



METROPOLITAN TRANSPORTATION BOARD

Friday, July 15, 2016

10:00 a.m.-11:00 a.m.

809 Copper Avenue N.W., Albuquerque, NM 87102

Debbie O'Malley, *Chair*

Isaac Benton, *Vice Chair*

AGENDA

Call to Order - *The presence of a quorum will be noted.*

Approval of Agenda for July 15, 2016

Tab 1 **Approval of Action Summary of June 17, 2016**

PUBLIC COMMENT

Tab 2 **Public Comments**
Anyone wanting to address the MTB must register with the Secretary of the Board.

Tab 3 **Reports**
→Staff
→TCC

FINAL ACTION ITEMS

Tab 4 **Approval of the UPWP**
R-16-05 MTB

Tab 5 **NOTE: The election of officers has been moved to the October meeting per revised MTB Bylaws.**

Tab 6 **Approval of Open Meeting Resolution**
R-16-06 MTB

DISCUSSION AND INFORMATION ITEMS

Tab 7 **Update on Status of the TIP**

Adjournment (A motion to adjourn is not necessary)

NOTES

Next Meeting: Friday, August 19, 2016
10:00 a.m. - 11:00 a.m.
MRCOG Board Room

bthomas@mrcog-nm.gov seven days prior to the meeting.



Mid-Region Council of Governments
Metropolitan Transportation Board
Action Summary
Friday, June 17, 2016

Debbie O'Malley, Chair

Isaac Benton, Vice Chair

ORGANIZATION		MEMBER		ALTERNATE
Village of Los Ranchos de Albuq		Larry Abraham, Mayor		Kelly Ward
Bernalillo County		Art De La Cruz, Commissioner	X	Dan McGregor
Bernalillo County	X	Maggie Hart Stebbins, Commissioner		Richard Meadows Nolan Bennett
Bernalillo County		Debbie O'Malley, Commissioner <i>Chair</i>	X	Richard Meadows
City of Albuquerque	X	Isaac Benton, Councilor <i>Vice-Chair</i>		Andrew Webb
	X	Diane Gibson, Councilor		Chris Sylvan
		Ken Sanchez, Councilor	X	Tom Menicucci
		Patrick Davis, Councilor	X	Sean Foran
		Don Harris, Councilor		Dawn Marie Emillio
		Dan Lewis, Councilor	X	Rachel Miller
		Rob Perry, CAO		Michael Riordan, Brennon Williams
		Richard Berry, Mayor	X	Suzanne Lubar
AMAFCA		Debbie Stover, Board Member		Vacant
Albuquerque Public Schools		Lorenzo Garcia		Martin Eckert
Town of Bernalillo	X	Jack Torres, Mayor		Maria Rinaldi
Village of Bosque Farms		Vacant		Vacant
Village of Corrales		Ennio Garcia-Miera		Vacant
Village of Los Lunas	X	Michael Jaramillo		Erin Callahan
MRGCD		Vacant		Karen Dunning
New Mexico DOT	X	Elias Archuleta		Nancy Perea
New Mexico DOT	X	Ken Murphy	X	Jill Moser
City of Belen		Vacant		Vacant
City of Rio Rancho	X	Dawnn Robinson, Councilor		Scott Sensenbaugher
	X	Jim Owen, Councilor		Peter Wells
City of Rio Communities		Jim Winters	X	Bob Skerry
Rio Rancho Public Schools		Michael Baker		Don Schlichte
Cochii Pueblo	X	Merrill Yazzie		Dwayne Herrera
Isleta Pueblo		Kathy Trujillo		Shawna Ballay
Laguna Pueblo		Brandon Herrera		Sharon Hausam
Sandia Pueblo		Vacant		Chamisa Radford
Sandoval County		Don Chapman, Commissioner	X	Tommy Mora
Valencia County		Jacobo Martinez		Vacant
SSCAFCA		Charles Thomas, Board Member	X	Andres Sanchez
RMRTD	X	Terry Doyle, Director		Grant Brodehl
Village of Tijeras		Vacant		Vacant

NON-VOTING ADVISORY MEMBERS

MEMBER		ORGANIZATION		ALTERNATE
Albuq/Bern Cty Air Qual Control Board		Vacant		Stephen Baca
City of Albuquerque Aviation		Jack Scherer		Jim Hinde
Federal Highway Administration		J. Don Martinez		
Federal Transit Administration		Robert Patrick		
Kirtland Air Force Base		Vacant		Vacant
NM State Transportation Commission		Vacant		Vacant
Santa Ana Pueblo		Vacant		
Bernalillo Public Schools		Vacant		John Griego

MRCOG STAFF PRESENT

Dave Pennella, Steven Montiel, Barbara Thomas, Grant Brodehl, Tony Sylvester, Nathan Masek,

AGENDA

Call to Order

The meeting was called to order at 10:15 a.m. by Vice Chair Isaac Benton, City of Albuquerque. The presence of a quorum was noted and introductions were made around the table.

Approval of Agenda

Action Taken:

Tommy Mora, Sandoval County, made a motion to:

APPROVE THE AGENDA FOR JUNE 17, 2016 AS PRESENTED

The motion was seconded by Maggie Hart Stebbins, Bernalillo County, and passed unanimously.

Tab 1

Approval of Action Summaries of April 15, 2016 and May 20, 2016

Action Taken:

Ms. Hart Stebbins made a motion to:

APPROVE THE ACTION SUMMARIES OF APRIL 15, 2016 AND MAY 20, 2016 AS PRESENTED

The motion was seconded by Mr. Mora and passed unanimously.

PUBLIC COMMENT AND REPORTS

Tab 2

Public Comments

Vanessa Alarid, Garrett Development, spoke briefly regarding work on Paseo del Volcan describing the funding to date and noted that the road is an economic driver for the City of Rio Rancho and Sandoval County.

Tab 3

Reports

◆Staff

Dave Pennella, MPO Administrator, reported that in May, the MTB had directed MPO staff to write a letter to the NMDOT regarding funding matters. A copy of the letter was given to MTB board members present and further information will be presented at the July MTB meeting.

Mr. Pennella called the Board's attention to the new brochure "Taking the Wheel" which was also handed out to the Board.

The MPO has hired a new planner who will be introduced at the July Board meeting.

◆TCC

The TCC has reviewed items on today's agenda.

ACTION ITEMS

Tab 4

Amending the 2016-2021 Transportation Improvement Program (TIP)

Mr. Pennella presented R-16-04 MTB TIP Amendment and said that the TPTG had recommended approval at its May 31, 2016 meeting and the TCC had reviewed the resolution at its June 3rd meeting voting to recommend approval with two TCC members (the NMDOT representatives) opposed.

Mr. Pennella and Steven Montiel, TIP Coordinator, reviewed Attachments A and B and stood for questions. It was noted that the Cochiti Pueblo bridge project is not part of the TIP amendment. It was designated as a regional priority and was already funded.

Tom Menicucci, City of Albuquerque, asked about the ranking system for the projects listed in the amendment and Mr. Pennella said that for this set of projects the same scoring system was used as always. The criteria applied were those of the PPP (Project Prioritization Process).

Discussion followed regarding various projects such as the RTMC (Regional Transportation Management Center) and the ART (Albuquerque Rapid Transit) projects.

Mr. Pennella said there will be a new call for projects in September and that the Project Prioritization Process will be revised in late summer.

There was further discussion regarding fiscal constraint of the TIP and whether to vote to approve R-16-04 MTB today. Mr. Menicucci and Vice Chair Benton expressed their concern over the funding of the City of Albuquerque projects. Mr. Pennella urged MTB members to discuss their concerns with their respective TCC and TPTG members who will make the recommendations for the proposed out-of-cycle TIP amendment.

Action Taken:

Vice Chair Benton made a motion to:

APPROVE R-16-04 MTB TO APPROVE AMENDING THE FFY 2016-2021 TRANSPORTATION IMPROVEMENT PROGRAM CONTINGENT UPON APPROVING AN OUT-OF-CYCLE AMENDMENT AT THE JULY MTB MEETING TO ADDRESS THE ISSUE OF FISCAL CONSTRAINT

The motion was seconded by Dan McGregor, Bernalillo County, and passed on a vote of eighteen to two with Jill Mosher (NMDOT) and Elias Archuleta (NMDOT) opposed.

DISCUSSION AND INFORMATION ITEMS

Tab 5

TIP Funding Targets

This was discussed as part of the Tab 4 discussion.

Tab 6

MTB Bylaws Effective June 9, 2016

Mr. Pennella explained that the revised MTB Bylaws were approved by the MRCOG Board on June 9, 2016 as required in the latest federal certification review along with the MOA's for operations with each MPO member agency. When the MOA's are approved by each agency, a majority vote of the MTB will be required for final approval.

Adjournment

The June 17, 2016 meeting of the Metropolitan Transportation Board was adjourned at 11:35 a.m.

Debbie O'Malley, Chair
Metropolitan Transportation Board

ATTEST:

Dewey V. Cave, Executive Director

THE ORIGINAL RECORDING OF THIS SUMMARY OF PROCEEDINGS IS ON FILE AND WILL REMAIN ON FILE FOR A PERIOD OF ONE YEAR.

R-16-05 MTB Unified Planning Work Program for Transportation Planning for the Albuquerque Metropolitan Planning Area for Federal Fiscal Years 2017 and 2018

Action Requested

Approval of the Unified Planning Work Program (UPWP).

Background

Federal laws and regulations require an annual or biannual Unified Planning Work Program (UPWP) for the Albuquerque Metropolitan Planning Area that describes current transportation planning activities and those scheduled for the coming fiscal year. Estimates of the planning funds expected to be available, as well as money for UPWP programs funded through other sources are included in the UPWP document.

The resolution takes the following actions:

- adopts the UPWP for both FFY 2017 and FFY 2018
- authorizes the MPO Administrator and MRCOG Executive Director
 - to submit the final UPWP to the New Mexico State Department of Transportation, the Federal Highway Administration and the Federal Transit Administration
 - to execute the required contracts necessary to implement the UPWP

Staff Recommendation

The MPO Administrator recommends adoption of this UPWP.

TCC Recommendation

This item was reviewed by the TCC via email. Comments were received from several agencies. **Requests were made to:**

- add wording throughout the document to consistently reference both local and tribal agencies,
- clarify that some MTB members are appointed (vs elected) officials,
- clarifying the UNM/CNM project as being for the Albuquerque campuses,
- remove "MTP Air Quality Conformity" from the MTP schedule (it is no longer required due to the end of the limited maintenance plan for CO, and
- to clarify that MRMPO will be establishing performance targets and measures and will assist area transit agencies with their establishment of transit asset management targets and measures.

All requested revisions have been incorporated.

1 RESOLUTION
2 of the

3
4 METROPOLITAN TRANSPORTATION BOARD
5 of the

6
7 MID-REGION METROPOLITAN PLANNING ORGANIZATION
8 of the

9
10 MID-REGION COUNCIL OF GOVERNMENTS OF NEW MEXICO

11
12 (R-16-05 MTB)

13
14 **ADOPTING THE UNIFIED PLANNING WORK PROGRAM (UPWP) FOR**
15 **TRANSPORTATION PLANNING IN THE ALBUQUERQUE METROPOLITAN**
16 **PLANNING AREA FOR FEDERAL FISCAL YEARS 2017 AND 2018**

17
18 WHEREAS, the Mid-Region Council of Governments (MRCOG) is the
19 designated Metropolitan Planning Organization (MPO) for the Albuquerque Metropolitan
20 Planning Area (AMPA); and

21 WHEREAS, the Mid-Region Metropolitan Planning Organization (MRMPO) is a
22 division of MRCOG established to conduct all metropolitan planning activities under 23
23 CFR 450; and

24 WHEREAS, the Metropolitan Transportation Board (MTB) is the governing body
25 for the Mid-Region Metropolitan Planning Organization; and

26 WHEREAS, federal laws and regulations require an annual or biannual Unified
27 Planning Work Program that describes current transportation planning activities and
28 those scheduled for the coming fiscal period; and

29 WHEREAS, the NMDOT and the state's metropolitan planning organizations
30 have agreed to develop two-year work programs; and

31 WHEREAS, a UPWP for FFY 2017 and 2018 has been prepared by the MPO
32 staff in cooperation with representatives of various agencies including the New Mexico

33 Department of Transportation, the City of Albuquerque Transit Department and the Rio
34 Metro Regional Transit District; and

35 WHEREAS, the subject UPWP has been reviewed by the Metropolitan
36 Transportation Board's Transportation Coordinating Committee; and

37 WHEREAS, the MTB is responsible for all policies, budget, and related work
38 programs of the Mid-Region Metropolitan Planning Organization, including the UPWP
39 for transportation planning in the AMPA,

40 NOW, THEREFORE BE IT RESOLVED by the Metropolitan Transportation
41 Board of the Mid-Region Metropolitan Planning Organization that:

42 1. The Unified Planning Work Program (UPWP) for Federal Fiscal Years 2017
43 and 2018 is adopted.

