



Mid-Region Metropolitan Planning Organization

Mid-Region Council of Governments  
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# Mid-Region Metropolitan Planning Organization Albuquerque, New Mexico

## Annual Performance and Expenditure Report (APER)

FFY 2024  
October 1, 2023, through September 30, 2024

### Format of this Report

The format of this report is based on an agreement between all New Mexico MPOs and the NMDOT. It was agreed to utilize the last quarterly report, which provides sequential updates on activities, and add the end-of-year financial analyses to that report to create the Annual Performance and Expenditure Report.



Mid-Region Council of Governments

Mid-Region Metropolitan Planning Organization, NM Rail Runner Express,  
Rio Metro Regional Transit District, Mid-Region Rural Transportation Planning Organization,  
Workforce Connection of Central New Mexico, Economic Development & Agribusiness,

website: [www.mrcog-nm.gov](http://www.mrcog-nm.gov)

**Mid-Region Metropolitan Planning Organization  
Albuquerque, New Mexico**

**Annual Performance and Expenditure Report  
FFY 2024  
October 1, 2023, through September 30, 2024**

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Appended to this Annual Performance and Expenditure Report, by reference, is the entire MRMPO 4<sup>th</sup> Quarter Report, a cumulative quarterly report of all four federal fiscal year quarters that provides the progress and status of all the MPO's work elements, quarterly financial statements, and quarterly employee timesheet summaries.

2024 Annual Update and Accomplishments Report and Title VI Compliance Letter issued by NMDOT Title VI Coordinator.

This report was partly funded through grants from the Federal Highway Administration and Federal Transit Administration, as well as from the U.S. Department of Transportation. The authors' or agency's views and opinions expressed herein do not necessarily state or reflect those of the U. S. Department of Transportation.

Mid Region Council of Governments fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form, please get in touch with the MRCOG Title VI Coordinator at (505) 247-1750, (505) 247-1753-fax, or email [mrcog@mrcog-nm.gov](mailto:mrcog@mrcog-nm.gov). You can also visit our website at [www.mrcog-nm.gov](http://www.mrcog-nm.gov).

## MPO APER Narrative Summary – FFY 2024

### MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

Please provide a BRIEF summary of Unified Planning Work Program activities by Task below. Please note if the activities of each Task were completed or if they are continuing into year two of the UPWP and provide an update on the progress of those activities.

For detailed quarterly information regarding progress on each task, please refer to the FFY 2024 4<sup>th</sup> Quarter Report available at [www.mrcog-nm.gov](http://www.mrcog-nm.gov).

#### **Task 1: Program Support and Administration**

The MTB staff worked on public engagement efforts throughout FFY 2024 related primarily to the MTP and RTSAP, including hosting public meetings, giving presentations to various community groups, and developing and promoting surveys.

Website updates were made as needed, and the MTP and RTSAP project pages were created.

Subscribers received quarterly newsletters, MRMPO social media messages were posted, and the 2045 MTP video was updated.

MPO hosted monthly committee meetings with the Transportation Program Technical Group (TPTG), the Transportation Coordinating Committee (TCC), and the Metropolitan Transportation Board (MTB) to facilitate the cooperative, continuous, and comprehensive planning process.

MPO management successfully completed all federal requirements this year, including the Quality Assurance Review and all Performance Management approvals.

MPO management completed all reports on time for the Safe Streets and Roads for All grant.

MPO management continuously monitors the MRMPO FFY 2023-2024 Budget.

MPO continues to process POs and Invoices with MRCOG accounting staff.

#### **Task 2: Transportation Improvement Program (TIP)**

The Metropolitan Transportation Board unanimously approved the four TIP Formal Amendment Quarters in 2024: December 2023, March, June, and September 2024.

FFY 2024 TIP administrative modifications were processed each month as needed.

The Fiscal Constraints of the MRMPO TIP were monitored throughout the year in collaboration with the NMDOT STIP Bureau.

Staff worked with FHWA and NMDOT leaders to discuss improving project delivery, reducing delays, preventing project inactivity, and ensuring fiscal responsibility for federal dollars. Project inactivity was also reviewed at each TPTG meeting.

## MPO APER Narrative Summary – FFY 2024

### MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

The TIP was continuously updated on the MRCOG webpage throughout the year.

MRMPO staff and NMDOT STIP Bureau collaborated to develop a new technological platform for managing TIP projects more efficiently. This will be the first time in the nation that the STIP and TIP have been integrated into one platform. The platform's deployment is expected to happen in September 2025.

Steven Montiel and Claudia Patricia Merlo obtained the T/LPA Certification on 03-04-2024, valid through 03-04-2026.

#### **Task 3: General Development and Data Collection/Analysis**

##### **Task 3.1 (Traffic Counts):**

Staff completed 234 of 265 scheduled coverage count locations, resulting in a success rate of 88%. Count types include coverage counts with approximately 10% vehicle classification and speed. No special request accounts were requested.

Monthly processing was conducted per the standard procedure, and data was transmitted to the NMDOT via OneDrive. The Timmons Group was given a notice to proceed from the MRCOG On-Call Professional Services for the rewrite of the program in anticipation of ESRI's change in support for ArcMap. A kickoff meeting was held, and work has commenced.

Bike and ped count data was monitored this quarter. Staff identified a contractor to install new equipment and selected and entered a contract with a local consultant to assist with the site selection, agreements, and permitting of new equipment installed in the AMPA.

The non-motorized counts study was concluded in the fiscal year, with substantial support from the stakeholders committee. The consultant provided the final recommendations report. MRMPO prepared for the study's implementation, with steps taken to initiate phase 1 of the non-motorized counts expansion effort. Permanent bicycle and pedestrian counters were maintained and monitored during the fiscal year.

##### **Task 3.2 (Socioeconomic & Land Use Data Collection/Analysis/Forecasting):**

Collected key data on socioeconomics and land use to perform socioeconomic analysis.

Created customized socioeconomic profiles for member agencies upon request.

Analyzed building permit data to understand historical growth patterns.

Interviews with planners and developers to inform the 2045 socioeconomic forecast.

Development project tracking, including residential units and commercial square footage, to inform the 2045 socioeconomic forecast.

## MPO APER Narrative Summary – FFY 2024

### MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

Evaluation of initial UrbanSim runs on the cloud model version and working with the vendor to provide additional enhancements and updates for usability.

Finalization of Regional Housing Needs Assessment report and data dashboard. Completed an alternative population and employment forecast for the 2045 MTP.

Completed revisions to the 2020 Multi-Family estimate by DASZ.

Held agency meetings with planning staff from multiple jurisdictions to update our zoning and land use information and scheduled developments.

Provided suggested dashboard indicators for the Housing Needs Assessment being conducted for the MRCOG region.

Completed the handoff of all Land Use Model local files to the UrbanSim consultant for upload to the cloud model. Ran the land use model locally and in the cloud for comparison.

#### **Task 3.3 (Travel Demand Model Management and Maintenance):**

Updating and maintaining the travel demand model is an ongoing task. No significant changes this FFY.

#### **Task 3.4 (Software Upgrades):**

Maintained the latest version of the REMI TranSight Model. Upgraded to the cloud version of the UrbanSim Model.

Maintained use of UrbanCanvas.

Maintained Esri ArcGIS software for desktop, enterprise, and online use.

Began deploying an updated version of the Transportation Analysis and Querying Application (TAQA) that includes 2022 data.

Work is underway to update legacy internal applications.

#### **Task 3.5 (Highway Functional Classification Review & Update):**

The end of the FFY marked the initial conversations about the NMDOT-led Highway Functional Classification Update Process. MRMPO will assist by offering technical support and using our public involvement process to our member agencies.

#### **Task 3.6 (GIS Data Development, Mapping & Database Management):**

GIS staff continued to develop and maintain GIS databases, static maps, and online maps.

GIS database development included an ongoing inventory of roadway features, such as posted speed limits, intersection control, and approach characteristics. In addition, our land use parcels, zoning,

## MPO APER Narrative Summary – FFY 2024

### MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

development projects, and permits databases saw significant updates. Much of this supported the upcoming Metropolitan Transportation Plan (MTP). Other MTP updates included the Long-Range Bikeway System (LRBS) and Key Centers.

Static maps included support for the Regional Transportation Safety Action Plan (RTSAP) and its Area Profiles and Traffic Flow Maps for the Traffic Counts and Monitoring Program.

Online maps included support and maintenance of dashboards in the Tableau and MetroQuest platforms and significant updates to the LRBS web map app and interactive TIP map.

GIS staff liaised with MRMPO committees, offering technical and analytical support to the LUTI (e.g., Key Centers), CMP (e.g., Corridors update and TAQA maintenance), Active Transportation (e.g., LRBS updates), and ITS (e.g., ITS web map updates) Committees.

GIS staff supported planning efforts at member agencies, such as providing a map for the Corrales Trails Master Plan update.

GIS staff have continued offering day-to-day support and troubleshooting for all GIS users and maintenance of on-site GIS servers and systems.

GIS staff represented MRMPO in the state GIS community. We participated in the Geospatial Advisory Committee (GAC) and its subcommittees and working groups; the New Mexico Geospatial Information Council NMGIC fall and spring meetings; the NM Data Users Conference; UNM's GIS Day; the Tribal GIS conference; and the NMDOT Safety Summit; and presented multiple GIS projects at the AMPA Tools & Training Symposium.

#### **Task 3.7 (Development Review):**

MRMPO staff continue to review proposed developments and provide comments on relevant projects, plans, and policies. MRMPO comments were sent to the City of Albuquerque (Development Review Board and Environmental Planning Commission) and Bernalillo County (County Development Review Authority and County Planning Commission), as well as to Rio Rancho's Planning and Zoning Board and Development Review Committee and Los Lunas Development Review Committee. Development Review includes updating scheduled development events into the UrbanSim Cloud Platform.

#### **Task 3.8 (Orthophotography):**

Sample tiles were received and reviewed for color match. All tiles have been created for the project, which is currently in the quality control and bridge warp correction phase. Project deliverables are expected to be received on time in November, if not earlier.

The project has proceeded according to schedule and without incident. All imagery has been acquired and processed into deliverables, expected to be delivered in November 2024.

## MPO APER Narrative Summary – FFY 2024

### MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

#### **Task 4: Transportation Planning**

##### **Task 4.1 (Metropolitan Transportation Plan – Long Range Plan):**

Throughout the fiscal year, staff worked on various tasks and elements for the MTP, including timeline and schedule, goals and objectives, data analysis and research, document production, public outreach, and working with member agencies to develop the MTP project list.

##### **Task 4.2 (Safety Analysis and Planning):**

The 2024 Regional Transportation Safety Action Plan (RTSAP) update was conducted through FFY 2024. The process began with collecting public input through various outreach strategies, including surveys, focus groups, and community events.

Using 2017-2021 crash data (the most recent 5-year data), MRMPO performed a crash analysis to analyze the region's safety trends, forming the foundation of the RTSAP document.

MRMPO staff created area safety profiles for small urban, rural, and tribal member agencies in the MRCOG region and conducted site visits for the Pueblo of Jemez, Meadowlake, Los Lunas, and the Village of Cuba.

MRMPO received feedback from our member agencies, the public, TPTG, TCC, MTB, and the RTSAP Technical Team and Steering Committees throughout the process.

Throughout the year, MRMPO staff have attended safety training held by various organizations and community partners.

Staff also met with member agencies to complete the RTSAP Safety Projects and Programs List to ensure all aspiration projects and programs were represented in the document and could be more competitive for receiving federal funds.

The document was completed in late July and approved by the MTB on August 16th.

##### **Task 4.3 (CMP-Congestion Management Process):**

TAQA has been updated throughout the fiscal year 2024 in coordination with Timmons. The tool is nearing its finalization and is being tested internally, and a more limited version is being tested publicly.

The CMP committee was convened throughout the year to discuss and analyze transportation-related issues in the region. Throughout the document's development, the CMP Committee was updated on the region's RTSAP process and crash trends.

Following staff transitions, the CMP Committee set up a new schedule and changed the structure and contents of future meetings. The 2022 Congested Corridors update remained the focus of the first meetings.

The 2022 Congested Corridors update was completed in October, and a section for the CMP was drafted for the 2045 MTP Transitions document.

## MPO APER Narrative Summary – FFY 2024

### MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

#### **Task 4.4 (ITS-Intelligent Transportation System):**

Continued management of the regional Albuquerque Traffic Incident Management Plan (A300971) involved updating and re-issuing the MOA and project agreement in coordination with all stakeholders, upon which time the work recommenced. The contract is extended through FFY 2026.

Additional work involved reviewing and updating Transportation System Management and Operations Strategies (TSMO) within the AMPA, periodic agency ITS project updates, and regular committee activities.

#### **Task 4.5 (Land Use & Transportation Integration):**

MRMPO staff held monthly LUTI committee meetings to discuss land use projects, active transportation, MTP Goals and strategies, and the MTP key locations map. Staff also considered new topics moving forward to guide the discussion about scenario planning efforts and how to integrate land use and transportation further.

#### **Task 4.6 (Economic Impacts of Transportation Projects):**

The REMI model was used to perform an economic analysis of TIP spending in the region to develop the 2045 Metropolitan Transportation Plan.

#### **Task 4.7 (SLRP-State Long Range Plan):**

No activity occurred in this FFY.

#### **Task 4.8 (Planning Consultation & Local Transportation Planning Assistance):**

The MPO has provided technical support to its member agencies throughout the year in the following ways:

- Participating and providing feedback on local plan development,
- Develop customized analysis and reports,
- Attending informational and project planning sessions,
- Responding to data needs upon request.

In addition, this FFY, the MPO, was instrumental in facilitating the development of a joint City / County Housing Collaborative where regional leaders will assist in addressing the affordable housing crisis in Bernalillo County.

#### **Task 4.9 (Asset Management & Performance Measures Analyses):**

MRMPO Adopted NMDOTs PM1, PM2, and PM3 reports and targets at the February MTB meeting under resolution R-24-01.

The MTB unanimously adopted Rio Metro's and ABQ-Rides Public Transportation Safety Action Plans under resolution R-24-03 at the May 17th MTB meeting.

## MPO APER Narrative Summary – FFY 2024

### MRMPO – Mid-Region Metropolitan Planning Organization, Albuquerque, NM

#### **Task 5: Special Studies, Plans, Projects and Programs**

##### **Task 5.1 (Capital Projects Consultation & Coordination):**

Capital project consultation and coordination continued as usual.

MRMPO has been closely involved with the Village of Los Lunas I-25 Interchange and E-W Corridor.

##### **Task 5.2 (Rio Metro Regional Transit District Service Area Plan & Update & Initiatives):**

This task and number will be reactivated if a new or revised long-range or short-range planning effort is proposed that may utilize federal funds or extensive MPO staff involvement.

##### **Task 5.3 (UNM/CNM Transit Study):**

No work was performed this FFY.

##### **Task 5.3a (Rio Metro Transit Oriented Planning Pilot Project- University Corridor):**

No work was performed this FFY.

##### **Task 5.4 (NMRX Maintenance Facility/Office Feasibility Study):**

The project was completed in 2017 (early FFY 2018). This task code is no longer used.

##### **Task 5.5 (Albuquerque Bikeshare Program) (This is no longer a UPWP-reported activity.)**

The bikeshare program was transferred to RMRTD. This task code is no longer used.

##### **Task 5.6 (ABQ Ride Pilot Program for TOD Planning):**

The project was completed, and the project and grant were closed on June 30, 2019. This task code is no longer used.

##### **5.7 ABQ Ride Transit Planning**

No work was performed this FFY.

##### **5.8 ABQ Ride System-wide Route/Service Network Plan for Fixed Routes**

No work was performed this FFY.

Mid-Region MPO Summary of Federal Funding Expenditures											
FFY 2024											
(Oct. 1, 2023 - Sept. 30, 2024)											
PO Number	MRCOG Fund Code	Control Number	Fund Source	Total Avail. in FFY (Fed+Match)	1st Qtr Actual Expenditures	2nd Qtr Actual Expenditures	3rd Qtr Actual Expenditures	4th Qtr Actual Expenditures	Total Actual Expenditures	Amount Remaining	Amount Carried Over to Next FFY
FFY 2023	052	P323000	FHWA PL Funds 2023	\$74,628.00	\$74,628.00	\$0.00	\$0.00	\$0.00	\$74,628.00	\$0.00	\$0.00
FFY 2024	052	P323000	FHWA PL Funds 2024	\$1,392,927.00	\$196,539.61	\$336,547.56	\$327,073.35	\$441,932.71	\$1,302,093.23	\$90,833.77	\$0.00
FFY 2023	053	MO1848	FTA 5303 FFY 2023 Carryover	\$99,751.79	\$99,751.79	\$0.00	\$0.00	\$0.00	\$99,751.79	\$0.00	\$0.00
FFY 2024	053	MO1848	FTA 5303 FFY 2024	\$406,363.00	\$7,867.06	\$115,890.18	\$75,682.02	\$104,415.66	\$303,854.92	\$102,508.08	\$102,508.08
			<b>Subtotal Metropolitan Planning Funds</b>	<b>\$1,973,669.79</b>	<b>\$378,786.46</b>	<b>\$452,437.74</b>	<b>\$402,755.37</b>	<b>\$546,348.37</b>	<b>\$1,780,327.94</b>	<b>\$193,341.85</b>	<b>\$102,508.08</b>
FFY 23/24	066	P323020	SPR Non-Motorized Counts Study	\$225,836.44	\$27,719.90	\$19,639.89	\$16,720.73	\$11,711.26	\$75,791.78	\$150,044.66	\$150,044.66
FFY 2023	067	P323010	SPR Funds, Traff. Counts 2023	\$53,748.48	\$53,748.48	\$0.00	\$0.00	\$0.00	\$53,748.48	\$0.00	\$0.00
FFY 2024	067	P323010	SPR Funds, Traff. Counts 2024	\$430,000.00	\$24,717.95	\$126,693.38	\$94,557.19	\$121,902.04	\$367,870.56	\$62,129.44	\$0.00
			<b>Subtotal SPR Funds</b>	<b>\$709,584.92</b>	<b>\$106,186.33</b>	<b>\$146,333.27</b>	<b>\$111,277.92</b>	<b>\$133,613.30</b>	<b>\$129,540.26</b>	<b>\$150,044.66</b>	<b>\$150,044.66</b>
FFY 2023	068	A301843	STP-Lg Urb, Trav. Time	\$102,981.79	\$29,888.55	\$41,444.89	\$31,648.35	\$0.00	\$102,981.79	\$0.00	\$0.00
FFY 2024	068	A301844	STP-Lg Urb, Trav. Time	\$175,000.00	\$0.00	\$0.00	\$15,771.23	\$52,373.42	\$68,144.65	\$106,855.35	\$106,855.35
	064	A300971	ITS Incident Management	\$395,526.00	\$0.00	\$0.00	\$0.00	\$12,955.82	\$12,955.82	\$382,570.18	\$382,570.18
			<b>TOTAL FEDERAL + MATCH</b>	<b>\$4,066,347.42</b>	<b>\$621,047.67</b>	<b>\$786,549.17</b>	<b>\$672,730.79</b>	<b>\$878,904.21</b>	<b>\$2,591,361.28</b>	<b>\$450,241.86</b>	<b>\$450,241.86</b>

## Mid-Region Metropolitan Planning Organization, MRCOG - Albuquerque, NM: Consultant Payment Summary

### FFY 2024 Quarterly Report

Consultant/Vendor	UPWP Task(s)	Fund Source	PO Num	Budgeted Amt.	Qtr 1 Paym't	Qtr 2 Paym't	Qtr 3 Paym't	Qtr 4 Paym't	Paym't Total	Amt. Remain.
Timmons Group	various	<b>TOTALS</b>		<b>\$330,677.41</b>	<b>\$6,948.10</b>	<b>\$17,659.99</b>	<b>\$38,706.28</b>	<b>\$80,019.08</b>	<b>\$143,333.45</b>	<b>\$187,343.96</b>
<b>Scope:</b> Conduct assessment of MRCOG roadway networks and provide training and technical assistance and update the MRMPO Transportation Analysis and Query Application tool, Database administration, and MRCOG Roads and Highways Consulting  <b>General Services: Transportation Analysis &amp; Query Project:</b> Meetings with MPO GIS team, Project management for the MRCOG Roadway networks, TAQA discovery and data conversion, conflation of current year INRIX segments, development of web map application. <b>MRCOG Database Administration Support:</b> initiated On Call Database administration activities and support for MPO staff. <b>MRCOG Roads and Highways Consulting:</b> Performed programming tasks and GIS Work. Conducted GIS analysis and coding.		<b>FHWA PL</b>	24-291 & 25-045	\$143,289.71	\$325.00	\$2,273.75	\$12,125.00	\$42,729.82	\$57,453.57	\$85,836.14
		<b>FTA 5303</b>		\$0.00					\$0.00	\$0.00
		<b>SPR Traff Cts</b>	24-292	\$103,565.96				\$3,840.00	\$3,840.00	\$99,725.96
		<b>RMRTD</b>		\$0.00					\$0.00	\$0.00
		<b>Local</b>		\$0.00					\$0.00	\$0.00
		<b>A301841/A301842</b>	22-114, 23-188 & 24-217	\$83,821.74	\$6,623.10	\$15,386.24	\$26,581.28	\$33,449.26	\$82,039.88	\$1,781.86
Parametrix Engineering LLC	3.1, 4.2	<b>TOTALS</b>		<b>\$69,460.19</b>	<b>\$26,439.88</b>	<b>\$19,639.89</b>	<b>\$13,077.98</b>	<b>\$0.00</b>	<b>\$59,157.75</b>	<b>\$10,302.44</b>
<b>Scope:</b> Non-motorized counts program study to Build upon existing data collection efforts and investments and grow the non-motorized counts program to be more comprehensive for active transportation and roadway safety.		<b>FHWA PL</b>		\$0.00					\$0.00	\$0.00
		<b>FTA 5303</b>		\$0.00					\$0.00	\$0.00
		<b>SPR Traff Cts</b>	23-176	\$69,460.19	\$26,439.88	\$19,639.89	\$13,077.98	\$0.00	\$59,157.75	\$10,302.44
<b>General Services:</b> General Project management, Stakeholder interview participation summaries, Reserarch and coordination on state of thee practice and existing conditions memorandum finalization, GIS and mapping tasks, site selection, Project schedule development, program scenario development, and initial existing conditions and needs analysis.		<b>RMRTD 055</b>		\$0.00					\$0.00	\$0.00
		<b>Local</b>		\$0.00					\$0.00	\$0.00
		<b>A301843</b>		\$0.00					\$0.00	\$0.00
Bohannon Houston	4.0-4.1	<b>TOTALS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,965.07</b>	<b>\$0.00</b>	<b>\$60,277.96</b>	<b>\$54,907.04</b>
<b>Scope:</b> Transportation Planning Assistance in developing the 2045 Metropolitan Transportation Plan.		<b>FHWA PL</b>	24-251 & 25-100	\$115,185.00	\$0.00	\$0.00	\$2,965.07	\$57,312.89	\$60,277.96	\$54,907.04
		<b>FTA 5303</b>		\$0.00					\$0.00	\$0.00
		<b>SPR Traff Cts</b>		\$0.00					\$0.00	\$0.00
<b>General Services:</b> Project Management, Document Management, And Document Development. Quarterly meetings with Staff		<b>RMRTD</b>		\$0.00					\$0.00	\$0.00
		<b>Local</b>		\$0.00					\$0.00	\$0.00
		<b>Other</b>		\$0.00					\$0.00	\$0.00

**Mid-Region Metropolitan Planning Organization, MRCOG - Albuquerque, NM: Consultant Payment Summary**

**FFY 2024 Quarterly Report**

Consultant/Vendor	UPWP Task(s)	Fund Source	PO Num	Budgeted Amt.	Qtr 1 Paym't	Qtr 2 Paym't	Qtr 3 Paym't	Qtr 4 Paym't	Paym't Total	Amt. Remain.
Root Policy	3.2	<b>TOTALS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$13,387.50</b>	<b>\$65,612.50</b>
<b>Scope:</b> Assistance in developing the Socioeconomic 2045 Regional Forecast and the travel demand model. apacity and growth estimates will be added to Section III of the Albuquerque Region Housing Needs Assessment. Specifically, figures 111-1, 111-2, 111-3 and 111-9 will be updated to include these data. The same methodology used to estimate capacity and growth for the rest of the CPAs will be applied to produce the additional estimates.		<b>FHWA PL</b>	24-059 & 25-030	\$79,000.00	\$0.00	\$0.00	\$0.00	\$13,387.50	\$13,387.50	\$65,612.50
		<b>FTA 5303</b>		\$0.00					\$0.00	\$0.00
		<b>SPR Traff Cts</b>		\$0.00					\$0.00	\$0.00
<b>General Services:</b> Socioeconomic Forecast Assistance. Housing Study Analysis to include the Town of Bernalillo and the Village of Corrales.		<b>RMRTD</b>		\$0.00					\$0.00	\$0.00
		<b>Local</b>		\$0.00					\$0.00	\$0.00
		<b>Other</b>		\$0.00					\$0.00	\$0.00
WSP	3.1,3.3,3.4	<b>TOTALS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9,695.71</b>	<b>\$40,304.29</b>
<b>Scope:</b> Task 1: Critical Path Model Support: Necessary adjustments will be made to the scripts, GUI settings, and/or catalog files to ensure the model runs correctly. Once the model operates successfully on the consultant's machine, the updates will be transferred back to the MRCOG machine. Task 2: General Model Support: Steady State Model Maintenance -As the model undergoes updates, the consultant will ensure that the model outputs remain valid,		<b>FHWA PL</b>	24-280	\$50,000.00	\$0.00	\$0.00	\$0.00	\$9,695.71	\$9,695.71	\$40,304.29
		<b>FTA 5303</b>		\$0.00					\$0.00	\$0.00
		<b>SPR Traff Cts</b>		\$0.00					\$0.00	\$0.00
<b>General Services:</b> Travel Model Support		<b>RMRTD</b>		\$0.00					\$0.00	\$0.00
		<b>Local</b>		\$0.00					\$0.00	\$0.00
		<b>Other</b>		\$0.00					\$0.00	\$0.00
Lee Engineering	3	<b>TOTALS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,142.00</b>	<b>\$37,296.36</b>
<b>Scope:</b> Proposed site review, consultation with local governments and roadway owners, equipment purchase assistance, drafting of agreement, and initiation and completion of permitting process for installation of counters.		<b>FHWA PL</b>		\$0.00					\$0.00	\$0.00
		<b>FTA 5303</b>		\$0.00					\$0.00	\$0.00
		<b>SPR Non-Motor</b>	25-047	\$44,438.36	\$0.00	\$0.00	\$0.00	\$7,142.00	\$7,142.00	\$37,296.36
<b>General Services:</b> Assistance with MRMPO Bike & Pedestrian Counts Program		<b>RMRTD</b>		\$0.00					\$0.00	\$0.00
		<b>Local</b>		\$0.00					\$0.00	\$0.00
		<b>Other</b>		\$0.00					\$0.00	\$0.00

MRMPO Timesheet Quarterly Summary by Subtask and Funding						
FFY 2024 Summary Period: October 1, 2023 through September 30, 2024		FFY Total Hours	1st Qtr. Distrb Rpt	2nd Qtr. Distrb Rpt	3rd Qtr. Distrb Rpt	4th Qtr. Distrb Rpt
Program		Total Hours				
<b>UPWP FHWA</b>	<b>52</b>	<b>11,224.9</b>	<b>2,754.6</b>	<b>3,471.4</b>	<b>2,801.1</b>	<b>2,899.7</b>
Mngmt -Admin	1.1	2,305.3	587.41	649.9	490.6	577.3
UPWP-¼ Rpts-APER	1.2	170.0		36.0	107.0	27.0
Title VI	1.3	-				
Public Participation	1.4	18.0	18.0			
Website & Commun	1.5	338.0	153.50	121.0	49.5	14.0
Training-Prof Devel	1.6	290.0	66.00	112.0	99.0	13.0
Board Member Training	1.7	-				
TIP Management, TIP Development & Annual Oblig. Rpt.	2	1,088.0	288.00	288.0	232.0	280.0
Pop & Socio-Ec Data Coll. & Land Use Modeling	3.2	549.0	109.0	363.0	59.0	18.0
Travel Demand Modeling	3.3	33.0	13.0		8.0	12.0
Software Upgrades	3.4	-				
Func Class Revw	3.5	-				
GIS & Mapping	3.6	3,806.5	951.0	973.5	889.5	992.5
Development Review	3.7	921.5	187.0	248.5	255.0	231.0
Orthophtography	3.8	41.5	3.5	34.0	4.0	
MTP (LRTP)	4.1	1,220.5	114.2	238.0	363.5	504.9
Safety Anal & Plang	4.2	163.0	48.0	97.0		18.0
CMP	4.3	44.0		44.0		
ITS	4.4	163.5	28.0	56.0	24.0	55.5
LUTI	4.5	-				
Econ Impact Tran Prj	4.6	63.0			63.0	
SLRP Coord	4.7	-				
Planning Consultation & Local Transp. Plann. Asst.	4.8	-				
Capital Proj Consult & Coordination	5.1	-				
RMRTD Service Plan Update	5.2	-				
UNM/CNM Transit Study	5.3	-				
NMRX Maint Facility/Office Study	5.4	-				
Complete Streets Set Aside	5663		178.0	210.5	157.0	156.5
Non-Motorized Counts Pilot Program	4600	10.0	10.0			
<b>UPWP FTA</b>	<b>53</b>	<b>5,614.7</b>	<b>1,468.6</b>	<b>1,610.5</b>	<b>1,066.6</b>	<b>1,469.0</b>
Mngmt -Admin	1.1	1,062.7	270.3	192.95	239.6	359.8
UPWP-¼ Rpts-APER	1.2	21.5	0.5			21.0
Title VI	1.3	-				
Public Participation	1.4	990.0	250.0	280.5	196.0	263.5
Website & Commun	1.5	-				
Training-Prof Devel	1.6	92.0	53.0	24.5	14.5	
Board Member Training	1.7	-				
TIP Management, TIP Development & Annual Oblig. Rpt.	2	804.0	160.0	232.0	216.0	196.0
Pop & Socio-Ec Data Coll. & Land Use Modeling	3.2	471.3	162.3	211.0	17.0	81.0
Travel Demand Modeling	3.3	-				
Software Upgrades	3.4	-				
Func Class Revw	3.5	-				
GIS & Mapping	3.6	1,099.2	375.0	325.0	138.0	261.2
Development Review	3.7	-				
Orthophtography	3.8	-				
MTP (LRTP)	4.1	833.5	197.5	321.0	180.5	134.5
Safety Anal & Plang	4.2	216.5		10.5	63.0	143.0
CMP	4.3	-				
ITS	4.4	-				
LUTI	4.5	-				
Econ Impact Tran Prj	4.6	9.0				9.0
SLRP Coord	4.7	-				

MRMPO Timesheet Quarterly Summary by Subtask and Funding						
FFY 2024 Summary Period: October 1, 2023 through September 30, 2024		FFY Total Hours	1st Qtr. Distrb Rpt	2nd Qtr. Distrb Rpt	3rd Qtr. Distrb Rpt	4th Qtr. Distrb Rpt
Program			Total Hours			
Planning Consultation & Local Transp. Plann. Asst.	4.8	-				
Non-Motorized Counts Pilot Program	4600	15.0		13.0	2.0	
<b>Travel Assessment</b>	<b>68</b>	<b>1,565.0</b>	<b>346.0</b>	<b>443.0</b>	<b>388.0</b>	<b>388.0</b>
Website Communications	1.5	-				
Training-Prof Devel	1.6	27.0			27.0	
Travel Demand Model Integration	3.3	-				
Software Upgrades	3.4	-				
GIS & Mapping	3.6	-				
MTP (LRTP)	4.1	-				
Safety Anal & Plang	4.2	-				
CMP	4.3	1,538.0	346.0	443.0	361.0	388.0
SLRP Coord	4.7	-				
Capital Proj Consult & Coordination	5.1	-				
<b>MPO-RMRTD Acct</b>	<b>55</b>	<b>1,851.9</b>	<b>369.5</b>	<b>621.6</b>	<b>463.1</b>	<b>397.7</b>
Mngmt -Admin	1.1	224.1	6.2	93.4	92.1	32.5
UPWP-¼ Rpts-APER	1.2	-				
Title VI	1.3	-				
Public Participation	1.4	-				
Website & Commun	1.5	-				
Training-Prof Devel	1.6	-				
Board Member Training	1.7	-				
TIP Management, TIP Development & Annual Oblig. Rpt.	2	-				
Pop & Socio-Ec Data Coll. & Land Use Modeling	3.2	-				
Travel Demand Modeling	3.3	-				
Software Upgrades	3.4	-				
Func Class Revw	3.5	-				
GIS & Mapping	3.6	1,627.8	363.3	528.2	371.0	365.3
Development Review	3.7	-				
Orthophotography	3.8	-				
MTP (LRTP)	4.1	-				
Safety Anal & Plang	4.2	-				
CMP	4.3	-				
ITS	4.4	-				
LUTI	4.5	-				
Econ Impact Tran Prj	4.6	-				
SLRP Coord	4.7	-				
Planning Consultation & Local Transp. Plann. Asst.	4.8	-				
Capital Proj Consult & Coordination	5.1	-				
RMRTD Service Plan Update	5.2	-				
UNM/CNM Transit Study	5.3	-				
NMRX Maint Facility/Office Study	5.4	-				
Pilot Program for TOD Planning	5.6	-				
Non-Motorized Counts Pilot Program	5.7	-				
<b>Traffic Counts</b>	<b>67</b>	<b>5,059.2</b>	<b>933.7</b>	<b>1,439.8</b>	<b>1,164.3</b>	<b>1,521.5</b>
Website & Commun	1.5	-				
Training-Prof Devel	1.6	-				
Traffic Counts	3.1	5,039.2	913.7	1439.8	1164.3	1521.46
Traffic Counts Special Counts	3.1.1	-				
Software Upgrades	3.4	-				
Func Class Revw	3.5	-				
GIS & Mapping	3.6	20.0	20.0			
Safety Anal & Plang	4.2	-				
<b>Orthophoto Acct</b>	<b>29</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Orthophotography	3.8	-				
<b>NW Metro BRT</b>	<b>467</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
NW Metro BRT Stdy	5.1	-				
<b>UNM/CNM Stdy</b>	<b>460</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

MRMPO Timesheet Quarterly Summary by Subtask and Funding						
FFY 2024 Summary Period: October 1, 2023 through September 30, 2024		FFY Total Hours	1st Qtr. Distrb Rpt	2nd Qtr. Distrb Rpt	3rd Qtr. Distrb Rpt	4th Qtr. Distrb Rpt
Program			Total Hours			
UNM/CNM -TCSP	5.3	-				
<b>UNM/CNM Stdy</b>	<b>480</b>	-	-	-	-	-
UNM/CNM -FTA	5.3	-				
<b>RMRTD Serv Plan</b>	<b>445</b>	-	-	-	-	-
RMRTD Serv Plan	5.4	-				
<b>TOTAL HOURS on UPWP TASKS</b>		<b>26,017.7</b>	<b>5,872.3</b>	<b>7,586.2</b>	<b>5,883.2</b>	<b>6,675.9</b>

Mid-Region Metropolitan Planning Organization - Albuquerque, New Mexico							Comparison: UPWP Estimated Staff Hours with Actual FFY Hours		
Timesheet Quarterly Summary by UPWP Task Groups									
FFY 2024 Summary Period: October 1, 2023 through September 30, 2024		FFY Total Actual Hours	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	FFY 2024 Annual UPWP Est. Hours	Difference Est - Actual (under or over)	% Diff. FFY 2024 Est. vs Actual
Program			Distrb Rpt	Distrb Rpt	Distrb Rpt	Distrb Rpt			
		Total Staff Hours							
<i>New</i> UPWP Task Group Totals		<b>0</b>	<b>26,017.7</b>	<b>5,872.3</b>	<b>7,586.2</b>	<b>5,883.2</b>	<b>6675.91</b>		
Task 1: Program Administration	1	<b>5,538.7</b>	1,404.9	1,510.2	1,315.4	1308.14	3,800.00	1,738.66	45.75%
Task 2: TIP (Transportation Improvement Program)	2	<b>1,892.0</b>	448.0	520.0	448.0	476.00	2,000.00	(108.00)	-5.40%
Task 3: Data Collection/Analysis (excludes Traffic Counts)	3	<b>8,569.7</b>	2184.07	2683.20	1741.49	1960.96	14,800.00	(1,191.04)	-8.05%
Task 4: Transportation Planning	4	<b>4,953.0</b>	911.69	1420.00	1212.00	1409.35	6,000.00	(1,046.96)	-17.45%
Task 5: Special Studies & Miscellaneous Activities	5	<b>25.0</b>	10.00	13.00	2.00	0.00	500.00	(475.00)	-95.00%
Task 3.1: Traffic Counting & Reporting	3.1	<b>5,039.2</b>	913.68	1439.79	1164.31	1521.46	in "Task 3" above*		
<b>TOTAL HOURS on UPWP TASKS</b>		<b>26,017.7</b>	<b>5,872.3</b>	<b>7,586.2</b>	<b>5,883.2</b>	<b>6675.91</b>	<b>27,100.00</b>	<b>1,082.34</b>	<b>3.99%</b>
The "Total Hours" in the Timesheet Quarterly Summary of this report do <u>not</u> include staff hours of leave, only hours actually worked on tasks.							* hours for Task 3.1 were not estimated separately from overall Task Group 3.		
Explanation of Timesheet Summary Comparison of Actual Hours versus Estimated Hours (Greater than 20% Difference)									
<p><b>Tasks 1:</b> The difference between estimated and actual hours is due to the MRMPO Transportation Program Manager/former TIP Coordinator assuming the administrative responsibilities of the MPO and reducing the time spent on the Transportation Improvement Program. Also, both the MRMPO Planning Manager and the MRMPO Administrative Assistant mainly charge their time to this activity.</p> <p><b>Task 2:</b> The difference between estimated hours and actual hours is minor.</p> <p><b>Task 3:</b> The difference between estimated hours and actual hours is minor.</p> <p><b>Task 4:</b> The variations are due to vacancies in MPO staff (resulting in months of vacant positions) and differences in estimated hours needed for a task versus actual hours.</p> <p><b>Task 5:</b> The actual hours spent on this task were less than the estimated time because the time required for MPO assistance in special studies and various activities (including coordination on capital projects) is variable and unpredictable. The amount of time devoted to this task depends on the level of assistance requested by outside agencies based on their needs for the MRMPO, which will not be known until the UPWP estimates are prepared.</p> <p>Overall, the actual hours were slightly under the annual UPWP estimated hours, differing by 3.99% or 1,082.3 hours; this difference is mostly attributed to staff vacancies.</p>									



## Mid-Region Metropolitan Planning Organization

**Mid-Region Council of Governments**  
809 Copper Avenue NW  
Albuquerque, New Mexico 87102  
(505) 247-1750-tel. (505) 247-1753-fax  
[www.mrcog-nm.gov](http://www.mrcog-nm.gov)

Report Date: November 15, 2024

### **Title VI Report for FFY 2024 (October 1, 2023 – September 30, 2024)**

Pursuant to the *Mid-Region Council of Governments and the Mid-Region Metropolitan Planning Organization Title VI Plan*, an Annual Title VI Report is required to be appended to the Annual Performance and Expenditure Report.

#### **Status Report**

The Transportation Metropolitan Board (MTB) approved the original Title VI on October 18, 2013, followed by the approval of the Regional Transportation Planning Organization (RTPO) on February 13, 2014, and the approval of the MRCOG Executive Board of Directors on March 13, 2024, under resolution R-13-18-MTB.

The plan was revised and approved in April 2023 under resolution R-23-08-MTB, with the approval of the three boards mentioned above. The MRCOG Title VI Coordinator continuously works with the NMDOT Title VI Coordinator to make annual Title VI updates as needed and ensure compliance with the Title VI regulations.

The 2024 Annual Update and Accomplishments Report was submitted to the NMDOT Title VI Coordinator for review and approval in September 2024.

NMDOT Title VI Coordination Office issued a compliance letter to MRCOG/MPO & RTPO in September 2024. The approved Annual Update and Accomplishments Report packet is included in this 2024 APER.

#### **Public Access**

MRCOG used professional interpreters to translate the Title VI Plan into Spanish. The MRCOG website has a Title VI page with copies of Sample Title VI Complaint Forms, instructions for filing Title VI complaints, and the MRCOG Title VI Plan. The Title VI Plan, forms, etc., are available in English and Spanish and posted on our website.

