



Mid-Region Metropolitan Planning Organization

Mid-Region Council of Governments
809 Copper Avenue NW
Albuquerque, New Mexico 87102
(505) 247-1750-tel. (505) 247-1753-fax
www.mrcog-nm.gov

Mid-Region Metropolitan Planning Organization Albuquerque, New Mexico

Annual Performance and Expenditure Report

FFY 2020

October 1, 2019 through September 30, 2020

Format of this Report

The format of this report is based on agreement between all New Mexico MPOs and the NMDOT. It was agreed to utilize the last quarterly report which provides sequential updates on activities and add the end-of-year financial analyses to that report to create the Annual Performance and Expenditure Report.



Mid-Region Council of Governments

Mid-Region Metropolitan Planning Organization, NM Rail Runner Express,
Rio Metro Regional Transit District, Mid-Region Rural Transportation Planning Organization,
Workforce Connection of Central New Mexico, Economic Development & Agribusiness,

website: www.mrcog-nm.gov

**Mid-Region Metropolitan Planning Organization
Albuquerque, New Mexico**

**Annual Performance and Expenditure Report
FFY 2020
October 1, 2019 through September 30, 2020**

Table of Contents

APER Supplemental Task Overview

FFY 2020 Summary of Federal Funding Expenditures

FFY 2020 Cumulative Consultant & Vendor Services Summary

FFY 2020 Timesheet Staff Hours Summary

Annual Title VI Report for the Federal Fiscal Year

Responses to Findings of 2018 Federal Certification Review of Mid-Region MPO

Appendix

Appended to this Annual Performance and Expenditure Report, by reference, is the entire MRMPO 4th Quarter Report which is a cumulative quarterly report of all four federal fiscal year quarters which provides the progress and status of the all of the MPO's work elements, quarterly financial statements, and quarterly employee timesheet summaries.

This report was funded in part through grants from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation. The views and opinions of the authors or agency expressed herein do not necessarily state or reflect those of the U. S. Department of Transportation.

Mid Region Council of Governments fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form, please contact the MRCOG Title VI Coordinator at (505) 247-1750, (505) 247-1753-fax or email mrcog@mrcog-nm.gov or visit our website at www.mrcog-nm.gov .

MPO APER Narrative Summary – FFY2020

MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

Please provide a BRIEF summary of Unified Planning Work Program activities by Task below. Please note if the activities of each Task were completed or if they are continuing into year two of the UPWP and provide an update on the progress of those activities.

For detailed quarterly information regarding progress on each task, please refer to the FFY 2020 4th Quarter Report available at www.mrcog-nm.gov.

Task 1: Program Support and Administration

General routine administrative duties were performed.

In fulfilling the recommendation from the 2018 Certification Review, we hosted a tribal government workshop on technical assistance and the 2040 MTP update.

Staff development continued within budgetary means and an extension of FFY 2020 FHWA PL funds was granted to the MPO due to various circumstances.

Staff hosted and publicized three public meetings for the Draft MTP in January and a daylong virtual open house was held for the Final Draft MTP in March. Staff responded to comments from the public and agencies on the MTP during this quarter.

Completed the hiring process for two new employees.

Staff presented the Final MTP and Executive Summary at the April MTB meeting. The MTP was approved by the MTB at their April 17th meeting (held virtually).

One MPO public educational video on safety was completed and disseminated via website, You Tube channel, Gov TV and other social media outlets.

An effort has begun to reorganize the MRMPO webpages and develop new content to make the information user-friendly, up-to-date, and appeal to a broader audience. Staff also made immediate updates to make content current on the MRCOG website.

The FFY 2021 & 2022 UPWP was developed and approved by the MTB.

Board training materials were updated and MPO videos were updated.

MPO has resolved the non-conforming Level-1 Status with the TCC and MTB minutes and agendas that are up-to-date. MRMPO staff has developed a procedure and plan going forward.

Task 2: Transportation Improvement Program (TIP)

Routine TIP revisions were processed.

Monthly project status reports (and Inactive list when provided) were reviewed at the monthly TPTG meetings.

MPO APER Narrative Summary – FFY2020

MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

MRMPO has meet with NMDOT on a quarterly basis to ensure Fiscal Constraint has been maintained.

The TIP mapping project initiation has been a major goal during the last FFY and a final product will be released in FFY 2021.

Annual Project Listing and Obligation Report for the previous FFY was completed.

Task 3: General Development and Data Collection/Analysis

Task 3.1 (Traffic Counts):

766 out of 855 scheduled count locations were completed. (The discrepancy is due to roadway construction preventing setting the tube counts, inclement weather, vandalism requiring a rescheduling of the count, and other similar occurrences.)

The 2019 Annual Traffic Flow Map was completed and published.

The new Traffic Counts Van was delivered to MRCOG on September 18th.

Staff is working on a proposal for NMDOT and FHWA on the disposition of the old Traffic Counts van which will continue into the next UPWP.

Traffic count Locations were comprised as a subset of the 156 Special COVID locations initiated second quarter with the completion of Round 1, Round 2, and now Round 3 counting. Data is being used by MRCOG and local agencies to monitor activity to a return to new normal conditions. The Quarterly traffic counts submittal to NMDOT was completed via MRCOG's FTP site, which includes the calculation of latitude/longitude location for easier integration into NMDOT's platform.

Task 3.2 (Socioeconomic & Land Use Data Collection/Analysis/Forecasting):

Socioeconomic data collection and analysis is an ongoing task, this continued in FFY 2020. Please refer to each quarterly report for details.

Enhancements to the land use model took place.

Staff facilitated promotional meetings and announcements related to the Census 2020.

The development of the Community Profiles data dashboard was finalized.

Staff finalized the 2040 Socioeconomic Forecast for the 2040 Connections MTP and revised the methodology documentation.

Several meetings were held with developers and agency staff regarding current and future development projects.

MPO APER Narrative Summary – FFY2020

MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

Task 3.3 (Travel Demand Model Management and Maintenance):

Maintained the travel demand model is an ongoing task as well as providing "model runs" for various projects as requested.

Staff have refined the travel demand model with new scripts in consultation with external geospatial professionals.

Staff worked on new integration of the travel demand model and created various travel demand model analysis for different projects such as link analysis and counts.

