communities (PHTC) initiative to identify Active Transportation projects within Torrance County. MRRTPO staff also continued to participate in the Town of Edgewood's Trails and Open Space Master Plan.

April - June 2018: MRRTPO staff continues to work with the Partnership for Healthy Torrance Communities (PHTC) initiative to identify Active Transportation projects within Torrance County. RTPO Planner has been appointed as a voting member of the PHTC. MRRTPO staff also continued to participate in the Town of Edgewood's Trails and Open Space Master Plan and has provided technical assistance and has identified funding resources for trail projects.

July - September 2018: MRRTPO staff continues to work with the Partnership for Healthy Torrance Communities (PHTC) initiative to identify Active Transportation projects within Torrance County. MRRTPO staff also continued to participate in the Town of Edgewood's Trails and Open Space Master Plan and has provided technical assistance and has guided Edgewood through the PFF process.

| Function 4 | Budgeted Hours ('17) | Actual Hours | Budgeted Hours ('18) | Actual Hours |
|------------|----------------------|--------------|----------------------|--------------|
| QR1 | 100 | 275 | 80 | 215 |
| QR2 | 100 | 196 | 85 | 106 |
| QR3 | 300 | 266 | 110 | 80 |
| QR4 | 300 | 203.5 | 100 | 24 |
| Balance | 800 | -140.5 | 375 | -50 |

Function 5. General RTPO Support

Task 5.1 Organize and facilitate all meetings of the MRRTPO in accordance with the Public Participation Plan.

October - December 2017: MRRTPO staff followed its PPP for organizing and facilitating its meetings. In December, MRRTPO staff obtained approval from the RTPO Committee to schedule the upcoming 2018 meetings.

January - March 2018: MRRTPO staff followed its PPP for organizing and facilitating its meetings.

April - June 2018: MRRTPO staff followed its PPP for organizing and facilitating its meetings. In June, MRRTPO staff received permission from the committee to modify the RTPO meeting structure to include two meetings outside the metro area. MRRTPO staff

has begun to discussion with potential hosting communities.

July - September 2018: MRRTPO staff followed its PPP for organizing and facilitating its meetings.

- 5.1.1 Document the MRRTPOs public participation process including but not limited to, procedures the MRRTPO uses to comply with the *New Mexico Open Meetings Act* [NMSA 1978, Sections 10-51-1, et. seq.] and 23 CFR 450.

October - December 2017: The following legal ads were submitted and posted to the Albuquerque Journal:

- The legal ad for the October 19, 2017 MRRTPO Committee meeting ran in the Albuquerque Journal on October 8, 2017.
- The legal ad for the December 21, 2017 MRRTPO Committee Meeting ran in the Albuquerque Journal on December 11, 2017.

January - March 2018: The following legal ads were submitted and posted to the Albuquerque Journal:

- The legal ad for the February 15, 2018 MRRTPO Committee meeting ran in the Albuquerque Journal on February 4, 2018.

April - June 2018: The following legal ads were submitted and posted to the Albuquerque Journal:

- The legal ad for the April 19, 2018 meeting MRRTPO Committee Meeting ran in the Albuquerque Journal on April 8, 2018.
- The legal ad for the June 21, 2018 MRRTPO Committee Meeting ran in the Albuquerque Journal on June 10, 2018.

July - September 2018: The following legal ads were submitted and posted to the Albuquerque Journal:

- The legal ad for the August 16, 2018 meeting MRRTPO Committee Meeting ran in the Albuquerque Journal on August 5, 2018.

- 5.1.2 Per the *New Mexico Open Meetings Act* and 23 CFR 450.210, provide public notice (including publication of ads in Albuquerque Journal for MRRTPO Committee meetings).

October - December 2017: The following legal ads were submitted and posted to the Albuquerque Journal:

- The legal ad for the October 19, 2017 MRRTPO Committee meeting ran in the Albuquerque Journal on October 8, 2017.
- The legal ad for the December 21, 2017 MRRTPO Committee Meeting ran in the Albuquerque Journal on December 11, 2017.

January - March 2018: The following legal ads were submitted and posted to the Albuquerque Journal:

- The legal ad for the February 15, 2018 MRRTPO Committee meeting ran in the Albuquerque Journal on February 4, 2018.

April - June 2018: The following legal ads were submitted and posted to the Albuquerque Journal:

- The legal ad for the April 19, 2018 meeting MRRTPO Committee Meeting ran in the Albuquerque Journal on April 8, 2018.
- The legal ad for the June 21, 2018 MRRTPO Committee Meeting ran in the Albuquerque Journal on June 10, 2018.

July - September 2018: The following legal ads were submitted and posted to the Albuquerque Journal:

- The legal ad for the August 16, 2018 meeting MRRTPO Committee Meeting ran in the Albuquerque Journal on August 5, 2018.

- 5.1.3 Provide MRRTPO Committee members, the appropriate NMDOT District staff, and GTG with meeting agendas and information packets no later than seven (7) calendar days in advance of MRRTPO Committee meetings.

October - December 2017: MRRTPO staff sent an updated calendar notice with meeting packet for the October 19 and December 21 meetings.

January - March 2018: MRRTPO staff sent draft agenda information to Committee members prior to meeting date. Staff was awaiting response from NMDOT regarding presentations of Funding Program therefore, finalization of the agenda occurred after initial draft agenda were sent out.

April - June 2018: MRRTPO staff sent draft and final meeting agendas to committee members prior to the meeting date. Both agendas were also posted the MRCOG website prior to the meeting date.

July - September 2018: MRRTPO staff sent draft and final meeting agendas to committee members prior to the meeting date. Both agendas were also posted the MRCOG website prior to the meeting date.

- 5.1.4 On an annual basis, provide all eligible T/LPAs with the opportunity to appoint or confirm a representative and alternates to the MRRTPO Committee.

October - December 2017: MRRTPO staff completed its update of the MRRTPO committee roster during the first quarter. Following the completion of the update, MRRTPO held elections of officers. Daniel White from the Village of San Ysidro has been elected Chair and Debbie Ortiz from the City of Moriarty and the Town of Mountainair has been elected the Vice-Chair.

January - March 2018: As a result of March municipal and county elections, various new members were appointed to the RTPO committee. New members were acknowledged during the meeting and updated rosters were posted to the MRCOG website.

April - June 2018: MRRTPO has continued to seek updated appointment forms from various entities. A few committee members have either retired or have found employment elsewhere thus leaving a void in membership.

July - September 2018: MRRTPO has continued to seek updated appointment forms from various entities. A few committee members have either retired or have found employment elsewhere thus leaving a void in membership.

Task 5.2 Maintain bylaws that clarify and document member entities, responsibilities and roles, including voting protocols.

October - December 2017: No updates to the Bylaws have been made.

January - March 2018: No updates to the bylaws have been made.

April - June 2018: No updates to the bylaws have been made.

July - September 2018: No updates to the bylaws have been made.

5.2.1 Maintain a list of MRRTPO Committee members with contact information and provide a copy of the list to appropriate NMDOT District staff, GTG, member entities, and other regular participants as requested.

October - December 2017: MRRTPO staff maintained this list. However, the list has not been requested by any of the participating member governments.

January - March 2018: MRRTPO staff maintained this list. However, the list has not been requested by any of the participating member governments.

April - June 2018: MRRTPO staff maintained this list. However, this list has not been requested by any of the participating member governments.

July - September 2018: MRRTPO staff maintained this list. However, this list has not been requested by any of the participating member governments.

Task 5.3 Conduct Outreach Activities. Purchase any needed supporting materials in order to coordinate or conduct outreach activities.

July - October 2017: Support material was not needed during this quarter.

January - March 2018: MRRTPO staff has reached out to various local governments regarding presentations to newly elected officials. To date, MRRTPO staff has presented to the Town of Estancia Council. MRRTPO staff will continue to schedule and present to

various governing bodies throughout the region as needed.

April - June 2018: MRRTPO staff has had meetings with various local governments regarding the RTPO program and current initiatives such as the RTIPR and NMDOT funding programs.

July - September 2018: MRRTPO continued to visit various communities throughout the region. No specific requests have been made for RTPO outreach.

- 5.3.1 Engage in and document outreach activities and provide citizens and other transportation stakeholders with reasonable opportunities to participate in MRRTPO processes per 23 CFR 450. Document outreach activities in each quarterly report.

July - October 2017: Support material was not needed during this quarter.

January - March 2018: MRRTPO staff attended a Town of Estancia Trustee Meeting to present the RTPO program to newly elected officials.

April - June 2018: MRRTPO staff met with various local governments to present the RTPO program and NMDOT funding programs.

July - September 2018: MRRTPO staff attended PFF consultation meetings to help inform entities their feasibility and eligibility of projects. MRRTPO staff visited the Village of Encino, the Town of Mountainair, The Town of Edgewood, The Pueblo of Jemez, and the Village of Jemez Springs.

- 5.3.2 Coordinate with MRRTPO members to develop a list of entities including newly elected officials and potential members to educate on the MRRTPO process. Document outreach and presentations in quarterly reporting and share questions or concerns with appropriate NMDOT staff.

July - October 2017: MRRTPO has not developed this list and is currently waiting for elections to take place before conducting education and outreach activities.

