



APPENDIX N

PUBLIC PARTICIPATION PLAN



**Public Participation Plan for the
Kirtland Air Force Base/Albuquerque International Sunport
Joint Land Use Study Conducted by
Keystone International, Inc.**

Purpose of the Joint Land Use Study (JLUS) Public Participation Plan (PPP)

The purpose of the PPP is to inform the public about the JLUS, what tasks are being accomplished by Middle Rio Grande Council of Governments (MRCOG) and Keystone International, Inc.; to solicit input from the public on the planning process and about relevant community concerns; to offer the opportunity for involvement by the public in a planning process that has relevance to them; and to inform the data gathering and planning process by receiving comments, questions and insights of public. The public participation process will also be used to present to the public those issues and recommendations identified in the course of the project.

The Public

Members of the public who will be invited to participate in the process include: MRCOG members, public officials, pueblo and tribal officials, neighbors of Kirtland AFB and the Sunport, neighborhood association members and representatives, business and environmental organizations, and adjoining landowners. The general public will also be invited to participate.

Methods of Communication and Participation

A variety of measures will be employed to reach out to key stakeholders and members of the public to solicit participation, including those specified in the project scope of work which includes:

- Stakeholder meetings, comprised of:
 - Consultations with governmental entities in the five-county area (Task A)
 - Consultations with Pueblo and Tribal Governors and officials (Task E)
- Survey local governments and federal and state agencies (Task C)
- Consultations with landowners; federal, state, county and municipal government agencies; environmental advocacy organizations; military community support and partnering organizations; community economic development organizations; and other interested parties (Task D)
- Dissemination of a survey to the public via the MRCOG website using a web-based system
- Three meetings held specifically for the general public, and
- Meetings of the Technical and Policy (advisory) committees (Task L)



The Technical and Policy Committee membership will be constituted by the MRCOG and will be subsequently notified of meetings by Keystone in coordination with MRCOG.

We will use a variety of media to notify the public of these meetings, including:

- City of Albuquerque on-line newsletter to neighborhoods/associations to allow each to disseminate notice to their memberships
- MRCOG website
- Informational notices on individual local government websites
- Kirtland AFB website
- Letters to selected entities
- Email to individuals who have expressed interest in the JLUS
- Local governments, including offices of Mayor, city councils, county commissions, planning departments, and
- Other stakeholders' means of notice to constituents

In order to ensure adequate notice, we will provide two-weeks notice of the coming events. In addition, we will hold general public meetings in the evening to encourage broader participation, and at locations considered convenient to those members of the public living and working in proximity to Kirtland AFB and the Sunport. Possible venues could include:

- MRCOG
- Mt View Community Center
- Community Centers in vicinity of base
- Grant Middle School, or
- Other locations near where concerns/interests may have been expressed

Tools and Facilitation Methods

We will employ a range of tools and methods to encourage public participation, including:

- Group prioritization methods to identify and group top issues and concerns
- Facilitated discussions to raise issues and questions, identify problems, and offer solutions
- Summarization of inputs and results
- Posting results of meetings on MRCOG website





Evaluation of Effectiveness

We will document and evaluate participation activities and results of the Public Participation Plan in the course of its implementation and in a final summary. We will also:

- Preserve and make available, as directed, all presentation material, including: PowerPoint presentations, graphics, and handouts
- Record all sessions with written notes
- Take notes of discussions and record outcomes of prioritization exercises, etc.
- Evaluate input from meetings and incorporate them into the JLUS planning process, as appropriate
- Provide written responses to specific issues as appropriate, and
- Provide written or oral briefings to MRCOG, if desired.