



Mid-Region Metropolitan Planning Organization

Mid-Region Council of Governments
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Mid-Region Metropolitan Planning Organization Albuquerque, New Mexico

Annual Performance and Expenditure Report

FFY 2023

October 1, 2022 through September 30, 2023

Format of this Report

The format of this report is based on agreement between all New Mexico MPOs and the NMDOT. It was agreed to utilize the last quarterly report which provides sequential updates on activities and add the end-of-year financial analyses to that report to create the Annual Performance and Expenditure Report.



Mid-Region Council of Governments

Mid-Region Metropolitan Planning Organization, NM Rail Runner Express,
Rio Metro Regional Transit District, Mid-Region Rural Transportation Planning Organization,
Workforce Connection of Central New Mexico, Economic Development & Agribusiness,

website: www.mrcog-nm.gov

**Mid-Region Metropolitan Planning Organization
Albuquerque, New Mexico**

**Annual Performance and Expenditure Report
FFY 2023
October 1, 2022 through September 30, 2023**

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Appended to this Annual Performance and Expenditure Report, by reference, is the entire MRMPO 4th Quarter Report which is a cumulative quarterly report of all four federal fiscal year quarters which provides the progress and status of the all of the MPO's work elements, quarterly financial statements, and quarterly employee timesheet summaries.

This report was funded in part through grants from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation. The views and opinions of the authors or agency expressed herein do not necessarily state or reflect those of the U. S. Department of Transportation.

Mid Region Council of Governments fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form, please contact the MRCOG Title VI Coordinator at (505) 247-1750, (505) 247-1753-fax or email mrcog@mrcog-nm.gov or visit our website at www.mrcog-nm.gov.

MPO APER Narrative Summary – FFY 2023

MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

Please provide a BRIEF summary of Unified Planning Work Program activities by Task below. Please note if the activities of each Task were completed or if they are continuing into year two of the UPWP and provide an update on the progress of those activities.

For detailed quarterly information regarding progress on each task, please refer to the FFY 2023 4th Quarter Report available at www.mrcog-nm.gov.

Task 1: Program Support and Administration

The MTB approved staff proposed changes to the smoothed Urban Area boundary for transportation planning purposes. Staff coordinated with all member agencies affected to achieve consensus on proposed boundary following the 2020 Urban Area release. The AMPA boundary remained unchanged. All changes were submitted to NMDOT on time for the Governor’s signature.

Staff organized and hosted a Tribal Summit that was held at MRCOG on June 7 and offered in a hybrid format.

MPO Management continuously monitors MRMPO FFY 2023-2024 Budget.

MPO continues to process POs and Invoices with MRCOG accounting staff.

MPO staff hosted monthly technical committee meetings and Boards meetings for this FFY.

Task 2: Transportation Improvement Program (TIP)

Staff continued to work with leaders of FHWA and DOT to discuss how to improve project delivery and reduce delays and project inactivity to ensure fiscal responsibility of federal dollars.

TIP administrative modifications were processed for this timeframe. See attachment in appendices.

The MTB approved the New TIP FFY 2024-2029 on July 21, 2023 (R-23-11).

The Transportation Improvement Program Coordinator entered the 152 projects between new projects and carryovers into the eSTIP and the MRMPO database.

The new TIP FFY 2024-2029 was officially adopted on October 1, 2023

The TIP is continuously updated on the MRCOG webpage.

Staff continues to review Fiscal Constraint of the MRMPO TIP at the monthly TPTG meetings.

Staff continues to review inactive projects at the monthly TPTG meetings.

The Transportation Program Manager continues to train the new Transportation Improvement Program Coordinator.

MPO APER Narrative Summary – FFY 2023

MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

Task 3: General Development and Data Collection/Analysis

Task 3.1 (Traffic Counts):

499 out of 562 scheduled count locations were completed this FFY. (The discrepancy is due to roadway construction preventing setting the tube counts, inclement weather, vandalism requiring a rescheduling of the count, and other similar occurrences.)

The 2022 Annual Traffic Flow Map was completed and published.

Staff continued work on the non-motorized counts project with the consultant team. Staff participated in a fourth stakeholders meeting in September that focused on permanent counter siting. Staff met with consultant team on a bi-weekly basis and held meetings during the quarter with the FHWA's Focused Approach to Safety technical expert who is providing assistance with the effort. Bike and ped count data was monitored and counter maintenance was performed on several counters this FFY.

Task 3.2 (Socioeconomic & Land Use Data Collection/Analysis/Forecasting):

Staff updated Census databases upon release and updated datasets on the website as available. Analysis and data tables were developed upon request for Title VI updates. The Socioeconomic Estimate for 2020 was finalized with 2020 school enrolment. Set calibration targets for the land use model, assisted with the transition to the cloud model with consultant assistance.

Began QA/QC process on the 2020 Socioeconomic Estimate.

Completed the Travel Model version of the 2020 Socioeconomic Estimate.

Completed an alternative population and employment forecast for the 2045 MTP.

Completed revisions to the 2020 Multi Family estimate by DASZ.

Held agency meetings with planning staff from multiple jurisdictions to update our zoning and land use information as well as scheduled developments.

Provided suggested dashboard indicators for the Housing Needs Assessment being conducted for the MRCOG region.

Completed the hand off of all Land Use Model local files to the UrbanSim consultant for upload to the cloud model. Ran the land use model locally and in the cloud for comparison.