January - March 2018: MRRTPO staff is currently in the process of updated this list with inclusions of newly elected officials stemming from municipal and county elections.

April - June 2018: MRRTPO staff is currently in the process of updated this list with inclusions of newly elected officials stemming from municipal and county elections.

July - September 2018: MRRTPO staff has assisted other MRCOG staff in developing a comprehensive list of local elected officials and administrative staff. Once completed, MRRTPO staff will distribute as needed.

- Task 5.4 Maintain a website that includes current meeting information and planning documents, as referenced in the Quality Assurance Review (QAR) guidelines. Post a list of current MRRTPO Committee members and keep this information updated.

October - December 2017: The MRRTPO website was continuously updated and maintained throughout this quarter. MRCOG and MRRTPO staff have internally discussed changes to the entire MRCOG website including detailed changes to the RTPO section. Minimal changes to the RTPO section will be made however, the redevelopment of the MRCOG website will during the second half of FY2018.

January - March 2018: The MRRTPO website continues to be updated periodically and as needed to maintain in accordance to PPM & PPP requirements. MRCOG and MRRTPO staff continued to have discussions regarding changes to the MRCOG website as a whole including the RTPO section.

April - June 2018: MRRTPO staff continued to have discussions regarding changes to the MRCOG website as a whole including the RTPO section.

July - September 2018: MRRTPO staff continued to maintain the RTPO section of the website. In late September, the new MRCOG website was introduced and MRRTPO staff will be working with website managers to redevelop the section.

Task 5.5 Coordinate training and professional development opportunities for MRRTPO Committee members. Assist MRRTPO Committee members to identify technical training needs and work with NMDOT, LTAP, and other entities to meet those needs. Inform MRRTPO member entities of training opportunities and encourage participation. Purchase any needed supporting materials in order to coordinate or conduct outreach activities.

October - December 2017: MRRTPO staff shared training opportunities via its listserv. MRRTPO staff included professional development / training opportunity resources within their November issue of the MRRTPO newsletter. MRRTPO staff has also been sharing the NMLTAP trainings with committee members. The new program manager Josh Johnson was introduced during the October Meeting.

January - March 2018: MRRTPO staff continued to share training opportunities via its listserv. MRRPOT staff included professional development/training opportunity resources within the January and March newsletter. Lastly, MRRTPO staff continued to share NMLTAP trainings with committee members.

April - June 2018: MRRTPO staff continued to share training opportunities via its listserv. MRRPOT staff included professional development/training opportunity resources within the January and March newsletter. Lastly, MRRTPO staff continued to share NMLTAP trainings with committee members.

July - September 2018: MRRTPO staff continued to share training opportunities via its listserv. MRRPOT staff included professional development/training opportunity resources within the July newsletter. Lastly, MRRTPO staff continued to share NMLTAP trainings with committee members.

| Function 5 | Budgeted Hours ('17) | Actual Hours | Budgeted Hours ('18) | Actual Hours |
|------------|----------------------|--------------|----------------------|--------------|
| QR1 | 100 | 63 | 60 | 19.5 |
| QR2 | 100 | 2 | 60 | 80 |
| QR3 | 100 | 25 | 65 | 77.5 |
| QR4 | 100 | 54 | 65 | 118 |
| Balance | 400 | 256 | 250 | -45 |

Function 6. RTPO Administration

Task 6.1 Produce work products that meet all quarterly work requirements and deadlines per the Planning Procedures Manual (PPM) and submit a summary of activities completed per quarter.

October - December 2017: MRRTPO staff followed deadlines outlined in the PPM for all RWP products and submitted them accordingly.

January - March 2018: MRRTPO staff followed deadlines outlined in the PPM for all RWP products and submitted them accordingly.

April - June 2018: MRRTPO staff followed deadlines outlined in the PPM for all RWP products and submitted them accordingly.

July - September 2018: MRRTPO staff followed deadlines outlined in the PPM for all RWP products and submitted them accordingly.

- 6.1.1 Implement and monitor program expenditures in relation to the annual budget, per the PPM. Ensure documentation on program expenditures and functions (quarterly reports) are available to the public on MRCOG website and retained as physical copies, which will be reviewed during the annual Quality Assurance Review (QAR).

October - December 2017: The updated Regional Work Program for FY18 and updated meeting notes were posted to the MRRTPO website.

January - March 2018: The amended Regional Work Program for FY18 and updated meeting notes were posted to the MRRTPO website.

April - June 2018: No changes to the Regional Work Program for FY18 were made. MRRTPO staff has finalized the FY19-FY20 two year regional work program and has submitted to NMDOT for approval.

July - September 2018: No changes to the Regional Work Program for FY18 were made.

- 6.1.2 Submit quarterly Reimbursement Packets per the PPM. Include this report as an informational item on the following MRRTPO Committee agenda and should reflect all costs outlined in the Invoice. As per PPM, QR report due dates are January 25, April 25, July 12, and October 25.

October - December 2017: MRRTPO staff completed the QR4 for FY17 and began working on the QR1 for FY18.

January - March 2018: MRRTPO Staff completed the QR1 for FY18 and began working on the QR2 for FY18.

April - June 2018: MRRTPO staff completed the QR2 for FY18 and began working on the QR3 for FY18.

July - September 2018: MRRTPO staff completed the QR3 for FY18 and began working on the QR4 for FY18.

- 6.1.3 Submit an Annual Performance and Expenditure Report (APER) each year, per the timeline and procedures documented in the PPM. This will suffice as the 4th quarter Quarterly Report, but will include additional descriptions to summarize the activities performed in the past year. As per the PPM, draft APER due November 15 and final due November 30.

October - December 2017: MRRTPO staff submitted the Annual Performance and Expenditure Report (APER) to NMDOT before the November deadline. The APER was approved.

January - March 2018: This task was not relevant during this quarter.

April - June 2018: This task was not relevant during this quarter.

July - September 2018: This task was not relevant during this quarter.

- Task 6.2 Solicit and utilize input from MRRTPO board members to develop the two-year (FFY 2016- FFY 2017) Regional Work Program (RWP) for submittal to the NMDOT by deadlines outlined in the PPM. Draft two-year RWP due June 1 in even years with the final due July 1 in even years.

October - December 2017: This task was not relevant during this quarter.

January - March 2018: This task was not relevant during this quarter.

April - June 2018: MRRTPO staff has submitted a final Two Year Work Program to NMDOT for review. The MRRTPO Committee approved the Two Year Work Program during the June 21, 2018 meeting.

April - September 2018: This task was not relevant during this quarter.

- 6.2.1 MRRTPO staff will coordinate as needed with other RTPOs, Metropolitan Planning Organizations (MPOs), Regional Transit Districts, or other agencies impacted by and/or associated with activities contained in the RWP.

October - December 2017: MRRTPO Staff continued to attend weekly staff meetings with MRMPO throughout this quarter. There were no specific projects to coordinate on.

January - March 2018: There were no specific projects to coordinate on.

April - June 2018: MRRTPO staff has agreed to gather all RTIPR categories and cross-reference with the STIP to help all RTIPRs create more unified project categories.

July - September 2018: MRRTPO staff has completed the first draft of the RTIPR category listing and has shared with the other RTPOs. Staff is currently waiting comments or suggestions and will make changes accordingly.

Task 6.3 Develop an annual budget based on the tasks outlined in the RWP, and annually update MRCOG's Indirect Cost Allocation Plan (ICAP), in accordance with 2 CFR 200 and the PPM.

October - December 2017: MRRTPO staff made minor adjustments to the annual budget to include carry-over funds from FY17.

January - March 2018: MRRTPO staff submitted an administrative amendment to the budget. Adjustments to the allocated carryover funds were made per request from the financial manager at the Mid-Region Council of Governments.

April - June 2018: MRRTPO staff made minor adjustment to the upcoming two year work program budgets to reflect changes in the Indirect Cost Rate and other identified expenses.

July - September 2018: MRRTPO staff did not make any adjustments to the RWP or ICAP.

Task 6.4 Maintain a Public Participation Plan (PPP) that addresses Title VI and Environmental Justice procedures. Ensure a specific contact person and contact information is listed. Update the PPP in accordance with the PPM schedule or as determined appropriate by MRRTPO members or staff.

October - December 2017: The PPP is included in MRRTPO's Long Range Transportation Plan. It was updated with the plan and approved in August 2015. No updates were necessary this quarter. The PPM can also be found on the MRRTPO website.

January - March 2018: No updates were necessary this quarter.

April - June 2018: No updates were necessary this quarter.

July - September 2018: No updates were necessary this quarter.

Task 6.5 Submit the MRCOG Financial Audit for each State Fiscal Year to the NMDOT GTG Liaison, within 30 days of when the audit is released by the State Auditor's Office.

October - December 2017: The MRCOG Financial Audit has not been released by the State Auditor's Office.

January - March 2018: The MRCOG Financial Audit has been released by the State Auditor's Office.

April - June 2018: The MRCOG Financial Audit for FY18 has not been completed.

July - September 2018: The MRCOG Financial Audit for FY18 is underway and will be completed during the first quarter of the next fiscal year.

Task 6.6 MRRTPO staff will maintain the MRRTPO e-newsletter.

October - December 2017: MRRTPO staff released its November issue of the newsletter and has begun developing the January issue.