44 2. The MPO Administrator of the Mid-Region Metropolitan Planning Organization
45 is authorized to submit the final Unified Planning Work Program to the New Mexico
46 Department of Transportation and the U.S. Department of Transportation's Federal
47 Highway Administration and Federal Transit Administration.

48 3. The Executive Director of the Mid-Region Council of Governments is
49 authorized to execute the required contracts necessary to implement the Unified
50 Planning Work Program for the Albuquerque Metropolitan Planning Area.

51 PASSED, APPROVED, AND ADOPTED this 15th day of July 2016 by the
52 Metropolitan Transportation Board of the Mid-Region Metropolitan Planning
53 Organization of the Mid-Region Council of Governments of New Mexico.

54 ATTEST: _____
55 Debbie O'Malley, Chair
56 Metropolitan Transportation Board
57

58 _____
59 Dewey V. Cave
Executive Director Mid-Region Council of Governments



UPWP

Unified Planning Work Program

Federal Fiscal Years 2017 & 2018
(Oct. 1, 2016 through Sept. 30, 2018)

Cumulatively Incorporating each Quarterly Report
and
Annual Performance and Expenditure Report

These reports will be added approximately one month after each federal fiscal year (FFY) quarter and two months after each FFY.

FINAL for MTBA Action with FOC Revisions

Mid-Region Metropolitan Planning Organization

Mid-Region Council of Governments

809 Copper Avenue NW, Albuquerque, New Mexico 87102

(505) 247-1750-telephone (505) 247-1753-fax www.mrcog-nm.gov

**Mid-Region
Metropolitan Planning Organization
UPWP
Unified Planning Work Program**

**Federal Fiscal Years 2017 & 2018
(Oct. 1, 2016 through Sept. 30, 2018)**

Summary of Amendments and Administrative Modifications

July 15, 2016 R-16-xx MTB Initial Approval by the Metropolitan Transportation Board of MRMPO

FINAL for MTB Action with TCC Revisions

Mid-Region Metropolitan Planning Organization
Mid-Region Council of Governments
809 Copper Avenue NW, Albuquerque, New Mexico 87102
(505) 247-1750-telephone (505) 247-1753-fax www.mrcog-nm.gov

Acknowledgements

Mid-Region Metropolitan Planning Organization

Debbie O'Malley, Chairperson of the Metropolitan Transportation Board (MTB)
Isaac Benton, Vice Chairperson of the Metropolitan Transportation Board (MTB)
Dewey V. Cave, Executive Director of the MRCOG and Executive Secretary to the MTB

Contributing Staff:

David Pennella, M.P.O. Administrator
Jonathan Blaich, Socioeconomic Analyst
Tara Cok, Transportation Planner
Shohreh Day, GIS/Systems Analyst
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Valerie Hermanson, Regional Planner, RTPPO
Julie Luna, Transportation Planner
Nathan Masek, Senior Transportation Planner
Kendra Montanari, Socioeconomic Program Manager
Steven Montiel, Transportation Planner/TIP Coordinator
Maida Rubin, Regional Planner
Chowdhury Siddiqui, Travel Demand and Land Use Modeler
William Simon, Transportation Planner
Barbara Thomas, Office Manager
Caeri Thomas, Transportation Planner/GIS Coordinator

Special Thanks for Providing Data or Comments:

MRMPO Metropolitan Transportation Board
MRMPO Transportation Coordinating Committee
Federal Highway Administration – New Mexico Division
Federal Transit Administration Region VI
City of Albuquerque Transit Department - ABQ Ride
Rio Metro Regional Transit District
NMDOT Transit and Rail Division
NMDOT Transportation Planning Division
NMDOT District 3

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Mid-Region Metropolitan Planning Organization of the Mid-Region Council of Governments fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form, please contact the MRCOG Title VI Coordinator at (505) 247-1750-tel. (505) 247-1753-fax or email mrcog@mrcog-nm.gov or visit our website at www.mrcog-nm.gov.

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FINAL for MTB Action with TCC Revisions

I. INTRODUCTION

This Unified Planning Work Program (UPWP) is a mechanism for listing and organizing the Mid-Region Metropolitan Planning Organization's transportation planning activities that will be undertaken during the time period covered. This document was developed in accordance with federal regulation 23 CFR 450 and FTA Circular 8100.1C.

A. MRCOG General Overview

The Mid-Region Council of Governments (MRCOG) is a regional planning organization that develops policies and makes decisions about transportation planning in the greater Albuquerque region of New Mexico. It is a forum for cities, towns, villages, tribal governments, counties, transit agencies, and state agencies to address common regional issues.

MRCOG includes several organizational divisions such as the Mid-Region Metropolitan Planning Organization (MRMPO), Mid-Region Rural Transportation Planning Organization, Workforce Development-Central Region, Water Resources Management, Local Planning Assistance, and Economic Development-District 3. Several of these programs, including MRMPO, have their own governing bodies. In addition, MRCOG administratively houses the Rio Metro Regional Transit District under agreement with that district to provide staff, payroll services, office space, and other administrative functions.

B. Transportation Planning

Federal law requires that every metropolitan area with a population over 50,000 have a designated Metropolitan Planning Organization (MPO) to qualify for receipt of federal highway and transit funds.¹ MRCOG is designated as the Metropolitan Planning Organization (MPO) for the Albuquerque Metropolitan Planning Area (AMPA) which is a Transportation Management Area (TMA) as well. MRMPO employees provide planning, coordination, and administrative support to the Mid-Region Metropolitan Transportation Board (MTB), which is MRMPO's policy-making body. Work tasks and responsibilities with respect to transportation planning for the MPO are detailed in this document, the Unified Planning Work Program. Refer to Appendix B for a map of the AMPA/TMA.

In addition, under state law MRCOG is designated as the Rural Transportation Planning Organization (RTPO) for Tarrant County, portions of Sandoval County and the southwest corner of Santa Fe County that includes the Town of Edgewood. Work tasks for planning activities in the RTPO are documented in a separate document, the Annual Work Program for the RTPO.

C. Governance, Boards, and Committees

MRCOG is governed by the MRCOG Board of Directors. The Board is composed of locally-elected and appointed officials. Member agencies may select senior staff members to serve as alternates.

The Mid-Region Metropolitan Planning Organization (MRMPO) is a division of MRCOG and is governed by the Metropolitan Transportation Board (MTB) which is composed of elected and

¹ 23 USC 134(d).

appointed officials and agency representatives from within the Albuquerque Metropolitan Planning Area as well as representatives from the New Mexico Department of Transportation. Membership, officers and voting procedures are in accordance with the Bylaws adopted by the MTB. Standing and ad hoc committees provide the MTB with guidance on matters related to funding, congestion management, bicycle and pedestrian issues, intelligent transportation systems, transit, freight, roadway access management, land use and transportation integration, and other specific matters related to transportation planning.

D. Unified Planning Work Program Requirements

A Unified Planning Work Program (UPWP) must be developed by each MPO in cooperation with the state and public transportation operators² which identifies the work of the MPO over a one or two year period. The development of the UPWP is the joint responsibility of the MPO, State DOT, other state departments, public transportation operators and other planning and implementation agencies. The UPWP must identify work by major activity and task including those that address the planning factors in 23 CFR 450.306(a) which are listed in section G, below. Other requirements are that a discussion of planning priorities facing the metropolitan planning area must be included. In New Mexico, all MPOs and NMDOT have agreed to utilize a common format for their UPWP documents, base their work program on the federal fiscal year (FFY) and produce two-year work programs. This UPWP meets those and all federal requirements and covers a two year period.

The UPWP developed by an MPO must include:

- a description of the work to be accomplished;
- who shall perform the work for an activity/task;
- a schedule for completing the activity/task;
- resulting products of the activity /task;
- proposed funding by activity/task;
- a summary of the total amounts and sources of federal and matching funds³;
- identification of any incomplete work elements/activities carried over from previous fiscal years; and
- a summary of the work program that shows federal share by type of fund, matching rate by type of fund, state and/or local matching share and other state or local funds.
- MPO's in TMAs must include (as applicable) cost estimates for transportation planning, research, development, and technology transfer related activities funded with other federal or state and/or local funds, particularly for producing the FHWA-required data (i.e., data for preparing proposed legislation, evaluating the performance of the Nation's transportation systems, etc.) for planning for other transportation modes.

E. The UPWP Development Process and Opportunities for Public Input

The MPO staff develops the work program and budget for the next upcoming period in accordance with the following schedule. (Exact dates may vary by a few days.)

May 1 st Even Years	1 st Draft of UPWP to NMDOT Transp. Planning Division (NMDOT TPD), ABQ Ride and Rio Metro RTD
May 1 st Even Years	Proposed UPWP is posted online for Public Review and Comment. Begin 30 day public comment period.
May 31 st Even Years	MPO & NMDOT TPD meeting on Draft UPWP

² 23 CFR 450.308(c)

³ 23 CFR 450.308(c)

June 1 st - June 15 th Mid-June Even Years	MPO staff revise proposed UPWP if necessary Metropolitan Transportation Board votes on Approving UPWP Opportunity for Public Comment at meeting
July 1 st Even Years Aug 1 st Even Years	MPO submits approved UPWP to NMDOT TPD NMDOT TPD submits UPWP to FHWA-NM Division and FTA-Region VI for Review
Sept 1 st Even Years	FHWA-NM Division & FTA-Region VI comments on UPWPs to NMDOT TPD
Sept 8 th Even Years	NMDOT TPD submits final UPWPs (with changes, if any) to FHWA-NM Division and FTA-Region VI
Oct 1 st Even Years	Effective Date of UPWP at Beginning of Federal Fiscal Year

The public may participate in the development of the UPWP in a few ways. The public is welcome to attend MRMPO's MTB meetings which are held on a monthly basis and are open to the public. To learn more about these meetings, please contact Ms. Barbara Thomas at (505) 247-1750 or email at bthomas@mrcog-nm.gov. The public can also review the draft document during the 30-day public comment period. During this time, an electronic copy of the UPWP will be posted on the MRCOG website at www.mrcog-nm.gov. Additionally, information in the *MRMPO Public Participation Procedures* can also be found at www.mrcog-nm.gov.

Revisions to the UPWP are required periodically to accommodate new tasks, award of funding grants and changes in work priorities. Administrative amendments are those resulting in minor changes with formal amendments for more significant changes. Formal amendments are scheduled, if needed, on a quarterly basis with the approved UPWP amendment submitted to NMDOT-Planning in the last month of each Federal Fiscal Year Quarter (December, March, June & September). Opportunities for public comment on UPWP amendments are available at any board meeting at which the item will be discussed. Agendas for all Metropolitan Transportation Board meeting are posted online at www.mrcog-nm.gov.

F. Funding Sources for Transportation Planning Activities

Transportation planning efforts in the metropolitan area are financed primarily through federal funds. (FHWA Section 112 funds, FHWA State Planning and Research (SPR) grant funds, FTA Section 5303 funds.) Funds from local jurisdictions provide the required matching funds to receive the federal funds. Local funds also provide additional funds for transportation planning purposes. Occasionally, state funds or grants are used for general transportation planning. Special federal planning grants for specific programs are also utilized when the MPO is awarded these types of funds.