Task 3.3 (Travel Demand Model Management and Maintenance):

Updating and maintaining the travel demand model is an ongoing task. No major changes this FFY.

MPO APER Narrative Summary – FFY 2023

MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

Task 3.4 (Software Upgrades):

No activity reported beyond that already noted in other sections.

Task 3.5 (Highway Functional Classification Review & Update):

No changes to the Highway Functional Classification System took place.

Task 3.6 (GIS Data Development, Mapping & Database Management):

Staff continue to develop and maintain GIS databases. Staff continue to build and maintain online maps, including a recent focus on environmental resiliency and highlighting our imagery and elevation data. Staff continue to create and update maps and other cartographic resources.

Staff continue to represent MRMPO in the state GIS community. Staff attended the NM-APA conference, presented at multiple classes at UNM, attended the fall New Mexico Geospatial Information Council (NMGIC) meeting, and attended Geospatial Advisory Committee (NM GAC) meetings.

Staff have continued to fulfil map and data requests for member agencies. Staff have continued offering day-to-day support and troubleshooting for all GIS users, including support of map projects in the Regional Planning Program and Rio Metro Regional Transit District.

Staff have continued extensive roadway inventory modeling. An inventory of through-lanes on major roads throughout the region was completed this quarter and an inventory of intersections was begun.

Staff completed the process of “smoothing” or adjusting urban boundaries per FHWA regulations. This project included workshops and meetings with stakeholders. The final products were submitted as GIS files to NMDOT.

Task 3.7 (Development Review):

MRMPO staff continue to review proposed developments and provide comments on relevant projects, plans, and policies. MRMPO comments were sent to the City of Albuquerque (Development Review Board and Environmental Planning Commission) and Bernalillo County (County Development Review Authority and County Planning Commission) as well as to Rio Rancho’s Planning and Zoning Board and Development Review Committee. Development Review includes the update of scheduled development events into the UrbanSim Cloud Platform.

The TCC reviewed and approved two RACC proposals (R-22-1 and R-22- 2) at their November TCC meeting. Both proposals were on Unser Blvd. Staff has since updated the RACC inventory list and map.

Task 3.8 (Orthphotography):

MPO APER Narrative Summary – FFY 2023

MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

The 2022 Orthophotography dataset was received and accepted. An online distribution system was provided by the contractor as well as multiple hard drive copies member agencies can borrow to transfer data from. Most contributing agencies have received a copy.

The contractor for 2022 will have their contract extended for 2024, so there will be no need for issuance of a new RFP until 2025. Renewals of memorandums of agreement with member agencies for collection of contributions and contract amendment are expected to be completed.

Nearly all memorandums of agreement have been updated among agencies contributing to the 2024 project. When complete, the available budget will determine the area of coverage and final details necessary to complete the contract extension as expected before the end of the year.

Task 4: Transportation Planning

Task 4.1 (Metropolitan Transportation Plan – Long Range Plan):

Internal MTP meetings were held including an internal MTP kickoff meeting this FFY. Efforts focused on project scope, schedule, outline, and determining analysis and direction for individual sections.

Staff presented on the LRTS Guide to its committees to gather agency staff feedback on the document. Staff worked on organizing performance measures documents for Appendix I in the MTP.

Began workshops with MRMPO staff and the Land Use and Transportation Integration committee to identify MTP Forecast Scenarios and to update the MTP goals.

Convened core MTP Team to scope 2045 MTP, define roles and responsibilities, and develop a timeline.

Staff worked on the MTP Public Participation Plan. Staff worked on the MTP goals, objectives, survey, logo, and public meetings for the MTP.

Staff worked on Housing Needs Assessment team which is being pursued to supplement an expanded housing element of the 2045 MTP.

Task 4.2 (Safety Analysis and Planning):

Staff coordinated with the FHWA Focused Approach to Safety team on technical assistance needs for safety planning.

MRMPO received 2021 crash data from NMDOT and began analysis.

Staff has been coordinating with FHWA Focused Approach to Safety staff on bringing safety-related trainings to the region. A training on the Safe Systems Approach was given for our staff and member agencies in April. Staff also responded to requests made by state legislators in their formulation of policy development surrounding safety.

MRMPO staff kicked off our efforts to update the RTSAP by choosing consultants to aid the effort. MapIt Consulting and Groundworks Solutions were hired for the project. A Scope of Work, project timeline and Communications Plan were agreed to between staff and consultants.

MPO APER Narrative Summary – FFY 2023

MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

Partnered with UNM and FHWA Resource Center to bring a 3-day Designing for Pedestrian Safety workshop to MRMPO.

Completed SS4A Grant Agreement with FHWA and USDOT.

Kicked off public engagement efforts for the Regional Transportation Safety Action Plan (RTSAP).

Task 4.3 (CMP-Congestion Management Process):

CMP work is continuous and contributes to the development of the metropolitan transportation plan.

MRMPO continues to work with Timmons Group on finishing the TAQA app. The app and the data it will draw from were recently mailed to MPO staff and the data was put on MRCOG servers on site.

Task 4.4 (ITS-Intelligent Transportation System):

Continued management of the regional Albuquerque Traffic Incident Management Plan (A300971) and supportive documents which involves the development of implementation traffic incident management strategies for the interstates and supportive arterials that will improve safety and traffic flow, reduce delays, and support the coordination of AMPA member agencies and their roadway management activities.