January - March 2018: MRRTPO staff releases its January and March issues of the newsletter.

April - June 2018: MRRTPO staff released its May Issue of the newsletter.

July - September 2018: MRRTPO staff released its July issue of the newsletter. However, MRRTPO staff did not produce and release a September Issue because staff is partnering with other MRCOG staff to develop a broader Regional newsletter that will include an RTPo section.

| Function 6 | Budgeted Hours ('17) | Actual Hours | Budgeted Hours ('18) | Actual Hours |
|------------|----------------------|--------------|----------------------|--------------|
| QR1 | 100 | 78 | 106.25 | 219 |
| QR2 | 100 | 51 | 106.25 | 72 |
| QR3 | 100 | 132 | 106.25 | 110 |
| QR4 | 100 | 185.37 | 106.25 | 61 |
| Balance | 400 | -46.37 | 425 | -37 |

2017 NM MID-REGION RTPPO RTIPR - FINAL

PROJECT TYPE: ROADWAY-PRESERVATION

| PROJECT | FROM | TO | REQUESTING AGENCY | DOT District | LENGTH (MILES) | TYPE IMPROVEMENT | PROJECT COST | PROJECT LEAD | RTPPO Ranking | NOTES |
|-------------------------------|-----------------------------|------|-------------------|--------------|----------------|------------------|--------------|--------------|---------------|------------------------|
| Sandoval County Bridge 1787 | CR11 over Seniorita Canyon | | Sandoval County | 6 | | Reconstruction | \$350,000.0 | Local | 2 | 2013 & 2015 Submission |
| Sandoval County Bridge 1786 | CR11 over Arroyo Hondo | | Sandoval County | 6 | | Reconstruction | \$350,000.0 | Local | 4 | 2013 & 2015 Submission |
| Sandoval County Bridge 1784 | CR11 over San Miguel Canyon | | Sandoval County | 6 | | Reconstruction | \$350,000.0 | Local | 3 | 2015 submission |
| County Road 11 Rehabilitation | Begins at 187&US550 | MP51 | Sandoval County | 6 | 13 | Reconstruction | \$575,000.0 | Local | 1 | 2013 & 2015 Submission |

PROJECT TYPE: ROADWAY-SAFETY

| PROJECT | FROM | TO | REQUESTING AGENCY | DOT District | LENGTH (MILES) | TYPE IMPROVEMENT | PROJECT COST | PROJECT LEAD | RTPPO Ranking | NOTES |
|--------------------------|------|------------------|-------------------|--------------|----------------|---|---------------|--------------|---------------|------------------------|
| Alan Ayers Road Phase II | NM41 | Mile Marker 2.12 | Estancia | 5 | 2.25 | Reconstruct and address drainage issues | \$1,305,312.0 | Local | 1 | 2011 & 2015 Submission |

PROJECT TYPE: BICYCLE/PEDESTRIAN/ENHANCEMENT PROJECTS

| PROJECT | FROM | TO | REQUESTING AGENCY | DOT District | LENGTH (MILES) | TYPE IMPROVEMENT | PROJECT COST | PROJECT LEAD | RTPPO Ranking | NOTES |
|--|--|---------------------------|-------------------|--------------|----------------|---|---------------|--------------|---------------|---|
| Estancia Street Lighting Project | Fifth Street (NM41) MP 11.19 to MP 11.13 | Hopewell Ave/Seventh St. | Estancia | 5 | 0.38 | Lighting | \$434,500.0 | Local | 3 | 2013 & 2015 Submission |
| NM126 Sidewalk | US550 | St. Francis Park | Cuba | 6 | 0.2 | Sidewalk | \$250,000.0 | Local | 2 | 2015 submission - applied for TAP 18/19 |
| US550 Crosswalk and Ped Safety Improvements, Phase III | MP63 | MP65 | Cuba | 6 | 2 | Enhanced crosswalks and traffic calming | \$1,500,000.0 | Local | 1 | 2010 & 2015 Submission |
| Cuba Miles | St. Francis Assisi Park | St. Francis Assisi Park | Cuba | 6 | | Paved trail network | \$219,499.1 | Local | | Rec. Trails Funding STIP: RT60002 |
| Edgewood 7 | NM333 | BLM Land south from NM333 | Edgewood | 5 | 1.34 | Pedestrian facility | \$333,870.0 | Local | | Applied for TAP FFY18/19 |
| Town Commons Truss Bridge | NA | NA | Edgewood | 5 | 0.1 | Pedestrian facility | \$411,000.0 | Local | | Applied for TAP FFY18/19 |

| | | | | | | | | | | |
|-------------------|--------------------------------------|--------|----------|---|------|---------------------|-------------|-------|---|-----------------------------------|
| NM344 Trail | MP 1.45 | MP 1.7 | Edgewood | 5 | 0.25 | Pedestrian-facility | \$36,000.00 | Local | 2 | 2013 Submission-Awarded TAP-funds |
| Dinkle Road Trail | Access to Edgewood Elementary School | | Edgewood | 5 | 0.14 | Pedestrian-facility | \$35,000.00 | Local | 3 | 2013 Submission-Awarded TAP-funds |

Highlighted Projects: Project cancelled & removed from STIP/RTIPR (per Town of Edgewood)

| 2014 FTA GRANT APPLICATION EVALUATION RESULTS | |
|---|----------|
| Mid-Region RTPO Evaluation 10/9/2014 | |
| SECTION 5310 | |
| APPLICANT | Priority |
| Adelante Development Center | 1 |
| ARCA | 5 |
| Cornucopia Adult Services | 4 |
| LifeROOTS | 4 |
| Mandy's Special Farm | 3 |
| Rio Metro RTD | 2 |
| | |
| | |
| SECTION 5311 | |
| APPLICANT | Priority |
| Rio Metro RTD | 1 |

| 2015 FTA GRANT APPLICATION EVALUATION RESULTS | |
|--|----------|
| Mid-Region RTPO Evaluation 10/22/2015 & 12/10/2015 | |
| SECTION 5310 | |
| APPLICANT | Priority |
| Adelante Development Center | 8 |
| ARCA | 3 |
| Cornucopia Adult Services | 2 |
| LifeROOTS | 4 |
| Mandy's Farm | 1 |
| Pueblo of Isleta | 5 |
| Rio Metro RTD | 7 |
| Share Your Care | 6 |
| SECTION 5311 | |
| APPLICANT | Priority |
| Rio Metro RTD | 1 |

| 2016 FTA GRANT APPLICATION EVALUATION RESULTS | |
|---|----------|
| Mid-Region RTPO Evaluation 10.13.16 | |
| SECTION 5310 | |
| APPLICANT | Priority |
| Adelante Development Center | 2 |
| ARCA | 2 |
| Cornucopia Adult Services | 6 |
| LifeROOTS | 5 |
| La Via Felicidad | 7 |
| Mandy's Farm | 4 |
| Pueblo of San Felipe | 3 |
| Rio Metro RTD | 1 |
| Santa Ana Pueblo | 7 |
| SECTION 5311 | |
| APPLICANT | Priority |
| Rio Metro RTD | 1 |



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Account Number
 1079356

Ad Order Number
 0001374005

Ad Proof/Order Confirmation

M R C O G
 809 COPPER AVE NW
 ALBUQUERQUE, NM 87102 USA

Ordered By brandon howe

Customer Phone 5057243630

Joint Ad #

Customer EMail

PO Number 17-117

Ad Cost \$26.46

Sales Rep sgutierrez

Tax Amount \$1.98

Order Taker sgutierrez

Total Amount \$28.44

Payment Method Credit Card

Amount Due \$28.44

Payment Amount \$0.00

Affidavits 0

Pick Up #

Product Albuquerque Journal

Placement 0Legal Notices

Ad Number 0001374005-01

Classification 0Government

Ad Type 0 Legals

Sort Text NOTICEOFAMEETINGOFTHEMRCOG

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NPLANNINGORGANIZATIONMRRTP

MIDREGIONCOUNCILOFGOVERNME

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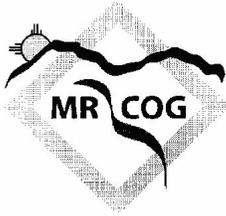
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Run Date

10/08/2017

10/08/2017

WYSIWYG Content



**NOTICE OF A MEETING OF
THE MRCOG
MID REGION RURAL
TRANSPORTATION
PLANNING
ORGANIZATION (MRRTPO)**

Mid-Region Council of
Governments
809 Copper Ave. N.W.
Albuquerque, NM 87102

Thursday, October 19, 2017
9:30 a.m. to 11:30 a.m.