G. Planning Factors Under Federal Law

The newest transportation bill, Funding America's Surface Transportation (FAST) and the previous bill, Moving Ahead for Progress in the 21st Century (MAP-21), continues the planning factors identified by the previous transportation bill, the Safe, Accountable, Flexible, and Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU). The planning factors as stated in MAP-21 are:

- Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
- Increase the safety of the transportation system for motorized and non-motorized users;

- Increase the security of the transportation system for motorized and non-motorized users;
- Increase the accessibility and mobility of people and for freight;
- Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local *planned* growth and economic development patterns;
- Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
- Promote efficient system management and operation; and
- Emphasize the preservation of the existing transportation system.

H. Planning Priorities for the Metropolitan Planning Area

Planning priorities for the Mid-Region MPO include the following:

-Addressing river crossing congestion through mode share targets. This goal is supported by 25 percent of all STP-U and CMAQ-Mandatory funds being set aside for transit projects on the priority transit network to help address the region's river crossing congestion issues.

-Engaging the region in scenario planning to help guide growth in a way that better meets regional goals.

-Continuing a Project Prioritization Process that helps to objectively prioritize projects that most meet regional needs.

-Ensuring federal funds are obligated to the fullest potential through the Transportation Improvement Program process and also that the public is more fully engaged in this process.

-Improving the MPOs outreach and incorporation of environmental justice considerations as part of the long range transportation planning process

-Enhancing the incorporation of Intelligent Transportation Systems (ITS) in regional transportation projects as well as interagency cooperation regarding ITS. This includes the final design and construction of the Regional Transportation Management Center.

- Implementation of the Central Avenue Corridor Bus Rapid Transit, a.k.a. Albuquerque Rapid Transit (A.R.T.).

- Improving public and member agency access to MRMPO data and other products, particularly through interactive visualization tools available on the MRCOG website.

-Developing design guidelines that promote Complete Streets design concepts and roadway configurations that match their surrounding land use context.

II. WORK PROGRAM TASKS

The MPO's work program tasks are described in this section and are organized as shown below. Funding sources for all tasks are included in Appendix A.

Task 1 - Program Support and Administration	
1.1	Program Management and Administration
1.2	UPWP and Quarterly Reporting
1.3	Title VI Plan and Monitoring (includes Environmental Justice)
1.4	Public Participation
1.5	Website and Other Communications
1.6	Staff Training and Professional Development
1.7	Board Member Training
Task 2 - Transportation Improvement Program (TIP)	
2.1	TIP Development
2.2	TIP Management
2.3	Annual Project Listing and Obligation Report
Task 3 - General Development and Data Collection/Analysis	
3.1	Traffic Counting and Reporting
3.2	Population and Land Use Data Collection
3.3	Travel Demand Model Management and Maintenance
3.4	Software Upgrades
3.5	Highway Functional Classification Review and Update
3.6	GIS Data Development, Mapping and Database Management
3.7	Development Review
3.8	Orthophotography
Task 4 - Transportation Planning	
4.1	Metropolitan Transportation Plan (MTP)
4.2	Safety Analysis and Planning
4.3	CMP - Congestion Management Process
4.4	ITS - Intelligent Transportation Systems Planning
4.5	Land Use/Transportation Integration
4.6	Economic Impacts of Transportation Projects
4.7	SLRP Coordination
4.8	Planning Consultation & Local Transportation Planning Assistance
Task 5 - Special Studies, Plans, Projects and Programs	
5.1	Capital Projects Consultation and Coordination
5.2	Rio Metro Regional Transit District Service Area Plan Update & Initiatives
5.3 & 5.3a	UNM/CNM Transit Study & TOD Planning – University Blvd Corridor
5.4	NMRX Maintenance Facility and Office Feasibility Study
5.5	Downtown Bikeshare Program (non MPO)
5.6	Pilot Program for TOD Planning (ABQ Ride)

Task 1 - Program Administration and Management (FTA Code 442100)

This consists of activities necessary for the administration, management, and operation of the MPO. This includes basic overhead, administrative costs, UPWP development, budget and financial management, annual and quarterly reports, general public participation, and public information.

Estimated Cost for Task 1

FFY	Est. Staff Hrs.	Avg. Rate	Staff Cost	Consultant Costs	Other Costs	Est. TOTAL
FY 2017	5000	\$21.75	\$108,750	\$0	\$116,115	\$224,865
FY 2018	5000	\$22.40	\$112,000	\$0	\$118,290	\$230,290

"Other Costs" include travel, photocopying/printing, membership fees, telephone, computers, postage, legal notices, etc.

1.1 Program Support and Administration

This task encompasses general administration and oversight of the MPO. Included in this task are: staff meetings, day-to-day MPO activities, preparing and posting meeting agendas, providing information and briefings to the MTB, and other similar administrative activities. This includes monitoring MPO progress in meeting scheduled deadlines in various state and federal policies, procedures and regulations. This task includes review and revisions (if needed) to the Metropolitan Transportation Board Bylaws, the Cooperative Agreement with NMDOT, the Memorandum of Agreement for the Establishment of Operations of the MRMPO, and other necessary agreements.

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month:

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)											FFY 2018 (Oct 1, 2017 - Sept 30, 2018)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Reimbursement invoices	X			X			X			X			X			X			X			X		
Prepare for MTB Meetings	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Prepare for Committee Mtgs	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Monitor Budget (end of Qtr)		X			X			X			X			X			X			X			X	
Review bills for payment	Ongoing – approve bills, designate correct budget coding, etc.																							
Prepare for Quad. Cert. Rev	This occurs every four years (next in 2018). Schedule t.b.d.																							

1.2 UPWP - Unified Planning Work Program and Quarterly & Annual Reporting

Monitor and revise, if necessary, the current UPWP. Develop the following UPWP for the next fiscal period. Prepare quarterly reports on the progress of main tasks and the Annual Performance and Expenditure Report (APER) at the end of each Federal Fiscal Year.

Responsibilities: MPO staff and other agencies as necessary. For development of the next UPWP, ABQ Ride and Rio Metro RTD and NMDOT will be involved.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)											FFY 2018 (Oct 1, 2017 - Sept 30, 2018)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Quarterly Reports Submitted to NMDOT and posted online	X			X			X			X			X			X			X			X		
Annual Perf. & Expen. Rpt.			X												X									
1 st Draft UPWP (FY 2019-20)																		X						
Revised UPWP to MTB																						X		
Amend. UPWP (if needed)			X			X			X			X	X		X			X			X			X
Cost Allocation Plan and Indirect Cost Agreement				X												X								

Key: X=due; P=in progress; D=done

1.3 Title VI Plan and Monitoring

Implement the *MRCOG Title VI Plan* and monitor environmental justice issues. Assure that all communications and public involvement efforts comply with the plan; we will conduct a quality assurance review of MPO documents annually. Prepare the Annual Title VI Report (refer to page 4 or *Title VI Plan*). Review the *Title VI Plan* prior to the quadrennial Federal Certification Review and prepare revisions if necessary. Resolve all complaints (if any) in accordance with the *Title VI Plan*.

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)											FFY 2018 (Oct 1, 2017 - Sept 30, 2018)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Annual Qual. Rev. of Docs		X												X										
Annual Title VI Report			X												X									
Rev Title VI Plan/Quad Rev	This does not occur in the fiscal period of this UPWP																							
Resolution of Complaints	This task occurs if and when a complaint is filed.																							

Key: X=due; P=in progress; D=done

1.4 Public Participation

Implement the *Public Participation Procedures for the Mid-Region MPO* and monitor the progress. Facilitate meetings of the Public Involvement Committee (PIC), which are held on an as-needed basis. Conduct surveys, online surveys, hold workshops and focus groups, utilize visualization techniques, and employ other methods to disseminate information and gather public input in the transportation planning process. Review the *Public Participation Procedures* (and revise if necessary) prior to the development of the Metropolitan Transportation Plan. Provide ongoing maintenance of contacts database. Include outreach to environmental justice populations and community. The MPO will also be investigating visualization techniques to better inform the public of what an idea may look like (with consultant assistance).

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)											FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
Pub Mtg Initial Draft 2040 MTP Update	This will occur in FFY 2019																						
Pub Mtg Final Draft 2040 MTP Update	This will occur in FFY 2019																						
Pub Mtg FFY 2018-2023 TIP						X	X																
Review Pub. Part. Proc.	This is done prior to start of MTP development and as needed.																						
PIC Meetings	Called and held as needed.																						

Key: X=due; P=in progress; D=done

1.5 Website and Other Communications

Produce the *Travel Times* E-newsletter, maintain and update the MPO pages on MRCOG's website and use other methods to disseminate information

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)											FFY 2018 (Oct 1, 2017 - Sept 30, 2018)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Travel Times E-Newsletter	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Website Maint & Update	This is an ongoing activity.																							

Key: X=due; P=in progress; D=done

1.6 Staff Training and Professional Development

Staff will attend meetings, workshops, and conferences designed to enhance their technical and professional skills and promote coordination between the MPO and other partner agencies.

Responsibilities: MPO staff.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Representative Conferences, Training and Workshops

Attendance is dependent upon review of conference course/session offerings, conference costs, travel costs, conference location, employee work schedules and work load, MPO travel budget, etc. and may be subject to change. Other workshops and conferences may be attended by staff depending on funding availability and course offerings. The following list of conferences are examples of the conferences that staff may attend depending on budget, conference subject offerings, and cost, which are not available at the time of development of this UPWP. Appendix A provides the amount budgeted for professional development.

- MPO Quarterly Meetings (held in Albuquerque, Farmington, Las Cruces & Santa Fe)
- ITS America conference
- NM ITS Conference
- NM Engineers' Conference (Las Cruces)
- NMDOT Traffic Count Meeting
- Assoc. of Metropolitan Planning Organizations (AMPO) Conference
- American Planners Association (APA) Conference
- Association of Public Transportation Agencies (APTA)

- NM APA conference
- Smart Growth conference
- National Highway Institute (NHI) and National Transit Institute (NTI) courses
- Transportation Research Board (TRB) Conference
- CUBE modeling training
- Socioeconomics Modelers' Conference (San Diego) held back-to-back with GIS/ESRI
- GIS/ESRI Conference (San Diego)
- REMI Users Conference
- UrbanSim Users Conference (held when significant changes are made)
- a pedestrian-bicycle planning seminar (Portland State Univ. Bike/Ped Conf)
- North American Traffic Monitoring Exposition & Conf. (NATMEC) or Highway Data Workshop and Conference (HiDaC) (each held alternate years)
- webinars hosted by APA, ITE and other agencies

Human Resources Training

- sexual harassment & intervention training (as scheduled by Human Res. Dept.)
- workplace violence prevention training (as scheduled by Human Res. Dept.)
- defensive driving for employee use of MRCOG vehicles (as scheduled by H.R. Dept.)
- diversity training (as scheduled by the H.R. Dept.)

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)									FFY 2018 (Oct 1, 2017 - Sept 30, 2018)													
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
MPO Quarterly Mtgs			X			X			X		X			X			X			X			X
Other Conferences/Training	The schedule is dependent upon course offerings and staff work load.																						

Key: X=due; P=in progress; D=done

1.7 Board Member Training

Board member training and workshops to educate policy board members and possibly other committee members as to their roles and responsibilities regarding the transportation planning process.

Responsibilities: MPO staff.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)									FFY 2018 (Oct 1, 2017 - Sept 30, 2018)														
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Board and committee member training					T							X					T							X
Update Board Member Training Info (if needed)											X												X	
Other Comm. Member Training (as needed)					T							X					T						X	

Key: X=due; P=in progress; D=done; T-Tribal Government Outreach

FFY 2017 Quarterly Progress Reports – Task 1 (includes all subtasks)

1 st Q. Report	
2 nd Q. Report	

3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

FFY 2018 Quarterly Progress Reports – Task 1 (includes all subtasks)

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

FINAL for MTB Action with T

Task 2 - Transportation Improvement Program (TIP) (FTA Task 442500)

This task covers the development, monitoring, and management of the Transportation Improvement Program (TIP) which implements transportation projects through federal, state, and local funding programs. The TIP spans a period of six years with the first four years constituting the federal TIP and the 5th and 6th year serving as informational years. The TIP must be fiscally constrained therefore; the total amount of funds programmed does not exceed the total amount of funding available.