#### **Report of Title VI Investigations, Complaints and Lawsuits**

No incidents were received or filed during this reporting period. Therefore, there were no investigations, complaints, or lawsuits.

#### **Summary of Public Outreach**

All public outreach efforts continue to take place. Regular and routine public outreach activities include publishing and distributing our electronic newsletter, Travel Times, and updating our website and social media pages. MRMPO purchased a public survey and public feedback tool through Metro Quest a year ago to collect public input. MRMPO has been utilizing this tool successfully ever since for the upcoming 2045 MTP update. MRMPO updated its Public Participation Procedures document adopted by the MTB (R-23-05) on March 17, 2023, and it is still actively used to generate public participation on a regular basis. This document was instrumental in the FFY 2024-2029 TIP Development and will be utilized to adopt and implement the new 2045 MTP (long-range plan).

## **Copy of Title VI Notice to the Public & Employees**

### **Public Notification of Title VI**

(posted in the MRCOG reception area, meeting rooms, and public areas, including the MRCOG website). According to federal standards, the NMDOT Title VI Coordinator approved the public notice as accurate.

*The Mid-Region Council of Governments (MRMPO/RTPO) is committed to compliance with Title VI of the Civil Rights Act of 1964, 49 CFR, part 2, and all related regulations and directives. Mid-Region Council of Governments assures that no person shall, on the grounds of race, color, national origin, gender, age, or disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity under any Mid-Region Council of Governments program, activity or service. To obtain more information on our nondiscrimination obligations or to file a Title VI complaint, contact Claudia Patricia Merlo at 809 Copper Avenue NW, Albuquerque, New Mexico 87102, or [www.MRMPO/RTPO-nm.gov](http://www.MRMPO/RTPO-nm.gov).*

*El Consejo de Gobiernos de la Región Media (MRMPO / RTPO) está comprometido con el cumplimiento del Título VI de la Ley de Derechos Civiles de 1964, 49 CFR, parte 2, y todas las regulaciones y directivas relacionadas. El Consejo de Gobiernos de la Región Media asegura que ninguna persona por motivos de raza, color, origen nacional, género, edad o discapacidad será excluida de participar en, negársele los beneficios o ser objeto de discriminación en cualquier programa o actividad que este bajo cualquier programa, actividad o servicio del Consejo de Gobiernos de la Región Media. Para obtener más información sobre nuestras obligaciones de no discriminación o para presentar una queja de Título VI, comuníquese con Claudia Patricia Merlo en 809 Copper Avenue NW, Albuquerque, New Mexico 87102 o [www.MRMPO/RTPO-nm.gov](http://www.MRMPO/RTPO-nm.gov).*

### **Employee Notification of Title VI**

All MRCOG/MPO & RTPO have access to the Title VI notification through the main entrance board, the garden area board, the MPO & RTPO department board, and the website.

*The Mid Region Council of Governments (MRCOG) is committed to ensuring that no person is excluded from participation in or denied the benefits of or be subject to discrimination in the receipt of its services or programs based on race, color, national origin, or any other characteristics protected by law, including Title VI of the Civil Rights Act of 1964, as amended. Further, under the Americans with Disability Act (ADA) of 1990, no entity shall discriminate against an individual with a physical or mental disability concerning the provision of transportation services. If you feel discriminated against at the workplace, you may contact your supervisor or the Human Resources Manager for more information about the Title VI Program and the complaint process.*

All employees are expected to consider, respect, and observe this policy in their daily work and duties. If a customer approaches you with a question or complaint about disparate treatment, direct him or her to Title VI Coordinator, who can provide a copy of the Title VI Plan and a Title VI Discrimination Complaint form.

**Abbreviated Title VI Notice for Publications**

(placed on the title page, table of contents page, or credits page of MRCOG publications)

The Mid Region Council of Governments fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form, please contact the MRCOG Title VI Coordinator at (505) 247-1750-tel., (505) 247-1753-fax or email [mrcog@mrcog-nm.gov](mailto:mrcog@mrcog-nm.gov) or visit our website at [www.mrcog-nm.gov](http://www.mrcog-nm.gov) .



Mid-Region Metropolitan Planning Organization

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# UPWP

## Unified Planning Work Program

Federal Fiscal Years  
**2023 & 2024**  
(Oct. 1, 2022, through Sept. 30, 2024)

**Includes Quarterly Reporting for:**

- Indicates future quarterly report due at the end of the indicated quarter
- Indicates completed quarterly report included in this document
  
- FFY 2023 Qtr. 1 report: October 1, 2022-December 31, 2022
- FFY 2023 Qtr. 2 report: January 1, 2023-March 31, 2023
- FFY 2023 Qtr. 3 report: April 1, 2023-June 30, 2023
- FFY 2023 Qtr. 4 report: July 1, 2023-September 30, 2023
  
- FFY 2024 Qtr. 1 report: October 1, 2023-December 31, 2023
- FFY 2024 Qtr. 2 report: January 1, 2024-March 31, 2024
- FFY 2024 Qtr. 3 report: April 1, 2024-June 30, 2024
- FFY 2024 Qtr. 4 report: July 1, 2024-September 30, 2024

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Mid-Region Metropolitan Planning Organization

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# UPWP

## Unified Planning Work Program

Federal Fiscal Years  
**2023 & 2024**  
(Oct. 1, 2022, through Sept. 30, 2024)

### Summary of Amendments and Administrative Modifications

<u>Date</u>	<u>Description</u>
July 15, 2022	R-22-07 MTB Initial Approval by the Metropolitan Transportation Board of MRMPO
November 17, 2023	R-23-14 MTB UPWP Amendment 1 by the Metropolitan Transportation Board of MRMPO

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# Acknowledgments

## Mid-Region Metropolitan Planning Organization

Klarissa Peña, Vice-Chairperson of the Metropolitan Transportation Board (MTB)  
Dewey V. Cave, Executive Director of the MRCOG and MRMPO

## Contributing Staff:

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William Simon, Transportation Planner  
Andrew Vanetsky, GIS Analyst II  
Daniel Zagar, Traffic Count Aid

## Special Thanks for Providing Data, Information, or Comments:

MRMPO Metropolitan Transportation Board (MTB)  
MRMPO Transportation Coordinating Committee (TCC)  
Federal Highway Administration – Central Federal Lands Highway Division  
Federal Highway Administration – New Mexico Division  
Federal Transit Administration Region VI  
City of Albuquerque Transit Department - ABQ Ride  
Rio Metro Regional Transit District  
NMDOT Transit and Rail Division  
NMDOT Planning Division  
NMDOT District 3  
U.S. Bureau of Indian Affairs  
U.S. Fish and Wildlife Service  
U.S. Forest Service  
U.S. National Park Service

This report's preparation was partly financed through funds made available by the New Mexico Department of Transportation. Also, this report was funded in part through grants from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation. The authors' or agency's views and opinions expressed herein do not necessarily state or reflect those of the U. S. Department of Transportation or the New Mexico Department of Transportation.

Mid-Region Metropolitan Planning Organization of the Mid-Region Council of Governments fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form, please contact the MRCOG Title VI Coordinator at (505) 247-1750- tel. (505) 247-1753-fax or email [mrcog@mrcog-nm.gov](mailto:mrcog@mrcog-nm.gov) or visit our website at [www.mrcog-nm.gov](http://www.mrcog-nm.gov).

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Transportation Improvement Program (TIP)
- Appendix E – Expenditure Reports
- Appendix F – Consultant and Vendor Services Summary and  
Activity Timesheet Charges Summary Reports

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# I. INTRODUCTION

This Unified Planning Work Program (UPWP) is a mechanism for listing and organizing the Mid-Region Metropolitan Planning Organization's transportation planning activities that will be undertaken during the period covered. This document was developed following federal regulation 23 CFR 450 and FTA Circular 8100.1C.

## A. MRCOG General Overview

The Mid-Region Council of Governments (MRCOG) is a regional planning organization that develops policies and makes decisions about transportation planning in the greater Albuquerque region of New Mexico. It is a forum for cities, towns, villages, tribal governments, counties, transit agencies, and state agencies to address common regional issues.

MRCOG includes several organizational divisions such as the Mid-Region Metropolitan Planning Organization (MRMPO), Mid-Region Rural Transportation Planning Organization, Workforce Connections of Central New Mexico, Water Resources Management, Local Planning Assistance, and Economic Development-District 3. Several of these programs, including MRMPO, have their governing bodies. In addition, MRCOG administratively houses the Rio Metro Regional Transit District under an agreement with that district to provide staff, payroll services, office space, and other administrative functions.

## B. Transportation Planning

Federal law requires that every metropolitan area with a population over 50,000 have a designated Metropolitan Planning Organization (MPO) to qualify for federal highway and transit funds.<sup>1</sup> MRCOG is designated as the Metropolitan Planning Organization (MPO) for the Albuquerque Metropolitan Planning Area (AMPA), which is a Transportation Management Area (TMA) as well. MRMPO employees provide planning, coordination, and administrative support to the Mid-Region Metropolitan Transportation Board (MTB), which is MRMPO's policy-making body. Work tasks and responsibilities concerning transportation planning for the MPO are detailed in this document, the Unified Planning Work Program. Refer to Appendix B for a map of the AMPA/TMA.

In addition, under state law, MRCOG is designated as the Rural Transportation Planning Organization (RTPO) for Torrance County, portions of Sandoval County, and the southwest corner of Santa Fe County, which includes the Town of Edgewood. Work tasks for planning activities in the RTPO are documented in a separate document, the Annual Work Program for the Mid-Region RTPO.

## C. Governance, Boards, and Committees

MRCOG is governed by the MRCOG Board of Directors, composed of locally elected and appointed officials. Member agencies may select senior staff members to serve as alternates. MRMPO is a division of MRCOG, as per the *Memorandum of Operations of the Mid-Region Metropolitan Planning Organization*, which establishes the parameters for the MPO's operation.

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<sup>1</sup> 23 USC 134(d).

The Mid-Region Metropolitan Planning Organization (MRMPO), as a division of MRCOG, is governed by the Metropolitan Transportation Board (MTB), which is composed of elected and appointed officials and agency representatives from within the Albuquerque Metropolitan Planning Area as well as representatives from the New Mexico Department of Transportation. Membership, officers, and voting procedures are under the Bylaws adopted by the MTB. Standing and ad hoc committees provide the MTB with guidance on matters related to funding, congestion management, bicycle and pedestrian issues, intelligent transportation systems, transit, freight, safety, equity, environmental resiliency, project delivery, roadway access management, land use, and transportation integration, and other specific matters related to transportation planning.

#### **D. Unified Planning Work Program Requirements**

Each MPO must develop a Unified Planning Work Program (UPWP) in cooperation with the state and public transportation operators<sup>2</sup> which identifies the work of the MPO over a one or two-year period. The development of the UPWP is the joint responsibility of the MPO, State DOT, other state departments, public transportation operators, and other planning and implementation agencies. The UPWP must identify work by major activity and task, including those that address the planning factors in 23 CFR 450.306(b), listed below in section G. Other requirements are that a discussion of planning priorities facing the metropolitan planning area must be included. In New Mexico, all MPOs and NMDOT have agreed to utilize a common format for their UPWP documents, base their work program on the federal fiscal year (FFY), and produce two-year work programs. This UPWP meets those and all federal requirements and covers a two-year period.

The UPWP developed by an MPO must include the following:

- A description of the work to be accomplished.
- Who shall perform the work for an activity/task.
- A schedule for completing the activity/task.
- Resulting products of the activity /task.
- Proposed funding by activity/task.
- A summary of the total amounts and sources of federal and matching funds.
- Identification of any incomplete work elements/activities carried over from previous fiscal years.
- A summary of the work program that shows federal share by type of fund, matching rate by type of fund, state and/or local matching share, and other state of local funds.
- MPOs in TMAs must include (as applicable) cost estimates for transportation planning, research, development, and technology transfer-related activities funded with other federal, state, and/or local funds, particularly for producing the FHWA-required data (i.e., data for preparing proposed legislation, evaluating the performance of the Nation's transportation systems, etc.) for planning for other transportation modes.

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<sup>2</sup> 23 CFR 450.308(c)

## E. The UPWP Development Process and Opportunities for Public Input

The MPO staff develops the work program and budget for the next period according to the following schedule. (Exact dates may vary by a few days.)

Schedule	Item
May 1 <sup>st</sup> Even Years	1 <sup>st</sup> Draft of UPWP to NMDOT, ABQ Ride, and Rio Metro RTD
May 1 <sup>st</sup> Even Years	The proposed UPWP will be posted online for public review and comment. Begin a 30-day public comment period.
May 31 <sup>st</sup> Even Years	NMDOT comments on Draft UPWP
June 1 <sup>st</sup> - June 15 <sup>th</sup>	MPO staff revise proposed UPWP if necessary
Mid-June Even Years	Metropolitan Transportation Board votes to approve the UPWP *Opportunity for Public Comment at the meeting.
July 1 <sup>st</sup> Even Years	MPO submits approved UPWP to NMDOT
Aug 1 <sup>st</sup> Even Years	NMDOT submits UPWP to FHWA-NM Division and FTA-Region VI for Review
Sept 1 <sup>st</sup> Even Years	FHWA-NM Division & FTA-Region VI comments on UPWPs to NMDOT
Sept 8 <sup>th</sup> Even Years	NMDOT submits final UPWPs (with changes, if any) to FHWA-NM Division and FTA-Region VI
Oct 1 <sup>st</sup> Even Years	Effective Date of UPWP at the beginning of the Federal Fiscal Year

The public can participate in the development of the UPWP in a few ways. You are welcome to attend MRMPO's monthly MTB meetings, which are open to the public. To learn more about these meetings, please contact Kelly Benavidez at (505) 247-1750 or email [kbenavidez@mrcog-nm.gov](mailto:kbenavidez@mrcog-nm.gov). You can also review the draft document during the 30-day public comment period. An electronic copy of the UPWP will be posted on the MRCOG website at [www.mrcog-nm.gov](http://www.mrcog-nm.gov). Information about the MRMPO Public Participation Procedures can also be found at [www.mrcog-nm.gov](http://www.mrcog-nm.gov).

Revisions to the Unified Planning Work Program (UPWP) are necessary at regular intervals to accommodate new tasks, the award of funding grants, and changes in work priorities. Administrative amendments encompass minor changes, while formal ones pertain to more significant ones. Formal amendments, if required, are scheduled every quarter, with the approved UPWP amendment submitted to NMDOT-Planning during the last month of each Federal Fiscal Year Quarter (December, March, June & September). Opportunities for public comment on UPWP amendments are available at any board meeting during which the item will be discussed. Agendas for all Metropolitan Transportation Board meetings are accessible online at [www.mrcog-nm.gov](http://www.mrcog-nm.gov).

## **F. Funding Sources for Transportation Planning Activities**

Transportation planning efforts in the metropolitan area are financed primarily through federal funds. (FHWA Section 112 funds, FHWA State Planning and Research (SPR) grant funds, FTA Section 5303 funds.) Funds from local jurisdictions provide the required matching funds to receive the federal funds. Local funds also provide additional funds for transportation planning purposes. Occasionally, state funds or grants are used for general transportation planning. Special federal planning grants for specific programs are also utilized when the MPO is awarded these types of funds.

## **G. Planning Factors, Performance-Based Planning and Programming Under Federal Law**

The current transportation bill, Bipartisan Infrastructure Law (BIL), and the previous bill, Funding America's Surface Transportation (FAST), continue the planning factors identified by the previous transportation bills. The Bipartisan Infrastructure law adds new areas of emphasis for planning and continues with the performance-based planning and programming requirements established under Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21).

The planning factors are:

- Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
- Increase the safety of the transportation system for motorized and non-motorized users.
- Increase the security of the transportation system for motorized and non-motorized users.
- Increase the accessibility and mobility of people and freight.
- Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
- Enhance the integration and connectivity of the transportation system across and between modes for people and freight.
- Promote efficient system management and operation; and
- Emphasize the preservation of the existing transportation system.
- Improve the resiliency and reliability of the transportation system, reduce or mitigate stormwater impacts of surface transportation, and enhance travel and tourism (per the PPM and 23 USC 134: Metropolitan transportation planning).

## **H. Planning Priorities for the Metropolitan Planning Area**

Planning priorities for the Mid-Region MPO include the following:

- Developing implementation strategies for Connections 2040 Metropolitan Transportation Plan (MTP) and continue implementing the associated Transportation Improvement Programs (TIP) for FFY 2020-2025 and the FFY 2024-2029 TIP development.
- Continuing improvements to the Project Prioritization Process to help prioritize projects that most meet regional needs objectively.
- Ensuring federal funds are obligated to the fullest potential through the TIP process.
- Working with NMDOT and other agencies to meet the adopted Performance Measure Targets and improve safety to reduce crash rates, serious injuries, and fatalities.
- Improving the MPO's outreach and incorporating equity, environmental justice, and environmental resiliency considerations into the long—and short-range transportation planning process.
- Enhancing the incorporation of Intelligent Transportation Systems (ITS) in regional transportation projects and interagency cooperation regarding ITS. Including:
  - Implementation of the Regional Transportation Management Center (RTMC), and
  - Development of an Incident Management Plan (IMP) for the metro area.
- Assisting in achieving full implementation of the Los Lunas River Crossing Corridor.
- Improving public and member agency access to MRMPO data and other products, mainly through interactive visualization tools, social media, and other web-based tools to encourage public participation in the transportation planning process.
- Advancing safety through the implementation of regional safety plans and Complete Streets concepts and design, through safety analysis and equity with tools such as the HFIN and the EJ Index, and by committing funding towards projects that prioritize safety across all modes and for all users with an emphasis on traditionally underserved communities.
- Assisting agencies in developing design guidelines that promote Complete Streets design concepts and roadway configurations that match their surrounding land use context.
- Utilize planning funds on specified planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities.
- Encourage and promote the safe and efficient management, operation, and development of surface transportation systems that will better connect housing and employment.

- Provide for consideration of projects and strategies that will promote consistency between transportation improvements and State and local housing patterns (in addition to planned growth and economic development patterns).
- Work with affordable housing organizations to incorporate into the long-range transportation plan.
- As a transportation management area, the transportation planning process should incorporate housing, transportation, and economic development strategies, including the development of a housing coordination plan.
- Facilitate the integration and coordination of land-use planning efforts by area agencies with transportation planning undertaken by area agencies and MRMPO.
- Develop, in coordination with NMDOT, a carbon reduction strategy no later than years after enactment and update that strategy at least every four years.

## II. WORK PROGRAM TASKS

This section describes the MPO's work program tasks, which are organized as shown below. Funding sources for all tasks are included in Appendix A.

<b>Task 1 - Program Support and Administration</b>	
1.1	Program Management and Administration
1.2	UPWP and Quarterly Reporting
1.3	Title VI Plan and Monitoring (includes Environmental Justice)
1.4	Public Participation
1.5	Website and Other Communications
1.6	Staff Training and Professional Development
1.7	Board Member Training
<b>Task 2 - Transportation Improvement Program (TIP)</b>	
2.1	TIP Development
2.2	TIP Management
2.3	Annual Project Listing and Obligation Report
<b>Task 3 - General Development and Data Collection/Analysis</b>	
3.1	Traffic Counting and Reporting
3.2	Socioeconomic & Land Use Data Collection/Analysis/Forecasting
3.3	Travel Demand Model Management and Maintenance
3.4	Software Upgrades
3.5	Highway Functional Classification Review and Update
3.6	GIS Data Development, Mapping and Database Management
3.7	Development Review
3.8	Orthophotography
<b>Task 4 - Transportation Planning</b>	
4.1	Metropolitan Transportation Plan (MTP)
4.2	Safety Analysis and Planning
4.3	CMP - Congestion Management Process
4.4	ITS - Intelligent Transportation Systems Planning
4.5	Land Use/Transportation Integration
4.6	Economic Impacts of Transportation Projects
4.7	Statewide Long-Range Plan (SLRP) Coordination
4.8	Planning Consultation & Local Transportation Planning Assistance
4.9	Asset Management & Performance Measures Analyses
<b>Task 5 - Special Studies, Plans, Projects and Programs</b>	
5.1	Capital Projects Consultation and Coordination
5.3 & 5.3a	UNM/CNM Transit Study & TOD Planning – University Blvd Corridor
5.7	ABQ Ride Transit Planning

# Task 1 - Program Administration and Management (FTA Code 442100)

This consists of activities necessary for the MPO's administration, management, and operation. This includes basic overhead, administrative costs, UPWP development, budget and financial management, annual and quarterly reports, general public participation, and public information.

## Estimated Cost for Task 1

FFY 2023	3800	\$32.89	\$124,982	\$25,000	\$100,500	<b>\$250,482</b>
FFY 2024	3800	\$33.88	\$128,744	\$10,000	\$74,301	<b>\$213,045</b>

"Other Costs" include travel, photocopying/printing, membership fees, conference/workshop registration fees, mileage, telephone, computers, postage, legal notices, etc. (Employee benefits and indirect costs per Cost Allocation Plan are not included.)

### 1.1 Program Support and Administration

This task encompasses general administration and oversight of the MPO. This task includes staff meetings, day-to-day MPO activities, preparing and posting meeting agendas, providing information and briefings to the MTB, and other similar administrative activities. This includes monitoring MPO progress in meeting scheduled deadlines in various state and federal policies, procedures, and regulations. This task includes review and revisions (if needed) to the Metropolitan Transportation Board Bylaws, the Cooperative Agreements with NMDOT, the Memorandum of Agreement for the Establishment of Operations of the MRMPO, and other necessary agreements.

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month:

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)									FFY 2024 (Oct 1, 2023 - Sept 30, 2024)														
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Prepare for MTB Meetings	Ongoing activity: each month, there is an MTB meeting.																							
Prepare for Committee Mtgs	Ongoing for all committees and subcommittees																							
Monitor Budget (end of Qtr.)	D			D			D			D			D			D			D			D		
Review bills for payment	Ongoing – approve bills, designate correct budget coding, etc.																							
Prepare for Quad. Cert. Rev	This occurs every four years (next in 2026). Schedule t.b.d.																							

Key: X=due; P=in progress; D=done

## 1.2 UPWP - Unified Planning Work Program and Quarterly & Annual Reporting

Monitor and revise, if necessary, the current UPWP. Develop the following UPWP for the next fiscal period. Prepare quarterly reports on the progress of main tasks and the Annual Performance and Expenditure Report (APER) at the end of each Federal Fiscal Year.

Responsibilities: MPO staff and other agencies as necessary. ABQ Ride, Rio Metro RTD, and NMDOT will be involved in developing the next UPWP.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month:

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)									FFY 2024 (Oct 1, 2023 - Sept 30, 2024)													
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
Quarterly Reports Submitted to NMDOT and posted online	D			D			D			D			D			D			D				
Annual Perf. & Expen. Rpt.			D											D									
1 <sup>st</sup> Draft UPWP (FY 2025-26)																D							
Revised UPWP to MTB																			D				
Revise. UPWP (if needed)	D		D			D			D			D	D		D			D			D		X
Cost Allocation Plan and Indirect Cost Agreement				D	D										D	X							

Key: X=due; P=in progress; D=done

## 1.3 Title VI Plan and Monitoring

Implement the MRCOG Title VI Plan and monitor environmental justice issues. Assure that all communications and public involvement efforts comply with the plan; we will conduct a quality assurance review of MPO documents annually. Prepare the Annual Title VI Report (refer to page 4 or Title VI Plan). Review the Title VI Plan before the quadrennial Federal Certification Review and prepare revisions if necessary. Resolve all complaints (if any) in accordance with the *Title VI Plan*.

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month:

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)									FFY 2024 (Oct 1, 2023 - Sept 30, 2024)													
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
Annual Qual. Rev. of Docs		D												D									
Annual Title VI Report			D												D								D
Review/Revise Title VI Plan	It is due every three years (next due by January 2026).																						
Resolution of Complaints	This task occurs if and when a Title VI complaint is filed.																						

Key: X=due; P=in progress; D=done

### 1.4 Public Participation

Implement the Public Participation Procedures for the Mid-Region MPO and monitor the progress. Facilitate meetings of the public involvement meetings, which are held on an as-needed basis. Conduct surveys and online surveys, hold workshops and focus groups, utilize visualization techniques, and employ other methods to disseminate information and gather public input in the transportation planning process. Review the Public Participation Procedures (and revise if necessary) before developing the next Metropolitan Transportation Plan. Provide ongoing maintenance of the contacts database. Include outreach to environmental justice populations and the community. The MPO will also investigate visualization techniques to better inform the public of what an idea may look like (with consultant assistance). The MPO has hired a Community Outreach and Engagement Planner to guide community outreach and participation for the MPO.

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month:

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)											FFY 2024 (Oct 1, 2023 - Sept 30, 2024)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Pub Mtg Initial Draft 2045 MTP																								
Pub Mtg Final Draft 2045 MTP	Not in this UPWP. This task is due in Late 2024 or Early 2025.																							
Pub Mtg FFY 2024-2029 TIP																								
Review Pub. Part. Proc.	This is done prior to start of MTP development and as needed.																							
Public Info Gathering	As needed throughout the MTP development process.																							

Key: X=due; P=in progress; D=done

### 1.5 Website and Other Communications

Produce the Travel Times E-newsletter, maintain and update the MPO pages on MRCOG's website, maintain a social media presence, and use other methods to disseminate information and solicit feedback.

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)											FFY 2024 (Oct 1, 2023 - Sept 30, 2024)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
Travel Times E-Newsletter	This is an ongoing quarterly activity.																						
Website Maint & Update	This is an ongoing activity with updates as needed.																						

Key: X=due; P=in progress; D=done

## **1.6 Staff Training and Professional Development**

Staff will attend meetings, workshops, and conferences to enhance their technical and professional skills and promote coordination between the MPO and other partner agencies.

Responsibilities: MPO staff.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Representative Conferences, Training, and Workshops:

Attendance depends upon a review of conference course/session offerings, conference costs, travel costs, conference location, employee work schedules, workload, MPO travel budget, etc., and may be subject to change. Staff may attend other workshops and conferences depending on funding availability and course offerings. The following are examples of the conferences that staff may attend depending on budget, conference subject/course offerings, and cost, which are unavailable at the time of development of this UPWP. Appendix A provides the amount budgeted for professional development.

- MPO Quarterly Meetings (held in Albuquerque, Farmington, Las Cruces & Santa Fe)
- ITS America Conference (or International Conf. when held in US or Canada)
- NM ITS Conference
- NM Engineers' Conference (Las Cruces)
- UNM Paving Conference (Albuquerque)
- New Mexico Association of Regional Councils (New MARC)
- NMDOT Traffic Count Meeting (when held)
- Assoc. of Metropolitan Planning Organizations (AMPO) Conference
- American Planners Association (APA) National Conference
- NM APA Conference
- Western Planners Conference
- Association of Public Transportation Agencies (APTA) Conference
- Smart Growth conference
- National Highway Institute (NHI) courses
- National Transit Institute (NTI) courses
- FHWA sponsored workshops and courses
- FTA-sponsored workshops and courses
- NMDOT-sponsored workshops and courses
- Local Transportation Assistance Program (LTAP) courses and workshops
- Rail-Volution Conference
- National Tribal Transportation Conference & regional tribal transportation conferences
- Transportation Research Board (TRB) Conference
- Travel Demand Model training
- New Urbanist Conference (Congress for New Urbanism is sponsor)
- Urban Land Institute (ULI) National Conference
- Rocky Mountain Land Use Institute Conference
- Association of Defense Communities Conference (for communities with military bases)

- Socioeconomic Data Users Conference
- Socioeconomics Modelers' Conference (San Diego) held back-to-back with GIS/ESRI
- GIS/ESRI Conference (San Diego)
- GIS in the Rockies (Denver)
- American Association of Geographers (AAG) Conference
- Elevations Geospatial Summit (Wyoming & Colorado GIS sponsors)
- REMI Users Conference
- UrbanSim Users Conference (held when significant changes are made)
- A pedestrian-bicycle planning seminar (i.e. Portland State Univ. Bike/Ped Conf)
- Safe Routes to Schools conference
- Walk/Bike/Places Conference (Project for Public Spaces is sponsor)
- Land and Water Summit (NM Xeriscape Council is sponsor)
- North American Traffic Monitoring Exposition & Conf. (NATMEC) & Highway Data Workshop and Conference (HiDaC) (each held alternate years)
- Webinars hosted by APA, ITE and other agencies
- National Association of City Transportation Officials (NACTO)
- American Association of State Highway Transportation Officials (AASHTO) conferences and workshops
- NM Association of Counties
- NM Public Health Association Conference

Human Resources Training

- Sexual harassment & intervention training (as scheduled by Human Resources Dept.)
- Workplace violence prevention training (as scheduled by Human Resources Dept.)
- Defensive driving for employee use of MRCOG vehicles (as scheduled by Human Resources Dept.)
- Diversity training (as scheduled by Human Resources Dept.)
- Training for supervisors and supervisory management training.
- Other training mandated by the Human Resources Dept.

Main Products and Schedule by Month:

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)												FFY 2024 (Oct 1, 2023 - Sept 30, 2024)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
MPO Quarterly Mtgs			D			D			D			D			D			D			D			D
Other Conferences/Training	The schedule depends on course offerings, budget, and staff workload.																							

Key: X=due; P=in progress; D=done

**1.7 Board Member Training**

Board member training and workshops to educate policy board members and other committee members as to their roles and responsibilities regarding the transportation planning process.

Responsibilities: MPO staff.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

### Main Products and Schedule by Month

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)									FFY 2024 (Oct 1, 2023 - Sept 30, 2024)													
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
Board and committee member training				D	D	D									D	T							
Review Board Training Info (update if needed)												D											X
Other Comm. Member Training	As needed for each committee/subcommittee.																						

Key: X=due; P=in progress; D=done; T-Tribal Government Outreach

### FFY 2023 Quarterly Progress Reports – Task 1 (includes all subtasks) Administration

<p>FFY 2023 1<sup>st</sup> Quarterly Report</p>	<p>The staff made updates to the website and social media posts this quarter. Staff distributed the quarterly MPO newsletter, Travel Times, in December. Staff attended numerous webinars. Staff attended the Minneapolis Association of Metropolitan Planning Organization national conference in October. An Active Transportation Committee meeting was held in October. Staff supported and participated in the ABQ CiQlovia held in October. Staff attended GIS Day at UNM and set up an interactive display at a table at the event. Staff attended meetings of the Greater Albuquerque Active Transportation Committee this quarter. Staff met internally to discuss how to conduct public outreach for the TIP. Staff worked on the update to the Public Participation Procedures this quarter. Staff hosted a 4th-grade class field trip to MRCOG and discussed urban and transportation planning, mapping and GIS, traffic counting, street design, and rail safety. Staff presented Board Member Training in Growth Trends in the Region.</p> <p>The FFY 2022 Annual Performance and Expenditure (APER) was prepared, posted online and provided to the MTB. Along with the 4th quarter report and invoices for reimbursement. The annual Title VI report was included in the APER.</p> <p>MPO Quarterly meeting in Las Cruces was canceled. MPO staff hosted monthly technical committee meetings and Boards meetings for this quarter.</p> <p>MPO Management continuously monitors MRMPO FFY 2023-2024 Budget. There were no requests for administrative modifications nor amendments to the budget this quarter. MPO continues to process POs and Invoices with MRCOG accounting staff.</p>
<p>FFY 2023 2<sup>nd</sup> Quarterly Report</p>	<p>Staff attended webinars this quarter. Staff prepared and ordered materials this quarter in anticipation of future outreach activities (tablets, tablecloth, pamphlet).</p> <p>Staff worked with software vendor, MetroQuest, on purchasing software for use in public outreach. Staff is working with procurement officer on the purchase of the software.</p> <p>Social media posts were posted this quarter. An active transportation committee meeting was held this quarter.</p>

Staff attended GAATC and GARTC meetings this quarter. Staff presented to a UNM planning class on the MTP.

Staff also performed some internal visioning by updating roles and responsibilities regarding the MPO work plan.

The MPO Quarterly meeting in Albuquerque was held in person.

MPO Management continuously monitors MRMPO FFY 2023-2024 Budget. There were no requests for administrative modifications nor amendments to the budget this quarter.

MPO continues to process POs and Invoices with MRCOG accounting staff.

MPO staff hosted monthly technical committee meetings and Boards meetings for this quarter.

Began planning as a host agency for the AMPO 2024 Tools and Training Symposium.

Provided a legislative update report to staff.

Began internal meetings with new Urban Area maps to determine potential boundary changes to the Smoothed Urban Area and the AMPA. Presented the New Urban Areas to agency staff.

Staff organized and hosted a Tribal Summit that was held at MRCOG on June 7 and offered in a hybrid format.

Staff created social media posts this quarter.

Staff finalized MetroQuest software purchase and completed onboarding training.

FFY 2023  
3<sup>rd</sup> Quarterly  
Report

Staff attended a 3-day pedestrian and bicycle safety planning training from the FHWA hosted by LTAP and MRMPO at MRCOG at the end of May.

Staff participated in webinars during the 3<sup>rd</sup> quarter.

Staff assisted Bike to Wherever Day coordination meetings during this quarter and helped develop the annual survey conducted with the event. Staff input survey responses received from the hard copy version of the survey.

The MPO Quarterly meeting in Farmington was held in person.

MPO Management continuously monitors MRMPO FFY 2023-2024 Budget. There were no requests for administrative modifications nor amendments to the budget this quarter.

MPO continues to process POs and Invoices with MRCOG accounting staff.

	<p>MPO staff hosted monthly technical committee meetings and Boards meetings for this quarter.</p>
<p>FFY 2023 4<sup>th</sup> Quarterly Report</p>	<p>Staff created social media posts and the quarterly e-newsletter this quarter. Updates were made to the MRMPO website.</p> <p>Staff began developing MetroQuest surveys for the MTP and RTSAP.</p> <p>Staff participated in on-boarding and training for Social Pinpoint software, which is being offered to MRMPO for free as a trial period as part of our MetroQuest subscription.</p> <p>Staff hosted and attended a 2-day Equity in Transportation training by the FHWA in August.</p> <p>Staff participated in webinars during the 4th quarter.</p> <p>Staff attended Bike thru Burque coordination meetings during this quarter.</p> <p>Staff attended GAATC and GARTC meetings this quarter.</p> <p>Staff trained in socioeconomic research through instruction by fellow staff and video/written materials available online.</p> <p>The MTB approved staff proposed changes to the smoothed Urban Area boundary for transportation planning purposes. Staff coordinated with all member agencies affected to achieve consensus on proposed boundary following the 2020 Urban Area release. The AMPA boundary remained unchanged. All changes were submitted to NMDOT on time for the Governor’s signature.</p> <p>Reporting was completed for the Safe Streets and Roads for All grant from the USDOT.</p> <p>Staff hosted and attended a Federal Grants Workshop at MRCOG.</p> <p>MRMPO hosted a 2-day training by the FHWA - Advancing Equity in Transportation with stakeholders from a broad range of disciplines and jurisdictions.</p> <p>Staff attended the national Association of Metropolitan Planning Organizations conference in Cleveland, OH.</p> <p>Staff attended and delivered a presentation at the state chapter of the American Planning Association annual conference in Roswell, NM. The MPO staff attended the MPO quarterly in Santa Fe.</p> <p>MPO Management continuously monitors MRMPO FFY 2023-2024 Budget. There were no requests for administrative modifications nor amendments to the budget this quarter. MPO continues to process POs and Invoices with MRCOG accounting staff.</p> <p>MPO staff hosted monthly technical committee meetings and Boards meetings for this quarter.</p>

<p>FFY 2023 APER</p>	<p>The MTB approved staff proposed changes to the smoothed Urban Area boundary for transportation planning purposes. Staff coordinated with all member agencies affected to achieve consensus on proposed boundary following the 2020 Urban Area release. The AMPA boundary remained unchanged. All changes were submitted to NMDOT on time for the Governor’s signature.</p> <p>Staff organized and hosted a Tribal Summit that was held at MRCOG on June 7 and offered in a hybrid format.</p> <p>MPO Management continuously monitors MRMPO FFY 2023-2024 Budget. There were no requests for administrative modifications nor amendments to the budget this FFY.</p> <p>MPO continues to process POs and Invoices with MRCOG accounting staff.</p> <p>MPO staff hosted monthly technical committee meetings and Boards meetings for this FFY.</p>
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**FFY 2024 Quarterly Progress Reports – Task 1 (includes all subtasks) Administration**

<p>FFY 2024 1<sup>st</sup> Quarterly Report</p>	<p>Staff training in ArcGIS Pro through ESRI and Land Use Modeling.</p> <p>Attended AMPO subgroups including Socioeconomic forecasting, MPO Core Products, Active Transportation, Public Involvement, and Emerging Technologies.</p> <p>Assisted AMPO with planning mobile tours for the Transportation Planning Tools and Training Symposium in Albuquerque in May of 2024.</p> <p>Staff created social media posts and boosted ads for the MTP and RTSAP Surveys and sent out the quarterly e-newsletter this quarter.</p> <p>Staff monitored and promoted the MetroQuest surveys for the MTP and RTSAP. Staff began compiling feedback from the surveys and brainstorming a system to analyze the responses.</p> <p>Staff completed the buildout and launched the Social Pinpoint website, which is being offered to MRMPO for free as a trial period as part of our MetroQuest subscription.</p> <p>Staff held three in person public meetings that covered Valencia, Bernalillo, and Sandoval counties and one virtual public meeting in November.</p> <p>Staff held the MTP Agency Kickoff meeting at the November TCC meeting.</p> <p>Staff participated in outreach events including CiQlovia, Sierra Club e-bike day, UNM GIS day, and presenting to multiple classes at Rio Grande High School.</p>
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	<p>MPO Management continuously monitors MRMPO FFY 2023-2024 Budget. MRMPO Processed it's the 1<sup>st</sup> Amendment to the FFY 2023 and FFY 2024 Budget/UPWP in November. The MTB unanimously approved R-23-14 on November 17<sup>th</sup>. The amendment was approved by NMDOT and FHWA. The FFY 2023 Annual Performance and Expenditure (APER) was prepared, posted online, and provided to the MTB. Along with the 4th quarter report and invoices for reimbursement. The annual Title VI report was included in the APER.</p> <p>MPO continues to process POs and Invoices with MRCOG accounting staff.</p> <p>MPO staff hosted monthly technical committee meetings and Boards meetings for this FFY.</p>
<p>FFY 2024 2<sup>nd</sup> Quarterly Report</p>	<p>Staff made updates to the MPO webpages and to the Social Pinpoint MTP and RTSAP project pages during the quarter. Staff continued to promote the MTP and RTSAP public surveys this quarter including at a Pop Up event at the CNM South Valley campus.</p> <p>Staff attended a presentation on MUTCD updates hosted by Lee Engineering.</p> <p>Staff is currently working on updating the MRMPO MTP video and has begun work with the videographer on the project.</p> <p>Board members were provided with an update on safety and crash data.</p> <p>Staff attended online trainings and webinars on census data, data tools, and economic development.</p> <p>MPO managers monitored SS4A spending and submitted on-time quarterly reports.</p> <p>MPO managers assisted in the planning and promoting of the AMPO Technical Tools and Training Symposium to be held in May in Albuquerque.</p> <p>Implementation of contract with AMPO for the MPO Institute staff training series and beginning planning meetings for access to the Institution Portal. The MPO Quarterly meeting in Albuquerque was held in person.</p> <p>MPO Management continuously monitors MRMPO FFY 2024 Budget. There were no requests for administrative modifications nor amendments to the budget this quarter.</p> <p>MPO continues to process POs and Invoices with MRCOG accounting staff.</p> <p>MPO staff hosted monthly technical committee meetings and Boards meetings for this quarter.</p>
<p>FFY 2024 3<sup>rd</sup> Quarterly Report</p>	<p>Staff made updates to the Social Pinpoint MTP project page during the quarter. Staff worked on a new (second) MTP survey this quarter and will launch it publicly early next quarter. Staff created social media posts this quarter. An updated MTP</p>

video was completed this quarter and has been posted to the MRMPO YouTube channel.

Staff attended the AMPO Tools and Training Symposium. Staff attended a safety training hosted by LTAP during this quarter as well as a Safe Routes to School Statewide Summit. Staff participated in various webinars during this quarter related to MPO core functions, equity, Census Bureau Tools, and other informational sessions.