**A copy of the agenda may be
picked up at MRCOG, 809 Cop-
per NW, Albuquerque, NM
87102 or may be viewed at our
website at www.mrcog-nm.gov.
ANYONE REQUIRING SPECIAL
ACCOMMODATIONS IS RE-
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MRCOG OFFICES AT 247-1750
WITHIN 7 DAYS OF THE MEET-
ING DATE.**

Journal: October 8, 2017



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 1079356

Ad Order Number
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Ad Proof/Order Confirmation

M R C O G
 809 COPPER AVE NW
 ALBUQUERQUE, NM 87102 USA

Ordered By Brandon

Customer Phone 5057243630

Joint Ad #

Customer EMail

PO Number 17-239

Ad Cost \$41.54

Sales Rep cwhite

Tax Amount \$3.12

Order Taker cwhite

Total Amount \$44.66

Payment Method Credit Card

Amount Due \$44.66

Payment Amount \$0.00

Affidavits 0

Pick Up #

Product Albuquerque Journal

Placement 0Legal Notices

Ad Number 0001383449-01

Classification 0Government

Ad Type 0 Legal Liner

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NPLANNINGORGANIZATIONMRRTP

MIDREGIONCOUNCILOFGOVERNME

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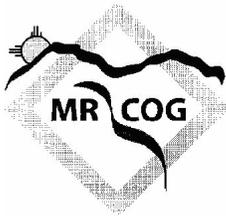
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12/11/2017

12/11/2017

12/11/2017

WYSIWYG Content



**NOTICE OF A MEETING OF
THE MR COG
MID REGION RURAL
TRANSPORTATION
PLANNING ORGANIZATION
(MRRTPO)**

Mid-Region Council of
Governments
809 Copper Ave. N.W.
Albuquerque, NM 87102

Thursday, December 21, 2017
9:30 a.m. to 11:30 a.m.

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DATE.

Journal: December 11, 2017



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Account Number
 1079356

Ad Order Number
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Ad Proof/Order Confirmation

M R C O G
 809 COPPER AVE NW
 ALBUQUERQUE, NM 87102 USA

Ordered By Brandon

Customer Phone 5057243630

Joint Ad #

Customer EMail

PO Number 17-239

Ad Cost \$42.80

Sales Rep cwhite

Tax Amount \$3.21

Order Taker cwhite

Total Amount \$46.01

Payment Method Credit Card

Amount Due \$46.01

Payment Amount \$0.00

Affidavits 0

Pick Up #

Product Albuquerque Journal

Placement 0Legal Notices

Ad Number 0001391084-01

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Ad Type 0 Legal Liner

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NPLANNINGORGANIZATIONMRRTP

MIDREGIONCOUNCILOFGOVERNME

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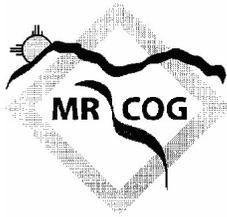
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02/04/2018

02/04/2018

02/04/2018

WYSIWYG Content



**NOTICE OF A MEETING OF
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TRANSPORTATION
PLANNING ORGANIZATION
(MRRTPO)**

Mid-Region Council of
Governments
809 Copper Ave. N.W.
Albuquerque, NM 87102

Thursday, February 15, 2018
9:30 a.m. to 11:30 a.m.

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DAYS OF THE MEETING
DATE.

Journal: February 4, 2018



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Account Number
1079356

Ad Order Number
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Ad Proof/Order Confirmation

M R C O G
809 COPPER AVE NW
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Ordered By Brandon

Customer Phone 5057243630

Joint Ad #

Customer EMail

PO Number 17-239

Ad Cost \$41.54

Sales Rep cwhite

Tax Amount \$3.12

Order Taker cwhite

Total Amount \$44.66

Payment Method Credit Card

Amount Due \$44.66

Payment Amount \$0.00

Affidavits 0

Pick Up #

Product Albuquerque Journal

Placement 0Legal Notices

Ad Number 0001400921-01

Classification 0Government

Ad Type 0 Legal Liner

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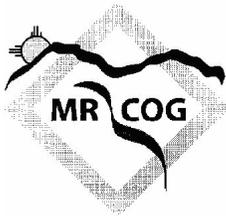
Run Date

04/08/2018

04/08/2018

04/08/2018

WYSIWYG Content



**NOTICE OF A MEETING OF
THE MRCOG
MID REGION RURAL
TRANSPORTATION PLAN-
NING ORGANIZATION
(MRRTP)**

Mid-Region Council of
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809 Copper Ave. N.W.
Albuquerque, NM 87102

Thursday, April 19, 2018
9:30 a.m. to 11:30 a.m.

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TIONS IS REQUESTED TO
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DAYS OF THE MEETING
DATE.

Journal: April 8, 2018



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Ordered By Brandon Howe

Customer Phone 5057243630

Joint Ad #

Customer EMail

PO Number 17-239

Ad Cost \$41.54

Sales Rep erodriguez

Tax Amount \$3.12

Order Taker erodriguez

Total Amount \$44.66

Payment Method Credit Card

Amount Due \$44.66

Payment Amount \$0.00

Affidavits 0

Pick Up # 0001400921

Product Albuquerque Journal

Placement 0Legal Notices

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Ad Type 0 Legal Liner

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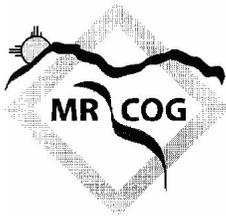
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 06/10/2018
 06/10/2018

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**NOTICE OF A MEETING OF
THE MRCOG
MID REGION RURAL
TRANSPORTATION PLAN-
NING ORGANIZATION
(MRRTP)**

Mid-Region Council of
Governments
809 Copper Ave. N.W.
Albuquerque, NM 87102

Thursday, June 21, 2018
9:30 a.m. to 11:30 a.m.

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DAYS OF THE MEETING
DATE.

Journal: June 10, 2018



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Ad Order Number
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Ad Proof/Order Confirmation

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Ordered By Brandon Howe

Customer Phone 5057243630

Joint Ad #

Customer EMail

PO Number 17-239

Ad Cost \$40.91

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Tax Amount \$3.22

Order Taker cwhite

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Payment Method Credit Card

Amount Due \$44.13

Payment Amount \$0.00

Affidavits 0

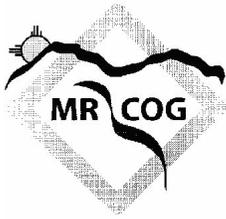
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 08/05/2018
 08/05/2018
 08/05/2018

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**NOTICE OF A MEETING OF
THE MRCOG MID REGION
RURAL TRANSPORTATION
PLANNING ORGANIZATION
(MRRTPO)**

Mid-Region Council of
Governments
809 Copper Ave. N.W.
Albuquerque, NM 87102

Thursday, August 16, 2018
9:30 a.m. to 11:30 a.m.

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viewed at our website at www.mrcog-nm.gov. ANYONE
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QUESTED TO NOTIFY THE
MRCOG OFFICES AT 247-
1750 WITHIN 7 DAYS OF
THE MEETING DATE.**

Journal: August 5, 2018



MID-REGION
RURAL TRANSPORTATION PLANNING ORGANIZATION (MRRTPO)
FY2018
Membership Roster
Quorum = 5
(Need 33% of Active Members for a quorum)

| VOTING MEMBER | | |
|--------------------------------|---|---|
| ORGANIZATION | MEMBER | ALTERNATE |
| City of Moriarty | Debbie Ortiz, PHTC (<i>Vice-Chair</i>) | Bob Hudson, Airport Manager |
| Village of Cuba | Richard Velarde, Mayor | Gilbert Dominguez, Mayor Pro-Tem Vandora P. Casados, Village Clerk |
| Town of Edgewood | John Bassett, Mayor | Juan Torres, Clerk-Treasurer Roger Holden, Parks & Recreation |
| Town of Estancia | Sharalynn Lucero, PHTC | Nathan Dial, Mayor |
| Pueblo of Jemez | Benny Shendo, Jr. Tribal Admin. | Jeri Loretto, Grants & Contracts Admin. Carla Gachupin, Interim Director |
| Village of Jemez Springs | Robert Wilson, Mayor | - |
| Jicarilla Apache Nation | Duane Sandoval, Engineer/Planner | Prestin Duncan, Engineering Tech |
| Pueblo of Laguna | <i>Pending</i> | Sharon Hausam, Tribal Planner |
| Pueblo of Zia | <i>Pending</i> | Amanda Rubio, DCI Project Coordinator Leon Gachupin, Road Maintenance Supervisor |
| Town of Mountainair | Dennis Fulfer, Clerk | Debbie Ortiz, PHTC |
| Sandoval County | <i>Pending</i> | <i>Pending</i> |
| Santa Fe County | Brett Clavio, Transportation Planner | Robert Griego, Planning Division Manager Maria Lohmann, Planner |
| Village of San Ysidro | Steve Lucero, Mayor | Daniel White, Marshal (<i>Chair</i>) |
| Torrance County | Belinda Garland, County Manager | Leonard Lujan, Road Superintendent |
| ELIGIBLE BUT NOT PARTICIPATING | | |
| Village of Encino | Loretta Chavez, Clerk/Treasurer | Boyd Herrington, Mayor |
| Village of Willard | Robert Chavez, Mayor | Angelina Halbert, Clerk/Treasurer |
| MRRTPO STAFF | | |
| Regional Planning Manager | Sandy Gaiser | - |
| RTPO Planner | Brandon Howe | - |
| Regional Planner | Maida Rubin | - |

| NON-VOTING ASSOCIATE MEMBER | | |
|---------------------------------|---|------------|
| ORGANIZATION | MEMBER | ALTERNATES |
| Step Into Cuba Alliance | Sally Davis, UNM PRC Richard Kozoll, MD | |
| NON-VOTING ADVISORY MEMBER | | |
| ORGANIZATION | MEMBERS | |
| Federal Highway Administration | <i>Pending</i> | |
| NMDOT - District 5 | Paul Brasher, District Engineer Stephen Lopez, Engineering Support Brad Fisher, T/LPA Coordinator | |
| NMDOT - District 6 | Arif Kazim, ADE Engineering Support Jan Nicols, Engineering Support Joann Garcia, LGRF, Capital Outlay, T/LPA Coordinator Marticia Holiday, Co-ops Bill Santiago, Local Government Coordinator | |
| NMDOT - Planning Division | Jessica Griffin, Planning Bureau Chief Rosa Kozub, GTG Supervisor Neala Krueger, Liason Ron Shutiva, Tribal Liaison Shannon Glendenning, RTP Coordinator Paul Sittig, Technical & Freight Planning Supervisor David Nelson, Technical & Freight Planner | |
| NMDOT - Transit & Rail Division | David Harris, Transit Manager Deborah Bach, Rural Transit Program Manager Gabrielle Chavez, Transit Planning and Service Coordinator Manager | |
| NMDOT - LTAP | Eric Garcia, Staff Development | |