Estimated Cost for Task 2

FFY	Est. Staff Hrs.	Avg. Rate	Staff Cost	Consultant Costs	Other Costs	Est. TOTAL
FY 2017	2,000	\$23.00	\$46,000	\$5,290	\$0	\$51,290
FY 2018	1,700	\$23.69	\$40,273	\$3,000	\$0	\$43,273

2.1 TIP Development

Develop and adopt a list of projects to be funded with federal transportation funds and regionally significant projects funded with state or local funds.

Responsibilities: All agencies through the TPTG (Transportation Program Technical Group), a subcommittee of the TCC (Transportation Coordinating Committee), which is responsible for the development of the TIP with MPO staff input and facilitation.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)									FFY 2018 (Oct 1, 2017 - Sept 30, 2018)														
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Review TIP Policies & Proc.	X																							
Update on Existing TIP Proj (if needed)	X																							
TIP Proj. Proposals Subm.		X																						
1 st Draft FFY 2018-2023 TIP					X																			
TIP for Public Review						X																		
MTB Aprv. FFY 2018-23 TIP							X																	

Key: X=due; P=in progress; D=done

2.2 TIP Management

Monitor the progress of projects in the TIP and their progress toward the timely obligation of funds. Revise the TIP to accommodate increased or decreased funding, to delay or advance projects as progress monitoring dictates. Revisions fall into two categories: TIP Administrative Modifications which are minor revisions and TIP Amendments which require approval by the Metropolitan Transportation Board.

Responsibilities: MPO staff manages the TIP and processes TIP Administrative Modifications. TIP Amendments are processed upon recommendation and analysis of the TPTG (Transportation Program Technical Group), and the TCC (Transportation Coordinating Committee).

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Progress Rpt fr Agencies	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
TIP Admin. Modifications	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Quarterly TIP Amend.			X			X			X			X			X			X			X			X

Key: X=due; P=in progress; D=done

2.3 Annual Project Listing and Obligation Report

In accordance with 23 CFR 450.332 the MPO shall prepare an annual report (no later than 90 days following the end of the program year) of the status of projects in that program year's TIP and the status of the obligation of the funds programmed in that year.

Responsibilities: MPO staff, NMDOT and other agencies as needed.

Source of Funds: FHWA, FTA, Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
1st Draft Annual Proj Listing		X											X											
Final Annual Proj. Listing			X												X									

Key: X=due; P=in progress; D=done

FFY 2017 Quarterly Progress Reports – Task 2 (includes all subtasks)

1st Q. Report	
2nd Q. Report	
3rd Q. Report	
4th Q. Report	
APER Summary– Supplemental, if needed	

FFY 2018 Quarterly Progress Reports – Task 2 (includes all subtasks)

1st Q. Report	
2nd Q. Report	
3rd Q. Report	
4th Q. Report	
APER Summary– Supplemental, if needed	

Task 3 - General Development and Data Collection/Analysis (FTA Tasks 442200 and 442500 as noted)

This consists of general planning activities, data collection, socioeconomic projections, mapping services, orthophotography, travel demand/traffic forecasting, development review, and local assistance.

Estimated Cost for Task 3

FFY	Est. Staff Hrs.	Avg. Rate	Staff Cost	Consultant Costs	Other Costs	Est. TOTAL
FY 2017	15,912	\$21.75	\$346,086	\$664,175	\$194,500	\$1,204,761
FY 2018	16,000	\$22.35	\$357,600	\$342,745	\$211,150	\$911,495

"Other Costs" includes traffic count equipment, fuel, vehicle costs, software upgrades, etc.

3.1 Traffic Counting and Reporting (FTA Task 442400)

Collect and process traffic data for routine monitoring of the transportation network, report data to NMDOT and conduct special needs traffic counts as needed. Counts are collected on all major roads in the MRCOG region (Bernalillo, Sandoval, Valencia and Torrance counties and southern Santa Fe County) for a total of approximately 3000 count locations. Each location is counted once every three years (approx. 900-1000 counts/year) and all counts are reviewed to confirm they meet the Highway Performance Monitoring System standards of FHWA and the NMDOT. Occasionally, counts scheduled may be delayed or rescheduled due to roadway construction, weather issues or equipment problems. MRCOG usually conducts approx. 95% of its scheduled counts.

Data collection is conducted system-wide as well as targeted locations and includes traffic counts, directional volume data, vehicle classification, bicycle counts, pedestrian counts, and intersection turning movements. Data is archived and logged into the traffic counts database and shared with local agencies for use in transportation planning activities. The Traffic Counts Program operates servers to receive traffic data from member agencies' ITS networks (including NMDOT-ITS). All reports and analyses are made available to member agencies and the general public. Funds are managed each fiscal year to maintain a reserve of funding that allows for the timely replacement of the traffic counting vehicle (approx. every 5-6 years) and counter machines (approx. every 10-15 years).

Responsibilities: MPO staff and other agencies as necessary. NMDOT transmits count information and Highway Performance Monitoring System (HPMS) data to FHWA.

Source of Funds: FHWA - State Planning and Research (SPR) funds & Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)											FFY 2018 (Oct 1, 2017 - Sept 30, 2018)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Conduct Traffic Counts	This is an ongoing daily task.																							
Classification Counts, Speed Counts, Intersection Turning Movement Counts	These counts are scheduled as requested by an agency and are dependent upon traffic count staff work schedules and the traffic count schedule.																							
Quarterly Transmittal	X			X			X			X			X			X			X			X		
Annual Traffic Flow Map									X														X	

Key: X=due; P=in progress; D=done

FFY 2017 Quarterly Progress Reports – Subtask 3.1

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

FFY 2018 Quarterly Progress Reports – Subtask 3.1

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

3.2 Population & Land Use Data Collection and Land Use Modeling (FTA Task 442200)

Collect, maintain and analyze multiple types of socioeconomic and demographic data. Provide forecasts for transportation planning purposes and for use by local, tribal, and state agencies. Analyze and present data regarding growth and land use to member governments, planners, and the general public.

This includes integration with other planning tools such as the accessibility and travel demand models, TranSight®, UrbanSim® and UrbanCanvas®, and other programs.

Responsibilities: MPO staff and other agencies as necessary. The development, maintenance and application of TranSight® is in partnership with the Rio Metro Regional Transit District.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)									FFY 2018 (Oct 1, 2017 - Sept 30, 2018)													
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
Collect Data	This is an ongoing daily task.																						
Economic Impacts of Proj.	As needed on a project-by-project basis.																						
Socio-Econ. Documents	Socio-economic and land use data is utilized in many documents and tasks of the MPO and other agencies. As such, there are few major documents produced solely for data distribution. Major MPO documents utilizing this data (such as the MTP) are included in other sections of this UPWP.																						
Socio-Econ. Datasets	Produced as updated data is available and revised.																						
Update Community Profiles	Produced as updated data is available and revised.																						

Key: X=due; P=in progress; D=done

FFY 2017 Quarterly Progress Reports – Subtask 3.2

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

FFY 2018 Quarterly Progress Reports – Subtask 3.2

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

3.3 Travel Demand Model Management and Maintenance (FTA Task 442200)

The MPO currently uses CUBE as the travel demand modeling program. Model runs are conducted upon request from various agencies and for development of the Metropolitan Transportation Plan (MTP) and the Transportation Improvement Program (TIP). Updates are done periodically, to the model's socioeconomic and demographic data, the roadway network and transit network. This task includes integration of the travel demand model with CMP data, the land use model and the economic analysis model along with calibration and validation of the model(s). Additionally, included is coordination with NMDOT to ensure alignment of inputs and outputs between MRMPO's model and the statewide model.

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 – Sept 30, 2017)												FFY 2018 (Oct 1, 2017 – Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Model Maint. & Updates	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Model Runs	As needed.																							

Key: X=due; P=in progress; D=done

FFY 2017 Quarterly Progress Reports – Subtask 3.3

1 st Q. Report	
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2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

FFY 2018 Quarterly Progress Reports – Subtask 3.3

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

3.4 Software Upgrades (FTA Task 442200)

The MPO regularly updates its computer software for the various programs. This task is primarily the purchase and installation of new software and upgrades of existing software from the various companies. Often training by the software manufacturer is required to implement and fully utilize the software. This includes integration of the various planning tools such as the accessibility, economic analysis, land use, and travel demand models, TranSight®, UrbanSim® and UrbanCanvas®, TAQA (Transportation Analysis and Querying Application) tool, CMP data, traffic count data, and other programs.

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Software Maintenance and Upgrades

(see "5210 Computer Software Maint." section in the budget in Appendix A for projected costs)

ESRI/GIS Annual Fee	ARC GIS Online Licenses (annual fee)
REMI-Transight Annual Maint. Fee (½ MPO, ½ RMRTD)	
SAS Annual Fee	CUBE (Travel Demand Model) Annual Fee
Other miscellaneous upgrades	

Main Products and Schedule by Month

This task does not have a regular product schedule.

FFY 2017 Quarterly Progress Reports – Subtask 3.4

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

FFY 2018 Quarterly Progress Reports – Subtask 3.4

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

3.5 Highway Functional Classification Review and Update (FTA Task 442200)

Review the current Highway Functional Classification and revise if necessary. Major changes to the Highway Functional Classification occur approximately 2-3 years after each U.S. Decennial Census in accordance with federal procedures. However, new roadways and changes in roadway utilization may require revisions to the system as-needed.

Review NMDOT’s submittal to update the current National Highway System (NHS) for the AMPA. This will be coordinated and scheduled with NMDOT.

The Roadway Access Committee (RAC), a subcommittee of the Transportation Coordinating Committee (TCC), manages the limited access roadway according to the *Roadway Access Modification Policies for the Albuquerque Metropolitan Planning Area and Inventory of Roadway Access Limitations*. The RAC will complete its review and update listing of roadways controlled by the policy.

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)									FFY 2018 (Oct 1, 2017 - Sept 30, 2018)														
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
NMDOT submittal review	When completed by NMDOT.																							
Review RAC Policies	X																							
Submit RAC revisions		X	X																					
Functional Class Revisions	As needed and requested by agencies.																							

Key: X=due; P=in progress; D=done

FFY 2017 Quarterly Progress Reports – Subtask 3.5

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

FFY 2018 Quarterly Progress Reports – Subtask 3.5

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

3.6 GIS Data Development and Comprehensive Planning (FTA Task 442200)

Provide Geographic Information Systems (GIS) coverages and data in support of transportation planning within the metropolitan planning area. This includes GIS analytical and cartographic support for the MTP, TIP, ITS and CMP, system-wide, subarea and corridor technical studies, and maintaining systems maps. GIS database management is part of this task.

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
GIS Data Collection & Maint	This is an ongoing, daily task.																							

Key: X=due; P=in progress; D=done

FFY 2017 Quarterly Progress Reports – Subtask 3.6

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	

APER
Summary –
Supplemental,
if needed

FFY 2018 Quarterly Progress Reports – Subtask 3.6

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

3.7 Development Review (FTA Task 442400)

The MPO will assist local and tribal agencies with reviews of development plans and traffic forecasts as requested. Plans will be reviewed for consistency with the MTP, TIP, CMP, ITS Architecture, and other pertinent planning documents and plans.

Forecasts requested by developers must be brought to the attention of the MPO through one of the agencies. Furthermore, the MPO will not perform a Traffic Impact Analysis (TIA) or Traffic Impact Study (TIS) for developers. Developers may obtain information the MPO has already compiled or collected.

The MPO facilitates the Roadway Access Committee (RAC) which reviews requests for modifications to the *Roadway Access Modification Policies for the Albuquerque Metropolitan Planning Area* and *Inventory of Roadway Access Limitations*. The RAC reviews requests from any jurisdiction with ownership of an access controlled roadway and issues a recommendation to the Transportation Coordinating Committee (TCC).

The MPO will finalize the development of guidelines for traffic impact studies for school facilities, if this item is not completed by October 2016.

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)									FFY 2018 (Oct 1, 2017 - Sept 30, 2018)													
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
Development Reviews	As requested (generally monthly).																						
Finalize School Traffic Impact Study Guidelines	This task will be finalized in 1 st quarter FFY 2017 if not completed before.																						
RAC Reviews	As requested.																						