Staff developed a survey for Bike to Wherever Day and assisted with a Bike to Wherever Day pop up station on Bike to Work Day in May.

Website datasets were updated with the most current information based on new releases.

Provided reporting and grant administration for the Safe Streets and Roads for All grant from the USDOT.

Provided oversight, processed invoices and managed various projects that required on-call contractor assistance including the Roots Housing Study and the RTSAP.

Successful completion of the NMDOT Quality Assurance Review.

Participated in the June MPO Quarterly meeting.

Participated in strategic planning for ULI programs in order to access membership regarding awareness of the MPO planning efforts.

MPO Management continuously monitors MRMPO FFY 2024 Budget. There were no requests for administrative modifications nor amendments to the budget this quarter.

MPO continues to process POs and Invoices with MRCOG accounting staff.

MPO staff hosted monthly technical committee meetings and Boards meetings for this quarter.

MPO developed the FFY 2025-2026 Unified Planning Work Program (UPWP) and Budget. The MTB unanimously approved the FFY 2025-2026 UPWP (R-24-05) at the June 21, 2024 MTB meeting. This UPWP will be effective October 1, 2024.

Staff attended the NMDOT Safety Summit in August.

FFY 2024  
4<sup>th</sup> Quarterly  
Report

This quarter, staff updated the MRCOG website and the Social Pinpoint project pages for the MTP and RTSAP and made periodic social media posts on MRMPO accounts.

	<p>Staff scheduled and attended community outreach events, including the downtown growers' market, T4B Unser Library event, South Valley library tabling, Strong Towns presentation, and the ULI presentation.</p> <p>Staff completed and promoted the MTP phase 2 survey using various methods, including email blasts, MPO newsletter, social media, and flyers.</p> <p>Completed quarterly reporting for the Safe Streets and Roads for All grant from the USDOT.</p> <p>Attended NMDOT information sessions on Performance Target updates and adjustments.</p> <p>Attended MPO Quarterly to share ideas and information between the statewide MPO representatives.</p>
<p>FFY 2024 APER</p>	<p>Staff worked on public engagement efforts throughout FFY 2024 related primarily to the MTP and RTSAP, including hosting public meetings, giving presentations to various community groups, and developing and promoting surveys.</p> <p>Website updates were made as needed and project pages for the MTP and RTSAP. Quarterly newsletters were sent out to subscribers. MRMPO social media messages were posted. The MTP video was updated.</p> <p>MPO hosted monthly committee meetings including the Technical Coordinating Committee and Metropolitan Transportation Board in order to facilitate the cooperative, continuous and comprehensive planning process.</p> <p>MPO management successfully completed all federal requirements this year including the Quality Assurance Review and all Performance Management approvals.</p> <p>MPO management completed all reports on time for the Safe Streets and Roads for All grant.</p>



Modifications, which are minor revisions, and TIP Amendments, which require approval by the Metropolitan Transportation Board.

Responsibilities: MPO staff manages the TIP and processes TIP Administrative Modifications. TIP Amendments are processed upon recommendation and analysis of the TPTG (Transportation Program Technical Group) and the TCC (Transportation Coordinating Committee).

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)											FFY 2024 (Oct 1, 2023 - Sept 30, 2024)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Progress Report for Agencies	TIP project progress reports are done monthly at TPTG meetings.																							
TIP Administrative Modifications	TIP Administrative Modifications are processed monthly as needed.																							
Quarterly TIP Amend.			D			D			D			D			D			D			D			D

Key: X=due; P=in progress; D=done

### 2.3 Annual Project Listing and Obligation Report

Per 23 CFR 450.334, the MPO shall prepare an annual report (no later than 90 days following the end of the program year) of the status of projects in that program year's TIP and the obligation of the funds programmed in that year.

Responsibilities: MPO staff, NMDOT, and other agencies as needed.

Source of Funds: FHWA, FTA, Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)											FFY 2024 (Oct 1, 2023 - Sept 30, 2024)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
1 <sup>st</sup> Draft Annual Project Listing		D												D										
Final Annual Proj. Listing			D																					

Key: X=due; P=in progress; D=done

### FFY 2023 Quarterly Progress Reports – Task 2 (includes all subtasks) TIP.

FFY 2023 1 <sup>st</sup> Quarterly Report	<p>Staff worked with FHWA and DOT leaders to discuss how to improve project delivery, reduce delays, and prevent project inactivity, in order to ensure the fiscal responsibility of federal dollars.</p> <p>MRMPO held a 3-month call for projects for the FFY 2024-2029 TIP which ended on December 31, 2022. Staff will review all proposals next quarter.</p> <p>MRMPO hosted 9 TIP development workshops across the region. TIP administrative modifications were processed for this timeframe. See attachment in appendices.</p> <p>The 1st quarterly TIP amendment (R-22-13) was processed in November and December 2022. The MTB approved the TIP amendment at their December 16,</p>
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2022 Meeting. The amendment was unanimously approved and entered into NMDOT's ESTIP.

The FFY 2022 Annual Project Listing and Obligation Report was finalized (December 28, 2022). The report has been posted to the MRCOG website and meets NMDOT's PPM requirements. Staff also performed additional analysis on obligations by funding source and lead agency.

MPO staff have been submitting Notice of Funding opportunities to Member agencies for the NMDOT TAP, CMAQ, and RTP funds

The TIP is continuously updated on the MRCOG webpage.

Staff continues to review all TIP projects and current FFY TIP projects at the monthly TPTG meetings.

Staff continues to review Fiscal Constraint of the MRMPO TIP at the monthly TPTG meetings

Staff continues to review inactive projects at the monthly TPTG meetings.

The Transportation Program Manager is currently training the new Transportation Planner to manage the Transportation Improvement Program

Staff continued to work with leaders of FHWA and DOT to discuss how to improve project delivery and reduce delays and project inactivity in order to ensure fiscal responsibility of federal dollars.

MRMPO Staff reviewed all 58 FFY 2024-2029 TIP development proposals and scored projects through the PSP and Spatial Analysis Program.

MRMPO Developed 7 TIP scenarios for the TPTG to review and modify as the starting point for TIP development. MRMPO anticipates a draft TIP at the end of April/early May.

TIP administrative modifications were processed for this timeframe. See attachment in appendices.

The 2nd quarterly TIP amendment (R-23-04) was processed in February and March 2023. The MTB approved the TIP amendment at their March 19, 2023 Meeting. The amendment was unanimously approved and entered into NMDOT's ESTIP.

MPO staff have been submitting all new Notice of Funding opportunities for the BIL

FFY 2023  
2<sup>nd</sup> Quarterly  
Report

	<p>The TIP is continuously updated on the MRCOG webpage.</p> <p>Staff continues to review all TIP projects and current FFY TIP projects at the monthly TPTG meetings.</p> <p>Staff continues to review Fiscal Constraint of the MRMPO TIP at the monthly TPTG meetings.</p> <p>Staff continues to review inactive projects at the monthly TPTG meetings.</p> <p>The Transportation Program Manager is continuing to train the new Transportation Planner to manage the Transportation Improvement Program.</p>
<p>FFY 2023 3<sup>rd</sup> Quarterly Report</p>	<p>Staff continued to work with leaders of FHWA and DOT to discuss how to improve project delivery and reduce delays and project inactivity in order to ensure fiscal responsibility of federal dollars.</p> <p>MRMPO developed a final draft FFY 2024-2029 TIP for Public comment and review. MRMPO started public comment and review on May 19<sup>th</sup>, 2023. The public review period will continue until July 21<sup>st</sup> (July MTB Meeting date).</p> <p>MRMPO anticipates that the Final <i>MRMPO FFY 2024-2029 TIP</i> will be adopted on July 21, 2023, by the Metropolitan Transportation Board (MTB) TIP administrative modifications were processed for this timeframe. See attachment in appendices.</p> <p>The 3<sup>rd</sup> quarterly TIP amendment (R-23-09) was processed in May and June of 2023. The MTB approved the TIP amendment at their June 16, 2023, Meeting. The amendment was unanimously approved and entered into NMDOT's ESTIP.</p> <p>MPO staff continue to advertise Notice of Funding opportunities to Member agencies for the BIL.</p> <p>The TIP is continuously updated on the MRCOG webpage and NMDOT's ESTIP.</p> <p>Staff continues to review all TIP projects and current FFY TIP projects at the monthly TPTG meetings.</p> <p>Staff continues to review Fiscal Constraint of the MRMPO TIP at the monthly TPTG meetings.</p> <p>Staff continues to review inactive projects at the monthly TPTG meetings.</p> <p>The Transportation Program Manager is continuing to train the new Transportation Planner to manage the Transportation Improvement Program.</p>
<p>FFY 2023 4<sup>th</sup> Quarterly Report</p>	<p>Staff continued to work with leaders of FHWA and DOT to discuss how to improve project delivery and reduce delays and project inactivity to ensure fiscal responsibility of federal dollars.</p> <p>TIP administrative modifications were processed for this timeframe. See attachment in appendices.</p>

Due to the New TIP Adoption FFY 2024-2029, there was no 4th Cycle TIP Amendment.

The MTB approved the New TIP FFY 2024-2029 on July 21, 2023 (R-23-11).

The Transportation Improvement Program Coordinator entered the 152 projects between new projects and carryovers into the eSTIP and the MRMPO database.

The new TIP FFY 2024-2029 was officially adopted on October 1, 2023

The TIP is continuously updated on the MRCOG webpage.

Staff continues to review Fiscal Constraint of the MRMPO TIP at the monthly TPTG meetings.

Staff continues to review inactive projects at the monthly TPTG meetings.

MRMPO updated the forms to submit TIP revisions for the next Fiscal Year-round.

The Transportation Program Manager continues to train the new Transportation Improvement Program Coordinator.

Staff continued to work with leaders of FHWA and DOT to discuss how to improve project delivery and reduce delays and project inactivity to ensure fiscal responsibility of federal dollars.

TIP administrative modifications were processed for this timeframe. See attachment in appendices.

The MTB approved the New TIP FFY 2024-2029 on July 21, 2023 (R-23-11).

The Transportation Improvement Program Coordinator entered the 152 projects between new projects and carryovers into the eSTIP and the MRMPO database.

The new TIP FFY 2024-2029 was officially adopted on October 1, 2023

The TIP is continuously updated on the MRCOG webpage.

Staff continues to review Fiscal Constraint of the MRMPO TIP at the monthly TPTG meetings.

Staff continues to review inactive projects at the monthly TPTG meetings.

The Transportation Program Manager continues to train the new Transportation Improvement Program Coordinator.

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## FFY 2024 Quarterly Progress Reports – Task 2 (includes all subtasks) TIP.

<p>FFY 2024 1<sup>st</sup> Quarterly Report</p>	<p>Staff continued to work with leaders of FHWA and DOT to discuss how to improve project delivery and reduce delays and project inactivity to ensure fiscal responsibility of federal dollars.</p> <p>TIP administrative modifications were processed for this timeframe. See attachment in appendices.</p> <p>The 1<sup>st</sup>. Quarterly TIP amendment (R-23-15) was processed from November through December. The MTB approved the TIP amendment at the December 15, 2023 Meeting. The amendment was unanimously approved and entered into the NMDOT's ESTIP.</p> <p>The TIP is continuously updated on the MRCOG webpage.</p> <p>Staff continues to review Fiscal Constraint of the MRMPO TIP at the monthly TPTG meetings.</p> <p>Staff continues to review inactive projects at the monthly TPTG meetings.</p>
<p>FFY 2024 2<sup>nd</sup> Quarterly Report</p>	<p>Staff continued to work with leaders of FHWA and DOT to discuss how to improve project delivery and reduce delays and project inactivity to ensure fiscal responsibility of federal dollars.</p> <p>Steven Montiel and Claudia Patricia Merlo obtained the T/LPA Certification on 03-04-2024, valid through 03-04-2026.</p> <p>TIP administrative modifications were processed for this timeframe. See attachment in appendices.</p> <p>The 2<sup>nd</sup>. Quarterly TIP amendment (R-24-02) was processed from February through March. The MTB approved the TIP amendment at the March 15, 2024 meeting. The amendment was unanimously approved and entered into the NMDOT's ESTIP databases.</p> <p>The TIP is continuously updated on the MRCOG webpage.</p> <p>Staff continues to review the Fiscal Constraint of the MRMPO TIP at the monthly TPTG meetings.</p> <p>Staff continues to review inactive projects at the monthly TPTG meetings.</p> <p>MRMPO staff and NMDOT STIP Bureau have been working together to develop a new technological platform for managing TIP projects more efficiently. This will be the first time in the nation that the STIP and TIP have been integrated into one platform. A three-day kickoff meeting with PMG, the developer of this new platform, took place at the MRCOG Boardroom from January 16 through January 18, 2024. A second meeting with PMG occurred at the MRCOG Boardroom on March 13 and 14, 2024. MRMPO explained to the vendor the need to cover the</p>

	<p>FHWA requirements and the FTA, which work differently. The platform's deployment is expected to happen in September 2025.</p>
<p>FFY 2024 3<sup>rd</sup> Quarterly Report</p>	<p>The 3<sup>rd</sup>. quarterly TIP amendment (R-24-04) was processed from May through June. The MTB approved the amendment at the June 21, 2024 meeting. It was unanimously approved and entered into the NMDOT's ESTIP database.</p> <p>The TIP is continuously updated on the MRCOG webpage.</p> <p>TIP administrative modifications were processed for this timeframe. See attachment in appendices.</p> <p>Staff continues to review the Fiscal Constraint of the MRMPO TIP at the monthly TPTG meetings.</p> <p>Staff continues to review inactive projects at the monthly TPTG meetings.</p> <p>MRMPO staff and NMDOT STIP Bureau continue to collaborate with PMG, the vendor, to develop a technological platform for managing TIP projects more efficiently. A PMG meeting was held on April 21, 2024, to discuss the MPO module. The deployment is expected to happen in September 2025.</p>
<p>FFY 2024 4<sup>th</sup> Quarterly Report</p>	<p>The 4<sup>th</sup>. Quarterly TIP amendment (R-24-08) was processed from August through September. The MTB approved the amendment at the September 20, 2024, meeting. It was unanimously approved and entered into the NMDOT's ESTIP database.</p> <p>The TIP is continuously updated on the MRCOG webpage.</p> <p>TIP administrative modifications were processed for this timeframe. See attachment in appendices.</p> <p>Staff continues to review the Fiscal Constraint of the MRMPO TIP at the monthly TPTG meetings.</p> <p>Staff continues to review inactive projects at the monthly TPTG meetings.</p> <p>MRMPO staff and NMDOT STIP Bureau continue collaborating with PMG, the vendor, to develop a technological platform for more efficiently managing TIP projects. The deployment is expected to happen in September 2025.</p>

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APER

The Metropolitan Transportation Board unanimously approved the four TIP Formal Amendment quarters in 2024: December 2023, March, June, and September 2024.

TIP administrative modifications were processed each FFY 2024 month as needed. See attachment in appendices.

The Fiscal Constraints of the MRMPO TIP were monitored throughout the year in collaboration with the NMDOT STIP Bureau.

Staff worked with FHWA and NMDOT leaders to discuss improving project delivery, reducing delays, preventing project inactivity, and ensuring fiscal responsibility for federal dollars. Project inactivity was also reviewed at each TPTG meeting.

The TIP is continuously updated on the MRCOG webpage throughout the year.

MRMPO staff and NMDOT STIP Bureau worked together to develop a new technological platform for managing TIP projects more efficiently. This will be the first time in the nation that the STIP and TIP have been integrated into one platform. The platform's deployment is expected to happen in September 2025. Steven Montiel and Claudia Patricia Merlo obtained the T/LPA Certification on 03-04-2024, valid through 03-04-2026.

### **Task 3 - General Development and Data Collection/Analysis (FTA Tasks 442200 and 442500 as noted)**

This includes general planning activities, data collection, socioeconomic projections, mapping services, orthophotography, travel demand/traffic forecasting, development review, and local assistance.

#### **Estimated Cost for Task 3**

FFY	Est. Staff Hrs.	Avg. Rate	Staff Cost	Consultant Costs	Other Costs	Est. TOTAL
FFY 2023	14,600	\$25.34	\$369,964	\$252,206	\$176,116	<b>\$798,286</b>
FFY 2024	14,800	\$25.75	\$381,100	\$172,000	\$138,820	<b>\$691,920</b>

"Other Costs" includes traffic count equipment, fuel & vehicle costs for the traffic count program, van replacement (when purchased), software upgrades, software subscription fees, etc. Consultant costs include the orthophotography contract in even years. The cost of the new traffic count van has been restored with a new server in FFY 2020. (Employee benefits and indirect costs per Cost Allocation Plan are not included.)

#### **3.1 Traffic Counting and Reporting (FTA Task 442400)**

##### **Motorized Counts Program**

Collect and process traffic data for routine monitoring of the transportation network, report data to NMDOT, and conduct special needs traffic counts as needed. Counts are collected on all major roads in the MRCOG region (Bernalillo, Sandoval, Valencia, Tarrant counties, and southern



<p>FFY 2023 1<sup>st</sup> Quarterly Report</p>	<p>Staff completed 99 of 102 scheduled traffic counts, resulting in a completion rate of 96%. Of these counts, 9 were specific COVID monitoring locations, which constitute 9% of the scheduled count locations. Monthly processing and data transmittal via ftp to the NMDOT were conducted per the normal procedure. Staff installed new logger equipment into its permanent bicycle and pedestrian counter fleet during this quarter with new 4G equipment that replaces 2G and 3G logger equipment. Staff ensured new data was being properly transmitted and functioning properly. Staff kicked off work on a non-motorized counts project with a consultant to look into improving MRCOG’s non-motorized counts program. A kickoff meeting with stakeholders was held.</p>
<p>FFY 2023 2<sup>nd</sup> Quarterly Report</p>	<p>Staff completed 132 of 157 scheduled traffic counts, resulting in a completion rate of 92%. None of these counts were specific to the historic COVID monitoring locations however, the analysis has focused on COVID impacts on a broader scale, including all locations pre-post COVID. The program is ontrack to return counts to standard/within 3 yrs timeframe. Monthly processing and data transmittal via ftp to the NMDOT were conducted per the normal procedure.</p> <p>Staff continued wok on the non-motorized counts project with the consultant team. Staff organized meetings with agency staff in the region to help with the needs assessment element of the project. Staff reviewed the draft memo prepared by the consultant and sent back comments. Staff participated in the second stakeholders kickoff meeting. Bike and ped count data was monitored and a new battery was ordered for a counter.</p>
<p>FFY 2023 3<sup>rd</sup> Quarterly Report</p>	<p>Staff completed 151 of 164 scheduled traffic counts, resulting in a completion rate of 86%. None of these counts were specific to the historic COVID monitoring locations however, the analysis has focused on COVID impacts on a broader scale, including all locations pre-post COVID. The program has accelerated the timeline to return counts to standard/within 3 yrs timeframe. Monthly processing and data transmittal via ftp to the NMDOT were conducted per the normal procedure. In addition, staff with the MRCOG consultant is in the process of developing a plan to update the Traffic Count processing application away from the current platform which relies heavily on ESRI ArcEngine using ArcObject to the current ArcPro platform. This effort is in its early stages and is envisioned to take place over the next few quarters.</p> <p>Staff continued work on the non-motorized counts project with the consultant team. Staff participated in a third stakeholders kickoff meeting in May. Staff met with consultant team on a bi-weekly basis and held meetings during the quarter with the FHWA’s Focused Approach to Safety technical expert who is providing assistance with the effort. Bike and ped count data was monitored and new batteries were installed in a counter.</p> <p>MRMPO conducted a special count for the CABQ Parks and Recreation Department at I-40 and 12<sup>th</sup> Street.</p> <p>MRMPO’s interns processed video and tallied bicyclists and pedestrians from previous short duration count locations filmed around the region.</p>

	MRMPO met with MioVision reps to discuss their counting products.
FFY 2023 4 <sup>th</sup> Quarterly Report	<p>Staff completed 117 of 139 scheduled count locations, resulting in a success rate of 84%. Counts include coverage counts, with approximately 10% vehicle classification and speed. No special request accounts were conducted. Monthly processing and data transmittal via ftp to the NMDOT were conducted per the normal procedure. In addition, ESRI recently announced that after May 2024 it will no longer support the ArcEngine platform, of which the current counts program relies upon. Staff is working with the MRCOG consultant to develop a plan to update the Traffic Count processing application to migrate to ArcPro SDK and use VB instead of C#. The fact that the current program relies heavily on C# will streamline this process, which is anticipated to begin in FY24-1.</p> <p>Staff continued work on the non-motorized counts project with the consultant team. Staff participated in a fourth stakeholders meeting in September that focused on permanent counter siting. Staff met with consultant team on a bi-weekly basis and held meetings during the quarter with the FHWA's Focused Approach to Safety technical expert who is providing assistance with the effort. Bike and ped count data was monitored and counter maintenance was performed on several counters this quarter.</p>
FFY 2023 APER	<p>499 out of 562 scheduled count locations were completed this FFY. (The discrepancy is due to roadway construction preventing setting the tube counts, inclement weather, vandalism requiring a rescheduling of the count, and other similar occurrences.)</p> <p>The 2022 Annual Traffic Flow Map was completed and published.</p> <p>Staff continued work on the non-motorized counts project with the consultant team. Staff participated in a fourth stakeholders meeting in September that focused on permanent counter siting. Staff met with consultant team on a bi-weekly basis and held meetings during the quarter with the FHWA's Focused Approach to Safety technical expert who is providing assistance with the effort. Bike and ped count data was monitored and counter maintenance was performed on several counters this FFY.</p>

**FFY 2024 Quarterly Progress Reports – Subtask 3.1 Traffic Counting & Reporting**

FFY 2024 1 <sup>st</sup> Quarterly Report	<p>Staff completed 79 of 80 scheduled count locations, resulting in a success rate of 99%. Counts include coverage counts, with approximately 10% vehicle classification and speed. No special request accounts were conducted. Monthly processing and data transmittal via ftp to the NMDOT were conducted per the normal procedure. Consultative work with consultant continued in pursuit of rewrite of the program in anticipation of ESRI's change in support for Arcmap. The extent and level of update is being reviewed.</p> <p>Staff continued work on the non-motorized counts project with the consultant team. Staff participated in a fifth stakeholders meeting in December that focused</p>
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	<p>on program recommendations and a methodology for network estimation. Staff met with consultant team on a bi-weekly basis and coordinated on reviews with the FHWA's Focused Approach to Safety technical expert who is providing assistance with the effort. Bike and ped count data was monitored and counter maintenance was performed on several counters this quarter.</p>
<p>FFY 2024 2<sup>nd</sup> Quarterly Report</p>	<p>Staff completed 164 of 174 scheduled coverage count locations, resulting in a success rate of 95%. Counts include coverage counts, with approximately 10% vehicle classification and speed. No special request accounts were conducted. Monthly processing conducted per the normal procedure and data transmittal to the NMDOT via OneDrive was necessary due to firewall issues. MRCOG IT is evaluating the most favorable approach for future transmittals, and it may likely remain via OneDrive. Consultative work with consultant continued in pursuit of rewrite of the program in anticipation of ESRI's change in support for Arcmap. Staff is awaiting a proposal from the consultant.</p> <p>Staff continued work on the non-motorized counts project with the consultant team which included finalizing the program Recommendations Memo and the Network Estimation methodology. Staff met with consultant team on an as-needed basis.</p> <p>Bike and ped count data was monitored, counter maintenance was performed, and counter replacement equipment was ordered this quarter.</p>
<p>FFY 2024 3<sup>rd</sup> Quarterly Report</p>	<p>Staff completed 210 of 239 scheduled coverage count locations, resulting in a success rate of 88%. Counts include coverage counts, with approximately 10% vehicle classification and speed. No special request accounts were conducted. Monthly processing conducted per the normal procedure and data transmittal to the NMDOT via OneDrive is being used for monthly data transmittals to NMDOT. A notice to proceed was given to a consultative from the MRCOG On Call Professional Services for the rewrite of the program in anticipation of ESRI's change in support for ArcMap. A kickoff meeting in anticipated early in FY24-4.</p> <p>Bike and ped count data was monitored this quarter. Troubleshooting was performed at one counting site at Tingley Beach on the Paseo del Bosque Trail. Staff is working on identifying a contractor to assist with installation of new equipment, equipment to purchase, and other consultant help for the installation of new equipment in the AMPA.</p>
<p>FFY 2024 4<sup>th</sup> Quarterly Report</p>	<p>Staff completed 234 of 265 scheduled coverage count locations, resulting in a success rate of 88%. Count types include coverage counts with approximately 10% vehicle classification and speed. No special request accounts were requested. Monthly processing conducted per the normal procedure and data transmittal to the NMDOT via OneDrive. A notice to proceed was given to the Timmons Group from the MRCOG On Call Professional Services for the rewrite of the program in anticipation of ESRI's change in support for ArcMap. Kickoff meeting was held and work has commenced.</p> <p>Bike and ped count data was monitored this quarter. Staff identified a contractor to assist with installation of new equipment and selected and entered into a contract with a local consultant to provide assistance on the site selection, agreements, and permitting of new equipment installed in the AMPA.</p>

FFY 2024 APER	The non-motorized counts study was concluded in the fiscal year with substantial support provided by the stakeholders committee. The final recommendations report was provided by the consultant. MRMPO prepared for the implementation of the study with steps taken to initiate phase 1 of the non motorized counts expansion effort. Permanent bicycle and pedestrian counters were maintained and monitored during the fiscal year.
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### 3.2 Socioeconomic & Land Use Data Collection/Analysis/Forecasting (FTA Task 442200)

Collect, maintain, and analyze multiple types of socioeconomic and demographic data. Operate, maintain, and enhance a regional land-use model. Provide forecasts for transportation planning purposes and for use by local, tribal, and state agencies. Analyze and present growth and land use data to member governments, planners, and the general public. Integrate housing affordability, trends, and projections into socioeconomic analysis and evaluation measures.

This includes integrating with other planning tools, such as the accessibility and travel demand models, TranSight®, UrbanSim®, UrbanCanvas®, and other programs.

Responsibilities: MPO staff and other agencies as necessary. The development, maintenance, and application of TranSight® is in partnership with the Rio Metro Regional Transit District.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month:

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)									FFY 2024 (Oct 1, 2023 - Sept 30, 2024)													
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
Collect Data	This is an ongoing daily task.																						
Economic Impacts of Proj.	As needed on a project-by-project basis.																						
Socio-Econ. Documents	Socio-economic and land use data are utilized in many documents and tasks of the MPO and other agencies. As such, few major documents are produced solely for data distribution. Major MPO documents utilizing this data (such as the MTP) are included in other sections of this UPWP.																						
Socio-Econ. Datasets	Produced as updated data is available and revised.																						
Update Community Profiles	Produced as updated data is available and revised.																						

Key: X=due; P=in progress; D=done

### FFY 2023 Quarterly Progress Reports – Subtask 3.2 Pop. & Land Use Data & Modeling

FFY 2023 1 <sup>st</sup> Quarterly Report	Staff continued to track developments in UrbanCanvas that have come through local development review and other means. The land use model inputs continued to be updated, focusing on undevelopable lands and parcel attributes and zoning updates. Various socioeconomic and demographic datasets were downloaded, updated, and compiled in order to perform analysis to member governments upon request. Data updates to website dashboards. Data analysis and research pertaining to housing characteristics to establish baseline data for the 2045 MTP.
FFY 2023 2 <sup>nd</sup> Quarterly Report	Staff assisted with provide custom forecasts upon request and performing analysis regarding population, land use, and access to daily destinations. Staff updated Census databases upon release and updated datasets on the website as available. Analysis and data tables were developed upon request for Title VI

	<p>updates. The Socioeconomic Estimate for 2020 was finalized with 2020 school enrolment. Set calibration targets for the land use model, assisted with the transition to the cloud model with consultant assistance. Provided data to Albuquerque Fire and Rescue for service area analysis. Continued cleaning and organizing building permits for MRCOG's database.</p>
<p>FFY 2023 3<sup>rd</sup> Quarterly Report</p>	<p>Formalized a Data Request flow chart with Quality Check Processes. Authored an article on Growth in the Region for the annual report. Met with the Village of Corrales and Bernalillo County to gather feedback about the 2045 forecast from local planners. Began QA/QC process on the 2020 Socioeconomic Estimate. Completed the Travel Model version of the 2020 Socioeconomic Estimate.</p>
<p>FFY 2023 4<sup>th</sup> Quarterly Report</p>	<p>Completed an alternative population and employment forecast for the 2045 MTP. Completed revisions to the 2020 Multi Family estimate by DASZ. Held agency meetings with planning staff from multiple jurisdictions to update our zoning and land use information as well as scheduled developments. Completed demographic profiles for member agencies upon request. Provided suggested dashboard indicators for the Housing Needs Assessment being conducted for the MRCOG region. Completed the hand off of all Land Use Model local files to the UrbanSim consultant for upload to the cloud model. Ran the land use model locally and in the cloud for comparison.</p>
<p>FFY 2023 APER</p>	<p>Staff updated Census databases upon release and updated datasets on the website as available. Analysis and data tables were developed upon request for Title VI updates. The Socioeconomic Estimate for 2020 was finalized with 2020 school enrolment. Set calibration targets for the land use model, assisted with the transition to the cloud model with consultant assistance.</p> <p>Began QA/QC process on the 2020 Socioeconomic Estimate.</p> <p>Completed the Travel Model version of the 2020 Socioeconomic Estimate.</p> <p>Completed an alternative population and employment forecast for the 2045 MTP.</p> <p>Completed revisions to the 2020 Multi Family estimate by DASZ.</p> <p>Held agency meetings with planning staff from multiple jurisdictions to update our zoning and land use information as well as scheduled developments.</p> <p>Provided suggested dashboard indicators for the Housing Needs Assessment being conducted for the MRCOG region.</p> <p>Completed the hand off of all Land Use Model local files to the UrbanSim consultant for upload to the cloud model. Ran the land use model locally and in the cloud for comparison.</p>

## FFY 2024 Quarterly Progress Reports – Subtask 3.2 Pop. & Land Use Data & Modeling

<p>FFY 2024 1<sup>st</sup> Quarterly Report</p>	<p>Continued holding development meetings with local agencies. Updated land use, zoning, and near- and long-term development assumptions for inputs to the land use model.</p> <p>Worked with UrbanSim team to set up staff training for introduction to the new cloud model.</p> <p>Initial forecast evaluation includes a DASZ level review of housing and employment distribution for reasonability.</p>
<p>FFY 2024 2<sup>nd</sup> Quarterly Report</p>	<p>Continued development of 2045 Socioeconomic Forecast including:</p> <ul style="list-style-type: none"> <li>• Scheduling and conducting interviews with planners and developers</li> <li>• Revising inputs to the land use model for accuracy</li> <li>• Updated the scheduled developments projects</li> <li>• Checking and evaluating model functionality such as the paint tool</li> <li>• Reviewing draft forecasts for reasonability</li> </ul> <p>Providing economic forecasting support to the City of Albuquerque for the Sandia Science and Tech Park and the Downtown Farmers Market.</p> <p>Provided housing and land use data and feedback to the Regional Housing Needs Assessment Team.</p> <p>Updated datasets on the MRCOG website and continued to follow major data releases and updates such as building permits and employer announcements.</p>
<p>FFY 2024 3<sup>rd</sup> Quarterly Report</p>	<p>Continued development of 2045 Socioeconomic Forecast including:</p> <ul style="list-style-type: none"> <li>• Scheduling and conducting interviews with planners and developers</li> <li>• Revising inputs to the land use model for accuracy</li> <li>• Updated the scheduled developments projects</li> <li>• Checking and evaluating model functionality, including the new development projects interface</li> <li>• Reviewing draft forecasts for reasonability</li> </ul> <p>Reviewed and provided feedback on the draft Housing study and data dashboard.</p> <p>Mined new socioeconomic and land use data in order to update the datasets 2045 MTP.</p>
<p>FFY 2024 4<sup>th</sup> Quarterly Report</p>	<p>Provided socioeconomic profile to Rio Communities.</p>

	<p>Performed an analysis of commercial data for growth surrounding Rail Runner stations.</p> <p>Continued testing the cloud-based UrbanSim Model and evaluating model results for reasonability. Ongoing meetings with the consultant to troubleshoot model issues and ask questions.</p> <p>Conducted additional interviews related to growth and land use in the region with planners and developers.</p> <p>Ongoing updates to the scheduled development projects.</p> <p>Compiled, cleaned and geocoded building permits from the state Construction Industries Division. Analyzed data, developed maps and created summary statistics from the building permits database.</p> <p>Finalized the Regional Housing Needs Assessment including a capacity analysis of new residential units within community planning areas.</p>
<p>FFY 2024 APER</p>	<p>Collected key datasets that pertain to socioeconomics and land use in order to perform socioeconomic analysis.</p> <p>Created customized socioeconomic profiles for member agencies upon request.</p> <p>Analyzed building permit data in order to understand historical growth patterns.</p> <p>Interviews with planners and developers to inform the 2045 socioeconomic forecast.</p> <p>Development project tracking including residential units and commercial square footage to inform the 2045 socioeconomic forecast.</p> <p>Evaluation of initial UrbanSim runs on the cloud model version and working with the vendor to provide additional enhancements and updates for usability.</p> <p>Finalization of Regional Housing Needs Assessment report and data dashboard.</p>

### 3.3 Travel Demand Model Management and Maintenance (FTA Task 442200)

The MPO currently uses CUBE as the travel demand modeling program. Model runs are conducted upon request from various agencies and for developing the Metropolitan Transportation Plan (MTP) and the Transportation Improvement Program (TIP). Updates are done periodically to the model's socioeconomic and demographic data, roadway, and transit networks. This task includes integrating the travel demand model with Congestion Management Process (CMP) data, the land use model, and the economic analysis model, along with calibration and validation of the model(s). This includes integrating and updating traffic count data into the travel demand model. Additionally, coordination with NMDOT is included to ensure input and output alignment between MRMPO's model and the statewide model.

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month:

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)												FFY 2024 (Oct 1, 2023 - Sept 30, 2024)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Model Maint. & Updates	As needed.																							
Model Runs	As needed.																							

Key: X=due; P=in progress; D=done

#### FFY 2023 Quarterly Progress Reports – Subtask 3.3 Travel Demand Model Mgmt./Maint.

FFY 2023 1 <sup>st</sup> Quarterly Report	No work was completed during this timeframe.
FFY 2023 2 <sup>nd</sup> Quarterly Report	Internal staff training took place. No model improvement work was completed during this timeframe.
FFY 2023 3 <sup>rd</sup> Quarterly Report	Updating and maintaining the travel demand model is on ongoing task.
FFY 2023 4 <sup>th</sup> Quarterly Report	Updating and maintaining the travel demand model is an ongoing task.
FFY 2023 APER	Updating and maintaining the travel demand model is an ongoing task.

#### FFY 2024 Quarterly Progress Reports – Subtask 3.3 Travel Demand Model Mgmt./Maint.

FFY 2024 1 <sup>st</sup> Quarterly Report	Updating and maintaining the travel demand model is on ongoing task.
FFY 2024 2 <sup>nd</sup> Quarterly Report	Updating and maintaining the travel demand model is on ongoing task.

FFY 2024 3 <sup>rd</sup> Quarterly Report	A change in model support was made with a new consultant from MRCOG's Professional Services Oncall. Their work commenced and they will continue in this role on an as-needed basis.
FFY 2024 4 <sup>th</sup> Quarterly Report	Updating and maintaining the travel demand model is on ongoing task. WSP completed support work to address a model run failure issue.
FFY 2023 APER	Updating and maintaining the travel demand model is on ongoing task.

### 3.4 Software Upgrades (FTA Task 442200)

The MPO regularly updates its computer software for various programs. This task primarily involves purchasing and installing significant new software and upgrading existing software from multiple companies. The software manufacturer often requires training to implement and fully utilize the software. This includes the integration of various planning tools such as the accessibility, economic analysis, land use, and travel demand models, TranSight®, UrbanSim® and UrbanCanvas®, TAQA (Transportation Analysis and Querying Application) tool, CMP data, traffic count data (under task #3.1), and other programs.

Many software programs, such as ESRI/GIS, ArcGIS Online, REMI-TranSight, UrbanSim, and CUBE, have annual subscription and maintenance/upgrade fees.

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

This task does not have a regular product schedule.

### FFY 2023 Quarterly Progress Reports – Subtask 3.4 Software Upgrades

FFY 2023 1 <sup>st</sup> Quarterly Report	No work completed for this timeframe.
FFY 2023 2 <sup>nd</sup> Quarterly Report	No work completed for this timeframe.
FFY 2023 3 <sup>rd</sup> Quarterly Report	No work completed for this timeframe.
FFY 2023 4 <sup>th</sup> Quarterly Report	No work completed for this timeframe.
<b>FFY 2023 APER</b>	<b>No work completed for this timeframe.</b>

### FFY 2024 Quarterly Progress Reports – Subtask 3.4 Software Upgrades

FFY 2024 1 <sup>st</sup> Quarterly Report	No work completed for this timeframe.
FFY 2024 2 <sup>nd</sup> Quarterly Report	No work completed for this timeframe.
FFY 2024 3 <sup>rd</sup> Quarterly Report	No work completed for this timeframe.
FFY 2024 4 <sup>th</sup> Quarterly Report	Maintained Esri ArcGIS software, including ArcGIS Pro 3.1.x, ArcGIS Desktop 10.5.1, ArcGIS Enterprise 11.1, and ArcGIS Online. Began deploying an updated version of the Transportation Analysis and Querying Application (TAQA) that includes 2022 data. Deployment is expected to be completed in the next quarter. Worked with consultants on updating the internal Traffic Counts application. GIS-based roadway network updates are in progress with the goal of creating a new accessibility tool.
FFY 2024 APER	Maintained latest version of the REMI TranSight Model. Upgraded to cloud version of the UrbanSim Model. Maintained use of UrbanCanvas. Maintained Esri ArcGIS software for desktop, enterprise, and online use. Began deploying an updated version of the Transportation Analysis and Querying Application (TAQA) that includes 2022 data. Work is underway on updating legacy internal applications.

### 3.5 Highway Functional Classification Review and Update (FTA Task 442200)

Review the current Highway Functional Classification and revise it if necessary. Significant changes to the Highway Functional Classification occur approximately 2-3 years after each U.S. Decennial Census in accordance with federal procedures. However, new roadways and changes in roadway utilization may require revisions to the system as needed. The Census Bureau will release new urban areas in the Fall of 2022, triggering a review of functional classification during this UPWP timeframe.

This task includes reviewing the roadways on the National Highway System (NHS) for the AMPA. This will be coordinated and scheduled with NMDOT.

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, Local Funds for Match, Local Non-Matching Funds

#### Main Products and Schedule by Month

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)									FFY 2024 (Oct 1, 2023 - Sept 30, 2024)													
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
NHS submittal review	As needed and coordinated with NMDOT																						

<b>Functional Class Revisions</b>	<b>As needed and requested by agencies, the Highway Functional Classification and NHS are reviewed and updated following the 2020 US Census. NMDOT will schedule this and it will likely begin in early 2023 or 2024.</b>
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Key: X=due; P=in progress; D=done

### FFY 2023 Quarterly Progress Reports – Subtask 3.5 Hwy. Functional Classif. & NHS

FFY 2023 1 <sup>st</sup> Quarterly Report	No work completed for this timeframe.
FFY 2023 2 <sup>nd</sup> Quarterly Report	No work completed for this timeframe.
FFY 2023 3 <sup>rd</sup> Quarterly Report	No work completed for this timeframe.
FFY 2023 4 <sup>th</sup> Quarterly Report	No work completed for this timeframe.
FFY 2023 APER	No work completed for this timeframe.

### FFY 2024 Quarterly Progress Reports – Subtask 3.5 Hwy. Functional Classif. & NHS

FFY 2024 1 <sup>st</sup> Quarterly Report	No work completed for this timeframe.
FFY 2024 2 <sup>nd</sup> Quarterly Report	No work completed for this timeframe.
FFY 2024 3 <sup>rd</sup> Quarterly Report	No work completed for this timeframe.
FFY 2024 4 <sup>th</sup> Quarterly Report	Attended initial meetings and information sessions with NMDOT on functional classification update that will occur between October 2024 and December 2025.
FFY 2024 APER	The end of the FFY marked the initial conversations about the NMDOT led Highway Functional Classification Update Process. MRMPO will be assisting by offering technical support and use of our public involvement process to our member agencies.