INSIDE THIS ISSUE OF THE MRRTPO NEWSLETTER

- 1.** New MRRTPO Planner
- 2.** MRRTPO Roster Update
- 3.** Election of Officers
- 4.** ADA Policy & Transition Plan
- 5.** RTPO Quarterly Recap
- 6.** Upcoming Funding Resources
- 7.** Professional Development Opportunities
- 8.** Next MRRTPO Meeting

1. New MRRTPO Planner

The Mid-Region Council of Governments have recently hired Brandon Howe to assume the MRRTPO Planner position. Brandon hails from Northwest New Mexico and has been employed by a Council of Governments for the last three years. He is also a Graduate Student at the University of New Mexico studying Community and Regional Planning. Brandon is eager to utilize his planning skills to assist communities in central New Mexico.



Contact Information:

Brandon Howe
RTPO Planner
Mid-Region Council of Governments
P: (505) 724-3632
F: (505) 247-1753
bhowe@mrcog-nm.gov

2. MRRTPO Roster Update



RTPO Staff has sent out Appointment Forms to Voting Members and Non-Voting Associate Members in an attempt to update the MRRTPO Committee Roster for the coming year.

Appointment Forms are due to RTPO Planner Brandon Howe by **October 11, 2017**.

- [Voting Member Appointment Form](#)
- [Non-Voting Associate Member](#)
- [Current MRRTPO Roster](#)

3. Election of Officers

During the next MRRTPO meeting, the Committee will host the Election of Officers. Both Chair and Vice-Chair seats will be up for grabs.

Early nominations can be sent to RTPO Planner Brandon Howe at: bhowe@mrcog-nm.gov. Nominations during the meeting will also be accepted.



4. ADA Policy and ADA Transition Plan

It has come to the COG's attention that your local public agency has not submitted the required ADA Policy and/or ADA Transition Plan documentation to the New Mexico Department of Transportation. It is important to note that the ADA Policy and/or Transition Plan is a requirement for receiving federal funds from the Federal Highway Administration (FHWA). Failure to submit the required documents by the December 22, 2017 deadline will result in denial of FHWA federal funds. This funds are dedicated to assist local communities in planning, designing, constructing and maintaining all forms of transportation infrastructure including bridges, roadways, sidewalks, lighting, trails, parking lots, etc.

It is important to understand the level of documentation needed for your local public agency. The following are the two levels of documentation needed:

- The Code of Federal Regulations [28 CFR 35.150(d)] requires that a public entity that employs 50 or more persons (50+) shall develop a transition plan
- NMDOT requires Local Public Agencies that employ less than 50 persons develop an Americans with Disabilities Act (ADA) Policy.

- [ADA Policy / Transition Plan Reminder](#)
- [Master ADA and Title VI Community Status](#)

5. RTPO Quarterly Roundtable



Gordon E. (Gordy) Hicks, Mayor Pro Tem City of Socorro, NM

Recap

During the last RTPO Quarterly Roundtable held in Socorro, NM, NMDOT notified the RTPOs that the TLPA Handbook is currently being updated and is schedule for completion in November 2017. Once the handbook is completed, NMDOT will provide training opportunities for RTPO staff and committees.

RTPOs were also notified that FFY17 funds can be carried over to FFY18. RTPOs should submit an amendment to legally carry over funds into the 1st quarter of FFY18.

The Next RTPO Quarterly Roundtable meeting will be hosted by the North Central Economic Development District or NCCOG. Location, Date and Time have yet to be determined.

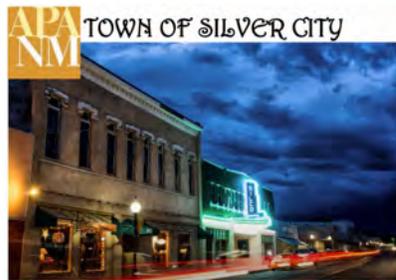
6. Upcoming Funding Resources

Funding Source

[NEA Our Town Grant](#)
[Water Trust Board](#)
[USDOT TIGER Grant](#)

Deadline

September 17, 2017
October 3, 2017
October 16, 2017



Planning (free)

7. Professional Development Opportunities

- [APA State Conference](#)
Silver City, NM | September 27-29
- [NM Infrastructure Finance Conference](#)
Santa Fe, NM | October 25-27
- [New Mexico Data Users Conference](#)
Albuquerque, NM | November 16
- [National Highway Institute](#) Free web-training
 - . Basics of Transportation
 - . Environmental Justice (free)

8. Next MRRTPO Committee Meeting

Our next MRRTPO Committee Meeting will be October 19th from 9:30 am - 11:30 am at the MRCOG Office located at:

809 Copper Avenue NW
Albuquerque, NM 87102



Visit Our Website

STAY CONNECTED:





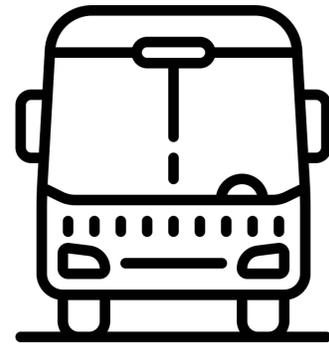
MRRTPO

NEWSLETTER

November 2017

- 1.** NMDOT Transit Application Process
 - 2.** Roster Update & Election of Officers
 - 3.** Village of Cuba Projects
 - 4.** Edgewood Trails & Open Space Plan
 - 5.** NMDOT Prioritized Bike Plan
 - 6.** NMDOT Title VI & ADA Transition Plans
 - 7.** Local Technical Assistance Program
 - 8.** Next MRRTPO Committee Meeting
-

1. NMDOT Transit Application Evaluation Process



WHAT IS THE TRANSIT APPLICATION PROCESS?

Through the Federal Transit Administration (FTA), New Mexico Department Of Transportation (NMDOT) annually opens its call for transit applications. Although there are various transit programs, RTPO communities typically apply to either 5310 - Enhanced Mobility of Seniors and Individuals with Disabilities Program & 5311 - Formula Grants for Rural Areas Program.

WHAT IS THE RESPONSIBILITY OF THE RTPO?

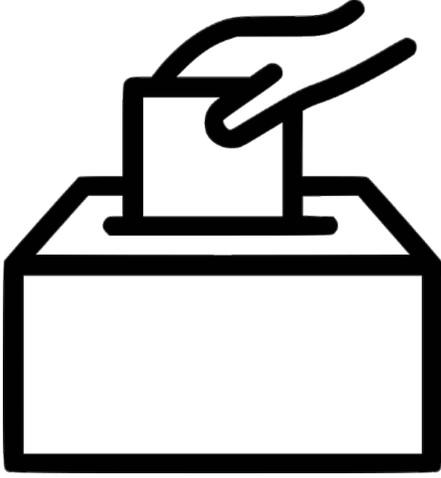
FTA and NMDOT requires all applicants to present to the RTPO committee. During this meeting voting RTPO members will evaluate the transit applications and together will regionally prioritize transit applications.

WHEN WILL THIS TAKE PLACE?

FTA and NMDOT encourages RTPOs to hold their prioritization between the months of October and December. The Mid-Region RTPO will prioritize transit applications during the next scheduled meeting on December 21, 2017. RTPO staff encourages all members to participate in this evaluation and prioritization process. It is imperative that there is a quorum.

WHAT TO REMEMBER?

- 1.** Applicants are required to present to the RTPO committee
 - 2.** RTPOs are required to evaluate and prioritize transit applications
 - 3.** Quorum is needed in order to host presentations, conduct evaluations and prioritization applications
 - 4.** The meeting is on **December 21, 2017**, starts at 9:30 am in the MRCOG Board Room, which is located at 809 Copper Avenue NW, Albuquerque, NM 87102
-



2. Roster Update & Election of Officers

The MRRTPPO Election of Officers was scheduled to take place during the October meeting, however RTPO staff had not received all appointment forms from participating governmental agencies. Not having a fully updated roster prompted the committee members to table the Election of Officers.

With a majority of voting member appointment forms submitted, the RTPO committee will proceed to host its election of officers. Chair and Vice-Chair seats will be available.