Key: X=due; P=in progress; D=done

FFY 2017 Quarterly Progress Reports – Subtask 3.7

1 st Q. Report	
2 nd Q. Report	

3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

FFY 2018 Quarterly Progress Reports – Subtask 3.7

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

3.8 Orthophotography (FTA Task 442200)

This is a biennial task led by the MPO to work with state, federal, tribal, and local agencies and other interested parties to acquire and distribute regional digital orthophotography and digital elevation data. The MPO manages a contract for services to acquire orthophotography every two years. Orthophotos are used for mapping and geographic information technology applications, to update land use inventories, establish modeling network alignments, and evaluate the feasibility of transportation alternatives, as well as for public involvement activities.

The work for FFY 2017 includes any remaining work from FFY 2016 including payments invoiced after October 1, 2016. A possible additional task in FFY 2017 may include contracting with a vendor to produce new LiDAR imaging for the area if various federal, state, local and tribal agencies are interested in funding this task.

In FFY 2018 the MPO will collect funding from various federal, state, tribal and local agencies, contract with a vendor to produce aerial orthophotography, and review and process aerials.

Responsibilities: MPO staff serves as lead with principal responsibility for coordinating and planning for digital orthophotography missions in the region. Project participants vary for each cycle. Prior participants have included: City of Albuquerque, Albuquerque Metropolitan Arroyo and Flood Control Authority, Bernalillo County, Albuquerque-Bernalillo County Water Utility Authority, Kirtland Air Force Base, Village of Los Lunas, Middle Rio Grande Conservancy District, NMDOT, City of Rio Rancho, Sandia National Laboratory, Sandia Pueblo, Santa Ana Pueblo, Southern Sandoval County Arroyo and Flood Control Authority, the U.S. Geological Survey, and Valencia County.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)									FFY 2018 (Oct 1, 2017 - Sept 30, 2018)														
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Ortho RFP Issued											X													
Ortho Contract award													X											
Ortho Product Delivery																X	X	X						
Distribution of Orthos																	X	X	X					
LiDar RFP Issued	X																							
LiDar Contract award				X																				
LiDar Product Delivery								X	X	X														
Distribution of LiDar Data										X	X	X												

Key: X=due; P=in progress; D=done Note: LiDar task will only commence if area agencies fund the project.

FFY 2017 Quarterly Progress Reports – Subtask 3.8

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

FFY 2018 Quarterly Progress Reports – Subtask 3.8

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

Task 4 - Transportation Planning (FTA Task 442301)

This includes the development and monitoring of the long-range Metropolitan Transportation Plan (MTP), travel forecasting, coordinating with the state's long-range transportation plan and other studies. It also includes the Congestion Management Process (CMP), Intelligent Transportation Systems (ITS) planning, safety analyses, and other short to medium range planning activities.

Estimated Cost for Task 4

FFY	Est. Staff Hrs.	Avg. Rate	Staff Cost	Consultant Costs	Other Costs	Est. TOTAL
FY 2017	7,700	\$21.75	\$167,475	\$84,000	\$4,700	\$256,175
FY 2018	7,700	\$22.40	\$172,480	\$171,155	\$500	\$344,135

"Other Costs" includes MTP advertising, printing, etc.

4.1 Metropolitan Transportation Plan (MTP) & Metropolitan Transp. Planning

Metropolitan transportation planning is a continuous, comprehensive, and cooperative process. The Metropolitan Transportation Plan (MTP) forms the basis for all transportation planning and projects within the metropolitan planning area. The MTP is the long-range transportation plan for the metro area and covers all modes of transportation that may serve the current and future needs of the region. The plan conforms to federal regulations as set forth in 23 CFR 450. The MTP is updated every four years and may be amended, if necessary, as required. Work on the 2040 MTP Update will begin in FFY 2017 with increased efforts in FFY 2018. This is a reoccurring core activity of the MPO.

Included in this task is development and analyses of alternative transportation scenarios, the establishment of performance targets and measures and coordination with public transit providers in establishment of transit asset management targets and measures.

Responsibilities: MPO staff serves as the lead. The development of the MTP is a cooperative effort by the MPO and its member agencies, NMDOT, and area transit agencies, with coordination and input from several other agencies such as: FHWA, FTA, "land use" planning agencies (i.e., municipal planning departments), City of Albuquerque Environmental Health (for air quality), U.S. Environmental Protection Agency, tribal governments, local governments, and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)											FFY 2018 (Oct 1, 2017 - Sept 30, 2018)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Early Public mtgs for 2040 MTP Update																				X	X	X		
TCTC (AQCB) Mtg for TIP		X	X																					
MTB Air Qual Conformity	No longer required due to the end of the limited maintenance plan for CO.																							
MTB Apprv 2040 MTP Update	This will occur in FFY 2019																							
FHWA and FTA Apprv	This will occur in FFY 2019																							
MTP Amendments	Amendments are processed as necessary.																							
MTP Implementation	This is ongoing.																							

Key: X=due; P=in progress; D=done

FFY 2017 Quarterly Progress Reports – Subtask 4.1

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

FFY 2018 Quarterly Progress Reports – Subtask 4.1

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

4.2 Safety Analysis and Planning

Develop, research, and analyze data to assist member agencies and the public with understanding crash information and transportation planning issues confronting the metropolitan region and identification of safety issues related to the transportation network. Explore the development of methodologies to estimate future crash data as well as economic impacts of crashes. This subtask includes maintaining consistency with the *NMDOT Comprehensive Transportation Safety Plan (CTSP)* and providing assistance to tribal and local member agency and health organization planning efforts and health impact assessments.

The MPO will also develop a Regional Safety Action Plan (RSAP) via consultant services.

Responsibilities: MPO serves as lead in cooperation with NMDOT Transportation Planning and Safety Division and the UNM Division of Governmental Research

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)									FFY 2018 (Oct 1, 2017 - Sept 30, 2018)													
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
Annual Crash Report							X	X										X	X				
Obtain consultant for RSAP		X	X																				
Develop RSAP						X	X	X	X	X	X												
Submit RSAP for approval												X	X										

Key: X=due; P=in progress; D=done

FFY 2017 Quarterly Progress Reports – Subtask 4.2

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

FFY 2018 Quarterly Progress Reports – Subtask 4.2

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

4.3 Congestion Management Process (CMP)

The MPO will collect data to monitor system-wide and link-based performance to investigate recurring and nonrecurring congestion. The CMP uses performance data to determine the cause and severity of congestion in the region. The CMP is used at various levels of planning and operational analyses such as the MTP, TIP and development of individual projects. The CMP is integrated into the metropolitan planning process and provides comprehensive information on the performance of the transportation system so residents, elected officials, and agencies can make informed decisions based on congestion levels and location appropriate strategies. This is an ongoing core activity of the MPO.

Included in this task are "Alternative Scenario Development and Analysis" and/or "Before & After Studies" these are evaluations of the impacts of selected, recently implemented projects (such as the Alameda Corridor Adaptive Signal Time Study). This type of analyses will be used for evaluation of the MTP performance measures under MAP-21. Also included in this task is integration of the CMP with ITS documents and efforts, the MTP, and the TIP project selection process.

Responsibilities: MPO serves as lead in coordination with member agencies, regional transit providers and NMDOT.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
CMP Committee Meetings	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
CMP Annual Report																								
Project Prioritization Process Update (if needed)																				X	X			
Before & After Study	Schedule dependent upon project specific requests.																							

Key: X=due; P=in progress; D=done

FFY 2017 Quarterly Progress Reports – Subtask 4.3

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

FFY 2018 Quarterly Progress Reports – Subtask 4.3

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

4.4 Intelligent Transportation Systems (ITS)

ITS uses integrated systems to improve transportation safety, mobility, and traveler knowledge through the use of innovative technologies. The MPO coordinates the programming and deployment of ITS infrastructure and is responsible for maintaining the *Regional ITS Architecture* and possible updating the *ITS Implementation Plan*. Also included in this task is integration of the CMP with ITS documents and efforts. This is an ongoing core activity of the MPO.

Responsibilities: MPO serves as lead in coordination with member agencies, regional transit providers and NMDOT.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)											FFY 2018 (Oct 1, 2017 - Sept 30, 2018)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
LUTI Committee Meetings		X			X			X			X			X			X			X			X	
Technical Assist. via Consultant	As needed.																							

Key: X=due; P=in progress; D=done

FFY 2017 Quarterly Progress Reports – Subtask 4.5

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

FFY 2018 Quarterly Progress Reports – Subtask 4.5

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

4.6 Economic Impacts of Transportation Projects

TranSight® will be used to help prioritize and evaluate the merits of proposed transportation projects for both long and short range planning purposes. TranSight® will also be used to quantify the economic impacts of transportation projects across municipal boundaries and county lines, inform policy makers about the cost effectiveness of different transportation investments, and measure the economic impacts of the construction phase of building or upgrading transportation facilities. It will also be used analyze the impacts of economic development activities to support the economic vitality of the metropolitan area.

Continued integration of the land use model, economic model, and travel demand model.

Responsibilities: MPO staff in partnership with Rio Metro Regional Transit District in the maintenance and application of TranSight®.

Source of Funds: FHWA, FTA, Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Quantification and analysis as requested by agencies	As requested																							
Analyses needed for scenario planning	As needed																							

Key: X=due; P=in progress; D=done

FFY 2017 Quarterly Progress Reports – Subtask 4.6

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

FFY 2018 Quarterly Progress Reports – Subtask 4.6

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

4.7 SLRP (State Long Range Plan) Coordination

MRMPO staff will work cooperatively with the NMDOT in any process to update or amend the *New Mexico 2040 Plan NMDOT's Long Range Multi-Modal Transportation Plan* and any of its components (i.e. *New Mexico Freight Plan*). Coordination will include development of consistent demographic, socioeconomic, travel demand, revenue and other forecasts. Staff will be assigned to any pertinent SLRP committees. Staff will also coordinate on outreach activities where and when possible.

Responsibilities: NMDOT Planning staff will lead this task with MRMPO supporting the NMDOT through coordination.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
SLRP Amend. Coord.	As needed.																							
SLRP Committee Mtgs	As needed.																							

Key: X=due; P=in progress; D=done

FFY 2017 Quarterly Progress Reports – Subtask 4.7

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

FFY 2018 Quarterly Progress Reports – Subtask 4.7

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

4.8 Planning Consultation and Local Transportation Planning Assistance (FTA Task 442200)

The MPO will assist local and tribal agencies with the development of the transportation element of their comprehensive plans and other planning documents. The level of MPO involvement is dependent upon available resources. One notable effort is the City of Albuquerque and Bernalillo County’s comprehensive plan update and integrated development ordinance (ABC → Z) of which MRMPO is actively involved.

MPO staff will assist local and tribal agencies with progressing capital improvement projects funded in the TIP through the project development process, certification process, and the process for the obligation of funds.

This subtask also includes routine, cooperative planning efforts with NMDOT, FHWA, FTA, other federal agencies, tribal governments, municipalities, transit agencies, natural resource agencies, and other similar agencies.

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
ABC → Z	Coordination of efforts per City/County project schedule.																							
Near South Valley Tran. Sty.	Per Schedule from City of Albuquerque and Bernalillo County																							
Transp. Sections for Local Comp. Plans	As requested and as MPO resources allow.																							
Special Studies	Schedule determined when study is identified and funded by local agency.																							
Capital Project Assistance	As requested and as initiated by the TIP coordinator. Project status reports will be provide by agencies monthly at TPTG meetings (see 2.2 TIP Management)																							

Key: X=due; P=in progress; D=done

FFY 2017 Quarterly Progress Reports – Subtask 4.8

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

FFY 2018 Quarterly Progress Reports – Subtask 4.8

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

FINAL FOR

Task 5 - Special Studies and Miscellaneous Activities (FTA Task 442700)

This task covers transportation planning activities that do not fall under the categories above.

Estimated Cost for Task 5

FFY	Est. Staff Hrs.	Avg. Rate	Staff Cost	Consultant Costs	Other Costs	Est. TOTAL
FY 2017	2050	\$21.75	\$44,588	\$396,729	\$0	\$441,417
FY 2018	2050	\$22.40	\$45,920	\$0	\$0	\$45,920

5.1 Capital Projects Consultation and Coordination

Under this task the MPO provides consultation and coordination and/or develops specialized planning products for specific projects. Support for projects includes: modeling support, traffic counts, participation on study teams, review of alternatives, intermodal and multimodal review to assure continuity and consistency with the Metropolitan Transportation Plan and other applicable documents. Specific support is requested by various agencies.