### 3.6 GIS Data Development and Comprehensive Planning (FTA Task 442200)

Provide geographical information systems (GIS) coverages and data in support of transportation planning within the metropolitan planning area. This includes GIS analytical and cartographic support for the MTP, TIP, ITS and CMP, system-wide, subarea and corridor technical studies, and maintaining systems maps. GIS database management is part of this task. (See task #3.8 for information on the Orthophotography project.)

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)									FFY 2024 (Oct 1, 2023 - Sept 30, 2024)														
PRODUCT	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
GIS Data Collection & Maint	This is an ongoing, daily task.																							

Key: X=due; P=in progress; D=done

**FFY 2023 Quarterly Progress Reports – Subtask 3.6 GIS Data Development**

<p>FFY 2023 1<sup>st</sup> Quarterly Report</p>	<p>Staff continue to develop and maintain GIS databases. Staff continue to build and maintain online maps, including a recent focus on environmental resiliency and highlighting our imagery and elevation data. Staff continue to create and update maps and other cartographic resources.</p> <p>The GIS-based Project Selection Process (PSP) portal was open for submissions. Staff provided seminars and on-call support for project submittals, as well as on-the-fly troubleshooting. The call for projects closed and the next phase – project scoring – begins in the Q2.</p> <p>Staff have continued collaborating with consultants from Timmons Group on an update to the web-based TAQA tool for public access to traffic data. This has coincided with ongoing development of the Roads &amp; Highways roadway inventory system. Both of these projects will require an Enterprise GIS system for hosting and production; staff have made good progress in deploying an enterprise environment and expect it to go into use in Q2.</p> <p>Staff continue to represent MRMPO in the state GIS community. Staff attended the NM-APA conference, presented at multiple classes at UNM, attended the fall New Mexico Geospatial Information Council (NMGIC) meeting, and attended Geospatial Advisory Committee (NM GAC) meetings.</p> <p>Staff have continued to fulfil map and data requests for member agencies. Staff have continued offering day-to-day support and troubleshooting for all GIS users, including support of map projects in the Regional Planning Program and Rio Metro Regional Transit District.</p>
<p>FFY 2023 2<sup>nd</sup> Quarterly Report</p>	<p>Staff continue to develop and maintain GIS databases. In anticipation of modeling for the upcoming MTP, staff have focused on updating databases for parcels, zoning, and building permits. Staff continue to build and maintain online maps, including a recent focus on indices of equity and vulnerability, particularly as they relate to grant funding. Staff continue to create and update maps and other cartographic resources.</p> <p>The Project Selection Process (PSP) portal submissions were scored using a GIS approach.</p> <p>Staff have continued collaborating with consultants from Timmons Group on an update to the web-based TAQA tool for public access to traffic data. This has coincided with ongoing development of the Roads &amp; Highways roadway inventory system. Both of these projects will require an Enterprise GIS system for hosting</p>

and production. The Enterprise environment is up and running and staff will deploy the completed TAQA tool in Q3.

Staff continue to represent MRMPO in the state GIS community, including regular participation in monthly Geospatial Advisory Committee (NM GAC) meetings.

Staff have continued to fulfil map and data requests for member agencies. Staff have continued offering day-to-day support and troubleshooting for all GIS users, including support of map projects in the Regional Planning Program and Rio Metro Regional Transit District.

FFY 2023  
3<sup>rd</sup> Quarterly  
Report

Staff continue to develop and maintain GIS databases. In anticipation of modeling for the upcoming MTP, staff have focused on updating databases for parcels, zoning, and building permits. The building permits database update was completed in this quarter.

In collaboration with consultants from Timmons Group, the web-based TAQA tool was launched to the public in this quarter. Staff continue to build and maintain other online maps, including the monthly updates of the online TIP map.

Production of the 2022 Traffic Flow Maps began with updated cartographic methods. Staff continue to create and update static maps and other cartographic resources.

Staff have continued extensive roadway inventory modeling. An inventory of through-lanes on major roads throughout the region was completed this quarter and an inventory of intersections was begun. The latter is expected to be supplemented by a data purchase in Q4.

Staff have begun the process of “smoothing” or adjusting the 2020 Census urban boundary per FHWA regulations. This project will include extensive GIS work and will be completed in Q4.

Staff continue to represent MRMPO in the state GIS community, including regular participation in monthly Geospatial Advisory Committee (NM GAC) meetings and attending the spring New Mexico Geographic Information Council (NMGIC) meeting.

Staff have continued to fulfil map and data requests for member agencies. Staff have continued offering day-to-day support and troubleshooting for all GIS users, including support of map projects in the Regional Planning Program.

FFY 2023  
4<sup>th</sup> Quarterly  
Report

Staff continue to develop and maintain GIS databases. In anticipation of modeling for the upcoming MTP, staff have focused on updating databases for parcels, zoning, and building permits. The zoning database update was completed in this quarter and is ready to receive updates from upcoming meetings.

Staff completed a GIS server upgrade, going from ArcGIS Enterprise 10.9.1 to 11.1. All services were upgraded successfully.

Staff completed work on the 2022 Traffic Flow Maps.

Staff continue to create and update static and online maps as needed, including regular updates to the TIP web map.

Staff provided mapping, data, and other technical support to the ongoing non-motorized counts expansion project.

Staff completed the process of “smoothing” or adjusting urban boundaries per FHWA regulations. This project included workshops and meetings with stakeholders. The final products were submitted as GIS files to NMDOT.

Staff have continued extensive roadway inventory modeling, including updates to data representing lane counts, posted speed limits, median characteristics, and intersection characteristics.

Staff continue to represent MRMPO in the state GIS community, including regular participation in the monthly Geospatial Advisory Committee (NM GAC) meetings, as well as GAC subcommittees and working groups. Staff presented at an FHWA tribal workshop.

Staff have continued to fulfil map and data requests for member agencies. Staff have continued offering day-to-day support and troubleshooting for all GIS users, including support of map projects in the Regional Planning Program.

Staff continue to develop and maintain GIS databases. Staff continue to build and maintain online maps, including a recent focus on environmental resiliency and highlighting our imagery and elevation data. Staff continue to create and update maps and other cartographic resources.

Staff continue to represent MRMPO in the state GIS community. Staff attended the NM-APA conference, presented at multiple classes at UNM, attended the fall New Mexico Geospatial Information Council (NMGIC) meeting, and attended Geospatial Advisory Committee (NM GAC) meetings.

Staff have continued to fulfil map and data requests for member agencies. Staff have continued offering day-to-day support and troubleshooting for all GIS users, including support of map projects in the Regional Planning Program and Rio Metro Regional Transit District.

Staff have continued extensive roadway inventory modeling. An inventory of through-lanes on major roads throughout the region was completed this quarter and an inventory of intersections was begun.

Staff completed the process of “smoothing” or adjusting urban boundaries per FHWA regulations. This project included workshops and meetings with stakeholders. The final products were submitted as GIS files to NMDOT.

FFY 2023  
APER

## FFY 2024 Quarterly Progress Reports – Subtask 3.6 GIS Data Development

<p>FFY 2024 1<sup>st</sup> Quarterly Report</p>	<p>Staff have continued to develop and maintain GIS databases, static maps, and online maps.</p> <p>Staff have continued to support data development for the upcoming MTP, including support of the Land Use Model and its forecast, land use, and zoning data during a time of personnel transition. Staff have provided GIS support for other MTP work, including maps for outreach.</p> <p>Staff have continued to inventory roadway features, including speed limits and the completion of an intersection inventory that can be used for safety and traffic counts analyses.</p> <p>Staff have continued to fulfil map and data requests for member agencies. Requests for a Corrales Trails Map update and Town of Bernalillo fire district data update are ongoing into the next quarter.</p> <p>Staff have continued offering day-to-day support and troubleshooting for all GIS users.</p> <p>Staff have continued to represent MRMPO in the state GIS community, including the Geospatial Advisory Committee (GAC) and its subcommittees and working groups. Staff attended the New Mexico Geospatial Information Council NMGIC Fall Meeting, NM Data Users Conference, and UNM’s GIS Day, including a table and a lightning talk.</p>
<p>FFY 2024 2<sup>nd</sup> Quarterly Report</p>	<p>Staff have continued to develop and maintain GIS databases, static maps, and online maps. GIS staff have supported the development and maintenance of online dashboards in the Tableau and MetroQuest platforms.</p> <p>Staff have continued to support data development for the upcoming MTP. This has included: working on the Land Use Model and its forecast, land use, and zoning data; creating an online map tool for long range bikeway system updates; updating key centers; updating ITS data and maps; and support for outreach.</p> <p>GIS staff contributed maps to the Regional Transportation Safety Action Plan. This work will continue into the next quarter as the next draft is completed. GIS staff also contributed data to an ongoing housing study. The Corrales Trails Map update was completed in this quarter.</p> <p>Staff have continued offering day-to-day support and troubleshooting for all GIS users. A particular focus was training on, documenting, and supporting GIS-based processes for the CMP and Safety during personnel transitions.</p> <p>Staff have continued to represent MRMPO in the state GIS community, including the Geospatial Advisory Committee (GAC) and its subcommittees and working groups.</p>
<p>FFY 2024 3<sup>rd</sup> Quarterly Report</p>	<p>Staff have continued to develop and maintain GIS databases, static maps, and online maps. GIS staff have supported the development and maintenance of online dashboards in the Tableau and MetroQuest platforms.</p>

	<p>Staff have continued to support data development for the upcoming MTP. This has included: liaising with the LUTI and Active Transportation committees; collecting input from agencies and developers on future growth and changes; updating ITS data and maps; and support for outreach.</p> <p>Staff have provided extensive GIS support to Land Use Model development, focusing on parcel-based land use and zoning updates.</p> <p>GIS staff have continued contributing maps and technical support to the Regional Transportation Safety Action Plan.</p> <p>Staff have continued offering day-to-day support and troubleshooting for all GIS users.</p> <p>Staff have continued to represent MRMPO in the state GIS community, including the Geospatial Advisory Committee (GAC) and its subcommittees and working groups, as well as the NMGIC spring meeting. Staff presented multiple GIS projects at the AMPA Tools &amp; Training Symposium and attended the Tribal GIS conference.</p>
<p>FFY 2024 4<sup>th</sup> Quarterly Report</p>	<p>Staff have continued to develop and maintain GIS databases, static maps, and online maps, with a recent focus on maps used in presentations and updating the online TIP Map to reflect the current state of the 2024-2029 TIP.</p> <p>Staff began producing the 2023 Traffic Flow Maps under the guidance of the Traffic Counts and Monitoring Program Manager. The staff has also supported the beginning of the CMP Corridors update for 2022 in collaboration with the CMP Coordinator.</p> <p>Staff have continued to support data development for the upcoming MTP. This has included liaising with committees to update key datasets and analysis tools, liaising with staff on map and data needs for the MTP document, creating a map template to facilitate document production, and supporting outreach.</p> <p>Staff have continued providing extensive GIS support to the development of the Land Use Model and Forecast, including updating the permits database and development projects database.</p> <p>GIS staff continued contributing maps and technical support to the Regional Transportation Safety Action Plan through its development and approval process.</p> <p>Staff have continued offering day-to-day support and troubleshooting for all GIS users.</p> <p>Staff have continued to represent MRMPO in the state GIS community, including the Geospatial Advisory Committee (GAC) and its subcommittees and working groups. They participated in establishing a Tribal Subcommittee focusing on the GIS needs of tribal members and partners. Staff have collaborated in planning an MRMPO Tribal Outreach Event for next quarter. Staff also attended the NMDOT Safety Summit.</p>
<p>FFY 2024 APER</p>	<p>GIS staff continued to develop and maintain GIS databases, static maps, and online maps.</p>

GIS database development included an ongoing inventory of roadway features, such as posted speed limits and intersection control and approach characteristics. In addition, our land use parcels, zoning, development projects, and permits databases saw major updates. Much of this was in support of the upcoming Metropolitan Transportation Plan (MTP). Other MTP updates included the Long-Range Bikeway System (LRBS) and Key Centers.

Static maps included support of the Regional Transportation Safety Action Plan (RTSAP) and its Area Profiles, as well as Traffic Flow Maps for the Traffic Counts and Monitoring Program.

Online maps included support and maintenance of dashboards in the Tableau and MetroQuest platforms, as well as major updates to the LRBS web map app and interactive TIP map.

GIS staff liaised with MRMPO committees, offering technical and analytical support to the LUTI (e.g., Key Centers), CMP (e.g., Corridors update and TAQA maintenance), Active Transportation (e.g., LRBS updates), and ITS (e.g., ITS web map updates) Committees.

GIS staff supported planning efforts at member agencies, such as providing a map for the Corrales Trails Master Plan update.

GIS staff have continued offering day-to-day support and troubleshooting for all GIS users and maintenance of on-site GIS servers and systems.

GIS staff represented MRMPO in the state GIS community. We participated in the Geospatial Advisory Committee (GAC) and its subcommittees and working groups; the New Mexico Geospatial Information Council NMGIC fall and spring meetings; the NM Data Users Conference; UNM's GIS Day; the Tribal GIS conference; and the NMDOT Safety Summit; and presented multiple GIS projects at the AMPA Tools & Training Symposium.

### **3.7 Development Review (FTA Task 442400)**

The MPO will assist local and tribal agencies with reviews of development plans and traffic forecasts as requested. Plans will be reviewed for consistency with the MTP, TIP, CMP, ITS Architecture, and other pertinent planning documents and plans.

Developers' forecast requests must be brought to the MPO's attention through one of the agencies. Furthermore, the MPO will not perform a Traffic Impact Analysis (TIA) or Traffic Impact Study (TIS) for developers. Developers may obtain information the MPO has already compiled or collected.

The MPO facilitates the Roadway Access Control Committee (RACC), which reviews requests for modifications to the *Roadway Access Control Policy for the Albuquerque Metropolitan Planning Area* and *Inventory of Roadway Access Limitations*. The RACC manages the limited access roadway system, reviews requests from any jurisdiction with an access-controlled

roadway and issues a recommendation to the Transportation Coordinating Committee (TCC). RACC activities are related to proposed developments and are included in this task.

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)									FFY 2024 (Oct 1, 2023 - Sept 30, 2024)													
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
Development Reviews	Ongoing as requested																						
RACC Reviews	As requested																						

Key: X=due; P=in progress; D=done

**FFY 2023 Quarterly Progress Reports – Subtask 3.7 Development Review and RACC**

FFY 2023 1 <sup>st</sup> Quarterly Report	<p>MRMPO staff continue to review proposed developments and provide comments on relevant projects, plans, and policies. MRMPO comments were sent to the City of Albuquerque (Development Review Board and Environmental Planning Commission) and Bernalillo County (County Development Review Authority and County Planning Commission) as well as to Rio Rancho’s Planning and Zoning Board and Development Review Committee. Development Review includes the update of scheduled development events into the UrbanSim Cloud Platform. MRMPO staff commented on the City of Albuquerque annual IDO update and spoke at the EPC hearing for the IDO update.</p> <p>The TCC reviewed and approved two RACC proposals (R-22-1 and R-22- 2) at their November TCC meeting. Both proposals were on Unser Blvd. Staff has since updated the RACC inventory list and map.</p>
FFY 2023 2 <sup>nd</sup> Quarterly Report	<p>MRMPO staff continue to review proposed developments and provide comments on relevant projects, plans, and policies. MRMPO comments were sent to the City of Albuquerque (Development Review Board and Environmental Planning Commission) and Bernalillo County (County Development Review Authority and County Planning Commission) as well as to Rio Rancho’s Planning and Zoning Board and Development Review Committee. Development Review includes the update of scheduled development events into the UrbanSim Cloud Platform.</p>
FFY 2023 3 <sup>rd</sup> Quarterly Report	<p>MRMPO staff continue to review proposed developments and provide comments on relevant projects, plans, and policies. MRMPO comments were sent to the City of Albuquerque (Development Review Board and Environmental Planning Commission) and Bernalillo County (County Development Review Authority and County Planning Commission) as well as to Rio Rancho’s Planning and Zoning Board and Development Review Committee. Development Review includes the update of scheduled development events into the UrbanSim Cloud Platform.</p>
FFY 2023 4 <sup>th</sup> Quarterly Report	<p>MRMPO staff continue to review proposed developments and provide comments on relevant projects, plans, and policies. MRMPO comments were sent to the City of Albuquerque (Development Review Board and Environmental Planning Commission) and Bernalillo County (County Development Review Authority and County Planning Commission) as well as to Rio Rancho’s Planning and Zoning Board and Development Review Committee. Development Review includes the update of scheduled development events into the UrbanSim Cloud Platform.</p>

<p>FFY 2023 APER</p>	<p>MRMPO staff continue to review proposed developments and provide comments on relevant projects, plans, and policies. MRMPO comments were sent to the City of Albuquerque (Development Review Board and Environmental Planning Commission) and Bernalillo County (County Development Review Authority and County Planning Commission) as well as to Rio Rancho’s Planning and Zoning Board and Development Review Committee. Development Review includes the update of scheduled development events into the UrbanSim Cloud Platform.</p> <p>The TCC reviewed and approved two RACC proposals (R-22-1 and R-22- 2) at their November TCC meeting. Both proposals were on Unser Blvd. Staff has since updated the RACC inventory list and map.</p>
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**FFY 2024 Quarterly Progress Reports – Subtask 3.7 Development Review and RACC**

<p>FFY 2024 1<sup>st</sup> Quarterly Report</p>	<p>MRMPO staff continue to review proposed developments and provide comments on relevant projects, plans, and policies. MRMPO comments were sent to the City of Albuquerque (Development Review Board and Environmental Planning Commission) and Bernalillo County (County Development Review Authority and County Planning Commission) as well as to Rio Rancho’s Planning and Zoning Board and Development Review Committee. Development Review includes the update of scheduled development events into the UrbanSim Cloud Platform.</p>
<p>FFY 2024 2<sup>nd</sup> Quarterly Report</p>	<p>MRMPO staff continue to review proposed developments and provide comments on relevant projects, plans, and policies. MRMPO comments were sent to the City of Albuquerque (Development Review Board and Environmental Planning Commission) and Bernalillo County (County Development Review Authority and County Planning Commission) as well as to Rio Rancho’s Planning and Zoning Board and Development Review Committee. Development Review includes the update of scheduled development events into the UrbanSim Cloud Platform.</p>
<p>FFY 2024 3<sup>rd</sup> Quarterly Report</p>	<p>MRMPO staff continue to review proposed developments and provide comments on relevant projects, plans, and policies. MRMPO comments were sent to the City of Albuquerque (Development Review Board and Environmental Planning Commission) and Bernalillo County (County Development Review Authority and County Planning Commission) as well as to Rio Rancho’s Planning and Zoning Board and Development Review Committee and Los Lunas Development Review Committee. Development Review includes the update of scheduled development events into the UrbanSim Cloud Platform.</p>
<p>FFY 2024 4<sup>th</sup> Quarterly Report</p>	<p>MRMPO staff continue to review proposed developments and provide comments on relevant projects, plans, and policies. MRMPO comments were sent to the City of Albuquerque (Development Review Board and Environmental Planning Commission) and Bernalillo County (County Development Review Authority and County Planning Commission) as well as to Rio Rancho’s Planning and Zoning Board and Development Review Committee and Los Lunas Development Review Committee. Development Review includes the update of scheduled development events into the UrbanSim Cloud Platform.</p>
<p>FFY 2024 APER</p>	<p>MRMPO staff continue to review proposed developments and provide comments on relevant projects, plans, and policies. MRMPO comments were sent to the City of Albuquerque (Development Review Board and Environmental Planning Commission) and Bernalillo County (County Development Review Authority and</p>

County Planning Commission) as well as to Rio Rancho’s Planning and Zoning Board and Development Review Committee and Los Lunas Development Review Committee. Development Review includes the update of scheduled development events into the UrbanSim Cloud Platform.

### 3.8 Orthophotography (FTA Task 442200)

This is a biennial task led by the MPO. It involves working with state, federal, tribal, and local agencies and other interested parties to acquire and distribute regional digital orthophotography and digital elevation data. The MPO manages a contract for services to acquire orthophotography every two years.

Orthophotos are used for mapping and geographic information technology applications, updating land use inventories, establishing modeling network alignments, evaluating the feasibility of transportation alternatives, and public involvement activities.

The work for FY 2023 includes any remaining work from FY 2022, including payments invoiced after October 1, 2022. If various federal, state, local, and tribal agencies are interested in funding this task, a possible additional task may include contracting with a vendor to produce new LiDAR imaging for the area; this is generally undertaken every 4-6 years.

The MPO will collect funding from various federal, state, tribal, and local agencies, contract with a vendor to produce aerial orthophotography and review and process aerials.

Responsibilities: MPO staff serves as lead and coordinates and plans digital orthophotography missions in the region. Project participants vary for each cycle. Prior participants have included City of Albuquerque, Albuquerque Metropolitan Arroyo and Flood Control Authority, Bernalillo County, Albuquerque-Bernalillo County Water Utility Authority, Kirtland Air Force Base, Village of Los Lunas, Middle Rio Grande Conservancy District, NMDOT, City of Rio Rancho, Sandia National Laboratory, various tribal governments, Southern Sandoval County Arroyo and Flood Control Authority, the U.S. Geological Survey, U.S. Bureau of Reclamation, and Valencia County.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

#### Main Products and Schedule by Month

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)									FFY 2024 (Oct 1, 2023 - Sept 30, 2024)														
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Ortho RFP Issued																								
Ortho Contract award															D									
Ortho Product Delivery				D																				
Distribution of Orthos						D																		
*LiDAR RFP Issued	Project Complete. Next LiDAR collection outside this UPWP timeframe																							
*LiDAR Contract award	Project Complete. Next LiDAR collection outside this UPWP timeframe																							
*LiDAR Product Delivery	Project Complete. Next LiDAR collection outside this UPWP timeframe																							
*Distribution of LiDAR Data	Project Complete. Next LiDAR collection outside this UPWP timeframe																							

Key: X=due; P=in progress; D=done Note: \*LiDAR task will only commence if area agencies fund the project.

### FFY 2023 Quarterly Progress Reports – Subtask 3.8 Orthophotography

FFY 2023 1 <sup>st</sup> Quarterly Report	Delivery of 2022 Orthophotography was delayed due to an equipment calibration error that required reprocessing of acquired imagery data. Expecting to receive and distribute the complete dataset in the next quarter.
FFY 2023 2 <sup>nd</sup> Quarterly Report	The 2022 Orthophotography dataset was received and accepted. An online distribution system was provided by the contractor as well as multiple hard drive copies member agencies can borrow to transfer data from. Most contributing agencies have received a copy.
FFY 2023 3 <sup>rd</sup> Quarterly Report	The contractor for 2022 will have their contract extended for 2024, so there will be no need for issuance of a new RFP until 2025. Renewals of memorandums of agreement with member agencies for collection of contributions and contract amendment are expected to be completed in the next quarter.
FFY 2023 4 <sup>th</sup> Quarterly Report	Nearly all memorandums of agreement have been updated among agencies contributing to the 2024 project. When complete, the available budget will determine the area of coverage and final details necessary to complete the contract extension as expected before the end of the year.
FFY 2023 APER	<p>The 2022 Orthophotography dataset was received and accepted. An online distribution system was provided by the contractor as well as multiple hard drive copies member agencies can borrow to transfer data from. Most contributing agencies have received a copy.</p> <p>The contractor for 2022 will have their contract extended for 2024, so there will be no need for issuance of a new RFP until 2025. Renewals of memorandums of agreement with member agencies for collection of contributions and contract amendment are expected to be completed.</p> <p>Nearly all memorandums of agreement have been updated among agencies contributing to the 2024 project. When complete, the available budget will determine the area of coverage and final details necessary to complete the contract extension as expected before the end of the year.</p>

### FFY 2024 Quarterly Progress Reports – Subtask 3.8 Orthophotography

FFY 2024 1 <sup>st</sup> Quarterly Report	Nearly all memorandums of agreement have been updated among agencies contributing to the 2024 project. Delayed responses have extended the process into January, but the area of coverage and final details are now being finalized and written into the contract extension so the project can still commence on time.
FFY 2024 2 <sup>nd</sup> Quarterly Report	All funding agreements and contract amendment have been completed, and the project is underway. Initial aerial photography acquisition flights have been completed. Quality control checks of the raw photography have begun and frames with snow on the ground will be identified and programmed for re-flight after snow melt. Due to title 18 USC §795, photography of defense installations is currently restricted, so imagery of Sandia National Labs and Kirtland Air Force Base properties were excluded per instruction of base commander, pending legal review and concurrence with DOD/DOE authorities.

FFY 2024 3 <sup>rd</sup> Quarterly Report	Re-flights of all previously snow-covered areas has been completed, so all imagery has been acquired and processing is in progress. Initial samples for review and color match are expected to be distributed in coming weeks.
FFY 2024 4 <sup>th</sup> Quarterly Report	Sample tiles were received and reviewed for color match. All tiles have been created for the project which is currently in quality control and bridge warp correction phase. Project deliverables are expected to be received on time in November, if not earlier.
FFY 2024 APER	The project has proceeded according to schedule and without incident. All imagery has been acquired and is being processed into deliverables, expected to be delivered November of 2024.

## Task 4 - Transportation Planning (FTA Task 442301)

This includes the development and monitoring of the long-range Metropolitan Transportation Plan (MTP), travel forecasting, coordinating with the state's long-range transportation plan, the Coordinated Public Transit Human Services Transportation Plan and other studies. It also includes the Congestion Management Process (CMP), Intelligent Transportation Systems (ITS) planning, safety analyses, and other short to medium range planning activities.

### Estimated Cost for Task 4

FFY	Est. Staff Hrs.	Avg. Rate	Staff Cost	Consultant Costs	Other Costs	Est. TOTAL
FFY 2023	6,000	\$26.33	\$157,980	\$150,000	\$32,790	<b>\$340,770</b>
FFY 2024	6,000	\$27.12	\$162,720	\$50,000	\$32,890	<b>\$245,610</b>

"Other Costs" includes MTP

advertising, printing, etc. Additional consultant work for this task is t.b.d. (Employee benefits and indirect costs per Cost Allocation Plan are not included.) FFY 2020 includes cost of consultant for A300971 ITS Incident Management Plan development.

### 4.1 Metropolitan Transportation Plan (MTP) & Metropolitan Transp. Planning

Metropolitan transportation planning is a continuous, comprehensive, and cooperative process. The Metropolitan Transportation Plan (MTP) forms the basis for all transportation planning and projects within the metropolitan planning area. The MTP is the long-range transportation plan for the metro area and covers all modes of transportation that may serve the current and future needs of the region. The plan conforms to federal regulations as set forth in 23 CFR 450. The MTP is updated every five years and may be amended, if necessary, as required. This is a reoccurring core activity of the MPO with the next MTP scheduled to begin in 2023.

Included in this task is development and analyses of alternative transportation scenarios, the establishment of performance targets and measures and coordination with public transit providers in establishment of transit asset management targets and measures. In addition, to other topics, the MTP provides long range planning, data development and analysis, and short range strategies in the areas of Environmental Resilience and Equity. (Performance monitoring and analysis is under task #4.9.)

Responsibilities: MPO staff serves as the lead agency. The development of the MTP is a cooperative effort by the MPO and its member agencies, tribal governments, NMDOT, and area transit agencies, with coordination and input from several other agencies such as: FHWA, FTA, "land use" planning agencies (i.e., municipal planning departments), City of Albuquerque

Environmental Health (for air quality), U.S. Environmental Protection Agency, Kirtland Air Force Base, and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)									FFY 2024 (Oct 1, 2023 - Sept 30, 2024)														
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Early Public meetings for 2045 MTP													D	D										
"Trend" Scenario to MTB	Task to be scheduled																							
"Target" Scenario to MTB	Task to be scheduled																							
Agency Draft of MTP	Outside the timeframe of this UPWP																							
Final Draft of MTP	Outside the timeframe of this UPWP																							
Final Public Comment Per.	Outside the timeframe of this UPWP																							
Adoption of MTP by MTB	Task to be scheduled with adoption <b>on or before April 17, 2025.</b>																							
TCTC (AQCB) Mtg for TIP	Although not required, MPO requests to present the MTP to the AQCB																							
MTB Air Qual Conformity	No longer required due to the end of the limited maintenance plan for CO																							
MTP Revisions	Revisions (Amendments or Administrative Modifications) are processed when needed.																							
MTP Implementation	This is ongoing.																							

Key: X=due; P=in progress; D=done

**FFY 2023 Quarterly Progress Reports – Subtask 4.1 MTP & Metropolitan Transp. Planning**

FFY 2023 1 <sup>st</sup> Quarterly Report	Internal MTP meetings were held including an internal MTP kickoff meeting this quarter. Efforts focused on project scope, schedule, outline, and determining analysis and direction for individual sections.
FFY 2023 2 <sup>nd</sup> Quarterly Report	Staff presented on the LRTS Guide to its committees to gather agency staff feedback on the document. Staff worked on organizing performance measures documents for Appendix I in the MTP.
FFY 2023 3 <sup>rd</sup> Quarterly Report	Began workshops with MRMPO staff and the Land Use and Transportation Integration committee to identify MTP Forecast Scenarios and to update the MTP goals. Convened core MTP Team to scope 2045 MTP, define roles and responsibilities, and develop a timeline. Staff presented to a UNM planning class on the MTP.
FFY 2023 4 <sup>th</sup> Quarterly Report	Staff worked on the MTP Public Participation Plan. Staff worked on the MTP goals, objectives, survey, logo, and public meetings for the MTP. Staff worked on Housing Needs Assessment team which is being pursued to supplement an expanded housing element of the 2045 MTP.
FFY 2023 APER	Internal MTP meetings were held including an internal MTP kickoff meeting this FFY. Efforts focused on project scope, schedule, outline, and determining analysis and direction for individual sections.  Staff presented on the LRTS Guide to its committees to gather agency staff feedback on the document. Staff worked on organizing performance measures documents for Appendix I in the MTP.

	<p>Began workshops with MRMPO staff and the Land Use and Transportation Integration committee to identify MTP Forecast Scenarios and to update the MTP goals.</p> <p>Convened core MTP Team to scope 2045 MTP, define roles and responsibilities, and develop a timeline.</p> <p>Staff worked on the MTP Public Participation Plan. Staff worked on the MTP goals, objectives, survey, logo, and public meetings for the MTP.</p> <p>Staff worked on Housing Needs Assessment team which is being pursued to supplement an expanded housing element of the 2045 MTP.</p>
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**FFY 2024 Quarterly Progress Reports – Subtask 4.1 MTP & Metropolitan Transp. Planning**

FFY 2024 1 <sup>st</sup> Quarterly Report	<p>Core MTP development staff met weekly to ensure progress on MTP 2045. During this quarter the core group:</p> <ul style="list-style-type: none"> <li>• Developed and revised MTP Goals and Objectives with agencies, committees and the public</li> <li>• Developed internal workplan for MTP including timeline and draft document outline</li> <li>• Identified roles of the MPO committees in MTP development and approvals</li> <li>• Designed and collected feedback on MTP goals, vision, and transportation needs in the region through an online survey.</li> </ul> <p>Presented and received concurrence on the MTP Goals and Objectives by the Metropolitan Transportation Board.</p>
FFY 2024 2 <sup>nd</sup> Quarterly Report	<p>Staff continued to promote the MTP survey this quarter. The survey closed in February and staff summarized feedback received. Staff updated the Social Pinpoint MTP project page. Staff worked on draft outlines for MTP chapters. Staff are working on updates to the Long-Range Bikeway System with the Active Transportation Committee and agency partners.</p>
FFY 2024 3 <sup>rd</sup> Quarterly Report	<p>Staff have been working on MTP data analysis and draft chapter content this quarter. An on-call consultant has been selected to assist with the MTP document development. A second MTP public survey has been developed and will be launched in the next quarter. Staff worked on updating the MTP strategies. Public outreach activities are being planned for the next round of MTP outreach including an interactive survey and various in person events. The Active Transportation Committee met during this quarter and continues to work on updating the Long-Range Bikeway System map.</p> <p>Data development and analysis, including the creation of graphics, tables and charts, was undertaken to support the 2045 MTP document and narrative.</p>
FFY 2024 4 <sup>th</sup> Quarterly Report	<p>Staff worked on the MTP document and prepared initial drafts of MTP chapters this quarter. MRMPO’s consultant has been reviewing draft content and helping develop certain sections of the MTP. The consultant has also been assisting with brainstorming and offering additional technical assistance for several areas of the MTP upon request. MTP maps were worked on this quarter. Outreach for the MTP was performed this quarter with outreach pop up events, MTP presentations</p>

	given to various organizations, and a survey developed and promoted this quarter. Local agencies were asked to submit projects for consideration as part of the fiscally constrained MTP project list.
FFY 2024 APER	Staff worked throughout the fiscal year on various tasks and elements for the MTP including timeline and schedule, goals and objectives, data analysis and research, document production, public outreach, and working with member agencies to develop the MTP project list.

## 4.2 Safety Analysis and Planning

Develop, research, and analyze data to assist member agencies and the public with understanding crash information and transportation planning issues confronting the metropolitan region and identification of safety issues related to the transportation network. Explore the development of methodologies to estimate future crash data as well as economic impacts of crashes. Promote the implementation of the RTSAP, Vision Zero Plans, and Complete Streets guidelines and design concepts. This subtask includes maintaining consistency with the *NMDOT Comprehensive Transportation Safety Plan (CTSP)* and providing assistance to tribal and local member agency and health organization planning efforts and health impact assessments and road safety audits. Advance equity in relationship to safety in traditionally underserved communities. As it pertains to bicycle and pedestrian safety, much of this work is performed in coordination with MRMPO's Active Transportation Committee.

MPO staff will review project proposals submitted by agencies for potential funding under the Highway Safety Improvement Program (HSIP) per NMDOT's HSIP guidelines.

Responsibilities: MPO serves as lead in cooperation with NMDOT Transportation Planning and Safety Division and the UNM Division of Governmental Research

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

### Main Products and Schedule by Month

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)											FFY 2024 (Oct 1, 2023 - Sept 30, 2024)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Annual Crash Report							D	D										X	X					
Review HSIP Proposals	Schedule to be determined by NMDOT																							
Implement Vision Zero and Complete Streets initiatives	Ongoing task																							
Technical Assistance	Ongoing task																							

Key: X=due; P=in progress; D=done

## FFY 2023 Quarterly Progress Reports – Subtask 4.2 Safety Analysis & Planning

FFY 2023 1 <sup>st</sup> Quarterly Report	Staff met with NMDOT staff to discuss safety planning efforts this quarter. Staff coordinated with the FHWA Focused Approach to Safety team on technical assistance needs for safety planning. MRMPO staff helped COA DMD bring back online an HFIN map that was on their website that MRCOG hosts on ARC GIS online. MRMPO received 2021 crash data from NMDOT and began analysis. MRMPO staff, along with consultant Map it Café are working on a new approach to the HFIN, where each link is split into segments of equal distance (1-mile) and data is attached. Another analysis on mid-block crashes has begun on several
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	<p>corridors. Looking at Coors and San Mateo and using the SigInt shapefile to remove crashes that happen at large intersections. Staff's hypothesis is that corridors with poor access control, such as San Mateo, will have more mid-block crashes.</p>
<p>FFY 2023 2<sup>nd</sup> Quarterly Report</p>	<p>Staff has been coordinating with FHWA Focused Approach to Safety staff on bringing safety-related trainings to the region. A training on the Safe Systems Approach was given for our staff and member agencies in April. Staff also responded to requests made by state legislators in their formulation of policy development surrounding safety.</p> <p>MRMPO staff kicked off our efforts to update the RTSAP by choosing consultants to aid the effort. MapIt Consulting and Groundworks Solutions were hired for the project. A Scope of Work, project timeline and Communications Plan were agreed to between staff and consultants. MPO staff in collaboration with Map It Consulting aggregated the 2017-2021 crash dataset that will be used for the regional crash analysis. An FHWA training is being held on May 23-25 at MRCOG that focuses on creating safety action plans. We will begin working in earnest on the update after that training.</p> <p>MRMPO staff reached out to UNM researcher Nick Ferenchek to pursue a collaboration. MPO staff proposed the idea of investigating whether more driveway access points results to more crashes. The UNM researchers suggested we begin the study in fall of 2023.</p>
<p>FFY 2023 3<sup>rd</sup> Quarterly Report</p>	<p>Partnered with UNM and FHWA Resource Center to bring a 3-day Designing for Pedestrian Safety workshop to MRMPO. Completed SS4A Grant Agreement with FHWA and USDOT. Kicked off public engagement efforts for the Regional Transportation Safety Action Plan (RTSAP). Formulated a Technical Team to guide the RTSAP update. Worked on update to the High Injury and Fatality Network using new data.</p>
<p>FFY 2023 4<sup>th</sup> Quarterly Report</p>	<p>MRMPO has continued work on updating Regional Transportation Safety Action Plan (RTSAP). Staff has updated the High Fatality and Injury Network (HFIN) using 2017-2021 data and created an online map with the data. Other analyses have been conducted to shed light on how crashes impact vulnerable communities. These analyses were presented to the technical team at the beginning of October.</p> <p>Staff has put together a survey for public input and plans to begin serious public input in October and November. A Metroquest survey was put together with input from our consultants, and ultimately, the RTSAP Technical Team. The Survey will be shared extensively in October and November.</p> <p>MRMPO staff has been invited to participate in many safety endeavors, like Bernalillo County's Pedestrian, bicyclist Safety Action Plan Advisory Group. Staff has also attended a NMDOT Pedestrian safety task force as well as a NMDOT Traffic Records Pedestrian Sub-Committee where we discuss data quality issues. MRMPO staff continues to attend CABQ's monthly crash review meetings where we go through the most recent fatal crash reports and try to ascertain what design measures can mitigate fatal crashes.</p>

<p>FFY 2023 APER</p>	<p>Staff coordinated with the FHWA Focused Approach to Safety team on technical assistance needs for safety planning.</p> <p>MRMPO received 2021 crash data from NMDOT and began analysis.</p> <p>Staff has been coordinating with FHWA Focused Approach to Safety staff on bringing safety-related trainings to the region. A training on the Safe Systems Approach was given for our staff and member agencies in April. Staff also responded to requests made by state legislators in their formulation of policy development surrounding safety.</p> <p>MRMPO staff kicked off our efforts to update the RTSAP by choosing consultants to aid the effort. Maplt Consulting and Groundworks Solutions were hired for the project. A Scope of Work, project timeline and Communications Plan were agreed to between staff and consultants.</p> <p>Partnered with UNM and FHWA Resource Center to bring a 3-day Designing for Pedestrian Safety workshop to MRMPO.</p> <p>Completed SS4A Grant Agreement with FHWA and USDOT.</p> <p>Kicked off public engagement efforts for the Regional Transportation Safety Action Plan (RTSAP).</p>
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### FFY 2024 Quarterly Progress Reports – Subtask 4.2 Safety Analysis & Planning

<p>FFY 2024 1<sup>st</sup> Quarterly Report</p>	<p>MRMPO staff remains focused on updating the Regional Transportation Safety Action Plan. The focus was on collecting public input in this quarter. MRMPO staff attended Ciqlovía where we launched our survey. MRMPO staff hosted a screening of a film called “The Street Project” and hosted a discussion about it at the International District Library. MRMPO staff visited Rio Grande High School to discuss the safety plan and collect input from teenagers. The RTSAP Metroquest survey has over 300 responses to date. MRMPO staff has also held four Focus Group meetings to discuss the RTSAP. We engaged our Tribal members at a tribal focus group, Staff collected input from the Active Living Committee for our Health and Equity focus group. APS leadership was present at the Public Schools focus group. MRMPO staff attended the RTPO meeting to discuss matters with rural entities at our Rural focus group.</p> <p>MRMPO staff continued to analyze crash data in new ways to better understand the issue. Work has begun on creating crash profiles for different areas of the region to get a better understanding of how crashes impact different communities. MRMPO staff has also scheduled site visits with our member agencies at dangerous locations. A write up of the site visit will be included in the final RTSAP document. The document structure is set and ready for the writing stage which will mostly take place next quarter.</p>
<p>FFY 2024 2<sup>nd</sup> Quarterly Report</p>	<p>Staff worked on promoting the RTSAP survey this quarter. The survey closed in February. Staff attended site visits this quarter and met with local agency staff at locations in Meadowlake, Uptown ABQ, Los Lunas, and Jemez Pueblo for potential safety projects to be included in the RTSAP. The draft RTSAP was completed for internal staff review and distributed to local agencies for feedback.</p>

<p>FFY 2024 3<sup>rd</sup> Quarterly Report</p>	<p>Staff attended a planning for safety training session hosted by LTAP this quarter as well as NM Safe Routes to School Summit. Staff attended City Complete Streets Routine Maintenance meetings this quarter.</p> <p>Staff completed the RTSAP and sent out the document to TPTG and TCC. Staff is set to present the RTSAP at the 2024 Transportation Safety Summit Workshop and continue to promote the document before community organizations and planning associations.</p>
<p>FFY 2024 4<sup>th</sup> Quarterly Report</p>	<p>The RTSAP was approved by the MTB on August 16<sup>th</sup>. MRMPO has been conducting a roadshow the RTSAP document, presenting before the NMDOT Safety Summit, the 2024 MRCOG Tribal Summit, APA New Mexico, and ITS New Mexico.</p> <p>MRMPO staff were interviewed by a journalist from Stateline writing an article on pedestrian fatalities in the nation. In this interview, key information from the RTSAP was discussed and MRMPO staff provided their insight as to why New Mexico ranks as the number one state for pedestrian fatalities in the United States.</p> <p>Technical services were provided to APS and Tierra West for crash data in special areas of interest.</p> <p>A draft safety chapter was drafted for the 2045 MTP Transitions document.</p>
<p>FFY 2024 APER</p>	<p>The 2024 Regional Transportation Safety Action Plan (RTSAP) updated was conducted through FFY 2024. The process began with collecting public input through a series of outreach strategies including surveys, focus groups, and community events.</p> <p>Using 2017-2021 crash data (the most recent available 5-year data), MRMPO performed a crash analysis to analyze safety trends in the region that formed the foundation of the RTSAP document.</p> <p>MRMPO staff put area safety profiles for small urban, rural and tribal member agencies in the MRCOG region and conducted site visits for Pueblo of Jemez, Meadowlake, Los Lunas, and the Village of Cuba.</p> <p>Throughout the process MRMPO received feedback from our member agencies, the public, TPTG, TCC, MTB, and the RTSAP Technical Team and Steering Committees.</p> <p>Throughout the year MRMPO staff attended safety trainings held by various organizations and community partners.</p> <p>Staff also met with member agencies to complete the RTSAP Safety Projects and Programs List to ensure all aspiration projects and programs were represented in the document and hence could be more competitive for receiving federal funds.</p> <p>The document was completed in late July and approved by the MTB on August 16<sup>th</sup>.</p>

MRMPO staff conducted an interview with a journalist from Stateline discussing why New Mexico is ranked the number one state for pedestrian fatalities in the nation.