Nominations can be sent to: bhowe@mrcog-nm.gov

[Updated RTPO Roster: 11/15/17](#)

3. Village of Cuba Projects

In an effort to increase mobility and physical activity of residents through non-motorized transportation options, the Village of Cuba has decided to move forward with two projects. The first project aims to construct a multi-use path around the St. Francis of Assissi Park. The path will provide the opportunity for residents to conduct physical activity in a safe and enjoyable environment away from the vehicular traffic. The second project involves constructing a multi-use path along side NM126 from the intersection of US550 to the entrance of the St. Francis of Assissi Park. The Village hopes to increase usage of the park and the new path system by providing safe non-motorized infrastructure. Both projects stem from the Village's past efforts to tackle health and wellness issues through the use of active transportation and recreational avenues.

**Pedestrian Facilities Project
NM 126 • St. Francis Park • CR 13
Cuba, NM**



4. Edgewood Trails & Open Space Master Plan

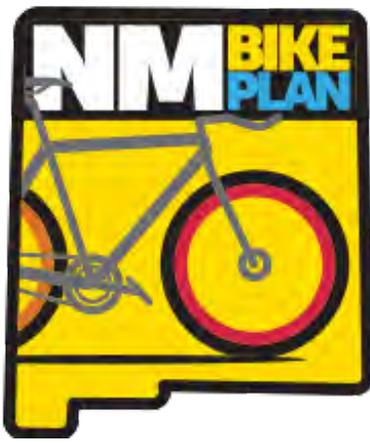
The Town of Edgewood continues to make strides in the development of their non-motorized transportation and recreation system. The Town of Edgewood was recently awarded a technical assistance grant from the National Parks Services to develop a trails and open space master plan. The project is scheduled to begin this winter.

For more information regarding the Town of Edgewood's Trails and Open Space Master Plan, contact Roger Holden at: rholden@edgewood-nm.gov



5. NMDOT Prioritized Bike Plan

NMDOT is currently in the process of developing a Statewide Prioritized Bike Plan. The Prioritized Statewide Bicycle Network Plan considers how to best provide New Mexico residents and visitors with a safe



and connected bicycle network at the statewide level.

New Mexico Department of Transportation has contracted with Bohannon Huston, Inc. and Alta Planning + Design to develop the NM Bike Plan. The NM Bike Plan is scheduled to be completed by the summer of 2018.

For more information regarding the Statewide Bike Plan visit: <http://www.bhinc.com/nm-bike-plan/>

6. NMDOT Title VI & ADA Transition Plans

The MRRTPo wants to remind all Local Public Agencies (LPAs) that Title VI Plans and ADA Transition Plans or Policies must be submitted to NMDOT by December 22, 2017.

The ADA Policy and/or Transition Plan is a requirement for receiving federal funds from the Federal Highway Administration (FHWA). Failure to submit the required documents by the December 22, 2017 deadline will result in denial of FHWA federal funds. The funds are dedicated to assist local communities in planning, designing, constructing and maintaining all forms of transportation infrastructure including bridges, roadways, sidewalks, lighting, trails, parking lots, etc.



It is important to understand the level of documentation needed for your local public agency. The following are the two levels of documentation needed:

- The Code of Federal Regulations [28 CFR 35.150(d)] requires that a public entity that employs 50 or more persons (50+) shall develop a transition plan
- NMDOT requires Local Public Agencies that employ less than 50 persons develop an Americans with Disabilities Act (ADA) Policy

For more information regarding the Title VI Plan and the ADA Transition Plan or Policy, please contact Linda Ramos, ADA Program Coordinator at NMDOT.ADACoordinator@state.nm.us or Sally Reeves, State Construction Engineer at sally.reeves@state.nm.us

7. New Mexico Local Technical Assistance Program (LTAP)



During the Spring of 2017 the New Mexico Department of Transportation began a partnership with the University of New Mexico's Civil Engineering Department to provide local governments and municipalities in New Mexico with technical assistance, trainings and information as part of the Federal Highway Administration's Local Technical Assistance Program (LTAP). Previously, LTAP

services had been coordinated by NMDOT's Planning Bureau.

The New Mexico LTAP center provides technical assistance and trainings to support workforce development with the aim of helping local governments and municipalities across New Mexico meet their transportation needs. Our mission is provide technology transfer in the surface transportation arena, and to promote surface transportation and worker safety to all New Mexico public works and transportation agencies. While the LTAP center can provide information and guidance that may help local governments and municipalities address a wide range of transportation management, planning and engineering challenges, we are not an engineering service. We do not design transportation projects.

For more information please contact:

Program Manager: Josh Johnson

Phone: (505)277-0767

Email: jsjohns@unm.edu

Website: <http://ltap.unm.edu/>



8. Next MRRTPO Committee Meeting

DATE: December 21, 2017

TIME: 9:30 am - 11:30 pm

LOCATION: MRCOG Board Room

809 Copper Avenue, NW
Albuquerque, NM 87102

Visit Our Website

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NEWSLETTER

January 2018

1. MRRTPO Annual Report

2. Election of Officers
Opportunities

3. 2018 Meeting Schedule

4. New NMDOT Liaison

5. FTA Application Results

6. Professional Development

7. Next MRRTPO Meeting

1. MRRTPO Annual Report

Annual Performance & Expenditures Report

The MRRTPO recently submitted its Annual Performance and Expenditures Report to the New Mexico Department of Transportation. The APER provides detailed information about activities, time and budget spent over the course of the fiscal year.



The APER can be found on the Mid-Region RTPO website at: <https://www.mrcog-nm.gov/transportation/rural-planning/reports-resources>

2. Election of Officers

During the December 2017 MRRTPO Committee meeting, an election to fill both Chair and Vice-Chair positions on the committee was held.

Chair

Daniel White, Marshal from the Village of San Ysidro was nominated and elected to remain the Chair of the RTPO Committee. Debbie Ortiz, representing both the City of Moriarty and the Town of Mountainair as nominated and elected Vice-Chair.

Vice-Chair

MRRTPO staff is excited to work with both elected leaders in addition to newly appointed committee members.

The full Mid-Region RTPO roster can be found on the website at: <https://www.mrcog-nm.gov>

3. 2018 Meeting Schedule

On December 21, 2017 the Mid-Region RTPO Committee approved the following 2018 meeting dates:

February 15, 2018
April 19, 2018
June 21, 2018
August 16, 2018
October 18, 2018
December 20, 2018



*All meetings will begin at 9:30 AM and will continue to be held at the Mid-Region Council of Governments unless otherwise noted.

Mid-Region RTPO meeting information can be found at: <https://www.mrcog-nm.gov/transportation/rural-planning/rural-planning-committee>

4. New NMDOT Liaison



The New Mexico Department of Transportation has hired Neala Krueger to join the Government -to- Government Unit as an Urban and Regional Planner. Ms. Krueger will replace Wade Patterson as the Mid-Region RTPO Liaison. She will also be liaison for the Mid-Region MPO and the Northwest RTPO.

Contact Information:

Neal Krueger, Urban and Regional Planner
NMDOT
(505) 231-2632
Neala.Krueger@state.nm.us

5. Federal Transit Administration Application Evaluation Results

On December 21, 2017 the Mid-Region RTPO hosted its annual Federal Transit Application Evaluation meeting. During this meeting, applicants to both 5310: Enhanced Mobility of Seniors and Individuals with Disabilities and 5311: Rural/Non-Urbanized Public Transportation were required to present to the RTPO Committee. The RTPO Committee was then tasked with evaluating and prioritizing the application. The results of the evaluation process are listed below:



**Federal Transit
Administration**

Section 5310

| <i>Applicant</i> | <i>Priority</i> |
|-----------------------------|-----------------|
| Mandy's Farm | 5 |
| Life Roots, Inc | 4 |
| ARCA | 1 |
| Adelante Development Center | 2 |
| Rio Metro RTD | 3 |

Section 5311

| <i>Applicant</i> | <i>Priority</i> |
|------------------|-----------------|
| Rio Metro RTD | 1 |

*Notification of awards have tentatively been scheduled for May or June of 2018.

*More information regarding the application and evaluation process can be found at: http://dot.state.nm.us/content/nmdot/en/Transit_Rail.html

6. Professional Development Opportunities

- Rocky Mountain Land Use Institute Annual Conference

March 8-9, Denver, CO



- Introduction to MUTCD & Work Zones

- ADA Compliance Training

February 28 - March 1, Santa Fe, NM

April 10, Roswell, NM

April 12, Las Cruces, NM

- Introduction to GIS

March 13, Albuquerque, NM

- New Mexico Transportation Conference

April 18 - 20, Las Cruces, NM

- Introduction to Geospatial Surveying

March 14, Albuquerque, NM

- APA National Conference

April 21-24, New Orleans, LA



7. Next MRRTPCO Committee Meeting

Date: February 15, 2018

Time: 9:30 am - 11:30 pm

Location: MRCOG Board Room

809 Copper Avenue, NW
Albuquerque, NM 87102

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MR RTPO

NEWSLETTER

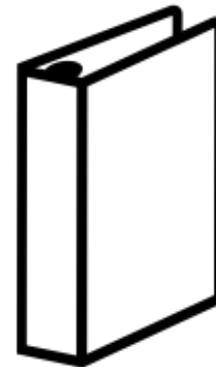
March 2018

- 1|** RTIPR Process & PFF Deadline
 - 2|** Improving Attendance
 - 3|** MRCOG / RTPO Outreach
 - 4|** Planning Commissioners Workshop
 - 5|** Upcoming Funding Resources
 - 6|** Professional Development Opportunities
 - 7|** Next RTPO Committee Meeting
-

1| RTIPR Process & PFF Deadline

What is the RTIPR?