This task may include the following projects (but is not limited to):

- I-25 North Corridor Study
- I-25 Operational Study (Broadway Blvd to I-40)
- NM 528 Improvements
- Sunport Boulevard Extension
- I-25 & Rio Bravo Interchange
- I-25 Interchange Projects
- North Diversion Channel Road Project
- Central Avenue Corridor BRT/ART Project
- University Blvd Corridor BRT Project
- Northwest Metro Area BRT Implementation
- Regional Transportation Management Center (RTMC)
- Coors Operations Study
- Bridge Boulevard Reconstruction Project
- Unser Boulevard Corridor Projects
- Broadmoor Boulevard Corridor Projects
- Northern Boulevard Corridor Projects
- Southern Boulevard Corridor Projects

Responsibilities: MPO staff will provide assistance as requested.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month: This task has not set schedule; assistance is determined by request.

FFY 2017 Quarterly Progress Reports – Subtask 5.1

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	

4th Q.
Report

APER
Summary –
Supplemental,
if needed

FFY 2018 Quarterly Progress Reports – Subtask 5.1

1st Q.
Report

2nd Q.
Report

3rd Q.
Report

4th Q.
Report

APER
Summary –
Supplemental,
if needed

5.2 Rio Metro Regional Transit District Service Area Plan Update & Initiatives

This is an ongoing effort to review and update the Rio Metro Regional Transit District Service Plan and related short-range plan. The plan identifies and prioritizes projects related to current and future RMRTD operations, service, and capital needs. A long-range plan (20 years) consistent with the vision plan, will be developed in order to define the implementation of future regional transit service.

Responsibilities: MPO Staff will assist Rio Metro as requested.

Source of Funds: Local Funds from Rio Metro Gross Receipts Tax Revenue, other Federal grants if awarded.

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)												FFY 2018 (Oct 1, 2017 - Sept 30, 2018)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Ongoing task	This is an ongoing task to review and update the service plan.																							

Key: X=due; P=in progress; D=done

FFY 2017 Quarterly Progress Reports – Subtask 5.2

1st Q.
Report

2nd Q.
Report

3rd Q.
Report

4th Q.
Report

APER
Summary –
Supplemental,
if needed

FFY 2018 Quarterly Progress Reports – Subtask 5.2

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

5.3 UNM/CNM Transit Study

Assessment of the transportation needs for the UNM, CNM, and UNM Hospital and surrounding neighborhoods (Albuquerque campuses) as it relates to the system users. Identify and implement transit, infrastructure and policies that promote alternative modes of transportation including TDM strategies, alternative analysis of modes, and integration of land use policies and design practices. The project involves the development of an Alternatives Analysis and selection of a locally preferred transit alternative. Project materials completed include the Alternatives Screening Report, the Land Use and Economic Development Report, the Ridership Analysis, the Public Participation Summary, etc. and can be found on the project website at: <http://www.mrcog-nm.gov/special-studies/unm-cnm-study/study-materials>. Project partners continue to refine the transit, operations, capital aspects of the preferred alternative, and administrative issues related to project development.

Responsibilities: MPO staff will assist Rio Metro as requested.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds, other Federal grants if awarded. FHWA funds have been fully expended.

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)									FFY 2018 (Oct 1, 2017 - Sept 30, 2018)													
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
	Schedule t.b.d.																						

Key: X=due; P=in progress; D=done

FFY 2017 Quarterly Progress Reports – Subtask 5.3

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

FFY 2018 Quarterly Progress Reports – Subtask 5.3

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

5.3a Rio Metro Transit Oriented Planning Pilot Project – University Corridor

To be completed in collaboration with the UNM/CNM Transit Study, this project will enhance economic development; generate ridership; facilitate connectivity and accessibility; and develop infrastructure, policy, and operations recommendations to advance the goals established by the Transit Study for the University Boulevard corridor.

Responsibilities: MPO Staff will assist Rio Metro as requested.

Source of Funds: Local Funds from Rio Metro Gross Receipts Tax Revenue, FTA grant if awarded. This project will also utilize any remaining FTA funds from related task 5.3.

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)									FFY 2018 (Oct 1, 2017 - Sept 30, 2018)													
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
	Schedule t.b.d.																						

Key: X=due; P=in progress; D=done

FFY 2017 Quarterly Progress Reports – Subtask 5.3a

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

FFY 2018 Quarterly Progress Reports – Subtask 5.3a

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	

5.4 NMRX Maintenance Facility/Office Feasibility Study

Develop a feasibility study for the New Mexico Rail Runner Express (NMRX) Albuquerque yard. The Albuquerque yard is the primary location for RMRTD and Herzog Transit Services Inc. railroad staff office space, NMRX vehicle maintenance, and NMRX vehicle and equipment storage. The RMRTD currently leases much of the existing office and warehouse spaces. The feasibility study will include, but not be limited to: a facility plan for the arrangement and location of new, rehabilitated and existing warehouse, office and maintenance uses; the proposed cost, funding and phasing to implement the plan; and improvements that eliminate the need of recurring leases. Future, planned capital projects that are anticipated to benefit from this study include the construction of new office and warehouse buildings and the installation of a train wash.

Responsibilities: MPO staff will assist Rio Metro as requested.

Source of Funds: FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)									FFY 2018 (Oct 1, 2017 - Sept 30, 2018)														
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Feasibility Study Devel.																								

Key: X=due; P=in progress; D=done

FFY 2017 Quarterly Progress Reports – Subtask 5.4

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

FFY 2018 Quarterly Progress Reports – Subtask 5.4

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

5.5 Downtown Albuquerque Bikeshare Program

This task number has been allocated to the Downtown Albuquerque Bikeshare program which is not an MPO task. (The number is reserved for MRCOG internal bookkeeping purposes.) There are no federal funds in this project which is administered by MRCOG non-MPO section.

5.6 Pilot Program for TOD Planning

With a Transit Oriented Development (TOD) Planning Grant from USDOT that complements the Albuquerque Rapid Transit (ART) project, the City of Albuquerque will develop a TOD planning framework with the goal of achieving \$2 billion in real estate investment in the Central Avenue corridor and \$1 billion in cost of living reduction from savings to households able to make use of an improved transit system. The effort will also inform and support inter-agency coordination for TOD along the future University Blvd. Bus Rapid Transit Corridor.

The project will capitalize on the currently-underway "ABC-Z" project to update the City/County Comprehensive Plan and revise zoning through a new Integrated Development Ordinance (IDO). This effort will specifically address and analyze issues related to implementing transit oriented development in the corridor and recommend changes to the Comprehensive Plan and the IDO necessary to facilitate TOD. Community inventories will be created, and there will be substantial public outreach. The IDO will address economic development, ridership, and mode choice through zoning changes, development incentives for TOD, identifying the potential for gentrification problems and strategies for their minimization, and complete streets standards to enable mixed-use development and increase allowable densities within the corridor.

Responsibilities: MPO staff will assist City of Albuquerque Planning and Transit Departments as requested.

Source of Funds: FTA 5303, Local Funds for Match (Funds were awarded directly to the City of Albuquerque not the MPO. ABQ Ride will provide MRMPO with quarterly status reports.)

Main Products and Schedule by Month

PRODUCT	FFY 2017 (Oct 1, 2016 - Sept 30, 2017)									FFY 2018 (Oct 1, 2017 - Sept 30, 2018)														
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Agency/Stakeholder Engagement	X	X	X	X	X	X	X	X																
Vision & Implementation Strategies & Reports	X	X	X																					
Comp. Plan Updates	X	X	X	X	X	X	X	X																
IDO Updates									X	X	X	X	X	X										

Key: X=due; P=in progress; D=done

FFY 2017 Quarterly Progress Reports – Subtask 5.6

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	

4 th Q. Report	
APER Summary – Supplemental, if needed	

FFY 2018 Quarterly Progress Reports – Subtask 5.6

1 st Q. Report	
2 nd Q. Report	
3 rd Q. Report	
4 th Q. Report	
APER Summary – Supplemental, if needed	

FINAL for MTB Action with TCC

FINAL for MTB Action with TCC Revisions

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Appendices

FINAL for MTB Action with TCC Revisions

Appendix A – Budget Summaries

FINAL for MTB Action with TCC Revisions

FFY 2017 Budget Summary

Mid-Region Metropolitan Planning Organization - Albuquerque, NM													
Federal Fiscal Year 2017 (Oct. 1, 2016 - Sept. 30, 2017) MPO Budget - as of June 29, 2016													
Summary by General Ledger Groups (GL Group)													
GL Group	FFY 2017	MPO Ortho-photog 029	MPO PL Funds FHWA 052	MPO 5303 FTA 053	MPO Planning RMRTD 055	MPO REACH Comp St 062	MPO Traffic Counts 067	MPO Transp Assessm't 068	City of Albuquerque Funds 050	Bernalillo County Funds 051	ABQ Ride FTA 5303 Expended by City	Other Misc. Local Funds xxx	Line Totals
		Fund Code→											
500	Salaries (includes paid leave)	\$0	\$572,409	\$201,436	\$162,498	\$31,889	\$267,836	\$0	\$0	\$0	\$0	\$0	\$1,236,067
505	Benefits												
510	Professional Development & Memberships	\$0	\$19,126	\$7,315	\$3,000	\$910	\$3,655	\$0	\$0	\$0	\$0	\$0	\$34,006
515	Travel (In-State & Out-of-State & Mileage)	\$0	\$23,450	\$9,200	\$0	\$2,250	\$8,800	\$0	\$0	\$0	\$0	\$0	\$43,700
520	Equipment, Lease & Maintenance	\$0	\$69,145	\$5,000	\$0	\$0	\$4,000	\$0	\$0	\$0	\$0	\$0	\$78,145
530	Contractual Services	\$300,000	\$120,000	\$33,000	\$0	\$0	\$20,000	\$175,000	\$35,201	\$35,201	\$0	\$135,000	\$853,402
540	Communication (Telephones & Internet)	\$0	\$250	\$0	\$0	\$0	\$2,950	\$0	\$0	\$0	\$0	\$0	\$3,200
555	Operating Expense (incl. Indirect Costs)	\$0	\$175,470	\$56,988	\$41,874	\$8,762	\$99,435	\$0	\$0	\$0	\$0	\$0	\$382,530
Cap	Capital Purchases (over \$5,000)	\$0	\$32,000	\$0	\$26,500	\$0	\$37,100	\$0	\$38,000	\$0	\$0	\$0	\$133,600
Grand Total Expenditures Budgeted		\$300,000	\$1,011,850	\$312,938	\$233,872	\$43,811	\$443,777	\$175,000	\$73,201	\$35,201	\$0	\$135,000	\$2,764,650
Revenues for FFY 2017													
	Carryover FHWA PL Additional Funds from FFY 2016		\$66,175										\$66,175
	MRCOG Match for above		\$11,277										\$11,277
	FHWA PL(P3xxxxx) from FFY 2017		\$818,492										\$818,492
	MRCOG Match for above		\$139,481										\$139,481
	Carryover FTA 5303 Federal from Previous FFY Alloc.			\$63,200									\$63,200
	MRCOG Match for above			\$15,800									\$15,800
	FTA 5303 Federal Funds from FFY 2016 Allocation			\$223,948									\$223,948
	MRCOG Match for above			\$55,987									\$55,987
	Carryover of P3xxxxx SPR funds for Traffic Counts						\$0						\$0
	MRCOG match for SPR above						\$0						\$0
	P3xxxxx SPR Federal funds for Traffic Counts						\$358,987						\$358,987
	MRCOG match for SPR above						\$89,747						\$89,747
	Carryover A300185 STP-U CMP Transp Assess Funds							\$25,359					\$25,359
	MRCOG match for STP-U Travel Time							\$4,321					\$4,321
	Carryover A300186 STP-U CMP Transp Assess Funds							\$96,630					\$96,630
	MRCOG match for STP-U Travel Time							\$16,467					\$16,467
	A300187 STP-U Federal CMP Transp Assess Funds							\$99,110					\$99,110
	MRCOG match for STP-U Travel Time							\$16,890					\$16,890
	FTA 5303 Funds to City of Albuquerque										\$860,000		\$860,000
	City of Albuquerque Match for above										\$215,000		\$215,000
	FTA 5303 Funds to be Expended by City of Albq.										(\$1,075,000)		(\$1,075,000)
	Carryover of RMRTD Funds for Metro Planning				\$117,000								\$117,000
	Rio Metro (RMRTD) Funding for Metro Planning				\$200,000								\$200,000
	Carryover Presbyterian REACH Grant from Prev. FY						\$0						\$0
	Presbyterian REACH Grant						\$57,251						\$57,251
	Funds for Bike Trail Counter Prog. (anticipated)								\$38,000				\$38,000
	Remaining Near South Valley Trans Study								\$35,201	\$35,201			\$70,402
	Remaining International Trade Alliance Funds											\$125,000	\$125,000
	RMRTD Funds for NMRX Facil. & Off. Feas. Study											\$10,000	\$10,000
	A300604 Funds Orthophotography (even yrs only)	\$0											\$0
	NMDOT match for above (even yrs only)	\$0											\$0
	Est. Contrib. Various Agency Funds for Ortho. Project	\$300,000											\$300,000
	Balance of Various Agency Funds from Ortho. Proj.	\$50,000											\$50,000
Total Revenues		\$350,000	\$1,035,425	\$358,935	\$317,000	\$57,251	\$448,734	\$258,777	\$73,201	\$35,201	\$0	\$135,000	\$3,069,524
Grand Total Expenditures (from prev. section)		\$300,000	\$1,011,850	\$312,938	\$233,872	\$43,811	\$443,777	\$175,000	\$73,201	\$35,201	\$0	\$135,000	\$2,764,650
Difference (Revenues-Expenditures) see note		\$50,000	\$23,575	\$45,997	\$83,128	\$13,440	\$4,957	\$83,777	\$0	\$0	\$0	\$0	\$304,874
FHWA & FTA Est. Comb. Funds Remain.(for info)			\$69,572										

