



RIO METRO
REGIONAL TRANSIT DISTRICT

EMERGENCY DETERMINATION FORM

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

I. Name of Agency: MRCOG

Chief Procurement Officer: Kim Monjaras

Telephone Number: 505-247-1750

II. Name of Contractor: TLC Plumbing & Utility

Address of Contractor: 5000 Edith Blvd NE
Albuquerque, NM 87107

Amount of prospective contract: \$15,000

Term of prospective contract: 3 days to a week

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract: ***Replace, repair, and upgraded to code the antiquated system we currently have in place.***

IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, Section 13-1-127.

Basement sump pumps failed, which shut down (9) toilets, (6) sinks.

V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.).

Because of the number of people in this facility, and the available restrooms available, the emergency contractor was called to get this fast as quickly as possible to have the sump pump up as running as quickly as possible.

VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances.

There are a few things we can do and try to prevent this type of emergency, but is not foolproof because we can't control of what people are flushing into the sump pump or sewer systems.

- 1. We have posted signs informing anyone using the restrooms what not to flush.**
- 2. We are planning a preventive maintenance program on a periodic basis, but this will not prevent emergencies.**
- 3. Install sump pumps with grinders, this will help with a preventive maintenance program.**

Certified by:

Date: 4/12/19

Kim Monjares
Chief Procurement Officer

Agency Approval by:

Date: 4-12-19

Dewey V. Cave
Executive Director, Dewey V. Cave