MPO staff worked with all stakeholders to extend this contract through FFY 2023.

Task 4.5 (Land Use & Transportation Integration):

Staff held monthly LUTI committee meetings to discuss land use projects, active transportation, and looking at new topics moving forward to guide the discussion about scenario planning efforts for alternatives to the current Target Scenario.

Task 4.6 (Economic Impacts of Transportation Projects):

No work performed this FFY.

Task 4.7 (SLRP-State Long Range Plan):

No activity occurred in this FFY.

Task 4.8 (Planning Consultation & Local Transportation Planning Assistance):

Staff worked with City of Albuquerque on scoping a joint housing assessment for central New Mexico and provided housing and demographic characteristics.

Staff provided assistance to the Village of Corrales in developing population forecasts for comprehensive plan updates.

Staff assisted in technical assistance and grant-writing to City of Albuquerque Transit Department in their application of a RAISE grant.

MPO APER Narrative Summary – FFY 2023

MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

Met with City of Albuquerque to provide assistance with their CPRG Grant through the Office of Sustainability.

Provided feedback to Bernalillo County for their draft Comprehensive Plan Update and attended public information sessions.

Staff participated on the technical committee for the CABQ's Bikeway and Trail Facilities Plan update.

Provided demographic data to the City of Rio Communities.

Staff participated on the technical committee for the CABQ's Bikeway and Trail Facilities Plan update and on Bernalillo County's Pedestrian and Bicyclist Safety Action Plan.

Assisted Bernalillo County with Comprehensive Plan update including recommendations and revisions for the land use, transportation, economic, and demographic sections.

Task 4.9 (Asset Management & Performance Measures Analyses):

MRMPO is working on modifying the MTP to include the latest adoption of PMs and developing a quick reference matrix as part of our reporting efforts.

This is an ongoing effort. Please see the detailed schedule of PM adoptions in the current UPWP.

Task 5: Special Studies, Plans, Projects and Programs

Task 5.1 (Capital Projects Consultation & Coordination):

MPO staff continued to work with the Village of Los Lunas, Valencia County and NMDOT on a funding plan for the Los Lunas River Crossing Corridor project. NMDOT, the Village of Los Lunas and MRMPO are continuing to track this project closely to ensure Fiscal Constraint and make sure the project can be delivered.

Task 5.2 (Rio Metro Regional Transit District Service Area Plan & Update & Initiatives):

This task and number will be reactivated if a new or revised long-range or short-range planning effort is proposed that may utilize federal funds or extensive MPO staff involvement.

Task 5.3 (UNM/CNM Transit Study):

No work performed this FFY.

Task 5.3a (Rio Metro Transit Oriented Planning Pilot Project- University Corridor):

No work performed this FFY.

Task 5.4 (NMRX Maintenance Facility/Office Feasibility Study):

Project was complete in 2017 (early FFY 2018). This task code is no longer used.

Task 5.5 (Albuquerque Bikeshare Program) (This is no longer a UPWP reported activity.)

MPO APER Narrative Summary – FFY 2023

MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

Bikeshare program was transferred to RMRTD. This task code is no longer used.

Task 5.6 (ABQ Ride Pilot Program for TOD Planning):

Project was completed and the project and grant was closed on June 30, 2019.

5.7 ABQ Ride Transit Planning

No work performed this FFY.

5.8 ABQ Ride System-wide Route/Service Network Plan for Fixed Routes

No work performed this FFY.

Mid-Region MPO - Summary of Federal Funding Expenditures FFY 2022 (Oct. 1, 2022 - Sept. 30, 2023)

PO Number	MRCOG Fund Code	Control Number	Fund Source	Total Avail. in FFY (Fed+Match)	1st Qtr Actual Expenditures	2nd Qtr Actual Expenditures	3rd Qtr Actual Expenditures	4th Qtr Actual Expenditures	Total Actual Expenditures	Amount Remaining	Amount Carried Over to Next FFY
	052	P323000	FHWA PL Funds 2023-24	\$1,194,590.00	\$324,674.44	\$399,660.10	\$217,131.70	\$178,495.46	\$1,119,961.70	\$74,628.30	\$74,628.30
	053	MO1627	FTA 5303 FFY 2021 Carryover	\$35,078.39	\$35,078.39	\$0.00	\$0.00	\$0.00	\$35,078.39	\$0.00	\$0.00
	053	MO1627	FTA 5303 FFY 2022 Carryover	\$304,268.75	\$85,738.66	\$111,103.38	\$107,426.71	\$0.00	\$304,268.75	\$0.00	\$0.00
	053	MO1848	FTA 5303 FFY 2023	\$398,575.00	\$0.00	\$0.00	\$102,258.39	\$196,564.82	\$298,823.21	\$99,751.79	\$99,751.79
			Subtotal Metropolitan Planning Funds	\$1,932,512.14	\$445,491.49	\$510,763.48	\$426,816.80	\$375,060.28	\$1,758,132.05	\$174,380.09	\$174,380.09
	066	P323020	SPR Non-Motorized Counts Study	\$150,000.00	\$0.00	\$11,721.00	\$38,745.85	\$23,696.71	\$74,163.56	\$75,836.44	\$75,836.44
	067	P323010	SPR Funds, Traff. Counts 2023	\$430,000.00	\$83,062.62	\$88,760.58	\$102,500.11	\$101,928.21	\$376,251.52	\$53,748.48	\$53,748.48
			Subtotal SPR Funds	\$580,000.00	\$83,062.62	\$100,481.58	\$141,245.96	\$125,624.92	\$450,415.08	\$129,584.92	\$129,584.92
	068	A301842	STP-Lg Urb, Trav. Time	\$132,405.87	\$39,838.38	\$48,320.19	\$44,247.30	\$0.00	\$132,405.87	\$0.00	\$0.00
	068	A301843	STP-Lg Urb, Trav. Time	\$200,000.00	\$0.00	\$0.00	\$57,000.97	\$40,017.24	\$97,018.21	\$102,981.79	\$102,981.79
			TOTAL FEDERAL + MATCH	\$4,000,634.66	\$651,455.11	\$760,046.83	\$810,556.99	\$716,742.12	\$2,938,801.05	\$406,946.80	\$406,946.80