Task 3.4 (Software Upgrades):

No major software purchases were made. Upgrades to specific programs and noted in each applicable section.

Task 3.5 (Highway Functional Classification Review & Update):

No changes to the Highway Functional Classification System took place.

Task 3.6 (GIS Data Development, Mapping & Database Management):

GIS data and assistance were provided as requested. Planning for the 2020 US Decennial Census continued. Staff continued participation in the NM Geospatial Advisory Committee (GAC) and the NM Geographic Information Council (NMGIC).

MRMPO staff created more than 60 maps and figures for the Connections 2040 Metropolitan Transportation Plan (MTP). Staff devised a project and data management scheme that has enabled the ongoing migration of all projects, data, and maps to long-term homes, ensuring that they will be preserved and reproducible. In addition, Staff consulted on data creation and visual representation throughout the creation of the MTP.

Mapping the TIP Database: A pilot version of the "TIP Map" was created for internal review and update processes are being established while future features are being developed.

Maintaining and updating the GIS database is an ongoing task. Please reference each quarterly report for details.

Task 3.7 (Development Review):

Routine development review occurred.

Task 3.8 (Orthophotography):

With the aerial flights completed, processing of the imagery was conducted. Final product of the LiDAR acquisition has been delayed due to quality issues from the vendor's data. MRMPO is working with the vendor and agencies involved to reach a solution to get the LiDAR to Quality Level 2 (QL2) standards (established by USGS).

The FFY 2020 Orthophotography project is almost complete and is proceeding according to schedule.

MPO APER Narrative Summary – FFY2020

MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

Task 4: Transportation Planning

Task 4.1 (Metropolitan Transportation Plan – Long Range Plan):

Staff organized and hosted a Connections 2040 MTP meeting for Tribal governments in October.

The long-range plan, Connections 2040 Metropolitan Transportation Plan, was approved by the Metropolitan Transportation Board on April 17, 2020.

Staff worked on final revisions and responded to comments for the Final Draft MTP before adoption.

Staff developed a multi-page executive summary providing an overview of all chapters and appendices in the Connections 2040 MTP. The Executive Summary was printed and made available in the MRCOG offices.

Task 4.2 (Safety Analysis and Planning):

Safety related efforts focused on update of data (2014-2018 crash rates) and assisting area agencies with adopting/implementing Vision Zero and developing a crash data dashboard.

Task 4.3 (CMP-Congestion Management Process):

MRMPO staff now has all data inputs needed to create the 2018 Congested Corridor Rankings and is working on creating them now. Data Visualization team is using the 2016 congestion data to create a digitized version of the “Profiles in Congestion” document. This concept was presented to the CMP Subcommittee in September and the Committee encouraged staff to pursue an interactive online version of the usual static document. MRMPO staff has been given temporary access to INRIX Roadway Analytics and its utility for the CMP is being considered.

CMP work is continuous and contributes to the development of the metropolitan transportation plan.

Task 4.4 (ITS-Intelligent Transportation System):

ITS work focused on assisting with the RTMC, reviewing upcoming TSMOs for an upcoming workshop and continued work on the incident management plan project (A300971).

Task 4.5 (Land Use & Transportation Integration):

The LUTI committee provides direction for the integration of transportation with land use on a regular basis.

Task 4.6 (Economic Impacts of Transportation Projects):

Technical assistance was provided as requested.

The main efforts this year were the completion of the economic impact analysis of the MTP projects using REMI and continued economic coordination with our member agencies.

Task 4.7 (SLRP-State Long Range Plan):

No activity occurred in this FFY.

MPO APER Narrative Summary – FFY2020

MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

Task 4.8 (Planning Consultation & Local Transportation Planning Assistance):

Staff assisted agencies with various projects as requested.

Major Requests:

Greater Albuquerque Bicycling Advisory Comm. (GABAC) – gathering bike system issues

City of Albuquerque & CNM – analysis of a Buena Vista "bicycle boulevard"

City of Albuquerque – reviewed their amended complete streets ordinance

Los Lunas – data for the funding plan for the Los Lunas River Crossing

NM Rail Runner – socioeconomic analyses

Staff performed the following various tasks as part of the REACH grant:

Reviewed SOW and HHI Active Living Work Group, identified challenges, and developed strategies to address impacts of the COVID 19 public health crisis. Continued planning, for ABQ CiQlovía 2020 with a focus on partner outreach and background info for permitting process. Completed data collection and analysis for Bernalillo County Community Health Council's, (BCCHC) Transit and Health Project. Facilitated HHI Active Living Work Group LOS of the MRMPO's 2040 MTP final document.

Implemented adjustments to the Walk with Ease program from planned weekly group walks to self-directed program.

Staff completed an economic impact analysis of the Sandia Science and Technology Park for the City of Albuquerque.

Staff began working on an economic impact analysis of the Metropolitan Redevelopment Agency's work building commercial and residential buildings over the past 20 years for the City of Albuquerque.

Staff delivered 2018 American Community Survey metrics to the City of Albuquerque for their comprehensive plan evaluation.

Staff assisted the Office of Emergency Management with poverty mapping for their COVID-19 response plan.

Task 4.9 (Asset Management & Performance Measures Analyses):

The PM targets previously adopted have been incorporated into the MTP adopted April 17, 2020. The Transit Asset Management Plans (TAMPs) have also been readopted and incorporated into the MTP as part of Appendix I.

Task 5: Special Studies, Plans, Projects and Programs

Task 5.1 (Capital Projects Consultation & Coordination):

In FFY 2020 requests for planning assistance was limited due to COVID-19. The primary assistance was for the Los Lunas River Crossing Corridor. Letters of support were provided for some federal grant applications.

Task 5.2 (Rio Metro Regional Transit District Service Area Plan & Update & Initiatives):

Staff forecast no major service changes/planning efforts are anticipated in the near-term, apart from COVID-19 related suspensions of service and the restoration of service in the coming months.

MPO APER Narrative Summary – FFY2020

MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

Task 5.3 (UNM/CNM Transit Study):

The study was completed in FFY 2018. Planning continues under task 5.3a.

Task 5.3a (Rio Metro Transit Oriented Planning Pilot Project- University Corridor):

Planning level coordination continued. This study will continue into FFY 2021. Some funding for preliminary design has been included in the FFY 2020-2025 TIP.

