



Mid-Region Council of Governments  
Metropolitan Transportation Board's

# TRANSPORTATION COORDINATING COMMITTEE

Friday, April 1, 2016

1:30 p.m. - 3:00 p.m.

Mid-Region Council of Governments  
809 Copper Ave. N.W., Albuquerque, NM 87102

Grant Brodehl, *Chair*

Melissa Lozoya, *Vice Chair*

## AGENDA

### Call to Order

*The presence of a quorum will be noted.*

### Approval of the April 1, 2016 Agenda

Tab 1      **Approval of the February 5, 2016 Action Summary**

## PUBLIC COMMENT AND REPORTS

Tab 2      **Public Comments**

Anyone who wishes to address the TCC must register with the Secretary of the Board.

Tab 3      **Reports**

- ◆ Staff
- ◆ TPTG
- ◆ CMP
- ◆ ITS

## ACTION ITEMS

Tab 4      **There are no Action Items this month.**

## DISCUSSION AND INFORMATION ITEMS

Tab 5      **Administrative Modifications to the UPWP for Additional PL Funds**

Tab 6      **New Targets for STP-U and CMAQ-M Funds**

Tab 7      **TPTG Meeting Changes with TCC**

Tab 8      **MTB Bylaws Revisions and MOA**

**Adjournment**

## NOTES

**Next Meeting:**    **March 4, 2016**  
                          **1:30 p.m. - 3:00 p.m.**  
                          **Mid-Region Council of Governments**  
                          **809 Copper Ave. N.W.**  
                          **(505) 724-3616**

*meeting or e-mail bthomas@mrcog-nm.gov.*



Mid-Region Council of Governments  
 Metropolitan Transportation Board's  
**TCC**

TRANSPORTATION COORDINATING COMMITTEE

Friday, February 5, 2016

1:30 p.m. - 3:00 p.m.

809 Copper Ave. N.W. Albuquerque, NM 87102

**Grant Brodehl, Chair**

**Melissa Lozoya, Vice-Chair**

<b>ORGANIZATION</b>	<b>MEMBER</b>		<b>ALTERNATE</b>
Bernalillo County County Manager's Office	X	Dan McGregor	Nolan Bennett, John Barney, Brad Catanach
City of Albuquerque, Council Services	X	Tom Menicucci	
City of Albuquerque, Environmental Health	X	Dario Rocha	Ed Merta
City of Albuquerque, Municipal Development	X	Debra Bauman	John MacKenzie
City of Albuquerque Planning Department	X	Russell Brito	Carol Toffaleti
City of Albuquerque Municipal Development		<b>Melissa Lozoya, Vice-Chair</b>	X John MacKenzie
City of Albuquerque Traffic Engineering	X	Ron Romero	John MacKenzie
City of Albuquerque Planning Department		Shahab Biazar	X Tony Loyd
City of Albuquerque Transit Department		Andrew de Garmo	Dawn Candelaria
Albuquerque Public Schools	X	Martin Eckert	Robert Kane
Albuquerque Metropolitan Arroyo Flood Control Authority		Jerry Lovato	X Lynn Mazur
Town of Bernalillo		Maria Rinaldi	Jack Torres
Bernalillo County Public Works Department		Clay Campbell	X Nolan Bennett Brad Catanach
Bernalillo County	X	Richard Meadows	Nolan Bennett
City of Belen		Steven Tomita	Jay Ruybalid
Village of Corrales		John A. Avila	Cynthia Tidwell
Village of Los Lunas		Christina Ainsworth	X Erin Callahan
Village of Los Ranchos de Albuquerque	X	Mary Homan	Kelly Ward
City of Rio Communities	X	Jim Winters	Bob Skerry
Middle Rio Grande Conservancy District Environmental Planning		Leonard Utter	Ray Gomez
New Mexico Department of Transportation	X	Jill Mosher	Margaret Haynes
New Mexico Department of Transportation	X	Nancy Perea	Leslie Fortier
City of Rio Rancho	X	Leonard Rivera	Joe Norby
City of Rio Rancho	X	B.J. Gottlieb	Joe Norby
Rio Metro Regional Transit District	X	Grant Brodehl, <i>Chair</i>	Terry Doyle, Tony Sylvester
Rio Rancho Public Schools		Maurice Ross	Becky Stewart
Cochiti Pueblo		Merrill J. Yazzie	Dwayne Herrera
Isleta Pueblo		Kathy Trujillo	Vacant
Laguna Pueblo			X Sharon Hausam
Sandia Pueblo			Chamisa Radford
Sandoval County Planning & Zoning	X	Fred Marquez	Tommy Mora
Valencia County		Helen Cole	Lina Benavidez
SSCAFCA	X	Charles Thomas	
Village of Tijeras		Vacant	Vacant
<b>NON-VOTING ADVISORY MEMBERS</b>			
<b>ORGANIZATION</b>	<b>MEMBER</b>		<b>ALTERNATE</b>
City of Albuquerque Aviation Department		Jack Scherer	
Albuq/Bern County Air Quality Control Board		Vacant	Dona Upson
Bernalillo County Trans Dev District		Vacant	Vacant
Federal Highway Administration		Vacant	
Greater Albuq Bicycling Advisory Committee		Vacant	Vacant
Kirtland Air Force Base		Vacant	Vacant
Santa Ana Pueblo	X	Nathan Tsosie	
Transit Advisory Board		Vacant	
<b>MRCOG STAFF ATTENDING</b>			
	Steven Montiel, Barbara Thomas, Sandy Gaiser, Maida Rubin		