Mid-Region Metropolitan Planning Organization, MRCOG - Albuquerque, NM: Consultant Payment Summary											Budgeted Amount vs. Amount Remaining	
FFY 2023 Quarterly Report											%	Remarks
Consultant/Vendor	UPWP Task(s)	Fund Source	PO Num	Budgeted Amt.	Qtr 1 Paym't	Qtr 2 Paym't	Qtr 3 Paym't	Qtr 4 Paym't	Paym't Total	Amt. Remain.	Diff.	
Planning Technologies	3.3, 3.2, 4.5	TOTALS		\$28,539.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,539.81	100.0%	See note below
Scope - Travel Demand Model Support: Provide database program maintenance, technical support, and upgrades as needed for the database used for the travel demand model and integration with other programs. This Quarter's Services: No services completed this quarter.		FHWA PL		\$0.00					\$0.00	\$0.00	#DIV/0!	Work completed for this FFY for PL funds. Work will continue into next FFY with various fund sources (O68 and 052).
		FHWA PL	20-294 & 22-221	\$15,539.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,539.81	100.0%	
		FTA 5303		\$0.00					\$0.00	\$0.00	#DIV/0!	
		SPR Traff Cts		\$0.00					\$0.00	\$0.00	#DIV/0!	
		RMRTD		\$0.00					\$0.00	\$0.00	#DIV/0!	
		Local		\$0.00					\$0.00	\$0.00	#DIV/0!	
		A300189/A301840	No PO	\$13,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,000.00	100.0%	
	Other		\$0.00					\$0.00	\$0.00	#DIV/0!		
Planning Technologies	3.1	TOTALS		\$13,137.18	\$0.00	\$1,033.80	\$2,842.95	\$7,495.05	\$11,371.80	\$1,765.38	13.4%	See note below
Scope - Traffic Count Upgrades: Provide database program maintenance, technical support, and upgrades for the database used for the traffic count program & export of data to NMDOT. This Quarter's Services: Created new GUI and dropped all ArcEngine controls and references to ArcObjects DLLs, migrated all import functions to new app and revamped the various forms and dialogs to reflect a modern appearance. Created new initialization parameters file to drive the application, developed new routines to read parameters from XML format and tested operation of ne		FHWA PL		\$0.00					\$0.00	\$0.00	#DIV/0!	Work will be continuing into FFY.
		FTA 5303		\$0.00					\$0.00	\$0.00	#DIV/0!	
		SPR Traff Cts		\$0.00					\$0.00	\$0.00	#DIV/0!	
		SPR Traff Cts		\$0.00					\$0.00	\$0.00	#DIV/0!	
		SPR Traff Cts		\$0.00					\$0.00	\$0.00	#DIV/0!	
		SPR Traff Cts	21-223 & 22-232	\$13,137.18	\$0.00	\$1,033.80	\$2,842.95	\$7,495.05	\$11,371.80	\$1,765.38	13.4%	
		SPR Traff Cts		\$0.00					\$0.00	\$0.00	#DIV/0!	
Urban im	3.2,3.4,4.1,4.5	TOTALS		\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00	100.0%	See note below
Scope: Land Use/Socio Ec/Model Support/Updates: Technical assistance & set-up a development-project tracking system for land use & socio-econ forecasting for long-range planning. This Quarter's Services: No services performed this quarter.		FHWA PL	23-052	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00	100.0%	No additional work was needed in FFY 2023 as previously anticipated.
		FTA 5303		\$0.00					\$0.00	\$0.00	#DIV/0!	
		SPR Traff Cts		\$0.00					\$0.00	\$0.00	#DIV/0!	
		RMRTD		\$0.00					\$0.00	\$0.00	#DIV/0!	
		A301841/A301842		\$0.00					\$0.00	\$0.00	#DIV/0!	
Timmons Group	various	TOTALS		\$188,377.38	\$30,112.50	\$38,460.92	\$40,358.67	\$22,814.66	\$131,746.75	\$56,630.63	30.1%	See note below
Scope: Conduct assessment of MRCOG roadway networks and provide training and technical assistance and update the MRMPPO Transportation Analysis and Query Application tool, Database administration, and MRCOG Roads and Highways Consulting This Quarter's Services: Transportation Analysis & Query Project: Meetings with MPO GIS team, Project management for the MRCOG Roadway networks, TAQA discovery and data conversion, conflation of current year INRIX segments, development of web map application. MRCOG Database Administration Support: initiated On Call Database administration activities and support for MPO staff. MRCOG Roads and Highways Consulting: Performed programming tasks and GIS Work. Conducted GIS analysis and coding		FHWA PL	22-332	\$49,247.50	\$2,002.50	\$5,598.75	\$442.50	\$3,243.75	\$11,287.50	\$37,960.00	77.1%	Project will continue into next FFY under the MRCOG on call process.
		FTA 5303		\$0.00					\$0.00	\$0.00	#DIV/0!	
		SPR Traff Cts		\$0.00					\$0.00	\$0.00	#DIV/0!	
		RMRTD		\$0.00					\$0.00	\$0.00	#DIV/0!	
		Local		\$0.00					\$0.00	\$0.00	#DIV/0!	
		A301841/A301842	22-245 & 22-114 & 23-188	\$139,129.88	\$28,110.00	\$32,862.17	\$39,916.17	\$19,570.91	\$120,459.25	\$18,670.63	13.4%	
Map It Café	3.6, 4.1, 4.5	TOTALS		\$60,000.00	\$0.00	\$7,200.00	\$9,720.00	\$18,180.00	\$35,100.00	\$24,900.00	41.5%	See note below
Scope: GIS Tech. Support: Provide database program		FHWA PL	23-082	\$60,000.00		\$7,200.00	\$9,720.00	\$18,180.00	\$35,100.00	\$24,900.00	41.5%	