Task 5.4 (NMRX Maintenance Facility/Office Feasibility Study):

Project was complete in 2017 (early FFY 2018). This task code is no longer used.

Task 5.5 (Albuquerque Bikeshare Program) (This is no longer a UPWP reported activity.)

Bikeshare program was transferred to RMRTD. This task code is no longer used.

Task 5.6 (ABQ Ride Pilot Program for TOD Planning):

Project was completed and the project and grant was closed on June 30, 2019.

Mid-Region MPO - Summary of Federal Funding Expenditures FFY 2020 (Oct. 1, 2019 - Sept. 30, 2020)												
PO Number	MRCOG Fund Code	Control Number	Fund Source	Total Avail. in FFY (Fed+Match)	1st Qtr Actual Expenditures	2nd Qtr Actual Expenditures	3rd Qtr Actual Expenditures	4th Qtr Actual Expenditures	Total Actual Expenditures	Amount Remaining	Amount Carried Over to Next FFY	
	052	P319020	FHWA PL Carryover	\$214,361.79	\$214,361.79	\$0.00	\$0.00	\$0.00	\$214,361.79	\$0.00	\$0.00	
	052	P319020	FHWA PL Funds 2019-20	\$993,652.00	\$42,240.23	\$289,645.20	\$357,563.29	\$258,440.57	\$947,889.29	\$76,802.71	\$76,802.71	
	052	tbd	FHWA PL Funds Rev. Xtra.	\$31,040.00	incl. above	incl. above	incl. above	incl. above	incl. above	incl. above	incl. above	
MO1427	053		FTA 5303 FFY 2017-18	\$131,946.53	\$66,753.56	\$44,357.87	\$10,649.73	\$10,185.37	\$131,946.53	\$0.00	\$0.00	
MO1427	053		FTA 5303 FFY 2018-19	\$297,827.50	\$0.00	\$0.00	\$0.00	\$42,517.52	\$42,517.52	\$255,309.98	\$255,309.98	
			Subtotal Metropolitan Planning Funds	\$1,668,827.82	\$323,355.58	\$334,003.07	\$368,213.02	\$311,143.46	\$1,336,715.13	\$332,112.69	\$332,112.69	
	067	P319020	SPR Funds, Traff. Counts	\$45,171.96	\$45,171.96	\$0.00	\$0.00	\$0.00	\$45,171.96	\$0.00	\$0.00	
	067	P319021	SPR Funds, Traff. Counts	\$348,000.00	\$44,276.51	\$76,477.41	\$77,650.66	\$114,529.89	\$312,934.47	\$35,065.53	\$0.00	
				↑	<i>Revised Work Auth dated June 10, 2020 lowered amount by \$52K to create P319022</i>							
	068	A300189	STP-Lg Urb, Trav. Time	\$259,396.97	\$14,331.11	\$102,096.22	\$17,211.03	\$4,165.81	\$137,804.17	\$121,592.80	\$121,592.80	
	068	A301840	STP-Lg Urb, Trav. Time	\$224,951.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$224,951.00	\$224,951.00	
	069	P319022	SPR Spec. Planning Funds	\$52,000.00	\$0.00	\$0.00	\$12,500.00	\$39,500.00	\$52,000.00	\$0.00	\$0.00	
			TOTAL FEDERAL + MATCH	\$3,952,804.75	\$439,974.12	\$582,732.13	\$585,896.65	\$599,905.22	\$2,208,508.12	\$1,744,296.63	\$678,656.49	
Yellow Shading denotes corrected figures.												

Mid-Region Metropolitan Planning Organization, MRCOG - Albuquerque, NM: Consultant Payment Summary										
FY 2020 4th Quarter Report										
October 2020										
Consultant/Vendor	UPWP Task(s)	Fund Source	PO Num	Budgeted Amt.	Qtr 1 Paym't	Qtr 2 Paym't	Qtr 3 Paym't	Qtr 4 Paym't	Paym't Total	Amt. Remain.
Planning Technologies	3.3, 3.2, 4.5	TOTALS		\$25,339.80	\$0.00	\$1,035.60	\$3,754.05	\$6,504.85	\$11,294.50	\$14,045.30
Scope - Travel Demand Model Support: Provide database program maintenance, technical support, and upgrades as needed for the database used for the travel demand model and integration with other programs.										
		FHWA PL	20-035 & 20-294	\$0.00	\$0.00	\$1,035.60	\$3,754.05	\$6,504.85	\$11,294.50	\$14,045.30
This Quarter's Services: Isolation of "scenario-specific" and "forecast-year" parameters, python scripts edits and CUBE data tab updates. Created new model version and implemented improved error trapping and worked on "university enrollments".										
		FTA 5303		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
		RMRTD		\$0.00					\$0.00	\$0.00
		Local		\$0.00					\$0.00	\$0.00
		A300189/A301840		\$0.00					\$0.00	\$0.00
		Other		\$0.00					\$0.00	\$0.00
		TOTALS		\$17,326.80	\$0.00	\$1,035.60	\$16,275.04	\$17,310.64	\$16.16	\$16.16
Scope - Traffic Count Upgrades: Provide database program maintenance, technical support, and upgrades for the database used for the traffic count program & export of data to NMDOT.										
		FHWA PL		\$0.00					\$0.00	\$0.00
		FTA 5303		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
		SPR Traff Cts	19-255 & 20-260	\$17,326.80	\$0.00	\$0.00	\$1,035.60	\$16,275.04	\$17,310.64	\$16.16
		TOTALS		\$25,500.00	\$5,200.00	\$0.00	\$0.00	\$12,000.00	\$17,200.00	\$8,300.00
Scope: Land Use/Socio Ec/Model Support/Updates: Technical assistance & set-up a development-project tracking system for land use & socio-econ forecasting for long-range planning.										
		FHWA PL	20-118	\$25,000.00	\$4,700.00	\$0.00	\$0.00	\$12,000.00	\$16,700.00	\$8,300.00
		FTA 5303		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
This Quarter's Services: UrbanSim Cloud annual subscription.										
		RMRTD		\$0.00					\$0.00	\$0.00
		A300189/A301840	20-071	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00
		TOTALS		\$65,421.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65,421.55
Scope: Orthophotography: Obtain aerial photography and other data.										
		FHWA PL		\$0.00					\$0.00	\$0.00
		FTA 5303		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
		RMRTD		\$0.00					\$0.00	\$0.00
This Quarter's Services: Final payment being withheld until delivery of final, quality reviewed product.										
		Local		\$0.00					\$0.00	\$0.00
		Other	18-162	\$65,421.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65,421.55
		TOTALS		\$20,877.00	\$0.00	\$375.00	\$2,630.00	\$3,590.00	\$3,590.00	\$17,287.00
Scope: Conduct assessment of MRCOG roadway networks and provide training and technical assistance.										
		FHWA PL		\$0.00					\$0.00	\$0.00
		FTA 5303		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
		RMRTD		\$0.00					\$0.00	\$0.00
This Quarter's Services: Programming Analysis, planning. Next steps analysis and data reviewer assistance.										
		Local		\$0.00					\$0.00	\$0.00