## AGENDA

### Call to Order

Chair Grant Brodehl, Rio Metro Regional Transit District, called the meeting to order at 1:34 p.m. The presence of a quorum was noted.

### Approval of February 5, 2016 Agenda

#### Action Taken:

Leonard Rivera, City of Rio Rancho, made a motion to:

#### **APPROVE THE AGENDA OF FEBRUARY 5, 2016**

The motion was seconded by Fred Marquez, Sandoval County, and passed unanimously.

Tab 1

### Action Summary of January 8, 2016

#### Action Taken:

Russell Brito, City of Albuquerque, made a motion to:

#### **APPROVE THE ACTION SUMMARY OF JANUARY 8, 2016**

The motion was seconded by Mr. Rivera and passed unanimously.

## PUBLIC COMMENT

Tab 2

### Public Comments

No one signed up for public comment.

Tab 3

### Reports

#### ◆ Staff

Steven Montiel, MRCOG Transportation Planner and TIP Coordinator, reported that Aaron Sussman has left the COG and that a position will be posted in the Spring to replace Mr. Sussman.

#### ◆ TPTG

Mr. Montiel said that an addendum to the Obligation Report will be posted on the MRCOG website. He also reported that meetings have been held with the NMDOT to resolve issues between municipalities and the DOT. The TCC working group continues, he said, to address items one through three from the letter outlining the issues. More meetings will follow.

#### ◆ ITS

There no report from the IT Subcommittee this month.

#### ◆ CMP

Mr. Montiel said the MPO staff are dividing the responsibilities of Aaron Sussman among themselves.

## FINAL ACTION ITEMS

Tab 4

R-16-01 MTB

### **Amending the 2016-2021 Transportation Improvement Program (TIP) to Accommodate Various Changes**

Mr. Montiel reviewed the amendments and stood for questions. There was a brief discussion regarding the termini on Alameda Blvd.

**Action Taken:**

Debbie Bauman, City of Albuquerque, made a motion to:

**RECOMMEND APPROVAL OF R-16-01 MTB AMENDING THE 2016-2021  
TRANSPORTATION IMPROVEMENT PROGRAM (TIP) TO ACCOMMODATE  
VARIOUS CHANGES**

**DISCUSSION AND INFORMATION ITEMS**

There were no Discussion and Information Items this month.

Adjournment

The February 5, 2016 meeting of the Transportation Coordinating Committee was adjourned at 1:55 p.m.

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Grant Brodehl, Chair  
Transportation Coordinating Committee

ATTEST

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Dewey V. Cave, Executive Director

THE ORIGINAL RECORDING OF THE SUMMARY OF PROCEEDINGS IS ON FILE AND WILL REMAIN ON FILE FOR A PERIOD OF ONE YEAR.