Some revenue amounts are pending final figures at close of FFY 2016 after Sept. 30, 2016.

Note: The PL Funds & 5303 funds will be monitored as each quarter's budget is analyzed. Expenses will be shifted to local funds sources and/or reduced if necessary. If budget reductions are needed the main areas of reduction will be travel and/or contractual services for database upgrades.

Note: The PL Funds & 5303 funds sources (052 & 053) are shown with a "surplus" at the end of FFY 2017. These will carry over to FFY 2018 under the two-year work authorization. The same applies to the balance of Transportation Assessment (068) funds and other funds as well.

Note: The orthophotography project for FFY 2017 is tentative pending agreement from various agencies to undertake the LIDAR data contract with a vendor. If not, the \$300,000 budgeted and the \$300,000 collected will not occur and the \$50,000 estimated beginning balance will simply carry over to FFY 2018 for that year of the biennial orthophotography project.

FFY 2018 Budget Summary

Mid-Region Metropolitan Planning Organization - Albuquerque, NM													
Federal Fiscal Year 2018 (Oct. 1, 2017 - Sept. 30, 2018) MPO Budget - as of June 29, 2016													
Summary by General Ledger Groups (GL Group)													
GL Group	FFY 2018	MPO Ortho-photog 029	MPO PL Funds FHWA 052	MPO 5303 FTA 053	MPO Planning RMRTD 055	MPO REACH Comp St 062	MPO Traffic Counts 067	MPO Transp Assessm't 068	City of Albuquerque Funds 050	Bernalillo County Funds 051	ABQ Ride FTA 5303 Expended by City	Other Misc. Local Funds xxx	Line Totals
	Fund Code→												
500	Salaries (includes paid leave)	\$0	\$589,581	\$207,479	\$167,137	\$32,845	\$277,929	\$0	\$0	\$0	\$0	\$0	\$1,274,971
505	Benefits												
510	Professional Development & Memberships	\$0	\$18,376	\$7,315	\$3,000	\$910	\$3,655	\$0	\$0	\$0	\$0	\$0	\$33,256
515	Travel (In-State & Out-of-State & Mileage)	\$0	\$19,050	\$11,700	\$0	\$2,250	\$8,800	\$0	\$0	\$0	\$0	\$0	\$41,800
520	Equipment, Lease & Maintenance	\$0	\$69,145	\$5,000	\$0	\$0	\$4,000	\$0	\$0	\$0	\$0	\$0	\$78,145
530	Contractual Services	\$300,000	\$80,000	\$33,000	\$0	\$25,000	\$10,000	\$175,000	\$0	\$0	\$0	\$0	\$623,000
540	Communication (Telephones & Internet)	\$0	\$250	\$0	\$0	\$0	\$2,950	\$0	\$0	\$0	\$0	\$0	\$3,200
555	Operating Expense (incl. Indirect Costs)	\$0	\$178,475	\$59,123	\$43,034	\$9,001	\$100,083	\$0	\$0	\$0	\$0	\$0	\$389,718
Cap	Capital Purchases (over \$5,000)	\$0	\$25,000	\$0	\$6,500	\$0	\$73,000	\$0	\$0	\$0	\$0	\$0	\$104,500
Grand Total Expenditures Budgeted		\$300,000	\$979,877	\$323,617	\$219,672	\$70,007	\$480,417	\$175,000	\$0	\$0	\$0	\$0	\$2,548,590
Revenues for FFY 2018													
	Carryover FHWA PL from FFY 2017		\$20,143										\$20,143
	MRCOG Match for above		\$3,432										\$3,432
	FHWA PL(P3xxxxx) from FFY 2018		\$840,332										\$840,332
	MRCOG Match for above		\$143,203										\$143,203
	Carryover FTA 5303 Federal from Previous FFY Alloc.			\$36,798									\$36,798
	MRCOG Match for above			\$9,199									\$9,199
	FTA 5303 Federal Funds from FFY 2017 Allocation			\$223,948									\$223,948
	MRCOG Match for above			\$55,987									\$55,987
	Carryover of P3xxxxx SPR funds for Traffic Counts						\$0						\$0
	MRCOG match for SPR above						\$0						\$0
	P3xxxxx SPR Federal funds for Traffic Counts						\$381,904						\$381,904
	MRCOG match for SPR above						\$95,476						\$95,476
	Carryover A300187 STP-U CMP Transp Assess Funds							\$46,220					\$46,220
	MRCOG match for STP-U Travel Time							\$7,877					\$7,877
	A300188 STP-U Federal CMP Transp Assess Funds							\$170,880					\$170,880
	MRCOG match for STP-U Travel Time							\$29,120					\$29,120
	Carryover of FTA 5303 Funds to City of Albuquerque									\$430,000			\$430,000
	City of Albuquerque Match for above									\$107,500			\$107,500
	FTA 5303 Funds to be Expended by City of Albq.									(\$537,500)			(\$537,500)
	Carryover of RMRTD Funds for Metro Planning				\$83,128								\$83,128
	Rio Metro (RMRTD) Funding for Metro Planning				\$200,000								\$200,000
	Carryover Presbyterian REACH Grant from Prev. FY						\$13,440						\$13,440
	Presbyterian REACH Grant						\$57,251						\$57,251
	Remaining Near South Valley Trans Study								\$0	\$0			\$0
	Remaining International Trade Alliance Funds											\$0	\$0
	RMRTD Funds for NMRX Facil. & Off. Feas. Study											\$0	\$0
	A300604 Funds Orthophotography (even yrs only)	\$42,720											\$42,720
	NMDOT match for above (even yrs only)	\$7,280											\$7,280
	Est. Contrib. Various Agency Funds for Ortho. Project	\$300,000											\$300,000
	Balance of Various Agency Funds from Ortho. Proj.	\$50,000											\$50,000
Total Revenues		\$400,000	\$1,007,110	\$325,932	\$283,128	\$70,691	\$477,380	\$254,097	\$0	\$0	\$0	\$0	\$2,818,338
Grand Total Expenditures (from prev. section)		\$300,000	\$979,877	\$323,617	\$219,672	\$70,007	\$480,417	\$175,000	\$0	\$0	\$0	\$0	\$2,548,590
Difference (Revenues-Expenditures) see note		\$100,000	\$27,233	\$2,315	\$63,456	\$684	(\$3,037)	\$79,097	\$0	\$0	\$0	\$0	\$269,748
FHWA & FTA Est. Comb. Funds Remain. (for info)			\$29,548										

Note: The PL Funds & 5303 funds will be monitored as each quarter's budget is analyzed. Expenses will be shifted to local funds sources and/or reduced if necessary. If budget reductions are needed the main areas of reduction will be travel and/or contractual services for database upgrades.

Note: The PL Funds & 5303 funds sources (052 & 053) are shown with a "surplus" at the end of FFY 2018. This is intentional because each year, the indirect cost rate may increase or decrease as will estimated costs for certain items. Rather than budgeting to "\$0" we chose to leave some funds available to accommodate possible cost increases and will adjust the budget at the end of FFY 2017 once the new indirect cost rate is developed. Any balance of Transportation Assessment (068) funds will be carried over to FFY 2019.

Note: The orthophotography project is budgeted with a balance due to the uncertainty of the cost of the vendor contract. This item is dependent upon various agencies contributing to the cost of the project. Only \$42,720 of federal funds are used for this project which, along with matching funds, constitutes NMDOT's participation to the project.

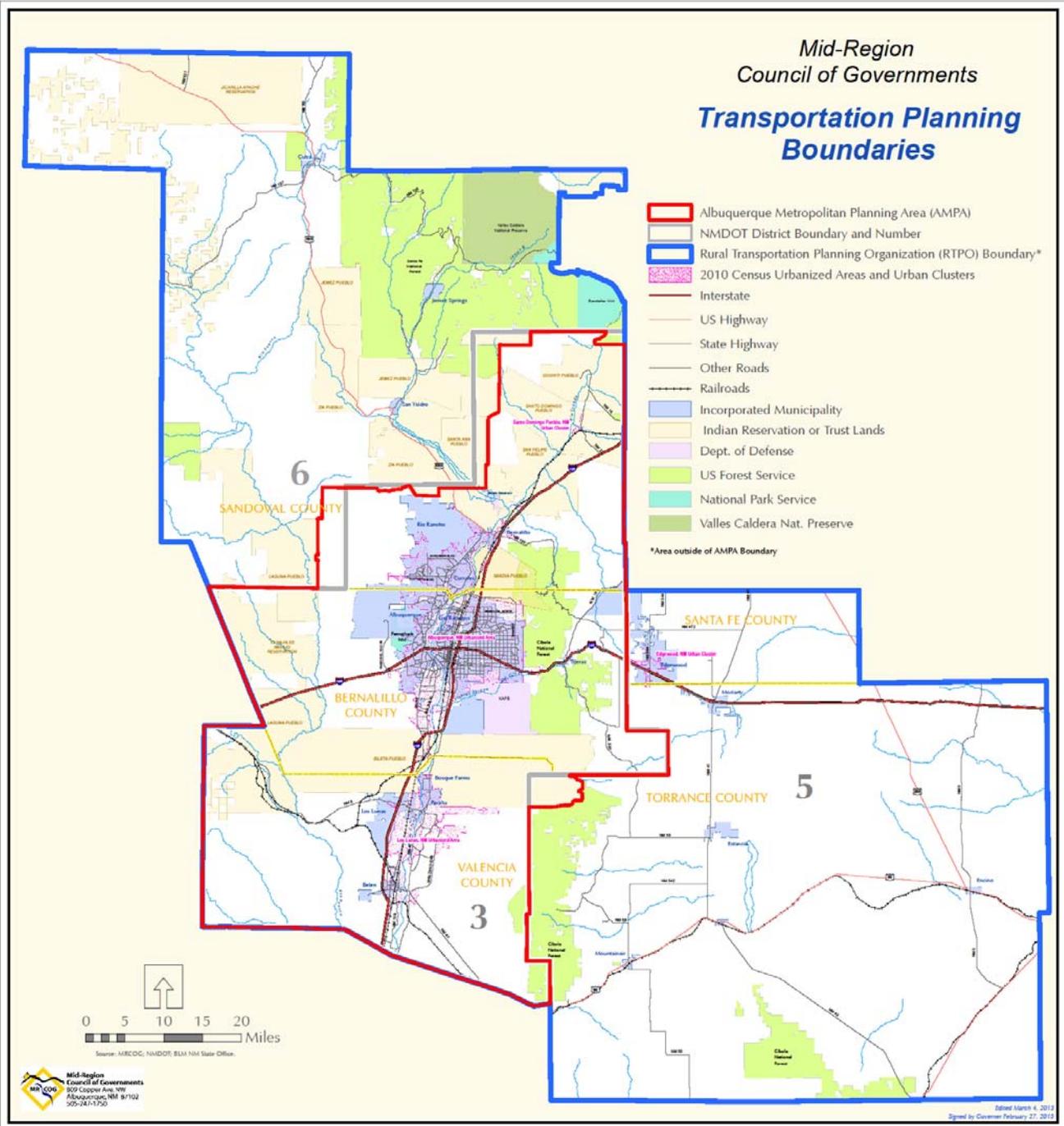
Appendix B

**Metropolitan Planning Area Map
and
Transportation Management Area Map**

The Albuquerque Metropolitan Planning Area (AMPA) and the official, designated Transportation Management Area (TMA) have the same geographic boundaries.