Mid-Region Metropolitan Planning Organization, MRCOG - Albuquerque, NM: Consultant Payment Summary												
FFY 2020 4th Quarter Report												
Consultant/Vendor	UPWP Task(s)	Fund Source	PO Num	Budgeted Amt.	Qtr 1 Paym't	Qtr 2 Paym't	Qtr 3 Paym't	Qtr 4 Paym't	Paym't Total	Amt. Remain.	Budgeted Amount vs. Amount Remaining	Remarks
October 2020												
		A300189/A301840	19-060 & 20-092	\$20,877.00	\$0.00	\$585.00	\$375.00	\$2,630.00	\$3,590.00	\$17,287.00	82.8%	
Map It Café	3.6, 4.1, 4.5	TOTALS		\$79,296.94	\$6,661.25	\$17,952.88	\$8,367.18	\$4,874.09	\$37,855.40	\$41,441.54	52.3%	See note below
Scope: GIS Tech. Support: Provide database program maintenance, technical support, and upgrades as needed for the GIS system needs.		FHWA PL	20-016	\$29,296.94	\$6,661.25	\$17,952.88	\$4,682.81		\$29,296.94	\$0.00	0.0%	
		FHWA PL	20-293	\$30,000.00			\$1,842.19	\$2,166.26	\$4,008.45	\$25,991.55	86.6%	
		FTA 5303	20-293	\$20,000.00			\$1,842.18	\$2,707.83	\$4,550.01	\$15,449.99	77.2%	Services will continue in FFY 2021.
This Quarter's Services: ArcGIS tutoring, Orthoimagery support, website review, Data visualization Support for MRMPO dashboards, ArcGIS mapping for LRTS and safety and Crash Mapping.		RMRTD		\$0.00					\$0.00	\$0.00	#DIV/0!	
		Local		\$0.00					\$0.00	\$0.00	#DIV/0!	
		Other		\$0.00					\$0.00	\$0.00	#DIV/0!	
Cambridge Systematics	Various	TOTALS		\$80,519.00	\$0.00	\$65,435.31	\$12,087.58	\$0.00	\$77,522.89	\$2,996.11	3.7%	See note below
Scope: Acquire travel time data to monitor system performance for the CMP and for integration into the Transportation Analysis Querying Application tool. This Quarter's Services: No services or work done this quarter.		FHWA PL		\$0.00					\$0.00	\$0.00	#DIV/0!	
		FTA 5303		\$0.00					\$0.00	\$0.00	#DIV/0!	
		SPR Traff Cts		\$0.00					\$0.00	\$0.00	#DIV/0!	Remaining funds will be expended in early FFY 2021.
		RMRTD		\$0.00					\$0.00	\$0.00	#DIV/0!	
		Local		\$0.00					\$0.00	\$0.00	#DIV/0!	
		A300189/A301840	20-165	\$80,519.00	\$0.00	\$65,435.31	\$12,087.58	\$0.00	\$77,522.89	\$2,996.11	3.7%	
Bohannon Houston	3.8	TOTALS		\$270,525.00	\$0.00	\$0.00	\$0.00	\$231,520.19	\$231,520.19	\$39,004.81	14.4%	See note below
Scope: Obtain FFY 2020 aerial photography.		FHWA PL		\$0.00					\$0.00	\$0.00	#DIV/0!	
		FTA 5303		\$0.00					\$0.00	\$0.00	#DIV/0!	
		SPR Traff Cts		\$0.00					\$0.00	\$0.00	#DIV/0!	Remaining funds will be expended in early FFY 2021.
		RMRTD		\$0.00					\$0.00	\$0.00	#DIV/0!	
		Local		\$0.00					\$0.00	\$0.00	#DIV/0!	
		Other	20-238	\$270,525.00	\$0.00	\$0.00	\$0.00	\$231,520.19	\$231,520.19	\$39,004.81	14.4%	