Mid-Region Metropolitan Planning Organization, MRCOG - Albuquerque, NM: Consultant Payment Summary											Budgeted Amount vs. Amount Remaining	
FFY 2023 Quarterly Report											%	Remarks
Consultant/Vendor	UPWP Task(s)	Fund Source	PO Num	Budgeted Amt.	Qtr 1 Paym't	Qtr 2 Paym't	Qtr 3 Paym't	Qtr 4 Paym't	Paym't Total	Amt. Remain.	Diff.	
maintenance, technical support, and upgrades as needed for the MRMPO Project Prioritization Process(PPP) updatea and other transportation planning needs. This Quarter's Services: ARC GIS Visualization: Continued AGOL Cleanup and organization. Project Selection Process: This task is completed. Safety Planning :continued HFIN Developments and analysis and safety data assistance.		FTA 5303		\$0.00					\$0.00	\$0.00	#DIV/0!	
		FTA 5303		\$0.00					\$0.00	\$0.00	#DIV/0!	
		RMRTD		\$0.00					\$0.00	\$0.00	#DIV/0!	
		Local		\$0.00					\$0.00	\$0.00	#DIV/0!	
		A301843		\$0.00					\$0.00	\$0.00	#DIV/0!	
Parametrix Engineering LLC	3.1, 4.2	TOTALS		\$150,726.99	\$0.00	\$19,296.71	\$38,377.03	\$23,593.06	\$81,266.80	\$69,460.19	46.1%	See note below
Scope: Non-motorized counts program study to Build upon existing data collection efforts and investments and grow the non-motorized counts program to be more comprensive for active transportation and roadway safety. This Quarter's Services: General Project management, Stakeholder interview participation summaries, Reserarch and coordination on state of thee practice and existing conditions memorandum finalization, GIS and mapping tasks, site selection, Project schedule development, program scenario development, and initial existing conditions and needs analysis.		FHWA PL		\$0.00					\$0.00	\$0.00	#DIV/0!	
		FTA 5303		\$0.00					\$0.00	\$0.00	#DIV/0!	
		SPR Traff Cts	23-176	\$143,151.28	\$0.00	\$11,721.00	\$38,377.03	\$23,593.06	\$73,691.09	\$69,460.19	48.5%	
		RMRTD 055	23-111	\$7,575.71	\$0.00	\$7,575.71	\$0.00	\$0.00	\$7,575.71	\$0.00	0.0%	
		Local		\$0.00					\$0.00	\$0.00	#DIV/0!	
		A301843		\$0.00					\$0.00	\$0.00	#DIV/0!	