The remainder of the year the RTSAP document was presented before community partners and at events such as the NMDOT Safety Summit, 2024 MRCOG Tribal Summit, 2024 APA New Mexico, and 2024 ITS New Mexico.

Technical services were provided to member agencies and other planning organizations throughout the fiscal year, usually crash data and summary statistics regarding special areas of interest.

Finally, a safety chapter was drafted for the 2045 MTP Transitions document.

### 4.3 Congestion Management Process (CMP)

The MPO will collect data to monitor system-wide and link-based performance to investigate recurring and nonrecurring congestion. The CMP uses performance data to determine the cause and severity of congestion in the region. The CMP is used at various levels of planning and operational analyses such as the MTP, TIP and development of individual projects. The CMP is integrated into the metropolitan planning process and provides comprehensive information on the performance of the transportation system so residents, elected officials, and agencies can make informed decisions based on congestion levels and location appropriate strategies. This is an ongoing core activity of the MPO.

Included in this task are "Alternative Scenario Development and Analysis" and/or "Before & After Studies" these are evaluations of the impacts of selected, recently implemented projects. This type of analyses will be used for evaluation of the MTP performance measures under MAP-21, the FAST Act, and the Bipartisan Infrastructure Law (BIL). Also included in this task is integration of the CMP with ITS documents and efforts, the MTP, and the TIP project selection process. The MPO every other year, purchases mobile source travel time data to continue to assess roadway conditions in the region and levels of congestion; this data is integrated into the Transportation Analysis and Querying Application (TAQA) and the congested corridor rankings.

Responsibilities: MPO serves as lead in coordination with member agencies, regional transit providers and NMDOT.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

#### Main Products and Schedule by Month

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)												FFY 2024 (Oct 1, 2023 - Sept 30, 2024)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
CMP Committee Meetings	Meetings are generally held monthly with some exceptions.																							
CMP Annual Report						P													P					
Before & After Studies	Schedule dependent upon project specific requests.																							

Key: X=due; P=in progress; D=done

## FFY 2023 Quarterly Progress Reports – Subtask 4.3 CMP

<p>FFY 2023 1<sup>st</sup> Quarterly Report</p>	<p>MRMPO staff had our consultants at Timmons Group come to the November CMP meeting to discuss some limitations of the new TAQA tool. The consultants explained that some compromises needed to be made to accommodate the sheer volume of data we expect to host. The issue was explained and the committee members were asked to vote on the matter. A majority vote settled the matter and Timmons Group began working on the final update to the new TAQA app. Timmons are working and hope to finish the project in the next few months.</p>
<p>FFY 2023 2<sup>nd</sup> Quarterly Report</p>	<p>The CMP committee met in February to get a presentation on the LRTS document and its usefulness to our member governments. We also went over the results of the vote that was held to determine what direction to go with the TAQA application. At the request of the Chairwoman, we also discussed roadway access management in the region. We discussed the impact roadway access has on safety and congestion and MRMPO staff were directed to look into the issue of safety and roadway access in more detail.</p> <p>MRMPO staff have collaborated with Timmons on finishing the app. The app and the data it will draw from were recently mailed to MPO staff and the data was put on MRCOG servers on site. The app still needs some configuring which the consultants are helping us to do via zoom. They are training us how to troubleshoot the application on our own so we will not be reliant on them.</p> <p>The project scoring was completed by MRMPO staff and the project scores were presented to the TPTG. The PSP update was successfully used in this TIP iteration, and we will ask member agencies to give us feedback on the new process once the project list is finalized. The CMP committee will talk about changes that could be made next year and any future updates will be done through the CMP Committee. MRMPO staff is currently evaluating a tool called Replica that might be useful to the Congestion Management Process for before and after studies.</p>
<p>FFY 2023 3<sup>rd</sup> Quarterly Report</p>	<p>Convened the Congestion Management Committee. Finalized the TAQA Update and presented the data online.</p>
<p>FFY 2023 4<sup>th</sup> Quarterly Report</p>	<p>TAQA was in operation and had no issues this quarter. MRMPO staff asked Timmons to begin the 2022 conflation process so we can add 2022 data to the data to the application. The data was downloaded from INRIX and shared with Timmons. We sent our updated Directional CogID network to Timmons as well as our most recent traffic counts in the form of the “TAQA Report.” Staff has continued weekly meetings with Timmons on the TAQA app to work out issues with the conflation and ensure that the data is in a good format to share with the public.</p> <p>A CMP Sub-Committee Meeting was held on September 29. At this meeting we discussed updates made to the HFIN that was shared with the committee in July. Tim Brown from CABQ presented his preliminary findings on the City’s Rest in Red implementation along Lead and Coal. The results were positive, and the committee asked Tim Brown for another update in one year once more data has been collected. The Committee also discussed the most recent trends in traffic volumes in the region and how they have been trending since the pandemic.</p>

<p>FFY 2023 APER</p>	<p>CMP work is continuous and contributes to the development of the metropolitan transportation plan.</p> <p>MRMPO continues to work with Timmons Group on finishing the TAQA app. The app and the data it will draw from were recently mailed to MPO staff and the data was put on MRCOG servers on site.</p>
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**FFY 2024 Quarterly Progress Reports – Subtask 4.3 CMP**

<p>FFY 2024 1<sup>st</sup> Quarterly Report</p>	<p>MRMPO staff continues to meet regularly with the Timmons group to update the app using 2022 data. The consultants also created a way for us to query data for specific 15-minute periods of the day which will help in our CMP Corridor Rankings List creation.</p> <p>The CMP committee is overseeing the RTSAP creation. As part of the RTSAP crash analysis, work has gone into better understanding crash occurrence by facility type to understand which facilities are the most dangerous and what factors may lead to them being dangerous. Discussions occurred at the December CMP meeting on troubling trends in the region, such as more pedestrian crashes occurring on the interstate network. These trends were brought to our member agencies’ attention, and we discussed what could be done to address them.</p>
<p>FFY 2024 2<sup>nd</sup> Quarterly Report</p>	<p>Responsibilities of the CMP were handed off when the long-term CMP coordinator moved on from the MRMPO. Much of the period was dedicated towards preparing the new CMP planner for their role in facilitating the CMP committee and starting the congested corridor update.</p> <p>After meeting with the CMP committee, MRMPO has decided to complete the congested corridor update with the 2022 data rather than the 2021 data to get back on track with regularly scheduled updates. Missing links have been identified and added into the LRRS. Traffic count data is also being updated to ensure each link has data from 2018 or later. MRMPO crash files are being updated with 2022 data.</p> <p>Collaboration between MRMPO staff and Timmons to update the app. Weekly meetings are held to discuss progress. Conflation of INRIX travel time data to the MRCOG network is underway and is expected to be completed next quarter.</p>
<p>FFY 2024 3<sup>rd</sup> Quarterly Report</p>	<p>Following staff transitions the CMP Committee is setting up a new schedule starting in August. The CMP Committee was also included in the Regional Transportation Safety Action Plan (RTSAP) process leading up to its finalization at the end of July.</p> <p>Staff has begun the Congestion Corridor Ranking update with 2022 data.</p>
<p>FFY 2024 4<sup>th</sup> Quarterly Report</p>	<p>The 2022 Congested Corridor Rankings were completed and implemented in the draft section for the 2045 MTP Transitions document.</p> <p>The TAQA tool is nearing its finalization and has been tested internally and publicly. Communications with Timmons have remained ongoing, and updates are made to the platform regularly.</p>

FFY 2024  
APER

TAQA has been updated throughout fiscal year 2024 in coordination with Timmons. The tool is nearing its finalization and is being tested internally and a more limited version is being publicly tested.

The CMP committee was convened throughout the year to discuss and analyze transportation related issues throughout the region. The CMP Committee was kept up to date on the RTSAP process and crash trends in the region throughout the document's development.

Following staff transitions the CMP Committee set up a new schedule and some changes to the structure and contents of the future meetings. The 2022 Congested Corridors update remained the focus for the first meetings.

The 2022 Congested Corridors update was completed in October and a section for the CMP was drafted for the 2045 MTP Transitions document.

#### 4.4 Intelligent Transportation Systems (ITS)

ITS uses integrated systems to improve transportation safety, mobility, and traveler knowledge through the use of innovative technologies. The MPO coordinates the programming and deployment of ITS infrastructure and is responsible for maintaining the *Regional ITS Architecture* and possible updating of the *ITS Implementation Plan*. Also included in this task is integration of the CMP with ITS documents and efforts. This is an ongoing core activity of the MPO.

The ITS Subcommittee, under project A300971, developed an incident management plan for the metro area. The first phase of the project focuses on the Interstates and major NMDOT roadways such as Paseo del Norte. The project will conclude in FFY 2023 to expand the incident management plan to other arterial roadways as directed by the subcommittee.

Responsibilities: MPO serves as lead in coordination with member agencies, regional transit providers and NMDOT.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds.

##### Main Products and Schedule by Month

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)											FFY 2024 (Oct 1, 2023 - Sept 30, 2024)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Amend Reg. ITS Arch.	As necessary.																							
ITS Subcommittee Meetings	Meetings are generally held monthly with some exceptions.																							
ITS Reg. Arch. Update	This schedule will be determined cooperatively with NMDOT.																							
A300971 Incident Mgt. Plan	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P

Key: X=due; P=in progress; D=done Note: The ITS Subcommittee will be continuing the development of incident planning to expand on the work undertaken in FFY 2020.

## FFY 2023 Quarterly Progress Reports – Subtask 4.4 ITS

<p>FFY 2023 1<sup>st</sup> Quarterly Report</p>	<p>The ITS Subcommittee met during this quarter. Items included the update to the ITS Priorities Matrix in support of the FY25 TIP development and the Project Selection Process. The AMPA Traffic Incident Management Plan Phase 3 was initiated to include signal retiming on detour routes from the Plan. Phase 3 will also include signal software updates per recommendations in the Plan. Also discussed was current incident management practice with discussion in interim steps taken to improve response prior to the full implementation of the aforementioned Plan. As has been standard practice and all MRMPO meetings, a remote web link was offered and utilized during all meetings in support of remote access.</p>
<p>FFY 2023 2<sup>nd</sup> Quarterly Report</p>	<p>The ITS Subcommittee met to continue the review the recommendations from the Incident Management Plan completed last quarter to ensure that the procedures included in the plan will be implemented in a timely manner so that the region's traffic management entities can begin to implement the incident management strategies and procedures identified in the Plan. Additionally, the committee finalized the review of the FY24-29 TIP project proposals for consistency with the Regional ITS Architecture and in support of the federal rule "940" which requires that all roadway projects seeking federal funding are subject to Systems Engineering Certification to ensure regional architecture consistency. A summary memo was generated which included the findings of the review, and included a maintenance element to the plan to accommodate the inclusion of expanded ITS Services for advanced bicycle and pedestrian detection at intersections. Most noteworthy in this review is the fact that this process identified 33 of the over 56 projects submitted for funding to include ITS elements in their design, and thus is in an indication that our local agencies are embracing advanced technologies to enhance safety and mobility of the transportation system.</p>
<p>FFY 2023 3<sup>rd</sup> Quarterly Report</p>	<p>The ITS Subcommittee updated is member roster to include representation from ABQ Ride. The committee also continued to monitor progress on the recommendations provided in the Incident Management Plan. Work proceeded on the current Phase 3 of a300971 which includes signal retiming on detour routes from the Plan. A sub task Phase 3 "A" for the signal software updates per recommendations in the Plan was developed and is in process and will provide the stakeholders agencies the acquisition of essential traffic management software needed in order to full the recommendation of the plan for a fully integrated incident and traffic management plan and process.</p>
<p>FFY 2023 4<sup>th</sup> Quarterly Report</p>	<p>The ITS Subcommittee met in August and was presented with a status/update of the Albuquerque Traffic Incident Management Plan (a300971). Discussed were the work completed to date, current efforts on developing signal retimings on detour routes from the Plan, remaining funding levels, and the plan to continue the detour route retiming within the remaining funding levels. An extension in the MOA with the NMDOT was needed, and the effort is underway to revise the agreement and not amend the current contract based on desires of NMDOT. As the project manager staff is working with NMDOT on the updated MOA and will acquire the necessary stakeholder signatures so that the work can proceed. The new agreement is anticipated early in FY24-1.</p>
<p>FFY 2023 APER</p>	<p>Continued management of the regional Albuquerque Traffic Incident Management Plan (A300971) and supportive documents which involves the development of implementation traffic incident management strategies for the interstates and</p>

supportive arterials that will improve safety and traffic flow, reduce delays, and support the coordination of AMPA member agencies and their roadway management activities.

MPO staff worked with all stakeholders to extend this contract through FFY 2023.

### FFY 2024 Quarterly Progress Reports – Subtask 4.4 ITS

<p>FFY 2024 1<sup>st</sup> Quarterly Report</p>	<p>The ITS Subcommittee was presented with the final draft updated MOA for the Albuquerque Traffic Incident Management Plan (A300971). Stakeholder agency signatures were acquired, and the package was submitted to NMDOT for their signature and approval with a notice to proceed. The committee is anticipating the NTP in FFY24-Q-2 and at which time will proceed with the next phases of work, including software training and the finalization of the traffic signals retiming plans. The committee met in December and discussed A300971, and agency project updates. In addition, the committee was presented with the RTSAP from the CMP staff, as well as the MTP 2045 survey.</p>
<p>FFY 2024 2<sup>nd</sup> Quarterly Report</p>	<p>The ITS Subcommittee awaits approval of the MOA for a300971 from NMDOT. Comments have been addressed, and member agencies signatures have been acquired, and as of this writing we are awaiting project approval from NMDOT. The ITS Subcommittee met in January to discuss AMPA TSMO strategies current in deployment and/or planning among member agencies. A presentation from one of the traffic vendors was given. Meetings were held either in person or virtually.</p>
<p>FFY 2024 3<sup>rd</sup> Quarterly Report</p>	<p>The ITS Subcommittee awaits approval of the MOA for a300971 from NMDOT. Comments have been addressed, and member agencies signatures have been acquired, and as of this writing we are awaiting project approval from NMDOT. The ITS Subcommittee met in April to discuss general AMPA ITS and TSMO strategies in deployment and/or planning among member agencies. Meetings were held either in person or virtually.</p>
<p>FFY 2024 4<sup>th</sup> Quarterly Report</p>	<p>The ITS Subcommittee received approval of the MOA for a300971 from NMDOT and work has commenced. A project kickoff was held and work continues on evaluation of ITS infrastructure gaps and generation of signal timing plans for each of the detour routes. Staff participated in planning work for ITS New Mexico's annual meeting which will take place next quarter. One ITS New Mexico chapter meeting was held in the MRCOG boardroom with a presentation by 1 Spatial to discuss GIS network integration across multiple platforms.</p>
<p>FFY 2024 APER</p>	<p>Continued management of the regional Albuquerque Traffic Incident Management Plan (A300971) which involved the update and reissuance of the MOA and project agreement in coordination with all stakeholders, upon which time the work recommenced. Contract is extended through FFY 2026. Additional work involved review and update of Transportation System Management and Operations Strategies (TSMO) within the AMPA, periodic agency ITS project updates, and regular committee activities.</p>

## 4.5 Land Use/Transportation Integration

MPO staff have been working on improving coordination between land use planning and transportation planning with member governments. This work has been initiated and overseen by the MPO's Land Use and Transportation Integration (LUTI) Committee, Freight Logistics Committee (FLC), and the Active Transportation Committee (ATC). This work includes overseeing the development of alternative land use and transportation scenarios, evaluating scenario performance, complete streets design guidance, infrastructure improvements for freight, and assisting with the implementation of the goals and strategies of the MTP. Highlight topics related to housing into the land use / transportation integration framework.

The MPO will provide technical assistance in the areas of economic analysis, alternative scenarios and activity center analyses per the 2040 MTP. These strategies link back to project scoring and selection through the TIP.

Responsibilities: MPO staff-led effort with strong member agency involvement.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

### Main Products and Schedule by Month

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)									FFY 2024 (Oct 1, 2023 - Sept 30, 2024)													
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
LUTI Committee Meetings	LUTI meetings are held quarterly with additional meetings if needed.																						
FLC Meetings	FLC meetings are held quarterly with additional meetings if needed.																						
ATC Meetings	ATC meetings are held quarterly with additional meetings if needed.																						
Technical Assist. via Consultant	As needed.																						

Key: X=due; P=in progress; D=done

### FFY 2023 Quarterly Progress Reports – Subtask 4.5 LUTI

FFY 2023 1 <sup>st</sup> Quarterly Report	Staff held monthly LUTI committee meetings to discuss land use projects, active transportation, and looking at new topics moving forward to guide the discussion about scenario planning efforts for alternatives to the current Target Scenario.
FFY 2023 2 <sup>nd</sup> Quarterly Report	Staff held monthly LUTI committee meetings to discuss land use projects, active transportation, and looking at new topics moving forward to guide the discussion about scenario planning efforts for alternatives to the current Target Scenario.
	LUTI had a joint presentation from staff on the Land Use Model, forecasting, and the Target Scenario for growth. Staff showed how changes in zoning from CABQ IDO have brought the region closer to achieving the Target Scenario.
FFY 2023 3 <sup>rd</sup> Quarterly Report	There was discussion of scenario development for the 2045 MTP including the potential for alternative population and economic scenarios.
	Staff held monthly LUTI committee meetings to discuss land use projects, active transportation, and looking at new topics moving forward to guide the discussion about scenario planning efforts for alternatives to the current Target Scenario.

FFY 2023 4 <sup>th</sup> Quarterly Report	<p>Staff held monthly LUTI committee meetings to discuss land use projects, active transportation, and looking at new topics moving forward to guide the discussion about scenario planning efforts for alternatives to the current Target Scenario.</p> <p>A few of the discussion items during this quarters LUTI meetings were the MTP Goals, the Development Review Process, and Housing.</p>
FFY 2023 APER	<p>Staff held monthly LUTI committee meetings to discuss land use projects, active transportation, and looking at new topics moving forward to guide the discussion about scenario planning efforts for alternatives to the current Target Scenario.</p>

### FFY 2024 Quarterly Progress Reports – Subtask 4.5 LUTI

FFY 2024 1 <sup>st</sup> Quarterly Report	<p>Staff held monthly LUTI committee meetings to discuss land use projects, active transportation, and looking at new topics moving forward to guide the discussion about scenario planning efforts for alternatives to the current Target Scenario.</p> <p>Discussion items during this quarters LUTI meetings were Key Locations Map Update, Revisiting the final MTP goals, Revisiting the Target Scenario, and the MTP survey results.</p>
FFY 2024 2 <sup>nd</sup> Quarterly Report	<p>Staff held a LUTI meetings in January and February. The March LUTI meeting was cancelled.</p> <p>Discussion items during this quarters LUTI meetings were a retrospective of the past year, and the update of the MTP Strategies. Crucial feedback was received from LUTI members on how to approach this update to enhance the strategies and accurately reflect the policies of member agencies and the needs of the region.</p>
FFY 2024 3 <sup>rd</sup> Quarterly Report	<p>Staff held monthly LUTI meetings.</p> <p>Discussion items during this quarters LUTI meetings were the MTP strategies update, and a detailed presentation of the RTSAP update draft document.</p>
FFY 2024 4 <sup>th</sup> Quarterly Report	<p>Staff held a LUTI meetings in June, and August. The July and September LUTI meeting were cancelled.</p> <p>Discussion items during this quarters LUTI meetings included finalizing the MTP strategies update, and guest presentations from CABQ planning and ABQ Ride on updates with housing and transit.</p>
FFY 2024 APER	<p>Staff held monthly LUTI committee meetings to discuss land use projects, active transportation, MTP Goals, MTP Strategies, MTP Key Locations map and looking at new topics moving forward to guide the discussion about scenario planning efforts and how to guide further integration between land use and transportation.</p>

#### 4.6 Economic Impacts of Transportation Projects

TranSight® will be used to help prioritize and evaluate the merits of proposed transportation projects for both long and short-range planning purposes. TranSight® will also be used to quantify the economic impacts of transportation projects across municipal boundaries and county lines, inform policy makers about the cost effectiveness of different transportation investments, and measure the economic impacts of the construction phase of building or upgrading transportation facilities. It will also be used analyze the impacts of economic development activities to support the economic vitality of the metropolitan area.

Continued integration of the land use model, economic model, and travel demand model.

Responsibilities: MPO staff in partnership with Rio Metro Regional Transit District in the maintenance and application of TranSight®.

Source of Funds: FHWA, FTA, Local Funds for Match

##### Main Products and Schedule by Month

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)									FFY 2024 (Oct 1, 2023 - Sept 30, 2024)													
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
Quantification and analysis as requested by agencies	As requested.																						
Analyses needed for scenario planning	As needed.																						

Key: X=due; P=in progress; D=done

#### FFY 2023 Quarterly Progress Reports – Subtask 4.6 Econ. Impacts of Transp. Projects

FFY 2023 1 <sup>st</sup> Quarterly Report	No work performed this quarter.
FFY 2023 2 <sup>nd</sup> Quarterly Report	No work performed this quarter.
FFY 2023 3 <sup>rd</sup> Quarterly Report	No work performed this quarter.
FFY 2023 4 <sup>th</sup> Quarterly Report	No work performed this quarter.
FFY 2023 APER	No work performed this FFY.

#### FFY 2024 Quarterly Progress Reports – Subtask 4.6 Econ. Impacts of Transp. Projects

FFY 2024 1 <sup>st</sup> Quarterly Report	No work performed this quarter.
FFY 2024 2 <sup>nd</sup> Quarterly Report	No work performed this FFY.

FFY 2024 3 <sup>rd</sup> Quarterly Report	No work performed this FFY.
FFY 2024 4 <sup>th</sup> Quarterly Report	Performed an economic analysis of the impact of federal dollars spent on projects in the TIP on an average year.
FFY 2024 APER	The REMI model was used to perform an economic analysis of TIP spending in the region for the development of the 2045 Metropolitan Transportation Plan.

#### 4.7 SLRP (State Long Range Plan) Coordination

MRMPO staff will work cooperatively with the NMDOT in any process to update or amend the *New Mexico 2040 Plan NMDOT's Long Range Multi-Modal Transportation Plan* and any of its components (i.e. *New Mexico Freight Plan*). Coordination will include development of consistent demographic, socioeconomic, travel demand, revenue and other forecasts. Staff will be assigned to any pertinent SLRP committees. Staff will also coordinate on outreach activities where and when possible.

Responsibilities: NMDOT Planning staff will lead this task, with MRMPO supporting the NMDOT through coordination.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

##### Main Products and Schedule by Month

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)												FFY 2024 (Oct 1, 2023 - Sept 30, 2024)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
SLRP Amend. Coord.	As needed.																							
SLRP Committee Mtgs	As needed.																							

Key: X=due; P=in progress; D=done

#### FFY 2023 Quarterly Progress Reports – Subtask 4.7 SLRP Coordination

FFY 2023 1 <sup>st</sup> Quarterly Report	No work performed this quarter.
FFY 2023 2 <sup>nd</sup> Quarterly Report	No work performed this quarter.
FFY 2023 3 <sup>rd</sup> Quarterly Report	No work performed this quarter.
FFY 2023 4 <sup>th</sup> Quarterly Report	No work performed this quarter.
FFY 2023 APER	No work performed this year.

## FFY 2024 Quarterly Progress Reports – Subtask 4.7 SLRP Coordination

FFY 2024 1 <sup>st</sup> Quarterly Report	No work performed this quarter.
FFY 2024 2 <sup>nd</sup> Quarterly Report	No work performed this quarter.
FFY 2024 3 <sup>rd</sup> Quarterly Report	No work performed this quarter.
FFY 2024 4 <sup>th</sup> Quarterly Report	No work performed this quarter.
FFY 2024 APER	No work performed this year.

### 4.8 Planning Consultation and Local Transportation Planning Assistance (FTA Task 442200)

The MPO will assist local and tribal agencies with the development of the transportation element of their comprehensive plans and other planning documents. The MPO will assist with quantitative analyses to evaluate transportation and land-use planning efforts. The level of MPO involvement is dependent upon available resources.

MPO staff will assist local and tribal agencies with progressing capital improvement projects funded in the TIP through the project development process, certification process, and the process for the obligation of funds.

This subtask also includes routine, cooperative planning efforts with NMDOT, FHWA, FTA, other federal agencies, tribal governments, municipalities, transit agencies, natural resource agencies, and other similar agencies. The MPO works in coordination with the NMDOT Transit Bureau to fulfill the public involvement requirements of the Coordinated Public Transit Human Services Transportation Plans for the MPO area.

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

#### Main Products and Schedule by Month

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)									FFY 2024 (Oct 1, 2023 - Sept 30, 2024)													
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
Zoning & Comp. Plans	As requested by agencies.																						
Transp. Sections for Local Comp. Plans	As requested, and as MPO resources allow.																						
Special Studies	Schedule determined when study is identified and funded by local agency.																						
Project Planning Assistance	As requested, and as initiated by the TIP coordinator. Project status reports will be provided by agencies monthly at TPTG meetings (see 2.2 TIP Management)																						

Key: X=due; P=in progress; D=done

## FFY 2023 Quarterly Progress Reports – Subtask 4.8 Local Planning Assistance

<p>FFY 2023 1<sup>st</sup> Quarterly Report</p>	<p>Staff attended a meeting with the City of Albuquerque on an upcoming bike and trail plan update. Staff attended a kickoff meeting with NMDOT on a Pedestrian Safety Study for the Central Corridor. Staff worked with City of Albuquerque on scoping a joint housing assessment for central New Mexico and provided housing and demographic characteristics. Staff worked with Village of Los Ranchos to provide access to on-call contractors to perform a transportation analysis for the Village.</p>
<p>FFY 2023 2<sup>nd</sup> Quarterly Report</p>	<p>Staff provided ABQ RIDE videos of bike/ped counts in the Uptown area. Staff aided the Village of Corrales in developing population forecasts for comprehensive plan updates. Staff developed maps for Los Ranchos de Albuquerque. Staff assisted in technical assistance and grant-writing to City of Albuquerque Transit Department in their application of a RAISE grant. Staff attended a CABQ Bikeways &amp; Trails Facilities Plan Update meeting.</p>
<p>FFY 2023 3<sup>rd</sup> Quarterly Report</p>	<p>Participated on the Transportation Analysis team for the Village of Los Lunas. Oversaw the data delivery from MRMPPO required by the consultant team. Met with City of Albuquerque to provide assistance with their CPRG Grant through the Office of Sustainability. Provided feedback to Bernalillo County for their draft Comprehensive Plan Update and attended public information sessions. Staff participated on the technical committee for the CABQ’s Bikeway and Trail Facilities Plan update. Provided demographic data to the City of Rio Communities.</p>
<p>FFY 2023 4<sup>th</sup> Quarterly Report</p>	<p>Staff participated on the technical committee for the CABQ’s Bikeway and Trail Facilities Plan update and on Bernalillo County’s Pedestrian and Bicyclist Safety Action Plan. Assisted Bernalillo County with Comprehensive Plan update including recommendations and revisions for the land use, transportation, economic, and demographic sections. Provided recommendations and data to the City of Albuquerque for their Impact Fee Study.</p>
<p>FFY 2023 APER</p>	<p>Staff worked with City of Albuquerque on scoping a joint housing assessment for central New Mexico and provided housing and demographic characteristics.</p> <p>Staff provided assistance to the Village of Corrales in developing population forecasts for comprehensive plan updates.</p> <p>Staff assisted in technical assistance and grant-writing to City of Albuquerque Transit Department in their application of a RAISE grant.</p> <p>Met with City of Albuquerque to provide assistance with their CPRG Grant through the Office of Sustainability.</p> <p>Provided feedback to Bernalillo County for their draft Comprehensive Plan Update and attended public information sessions.</p> <p>Staff participated on the technical committee for the CABQ’s Bikeway and Trail Facilities Plan update.</p>

	<p>Provided demographic data to the City of Rio Communities.</p> <p>Staff participated on the technical committee for the CABQ’s Bikeway and Trail Facilities Plan update and on Bernalillo County’s Pedestrian and Bicyclist Safety Action Plan.</p> <p>Assisted Bernalillo County with Comprehensive Plan update including recommendations and revisions for the land use, transportation, economic, and demographic sections.</p>
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**FFY 2024 Quarterly Progress Reports – Subtask 4.8 Local Planning Assistance**

<p>FFY 2024 1<sup>st</sup> Quarterly Report</p>	<p>Assisted Sandoval County in data development for their housing planning including gathering socioeconomic and housing data as well as commuting data in and out of the county.</p> <p>Assisted Village of Corrales with seeking quotations from on-call consultants to perform an update of the Traffic Study Procedures Guidance.</p> <p>Attended public meetings and provided agency support for the ABC-Z Albuquerque Comprehensive Plan review. Read and provided agency feedback to Bernalillo County in their update of the Bernalillo Comprehensive Plan.</p>
<p>FFY 2024 2<sup>nd</sup> Quarterly Report</p>	<p>Assisted the City of Albuquerque and Bernalillo County in the facilitation and hosting of a Regional Housing Collaborative.</p> <p>Assisted Village of Corrales and City of Belen in scoping the development of Area Profiles.</p> <p>Commented on Bernalillo County’s final approval of their updated Comprehensive Plan.</p> <p>Provided input to the City of Belen on development plans and the 2040 Socioeconomic forecast.</p> <p>Participated in the ABQ Ride Forward Network Design Retreat.</p> <p>Provided feedback to the planning team for Paseo de Volcan.</p> <p>Participated in the Kirtland AirForce Base Transportation Plan.</p>
<p>FFY 2024 3<sup>rd</sup> Quarterly Report</p>	<p>Continued participation in a regional housing collaborative to support City of Albuquerque and Bernalillo County in the goal of creating more affordable housing.</p> <p>Provided letters of support to Bernalillo County, Albuquerque Public Schools, University of New Mexico and Belen on various grants and project proposals.</p>

	<p>Attended ABQ Ride Transit Forward information sessions and provided feedback on their plan.</p> <p>Provided feedback and data to inform Bernalillo County's update of their Comprehensive Plan.</p>
FFY 2024 4 <sup>th</sup> Quarterly Report	<p>Provided letter of support to faculty at UNM for Strava data application. Wrote article on MTP for inclusion in a City Councilor's newsletter. Provided feedback on Rio Metro Pedestrian Safety Month social media campaign and will cross promote that on MRCOG/MRMPO social media channels.</p> <p>Provided planning support and content recommendations for NMDOT Safety Summit for transportation professionals and engineers statewide.</p> <p>Provided technical assistance to Los Lunas in developing a custom population growth forecast for the Village and for Valencia County.</p> <p>Provided commercial growth information to the Department of Finance for the New Mexico Rail Runner Express.</p> <p>Participated in collaboration with City of Albuquerque on their Age Friendly Action Plan and addressing recommendations regarding transportation and land use in particular.</p> <p>Support to the Middle Rio Grande Housing Collaborative included providing a meeting space, recording meetings for public information, advertising for an executive director, website development, and agreeing to serve as fiscal administrator for a one-year term until the group is self-sufficient.</p>
FFY 2024 APER	<p>The MPO has provided technical support to its member agencies throughout the year in the following ways;</p> <ul style="list-style-type: none"> <li>• Participating and providing feedback on local plan development,</li> <li>• Developing customized analysis and reports,</li> <li>• Attending informational and project planning sessions,</li> <li>• Responding to data needs upon request.</li> </ul> <p>In addition, this FFY the MPO was instrumental in facilitating the development of a joint City / County Housing Collaborative where regional leaders will assist in addressing the affordable housing crisis in Bernalillo County.</p>

#### **4.9 Asset Management and Performance Measures (PM) Analyses (FTA Task 442200)**

Collect, maintain and analyze various data to measure, assess and analyze progress area agencies are achieving to meet the goals and targets established per MAP-21 and the FAST act, the goals of the metropolitan transportation plan, and targets established by agencies to manage their assets. This task includes interagency coordination and consultation to establish and define appropriate targets and performance measures.

It is expected that this task will continue to evolve as FHWA, FTA, NMDOT and the MPO clarify the work necessary for implementation.

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)									FFY 2024 (Oct 1, 2023 - Sept 30, 2024)													
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
PM1 Safety Target Adoption		D	D														D						
PM1 HSIP Target Adoption		D	D														D						
PM 1 Report by NMDOT											D												
if MPO rpt.: Total Fatalities											D												
if MPO rpt.: # Ser. Injuries											D												
if MPO rpt.: Fatality Rate											D												
if MPO rpt.: Ser. Inj. Rate											D												
if MPO rpt.: Nonmotorized											D												
PM2 Pav/Brg Target Adpt.	Adopted every 4 years									D	D												
PM2 Mid-Term Rpt																							→
PM2 4-Yr. Rpt.	D																						
PM3 NHS/Freight Tar. Adpt.	Adopted every 4 years									D	D												
PM3 Mid-Term Rpt.																							→
PM3 4-Yr. Rpt.	D																						
Transit TAMs		D	D										D	D									
Transit Safety Plans			D																	D			
	Due date of transit TAM adoption will be clarified at MRMPO's Certif. Review.																						

Key: X=due; P=in progress; D=done

**FFY 2023 Quarterly Progress Reports – Subtask 4.9 Asset Mgm't & Perf. Meas. Analyses**

FFY 2023 1 <sup>st</sup> Quarterly Report	MRMPO received All NMDOT PMs for adoption next quarter.
FFY 2023 2 <sup>nd</sup> Quarterly Report	MRMPO is working on modifying the MTP to include the latest adoption of PMs and developing a quick reference matrix as part of our reporting efforts.
FFY 2023 3 <sup>rd</sup> Quarterly Report	MRMPO is working on modifying the MTP to include the latest adoption of PMs and developing a quick reference matrix as part of our reporting efforts.
FFY 2023 4 <sup>th</sup> Quarterly Report	MRMPO received NMDOTs PM1 report for adoption in February 2024
FFY 2023 APER	MRMPO is working on modifying the MTP to include the latest adoption of PMs and developing a quick reference matrix as part of our reporting efforts.  This is an ongoing effort. Please see the detailed schedule of PM adoptions above.

**FFY 2024 Quarterly Progress Reports – Subtask 4.9 Asset Mgm't & Perf. Meas. Analyses**

FFY 2024 1 <sup>st</sup> Quarterly Report	This is an ongoing effort. Please see the detailed schedule of PM adoptions above.
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FFY 2024 2 <sup>nd</sup> Quarterly Report	MRMPO Adopted NMDOTs PM1, PM2 and PM 3 report and targets at the February MTB meeting ( R-24-01). Transit safety plans will be adopted in 3 <sup>rd</sup> quarter.
FFY 2024 3 <sup>rd</sup> Quarterly Report	The MTB unanimously adopted Rio Metro's and ABQ-Rides Public Transportation Safety Action Plans (R-24-03) at the May 17 <sup>th</sup> MTB meeting.
FFY 2024 4 <sup>th</sup> Quarterly Report	
FFY 2024 APER	

## Task 5 - Special Studies and Miscellaneous Activities (FTA Task 442700)

This task covers transportation planning activities that do not fall under the categories above.

### Estimated Cost for Task 5

FFY	Est. Staff Hrs.	Avg. Rate	Staff Cost	Other Costs	Est. TOTAL
FFY 2023	500	\$30.00	\$15,000	\$0	<b>\$15,000</b>
FFY 2024	500	\$30.90	\$15,450	\$0	<b>\$15,450</b>

Due to the changing needs of various agencies for assistance from MRMPO staff this task is extremely variable from year to year. Consultant work for this task is unknown until assistance is requested. (Employee benefits and indirect costs per Cost Allocation Plan are not included.)

### 5.1 Capital Projects Consultation and Coordination

Under this task the MPO provides consultation and coordination and/or develops specialized planning products for specific projects. Support for projects includes: modeling support, traffic counts, participation on study teams, review of alternatives, intermodal and multimodal review to assure continuity and consistency with the Metropolitan Transportation Plan and other applicable documents. Specific support is requested by various agencies.

This task may include the following projects (but is not limited to):

- Corridor Studies
- Operational Studies
- NM 528 Improvements
- I-25 Interchange Projects
- Los Lunas River Crossing Corridor Project
- University Blvd Corridor Bus Rapid Service Project
- Regional Transportation Management Center (RTMC)
- Gibson Boulevard Extension Project
- Bridge Boulevard Reconstruction Project
- Paseo del Volcan Extension
- Atrisco Vista Boulevard Extension
- Various Highway Corridor Projects

Responsibilities: MPO staff will provide assistance as requested.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month: This task has no set schedule; assistance is determined by request.

**FFY 2023 Quarterly Progress Reports – Subtask 5.1 Capital Projects Consul. & Coord.**

FFY 2023 1 <sup>st</sup> Quarterly Report	Capital project consultation and coordination continued as usual.
FFY 2023 2 <sup>nd</sup> Quarterly Report	Capital project consultation and coordination continued as usual.
FFY 2023 3 <sup>rd</sup> Quarterly Report	Capital project consultation and coordination continued as usual.
FFY 2023 4 <sup>th</sup> Quarterly Report	Capital project consultation and coordination continued as usual.
FFY 2023 APER	Capital project consultation and coordination continued as usual.

**FFY 2024 Quarterly Progress Reports – Subtask 5.1 Capital Projects Consul. & Coord.**

FFY 2024 1 <sup>st</sup> Quarterly Report	Capital project consultation and coordination continued as usual.
FFY 2024 2 <sup>nd</sup> Quarterly Report	Capital project consultation and coordination continued as usual.
FFY 2024 3 <sup>rd</sup> Quarterly Report	Capital project consultation and coordination continued as usual.
FFY 2024 4 <sup>th</sup> Quarterly Report	
FFY 2024 APER	

**5.2 Rio Metro Regional Transit District Plan Updates & Initiatives**

This task and number will be reactivated if a new or revised long-range or short-range planning effort is proposed that may utilize federal funds or extensive MPO staff involvement.