The Regional Transportation Improvement Plan Recommendations (RTIPR) is a list of transportation related projects within the region. Eligible projects are prioritized by the Regional Transportation Planning Organization (RTPO) and a finalized RTIPR will be sent to NMDOT. NMDOT may include regionally significant projects within the RTIPR into the State Transportation Improvement Plan (STIP) for funding.



What is the STIP?

The State Transportation Improvement Plan (STIP) is the State's Transportation Capital Improvement Plan. Federally funded and/or regionally significant projects in the MPO/RTPO areas are reflected in the MPO Transportation Improvement Program (TIP) or the RTPO list of recommended projects. The New Mexico STIP is a 6-year plan and includes specific funding levels by year for project implementation. The STIP is fiscally constrained so that program costs do not exceed estimated revenues. The STIP must be consistent with the New Mexico Transportation Plan (NMTP).

Why Participate in the RTIPR Development?

Local Government Participation in the RTIPR could benefit in the following ways

- **Plan Inclusion** - Projects are included in a regionally significant and prioritized program/plan. Project inclusion within a plan is crucial when competing for Federal DOT and other outside funding programs.
- **Dialogue** - Prior to project inclusion into the RTIPR, a mandatory consultation with NMDOT staff including engineers, liaisons, program managers and other technical staff is required. This consultation provides the opportunity to establish or maintain dialogue with staff along with determining project feasibility, challenges and estimates for completion.
- **Funding** - The RTIPR provides an avenue for agencies to obtain Federal DOT Funding

to complete their transportation related projects.

What to Remember?

It is important to remember that should you wish to participate in the development of the RTIPR, there are mandatory deadlines for Project Feasibility & Identification Forms (PFFs, PIFs), and Consultations with NMDOT. The first step of the process is the submission of Project Feasibility Forms to Mid-Region RTPO staff. **PFFs are due Friday April 13th by 5:00 PM.** Failure to submit will result in denial of project inclusion unless prior extensions are granted by RTPO staff.

For more information please [CLICK HERE](#) or email bhowe@mrcog-nm.gov



2 | Strategies to Improve Attendance

Over the past year, RTPO staff has noticed a decline in attendance of the Committee Meetings. Being that the Committee meets on a bi-monthly schedule, it is imperative that all communities are present.

RTPO staff wants the Committee Meeting to be a helpful forum for communities who seek improvements to their transportation related projects and priorities. To help us help you, the RTPO staff is seeking input on ways to improve

attendance and meaningfulness of the Committee Meetings.

RTPO staff is seeking suggestions regarding: ***Time, Location, Content, Activities, and other Relevant Ideas.***

Please submit suggestions to: bhowe@mrcog-nm.gov

3 | MRCOG / RTPO Outreach



In light of recently held County and Municipal elections, the Mid-Region Council of Governments (MRCOG) would like to extend offers for planning program presentations to Commissions or Councils.

The presentations will include an overview of the Mid-Region Council of Governments, and

To schedule a presentation please contact Sandra Gaiser at: sgaiser@mrcog-nm.gov

4 | Planning Commissioners Workshop



Attention Planning Commissioners: SAVE THE DATE!

2018 Planning Commissioners Workshop

Making Lemonade: Planning With Limited Resources

*There is no charge for this workshop.
Refreshments will be provided.*

- Date: Friday, May 11, 2018
- Time: 9 AM - 12 PM
- Location: MRCOG Board Room
- Address: 809 Copper Ave NW, Albuquerque

Please RSVP to Maida Rubin at mrubin@mrcog-nm.gov or 505-724-3602 by **April 27, 2018**

The poster features a central illustration of a glass jar filled with yellow lemonade, garnished with a slice of orange and a sprig of green mint. The background is a warm, light brown color. The MRCOG logo is visible in the top corners.

The Mid-Region Council of Governments (MRCOG) is hosting its annual Planning Commissioners Workshop on Friday May 11th at the MRCOG Office located at 809 Copper Avenue NW, Albuquerque, NM. This year's theme is "Planning with Limited Resources". Come join fellow planning administrators for a free and informative session.

Please RSVP to Maida Rubin at: mrubin@mrcog-nm.gov or (505) 724-3602

5 | Upcoming Funding Resources



| <i>Funding Deadline</i> | <i>Source</i> |
|--|---------------|
| NMED Recycling and Illegal Dumping | March 23 |
| NMAC Wildfire Risk Reduction Grant | March 30 |
| NMTD Clean & Beautiful Grant | April 4 |
| HUD Community Development Block Grant | June 22 |
| NPS Rivers, Trails and Conservation Assistance | June 30 |

6 | Professional Development Opportunities

Conference or Training

Date

[NM-LTAP Intro to GIS](#)

March 13

[NM-LTAP Intro Geospatial Surveying](#)

March 14

[NM Transportation Conference](#)

April 18-20

[APA National Conference](#)

April 21-24

[NM-LTAP Road Safety 365](#)

May 22



7 | Next MRRTPO Committee Meeting

DATE: April 19, 2018

TIME: 9:30 am - 11:30 pm

LOCATION: MRCOG Board Room

809 Copper Avenue, NW

Albuquerque, NM 87102

Visit Our Website

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NEWSLETTER

May 2018

- 1|** MRCOG / RTPO Outreach
 - 2|** NM Statewide Bike Plan
 - 3|** Infrastructure Capital Improvement Plan
 - 4|** Upcoming Funding Sources
 - 5|** Professional Development Opportunities
 - 6|** Next RTPO Committee Meeting
-

1| MRCOG / RTPO Outreach



In light of recently held County and Municipal elections, the Mid-Region Council of Governments (MRCOG) would like to extend offers for planning program presentations to Commissions or Councils.

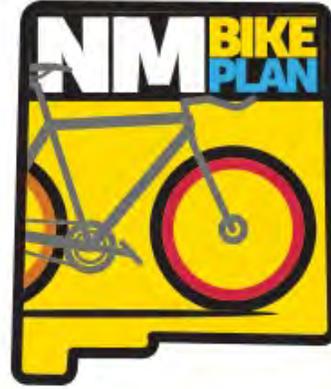
The presentations will include an overview of the Mid-Region Council of Governments, and in-depth reviews of the Local Planning Assistance and the Regional Transportation Planning Programs.

To schedule a presentation please contact Sandra Gaiser at: sgaiser@mrcog-nm.gov

2| NMDOT Statewide Bicycle Network Plan

NMDOT invites the public and stakeholders to review and provide comment on draft documents for the New Mexico Bike Plan. Updates include a draft roadway network identifying corridors that would benefit from the addition of bicycle facilities, draft design guidelines illustrating a toolkit of bicycle facility types and when/where to implement them, a summary of the public input process, and more.

Please visit the project website at: www.nmbikeplan.bhinc.com to review material and provide comment.



Upcoming public meeting information is shown below:

- **Santa Fe: May 21 (6:00 PM-7:30 PM)**, Round House Room at City of Santa Fe Railyard Offices, 500 Market St. Suite 200 (above REI)
- **Albuquerque: TBD** (likely sometime week of **May 28-June 1**)

3| Infrastructure Capital Improvement Plan Training



The New Mexico Local Government Division is once again hosting its annual Infrastructure Capital Improvement Plan (ICIP) training. The training, which is co-sponsored by the Mid-Region Council of Governments will be held on **May 24, 2018 (8:00 AM - 5:00 PM)** at the **New Mexico Museum of Natural History**.

To register please fill out the registration form below:
[- 2018 ICIP Registration Form](#)

The training is a full day event with additional presentations from:

- DFA Special Services Bureau
- Capital Outlay Bureau
- Aging & Long Term Services Department
- Cultural Affairs Department
- Environment Department
- Finance Authority
- Economic Development Department
- Indian Affairs Department
- Auditor's Office

For questions regarding the ICIP training please contact:
Carmen Morin
Phone: (505) 827-4797
Email: CarmenB.Morin@state.nm.us

4| Upcoming Funding Resources



Funding Source

Deadline

[NMTD Clean & Beautiful Grant](#)

April 4

[HUD Community Development Block Grant](#)

June 22

[NPS Rivers, Trails and Conservation Assistance](#)

June 30

[ICIP: Special Districts Deadline](#)

July 16

[ICIP: Tribal Governments](#)

August 15

[ICIP: Counties and Municipalities](#)

September 4

[ICIP: Senior Citizens Facilities](#)

September 17

5 Professional Development Opportunities

Conference or Training

Date

Location

[NM-LTAP Road Safety 365](#)

May 22

Albuquerque, NM

[ADA Compliance Program Training](#)

May 30

Gallup, NM

May 31

Farmington, NM

[Trans. Performance Mgmt. for Pavement](#)

June 21

Santa Fe, NM

[NMAC Annual Conference](#)

June 20 - 22

Socorro, NM

[NMML Annual Conference](#)