MRMPO Timesheet Quarterly Summary by Subtask and Funding

FFY 2023 Summary		FFY Total	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
Period: October 1, 2022 through September 30, 2023		Hours	Distrb Rpt	Distrb Rpt	Distrb Rpt	Distrb Rpt
Program		Total Hours				
UPWP FHWA	52	9,582.4	2,523.5	3,365.0	2,168.5	2,062.9
Mngmt -Admin	1.1	982.4	201.0	238.0	277.5	265.9
UPWP-¼ Rpts-APER	1.2	107.5		63.5	44.0	
Title VI	1.3	40.0	40.0			
Public Participation	1.4	337.0	30.0	188.0	119.0	
Website & Commun	1.5	381.5	107.0	134.0	105.0	35.5
Training-Prof Devel	1.6	815.0	396.0	287.0	100.5	31.5
Board Member Training	1.7	-				
TIP Management, TIP Development & Annual Oblig. Rpt.	2	768.0	152.0	320.0	116.0	180.0
Pop & Socio-Ec Data Coll. & Land Use Modeling	3.2	670.5	214.5	279.5	140.5	36.0
Travel Demand Modeling	3.3	44.0	23.0	19.0	2.0	
Software Upgrades	3.4	-				
Func Class Revw	3.5	-				
GIS & Mapping	3.6	3,557.5	913.5	1192.5	750.0	701.5
Development Review	3.7	295.0		18.0	75.0	202.0
Orthophotography	3.8	39.0	2.0	37.0		
MTP (LRTP)	4.1	347.0	195.5	91.5	34.0	26.0
Safety Anal & Plang	4.2	418.0	95.0	184.0	36.0	103.0
CMP	4.3	-				
ITS	4.4	203.5	86.5	99.0	18.0	
LUTI	4.5	41.0		9.0	5.0	27.0
Econ Impact Tran Prj	4.6	-				
SLRP Coord	4.7	-				
Planning Consultation & Local Transp. Plann. Asst.	4.8	453.0	36.0	35.0	150.5	231.5
Capital Proj Consult & Coordination	5.1	-				
RMRTD Service Plan Update	5.2	-				
UNM/CNM Transit Study	5.3	-				
NMRX Maint Facility/Office Study	5.4	-				
Complete Streets Set Aside	5663			150.0	186.5	201.0
Non-Motorized Counts Pilot Program	4600	82.5	31.5	20.0	9.0	22.0
UPWP FTA	53	7,479.6	1,754.0	1,554.0	1,970.5	2,201.1
Mngmt -Admin	1.1	1,372.6	338.0	233.0	327.0	474.6
UPWP-¼ Rpts-APER	1.2	116.5		44.0	72.5	
Title VI	1.3	-				
Public Participation	1.4	718.5	166.0	136.5	149.0	267.0
Website & Commun	1.5	9.0	9.0			0
Training-Prof Devel	1.6	125.0	62.0		17.0	46
Board Member Training	1.7	-				
TIP Management, TIP Development & Annual Oblig. Rpt.	2	627.0	96.0	112.0	208.0	211.0
Pop & Socio-Ec Data Coll. & Land Use Modeling	3.2	942.5	212.5	188.5	212.0	329.5
Travel Demand Modeling	3.3	-				
Software Upgrades	3.4	-				
Func Class Revw	3.5	-				
GIS & Mapping	3.6	2,709.0	616.5	657.5	726.0	709.0
Development Review	3.7	54.0			54.0	
Orthophotography	3.8	-				
MTP (LRTP)	4.1	460.5	105.0	60.5	144.0	151.0
Safety Anal & Plang	4.2	217.0	83.0	105.0	29.0	
CMP	4.3	-				
ITS	4.4	-				
LUTI	4.5	44.0	26.0		9.0	9.0
Econ Impact Tran Prj	4.6	-				
SLRP Coord	4.7	-				

MRMPO Timesheet Quarterly Summary by Subtask and Funding						
FFY 2023 Summary Period: October 1, 2022 through September 30, 2023		FFY Total Hours	1st Qtr. Distrb Rpt	2nd Qtr. Distrb Rpt	3rd Qtr. Distrb Rpt	4th Qtr. Distrb Rpt
Program			Total Hours			
Planning Consultation & Local Transp. Plann. Asst.	4.8	24.0	22.0			2.0
Non-Motorized Counts Pilot Program	4600	60.0	18.0	17.0	23.0	2.0
Travel Assessment	68	956.0	189.0	263.0	303.0	201.0
Website Communications	1.5	-				
Training-Prof Devel	1.6	27.0			27.0	
Travel Demand Model Integration	3.3	-				
Software Upgrades	3.4	-				
GIS & Mapping	3.6	-				
MTP (LRTP)	4.1	-				
Safety Anal & Plang	4.2	-				
CMP	4.3	929.0	189.0	263.0	276.0	201.0
SLRP Coord	4.7	-				
Capital Proj Consult & Coordination	5.1	-				
MPO-RMRTD Acct	55	1,986.1	222.5	210.0	780.1	773.4
Mngmt -Admin	1.1	835.7	45.0	210.0	325.2	255.5
UPWP-¼ Rpts-APER	1.2	-				
Title VI	1.3	-				
Public Participation	1.4	-				
Website & Commun	1.5	-				
Training-Prof Devel	1.6	18.0				18.0
Board Member Training	1.7	-				
TIP Management, TIP Development & Annual Oblig. Rpt.	2	393.5	177.5		116.0	100.0
Pop & Socio-Ec Data Coll. & Land Use Modeling	3.2	-				
Travel Demand Modeling	3.3	-				
Software Upgrades	3.4	-				
Func Class Revw	3.5	-				
GIS & Mapping	3.6	515.6			219.2	296.4
Development Review	3.7	-				
Orthophotography	3.8	-				
MTP (LRTP)	4.1	138.0			104.0	34.0
Safety Anal & Plang	4.2	18.0				18.0
CMP	4.3	-				
ITS	4.4	-				
LUTI	4.5	-				
Econ Impact Tran Prj	4.6	-				
SLRP Coord	4.7	-				
Planning Consultation & Local Transp. Plann. Asst.	4.8	-				
Capital Proj Consult & Coordination	5.1	-				
RMRTD Service Plan Update	5.2	-				
UNM/CNM Transit Study	5.3	-				
NMRX Maint Facility/Office Study	5.4	-				
Pilot Program for TOD Planning	5.6	-				
Non-Motorized Counts Pilot Program	5.7	67.3			15.8	51.5
Traffic Counts	67	5,101.8	1,146.6	1,329.1	1,339.0	1,287.1
Website & Commun	1.5	-				
Training-Prof Devel	1.6	-				
Traffic Counts	3.1	4,885.3	1146.6	1329.1	1245.5	1164.11
Traffic Counts Special Counts	3.1.1	-				
Software Upgrades	3.4	-				
Func Class Revw	3.5	-				
GIS & Mapping	3.6	216.5			93.5	123.0
Safety Anal & Plang	4.2	-				
Orthophoto Acct	29	-	-	-	-	-