### 5.3 UNM/CNM University Blvd. Transit Study

Continue the assessment of the transportation needs for the UNM, CNM, and UNM Hospital and surrounding neighborhoods (Albuquerque campuses) as it relates to the system users. The project involves the development of an Alternatives Analysis and selection of a locally preferred transit alternative and moving into project development. Project materials completed include the Alternatives Screening Report, the Land Use and Economic Development Report, the Ridership Analysis, the Public Participation Summary, etc. and can be found on the project website at: <http://www.mrcog-nm.gov/special-studies/unm-cnm-study/study-materials> . Project partners continue to refine the transit, operations, capital aspects of the preferred alternative, and administrative issues related to project development and plan to move into FTA’s project development phase.

Responsibilities: MPO staff will assist ABQ-Ride and Rio Metro as requested.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds, other Federal grants if awarded. FHWA funds have been fully expended.

#### Main Products and Schedule by Month

	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)									FFY 2024 (Oct 1, 2023 - Sept 30, 2024)														
PRODUCT	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
	Needs determined as study advances.																							

Key: X=due; P=in progress; D=done

#### FFY 2023 Quarterly Progress Reports – Subtask 5.3 UNM/CNM Transit Study

FFY 2023 1 <sup>st</sup> Quarterly Report	No work performed this quarter.
FFY 2023 2 <sup>nd</sup> Quarterly Report	No work performed this quarter.
FFY 2023 3 <sup>rd</sup> Quarterly Report	No work performed this quarter.
FFY 2023 4 <sup>th</sup> Quarterly Report	No work performed this quarter.
FFY 2023 APER	No work performed this FFY.

#### FFY 2024 Quarterly Progress Reports – Subtask 5.3 UNM/CNM Transit Study

FFY 2024 1 <sup>st</sup> Quarterly Report	No work performed this FFY.
FFY 2024 2 <sup>nd</sup> Quarterly Report	No work performed this FFY.
FFY 2024 3 <sup>rd</sup> Quarterly Report	No work performed this FFY.
FFY 2024	

4 <sup>th</sup> Quarterly Report	
FFY 2024 APER	

### 5.3a Rio Metro Transit Oriented Planning Pilot Project – University Corridor

To be completed in collaboration with the UNM/CNM Transit Study, this project will enhance economic development; generate ridership; facilitate connectivity and accessibility; and develop infrastructure, policy, and operations recommendations to advance the goals established by the Transit Study for the University Boulevard corridor.

Responsibilities: MPO Staff will assist Rio Metro as requested.

Source of Funds: Local Funds from Rio Metro Gross Receipts Tax Revenue, FTA grant if awarded. This project will also utilize any remaining FTA funds from related task 5.3.

#### Main Products and Schedule by Month

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)									FFY 2024 (Oct 1, 2023 - Sept 30, 2024)													
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
	Schedule t.b.d. as assistance is requested.																						

Key: X=due; P=in progress; D=done

### FFY 2023 Quarterly Progress Reports – Subtask 5.3a RMRTD TOD Pilot Project – Univ.

FFY 2023 1 <sup>st</sup> Quarterly Report	No work performed this quarter.
FFY 2023 2 <sup>nd</sup> Quarterly Report	No work performed this quarter.
FFY 2023 3 <sup>rd</sup> Quarterly Report	No work performed this quarter.
FFY 2023 4 <sup>th</sup> Quarterly Report	No work performed this quarter.
FFY 2023 APER	No work performed this FFY.

### FFY 2024 Quarterly Progress Reports – Subtask 5.3a RMRTD TOD Pilot Project – Univ.

FFY 2024 1 <sup>st</sup> Quarterly Report	No work performed this quarter.
FFY 2024 2 <sup>nd</sup> Quarterly Report	No work performed this FFY.
FFY 2024 3 <sup>rd</sup> Quarterly Report	No work performed this FFY.
FFY 2024 4 <sup>th</sup> Quarterly Report	No work performed this FFY.

FFY 2024  
APER

No work performed this FFY.

**5.4 Task Code no longer used**

**5.5 Task Code no longer used**

**5.6 Task Code no longer used**

**5.7 ABQ Ride Transit Planning**

This planning effort encompasses a range of on-going planning and management activities. These activities include planning for service or efficiency improvements including route/schedule changes; planning and implementing projects to develop new capital facilities and rehabilitation of existing facilities; developing and implementing the agency’s Transit Asset Management Plan and Public Transit Agency Safety Plan; planning major maintenance or replacement of the agency’s fleet; planning, developing, managing, and/or acquiring technologies to improve transit service delivery or convenience; collecting, analyzing, and reporting data; and managing FTA grants.

Responsibilities: MPO Staff will assist ABQ Ride as requested.

Source of Funds: FTA 5307 planning grant and associated local matching funds.

Main Products and Schedule by Month

PRODUCT	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)									FFY 2024 (Oct 1, 2023 - Sept 30, 2024)													
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
Ongoing task	This is an ongoing task to review and update various plans.																						

Key: X=due; P=in progress; D=done

**FFY 2023 Quarterly Progress Reports – Subtask 5.7 ABQ Ride Transit Planning**

FFY 2023 1 <sup>st</sup> Quarterly Report	No work performed this quarter.
FFY 2023 2 <sup>nd</sup> Quarterly Report	No work performed this quarter.
FFY 2023 3 <sup>rd</sup> Quarterly Report	No work performed this quarter.
FFY 2023 4 <sup>th</sup> Quarterly Report	No work performed this quarter.
FFY 2023 APER	No work performed this FFY.

## FFY 2024 Quarterly Progress Reports – Subtask 5.7 ABQ Ride Transit Planning

FFY 2024 1 <sup>st</sup> Quarterly Report	No work performed this quarter.
FFY 2024 2 <sup>nd</sup> Quarterly Report	No work performed this FFY.
FFY 2024 3 <sup>rd</sup> Quarterly Report	No work performed this FFY.
FFY 2024 4 <sup>th</sup> Quarterly Report	
FFY 2024 APER	

### 5.8 ABQ Ride System-wide Route/Service Network Plan for Fixed Routes

This task involves an extensive effort to update ABQ RIDE’s fixed-route transit network in the near-term in light of public feedback about priorities for ABQ RIDE’s resources. The effort will include collecting and evaluating data for the existing distribution of service and ridership in the context of the distribution of population groups in ABQ RIDE’s service area. The new network plan developed through this initiative will be optimized to meet the allocation of resources determined to best meet the public’s priorities.

Responsibilities: MPO Staff will assist ABQ Ride as requested.

Source of Funds: FTA Grant and local funds

Main Products and Schedule by Month

	FFY 2023 (Oct 1, 2022 - Sept 30, 2023)									FFY 2024 (Oct 1, 2023 - Sept 30, 2024)														
PRODUCT	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Ongoing task	This is an ongoing task to review and update various plans.																							

Key: X=due; P=in progress; D=done

## FFY 2023 Quarterly Progress Reports – Subtask 5.8 ABQ Ride System-wide Route/Service Network Plan for Fixed Routes

FFY 2023 1 <sup>st</sup> Quarterly Report	No work performed this quarter.
FFY 2023 2 <sup>nd</sup> Quarterly Report	No work performed this quarter.
FFY 2023 3 <sup>rd</sup> Quarterly Report	No work performed this quarter.

FFY 2023 4 <sup>th</sup> Quarterly Report	No work performed this quarter
FFY 2023 APER	No work performed this FFY.

**FFY 2024 Quarterly Progress Reports – Subtask 5.8 ABQ Ride System-wide Route/Service Network Plan for Fixed Routes**

FFY 2024 1 <sup>st</sup> Quarterly Report	No work performed this quarter.
FFY 2024 2 <sup>nd</sup> Quarterly Report	No work performed this FFY.
FFY 2024 3 <sup>rd</sup> Quarterly Report	No work performed this FFY.
FFY 2024 4 <sup>th</sup> Quarterly Report	
FFY 2024 APER	

# Appendices

## **Appendix A – Budget Summaries**

# FFY 2023 Budget Summary

Mid-Region Metropolitan Planning Organization - Albuquerque, NM											
Federal Fiscal Year 2023 (Oct. 1, 2022 - Sept. 30, 2023) MPO Budget - as of October 1, 2022											
Summary by MRCOG's General Ledger Groups (GL Group)											
GL Group	FFY 2023 UPWP Yr. 1 Fund Code→	MPO Ortho- photog 029	MPO PL Funds FHWA 052	MPO 5303 FTA 053	MPO Planning RMRTD 055	MPO Traffic Counts 067	MPO Transp Assessm't 068	MPO Non Motor Counts 066	A300971 Incident Mangm't 064	All Funds Sources Line Totals	Total Federal Funds Only
500	Salaries (includes paid leave)	\$0	\$422,747	\$406,579	\$204,734	\$246,095	\$70,985	\$0	\$0	\$1,351,140	\$1,146,406
505	Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Adjustment of Timesheet Charge Codes for Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510	Professional Development & Memberships	\$0	\$29,325	\$4,100	\$2,500	\$3,000	\$0	\$0	\$0	\$38,925	\$36,425
515	Travel (In-State & Out-of-State & Mileage)	\$0	\$26,290	\$0	\$0	\$3,400	\$0	\$0	\$0	\$29,690	\$29,690
520	Equipment, Lease & Maintenance	\$0	\$73,000	\$24,000	\$1,800	\$5,700	\$0	\$0	\$0	\$105,400	\$103,600
530	Contractual Services	\$0	\$221,000	\$20,000	\$20,000	\$40,206	\$205,000	\$150,000	\$686,689	\$1,342,895	\$1,172,895
540	Communication (Telephones & Internet)	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$4,000	\$4,000
555	Operating Expense (incl. Indirect Costs)	\$0	\$207,255	\$141,246	\$63,440	\$123,943	\$21,367	\$0	\$0	\$559,725	\$496,286
Cap	Capital Purchases (over \$5,000)	\$0	\$58,000	\$0	\$0	\$0	\$0	\$0	\$0	\$58,000	\$58,000
<b>Grand Total Expenditures Budgeted</b>		\$0	\$1,037,617	\$595,925	\$292,474	\$423,344	\$297,352	\$150,000	\$686,689	\$3,489,775	\$3,047,302
<b>Revenues for FFY 2023</b>											
	Carryover of P32XXXXFHWA PL from FFY 2022		\$0							\$0	\$0
	MRCOG Match for above		\$0							\$0	\$0
	FHWA PL Funds (P323000) for FFY 2023		\$1,020,658							\$1,020,658	\$1,020,658
	MRCOG Match for above		\$73,932							\$73,932	\$73,932
	Carryover FTA 5303 Federal from Previous FFY Alloc.			\$243,415						\$243,415	\$243,415
	MRCOG Match for above			\$60,854						\$60,854	\$60,854
	FTA 5303 Federal Funds from FFY 2023 Allocation			\$318,860						\$318,860	\$318,860
	MRCOG Match for above			\$79,715						\$79,715	\$79,715
	FFY 2023 P323020 SPR Federal funds for Non-Motor Counts					\$0		\$120,000		\$120,000	\$0
	MRCOG match for SPR above					\$0		\$30,000		\$30,000	\$0
	P323010 SPR Federal funds for Traffic Counts					\$344,000				\$344,000	\$344,000
	MRCOG match for SPR above					\$86,000				\$86,000	\$86,000
	Estimated Carryover A301842 STP-U CMP Funds						\$85,440			\$85,440	\$85,440
	MRCOG match for STP-U Travel Time						\$14,560			\$14,560	\$14,560
	A301843 STP-U Federal CMP Transp Assess Funds						\$170,880			\$170,880	\$170,880
	MRCOG match for STP-U Travel Time						\$29,120			\$29,120	\$29,120
	Carryover of RMRTD Funds for Metro Planning				\$200,000					\$200,000	\$0
	Rio Metro (RMRTD) Funding for Metro Planning				\$200,000					\$200,000	\$0
	Carryover Presbyterian REACH Grant from Prev. FY									\$0	\$0
	Presbyterian REACH Grant									\$0	\$0
	A300971 ITS CMAQ Funds							\$686,689		\$686,689	\$686,689
	A300971 ITS STP-U Funds							\$0		\$0	\$0
	CMAQ match fr NMDOT							\$0		\$0	\$0
	STP-U match fr ABQ, Rio Rancho & Bern. Co.							\$0		\$0	\$0
	A300606 Funds Orthophotography (even yrs only)									\$0	\$0
	NMDOT match for above (even yrs only)									\$0	\$0
	Est. Contrib. Various Agencies for Ortho. Project									\$0	\$0
	Balance of Various Agency Funds from Ortho. Proj.									\$0	\$0
<b>Total Revenues</b>		\$0	\$1,094,590	\$702,844	\$400,000	\$430,000	\$300,000	\$150,000	\$686,689	\$3,764,123	\$3,214,123
<b>Grand Total Expenditures (from prev. section)</b>		\$0	\$1,037,617	\$595,925	\$292,474	\$423,344	\$297,352	\$150,000	\$686,689	\$3,489,775	\$3,047,302
<b>Difference (Revenues-Expenditures) see note</b>		\$0	\$56,973	\$106,919	\$107,526	\$6,656	\$2,648	\$0	\$0	\$274,348	\$166,821

Note: The PL Funds & 5303 funds will be monitored as each quarter's budget is analyzed. Expenses will be shifted to local funds sources and/or reduced if necessary. Expenses (particularly salary timesheet charges) will be shifted from one fund source to another if necessary.

Note: Certain fund sources are shown with a surplus at the end of FFY 2023. This is intentional because each year, the indirect cost rate may increase or decrease as will estimated costs for certain items. The balance of FTA 5303 funds (053) will be carried into FFY 2024 and will be used as a "buffer" if a transportation bill or continuing resolution is delayed by Congress. Any balance of Transportation Assessment (068) funds and special ITS project A300971 (064) will be carried over to FFY 2023 and 2024 to continue the projects. Any surplus of SPR funds (067) will be carried over to FFY 2024.

Note: The orthophotography project is budgeted with a balance due to the uncertainty of the cost of the vendor contract; any unexpended funds will carryover to the next biennial orthophotography project. This item is dependent upon various agencies contributing to the cost of the project. Only \$42,720 of federal funds are used for this project which, along with matching funds which constitutes NMDOT's participation to the project.

Note: Due to COVID-19 pandemic situation, some cost estimates in this budget may change. Items such as travel, conferences, and computer equipment upgrades may be put on-hold to ensure that other functions of the MPO are accounted for.

# FFY 2024 Budget Summary

Mid-Region Metropolitan Planning Organization - Albuquerque, NM								
Federal Fiscal Year 2024 (Oct. 1, 2023 - Sept. 30, 2024) MPO Budget - as of November 17, 2023 (MTB Meeting)								
Summary by General Ledger Groups (GL Group)								
GL Group	FFY 2024 UPWP Yr. 2	MPO	MPO	MPO	MPO	MPO	All Fund	Total
		PL Funds FHWA	5303 FTA	Traffic Counts	Transp Assessm't	Non-Motor Counts	Sources Line Totals	Federal Funds Only
	Fund Code →	052	053	067	068	066	← Fund Code	
500	Salaries (includes paid leave)	\$765,204	\$322,850	\$313,290	\$84,632	\$0	\$1,533,715	\$1,485,975
505	Benefits							
	Adjustment of Timesheet Charge Codes for Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510	Professional Development & Memberships	\$33,225	\$6,000	\$0	\$0	\$0	\$41,225	\$39,225
515	Travel (In-State & Out-of-State & Mileage)	\$44,550	\$0	\$0	\$0	\$0	\$44,550	\$44,550
520	Equipment, Lease & Maintenance	\$110,195	\$34,000	\$0	\$0	\$0	\$146,195	\$144,195
530	Contractual Services	\$212,000	\$0	\$39,937	\$55,000	\$163,396	\$810,333	\$470,333
540	Communication (Telephones & Internet)	\$0	\$2,500	\$1,000	\$0	\$0	\$3,500	\$3,500
555	Operating Expense (incl. Indirect Costs)	\$288,375	\$92,148	\$129,521	\$21,056	\$62,440	\$609,411	\$593,541
Cap	Capital Purchases (over \$5,000)	\$14,006	\$43,000	\$0	\$0	\$0	\$57,006	\$57,006
<b>Grand Total Expenditures Budgeted</b>		<b>\$1,467,555</b>	<b>\$500,497</b>	<b>\$483,749</b>	<b>\$160,688</b>	<b>\$225,836</b>	<b>\$3,245,935</b>	<b>\$2,838,325</b>
<b>Revenues for FFY 2024</b>								
	Carryover of P323000 FHWA PL from FFY 2023 (CS Set-aside utilized)	\$63,762					\$63,762	\$63,762
	MRCOG Match for above	\$10,866					\$10,866	\$10,866
	FHWA PL Funds (P323000) for FFY 2024 (includes CS Set-aside)	\$1,194,465					\$1,194,465	\$1,194,465
	MRCOG Match for above	\$198,462					\$198,462	\$198,462
	Carryover FTA 5303 Federal from Previous FFY Alloc.		\$79,801				\$79,801	\$79,801
	MRCOG Match for above		\$19,950				\$19,950	\$19,950
	FTA 5303 Federal Funds for FFY 2024 Allocation		\$325,090				\$325,090	\$325,090
	MRCOG Match for above		\$81,273				\$81,273	\$81,273
	Carryover FY 2023 P323020 SPR Federal funds for Non-Motor Counts					\$60,669	\$60,669	\$60,669
	MRCOG Match					\$15,167	\$15,167	\$15,167
	FY 2024 P323020 SPR Federal funds for Non-Motor Counts					\$120,000	\$120,000	\$120,000
	MRCOG Match					\$30,000	\$30,000	\$30,000
	Carryover FY 2023 P323010 Federal funds for Traffic Counts			\$42,999			\$42,999	\$42,999
	MRCOG match for SPR above			\$10,750			\$10,750	\$10,750
	FY 2024 P323010 SPR Federal funds for Traffic Counts			\$344,000			\$344,000	\$344,000
	MRCOG match for SPR above			\$86,000			\$86,000	\$86,000
	Carryover A301843 STP-U CMP Transp Assess Funds				\$87,988		\$87,988	\$87,988
	MRCOG match for STP-U Travel Time				\$14,994		\$14,994	\$14,994
	A301844 STP-U Federal CMP Transp Assess Funds				\$149,520		\$149,520	\$149,520
	MRCOG match for STP-U Travel Time				\$25,480		\$25,480	\$25,480
	Carryover of RMRTD Funds for Metro Planning						\$352,822	\$0
	Rio Metro (RMRTD) Funding for Metro Planning						\$200,000	\$0
	A300607 Funds Orthophotography (even yrs only)						\$42,720	\$0
	NMDOT match for above (even yrs only)						\$7,280	\$0
	Est. Contrib. Various Agencies for Ortho. Project						\$265,000	\$0
	Balance of Various Agency Funds from Ortho. Proj.						\$0	\$0
<b>Total Revenues</b>		<b>\$1,467,555</b>	<b>\$506,114</b>	<b>\$483,749</b>	<b>\$277,982</b>	<b>\$225,836</b>	<b>\$3,829,058</b>	<b>\$2,961,236</b>
<b>Grand Total Expenditures (from prev. section)</b>		<b>\$1,467,555</b>	<b>\$500,497</b>	<b>\$483,749</b>	<b>\$160,688</b>	<b>\$225,836</b>	<b>\$3,245,935</b>	<b>\$2,838,325</b>
<b>Difference (Revenues-Expenditures) see note</b>		<b>\$0</b>	<b>\$5,617</b>	<b>\$0</b>	<b>\$117,294</b>	<b>\$0</b>	<b>\$583,123</b>	<b>\$122,911</b>
		carry Y1-Y2	carry ok	carry Y1-Y2	carry ok	carry ok		

**Note:** The PL Funds & 5303 funds will be monitored as each quarter's budget is analyzed. Expenses will be shifted to local funds sources and/or reduced if necessary. Expenses (particularly salary timesheet charges) will be shifted from one fund source to another if necessary.

**Note:** Certain fund sources are shown with a surplus at the end of FFY 2024. This is intentional because each year, the indirect cost rate may increase or decrease as will estimated costs for certain items. The balance of FTA 5303 funds (053) will be carried into FFY 2025 and will be used as a "buffer" if a continuing resolution is delayed by Congress. Any balance of Transportation Assessment (068) funds will be carried over to FFY 2025 and 2026 to continue the projects. Any surplus of SPR funds (067) will revert to NMDOT for reprogramming.

**Note:** The orthophotography project is budgeted with a balance due to the uncertainty of the cost of the vendor contract; any unexpended funds will carryover to the next biennial orthophotography project. This item is dependent upon various agencies contributing to the cost of the project. Only \$42,720 of federal funds are used for this project which, along with matching funds which constitutes NMDOT's participation to the project.

Notes on Budget:

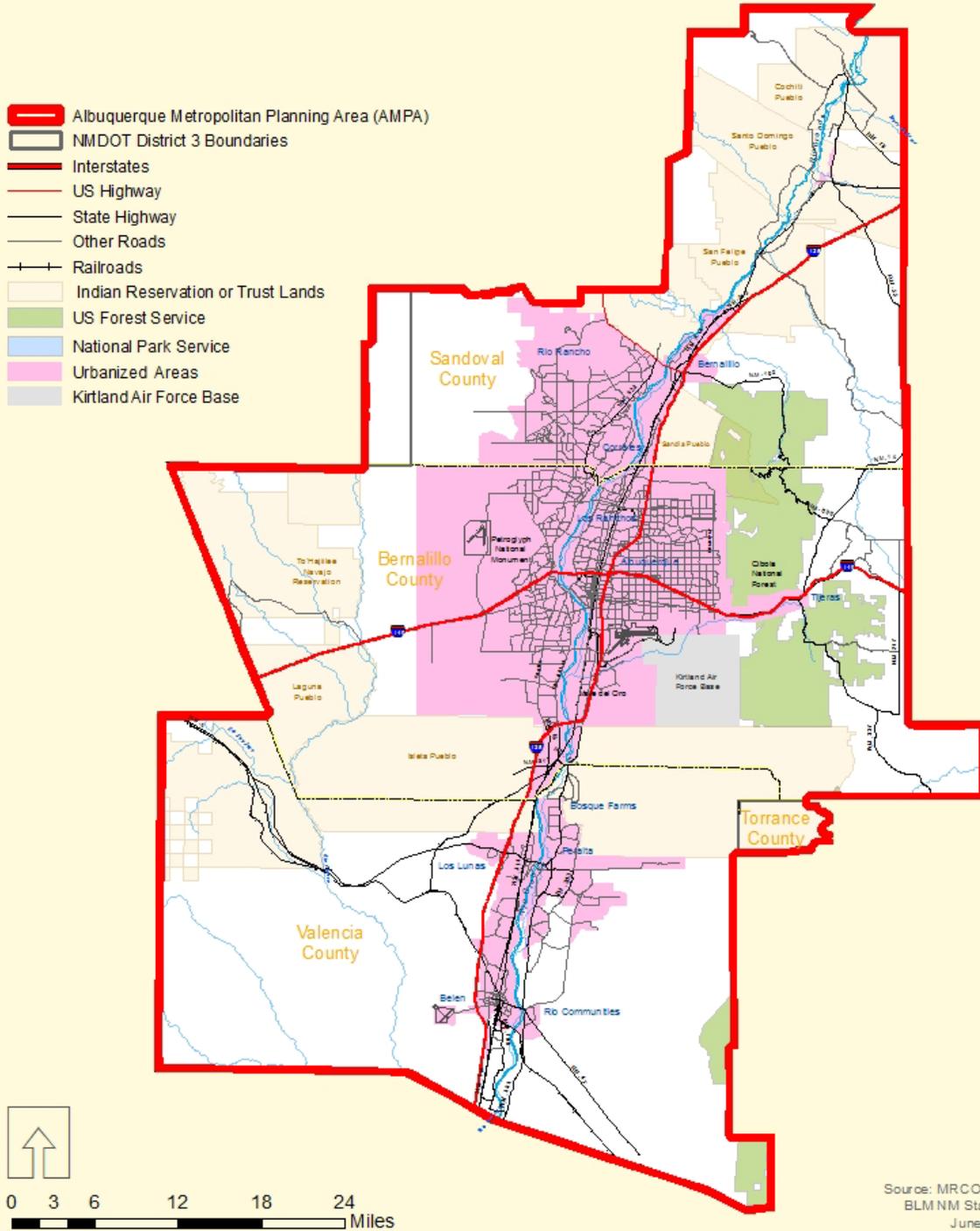
Federal funding amounts and associated matching funds are based on the amount received in FFY 2023 and in FFY 2024. Both budgets include the "indirect cost" rate; this rate changes annually and will be revised for the FFY 2023 and 2022 budgets once each year's rate is determined.

## **Appendix B**

### **Metropolitan Planning Area Map and Transportation Management Area Map**

The Albuquerque Metropolitan Planning Area (AMPA) and the official, designated Transportation Management Area (TMA) have the same geographic boundaries.

# Mid-Region Council of Governments Metropolitan Planning Organization Albuquerque Metropolitan Planning Boundaries



## Appendix C

### **UPWP Adoption Resolution by the Metropolitan Transportation Board and Amendment Resolutions (if any)**

RESOLUTION

of the

METROPOLITAN TRANSPORTATION BOARD

of the

MID-REGION METROPOLITAN PLANNING ORGANIZATION

division of the

MID-REGION COUNCIL OF GOVERNMENTS OF NEW MEXICO

(R-22-07 MTB)

#### **ADOPTING THE UNIFIED PLANNING WORK PROGRAM (UPWP) FOR TRANSPORTATION PLANNING IN THE ALBUQUERQUE METROPOLITAN PLANNING AREA FOR FEDERAL FISCAL YEARS 2023 AND 2024**

WHEREAS, the Mid-Region Council of Governments (MRCOG) is the designated Metropolitan Planning Organization (MPO) for the Albuquerque Metropolitan Planning Area (AMPA); and

WHEREAS, the Mid-Region Metropolitan Planning Organization (MRMPO) is a division of MRCOG established to conduct all metropolitan planning activities under 23 CFR 450; and

WHEREAS, the Metropolitan Transportation Board (MTB) is the governing body for the Mid-Region Metropolitan Planning Organization; and

WHEREAS, federal laws and regulations require an annual or biannual Unified Planning Work Program that describes current transportation planning activities and those scheduled for the coming fiscal period; and

WHEREAS, the NMDOT and the state's metropolitan planning organizations have agreed to develop two-year work programs; and

WHEREAS, a UPWP for FFY 2023 and 2024 has been prepared by the MPO staff in cooperation with representatives of various agencies including the New Mexico Department of Transportation, the City of Albuquerque Transit Department and the Rio Metro Regional Transit District; and

WHEREAS, the subject UPWP has been reviewed by the Metropolitan Transportation Board's Transportation Coordinating Committee; and

WHEREAS, the MTB is responsible for all policies, budget, and related work programs of the Mid-Region Metropolitan Planning Organization, including the UPWP for transportation planning in the AMPA,

NOW, THEREFORE BE IT RESOLVED by the Metropolitan Transportation Board of the Mid-Region Metropolitan Planning Organization that:

1. The Unified Planning Work Program (UPWP) for Federal Fiscal Years 2023 and 2024 is adopted.
2. The MPO Administrator of the Mid-Region Metropolitan Planning Organization is authorized to submit the final Unified Planning Work Program to the New Mexico Department of Transportation and the U.S. Department of Transportation's Federal Highway Administration and Federal Transit Administration.
3. The Executive Director of the Mid-Region Council of Governments is authorized to execute the required contracts necessary to implement the Unified Planning Work Program for the Albuquerque Metropolitan Planning Area.

PASSED, APPROVED, AND ADOPTED this 15<sup>th</sup> day of July 2022 by the Metropolitan Transportation Board of the Mid-Region Metropolitan Planning Organization, a division of the Mid-Region Council of Governments of New Mexico.

ATTEST:  
Board

\_\_\_\_\_  
Jack Torres, Chairperson  
Metropolitan Transportation

\_\_\_\_\_  
Dewey V. Cave  
Executive Director Mid-Region Council of Governments  
Executive Director, Mid-Region Metropolitan Planning Organization

Original signed resolution is available from MRMPO. Copies may be obtain by contacting (505) 247-1750 or email [kbenavidez@mrcog-nm.gov](mailto:kbenavidez@mrcog-nm.gov) .

RESOLUTION  
of the  
METROPOLITAN TRANSPORTATION BOARD  
of the  
MID-REGION METROPOLITAN PLANNING ORGANIZATION  
Division of the  
MID-REGION COUNCIL OF GOVERNMENTS OF NEW MEXICO

(R-23-14 MTB)

**AMENDING THE FFY 2023 - 2024 UNIFIED PLANNING WORK PROGRAM  
(UPWP) FOR TRANSPORTATION PLANNING IN THE  
ALBUQUERQUE METROPOLITAN PLANNING AREA**

**WHEREAS**, the Mid-Region Council of Governments (MRCOG) is the designated Metropolitan Planning Organization (MPO) for the Albuquerque Metropolitan Planning Area (AMPA); and

**WHEREAS**, the Mid-Region Metropolitan Planning Organization (MRMPO) is a division of MRCOG established to conduct all metropolitan planning activities under 23 CFR 450; and

**WHEREAS**, the Metropolitan Transportation Board (MTB) is the governing body for the Mid-Region Metropolitan Planning Organization; and

**WHEREAS**, federal laws and regulations require an annual or biannual Unified Planning Work Program that describes current transportation planning activities and those scheduled for the coming fiscal period; and

**WHEREAS**, the NMDOT and the state's metropolitan planning organizations have agreed to develop two-year work programs; and

**WHEREAS**, a UPWP for FFY 2023 and 2024 was adopted by the MTB on July 15, 2022; and

**WHEREAS**, actual funding amounts have been issued from the U.S. Department of Transportation resulting in a revision of the original UPWP; and

**WHEREAS**, the subject UPWP has been reviewed by the Metropolitan Transportation Board's Transportation Coordinating Committee; and

**WHEREAS**, the MTB is responsible for all policies, budget, and related work programs of the Mid-Region Metropolitan Planning Organization, including the UPWP for transportation planning in the AMPA,

**NOW, THEREFORE BE IT RESOLVED** by the Metropolitan Transportation Board of the Mid-Region Metropolitan Planning Organization that:

1. The FFY 2023-2024 Unified Planning Work Program (UPWP) is amended per Attachment A.
2. The MPO Program Manager of the Mid-Region Metropolitan Planning Organization is authorized to submit the final Unified Planning Work Program to the New Mexico Department of Transportation and the U.S. Department of Transportation's Federal Highway Administration and Federal Transit Administration.
3. The Executive Director of the Mid-Region Council of Governments is authorized to execute the required contracts necessary to implement the Unified Planning Work Program for the Albuquerque Metropolitan Planning Area.

**PASSED, APPROVED, AND ADOPTED** this 17<sup>th</sup> day of November 2023 by the Metropolitan Transportation Board of the Mid-Region Metropolitan Planning Organization of the Mid-Region Council of Governments of New Mexico.

ATTEST:

Board

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Klarissa Pena, Chairperson  
Metropolitan Transportation

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Dewey V. Cave  
Executive Director Mid-Region Council of Governments  
Executive Director, Mid-Region Metropolitan Planning Organization

Original signed resolution is available from MRMPO. Copies may be obtain by contacting (505) 247-1750 or email [kbenavidez@mrcog-nm.gov](mailto:kbenavidez@mrcog-nm.gov) .

# Appendix D

## Administrative Modifications to the Transportation Improvement Program (TIP)

Note: This document is developed at the end of each federal fiscal year (FFY) quarter. The chart of Administrative Modifications to the TIP for each quarter is incorporated into the document as part of each quarterly report.

Administrative Modification - Summary of Type of Modification												
Year & Month	CN	Agency	Transit	Scope-Termini	Coding-Types	Funding-NO Change	Ad. Mod Change to Total 4 Yr. Project Cost				Notes/Remarks	
							4 Yr. Total BEFORE	4 Yr. Total AFTER	DIFF. (Before-After)	%		
October 2022	There were no Administrative Modification in October							\$0	\$0	\$0	#DIV/0!	
November 2022	A301441	NMDOT D-3				X	\$12,582,306	\$12,582,306	\$0	0%	Corrected match on the PROTECT Funds due to an eSTIP system error in the match percentage. The system had 14.56%, but per federal regulation, it should be 20% match. NMDOT email request 11-21-2022	
November 2022	A300942	County of Bernalillo				X	\$5,840,824	\$5,840,824	\$0	0%	NAT HWY PERF PROG (NHPP) + Increase funds in FFY 23 in CON from \$341,760 to \$2,000,000 LOCAL GENERAL FUNDS (LGF) ▶ Delete funds in FFY 23 in CON for \$282,584 NAT HWY PERF PROG_NC (NHPP_NC) ▶ Delete funds in FFY 23 in CON for \$1,658,240 Total project cost stays the same \$5,840,824	
November 2022	A301001	County of Bernalillo					\$67,014,103	\$75,509,470	\$8,495,367	13%	NAT HWY PERF PROG (NHPP) + Increase funds in FFY 25 in CON from \$10,264,850 to \$17,523,291 Total project cost increased from \$67,014,103 to \$75,509,470 (12.7%)	
December 2022	A302220	NMDOT D-3				X	\$46,600,000	\$46,600,000	\$0	0%	HB2 - 2022 Legislative Session (HB2_22) + Increase funds in FFY 23 in PE from \$0 to \$40,700 - Decrease funds in FFY 23 in CON from \$32,000,000 to \$31,959,300 Total project cost stays the same \$46,600,000	
Administrative Modification - Summary of Type of Modification												
Year & Month	CN	Agency	Transit	Scope-Termini	Coding-Types	Funding-NO Change	Ad. Mod Change to Total 4 Yr. Project Cost				Notes/Remarks	
							4 Yr. Total BEFORE	4 Yr. Total AFTER	DIFF. (Before-After)	%		
January 2023	A302162	NMDOT D-3					\$ 12,351,384	\$ 12,917,288	\$ 565,904	4.58%	- Added \$483,508 STBG Urban Clusters Funds in FFY 23 in CON plus match \$82,396 per NMDOT approved change order. Total project cost increased from \$12,351,384 to \$12,917,288 (4.6%)	
January 2023	A301753	City of Rio Rancho			X		\$ 726,112	\$ 726,112	\$ -	0.00%	Corrected the FFY 2023 COVID \$150,000 Funds in the eSTIP as follows: \$65,000 in Construction and \$85,000 in CE/Construction Management.	
January 2023	A301890	NMDOT D-3					\$ 8,674,819	\$ 9,126,155	\$ 451,336	5.20%	- Added Road Funds (RF) in FFY 23 in PE for \$65,715 - Added STP Flex_NC funds in FFY 23 in PE for \$385,621 Total project cost increased from \$8,674,819 to \$9,126,155 (5.2%), Per NMDOT Request	
January 2023	A301891	NMDOT D-3					\$ 111,420,482	\$ 110,969,147	\$ (451,335)	-0.41%	INFORMATIONAL - Decrease Road Funds (RF) in FFY 27 in CON from \$14,560,000 to \$14,494,286 - Decreased NHPP funds in FFY 27 in CON from \$85,440,000 to \$85,054,379 Total project cost decreased from \$111,420,482 to \$110,969,147 (-.4%). Per NMDOT Request	
February 2023	A301442	NMDOT D-3				X	\$ 9,663,487	\$ 9,663,487	\$ -	0.0000%	Administrative Modification February 2023 - Per NMDOT request. Increased Safety (HSIP) funds in FFY 23 in ROW from \$0 to \$135,000 Increased Safety (HSIP) funds in FFY 23 in PE from \$0 to \$38,352 Decreased Safety (HSIP) funds in FFY 23 in CON from \$3,959,039 to \$3,785,687 Total project cost stays the same.	
February 2023	A301890	NMDOT D-3					\$ 9,126,155	\$ 9,129,755	\$ 3,600	0.0394%	Increased STPF_NC funds in FFY 23 in PE from \$385,621 to \$388,697. Total project cost increased from \$9,126,155 to \$9,129,755 (0%)	
February 2023	A301891	NMDOT D-3					\$ 110,969,147	\$ 110,965,548	\$ (3,599)	-0.0032%	INFORMATIONAL - Decrease NAT HWY PERF PROG (NHPP) funds in FFY 27 in CON from \$85,054,379 to \$85,050,844 Total project cost decreased from \$110,969,147 to \$110,965,009 (0%)	
February 2023	A301901	NMDOT D-3				X	\$ 205,749,489	\$ 205,749,489	\$ -	0.0000%	Increased STP FLEX_NC (STIFF_NC) funds in FFY 23 in PE for \$188,872 Decreased STP URBAN > 200K (STRL) in FFY 23 in UT from \$6,451,574 to \$5,753,102 Added Federally Directed Spending (FDS) funds in FFY 23 in PE for \$509,600 Total project cost stays the same \$205,749,489	
March 2023	A302220	NMDOT D-3					\$ 46,600,000	\$ 48,827,978	\$ 2,227,978	4.7811%	Added Road funds in FFY 23 in ENG/CE for \$100,000 OTHER-PUB-PRIV-PARTNER (OPPP) Decreased Other Pub Priv Partner (OPP) funds in FFY 22 in CON from \$10,010,894 to \$0 Increased Other Pub Priv Partner (OPP) funds in FFY 23 in CON from \$0 to \$9,300,000 Increased HB2 - 2022 Legislative Session (HB2_22) funds in FFY 23 in PE from \$40,700 to \$42,700 + increased HB2 - 2022 Legislative Session (HB2_22) funds in FFY 23 in CON from \$31,959,300 to \$34,796,172 Total project cost increased from \$46,600,000 to \$48,827,978 (4.8%)	

Administrative Modification - Summary of Type of Modification											
Year & Month	CN	Agency	Transit	Scope-Termini	Coding-Types	Funding NO Change to 4 Yr. Tot.	Ad. Mod Change to Total 4 Yr. Project Cost				Notes/Remarks
							4 Yr. Total BEFORE	4 Yr. Total AFTER	DIFF. (Before-After)	%	
April 2023	A301001	NMDOT D-3					\$ 66,109,470	\$ 65,915,497	\$ (193,973)	-0.3%	Decrease NHPP funds in FFY 26 in CON from \$38,448,000 to \$38,282,269 to increase parent project A301000
April 2023	A301000	NMDOT D-3					\$ 5,685,238	\$ 5,879,212	\$ 193,974	3.4%	Added STP- Flex NC funds in FFY23 in PE from baby project A301001 to cover Phase II in FY23.
April 2023	A300942	NMDOT D-3				X	\$ 10,810,688	\$ 10,810,688	\$ -	0.0%	Updated FDS fund source and added demo ID to description. No change on project cost.
April 2023	A300961	NMDOT D-3				X	\$ 18,842,681	\$ 71,960,073	\$ 53,117,392	281.9%	Modify baby project to parent project - no change to overall cost. Added FFY23 debt service funds from A300962
April 2023	A300962	NMDOT D-3				X	\$ 141,434,781	\$ 88,317,389	\$ (53,117,392)	-37.6%	Modify baby project to parent project - no change to overall cost. Removed FFY23 debt service funds and added to A300961
May 2023	A302151	Village of Los Ranchos				X	\$ 4,008,091	\$ 4,008,091	\$ -	0.0%	Advanced \$1,000,000 COVID Relief Funds from FFY24 to FFY 2023 from CON to ROW per Village of Los Ranchos Request. Total project cost stays the same.
May 2023	A302500	City of Albuquerque DMD				X	\$ 2,625,000	\$ 2,625,000	\$ -	0.0%	Modified scope and correction on fund error.
May 2023	A301901	NMDOT D-3				X	\$ 226,433,095	\$ 226,433,095	\$ -	0.0%	Minor changes to project limits - up to a 1/2 mile on each side - with an approved environmental document
May 2023	A300403	NMDOT D-3				X	\$ 6,479,401	\$ 6,479,401	\$ -	0.0%	Updated work type to match scope. Total project cost stays the same
May 2023	A302121	NMDOT D-3				X			\$ -	#DIV/0!	corrected NHPP funds; was showing two separate amounts in FY24. Combined into one, no change to overall cost
May 2023	A302250	City of Albuquerque DMD				X			\$ -	#DIV/0!	Minor scope change per CABQ and NMDOT request
May 2023	A301000	NMDOT D-3							\$ -	#DIV/0!	Added funds from baby project to cover Phase II in FY23 - AR
June 2023	A300942	County of Bernalillo				X	\$ 10,810,688	\$ 10,810,688	\$ -	0.0%	Unobligated Covid Funds Strategy; Swapped FFY 2023 Covid Funds with Big I project and gave this project STPU- Non Chargeable plus match. No change in total cost. The agreement was accepted on 05-31-23 between MPO, NMDOT, and affected agencies.
June 2023	A301753	City of Rio Rancho				X	\$ 726,112	\$ 726,112	\$ -	0.0%	Jill called Fri 06-09-23 to tell me that it seems like the COVID funds have been obligated for this project so we may need to change it the way it was
June 2023	A301313	Town of Bernalillo				X	\$ 3,334,058	\$ 3,334,058	\$ -	0.0%	Unobligated Covid Funds Strategy; Swapped FFY 2023 Covid Funds with Big I project and gave this project STPU- Non Chargeable plus match. No change in total cost. The agreement was accepted on 05-31-23 between MPO, NMDOT, and affected agencies.
June 2023	A300894	Village of Los Lunas					\$ 3,340,824	\$ 4,745,434	\$ 1,404,610	42.0%	Received FFY 2023 CRP funds after obligation. The amount received is less than 2M. It was allowed to add this funds as an Administrative Modification