August 29 - 31

Roswell, NM

6 Next MRRTPo Committee Meeting

DATE: June 21, 2018

TIME: 9:30 am - 11:30 pm

LOCATION: MRCOG Board Room
809 Copper Avenue, NW
Albuquerque, NM 87102



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NEWSLETTER

March 2018

- | | |
|--|--|
| 1 RTIPR Update | 5 FTA - Tribal Transit Program |
| 2 RTIPR Project Consultation Training | 6 Open Meetings Act Training |
| 3 RTPO Meetings in Torrance & Sandoval | 7 Next Meeting |
| 4 ICIP Reminder | |
-

1| RTIPR Update

Project Feasibility Form Submissions

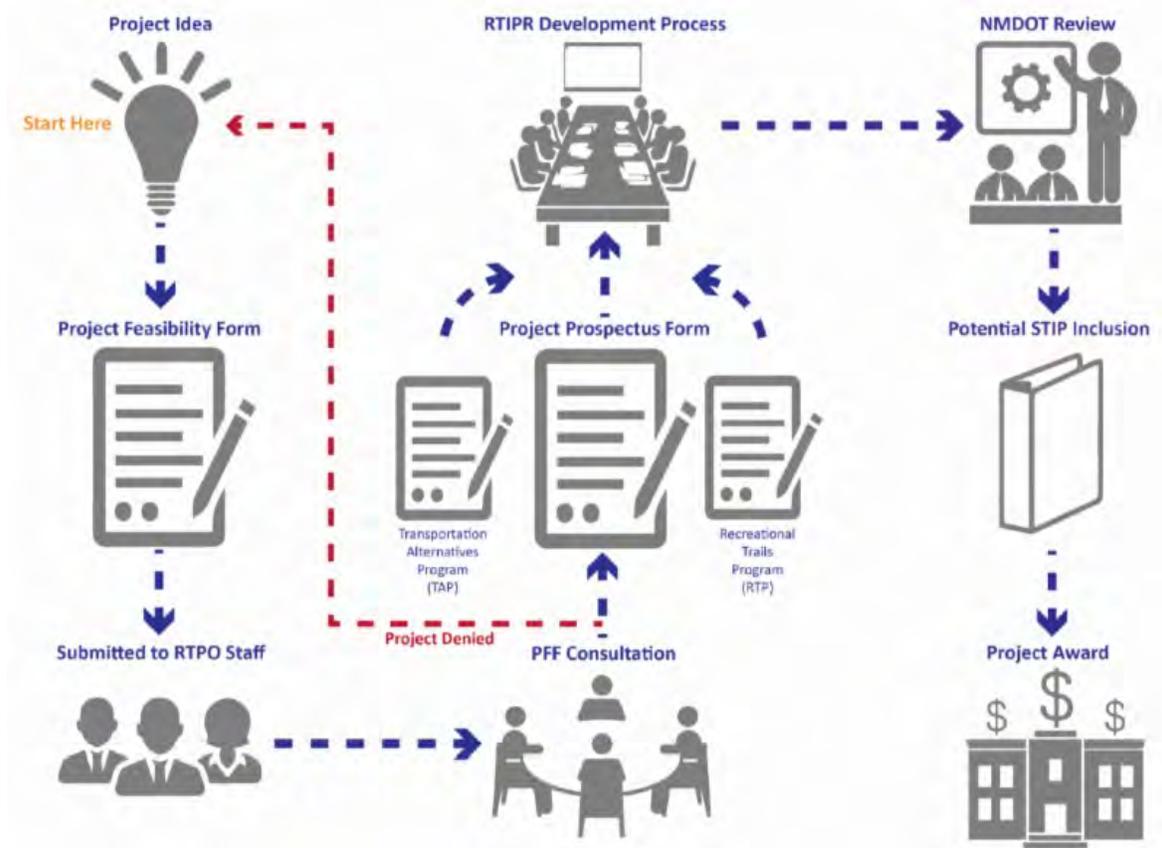
Over the last couple of months, the Regional Transportation Planning Organization (RTPO) has actively sought local government participation in its Regional Transportation Improvement Plan Recommendations (RTIPR). As the first step of the RTIPR development process, interested local governments were required to submit Project Feasibility Forms (PFF) by July 13th. The following local governments submitted PFFs:

- Town of Edgewood
- Town of Mountainair
- Village of Encino
- Village of Jemez Springs
- Pueblo of Jemez

Next Steps

The participating local governments will now have until September 7, 2018 to consult with NMDOT on project feasibility and eligibility for federal DOT funds. The mandatory project consultations can occur either in the field or at one of the respected stakeholders' office.

Should NMDOT deem a project feasible and/or eligible for federal DOT funding, the local government is required to complete a Project Prospectus Form (PPF). The PPF differs from the PFF by requiring the local government to provide additional project information related to feasibility, readiness, impact, project costs and implementation.



For more information please refer to the following documents:

- [Mid-Region RTIPR Presentation](#)
- [Project Feasibility Form](#)
- [Project Prospectus Form](#)
- [Active Transportation and Recreational Programs Guide](#)
- [TAP / RTP Application](#)

2 | RTIPR Project Consultation Training



RTPO staff attended a NMDOT led Project Feasibility Form (PFF) consultation training on July 17, 2018 in Santa Fe, NM. The purpose of the training was to help RTPO and MPO planners better prepare for the mandatory project consultation meeting between the local agency and NMDOT. As part of both the RTIPR and TAP/RTP processes, the mandatory consultation is crucial for identification of project feasibility and eligibility of federal DOT funding programs. The consultation also offers keen insight into challenges to hurdle such as environmental and archaeological clearances, design and engineering feats, and right of way issues.

The Mid-Region RTPO staff will work with the local agencies and NMDOT to schedule consultation meetings.

Questions regarding the PFF consultation please contact Brandon Howe, RTPO Planner at: (505) 843-1707 or bhowe@mrcog-nm.gov

3| RTPO Meetings in Torrance and Sandoval Counties

During the June 21st RTPO meeting, the decision was made to host two RTPO meetings outside the metro area. RTPO staff has since decided that it would be best to hold one meeting in Torrance County and one in Sandoval County.

RTPO staff will be working with committee members interested in hosting RTPO meetings. The two meetings outside the metro area have not been determined. However, full details will be distributed upon agreement between the local community and RTPO staff. Once the meetings have been identified, changes to the schedule will be posted here on the [MRCOG website](#).



4| Infrastructure Capital Improvement Plan (ICIP) Reminder

The RTPO staff wants to remind members that the deadlines for submitting FY 2020-2024 Infrastructure Capital Improvement Plans (ICIP) are as follows:

Special District - July 16

Tribal Governments - August 15

Counties and Municipalities - September 4

Senior Citizen Facilities - September 17

It is important to note that transportation related priorities should be included on the local ICIP. Many funding resources either require projects to be included on an approved local ICIP or they provide additional points when scoring applications.

For more information regarding the local ICIP process please visit:

<http://nmdfa.state.nm.us/icip.aspx>

5| FTA Tribal Transit Program



Federal Transit Administration

The U.S. Department of Transportation's Federal Transit Administration (FTA) announced the opportunity to apply for \$5 million in fiscal year 2018 competitive grant funding to support transit for Native American tribes and Alaska Native villagers in rural areas.

FTA's [Tribal Transit Program](#) supports public transportation for Native American tribes by providing access to jobs, schools, and health care, as well as meeting the needs of elders, people with disabilities, and youth in rural areas where transit is sparse or nonexistent.

FTA requires that all project proposals be submitted electronically through [Grants.gov](#) by 11:59 pm. Mail and/or fax submissions will not be accepted.

For more information regarding the FTA Tribal Transit Program please visit: <https://www.transit.dot.gov/funding/applying/notices-funding/public-transportation-indian-reservations-program-fy-2018-notice>

or

<https://www.transit.dot.gov/about/news/us-department-transportation-announces-5-million-funding-opportunity-tribal-transit>

6 | Open Meetings Act Training

The Office of the New Mexico Attorney General regularly conducts educational presentations on these "Sunshine Laws" throughout the state.

The purpose of the presentation is to educate and assist New Mexicans regarding the importance of transparency and compliance, as well as the rights of the public under New Mexico's Sunshine Laws, the Open Meetings Act (OMA) and the Inspection of Public Records Act (IPRA). These events are open to all interested members and staff of state and local governments, school boards, commissions, media, and the general public. The first 90 minutes of each presentation addresses OMA followed by IPRA, and individuals can attend either or both trainings.

| CITY | DATE | TIME | LOCATION |
|------------|--------------------|--------------------|---|
| Gallup | August 24, 2018 | 9:00 am - 12:00 pm | Gallup Event Center 210 South Second St. Gallup, NM 87301 |
| Las Cruces | October 4, 2018 | 9:00 am - 12:30 pm | TBA |
| Rio Rancho | December, 12, 2018 | 9:30 am - 12:30 pm | TBA |

For more information regarding the Open Meetings Act Training visit: <https://www.nmag.gov/oma-and-ipra-nm-sunshine-laws.aspx>

7 | Next MRRTPPO Committee Meeting

DATE: August 16, 2018
TIME: 9:30 am - 11:30 pm
LOCATION: MRCOG Office
809 Copper Avenue NW



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