MRMPO Timesheet Quarterly Summary by Subtask and Funding						
FFY 2020 Summary Period: October 1, 2019 through September 30, 2020		FFY Total Hours	1st Qtr. Distrb Rpt	2nd Qtr. Distrb Rpt	3rd Qtr. Distrb Rpt	4th Qtr. Distrb Rpt
Program			Total Hours			
UPWP FHWA	52	17,817.1	3,702.3	3,616.9	5,796.2	4,701.7
Mngmt -Admin	1.1	1,467.5	180.5	212.0	504.0	571.0
UPWP-¼ Rpts-APER	1.2	388.7	97.2	38.0	203.0	50.5
Title VI	1.3	146.0	135.0	2.0	6.0	3.0
Public Participation	1.4	695.0		249.0	252.5	193.5
Website & Commun	1.5	158.0	2.0			156.0
Training-Prof Devel	1.6	240.0	130.0	36.0	28.0	46.0
Board Member Training	1.7	-				
TIP Management, TIP Development & Annual Oblig. Rpt.	2	1,837.5	413.0	396.0	623.5	405.0
Pop & Socio-Ec Data Coll. & Land Use Modeling	3.2	2,763.5	908.5	594.5	556.0	704.5
Travel Demand Modeling	3.3	968.5	202.5	296.0	270.0	200.0
Software Upgrades	3.4	-				
Func Class Revw	3.5	-				
GIS & Mapping	3.6	2,348.5	446.0	353.5	808.5	740.5
Development Review	3.7	422.0	25.0		170.0	227.0
Orthophotography	3.8	147.5	30.5	14.0	58.0	45.0
MTP (LRTP)	4.1	4,276.0	806.2	1315.4	1437.2	717.2
Safety Anal & Plang	4.2	492.0	136.0	27.0	186.0	143.0
CMP	4.3	400.0			187.0	213.0
ITS	4.4	243.5	81.5	55.5	71.0	35.5
LUTI	4.5	173.0	65.0		64.0	44.0
Econ Impact Tran Prj	4.6	490.0	8.0	8.0	275.0	199.0
SLRP Coord	4.7	1.0		1.0		
Planning Consultation & Local Transp. Plann. Asst.	4.8	141.9	28.4	12.0	94.5	7.0
Capital Proj Consult & Coordination	5.1	17.0	7.0	7.0	2.0	1.0
RMRTD Service Plan Update	5.2	-				
UNM/CNM Transit Study	5.3	-				
NMRX Maint Facility/Office Study	5.4	-				
Pilot Program for TOD Planning	5.6	-				
UPWP FTA	53	1,937.4	1,102.0	795.4	40.0	-
Mngmt -Admin	1.1	209.0	107.0	73.0	29.0	
UPWP-¼ Rpts-APER	1.2	69.0	51.0	7.0	11.0	
Title VI	1.3	-				
Public Participation	1.4	10.0		10.0		
Website & Commun	1.5	-				
Training-Prof Devel	1.6	123.0	63.0	60.0		
Board Member Training	1.7	1.0		1.0		
TIP Management, TIP Development & Annual Oblig. Rpt.	2	271.0	204.5	66.5		
Pop & Socio-Ec Data Coll. & Land Use Modeling	3.2	78.0	78.0			
Travel Demand Modeling	3.3	-				
Software Upgrades	3.4	-				
Func Class Revw	3.5	-				
GIS & Mapping	3.6	278.5	204.5	74.0		
Development Review	3.7	39.5	17.5	22.0		
Orthophotography	3.8	20.0	4.0	16.0		
MTP (LRTP)	4.1	746.4	354.5	391.9		
Safety Anal & Plang	4.2	-				
CMP	4.3	-				
ITS	4.4	-				
LUTI	4.5	-				
Econ Impact Tran Prj	4.6	-				
SLRP Coord	4.7	-				
Planning Consultation & Local Transp. Plann. Asst.	4.8	92.0	18.0	74.0		
Capital Proj Consult & Coordination	5.1	-				
RMRTD Service Plan Update	5.2	-				
UNM/CNM Transit Study	5.3	-				
NMRX Maint Facility/Office Study	5.4	-				
Pilot Program for TOD Planning	5.6	-				

MRMPO Timesheet Quarterly Summary by Subtask and Funding						
FFY 2020 Summary Period: October 1, 2019 through September 30, 2020		FFY Total Hours	1st Qtr. Distrb Rpt	2nd Qtr. Distrb Rpt	3rd Qtr. Distrb Rpt	4th Qtr. Distrb Rpt
Program		Total Hours				
Travel Assessment	68	810.5	363.5	298.0	118.0	31.0
Website Communications	1.5	-				
Training-Prof Devel	1.6	36.0	36.0			
Travel Demand Model Integration	3.3	-				
Software Upgrades	3.4	-				
GIS & Mapping	3.6	-				
MTP (LRTP)	4.1	4.0	4.0			
Safety Anal & Plang	4.2	-				
CMP	4.3	770.5	323.5	298.0	118.0	31.0
SLRP Coord	4.7	-				
Capital Proj Consult & Coordination	5.1	-				
MPO-RMRTD Acct	55	414.0	88.0	143.0	183.0	-
Mngmt -Admin	1.1	30.0		6.0	24.0	
UPWP-¼ Rpts-APER	1.2	-				
Title VI	1.3	-				
Public Participation	1.4	5.0	5.0			
Website & Commun	1.5	-				
Training-Prof Devel	1.6	-				
Board Member Training	1.7	-				
TIP Management, TIP Development & Annual Oblig. Rpt.	2	-				
Pop & Socio-Ec Data Coll. & Land Use Modeling	3.2	-				
Travel Demand Modeling	3.3	-				
Software Upgrades	3.4	-				
Func Class Revw	3.5	-				
GIS & Mapping	3.6	305.0	69.0	127.0	109.0	
Development Review	3.7	-				
Orthophotography	3.8	-				
MTP (LRTP)	4.1	60.0		10.0	50.0	
Safety Anal & Plang	4.2	-				
CMP	4.3	-				
ITS	4.4	-				
LUTI	4.5	-				
Econ Impact Tran Prj	4.6	8.0	8.0			
SLRP Coord	4.7	-				
Planning Consultation & Local Transp. Plann. Asst.	4.8	6.0	6.0			
Capital Proj Consult & Coordination	5.1	-				
RMRTD Service Plan Update	5.2	-				
UNM/CNM Transit Study	5.3	-				
NMRX Maint Facility/Office Study	5.4	-				
Pilot Program for TOD Planning	5.6	-				
Traffic Counts	67	5,026.0	1,342.0	1,157.0	1,327.1	1,200.0
Website & Commun	1.5	-				
Training-Prof Devel	1.6	-				
Traffic Counts	3.1	4,706.5	1294.0	1117.0	1265.1	1030.46
Traffic Counts Special Counts	3.1.1	-				
Software Upgrades	3.4	190.0	48.0	40.0	62.0	40.0
Func Class Revw	3.5	-				
GIS & Mapping	3.6	129.5				129.5
Safety Anal & Plang	4.2	-				
Orthophoto Acct	29	-	-	-	-	-
Orthophotography	3.8	-				
REACH-CDC-Presbyterian Grant Acct	62	1,046.1	330.8	196.8	260.0	258.5
CDC Grant	4.8	1,046.1	330.8	196.8	260.0	258.5
NW Metro BRT	467	-	-	-	-	-
NW Metro BRT Stdy	5.1	-				
UNM/CNM Stdy	460	-	-	-	-	-
UNM/CNM -TCSP	5.3	-				
UNM/CNM Stdy	480	-	-	-	-	-
UNM/CNM -FTA	5.3	-				
RMRTD Serv Plan	445	-	-	-	-	-
RMRTD Serv Plan	5.4	-				
TOTAL HOURS on UPWP TASKS		27,051.1	6,928.6	6,207.1	7,724.3	6,191.2