**Mid-Region Metropolitan Planning Organization**

**Mid-Region Council of Governments**  
 809 Copper Avenue NW  
 Albuquerque, New Mexico 87102  
 (505) 247-1750-tel. (505) 247-1753-fax  
[www.mrcog-nm.gov](http://www.mrcog-nm.gov)

TO: Jessica Griffin, NMDOT Planning  
 Wade Patterson, NMDOT Planning

FR: David Pennella, MRMPO Transportation Program Manager

DATE: March 30, 2016

RE: **Preliminary Project List for Using FFY 2016 Additional PL Funds from F.A.S.T.**

Of the \$67,275 of additional FFY 2016 federal PL funds, we agree to transfer \$1,100 to the Santa Fe MPO to compensate them for hiring the facilitator used at the MPO public health forum.

$\$67,275 - \$1,100 = \$66,175$  federal amount of additional PL funds for MRMPO

We will administratively modify our current UPWP to add:

$\$66,175$  additional federal PL funds +  $\$11,277$  match =  **$\$77,452$**  total.

The funds are projected to be used for the following purposes. Please note that we are still in the process of obtaining cost estimates, therefore all amounts shown below are preliminary estimates subject to revision.

\$ 8,000	TIP database modifications for STIP integration
\$15,000	Continued geodatabase development –
	<ul style="list-style-type: none"> <li>• Further refinement of the spatial accuracy of our directional master street network for the region based on Open Street Map data</li> <li>• Attaching attribute information and determining line segments of various transportation system networks to the master street network (such as the COGID, long range roadway classifications, functional classification, and the bicycle system)</li> <li>• Developing schema and installing a Postgres geodatabase for the master street network that integrates with ArcGIS Server for multiple users and editing capabilities</li> <li>• Training on ArcGIS Server management and Postgres development</li> </ul>
\$15,000	Consultant Contract for MPO Visualization for Public Outreach and Education (for MTP, TIP, etc.)
\$ 7,000	Purchase and Install TRAM Connectivity Module for the TRAM Model
<b>\$45,000</b>	<b>Subtotal</b>
<b>\$32,452</b>	<b>Remaining</b>

The following two projects would be partially funded with the remaining funds along with other funding from projected FFY 2017 PL funds.

\$25,000	Purchase & Installation of Travel Time Equipment to gather travel time traffic data for both ITS and CMP purposes. [Overall total may be lowered if fewer locations for installations are selected.]
\$40,000	Consultant contract to develop a Regional Safety Action Plan [This has been delayed for several years due to uncertainty of metropolitan planning funding.]

There could be some modifications as estimates are received and/or as the FFY 2017 UPWP is developed. If you have any questions, please contact me.



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TO: TCC

FR: Steven Montiel, TIP Coordinator

DATE: March 30, 2016

RE: **STP-Large Urban (STP-U) and CMAQ-Mandatory Targets**

The two charts below show the changes in additional funding for STP-U and CMAQ-M funds due to passage of F.A.S.T. by Congress. (Fixing America's Surface Transportation Act)

There are additional funds to be programmed into the TIP at the next quarterly amendment.

Projects for STP-U must be located in the Albuquerque Urbanized Area (UZA) and project using CMAQ-M generally must be located within Bernalillo County.

