



Charter of the Freight Logistics Committee (FLC)

A subcommittee of the Transportation Coordinating Committee (TCC) and the Mid-Region Council of Governments (MRCOG) Board of Directors

I. Statement of Purpose, Roles and Responsibilities of this Subcommittee

A. This committee shall serve as the regional forum for matters concerning the intermodal movement of goods into, out of, and within the MRCOG region.

B. The purpose of this committee is to provide recommendations on improving the transportation infrastructure in support of the flow of goods across all modes into, out of, and within the metropolitan area and the MRCOG region. Including the following:

- Policy – developing or revising policies that affect the movement of goods.
- Intermodal – increase the efficiency of the intermodal interface between air cargo, highway freight, and rail freight.
- Freight & Truck Restrictions – review existing "highway truck restrictions" (sections where truck traffic is either prohibited or restricted due to weight or height limitations) and recommend potential modifications to the highway infrastructure regarding the restrictions.
- Review and identify land parcels which could be candidates for Cargo Oriented Development (COD) and provide recommendations as appropriate.

C. The purpose of the FLC is to provide advice and recommendations to the TCC. Including the following:

- Review projects proposed for incorporation into the long-range Metropolitan Transportation Plan (MTP) and Regional Transportation Plan (RTP) and provide recommendations as appropriate.
- Review projects proposed for incorporation into the Transportation Improvement Program (TIP) and provide recommendations as appropriate.
- Review performance measures and targets related to freight transportation and provide recommendations as appropriate.

D. This group will consider other freight related matters referred to them by the TCC, Mid-Region Metropolitan Planning Organization (MRMPO) Metropolitan Transportation Board (MTB), Mid-Region Rural Transportation Planning Organization (RTPO) Committee, or the Mid-Region Council of Governments (MRCOG) Board of Directors.

II. Organization and Membership of this Subcommittee

A. Membership of this committee shall consist of:

1. a staff member from MRMPO,
2. a staff member from the Mid-Region RTPO,
3. a staff member from MRCOG Economic Development section,
4. a representative from the City of Albuquerque Aviation Department,
5. a representative from the City of Albuquerque Economic Development Dept.,
6. a staff member assigned to freight planning from the New Mexico Department of Transportation (NMDOT),

- 7. a representative from NMDOT District 3,
- 8. one representative each from any MRCOG region county, municipality, or tribal government wishing to participate;
- 9. additional staff members from any agency listed above, which a department manager believes can contribute to the purposes of this committee, and
- 10. representatives from other public agencies and any private associations and companies which are recruited for membership by this committee. This shall include, but is not limited to:

New Mexico Trade Alliance	Sandoval Economic Alliance
Burlington Northern & Santa Fe Railroad	NM Trucking Association
Chambers of Commerce in the region	ABQ Ride
NMDOT Rail and Transit Division	Rio Metro Regional Transit District
Sandia Science & Technology Park	
National Association of Industrial Office Parks-New Mexico (NAIOP-NM)	

B. The subcommittee may elect officers or choose to have the staff coordinator chair the meetings. Any election of officers shall be by consensus or majority vote of those present to select a Chairperson and Vice Chairperson from among its members.

- 1. If a vacancy occurs in the office of Chairperson, the Vice Chairperson shall assume the duties of the Chairperson. If a vacancy occurs in the office of Vice Chairperson, the group shall elect a new Vice Chairperson.

C. The MRCOG Executive Director shall appoint a MRCOG staff member(s) to serve as the staff coordinator(s) for the subcommittee. The staff coordinator shall work with the officers to develop agendas, reports, present information and data, and other tasks relevant to the work of this subcommittee.

- 1. If both officers are unable to attend a meeting of this subcommittee, the most senior staff coordinator shall preside over the meeting but may not vote.

D. The Chairperson, Vice Chairperson or staff coordinator shall report on the activities of this subcommittee to the TCC and the MRCOG Board of Directors and, when requested, to the MTB, the RTPO Committee, and other agencies' councils.

E. Representatives of local and tribal governments and agencies with under twenty (20) employees or whose offices are located more than thirty (30) miles from MRCOG offices may participate in meetings of this subcommittee via electronic video conference and/or teleconference, provided they inform the staff coordinator at least seventy-two (72) hours prior to the meeting.

III. Meeting Procedures and Consensus Process

A. Except for the election of officers of this subcommittee, approval of its meeting schedule, procedural matters, and revisions to this charter, formal votes shall not be taken.

B. All matters brought before this subcommittee are for the purpose of providing analyses and recommendations to various committees and boards and shall not be construed to have any decision-making authority.

C. Matters brought before this subcommittee shall strive to have any recommendations on the matter agreed upon by consensus of its membership. If consensus cannot be achieved or is not practical, this subcommittee shall present to the appropriate committee or board for their consideration and deliberation, a summarization of the matter, reasons and rationale supporting all viewpoints and alternatives studied.

- 1. "Consensus" shall be defined as all members in attendance being in favor of, abstaining, or not opposing, a recommendation or motion.

D. Meetings of this subcommittee shall generally be conducted with informal discussions, presentations, and debate. At the discretion of the presiding officer, the *MRCOG Rules of Procedure* may be implemented.

E. This subcommittee shall meet at a time, location and schedule adopted by this subcommittee.

1. Special meetings of this subcommittee may be called by the Chairperson, or at the direction of the TCC Chairperson, MTB Chairperson, MPO staff coordinator, or Executive Director of MRMPO.

F. This committee may form or divide itself into special working groups to address specific matters or topics.

IV. Revisions to this Charter

- A. This subcommittee may recommend revisions to this charter.
- B. Any revisions to this charter shall be approved by the TCC.

Approved by the Transportation Coordinating Committee
R-19-02 TCC September 6, 2019