MRMPO Timesheet Quarterly Summary by Subtask and Funding						
FFY 2023 Summary Period: October 1, 2022 through September 30, 2023		FFY Total Hours	1st Qtr. Distrb Rpt	2nd Qtr. Distrb Rpt	3rd Qtr. Distrb Rpt	4th Qtr. Distrb Rpt
Program			Total Hours			
Orthophotography	3.8	-				
NW Metro BRT	467	-	-	-	-	-
NW Metro BRT Stdy	5.1	-				
UNM/CNM Stdy	460	-	-	-	-	-
UNM/CNM -TCSP	5.3	-				
UNM/CNM Stdy	480	-	-	-	-	-
UNM/CNM -FTA	5.3	-				
RMRTD Serv Plan	445	-	-	-	-	-
RMRTD Serv Plan	5.4	-				
TOTAL HOURS on UPWP TASKS		25,645.3	5,837.6	6,721.1	6,561.1	6,525.6

Mid-Region Metropolitan Planning Organization - Albuquerque, New Mexico							Comparison: UPWP Estimated Staff Hours with Actual FFY Hours			
Timesheet Quarterly Summary by UPWP Task Groups										
FFY 2023 Summary Period: October 1, 2022 through September 30, 2023		FFY Total Actual Hours	1st Qtr. Distrb Rpt	2nd Qtr. Distrb Rpt	3rd Qtr. Distrb Rpt	4th Qtr. Distrb Rpt	FFY 2023 Annual UPWP Est. Hours	Difference Est - Actual (under or over)	% Diff. FFY 2022 Est. vs Actual	FFY 2023 UPWP Est. for Info Only
Program		Total Staff Hours								
New UPWP Task Group Totals		0	25,645.3	5,837.6	6,721.1	6,561.1	6,525.6			
Task 1: Program Administration	1	5,885.6	1,394.0	1,534.0	1,563.6	1,394.0	3,800.00	2,085.64	54.89%	4,500.00
Task 2: TIP (Transportation Improvement Program)	2	1,788.5	425.5	432.0	440.0	491.0	2,000.00	(211.50)	-10.58%	1,500.00
Task 3: Data Collection/Analysis (excludes Traffic Counts)	3	9,043.6	1,982.0	2,392.0	2,272.2	2,397.4	14,600.00	(671.16)	-4.60%	14,800.00
Task 4: Transportation Planning	4	3,832.5	840.0	997.0	992.0	1,003.5	6,000.00	(2,167.50)	-36.13%	5,500.00
Task 5: Special Studies & Miscellaneous Activities	5	209.8	49.5	37.0	47.8	75.5	500.00	(290.18)	-58.04%	800.00
Task 3.1: Traffic Counting & Reporting	3.1	4,885.3	1,146.6	1,329.1	1,245.5	1,164.1	in "Task 3" above*			
TOTAL HOURS on UPWP TASKS		25,645.3	5,837.6	6,721.1	6,561.1	6,525.6	26,900.00	1,254.70	4.66%	27,100.00
The "Total Hours" in the Timesheet Quarterly Summary of this report do <u>not</u> include staff hours of leave, only hours actually worked on tasks.							* hours for Task 3.1 were not estimated separately from overall Task Group 3.			
Explanation of Timesheet Summary Comparison of Actual Hours versus Estimated Hours (Greater than 20% Difference)										
<p>Tasks 1: The difference between estimated hours and actual hours is due to the MRMPO Transportation Program Manager/former TIP Coordinator assuming the administrative responsibilities of the MPO and reducing the amount of time spent on the Transportation Improvement Program. MRMPO has also recently hired an administrative assistant that charges time to this activity. Our MRMPO Planning Manager is also charging most time to this activity which has resulted in the increase. Task 2: The difference between estimated hours and actual hours is minor. Task 3 : The difference between estimated hours and actual hours is minor. Task 4: The variations are due to vacancies in MPO staff (resulting in months of a vacant positions) as well as differences of estimated hours needed for a task versus actual hours. Task 5: This task's actual hours also came in under the estimate due to the nature of estimating the time the MPO assists other agencies in special studies and miscellaneous activities (including coordination on capital projects). The actual time spent is dependent upon how much assistance outside agencies request based on their needs for MRMPO assistance; this isn't known at the time the UPWP estimates are prepared. Overall, the FFY 2023 "actual Hours was slightly under the "Annual UPWP Est. Hours" which differs by 4.66% or 1, 254 hour difference. This can mostly be attributed to staff vacancies.</p>										



Report Date: November 09, 2022

Title VI Report for FFY 2023 (October 1, 2022 – September 30, 2023)

Pursuant to *Mid-Region Council of Governments and Mid-Region Metropolitan Planning Organization Title VI Plan*, an Annual Title VI Report is required to be appended to the Annual Performance and Expenditure Report.