Fund Source		STP-Large Urban from NMDOT 3-30-2016 Compared to Original Targets					
		FFY 2016	FFY 2017	FFY 2018	FFY 2019	FFY 2020	
STP-Large Urban NEW	Total with Match	\$19,871,252	\$19,636,443	\$20,068,732	\$20,428,790	\$20,887,167	
Revised Target	Federal Amount	\$16,977,998	\$16,777,377	\$17,146,725	\$17,454,358	\$17,845,995	
STP-Large Urban	Total with Match	\$19,234,103	\$19,234,103	\$19,234,103	\$19,234,103	\$19,234,103	
Original Target	Federal Amount	\$16,433,618	\$16,433,618	\$16,433,618	\$16,433,618	\$16,433,618	
Additional Funds	Fed + Match	\$637,149	\$402,340	\$834,629	\$1,194,687	\$1,653,064	
Additional Funds	Federal Amount	\$544,380	\$343,759	\$713,107	\$1,020,741	\$1,412,378	
Fund Source		CMAQ-Mandatory from NMDOT 3-30-2016 Compared to Original Targets					
		FFY 2016	FFY 2017	FFY 2018	FFY 2019	FFY 2020	
CMAQ-M NEW Revised	Total with Match	\$5,917,755	\$5,969,053	\$6,083,462	\$6,195,467	\$6,322,163	
Target	Federal Amount	\$5,056,130	\$5,099,959	\$5,197,710	\$5,293,407	\$5,401,656	
CMAQ-M Original	Total with Match	\$5,715,503	\$5,715,503	\$5,715,503	\$5,715,503	\$5,715,503	
Target	Federal Amount	\$4,883,326	\$4,883,326	\$4,883,326	\$4,883,326	\$4,883,326	
Additional Funds	Fed + Match	\$202,252	\$253,550	\$367,959	\$479,964	\$606,660	
Additional Funds	Federal Amount	\$172,804	\$216,633	\$314,384	\$410,081	\$518,330	
STP-U & CMAQ-M Combined Additional Funds Based on March 30th Targets							
Comb. Additonal	Fed + Match	\$839,401	\$655,890	\$1,202,588	\$1,674,651	\$2,259,724	\$6,632,254
Funds STP-U+CMAQ	Federal Amount	\$717,184	\$560,392	\$1,027,491	\$1,430,822	\$1,930,708	\$5,666,598

BYLAWS  
for the  
METROPOLITAN TRANSPORTATION BOARD  
of the  
MID-REGION METROPOLITAN PLANNING  
ORGANIZATION  
of the  
MID-REGION COUNCIL OF GOVERNMENTS

Proposed revisions in yellow highlight. Red text indicates notes to the reader, not part of the document.

Statement of Purpose

These bylaws define the purpose, role, function, and membership of the Metropolitan Transportation Board (MTB) of the Mid-Region Metropolitan Planning Organization of the Mid-Region Council of Governments. ~~as approved by the Board of Directors of the Mid-Region Council of Governments.~~

Article I - Definitions

As used in these bylaws, the following terms mean:

1. ADVISORY MEMBER – refers to:
  - a. any person representing a private or public organization that is appointed by the MTB as a non-voting member to the MTB, who by professional expertise can contribute to the functions of the MTB. ~~and~~
  - ~~b. a representative from any jurisdiction or agency that qualifies as a “Member Government” which is not participating as a full voting member of the MTB, and~~
  - ~~c. a representative of a special purpose government which does not have voting status on the MTB.~~

Advisory members shall have no vote and shall not be considered for determination of a quorum but they may participate in MTB discussions per the MTB appointment.

2. ASSOCIATE MEMBER – refers to:
  - a. a representative from any jurisdiction or agency that qualifies as a “Member Government” which chooses not to participate as a full voting member of the MTB, but chooses to contribute in the metropolitan transportation planning process.

Associate members shall have no vote and shall not be considered for determination of a quorum but they may participate in MTB discussions and serve on committees.

Note: The changes to 1 and 2 above are meant to be consistent with the proposed Memorandum of Agreement (MOA) and clarify the terms “Advisory” and “Associate” which currently are used interchangeably.

3. BOARD OF DIRECTORS – refers to the Board of Directors of the Mid-Region Council of Governments of New Mexico

4. MEMBER - any person appointed by a member government in accordance with Article II, Section 1 or Section 2, to represent that government as a voting member of the MTB. A duly appointed ALTERNATE may vote only when serving as proxy for a member and after notifying the Chair of the MTB of such at the beginning of the meeting.

5. MEMBER GOVERNMENT - those general and special purpose units of local government, and/or agencies that administer or operate major modes of transportation (having scheduled and multiple fixed route service) within the Metropolitan Planning Area, and/or appropriate state agencies, and/or governments of federally recognized tribes having land within the boundaries of the Metropolitan Planning Area, which choose to be members of the MTB.