Mid-Region Metropolitan Planning Organization - Albuquerque, New Mexico										
Timesheet Quarterly Summary by UPWP Task Groups										
FFY 2020 Summary										
Period: October 1, 2019 through September 30, 2020										
Program	FFY Total Actual Hours	Total Staff Hours				4th Qtr. Distrib Rpt	Comparison: UPWP Estimated Staff Hours with Actual FFY Hours			FFY 2021 UPWP Est. for Info Only
		1st Qtr. Distrib Rpt	2nd Qtr. Distrib Rpt	3rd Qtr. Distrib Rpt	FFY 2020 Annual UPWP Est. Hours		Difference Est - Actual (Under or over)	% Diff. FFY 2020 Est. vs Actual		
<i>New</i> UPWP Task Group Totals	0	6,928.6	6,207.1	7,724.3	6,191.2		3,000.00	578.20	19.27%	3,000.00
Task 1: Program Administration	1	3,578.2	806.7	694.0	1,057.5	1,020.0	1,900.00	208.50	10.97%	1,900.00
Task 2: TIP (Transportation Improvement Program)	2	2,108.5	617.5	462.5	623.5	405.0	15,000.00	(2,602.98)	-17.35%	15,000.00
Task 3: Data Collection/Analysis (excludes Traffic Counts)	3	7,690.5	2,033.5	1,537.0	2,033.5	2,086.5	6,600.00	2,350.40	35.61%	6,600.00
Task 4: Transportation Planning	4	8,950.4	2,169.9	2,389.6	2,742.7	1,648.2	1,000.00	(983.00)	-98.30%	1,000.00
Task 5: Special Studies & Miscellaneous Activities	5	17.0	7.0	7.0	2.0	1.0				
Task 3.1: Traffic Counting & Reporting	3.1	4,706.5	1,294.0	1,117.0	1,265.1	1,030.5				
TOTAL HOURS on UPWP TASKS		27,051.1	6,928.6	6,207.1	7,724.3	6,191.2	27,500.00	448.88	1.63%	27,500.00
<p>The "Total Hours" in the Timesheet Quarterly Summary of this report do <u>not</u> include staff hours of leave, only hours actually worked on tasks.</p> <p>* hours for Task 3.1 were not estimated separately from overall Task Group 3.</p>										
Explanation of Timesheet Summary Comparison of Actual Hours versus Estimated Hours (Greater than 20% Difference)										
<p>Tasks 1 through 4: The difference between estimated hours and actual hours is minor. Some of the variations are due to change in personnel (resulting in several weeks of a vacant position) with most of the variation due simply to differences of estimated hours needed for a task versus actual hours. This was also an MTP development year which shifted staff priorities and work from Task 3 to task 4.</p> <p>Task 5: This task's actual hours also came in under the estimate due to the nature of estimating the time the MPO assists other agencies in special studies and miscellaneous activities (including coordination on capital projects). The actual time spent is dependent upon how much assistance outside agencies request based on their needs for MRMPO assistance; this isn't known at the time the UPWP estimates are prepared. Also, many special special studies were put to a halt due to the COVID19 Pandemic</p>										



Report Date: November 13, 2020

Title VI Report for FFY 2020 (October 1, 2019 – September 30, 2020)

Pursuant to *Mid-Region Council of Governments and Mid-Region Metropolitan Planning Organization Title VI Plan* (page 3), an Annual Title VI Report is required to be appended to the Annual Performance and Expenditure Report.

Status Report

MRCOG has developed a Title VI Plan and the Metropolitan Transportation Board approved the Title VI Plan on October 18, 2013 under resolution R-13-18 MTB. The plan was revised in late 2019 with MRMPO Metropolitan Transportation Board approval on January 17, 2020.

Public Access

MRCOG used professional interpreters to translate the Title VI Plan into Spanish. There is a Title VI page on the MRCOG website in which is posted copies of Sample Title VI Complaint Forms, instructions for filing Title VI complaints, and the MRCOG Title VI Plan. The Title VI Plan, forms, etc. are available in both English and Spanish and are posted on our website.

Report of Title VI Investigations, Complaints and Lawsuits

No incidents were received or filed during this reporting period, therefore there were no investigations, complaints or lawsuits.

Summary of Public Outreach

Since the long range plan, *Connections 2040 Metropolitan Transportation Plan*, and the *Transportation Improvement Program (TIP)* were approved, public outreach activities diminished in FFY 2020. New public outreach efforts will start in 2021 for the partial development of the new FFY 2022-2027 TIP to ensure consistency with the 2-year STIP development. Regular and routine public outreach activities include: publishing and distribution our electronic newsletter, *Travel Times*, updating our website and our Facebook page. In addition, we participated in public outreach activities for the Albuquerque Bikeshare program and CiQlovia.

2018 Federal Certification Review Recommendation

The Quadrennial Federal Certification Review occurred in May 2018 with the final report and recommendations issued in August 2018. The report recommended meeting with the Federal Highway Administration (FHWA) New Mexico Division's and the New Mexico Department of Transportation's Title VI Coordinators to review the current documents for update/possible revision. The MRCOG prepared a revision to the plan which was adopted in by the MTB on January 17, 2020.

Copy of Title VI Notice to the Public & Employees

Public Notification of Title VI

(posted in MRCOG reception area, meeting rooms and public areas, including the MRCOG website)

The Mid Region Council of Governments (MRCOG) is committed to ensuring that no person is excluded from participation in, or denied the benefits of, or be subject to discrimination in the receipt of its services or programs on the basis of race, color, national origin or any other characteristics protected by law, including Title VI of the Civil Rights Act of 1964, as amended. Further, under the Americans with Disability Act (ADA) of 1990, no entity shall discriminate against an individual with a physical or mental disability in connection with the provision of under any program or activity, whether those programs are federally-funded or not. In the event that MRCOG distributes federal funds to another governmental agency, MRCOG will include Title VI language in all written agreements and will monitor for compliance. MRCOG's Title VI Coordinator is responsible for initiating and monitoring Title VI activities, preparing required reports, and other MRCOG responsibilities as required by Title 23 of the Code of Federal Regulations (CFR) Part 200 and title 49 CFR Part 21. To obtain more information on the MRCOG's nondiscrimination obligations or Title VI complaint procedure, please contact the MRCOG Title VI Coordinator, Mid-Region Council of Governments, 809 Copper Avenue NW, Albuquerque, NM 87102. For more information visit our website at www.mrcog-nm.gov .