Administrative Modification - Summary of Type of Modification											
Year & Month	CN	Agency	Transit	Scope-Termini	Coding-Types	Funding NO Change to 4 Yr. Tot.	Ad. Mod Change to Total 4 Yr. Project Cost				Notes/Remarks
							4 Yr. Total BEFORE	4 Yr. Total AFTER	DIFF. (Before-After)	%	
July 2023	A302511	City of Albuquerque - Sustainability				X	\$ 1,536,300	\$ 1,536,300	\$ -	0.0%	COMBINED FUNDS ON ONE LINE - AR
July 2023	A302512	City of Albuquerque - Aviation				X	\$ 2,384,292	\$ 2,384,292	\$ -	0.0%	COMBINED FUNDS ON ONE LINE - AR
July 2023	A302500	City of Albuquerque DMD				X	\$ 2,625,000	\$ 2,625,000	\$ -	0.0%	Moved HSIP funds from FFY 2024 to FFY 2025 per the City of Albuquerque DMD Request. NMDOT-HSIP Award Change Form #1 attached
July 2023	A300201	City of Rio Rancho				X	\$ 3,606,073	\$ 3,606,073	\$ -	0.0%	CORRECTED OVERSIGHT INDICATOR - AR
July 2023	A300019	County of Bernalillo				X	\$ 8,000,000	\$ 8,000,000	\$ -	0.0%	Added MP's - AR
July 2023	A300942	County of Bernalillo				X	\$ 10,810,688	\$ 10,810,688	\$ -	0.0%	Replaced NHPP with STPL per the County of Bernalillo's request. No change in overall cost.
July 2023	A300945	County of Bernalillo				X	\$ 5,750,000	\$ 5,750,000	\$ -	0.0%	Corrected milepost information per Bernalillo County request. The updated length is less than two miles. The scope of work and funding didn't change.
July 2023	A302371	NMDOT D-3				X	\$ 750,000	\$ 750,000	\$ -	0.0%	Corrected Letting type - AR
July 2023	A300342	NMDOT D-3				X	\$ 500,000	\$ 500,000	\$ -	0.0%	Corrected location & mapped - AR
July 2023	A302121	NMDOT D-3				X	\$ 17,043,633	\$ 17,043,633	\$ -	0.0%	Advanced FFY2024 NHPP, STP-Rural; and STP-Flex to FFY 2023 per NMDOT request.
July 2023	A301901	NMDOT D-3				X	\$ 226,433,098	\$ 226,433,098	\$ -	0.0%	Added FY23 STPL_NC & \$500K FY23 LGF from AMAFCA & removed FY23 NHPP. No change in overall cost - AR
July 2023	A301001	NMDOT D-3				X	\$ 66,909,909	\$ 66,909,909	\$ -	0.0%	ADJUSTED ROW FUND SOURCES - AR
July 2023	A301088	Pueblo of Isleta				X	\$ 11,290,608	\$ 11,290,608	\$ -	0.0%	Changed FFY23 ARPA funds to Local General Funds and moved to Utilities
July 2023	A301123	Village of Los Lunas				X	\$ 3,693,757	\$ 3,693,757	\$ -	0.0%	CORRECTED OVERSIGHT INDICATOR AND COMBINED FUNDS TO ONE LINE - AR
August 2023	A300942	County of Bernalillo				X	\$ 10,810,688	\$ 10,810,688	\$ -	0.0%	Corrected the allocation of FDS FFY 2023 to reflect under construction instead of construction management per Bernalillo County request
August 2023	A301033	County of Bernalillo				X	\$ 1,757,890	\$ 1,757,890	\$ -	0.0%	TRANSP ALT LARGE URBAN (TAPL) - Decrease funds in FFY 22 in PE from \$147,654 to \$108,190 Add funds in FFY 23 in PE for \$39,464 LOCAL GENERAL FUNDS (LGF) - Decrease funds in FFY 22 in PE from \$33,662 to \$26,936 Add funds in FFY 23 in PE for \$6,726 Total project cost stays the same.
August 2023	A302121	NMDOT D-3				X	\$ 17,043,633	\$ 17,043,633	\$ -	0.0%	REPLACED FY23 STPR WITH NHPE- AR HB2 - 2022 Legislative Session (HB2_22)
August 2023	A301573	NMDOT D-3					\$ 5,900,000	\$ 5,900,000	\$ -	0.0%	- Decrease funds in FFY 22 in PE from \$5,900,000 to \$1,382,090 + Increase funds in FFY 23 in ROW from \$0 to \$2,200,000 Add funds in FFY 24 in PE for \$2,317,910
August 2023	A301001	NMDOT D-3					\$ 66,909,909	\$ 65,315,497	\$ (1,594,412)	-2.4%	Moved ROW funds to new baby project A301002.
August 2023	A301002	NMDOT D-3					\$ 1,594,412	\$ 1,594,412	\$ -	0.0%	Moved ROW funds from parent project A301001. Total project cost stays the same.
September 2023	A300942	County of Bernalillo					\$ 10,810,687	\$ 12,810,687	\$ 2,000,000	18.5%	Administrative Modification - Sept. 2023 Increased FFY 2023 Local Non-match funds by \$2,000,000 per Bernalillo County request

Administrative Modification - Summary of Type of Modification												
Year & Month	CN	Agency	Transit	Scope-Termini	Coding-Types	Funding-MO Change	4 Yr. Total	Ad. Mod Change to Total 4 Yr. Project Cost				Notes/Remarks
								4 Yr. Total BEFORE	4 Yr. Total AFTER	DIFF. (Before-After)	%	
October 2023	A301001	NMDOT D-3					\$ 96,628,076	\$ 96,628,076	\$ -	0.0%	NAT HWY PERF PROG (NHPP): Increase funds in FFY 25 in CON from \$27,568,355 to \$27,568,363 NAT HWY FREIGHT PROG (NHFP): Increase funds in FFY 25 in CON from \$11,655,419 to \$11,655,427 ROAD FUND (RF): Increase funds in FFY 25 in CON from \$13,268,366 to \$13,268,368 Total project cost increased from \$96,628,076 to \$96,628,094 (0%)	
October 2023	A301442	NMDOT D-3				X	\$ 9,663,488	\$ 9,663,488	\$ -	0.0%	STP FLEX_NC (STPF_NC) Delete funds in FFY 23 in ENG/CE for \$64,080 Add funds in FFY 24 in ENG/CE for \$64,080 ROAD FUND (RF) Decrease funds in FFY 23 in ENG/CE from \$10,920 to \$0 Add funds in FFY 24 in ENG/CE for \$10,920 Total project cost stays the same \$9,663,488 STP FLEX_NC (STPF_NC) Add funds in FFY 24 in ENG/CE for \$17,088 ROAD FUND (RF) Add funds in FFY 24 in ENG/CE for \$2,912 Total project cost increased from \$17,043,633 to \$17,063,633 ( 1%)	
October 2023	A302121	NMDOT D-3					\$ 17,043,633	\$ 17,063,633	\$ 20,000	0.1%	ROAD FUND (RF) Add funds in FFY 24 in ENG/CE for \$17,088 Add funds in FFY 24 in ENG/CE for \$2,912 Total project cost increased from \$17,043,633 to \$17,063,633 ( 1%)	
October 2023	A302400	Bernalillo County				X	\$ 3,665,920	\$ 3,665,920	\$ -	0.0%	Moved FFY2024 TAP-Flex funds to FFY2025. NMDOT Award Change #1 attached	
October 2023	A302500	COA DMD				X	\$ 2,625,000	\$ 2,625,000	\$ -	0.0%	Updated the scope of work From: This project is a recommendation from a 2020 RSA for Louisiana Blvd. This project will build on other completed or planned vision zero improvements including LPLs, road diet improvements, construction of hawk signals, and other appurtenances as needed. To: Construct mid-block crossings/hawk signals and associated ITS, signing and striping on Louisiana from Gibson to Central	
October 2023	AT00424	COA - ABQ Ride				X	\$ 10,845,227	\$ 10,845,227	\$ -	0.0%	Updated letting type to "Transfer" and uploaded signed transfer letter dated 10-13-2023 into the eSTIP.	
October 2023	AT00342	COA - ABQ Ride				X	\$ 4,681,648	\$ 4,681,648	\$ -	0.0%	Updated letting type to "Transfer" and uploaded signed transfer letter dated 10-13-2023 into the eSTIP.	
October 2023	A301035	Bernalillo County				X	\$ 7,306,576	\$ 7,306,576	\$ -	0.0%	Corrected minor error in the title. Jason Clark (BemCo) brought to our attention that Alameda Drain Trial should be listed as phases 4 & 6 for BemCo and ph 5 for COA-DMD	
Administrative Modification - Summary of Type of Modification												
Year & Month	CN	Agency	Transit	Scope-Termini	Coding-Types	Funding-MO Change	4 Yr. Total	Ad. Mod Change to Total 4 Yr. Project Cost				Notes/Remarks
								4 Yr. Total BEFORE	4 Yr. Total AFTER	DIFF. (Before-After)	%	
November 2023	TA00490	Rio Metro RTD				X	\$ 25,940,855	\$ 25,940,855	\$ -	0.0%	Updated letting type to "Transfer" and uploaded signed transfer letter dated 10-05-2023 into the eSTIP.	
November 2023	TA00434	Rio Metro RTD				X	\$ 2,340,824	\$ 2,340,824	\$ -	0.0%	Updated letting type to "Transfer" and uploaded signed transfer letter dated 10-05-2023 into the eSTIP.	
November 2023	A302291	Rio Metro RTD				X	\$ 1,170,412	\$ 1,170,412	\$ -	0.0%	Updated letting type to "Transfer" and uploaded signed transfer letter dated 10-05-2023 into the eSTIP.	
November 2023	A300626	Bernalillo County				X	\$ 8,600,000	\$ 8,600,000	\$ -	0.0%	New Project - This is 100% state funded and not regionally significant so it can be entered administratively. Project added to MRMPO and eSTIP databases in the November 2023 Ad Mods	
November 2023	A301901	NMDOT					\$ 226,433,095	\$ 231,346,810	\$ 4,913,715	2.2%	- Move the \$11.68M currently programmed in FY23 under the CE phase to FY2024 using STPL and NMDOT limitation. - Add \$4,913,711 (total) of NHPP_NC in FY2024 under the CE phase. - Add AC/ACCP both in FY2024 (so AC in FY24 and ACCP in FY24 for both funding sources) due to the Continuing Resolution in Congress that is affecting our obligation limitation.	
November 2023	TA00319	Rio Metro					\$ 2,143,821	\$ 2,138,308	\$ (5,514)	-0.3%	Administrative modification to match federal obligation	
November 2023	TA00374	Rio Metro					\$ 8,767,176	\$ 8,767,176	\$ -	0.0%	Removing project from TIP (will fund project from older MOE/MOW project)	
November 2023	TA00392	Rio Metro					\$ 25,305,088	\$ 33,283,250	\$ 7,978,162	31.5%	Administrative modification to match federal obligation	
November 2023	A301001	NMDOT				X	\$ 96,628,094	\$ 96,628,094	\$ -	0.0%	Adjusted EOP- AR	
November 2023	A302511	COA-Sustainability				X	\$ 1,536,300	\$ 1,536,300	\$ -	0.0%	Move all 2025 funds to 2026 and all funds in 2026 should be coded for construction/implementation. This project is intended to be Advanced Constructed. Per City of ABQ request.	
November 2023	A302512	COA-Support				X	\$ 2,384,292	\$ 2,384,292	\$ -	0.0%	Move 2025 UT funding into 2026 for construction & added AC/CP. No change to the total cost.	
November 2023	A301033	Bernalillo County				X	\$ 1,757,890	\$ 1,757,890	\$ -	0.0%	Updated termini from mileposts 57.362 - 58.221 to mileposts 57.1 - 58.12 to reflect 1.022 miles for the length.	
November 2023	A302214	NMDOT				X	\$ 1,300,000	\$ 1,300,000	\$ -	0.0%	corrected fund source - AR	
Administrative Modification - Summary of Type of Modification												
Year & Month	CN	Agency	Transit	Scope-Termini	Coding-Types	Funding-MO Change	4 Yr. Total	Ad. Mod Change to Total 4 Yr. Project Cost				Notes/Remarks
								4 Yr. Total BEFORE	4 Yr. Total AFTER	DIFF. (Before-After)	%	
December 2023	A302214	NMDOT				X	\$ 1,300,000	\$ 1,300,000	\$ -	0.0%	ADJUSTED FY24 FUND SOURCES, NO CHANGE IN TOTAL - AR	
December 2023	A300424	NMDOT				X	\$ 3,901,119	\$ 3,901,119	\$ -	0.0%	Project type updated. No change in scope. mc	

Administrative Modification - Summary of Type of Modification											
Year & Month	CN	Agency	Transit	Scope-Termini	Coding-Types	Funding, NO Change to 4 Yr Tot.	Ad. Mod Change to Total 4 Yr. Project Cost				Notes/Remarks
							4 Yr. Total BEFORE	4 Yr. Total AFTER	DIFF. (Before-After)	%	
January 2024	A300945	Bernalillo County					\$ 5,750,000	\$ 5,985,330	\$ 235,330	4.1%	Carry Over/One-Time Ad.Mod. The county bid this project and the bids were received before Christmas. The low bid came in at \$5,235,327.27. The engineer's estimate was \$4,955,200.40, therefore the BernCo will cover the difference with local funds.
January 2024	TA00145	COA-ABQ Ride					\$ 187,500	\$ 5,741,000	\$ 5,553,500	2961.9%	Adding 5339 funds awarded by FTA through their competitive Bus & Bus Facilities grant program. The funding will be used to renovate the bus wash building at the Ken Sanchez (formerly Daytona) Transit Facility.
January 2024	A302234	COA-MRA					\$ 14,333,673	\$ 14,333,673	\$ -	0.0%	This will be considered a technical correction - Updated title, termini, and project description. This request was submitted by COA-MRA in a timely manner and approved by MTB in DEC 2023 (R-23-15), during the 2024 1st Cycle TIP Amendment, but failed to update the eSTIP. CPM
January 2024	A301088	Isleta Pueblo					\$ 11,290,608	\$ 14,447,442	\$ 3,156,834	28.0%	This constitutes an Amendment and not a Administrative Modification.
January 2024	TA00145	COA-ABQ Ride					\$ 4,375,000	\$ 5,741,000	\$ 1,366,000	31.2%	Adding 5339 funds awarded by FTA through their competitive Bus & Bus Facilities grant program. The funding will be used to renovate the bus wash building at the Ken Sanchez (formerly Daytona) Transit Facility. Per COA-ABQ Ride request.
January 2024	A302234	COA-MRA				X	\$ 14,333,673	\$ 14,333,673	\$ -	0.0%	Technical Correction - Updated title, termini, and project description. This request was submitted by COA-MRA in a timely manner and approved by MTB in DEC 2023 (R-23-15), during the 2024 1st Cycle TIP Amendment, but failed to update the eSTIP. CPM
January 2024	A300945	Bernalillo County					\$ 5,750,000	\$ 5,985,330	\$ 235,330	4.1%	Carry Over/One-Time Funding Adjustment Ad.Mod. The county bid this project and the bids were received before Christmas. The low bid came in at \$5,235,327.27. The engineer's estimate was \$4,955,200.40, therefore the BernCo will cover the difference with local funds. Even though the cost increased only by 4.1% this Ad Mod is a One-Time because it is a carry over from a past TIP into the current TIP 2024-2029.
January 2024	A300342	NMDOT				X	\$ 500,000	\$ 500,000	\$ -	0.0%	Updated PDE - AR
January 2024	A302371	NMDOT				X	\$ 750,000	\$ 750,000	\$ -	0.0%	Moved STP Flex Non-Chargeable funds from FFY 2024 to FFY 2025
January 2024	A302121	NMDOT					\$ 17,063,633	\$ 17,043,633	\$ (20,000)	-0.1%	Removed STP Flex Non-Chargeable (CE) funds - AR
Administrative Modification - Summary of Type of Modification											
Year & Month	CN	Agency	Transit	Scope-Termini	Coding-Types	Funding, NO Change to 4 Yr Tot.	Ad. Mod Change to Total 4 Yr. Project Cost				Notes/Remarks
							4 Yr. Total BEFORE	4 Yr. Total AFTER	DIFF. (Before-After)	%	
February 2024	A301313	Tow of Bernalillo				X	\$ 3,334,058	\$ 3,334,058	\$ -	0.0%	Technical Correction: In a previous version, the match wasn't specified. This version reads "local match" to clarify the type of match. CPM
February 2024	A300305	COA-DMD				X			\$ -	#DIV/0!	Unobligated COVID Funds Strategy: We swapped FFY 2023 COVID funds with the Big I project (Service Debt) and gave this project STPU- Non-Chargeable plus LOCAL MATCH. There was no change in total cost. The agreement was accepted on 05-31-23 between MPO, NMDOT, and affected agencies.
February 2024	A300262	COA-DMD				X	\$ -	\$ -	\$ -	#DIV/0!	Technical Correction - Increased fund from project A300262 were presented and approved by MTB (R-23-15) on December 15, 2023, but I didn't update it on the eSTIP by mistake. CPM
February 2024	A301901	NMDOT				X	\$ 231,346,810	\$ 231,346,810	\$ -	0.0%	Technical Correction - This project and A300305 were presented and approved by MTB (R-23-15) on December 15, 2023, but I didn't update it on the eSTIP by mistake. At this point I confirmed with the STIP unit that I don't have to do anything since this project is not in the current TIP. CPM
February 2024	A301323	Rio Rancho				X	\$ 13,533,708	\$ 13,533,708	\$ -	0.0%	Removed AC/CP from CE funds - AR
February 2024	A301701	City of Belen				X	\$ 1,351,093	\$ 1,351,093	\$ -	0.0%	Corrected project type, it was set up as 28 but it should have been 03 all along. Updated projects description, route name and termini. Project cost remains the same.
Administrative Modification - Summary of Type of Modification											
Year & Month	CN	Agency	Transit	Scope-Termini	Coding-Types	Funding, NO Change to 4 Yr Tot.	Ad. Mod Change to Total 4 Yr. Project Cost				Notes/Remarks
							4 Yr. Total BEFORE	4 Yr. Total AFTER	DIFF. (Before-After)	%	
March 2024	A302300	COA-P&R				X	\$ 2,702,247	\$ 2,702,247	\$ -	0.0%	Updated termini and project description. Moved Local Contribution LOCC from 2023 to 2024 per COA-P&R request. No change in total cost
March 2024	A300718	COA-P&R					\$ 408,801	\$ 408,801	\$ -	0.0%	Corrected 2024 AC row local match category from Road Fund to LGF.
March 2024	A300145	COA-P&R				X	\$ 4,046,792	\$ 4,046,792	\$ -	0.0%	Adjusted FFY 2024 TAPL - PE funding per COA-P&R. It was allocated in CON, but needs to be under design. No change in total cost.
March 2024	A301034	COA-P&R				X	\$ 9,378,058	\$ 9,273,110	\$ (104,948)	-1.1%	Updated the termini from 4t Street - Rio Grande to Floral Rd - 4th Street. Deleted 2024 \$104,948 private funds, per COA-P&R request
March 2024	A301003	NMDOT				X	\$ 50,000	\$ 50,000	\$ -	0.0%	New baby project for water rights (Parent A301001)
March 2024	A301001	NMDOT					\$ 96,628,094	\$ 96,578,094	\$ (50,000)	-0.1%	Reduced STP-Flex funds to create baby project A301003 for water rights
March 2024	A301349	NMDOT				X	\$ 6,500,000	\$ 6,500,000	\$ -	0.0%	Updated limits to match plan set and environmental/cultural resource documents.
March 2024	A300403	NMDOT				X	\$ 8,020,000	\$ 8,020,000	\$ -	0.0%	Adjusted fund sources and moved to FY25
March 2024	A302220	NMDOT					\$ 48,827,978	\$ 48,926,078	\$ 98,100	0.2%	Carry over and add FY24 funds per NMDOT request
March 2024	A301731	Los Lunas				X	\$ 1,771,370	\$ 1,771,370	\$ -	0.0%	Corrected FFY 2024 phase from CON to PE.
Administrative Modification - Summary of Type of Modification											
Year & Month	CN	Agency	Transit	Scope-Termini	Coding-Types	Funding, NO Change to 4 Yr Tot.	Ad. Mod Change to Total 4 Yr. Project Cost				Notes/Remarks
							4 Yr. Total BEFORE	4 Yr. Total AFTER	DIFF. (Before-After)	%	
April 2024	A302152	Bernalillo County				X	\$ 6,605,775	\$ 6,605,775	\$ -	0.0%	Moved FFY 2024 CMAQ-Flex funds to FFY 2025 per NMDOT Award Change Form #1 dated April, 15, 2024 and signed, by BernCo. No change in cost.
April 2024	A300622	Bernalillo County				X	\$ 2,374,855	\$ 2,374,855	\$ -	0.0%	Corrected termini from I-25 - Muniz Rd to Malpais Rd- Durand Rd. This request was made back in February through the 2nd Cycle Amendment R-24-02, but the STIP database was not updated. The MPO database has been updated since February 2024. No change in total cost.

Administrative Modification - Summary of Type of Modification											
Year & Month	CN	Agency	Transit	Scope-Termini	Coding-Types	Funding, NO Change to 4 Yr Tot.	Ad. Mod Change to Total 4 Yr. Project Cost				Notes/Remarks
							4 Yr. Total BEFORE	4 Yr. Total AFTER	DIFF. (Before-After)	%	
May 2024	A302151	Los Ranchos de Albuquerque					\$ 4,983,091	\$ 2,258,091	\$ (2,725,000)	-54.7%	State and local construction funds will be moved from parent project A302151 into child project A302153 per NMDOT request. This will have a zero net effect on the total project cost. A letter from Cabinet Secretary Ricky Serna is attached to this request.
May 2024	A302153	Los Ranchos de Albuquerque					\$ 6,624,373	\$ 9,274,373	\$ 2,650,000	40.0%	State and local construction funds came from parent project A302151 into child project A302153 per NMDOT request. This will have a zero net effect on the total project cost. A letter from Cabinet Secretary Ricky Serna is attached to this request, justifying the move of the TPF funds to 2025 as State Road Funds.
May 2024	A302500	COA-DMD					\$ 2,625,000	\$ 2,625,000	\$ -	0.0%	Updated HSIP to HSIP-VRU per Award Change Form #2 dated 05-17-2024 and attached to this project's documents. No change in total cost.
May 2024	A301573	NMDOT				X	\$ 5,900,000	\$ 5,900,000	\$ -	0.0%	Moved HB2 funds to FY25 - AR
May 2024	A300305	COA-DMD					\$ 62,211,899	\$ 58,711,899	\$ (3,500,000)	-5.6%	Deleted \$3.5M from FFY 2022 Local Bond Funds as it is already included in FFY 2024 Local Bond Fund \$29.5M and also moved \$1,420,000 from FFY 2022 State Capital Outlay to FFY 2024.
May 2024	A301035	Bernalillo County				X	\$ 2,400,000	\$ 2,400,000	\$ -	0.0%	Moved FFY 2024 CON funds to FFY 2025 per NMDOT Award Change Form#1
May 2024	A302514	NMDOT				X	\$ 2,432,875	\$ 2,432,875	\$ -	0.0%	Adjust limits per PDE MC
May 2024	A302516	NMDOT				X	\$ 415,000	\$ 415,000	\$ -	0.0%	Minor adjustment to limits. MC
May 2024	A301891	NMDOT				X	\$ 111,303,453	\$ 111,303,453	\$ -	0.0%	Adjusted funding to correct to two years of CON & updated letting type.
May 2024	A300962	Los Lunas				X	\$ 154,317,389	\$ 154,317,389	\$ -	0.0%	Updated local funds from Local Contributions (LOCC) to State Infrastructure Bank Loan (SIB). No change in total cost.
Administrative Modification - Summary of Type of Modification											
Year & Month	CN	Agency	Transit	Scope-Termini	Coding-Types	Funding, NO Change to 4 Yr Tot.	Ad. Mod Change to Total 4 Yr. Project Cost				Notes/Remarks
							4 Yr. Total BEFORE	4 Yr. Total AFTER	DIFF. (Before-After)	%	
June 2024	A300305	COA-DMD					\$ 58,711,899	\$ 58,611,898	\$ (100,001)	-0.2%	Adjusted FFY 2024 Capital Outlay funds per COA-DMD request.
June 2024	A301313	Tow of Bernalillo					\$ 3,334,058	\$ 3,388,059	\$ 54,001	1.6%	Added STPU-NC in FFY 2024 for PE.
June 2024	A302514	NMDOT					\$ 2,432,875	\$ 2,432,875	\$ -	0.0%	Changed fund source to STPF. no increase in cost
June 2024	A302513	NMDOT					\$ 1,700,000	\$ 1,929,760	\$ 229,760	13.5%	Increased CMAQ-Flex to match final EE for PSE
Administrative Modification - Summary of Type of Modification											
Year & Month	CN	Agency	Transit	Scope-Termini	Coding-Types	Funding, NO Change to 4 Yr Tot.	Ad. Mod Change to Total 4 Yr. Project Cost				Notes/Remarks
							4 Yr. Total BEFORE	4 Yr. Total AFTER	DIFF. (Before-After)	%	
July 2024	A300145	COA-P&R				X	\$ 4,046,792	\$ 4,046,792	\$ -	0.0%	Delayed construction to FFY 2025 (STP-U funds)
July 2024	A300305	COA-DMD					\$ 58,611,898	\$ 59,963,638	\$ 1,351,740	2.3%	Increased TAP-L FFY 2024 from A301034 and decreased FFY 2025 federal funds. This utilizes the 1X rule.
July 2024	A300962	Los Lunas				X	\$ 154,317,389	\$ 154,317,389	\$ -	0.0%	Adjusted FFY 2024 funding source from Capital Outlay to Road Fund per NMDOT request.
July 2024	A301088	Pueblo of Isleta				X	\$ 14,447,442	\$ 14,447,442	\$ -	0.0%	The Pueblo of Isleta requested to AC the FFY 2026 HSIP funds.
July 2024	A301570	NMDOT					\$ 8,094,528	\$ 8,589,920	\$ 495,392	6.1%	Adding funds from A301573, no change in overall cost.
July 2024	A301573	NMDOT					\$ 5,900,000	\$ 5,404,608	\$ (495,392)	-8.4%	Decreased funds to add to parent A301570 for PE. No change in overall cost.
July 2024	A301034	COA-P&R					\$ 9,273,110	\$ 7,921,370	\$ (1,351,740)	-14.6%	Removed FFY 2024 TAP-Large Urban Funds and moved them to A300305. 1X funding adjustment.
July 2024	A302500	COA-DMD				X	\$ 2,625,000	\$ 2,625,000	\$ -	0.0%	Project title updated per COA-DMD request. No change in cost.
July 2024	TA00471	ABQ Ride				X	\$ 1,085,206	\$ 1,085,206	\$ -	0.0%	Updated the letting type from Local Let to Transfer. The transfer letter has been uploaded to the STIP
Administrative Modification - Summary of Type of Modification											
Year & Month	CN	Agency	Transit	Scope-Termini	Coding-Types	Funding, NO Change to 4 Yr Tot.	Ad. Mod Change to Total 4 Yr. Project Cost				Notes/Remarks
							4 Yr. Total BEFORE	4 Yr. Total AFTER	DIFF. (Before-After)	%	
August 2024	A300756	COA-DMD				X	\$ 3,511,236	\$ 3,511,236	\$ -	0.0%	Updated termini per COA-DMD request. No environmental document has been issued yet.
August 2024	A301088	Pueblo of Isleta				X	\$ 14,447,442	\$ 14,447,442	\$ -	0.0%	Moved HSIP funds from 2026 to FFY 2024
August 2024	TA00460	Rio Metro					\$ -	\$ -	\$ -	#DIV/0!	DELETED project from the STIP. Rio Metro requested to delete this project in June 2023, but it was mistakenly carried over into the STIP
August 2024	TA00118	ABQ Ride					\$ 2,500,000	\$ 7,312,500	\$ 4,812,500	192.5%	Updated FTA funds to reflect the FFY24 award of \$307. This project was updated through and Administrative Modification since it only has formula funds, no federal funds are attached to it.
August 2024	A302236	COA-MRA					\$ 10,000,000	\$ 10,150,000	\$ 150,000	1.5%	Added Capital Outlay fro the most recent session
August 2024	A302237	COA-MRA					\$ 100,000	\$ 110,000	\$ 10,000	10.0%	Added Capital Outlay fro the most recent session
August 2024	A302371	NMDOT					\$ 750,000	\$ 829,697	\$ 79,697	10.6%	Increased STP_Flex in PE and AC'd 2025 funds
August 2024	A300192	NMDOT				X	\$ 1,170,413	\$ 1,170,413	\$ -	0.0%	Updated Project Design Engineer (PDE)
August 2024	A301161	NMDOT				X	\$ 1,500,000	\$ 1,500,000	\$ -	0.0%	Updated Project Design Engineer (PDE)
Administrative Modification - Summary of Type of Modification											
Year & Month	CN	Agency	Transit	Scope-Termini	Coding-Types	Funding, NO Change to 4 Yr Tot.	Ad. Mod Change to Total 4 Yr. Project Cost				Notes/Remarks
							4 Yr. Total BEFORE	4 Yr. Total AFTER	DIFF. (Before-After)	%	
September 2024	A300756	COA-DMD				X	\$ 3,511,236	\$ 1,755,618	\$ (1,755,618)	-50.0%	Sent half of the funds to baby project A312241. No change in overall cost.
September 2024	A312241	COA-DMD				X	\$ -	\$ 1,755,618	\$ 1,755,618	#DIV/0!	Baby project from A300756 - split STP-L no change in overall cost.
September 2024	A301123	Los Lunas				X	\$ 5,884,136	\$ 5,884,136	\$ -	0.0%	Updated the project description for GIS clarity
September 2024	A302206	NMDOT				X	\$ 1,000,000	\$ 1,000,000	\$ -	0.0%	Corrected title to show correct programmed FFY

## **Appendix E**

### **Expenditure Reports**

Please refer to  
**MRMPO Quarterly Report Parts II, V, & VI for FHWA Expenditure Reports**  
and  
**MRMPO Quarterly Report Part III for FTA Expenditure Reports**

These reports and other documents are available online at [www.mrcog-nm.gov](http://www.mrcog-nm.gov)  
or by contacting  
Mid-Region Metropolitan Planning Organization  
Mid-Region Council of Governments  
809 Copper Avenue NW  
Albuquerque, NM 87102  
(505) 247-1750-tel. (505) 247-1753-fax  
email: [mrcog@mrcog-nm.gov](mailto:mrcog@mrcog-nm.gov)  
ATTN: MPO Administration

*Note: Expenditure reports are developed for quarters 1 through 4 at the end of each quarter of the Federal Fiscal Year. An Annual Performance and Expenditure Report (APER) is developed at the end of each Federal Fiscal Year which incorporates each quarterly report with and APER summary.*

Mid-Region Metropolitan Planning Organization, Division of Mid-Region Council of Governments - Albuquerque, New Mexico

**Mid-Region MPO Summary of Federal Funding Expenditures**

**FFY 2024**

(Oct. 1, 2023 - Sept. 30, 2024)

PO Number	MRCOG Fund Code	Control Number	Fund Source	Total Avail. in FFY (Fed+Match)	1st Qtr Actual Expenditures	2nd Qtr Actual Expenditures	3rd Qtr Actual Expenditures	4th Qtr Actual Expenditures	Total Actual Expenditures	Amount Remaining	Amount Carried Over to Next FFY
FFY 2023	052	P323000	FHWA PL Funds 2023	\$74,628.00	\$74,628.00	\$0.00	\$0.00	\$0.00	\$74,628.00	\$0.00	\$0.00
FFY 2024	052	P323000	FHWA PL Funds 2024	\$1,392,927.00	\$196,539.61	\$336,547.56	\$327,073.35	\$441,932.71	\$1,302,093.23	\$90,833.77	\$0.00
FFY 2023	053	MO1848	FTA 5303 FFY 2023 Carryover	\$99,751.79	\$99,751.79	\$0.00	\$0.00	\$0.00	\$99,751.79	\$0.00	\$0.00
FFY 2024	053	MO1848	FTA 5303 FFY 2024	\$406,363.00	\$7,867.06	\$115,890.18	\$75,682.02	\$104,415.66	\$303,854.92	\$102,508.08	\$102,508.08
<b>Subtotal Metropolitan Planning Funds</b>				<b>\$1,973,669.79</b>	<b>\$378,786.46</b>	<b>\$452,437.74</b>	<b>\$402,755.37</b>	<b>\$546,348.37</b>	<b>\$1,780,327.94</b>	<b>\$193,341.85</b>	<b>\$102,508.08</b>
FFY 23/24	066	P323020	SPR Non-Motorized Counts Study	\$225,836.44	\$27,719.90	\$19,639.89	\$16,720.73	\$11,711.26	\$75,791.78	\$150,044.66	\$150,044.66
FFY 2023	067	P323010	SPR Funds, Traff. Counts 2023	\$53,748.48	\$53,748.48	\$0.00	\$0.00	\$0.00	\$53,748.48	\$0.00	\$0.00
FFY 2024	067	P323010	SPR Funds, Traff. Counts 2024	\$430,000.00	\$24,717.95	\$126,693.38	\$94,557.19	\$121,902.04	\$367,870.56	\$62,129.44	\$0.00
<b>Subtotal SPR Funds</b>				<b>\$709,584.92</b>	<b>\$106,186.33</b>	<b>\$146,333.27</b>	<b>\$111,277.92</b>	<b>\$133,613.30</b>	<b>\$129,540.26</b>	<b>\$150,044.66</b>	<b>\$150,044.66</b>
FFY 2023	068	A301843	STP-Lg Urb, Trav. Time	\$102,981.79	\$29,888.55	\$41,444.89	\$31,648.35	\$0.00	\$102,981.79	\$0.00	\$0.00
FFY 2024	068	A301844	STP-Lg Urb, Trav. Time	\$175,000.00	\$0.00	\$0.00	\$15,771.23	\$52,373.42	\$68,144.65	\$106,855.35	\$106,855.35
	064	A300971	ITS Incident Management	\$395,526.00	\$0.00	\$0.00	\$0.00	\$12,955.82	\$12,955.82	\$382,570.18	\$382,570.18
<b>TOTAL FEDERAL + MATCH</b>				<b>\$4,066,347.42</b>	<b>\$621,047.67</b>	<b>\$786,549.17</b>	<b>\$672,730.79</b>	<b>\$878,904.21</b>	<b>\$2,591,361.28</b>	<b>\$450,241.86</b>	<b>\$450,241.86</b>

## Appendix F

### Activity Timesheet Charges Summary Reports

Please refer to  
**MRMPO Quarterly Report Part IV**  
for  
**Consultant and Vendor Services Summaries and**  
**Activity Timesheet Charges Summary Report**

These reports and other documents are available online at [www.mrcog-nm.gov](http://www.mrcog-nm.gov)  
or by contacting

Mid-Region Metropolitan Planning Organization  
Mid-Region Council of Governments  
809 Copper Avenue NW  
Albuquerque, NM 87102  
(505) 247-1750-tel. (505) 247-1753-fax  
email: [mrcog@mrcog-nm.gov](mailto:mrcog@mrcog-nm.gov)  
ATTN: MPO Administration

*Note: These documents are developed after each federal fiscal year (FFY) begins, when funds are available and consultant contracts are secured and employees begin charging time for billing. These will be available as part of each quarterly report.*



## MPO/RTPO Work Program Amendment Request Form

This form is for MPO/RTPO Planners to submit a request for an amendment to either an approved Unified Planning Work Program (UPWP) or Regional Work Program (RWP). Please refer to the appropriate section in the Planning Procedures Manual (PPM) for information regarding Work Program amendments and the Month-by-Month Work Program and PPM Timeline (calendar) for due dates.

Please complete the following information and submit the completed form to your NMDOT Government to Government Planning Liaison via email. Include a copy of a complete, revised work program narrative and budget.

<b>Date:</b>	November 2, 2023		
<b>Entity:</b>	Mid-Region Metropolitan Planning Organization		
<b>Contact Name:</b>	Steven Montiel-Transportation Program Manager		
<b>UPWP/RWP Amendment #:</b>	Amendment #1 Applies to FFY 2024	<b>FHWA funded, Control #:</b> <b>FHWA funded, Control #:</b> <b>P323000 (FFY 2023 carryover) FHWA</b> <b>P323000 (FFY 2024 Actual) FHWA</b> <b>P323010 &amp; P323020 (FFY 2023 Carryover) SPR</b> <b>P323010 &amp; P323020 (FFY 2024) SPR</b> <b>A301843 FFY 2023 CMP Asses.</b> <b>A301844 FFY 2024 CMP Asses.</b>	FFY 2024 Budget incorporates actual 2024 FHWA fund amounts and FFY 2023 carryover.  The summary of UPWP budget revisions shows the cumulative amounts budgeted from every federal fund source in each General ledger Group for all federal fund sources combined. Current Budgeted Total Amount All Fed Sources Revised Total Amount All Fed Sources Percent Change of All Fed Sources.
		<b>FTA funded, Federal Award ID #:</b>	FFY 2024 Budget incorporates actual 2024 Award amounts from FTA and FFY 2023 carryover.

Please indicate if amendment is administrative or formal (if formal, proposed or board-approved) and provide detailed justification based upon requirements in the PPM.

<b>Amendment Type (1. Administrative, 2. Formal – proposed, or 3. Formal – board approved)</b>	<b>Justification</b>
<b>Formal – board approved</b>  <b>Formal Amendment-MTB R-23-14</b>  UPWP revision will result in a cost increase of 20% or more for approved budget line items.  UPWP revision will result in a cost increase of 10% or more for the total UPWP budget.	This Formal amendment incorporates the FFY 2023 carryover from P323000 (052 PL funds) into the FFY 2024 budget. It shows the actual PL fund amount for FFY 2024. It also shows the actual FTA 2024 5303 amounts awarded to the MPO instead of the estimates along with the actual FY 23 carryover amounts. This amendment includes minor changes to line items to reflect updated salaries and staffing changes, promotions, and decreases to operating costs due to a minor decrease in the indirect cost percentage (24.88%). Also, this amendment reflects increased equipment costs for new computers, increased contractual expenses due to staffing shortages and turnover of specialized staff, increased professional development and membership cost due to inflation and membership increases. Lastly this amendment reflects increased Capital Purchases (over \$5,000) to purchase new servers and workstations.

Approval by MPO/RTPO Boards (only required for formal amendments):

<b>Review Committee/Board</b>	<b>Date Approved (for board approved)</b>
<b>Technical Committee/Board:</b>	<b>November 3, 2023</b>
<b>Policy Committee/Board:</b>	<b>November 17, 2023</b>

\*\*\*\*\*

For NMDOT use only.