6. METROPOLITAN PLANNING AREA (MPA) - that portion of New Mexico delineated on the attached map as the Albuquerque Metropolitan Planning Area (which is hereby appended to these bylaws), for which the Mid-Region Council of Governments acts as the Metropolitan Planning Organization and the MTB establishes transportation policy. Boundaries of the MPA may be adjusted from time to time without amending these Bylaws provided they are adjusted in accordance with procedures established by Federal regulations.

7. METROPOLITAN PLANNING ORGANIZATION (MPO) – the entity designated by agreement among the Governor and general purpose local governments within the area to be responsible for the continuing, cooperative and comprehensive transportation planning process in the MPA as mandated by Federal law.

8. METROPOLITAN TRANSPORTATION BOARD (MTB) - the body of representatives of Member Governments responsible for determining transportation policy for the Metropolitan Planning Area and is the governing body of the Mid-Region Metropolitan Planning Organization.

9. MID-REGION COUNCIL OF GOVERNMENTS (MRCOG) – the association made up of and representing the local governments within New Mexico State Planning and Development District 3. The designated Metropolitan Planning Organization (MPO) for the Albuquerque Metropolitan Planning Area.

10. MID-REGION METROPOLITAN PLANNING ORGANIZATION (MRMPO) – a division of MRCOG for the purpose of overseeing, directing, and establishing comprehensive transportation planning and policies for the Albuquerque Metropolitan

Planning Area to carry out the provisions of Title 23 and Title 49 United States Code related to metropolitan planning.

Note: This section clarifies MRMPO as a division of MRCOG, the designated metropolitan planning organization.

## Article II - Organization and Membership

1. Board members of the MTB shall be appointed by the member government. Persons appointed as members shall be:

- a. Local elected officials [as per 23 CFR 450.310(d)];
- b. Governing officials of Tribes and/or Pueblos;
- c. Officials of agencies that administer or operate major modes or systems of transportation (transit operators, sponsors of major local airports, maritime ports, rail operators, etc.) [As per 23 CFR 450.310(d)];
- d. State appointed officials from the New Mexico Department of Transportation (NMDOT) [as per 23CFR 450.310(d)];
- e. Chief executives (Chief Administrative Officer, County Manager, City Manager, etc.) of the agency they represent.

A member may appoint an alternate to serve at those times when the member is unable to serve.

2. Representation on the MTB shall be established as follows:

- a. Member Governments **including Tribal Governments**
  - 1) Population 0 - 50,000 - One representative
  - 2) Population 50,001 - 100,000-Two representatives
  - 3) Population 100,001 - 150,000 - Three representatives
  - 4) Population of more than 150,000 – Three representatives plus one additional representative for each 75,000 persons over 150,000
- b. Special Units of Governments
  - ~~1) Tribal governments – One representative each~~
  - 1) School districts - One representative each
  - 2) Flood control authorities - One representative each
  - 3) Middle Rio Grande Conservancy District - One representative
  - 4) New Mexico Department of Transportation – Two representatives
- c. The MTB shall maintain a list as an appendix to these bylaws (which may be revised as needed) of current, eligible voting member governments and their representation. The list must be certified by the MTB annually.

Note: The changes to section 2 are per discussions from the 2014 Quadrennial Review which recommended tribal governments be treated the same as any other member government for MTB representation. Since no tribal jurisdiction within the AMPA has over 50,000 population this results in no change in membership representation.

3. Population will be determined based on the most recent population data published by the **United States** Bureau of Census.

4. Associate nonvoting members will include individuals from the member governments and special units of government which choose to participate on the MTB at the associate level per Article 1, Section 2.

45. Advisory nonvoting members will include individuals from private and public agencies that the members of the MTB consider qualified to make an effective contribution to the MTB.

6. If a member does not attend three consecutive MTB meetings and an alternate does not serve as proxy for the member, the MTB by majority vote shall notify the member government that the seat may be declared vacant at the next meeting of the MTB.

7. Vacant seats shall not be considered when determining a quorum or calculating the three-fourths provision of Article VIII of these Bylaws. Vacant seats shall be considered filled when the member government notifies the Chair of the MTB and duly appoints a voting member to fill the vacancy.