Employee Notification of Title VI

(posted on MRCOG's employee bulletin boards and public areas, also referenced in the *MRCOG Personal Policies*)

The Mid Region Council of Governments (MRCOG) is committed to ensuring that no person is excluded from participation in, or denied the benefits of, or be subject to discrimination in the receipt of its services or programs on the basis of race, color, national origin or any other characteristics protected by law, including Title VI of the Civil Rights Act of 1964, as amended. Further, under the Americans with Disability Act (ADA) of 1990, no entity shall discriminate against an individual with a physical or mental disability in connection with the provision of transportation service. If you feel you are being discriminated against at the workplace, you may contact your supervisor or the Human Resources Manager for more information about the Title VI Program and the complaint process.

All employees are expected to consider, respect, and observe this policy in their daily work and duties. If a customer approaches you with a question or complaint about disparate treatment, direct him or her to Title VI Coordinator, who can provide a copy of the Title VI Plan and a Title VI Discrimination Complaint form.

Abbreviated Title VI Notice for Publications

(placed in the title page, table of contents page, or credits page of MRCOG publications)

The Mid Region Council of Governments fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form, please contact the MRCOG Title VI Coordinator at (505) 247-1750-tel., (505) 247-1753-fax or email mrcog@mrcog-nm.gov or visit our website at www.mrcog-nm.gov .

Summary Matrix of 2018 Federal Certification Review Findings

Definitions:

Commendations are used for those practices that demonstrate innovative, highly effective, well-thought-out procedures for implementing the planning requirements. Procedures addressing issues that have frequently pose problems nationwide could be cited as noteworthy practices. Commendations may also be cited for significant improvements and/or resolution of past findings.

Corrective Actions (none were identified in report) practices that fail to meet requirements on the transportation statutes and regulations, thus seriously impacting the outcome of the overall process.

Recommendations refer to procedures that could improve regulatory compliance and/or represent best planning practices. Recommendations are somewhat less substantial than a corrective action. However, they are significant and FHWA/FTA are hopeful that the pertinent planning partners will implement them accordingly.

Comments (not an official term) noted below are from statements mention in the narrative of the document but were not cited as "commendations" by the review team.

Based on the certification review observations and recommendations listed in this report, FHWA and FTA hereby certify the planning process for the Albuquerque Metropolitan Planning Area.

Observ. #	Reference	Due Date	Compl Date	Topic	Type	Recommendations and Commendations
1	pg 14	n/a	n/a	Transportation Planning Process (TPP): Data Analyses	C	Commendation on the comprehensive data-driven assessments of critical challenges facing the region.
1	pg 14-15	n/a	n/a	TPP: Scenario Planning	C	Commendation on the development of the preferred scenario providing long range direction in implementing the MTP and advancing public transit and alternate modes of transportation and integration of transportation and land-use strategies.
1	pg 14-15	n/a	n/a	TPP: Scenario Planning	C	Commendation on the preferred scenario as a comprehensive approach based on technical analyses, consensus building, policy direction and MTB support.
2	pg 15-16	2018-10-30	2018-10-16	TPP: STP Funds	R	MRMPO & NMDOT create an "action plan" (signed doc) on what the estimated obligation limitation available to the MPO for each FFY
2	pg 16	2018-10-30	2018-10-30	TPP: CMAQ Funds	R	MRMPO & NMDOT meet to resolve the dispute and create a plan of how FFY 2020 & 2021 CMAQ funded projects will be addressed.
2	pg 16-17	2018-12-31	Met with NMDOT on 11-8-2019. A 2nd draft ROW action plan will be submitted to NMDOT for review by Dec. 1, 2019.	TPP: ROW Conditional Certs. & Work Permits	R	MRMPO, NMDOT and Local Agencies develop an action plan to identify "proven effective strategies to be implemented immediately".

Observ. #	Reference	Due Date	Compl Date	Topic	Type	Recommendations and Commendations
2	pg 16-17	2018-12-31	See note above. It is agreed to schedule this workshop.	TPP: ROW Conditional Certs. & Work Permits	R	Above plan to include scheduling "a SHRP2-C19 workshop on identifying opportunities for streamlining the planning phase of the project delivery process".
2	pg 18	2018-12-31	The parties believe we have an effective 3C process, despite occasional differences.	TPP: 3C Process (Continuous, Comprehensive and Cooperative)	R	MRMPO, NMDOT, public transit operators, and area agencies develop an action plan to resolve ongoing conflicts for an effective 3C process. Plan must have concrete actions, outcomes, and timeline to assist federal agencies in assessing progress. Assessment by FHWA/FTA when STIP is updated.
3	pg 18-19	n/a	n/a	TPP: Freight Planning	n/a	No recommendation. Comment: The MPO has established a working relationship with freight stakeholders in the region to build technical support for consideration of freight needs.
4	pg 19	n/a	n/a	TPP: Tribal Governments	C	Compliment for continuing to enhance tribal participation and providing technical assistance to tribal governments.
4	pg 19	As part of MTP, a planning meeting was held Oct 30 with tribal governments. A follow-up mtg. with Navajo Nation took place Nov. 15. TCC Bylaws and subcommittee charters were revised to allow for teleconference participation.	ongoing	TPP: Tribal Governments	R	Explore additional strategies to further engage tribal governments in the development of core products (ex. MTP), scenario development, etc.
4	pg 19	previously completed	2016-05-20	TPP: Tribal Governments	R	Modify Bylaws to classify tribal entities as governments not special districts.
5	pg 19-20	n/a	n/a	TPP: UPWP	C	Commendation for the UPWP process development and internal controls in place to manage resources.
6	pg 20-21	n/a	n/a	TPP: Long-Range Plan/Metro. Tranp. Plan (MTP)	C	Commendation for the MPO's innovative public involvement and outreach in developing the MTP and for its Project Prioritization Process (PPP) for evaluating projects' benefits for federal funding