<b>Received by Planning Liaison (name):</b>	Sullivan Moore
<b>Date:</b>	11/03/2023
<b>Recommendation of Planning Liaison:</b>	approve as formal amendment per PPM guidelines
<b>Transit Bureau Recommendation, if applicable:</b>	APPROVED <small>By Kevin E. Olinger at 11:08 am, Nov 06, 2023</small>
<b>For Formal Amendments Only:</b>	
<b>Received by MPPB Chief on date:</b>	11/6/23
<b>Action (Amend #):</b>	Add to FFY23/24 PWP Amendment 5

**FFY 2024 Cumulative Funding Changes to all Federal Fund Sources of MPO Budget**

MRCOG General Ledger (GL) Code	Budget Category	Current Budgeted Amount: All Federal Fund Sources	Revised Amount: All Federal Fund Sources	Amount Difference: All Federal Funds Sources	Percent Change: All Federal Funds Sources	Brief Description of Change (Required for changes greater than +/- 20.0%)
500	Salaries (includes paid leave)	\$1,290,096	\$1,485,975	\$195,879	15.18%	Previous FFY 2024 budget did not account for updated salaries over the FFY, recent staffing changes, raises, promotions to retain MPO staff.
505	Benefits					
510	Professional Development & Memberships	\$31,864	\$39,225	\$7,361	23.10%	Increased membership costs /inflation
515	Travel (In-State & Out-of-State & Mileage)	\$41,400	\$44,550	\$3,150	7.61%	Minor increase
520	Equipment, Lease & Maintenance	\$88,595	\$144,195	\$55,600	62.76%	New laptops, tablets, cameras, and meeting equipment upgrades.
530	Contractual Services	\$266,460	\$470,333	\$203,873	76.51%	Increased contractual expenses due to staffing shortages and turnover of specialized staff. New Non-motorized program/contractual cost for implimentation Phase 1.
540	Communication (Telephones & Internet)	\$3,500	\$3,500	\$0	0.00%	No change.
555	Operating Expense (incl. Indirect Costs)	\$516,818	\$593,541	\$76,723	14.85%	Minor increase ooperating costs. Mostly due to new SPR funds for non motorized counts program and increased salaries.
Cap	Capital Purchases (over \$5,000)	\$34,445	\$57,006	\$22,561	65.50%	New workstation (10,000 per workstation) and server replacemnet at (\$12,000 +/-).
	<b>TOTALS</b>	<b>\$2,273,178</b>	<b>\$2,838,325</b>	<b>\$565,147</b>	<b>24.86%</b>	This amendment reflects increased equipment costs for new computers, increased contractual expenses due to staffing shortages and turnover of specialized staff, increased professional development and membership cost due to inflation and membership increases. Lastly this amendment reflects increased capital purchases (over \$5,000) to purchase new servers and workstations.

Note: "Federal Fund Sources" includes FTA (053), FHWA (052), SPR for Traf. Cts. ( 066 & 067), Transp. Assm't. (068).

**Expenditures Summary FFY 2024- Only Includes Federal Fund Sources**

Mid-Region Metropolitan Planning Organization - Albuquerque, NM								
Federal Fiscal Year 2024 (Oct. 1, 2023 - Sept. 30, 2024) MPO Budget - as of November 17, 2023 (MTB meeting)								
Summary by General Ledger Groups (GL Group)								
GL Group	FFY 2024 UPWP Yr. 2	Fund Code →	MPO	MPO	MPO	MPO	Total Federal Funds Only	
			PL Funds FHWA 052	5303 FTA 053	Traffic Counts 067	Transp Assessm't 068		MPO Non-Motor Counts 066
500	Salaries (includes paid leave)		\$765,204	\$322,850	\$313,290	\$84,632	\$0	\$1,485,975
505	Benefits							
510	Professional Development & Memberships		\$33,225	\$6,000	\$0	\$0	\$0	\$39,225
515	Travel (In-State & Out-of-State & Mileage)		\$44,550	\$0	\$0	\$0	\$0	\$44,550
520	Equipment, Lease & Maintenance		\$110,195	\$34,000	\$0	\$0	\$0	\$144,195
530	Contractual Services		\$212,000	\$0	\$39,937	\$55,000	\$163,396	\$470,333
540	Communication (Telephones & Internet)		\$0	\$2,500	\$1,000	\$0	\$0	\$3,500
555	Operating Expense (incl. Indirect Costs)		\$288,375	\$92,148	\$129,521	\$21,056	\$62,440	\$593,541
Cap	Capital Purchases (over \$5,000)		\$14,006	\$43,000	\$0	\$0	\$0	\$57,006
<b>Grand Total Expenditures Budgeted</b>			<b>\$1,467,555</b>	<b>\$500,497</b>	<b>\$483,749</b>	<b>\$160,688</b>	<b>\$225,836</b>	<b>\$2,838,325</b>

**FFY 2024 Revenue Summary-Includes Federal and Local Fund Sources**

Mid-Region Metropolitan Planning Organization - Albuquerque, NM							
Federal Fiscal Year 2024 (Oct. 1, 2023 - Sept. 30, 2024) MPO Budget - as of November 17, 2023 (MTB meeting)							
Summary by General Ledger Groups (GL Group)							
GL Group	FFY 2024 UPWP Yr. 2	MPO	MPO	MPO	MPO	MPO	Total Federal Funds Only
		PL Funds FHWA	5303 FTA	Traffic Counts	Transp Assessm't	Non-Motor Counts	
	Fund Code→	052	053	067	068	066	
<b>Revenues for FFY 2024</b>							
	Carryover of P323000 FHWA PL from FFY 2023 (CS Set-aside utilized)	\$63,762					\$63,762
	MRCOG Match for above	\$10,866					\$10,866
	FHWA PL Funds (P323000) for FFY 2024 (includes CS Set-aside)	\$1,194,465					\$1,194,465
	MRCOG Match for above	\$198,462					\$198,462
	Carryover FTA 5303 Federal from Previous FFY Alloc.		\$79,801				\$79,801
	MRCOG Match for above		\$19,950				\$19,950
	FTA 5303 Federal Funds for FFY 2024 Allocation		\$325,090				\$325,090
	MRCOG Match for above		\$81,273				\$81,273
	Carryover FY 2023 P323020 SPR Federal funds for Non-Motor Counts					\$60,669	\$60,669
	MRCOG Match					\$15,167	\$15,167
	FY 2024 P323020 SPR Federal funds for Non-Motor Counts					\$120,000	\$120,000
	MRCOG Match					\$30,000	\$30,000
	Carryover FY 2023 P323010 Federal funds for Traffic Counts			\$42,999			\$42,999
	MRCOG match for SPR above			\$10,750			\$10,750
	FY 2024 P323010 SPR Federal funds for Traffic Counts			\$344,000			\$344,000
	MRCOG match for SPR above			\$86,000			\$86,000
	Carryover A301843 STP-U CMP Transp Assess Funds				\$87,988		\$87,988
	MRCOG match for STP-U Travel Time				\$14,994		\$14,994
	A301844 STP-U Federal CMP Transp Assess Funds				\$149,520		\$149,520
	MRCOG match for STP-U Travel Time				\$25,480		\$25,480
	Carryover of RMRTD Funds for Metro Planning						\$0
	Rio Metro (RMRTD) Funding for Metro Planning						\$0
	A300607 Funds Orthophotography (even yrs only)						\$0
	NMDOT match for above (even yrs only)						\$0
	Est. Contrib. Various Agencies for Ortho. Project						\$0
	Balance of Various Agency Funds from Ortho. Proj.						\$0
	<b>Total Revenues</b>	<b>\$1,467,555</b>	<b>\$506,114</b>	<b>\$483,749</b>	<b>\$277,982</b>	<b>\$225,836</b>	<b>\$2,961,236</b>
	<b>Grand Total Expenditures (from prev. section)</b>	<b>\$1,467,555</b>	<b>\$500,497</b>	<b>\$483,749</b>	<b>\$160,688</b>	<b>\$225,836</b>	<b>\$2,838,325</b>
	<b>Difference (Revenues-Expenditures) see note</b>	<b>\$0</b>	<b>\$5,617</b>	<b>\$0</b>	<b>\$117,294</b>	<b>\$0</b>	<b>\$122,911</b>
		carry Y1-Y2	carry ok	carry Y1-Y2	carry ok	carry ok	

**Note: The PL Funds & 5303 funds will be monitored as each quarter's budget is analyzed. Expenses will be shifted to local funds sources and/or reduced if necessary. Expenses (particularly salary timesheet charges) will be shifted from one fund source to another if necessary.**

**Note: Certain fund sources sources are shown with a surplus at the end of FFY 2024. This is intentional because each year, the indirect cost rate may increase or decrease as will estimated costs for certain items. The balance of FTA 5303 funds (053) will be carried into FFY 2025 and will be used as a "buffer" if a continuing resolution is delayed by Congress. Any balance of Transportation Assessment (068) funds will be carried over to FFY 2025 and 2026 to continue the projects. Any surplus of SPR funds (067) will revert to NMDOT for reprogramming.**

1  
2 RESOLUTION

3 of the

4 METROPOLITAN TRANSPORTATION BOARD

5 of the

6 MID-REGION METROPOLITAN PLANNING ORGANIZATION

7 Division of the

8 MID-REGION COUNCIL OF GOVERNMENTS OF NEW MEXICO

9  
10 (R-23-14 MTB)

11  
12 **AMENDING THE FFY 2023 - 2024 UNIFIED PLANNING WORK PROGRAM (UPWP)**  
13 **FOR TRANSPORTATION PLANNING IN THE**  
14 **ALBUQUERQUE METROPOLITAN PLANNING AREA**  
15

16 **WHEREAS**, the Mid-Region Council of Governments (MRCOG) is the  
17 designated Metropolitan Planning Organization (MPO) for the Albuquerque Metropolitan  
18 Planning Area (AMPA); and

19 **WHEREAS**, the Mid-Region Metropolitan Planning Organization (MRMPO) is a  
20 division of MRCOG established to conduct all metropolitan planning activities under 23  
21 CFR 450; and

22 **WHEREAS**, the Metropolitan Transportation Board (MTB) is the governing body  
23 for the Mid-Region Metropolitan Planning Organization; and

24 **WHEREAS**, federal laws and regulations require an annual or biannual Unified  
25 Planning Work Program that describes current transportation planning activities and  
26 those scheduled for the coming fiscal period; and

27 **WHEREAS**, the NMDOT and the state's metropolitan planning organizations  
28 have agreed to develop two-year work programs; and

29           **WHEREAS**, a UPWP for FFY 2023 and 2024 was adopted by the MTB on July  
30 15, 2022; and

31           **WHEREAS**, actual funding amounts have been issued from the U.S. Department  
32 of Transportation resulting in a revision of the original UPWP; and

33           **WHEREAS**, the subject UPWP has been reviewed by the Metropolitan  
34 Transportation Board’s Transportation Coordinating Committee; and

35           **WHEREAS**, the MTB is responsible for all policies, budget, and related work  
36 programs of the Mid-Region Metropolitan Planning Organization, including the UPWP  
37 for transportation planning in the AMPA,

38           **NOW, THEREFORE BE IT RESOLVED** by the Metropolitan Transportation  
39 Board of the Mid-Region Metropolitan Planning Organization that:

40           1. The FFY 2023-2024 Unified Planning Work Program (UPWP) is amended per  
41 Attachment A.

42           2. The MPO Program Manager of the Mid-Region Metropolitan Planning  
43 Organization is authorized to submit the final Unified Planning Work Program to the  
44 New Mexico Department of Transportation and the U.S. Department of Transportation’s  
45 Federal Highway Administration and Federal Transit Administration.

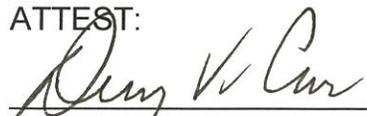
46           3. The Executive Director of the Mid-Region Council of Governments is  
47 authorized to execute the required contracts necessary to implement the Unified  
48 Planning Work Program for the Albuquerque Metropolitan Planning Area.

49           **PASSED, APPROVED, AND ADOPTED** this 17<sup>th</sup> day of November 2023 by the  
50 Metropolitan Transportation Board of the Mid-Region Metropolitan Planning  
51 Organization of the Mid-Region Council of Governments of New Mexico.

52

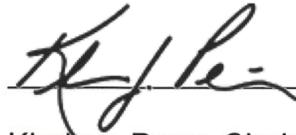
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ATTEST:



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Dewey V. Cave  
Executive Director Mid-Region Council of Governments  
Executive Director, Mid-Region Metropolitan Planning Organization



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Klarissa Pena, Chairperson  
Metropolitan Transportation Board

# Title VI 2024 Annual Update and Accomplishment Report

## Mid-Region Council of Governments

MRMPO & RTPO

Report Date: October 1, 2024



### I. POLICY STATEMENT AND USDOT'S STANDARD TITLE VI ASSURANCES

Describe any changes to your approved policy statement that have resulted from changes in the legislation, local ordinances, etc., or a change in the Board. Submit an updated copy of the policy statement and Standard Title VI Assurances with approved signature and date (attached).

Provide information regarding how you will ensure that the policy statement is circulated throughout your organization and made available to the public. (webpage, posted at meetings, etc.)

There are no changes to the Mid-Region Council of Governments Title VI policy statement.

The policy statement is published on our website <https://www.mrcog-nm.gov/titleviupdate>

Title VI posters display the policy statement around the building, as shown in the following images.

# Title VI Posters Locations:

MRCOG Main  
Entrance Board



MID-REGION  
Council of Governments

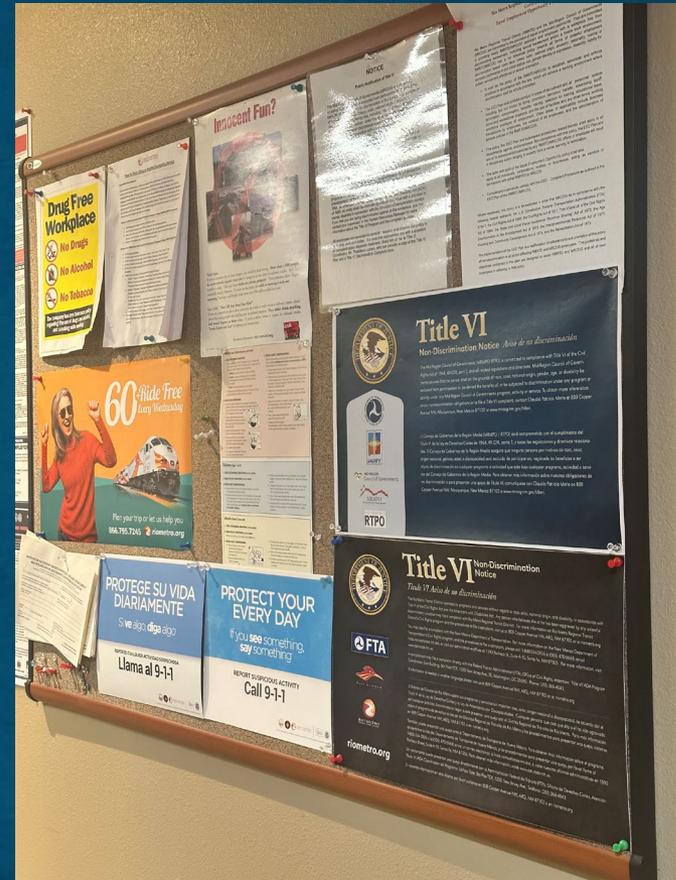


MRMPO  
Mid-Region Metropolitan Planning Organization



# Title VI Posters Locations:

MRCOG Garden  
Area Board



MID-REGION  
Council of Governments



# Title VI Posters Locations:



MRCOG/MPO Board



MID-REGION  
Council of Governments



# Title VI Posters Locations:

The screenshot displays the MRCOG website's Title VI / EEO page. The header includes the MRCOG logo and navigation tabs: About, Programs, Boards & Committees, and How Do I... A search bar is located in the top right. The main content area is titled "Title VI / EEO" and features a section "The Mid-Region Council of Governments Respects Civil Rights". Below this, there is a paragraph explaining the council's commitment to non-discrimination, followed by a section "Making a Title VI Complaint" with a list of links: "Title VI Complaint Form (PDF)", "Title VI Complaint Process (PDF)", and "ETA Civil Right Complaint Process". A large poster titled "Title VI Non-Discrimination Notice" is displayed, featuring the MRCOG logo and text in both English and Spanish. At the bottom of the page, there is a link to the "Title VI Plan for the Mid-Region Council of Governments & the Mid-Region Metropolitan Planning Organization" and a language selection tool.

## MRCOG Website



MID-REGION  
Council of Governments



MID-REGION  
Metropolitan Planning Organization



## II. ORGANIZATION, STAFFING, STRUCTURE

Report any changes in the organizational structure since the last reporting period. Example: New Title VI Coordinator, new planning, or public works directors etc.

The report should identify any changes in the racial/gender composition of those involved in transportation decision-making, including planning and advisory staff. If no changes have been made, please indicate that accordingly.

The organizational chart remains unchanged.



### ***III. DEMOGRAPHICS***

Using the most current data available (through the Census or New Mexico State Office of Financial Management), describe the demographics within your jurisdiction.

Describe any required Title VI activities and/or studies conducted that provided data relative to minority persons, neighborhoods, income levels, physical environment, and travel habits.

How was the information utilized or Title VI provisions and needs applied in each study or activity?

The following tables present regional demographics on race/ethnicity and languages spoken at home for households with limited English-speaking ability.

Race/Ethnicity	AMPA Population	Percent
Hispanic or Latino (of any race)	447,845	50.3%
White	332,352	37.3%
American Indian and Alaska Native	38,807	4.4%
Two or More Races	26,183	2.9%
Asian	19,998	2.2%
Black or African American	19,920	2.2%
Some Other Race	4,245	0.5%
Native Hawaiian and Other Pacific Islander	525	0.1%
<b>Total:</b>	<b>889,875</b>	<b>100.0%</b>

Language Spoken at Home and English Proficiency	AMPA Households	Percent
English only	244,178	68.0%
Spanish, Limited English	11,809	3.3%
Spanish: Not a limited English speaking household	80,072	22.3%
French, Haitian, or Cajun: Limited English speaking household	43	0.0%
French, Haitian, or Cajun: Not a limited English speaking household	1,053	0.3%
German or other West Germanic languages: Limited English speaking household	87	0.0%
German or other West Germanic languages: Not a limited English speaking household	2,079	0.6%
Russian, Polish, or other Slavic languages: Limited English speaking household	117	0.0%
Russian, Polish, or other Slavic languages: Not a limited English speaking household	681	0.2%
Other Indo-European languages: Limited English speaking household	146	0.0%
Other Indo-European languages: Not a limited English speaking household	3,219	0.9%
Korean: Limited English speaking household	89	0.0%
Korean: Not a limited English speaking household	455	0.1%
Chinese (incl. Mandarin, Cantonese): Limited English speaking household	301	0.1%
Chinese (incl. Mandarin, Cantonese): Not a limited English speaking household	1,081	0.3%
Vietnamese: Limited English speaking household	547	0.2%
Vietnamese: Not a limited English speaking household	956	0.3%
Tagalog (incl. Filipino): Limited English speaking household	132	0.0%
Tagalog (incl. Filipino): Not a limited English speaking household	1,237	0.3%
Other Asian and Pacific Island languages: Limited English speaking household	138	0.0%
Other Asian and Pacific Island languages: Not a limited English speaking household	1,323	0.4%
Arabic: Limited English speaking household	94	0.0%
Arabic: Not a limited English speaking household	668	0.2%
Other and unspecified languages: Limited English speaking household	699	0.2%
Other and unspecified languages: Not a limited English speaking household	7,780	2.2%
<b>Total Limited English Speaking Households</b>	<b>14,202</b>	<b>4%</b>
<b>Total AMPA Households</b>	<b>358,984</b>	<b>100%</b>

***IV. COMPLAINTS***

Identify Title VI complaints filed, if any. Provide a summary of each with basis, status, actions proposed, and actions taken.

This includes complaints from each of the Program Areas (if applicable): Planning, Project Development, Design, Right-of-Way, Construction, and Research.

There are no complaints to report.

***V. ACCOMPLISHMENT REPORT FOR EACH PROGRAM AREA***

Public Outreach Activities: List any Public outreach activities during the reporting period, such as public announcements and/or communications for meetings, hearings, and project notices. Include the following:

1. How were special language needs assessed? List the special language needs assessments conducted.
2. What outreach efforts did you utilize to ensure that minority, women, low-income, and LEP population groups were provided equal opportunity to participate in those outreach activities? (Examples: provided materials in other languages, met with local social services agencies, advertised in minority publications)
3. List the special language services provided – note the professional language service provided, including the name of the service, the date provided, the number of persons served, and any other relevant information.
4. List any costs incurred for translations and interpreters for each activity, if applicable.

Special language needs were assessed by acknowledging the number of Limited English Proficiency (LEP) people that may be engaged during the outreach process. New Mexico in general and Albuquerque specifically have a high number of Spanish speakers.

Outreach materials and notices, such as the MTP and RTSAP surveys and promotional flyers, were offered in both English and Spanish. These materials were distributed through various methods, including tabling in underserved communities. An emphasis was placed on hearing from minority and low-income individuals and participating in events hosted by community organizations that specifically work with these communities.

Newsletters, Facebook posts, and email blasts were also utilized to distribute outreach materials in English and Spanish to various regional stakeholders.

Other than translating information for surveys and promotional materials, special language services were not used.

The public meetings held during the first engagement phase in the winter of 2023 did not require special language services.

**V. ACCOMPLISHMENT REPORT FOR EACH PROGRAM AREA**  
**Continuation...**

Executed Contracts: List all the transportation-related contracts (Federal and others) that were executed during the reporting period.

Other than advertising in your local legal publication, what outreach was made to the Disadvantaged/Minority/Women-Owned Business Enterprise (DBE) firms that a contracting opportunity existed within your agency?

Is there a Title VI Non-Discrimination statement included in all contracts & public notices?  
How did your organization ensure that minority, women, and disadvantaged firms were provided equal opportunity to participate in the contracting arena?

Impacts on Minority & Low-Income: Summarize any transportation projects that identify potential impacts to minority and/or low-income Environmental Justice (EJ) populations i.e. impacts such as displacements, increased noise, bisecting neighborhoods, etc.  
Note how impacts were minimized/mitigated.  
Also include a statement, if applicable, on projects that specifically benefit community cohesion such as: adding sidewalks, improving access to properties that improve access for EJ populations.

Right-of-Way: If Right-of-Way has been acquired for a transportation project:  
Identify the number of minority, low-income, elderly, and disabled persons affected.  
Describe the efforts that were made to address Limited English Proficiency issues (including use of translators, outreach efforts for each reported activity).  
Describe any concerns raised by minorities and women regarding appraisals, negotiations, relocation assistance and payments. What actions were taken to resolve those issues?

None of these items apply to  
MRCOG/MRMPO/RTPO

***VI. EDUCATION AND TRAINING***

Identify agency staff responsible for training.

Title VI Coordinator, Claudia Patricia Merlo, and Human Resources Department.

Describe Title VI training, if any, that was provided, and how many participants attended, their titles, etc.

In 2023, a presentation was given to the MRCOG Executive Board, Regional Transportation Planning Organization, and Metropolitan Transportation Board.

Going forward, the onboarding packet will include training for all new employees, and annual training will be implemented for current employees.

***VII. AMERICANS WITH DISABILITIES ACT, TITLE II***

Title II requires Local Agencies with 50 or more employees to develop and implement an ADA Transition Plan.

Summarize progress toward meeting the Plan's inventory of barriers related to ADA compliance.

If you have 50 or more employees, provide the name of the individual who will be serving as the ADA coordinator for the next year.

Entities with less than 50 employees must submit a letter of exemption containing:

A brief statement stating the number of employees.

Names and titles of all employees.

Name of the individual responsible for dealing with ADA complaints.

How do you provide notice to the public the name and contact information for your ADA Coordinator?

What process is available so that a member of the public can request an accommodation (for meetings and in the public right of way)?

All MRCOG meeting agendas are published on our website. The agenda has a legend that reads: "Anyone requiring special accommodations is requested to notify the MRCOG office at (505) 247-1750 seven (7) days before the meeting or e-mail [kbenavidez@mrcog-nm.gov](mailto:kbenavidez@mrcog-nm.gov)"

Also, the invitation to the meetings is published in the newspapers, and it has the same legend at the end, as shown in the image below.

# Affidavit of Publication

STATE OF NEW MEXICO } SS  
COUNTY OF BERNALILLO }

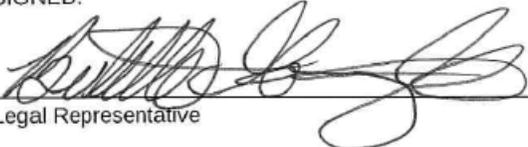
Ad Cost: \$71.20  
Ad Number: 92250  
Account Number: 1109822  
Classification: GOVERNMENT LEGALS

I, Bernadette Gonzales, the undersigned, Legal Representative of the Albuquerque Journal, on oath, state that this newspaper is duly qualified to publish legal notices or advertisements within the meaning of Section 3, chapter 167, Session Laws of 1937, and payment of fees has been made of assessed and a copy of which is hereto attached, was published in said publication in the daily edition, 1 times(s) on the following date(s):

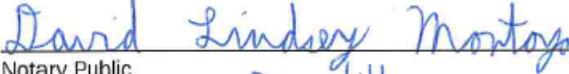
August 27, 2024

That said newspaper was regularly issued and circulated on those dates.

SIGNED:

  
Legal Representative

Subscribed to and sworn to me this 27<sup>th</sup> day of August 2024.

  
Notary Public  
County Bernalillo  
ID#: 1140229  
My commission expires: 04-26-2027

Mid Region Council of Governments/  
Metropolitan Planning Organization  
(MRCOG/MPO)

NOTICE OF A HYBRID MEETING OF THE  
M R C O G / M P O  
TRANSPORTATION COORDINATING COMMITTEE  
(TCC)

Friday, September 6, 2024  
1:30 p.m.-3:00 p.m.

In-Person Attendance:  
MRCOG Boardroom  
809 Copper Ave NW, Albuquerque, NM 87102

Virtual Attendance:

Join Zoom Meeting  
<https://us06web.zoom.us/j/89936340259?pwd=ImAS4Xb-cqYA7g45vL97b09rAGezr.1>  
Meeting ID: 899 3634 0259  
Passcode: 940547

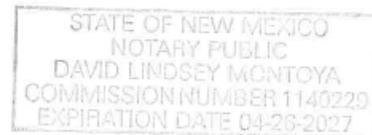
Find your local number: <https://us06web.zoom.us/j/km4yc53g0>

Join by Skype for Business  
<https://us06web.zoom.us/j/89936340259>

The participants may pick up the agenda at MRCOG, 809 Copper N.W., Albuquerque, NM 87102, or access it at our website at <http://www.mrcog-nm.gov/tcc>

ANYONE REQUIRING SPECIAL ACCOMMODATIONS IS REQUESTED TO NOTIFY THE MRCOG OFFICES ([kbenavidez@mrcog-nm.gov](mailto:kbenavidez@mrcog-nm.gov)) WITHIN 7 DAYS OF THE MEETING DATE.

Journal: August 27, 2024.



## **Nondiscrimination Statement of Policy Title VI Policy Statement**

The Mid-Region Council of Governments (MRMPO/RTPO) is committed to compliance with Title VI of the Civil Rights Act of 1964, 49 CFR, part 2, and all related regulations and directives. Mid-Region Council of Governments assures that no person shall, on the grounds of race, color, national origin, gender, age, or disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity under any Mid-Region Council of Governments program, activity or service. To obtain more information on our nondiscrimination obligations or to file a Title VI complaint, contact Claudia Patricia Merlo at 809 Copper Avenue NW, Albuquerque, New Mexico 87102, or [www.MRMPO/RTPO-nm.gov](http://www.MRMPO/RTPO-nm.gov).

El Consejo de Gobiernos de la Región Media (MRMPO / RTPO) está comprometido con el cumplimiento del Título VI de la Ley de Derechos Civiles de 1964, 49 CFR, parte 2, y todas las regulaciones y directivas relacionadas. El Consejo de Gobiernos de la Región Media asegura que ninguna persona por motivos de raza, color, origen nacional, género, edad o discapacidad será excluida de participar en, negársele los beneficios o ser objeto de discriminación en cualquier programa o actividad que este bajo cualquier programa, actividad o servicio del Consejo de Gobiernos de la Región Media. Para obtener más información sobre nuestras obligaciones de no discriminación o para presentar una queja de Título VI, comuníquese con Claudia Patricia Merlo en 809 Copper Avenue NW, Albuquerque, New Mexico 87102 o [www.MRMPO/RTPO-nm.gov](http://www.MRMPO/RTPO-nm.gov).

Prohibited discrimination may be intentional or unintentional. Seemingly neutral acts that have disparate impacts on individuals of a protected group and lack a substantial legitimate justification are a form of prohibited discrimination. Harassment and retaliation are also prohibited forms of discrimination.

Examples of prohibited types of discrimination based on race, color, national origin, sex, disability, or age include: Denial to an individual any service, financial aid, or other benefit; Distinctions in the quantity, quality, or manner in which a benefit is provided; Segregation or separate treatment; Restriction in the enjoyment of any advantages, privileges, or other benefits provided; Discrimination in any activities related to highway and infrastructure or facility built or repaired; and Discrimination in employment.

## **Environmental Justice/Limited English Proficiency Policy Statement**

*Mid Region Council of Governments (MRMPO/RTPO)* is also committed to assure every effort will be made to prevent the discrimination of low-income and minority populations as a result of any impact of its programs or activities in accordance with Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and in Low-Income Populations.

In addition, the *Mid Region Council of Governments (MRMPO/RTPO)* also assures every effort will be made to provide meaningful access to persons that have Limited English Proficiency, in accordance with Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency.

## Definition of Federal financial assistance and recipients affected

Federal financial assistance is defined as any Federal dollars that are assigned to the Mid Region Council of Governments (MRMPO/RTPO) to support any program and activity, by way of grant, loan or contract, other than a contract of insurance or guaranty.

## Specific Forms of Discrimination Prohibited

Mid Region Council of Governments (MRMPO/RTPO) efforts to prevent discrimination must address, but are not limited to:

- The denial of services, financial aid, or other benefits provided under a program.
- Distinctions in the quality, quantity, or manner in which the benefit is provided.
- Segregation or separation in any part of the program.
- Restriction in the enjoyment of any advantages, privileges, or other benefits provided to others.
- Different standards or requirements for participation.
- Methods of administration which directly or indirectly or through contractual relationships would defeat or impair the accomplishment of effective nondiscrimination.
- Discrimination in any activities related to a highway, infrastructure or facility built or repaired in whole or in part with Federal funds.
- Discrimination in any employment resulting from a program, the primary purpose of which is to provide employment.

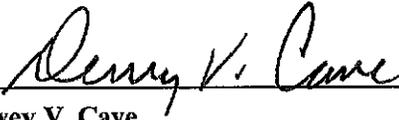
## Mid Region Council of Governments (MRMPO/RTPO) programs and services covered by Title VI

Mid Region Council of Governments (MRMPO/RTPO) Title VI Plan applies to all of the Mid Region Council of Governments (MRMPO/RTPO) programs, activities and services, regardless of funding source. Some sections deal with specific requirements (e.g. FTA funded programs).

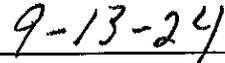
## Authorities

1. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
2. Federal-Aid Highway Act of 1973 (23 U.S.C. §324 *et seq.*), (prohibits discrimination on the basis of sex);
3. The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
4. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*) as amended, (prohibits discrimination on the basis of disability);
5. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 *et seq.*), (prohibits discrimination on the basis of disability)
6. The Uniform Relocation Assistance and Real Property Acquisitions Policies Act of 1970, as amended, 42 U.S.C. § 4601
7. The National Environmental Policy Act of 1969, 42 U.S.C. § 4321;
8. 49 C.F.R. Part 21 (entitled *Nondiscrimination In Federally-Assisted Programs Of The Department of Transportation-Effectuation of Title VI Of The Civil Rights Act of 1964*);
9. 49 C.F.R. Part 27 (entitled *Nondiscrimination On The Basis Of Disability In Programs Or Activities Receiving Federal Financial Assistance*);
10. 49 C.F.R. Part 28 (entitled *Enforcement Of Nondiscrimination On the Basis Of Handicap In Program Or Activities Conducted By The Department Of Transportation*);
11. 49 C.F.R. Part 37 (entitled *Transportation Services For Individuals With Disabilities (ADA)*);

- 12.23 C.F.R. Part 200 (FHWA's Title VI/Nondiscrimination Regulation);  
13.28 C.F.R. Part 35 (entitled *Discrimination On The Basis Of Disability In State And Local Government Services*);  
14.28 C.F.R. Part 50.3 (DOJ Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964).



**Dewey V. Cave**  
**Executive Director Mid-Region Council of Governments**



**Date**

## **FHWA Assurances for Title VI and Other Nondiscriminatory Statutes**

The *Mid Region Council of Governments (MRMPO/RTPO)* (hereafter referred to as the "Recipient") HEREBY AGREES THAT, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through the Federal Highway Administration (FHWA), is subject to and will comply with the following:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (entitled *non-discrimination, In Federally-Assisted Programs Of The Department of Transportation-Effectuation Of Title VI Of The Civil Rights Act Of 1964*);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

The preceding statutory and regulatory cites hereinafter are referred to as the “Acts” and “Regulations,” respectively.

### **General Assurances**

In accordance with the Act, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measure necessary to ensure that:

*“No person in the United States shall, on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity,” for which the Recipient receives Federal financial assistance from the DOT, including the FHWA.”*

### **Specific Assurances**

More specifically and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted programs and activities:

1. The Recipient agrees that each "activity," "facility," or “program,” as defined in §§ 21.23(b) and 21.23(e) of 49 C.F.R. § 21 will be (with regard to an “activity”) facilitated, or will be (with regard to a “facility”) operated, or will be (with regard to a “program”) conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
2. The Recipient shall insert the following notification in all solicitations for bids, Request For Proposals for work, or material subject to the Acts and the Regulations and made in connection with the Federal Aid Highway Program, and in adapted form, in all proposals for negotiated agreements regardless of funding source:

*“The Mid Region Council of Governments (MRMPO/RTPO) in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered*

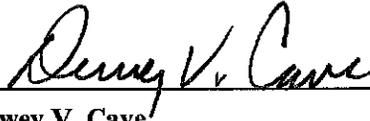
*into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”*

3. The Recipient will insert the clauses of Appendix B and F of this Assurance in every contract or agreement subject to the Act and Regulations.
4. The Recipient shall insert the clauses of Appendix C of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend the right to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in Appendix D and Appendix E of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties.
  - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
  - b. for the construction or use of, or access to, space on, over, or under real property acquired, or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the project, except where the Federal assistance is to provide, or is in the form of, personal property, or real property or interest therein or structures or improvements thereon, in which case the Assurance obligates the Recipient or any transferee for the longer of the following periods:
  - a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
  - b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the officials to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this Assurance.

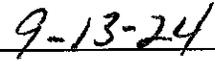
By signing this Assurance, Mid Region Council of Governments (MRMPO/RTPO) also agrees to comply

(and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the Federal Highway Administration access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the Federal Highway Administration. You must keep records, reports, and submit the material for review upon request to the Federal Highway Administration, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

The *Mid Region Council of Governments (MRMPO/RTPO)* gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under Federal-Aid Highway Program. This ASSURANCE is binding on it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest and other participants in the Federal-Aid Highway Program. The person(s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.



**Dewey V. Cave**  
**Executive Director Mid-Region Council of Governments**



**Date**

## Appendix A

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time-to-time, (hereinafter referred to as the “Regulations”), which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate either directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of the 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor’s obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the New Mexico Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the Mid Region Council of Governments (MRMPO/RTPO) or the Federal Highway Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor’s non-compliance with the nondiscrimination provisions of this contract, the Mid Region Council of Governments (MRMPO/RTPO) will impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
  - a. withholding payments to the contractor under the contract until the contractor complies; and/or
  - b. cancelling, terminating or suspending the contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt

by the Acts, the Regulations and directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Mid Region Council of Governments (MRMPO/RTPO) or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Mid Region Council of Governments (MRMPO/RTPO) to enter into any litigation to protect the interests of the Mid Region Council of Governments (MRMPO/RTPO). In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

## Appendix B

### CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses shall be included in deeds effecting or recording the transfer of real property, structures or improvements thereon, or interest therein from the United States pursuant to the provisions of Assurance 4:

NOW, THEREFORE, the U.S. Department of Transportation as authorized by law and upon the condition that the State of New Mexico will accept title to the lands and maintain the project constructed thereon, in accordance with Title 23, United States Code, the Regulations for the Administration of Federal Aid for Highways and the policies and procedures prescribed by the Federal Highway Administration of the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. §2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the State of New Mexico all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

-assisted programs of the U.S. Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. §2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the State of New Mexico all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

assisted programs of the U.S. Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. §2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the State of New Mexico all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

#### (Habendum Clause)

TO HAVE AND TO HOLD said lands and interests therein unto the State of New Mexico and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the State of New Mexico, its successors and assigns.

The State of New Mexico, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over or under such lands hereby conveyed [,] [and]\* (2) that the State of New Mexico will use the lands and interests in lands so conveyed, in compliance with all requirements

imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended [, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department shall have a right to enter or re-enter said lands and facilities on said land, and the above described land and facilities will thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].\*

(\*Reverter clause and related language to be used only when it is determined that such clause is necessary in order to make clear the purposes of Title VI of the Civil Rights Act of 1964.)

## Appendix C

### **Clauses for Construction/Use/Access to Real Property Acquired Under the Activity, Facility or Program**

The following clauses shall be included in deeds, licenses, leases, permits, or similar instruments entered into by the State of New Mexico, pursuant to the provisions of Assurance 7(a):

- A. The (grantee, lessee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add “as a covenant running with the land”] that:
  - 1. In the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.
- B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, the State of New Mexico will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) and never been made or issued.\*
- C. With respect to a deed, in the event of breach of any of the above non-discrimination covenants, the State of New Mexico will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the State of New Mexico and its assigns. \*

(\*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.)

## Appendix E

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the State of New Mexico pursuant to the provisions of Assurance 7(b):

- A. The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, “as a covenant running with the land”) that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.
- B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non-discrimination covenants, the State of New Mexico will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.\*
- C. With respect to the deeds, in the event of breach of any of the above non-discrimination covenants, the State of New Mexico will there upon revert to and vest in and become the absolute property of the State of New Mexico and its assigns. \*

(\*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

## Appendix E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

### **Pertinent Non-Discrimination Authorities:**

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (29 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the program or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration’s Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your program (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (U.S.C. 1681 *et seq.*)



September 13, 2024

Claudia Patricia Merlo  
Transportation Improvement Program Coordinator/Title VI Coordinator  
MRCOG / MRMPO & RTPO  
809 Copper Avenue NW  
Albuquerque, NM 87102

Title VI Plan Approval

Ms. Merlo,

The New Mexico Department of Transportation has reviewed the Mid-Region Council of Government's (MRCOG) / MRMPO & RTPO Title VI implementation Plan for FY 2024. Our review considered the Federal Highway Administration regulatory requirements, overall program objectives and goals, as well as the analyses of the previous year's efforts and accomplishments towards Title VI compliance.

After reviewing this information, we have determined that the FY 2024 MRCOG / MRMPO & RTPO Title VI Plan is consistent with the requirements specified in 23 CFR part 200 and, in accordance with the requirements in 23 CFR 200.9(b)(11), and we approve their immediate implementation.

Please note, a Title VI Annual Update & Accomplishments Report must be submitted to the NMDOT each fiscal year in accordance with 23 CFR 200.9(b)(11). The Title VI Annual Update & Accomplishments Report documents the efforts of MRCOG in implementing policies and procedures that prohibit discrimination. Additionally, the Title VI Annual Update & Accomplishments Report documents MRCOG's commitment to Title VI and associated nondiscriminatory statutes.

MRCOG must submit a Title VI Annual Update & Accomplishments Report by September 6, 2025.

A fully updated Title VI Plan must be submitted by 2027.

If you have any questions, please contact Jeff Archuleta NMDOT Title VI and ADA Program Coordinator at (505) 469-6131, or by email

**Michelle Lujan  
Grisham**  
Governor

**Ricky Serna**  
Cabinet Secretary

**Commissioners**

**Chandelle Sisneros**  
Commissioner  
District 1

**Gary Tonjes**  
Commissioner  
District 2

**Hilma E. Chynoweth**  
Commissioner, Vice Chairman  
District 3

**Walter G. Adams**  
Commissioner, Chairman  
District 4

**Thomas C. Taylor**  
Commissioner  
District 5

**Charles Lundstrom**  
Commissioner, Secretary  
District 6

Sincerely,

*Jeff Archuleta*

Jeff Archuleta  
New Mexico Department of Transportation  
ADA/Title VI Program Coordinator  
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