8. The MTB's Transportation Coordinating Committee and Public Involvement Committee are established technical and advisory committees to provide recommendations to the MTB regarding matters within the MTB's authority. MTB will define the role of each group in that group's bylaws.

#### Article III - Role and Authority

1. The role of the MTB shall be to provide policy guidance in the development of transportation plans and programs and serve as the local approval body for such plans and programs.

2. The MTB shall provide a forum for cooperative decision making for the MPA.

3. As the governing body of MRMPO, the MTB shall oversee, direct, and establish comprehensive transportation planning and policies for the Albuquerque Metropolitan Planning Area to carry out the provisions of Title 23 and Title 49 United States Code related to metropolitan planning.

Note: This section clarifies the MTB's role under federal regulations.

#### Article IV - Functions and Responsibilities

1. The MTB shall make final decisions on technical and policy matters regarding plans and programs designed to serve the transportation needs of the MPA.

2. The MTB shall provide input to MPO staff and make recommendations to the Board of Directors regarding the ~~annual Transportation Work Program~~ Unified Planning Work Program (UPWP) for intermodal transportation planning for the MPA.

Note: This section updates terminology.

## Article V - Meetings and Voting

1. The MTB shall meet **monthly** at a regularly scheduled time and place as the MTB may determine appropriate, and may meet at such other and additional times and places as it deems necessary. The Chair of the MTB may call special meetings at his/her discretion, at the request of one-third of the voting members, or at the request of the Chair of the MRCOG Board of Directors.
2. The MTB voting membership shall follow the adopted MRCOG Rules of Procedures during their meetings. Where questions of procedure or precedence arise, the Rules of Procedures will govern.
3. A simple majority of the filled voting member positions of the MTB shall constitute a quorum at any meeting held by the MTB at which formal action is to be taken.
4. Each voting member shall have one vote on an issue or question presented to the MTB. A vote of a majority of the voting members at a meeting shall decide in the affirmative or negative any issue or question presented to the MTB. Any minority opinions or advisory member comments shall be appended to the record of voting.

## Article VI - Officers

1. Officers of the MTB shall consist of a Chair and Vice Chair.
2. The ~~MRCOG Board of Directors shall appoint~~ **MTB shall elect** the Chair and Vice Chair.
3. The Chair and Vice Chair may hold office for a one-year term. The term begins on the first meeting of the fiscal year (normally July). Officers may be reappointed for a second consecutive term at the discretion of the board.
- ~~4. If a vacancy occurs in the office of Chair or Vice Chair, the MRCOG Executive Board shall select a member of the MTB to complete the term of that office.~~
4. **If a vacancy occurs in the office of Chair, the Vice Chair shall assume the duties of the Chair. If a vacancy occurs in the office of Vice Chair, the MTB shall elect a new Vice Chair.**

**Note: Changes in 2 and 4 reflect current practice since the MRCOG Board allows the MTB to appoint its own officers.**

## Article VII – Staff

1. The MRCOG will provide the MTB with the necessary staff and technical assistance to support the regional transportation planning process.

2. The Secretary for the MTB shall be the Executive Director or his designee from the MPO staff of the MRCOG.

Article VIII - Approval and Amendments

1. These bylaws shall be in force upon consent of the voting membership of the MTB and approval by the MRCOG Board of Directors.

2. These bylaws may be amended by the affirmative vote of three-fourths of the MTB's voting members. Amendments shall be subject to approval by the MRCOG Board of Directors.

BYLAWS AMENDED by affirmative vote of three-fourths of the Metropolitan Transportation Board's voting members on the \_\_\_\_ day of \_\_\_\_\_ 2016.

AMENDMENTS APPROVED by the Board of Directors of the Mid-Region Council of Governments on the \_\_\_\_\_ day of \_\_\_\_\_ 2016.

\_\_\_\_\_  
Debbie O'Malley  
Chair, MRMPO Metropolitan Transportation Board

\_\_\_\_\_  
M. Steven Anaya  
Chair, MRCOG Board of Directors

ATTEST:

\_\_\_\_\_  
Dewey V. Cave  
Executive Secretary, Metropolitan Transportation Board  
Executive Director, Mid-Region Council of Governments