Status Report

MRCOG has developed a Title VI Plan and the Metropolitan Transportation Board approved the Title VI Plan on October 18, 2013, under resolution R-13-18 MTB. The plan was revised in April of 2023 (R-23-08) with MRMPO Metropolitan Transportation Board approval on April 21, 2023. The MRCOG Title VI Coordinator continuously works with the NMDOT Title VI Coordinator to make annual Title VI updates as needed. The updates that were considered this year were the required 3-year revision to the document. This latest revision is considered the 3rd revision to the Title VI Plan, and it applies to the MPO, RTPO and MRCOG.

Public Access

MRCOG used professional interpreters to translate the Title VI Plan into Spanish. There is a Title VI page on the MRCOG website in which is posted copies of Sample Title VI Complaint Forms, instructions for filing Title VI complaints, and the MRCOG Title VI Plan. The Title VI Plan, forms, etc. are available in both English and Spanish and are posted on our website.

Report of Title VI Investigations, Complaints and Lawsuits

No incidents were received or filed during this reporting period, therefore there were no investigations, complaints or lawsuits.

Summary of Public Outreach

All public outreach efforts continue to take place. Regular and routine public outreach activities include publishing and distribution our electronic newsletter, *Travel Times*, updating our website and our social media pages. MRMPO has purchased a new public survey and public feedback tool, Metro Quest for collecting public input. MRMPO will utilize this tool for the upcoming 2045 MTP update. MRMPO Also updated its Public Participation Procedures document which was adopted by the MTB (R-23-05) on March 17, 2023. This document was instrumental in the FFY 2024-2029 TIP Development and will be utilized for the new 2045 MTP (long-range plan) adoption and implementation.

2022 Federal Certification Review Recommendation

The Quadrennial Federal Certification Review occurred in May 2022 with the final report and recommendations issued in November 2022. The report gave commendations for MRMPO's pro-active approach to its public involvement. The report also recommended that the MPO develop and document a methodology that will be used to evaluate the effectiveness of public involvement efforts and be delivered to FTA and FHWA by December 31, 2022. **This recommendation was achieved and submitted to FTA and FHWA prior to December 31st, 2023 deadline. All recommendations were also included in the recently approved MRMPO Public Participation Procedures document (R-23-05).**

Copy of Title VI Notice to the Public & Employees

Public Notification of Title VI

(posted in MRCOG reception area, meeting rooms and public areas, including the MRCOG website). The NMDOT Title VI Coordinator approved the public notice as accurate with the federal standards.

The Mid-Region Council of Governments (MRMPO/RTPO) is committed to compliance with Title VI of the Civil Rights Act of 1964, 49 CFR, part 2, and all related regulations and directives. Mid-Region Council of Governments assures that no person shall, on the grounds of race, color, national origin, gender, age, or disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity under any Mid-Region Council of Governments program, activity or service. To obtain more information on our nondiscrimination obligations or to file a Title VI complaint, contact Claudia Patricia Merlo at 809 Copper Avenue NW, Albuquerque, New Mexico 87102, or www.MRMPO/RTPO-nm.gov.

El Consejo de Gobiernos de la Región Media (MRMPO / RTPO) está comprometido con el cumplimiento del Título VI de la Ley de Derechos Civiles de 1964, 49 CFR, parte 2, y todas las regulaciones y directivas relacionadas. El Consejo de Gobiernos de la Región Media asegura que ninguna persona por motivos de raza, color, origen nacional, género, edad o discapacidad será excluida de participar en, negársele los beneficios o ser objeto de discriminación en cualquier programa o actividad que este bajo cualquier programa, actividad o servicio del Consejo de Gobiernos de la Región Media. Para obtener más información sobre nuestras obligaciones de no discriminación o para presentar una queja de Título VI, comuníquese con Claudia Patricia Merlo en 809 Copper Avenue NW, Albuquerque, New Mexico 87102 o www.MRMPO/RTPO-nm.gov.

Employee Notification of Title VI

(posted on MRCOG's employee bulletin boards and public areas, also referenced in the *MRCOG Personal Policies*) The MRCOG Title VI Coordinator is currently working with the NMDOT Title VI coordinator to schedule a site visit of MRCOG and review all bulletin boards and public areas for adequate posting. This was achieved in

The Mid Region Council of Governments (MRCOG) is committed to ensuring that no person is excluded from participation in, or denied the benefits of, or be subject to discrimination in the receipt of its services or programs on the basis of race, color, national origin or any other characteristics protected by law, including Title VI of the Civil Rights Act of 1964, as amended. Further, under the Americans with Disability Act (ADA) of 1990, no entity shall discriminate against an individual with a physical or mental disability in connection with the provision of transportation service. If you feel you are being discriminated against at the workplace, you may contact your supervisor or the Human Resources Manager for more information about the Title VI Program and the complaint process.

All employees are expected to consider, respect, and observe this policy in their daily work and duties. If a customer approaches you with a question or complaint about disparate treatment, direct him or her to Title VI Coordinator, who can provide a copy of the Title VI Plan and a Title VI Discrimination Complaint form.

Abbreviated Title VI Notice for Publications

(placed in the title page, table of contents page, or credits page of MRCOG publications)

The Mid Region Council of Governments fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form, please contact the MRCOG Title VI Coordinator at (505) 247-1750-tel., (505) 247-1753-fax or email mrcog@mrcog-nm.gov or visit our website at www.mrcog-nm.gov .