Observ. #	Reference	Due Date	Compl Date	Topic	Type	Recommendations and Commendations
6	pg 21	Spring 2020 upon MTP adoption	To be in new MTP. Currently, PM 1, 2 & 3 adopted Nov. 2018	Long-Range MTP Requirements	R	The [new] MTP must provide a description of the performance measures (PMs) and performance targets (PTs) used in assessing the transportation systems
7	pg 21-23	Spring 2020 upon MTP adoption	To be in new MTP. Currently, PM 1, 2 & 3 adopted Nov. 2018	Long-Range MTP Requirements	R	MTPs adopted after May 27, 2018 must conform to safety performance measures (PM1). MRMPO met the deadline to adopt safety targets.
7	pg 21-23	Spring 2020 upon MTP adoption	TAMP adopted Nov 2018	Long-Range MTP Requirements	R	MTPs adopted after October 1, 2018 must meet the PBPP (Performance Based Planning Program) requirements for FTA's Transit Asset Management final rule.
7	pg 21-23	Spring 2020 upon MTP adoption	To be in new MTP. Currently, PM 1, 2 & 3 adopted Nov. 2018	Long-Range MTP Requirements	R	MTPs adopted after May 20, 2019 must address the PM2 and PM3 final rule.
7	pg 22	n/a	n/a	TIP Obligation Report	C	<u>Compliment</u> on the tracking of obligated projects.
7	pg 21-23	in process and ongoing	New TIP adopted July 19, 2019. All requirements met.	TIP New Requirements	R	TIPs amended after May 27, 2018 must conform to safety performance measures (PM1). MRMPO met the deadline to adopt safety targets.
7	pg 21-23	in process and ongoing	New TIP adopted July 19, 2019.	TIP New Requirements	R	TIPs amended after October 1, 2018 must meet the PBPP (Performance Based Planning Program) requirements for FTA's Transit Asset Management final rule.
7	pg 21-23	in process and ongoing	New TIP adopted July 19, 2019.	TIP New Requirements	R	TIPs amended after May 20, 2019 must address the PM2 and PM3 final rule.
7	pg 21-23	in process and ongoing	New TIP adopted July 19, 2019.	TIP New Requirements	R	TIPs must describe (written narrative) how the program of projects contributes to achieving the MPO's performance targets in the MTP and linking investment priorities to those targets. Explain why the TIP projects were chosen as opposed to other projects.

Observ. #	Reference	Due Date	Compl Date	Topic	Type	Recommendations and Commendations
7	pg 21-23	MPO will maintain two databases; the eSTIP and its own.	Done, see note at left.	TPP: TIP & eSTIP & MPO TIP	R	The implementation of the eSTIP and integration with MRMPO's database is "a local issue that needs to be resolved locally". MRMPO and NMDOT encouraged to resolve the issue.
8	pg 24	n/a	n/a	TPP: Public Outreach Participation	C	Commendation for the MPO's public outreach participation efforts. The work to engage tribal entities is recognized. The plan to use electronic meetings to accommodate Navajo Nation representatives on committees "is impressive" and consideration of new strategies and approaches in anticipation of the MTP development "are found very innovative and proactive".
8	pg 25	eval. as MTP developed	pending the completion of the MTP update.	TPP: Public Outreach Participation	R	MPO encouraged to evaluate the effectiveness of the public outreach strategies in anticipation of the next MTP update.
8	pg 25	The MPO choose a new approach to public involvement to meet new technologies, social media, etc.	The Board adopted R-19-10 MTB establishing the Community Engagement Committee.	TPP: Public Outreach Participation	R	MPO encouraged to re-establish a committee for public involvement
9	pg 25	n/a	n/a	TPP: Public Transit	C	Commendation for working with ABQ Ride and Rio Metro in increasing role of transit in the region. Noteworthy is the MTB resolution establishing the mode share goal to better support the principles of the preferred scenario and establishment of the priority transit networks.
10	pg 25-26	n/a	n/a	TPP: Scenario Planning	C	Compliment for the successful application of scenario planning in reaching consensus on a preferred alternative in the MTP.
11	pg 26-27	n/a	n/a	TPP: Regional Models of Cooperation	C	Compliment on the "...successful regional models of cooperation including freight planning, development of local land use plans to support the MTP, climate resilience and water resource planning, and security and incident management. ...encourages the MPO to build on this foundation....a focus on sustainability of employment."

Observ. #	Reference	Due Date	Compl Date	Topic	Type	Recommendations and Commendations
11	pg 27	MRMPO has processes and committees in place for cooperative planning efforts.	ongoing	TPP: Regional Models of Cooperation	R	Establish and implement cooperative planning procedures with regional partners including agencies that provide services to multiple planning areas and jurisdictions. Coordinate the development of the UPWP for a coordinated planning process across jurisdictions. Examples: freight corridor studies, economic devel. opportunities.
12	pg 27-28	as updated documents are devel.	pending completion of MTP	TPP: Planning & Environmental Linkages (PEL)	R	Incorporate PEL goals, strategies, guidance, and activities in the MTP, UPWP, and other plans, studies and agreements.
13	pg 28-29	Need meeting with NMDOT Civil & FHWA Rights staff	MRCOG's Title VI Coordinator is working with NMDOT on the update of the Title VI Plan.	TPP: Title VI and Nondiscrimination, Environmental Justice	R	The Title VI Plan needs to make clear that the Title VI Coordinator has unrestricted access to the MRCOG Executive Director. Documentation needs to provide more detail by race and ethnicity, not simply "minority". Work with NMDOT Civil Rights staff & FHWA-NM Civil Rights Specialist.
13	pg 28-29	same	see above	TPP: Title VI and Nondiscrimination, Environmental Justice	R	The EJ document need to be updated with the latest information.
13	pg 28-29	same	see above	TPP: Title VI and Nondiscrimination, Environmental Justice	R	MRCOG needs to follow NMDOT's DBE program and submit reports to NMDOT. Work with NMDOT Civil Rights staff & FHWA-NM Civil Rights Specialist.
13	pg 28-29	same	see above	TPP: Title VI and Nondiscrimination, Environmental Justice	R	A signed copy of Title VI assurances per DOT Order 1050.2A needs to be provided. Work with NMDOT Civil Rights staff & FHWA-NM Civil Rights Specialist.

Updated November 18, 2019