FINAL for MTB Action with TCC Revisions

Mid-Region Council of Governments Transportation Planning Boundaries



Appendix C

UPWP Adoption Resolution

FINAL for MTB Action with TCC Revisions

Page one of resolution – place here.

FINAL for MTB Action with TCC Revisions

Page two of resolution – place here.

FINAL for MTB Action with TCC Revisions

Appendix D

Expenditure Reports

Please refer to
MRMPO Quarterly Report Parts II, V, VI & VII for FHWA Expenditure Reports
and
MRMPO Quarterly Report Part III for FTA Expenditure Reports

These reports and other documents are available online at www.mrcog-nm.gov
or by contacting

Mid-Region Metropolitan Planning Organization
Mid-Region Council of Governments
809 Copper Avenue NW
Albuquerque, NM 87102
(505) 247-1750-tel. (505) 247-1753-fax
email: mrcog@mrcog-nm.gov
ATTN: MPO Administrator

Note: Expenditure reports are developed for quarters 1 through 4 at the end of each quarter of the Federal Fiscal Year. An Annual Performance and Expenditure Report (APER) is developed at the end of each Federal Fiscal Year which incorporates each quarterly report with and APER summary.

Appendix E
Administrative Modifications
to the
Transportation Improvement Program (TIP)

FINAL for MTB Action with TCC Revisions

A cumulative summary of all administrative modifications made to the TIP during the two Federal Fiscal Years will be inserted here for each quarterly report.

FINAL for MTB Action with TCC Revisions

Appendix F – Activity Timesheet Charges Summary Reports

Please refer to
MRMPO Quarterly Report Part IV
for
Consultant and Vendor Services Summaries and
Activity Timesheet Charges Summary Report

These reports and other documents are available online at www.mrcog-nm.gov

or by contacting

Mid-Region Metropolitan Planning Organization
Mid-Region Council of Governments

809 Copper Avenue NW

Albuquerque, NM 87102

(505) 247-1750-tel. (505) 247-1753-fax

email: mrcog@mrcog-nm.gov

ATTN: MPO Administrator

Note: These documents are developed after each federal fiscal year (FFY) begins, when funds are available and consultant contracts are secured and employees begin charging time for billing. These will be available as part of each quarterly report.

R-16-06 MTB Open Meetings Act Resolution

Action Requested:

Approval of R-16-06 MTB Open Meetings Act Resolution

Background:

To remain in compliance with statutory regulations, approval of the resolution is required. The full COG Board has already approved a resolution.

NMSA 1978, Section 10-15-1B (1974 as amended), of the Open Meetings Act states that, except as otherwise provided in the Constitution of New Mexico or the Provisions of the Open Meetings Act, all meetings of a quorum of members of any board, commission or other policy-making body of any state agency, any agency or authority of formulation public policy, discussion public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings.

The TPTG and TCC are not required to make recommendation on the Open Meetings resolution.

1 RESOLUTION

2 of the

3 METROPOLITAN TRANSPORTATION BOARD

4 of the

5 MID REGION COUNCIL OF GOVERNMENTS OF NEW MEXICO

6 (R-16-06 MTB)

7 **OPEN MEETINGS RESOLUTION**

8
9 WHEREAS, Section 10-15-1(B) of the Open Meetings Act (Sections 10-15-1
10 through 10-15-4 NMSA 1978) states that all meetings of a quorum of members of any
11 board, commission, administrative adjudicatory body, or other policy making body of
12 any state agency, any agency or authority of any county, municipality, district, or any
13 political subdivision, held for the purpose of formulating public policy, including the
14 development of personnel policy, rules, regulations or ordinances, discussing public
15 business or for the purpose of taking any action within the authority of or the delegated
16 authority of any board, commission or other policymaking body are declared to be public
17 meetings open to the public at all times, except as otherwise provided in the constitution
18 of New Mexico or the Open Meetings Act. No public meeting, once convened, that is
19 otherwise required to be open pursuant to the Open Meetings Act shall be closed or
20 dissolved into small groups or committees for the purpose of permitting the closing of
21 the meeting;
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32 WHEREAS, Section 10-15-1 (C) allows a public body to provide members of a
33 public body to participate in a meeting of the public body by means of a conference
34 telephone or other similar communicating equipment when it is otherwise difficult or
35 impossible for the member to attend the meeting in person, provided that each member
36 participating, by conference telephone can be identified when speaking, all participants
37 are able to hear each other at the same time and members of the public attending the
38 meeting are able to hear any member of the public body who speaks during the
39 meeting;

40 WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the Board of
41 Directors of the Mid Region Council of Governments (MRCOG) of New Mexico to
42 determine annually what constitutes reasonable notice of its public meetings; and

43 WHEREAS, Section 10-15-4 of the Open Meetings Act provides that all
44 provisions of the Open Meetings Act shall be enforced by the attorney general or by the
45 district attorney in the county of jurisdiction. However, nothing in that act shall prevent
46 an individual from independently applying for enforcement through the district courts,
47 provided that the individual first provides written notice of the claimed violation to the
48 public body and that the public body has denied or not acted on the claim within fifteen
49 days of receiving it. A public meeting held to address a claimed violation of the Open
50 Meetings Act shall include a summary of comments made at the meeting at which the
51 claimed violation occurred; and

52 WHEREAS, Section 10-15-4(c) of the Open Meetings Act provides that the
53 district courts of the state shall have jurisdiction, upon the application of any person to

54 enforce the purpose of the Open Meetings Act, by injunction, mandamus or other
55 appropriate order. The court shall award costs and reasonable attorney fees to any
56 person who is successful in bringing a court action to enforce the provisions of the Open
57 Meetings Act. If the prevailing party in a legal action brought under this section is a
58 public body defendant, it shall be awarded court costs. A public body defendant that
59 prevails in court action brought under this section shall be awarded its reasonable
60 attorney fees from the plaintiff if the plaintiff brought the action without sufficient
61 information and belief that good grounds supported it.

62 NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Mid
63 Region Council of Governments of New Mexico that:

- 64 1. Regular meetings of the Board of Directors, its Executive Board, the
65 Metropolitan Transportation Board, Middle Rio Grande Water Resources
66 Board, Transportation Coordinating Committee, Public Involvement
67 Committee, and/or the Regional Planning Organization Transportation
68 Advisory Committee shall ordinarily be held as established by the
69 individual boards at their last meeting of the calendar year. For the
70 purposes of regular meetings, notice requirements are met if notice of the
71 date, time, place, and information on how the public may obtain an
72 agenda, is placed as a legal notice in newspapers of general circulation in
73 the state at least ten (10) days in advance of the meeting date. Written
74 notice shall also be mailed to those broadcast stations licensed by the
75 Federal Communications Commission and newspapers of general
76 circulation which have made a written request of the MRCOG for notice of

77 public meetings. A proposed agenda will be posted in the offices of the
78 MRCOG one week before the meeting, located at 809 Copper Ave. NW,
79 Albuquerque, New Mexico; and will be available on the MRCOG website
80 at www.mrcog-nm.gov one week before the meeting; and

81 2. The final agenda will be posted in the offices of the MRCOG not less than
82 seventy-two (72) hours prior to the meeting; and will be available on the
83 MRCOG website at www.mrcog-nm.gov not less than seventy-two (72)
84 hours before the meeting; and

85 3. Up to three (3) members of the Board of Directors, its Executive Board,
86 the Metropolitan Transportation Board, Middle Rio Grande Water
87 Resources Board, Transportation Coordinating Committee, Public
88 Involvement Committee, and/or the Regional Planning Organization
89 Transportation Advisory Committee may participate by conference
90 telephone in any meetings that are held in the MRCOG Conference
91 Room; and

92 4. Special meetings of the Board of Directors, its Executive Board, the
93 Metropolitan Transportation Board, Middle Rio Grande Water Resources
94 Board, Transportation Coordinating Committee, Public Involvement
95 Committee, and/or the Regional Planning Organization Transportation
96 Advisory Committee may be called by the Chairman or a majority of the
97 members upon three (3) days notice. For the purposes of special
98 meetings, notice requirements shall be met by posting notices in the
99 offices of the MRCOG. Facsimile notice of such meetings shall be

100 provided to those broadcast stations licensed by the Federal
101 Communications Commission and newspapers of general circulation that
102 have made a written request of the MRCOG for notice of public meetings;
103 and

104 5. Emergency meetings of the Board of Directors, its Executive Board, the
105 Metropolitan Transportation Board, Middle Rio Grande Water Resources
106 Board, Transportation Coordinating Committee, Public Involvement
107 Committee, and/or the Regional Planning Organization Transportation
108 Advisory Committee are meetings called under circumstances which
109 demand immediate action by those boards. Although the boards would
110 avoid emergency meetings whenever possible, such circumstances may
111 occasionally arise. Emergency meetings of those boards may be called
112 by the Chairman or a majority of the members upon twenty-four (24) hours
113 notice. For the purposes of emergency meetings, notice requirements
114 shall be met by posting notices in the offices of the MRCOG. Facsimile
115 notice of such meetings shall be provided to those broadcast stations
116 licensed by the Federal Communications Commission and newspapers of
117 general circulation that have made a written request of the MRCOG for
118 notice of public meetings; and

119 6. Pursuant to Section 10-15-1(H)(I) NMSA 1978, the Board of Directors, its
120 Executive Board, the Metropolitan Transportation Board, Middle Rio
121 Grande Water Resources Board, Transportation Coordinating Committee,
122 Public Involvement Committee, and/or the Regional Planning Organization

123 Transportation Advisory Committee may close a meeting to the public if
124 the subject matter of such discussion or action is included in Subsection I
125 of the Open Meetings Act, Section 10-15-1 NMSA 1978. If any such
126 board meeting is closed pursuant to Section 10-15-1(H)(I) NMSA 1978,
127 such closure:

128 (a) if made in an open meeting, shall be approved by a majority vote of
129 a quorum of the members of such board and authority for the
130 closure and subject to be discussed shall be stated in the motion
131 calling for the vote on a closed meeting. The vote on a closed
132 meeting shall be taken in an open meeting and the vote of each
133 individual member is to be recorded in the minutes. Only those
134 subjects announced or voted upon prior to closure by such board
135 may be discussed in a closed meeting; and

136 (b) if called for when such boards are not in an open meeting, the
137 closed meeting shall not be held until public notice, appropriate
138 under the circumstances, stating the specific provision of law
139 authorizing the closed meeting and subject matter is given to the
140 members and to the general public; and

141 6. Notwithstanding any provision, the Chairman may establish such
142 additional notice as may be deemed advisable.

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146 PASSED, ADOPTED, AND APPROVED this 15th day of July 2016 by the
147 Metropolitan Transportation Board of the Mid Region Council of Governments of New
148 Mexico.

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Debbie O'Malley, Chair
Metropolitan Transportation Board

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155 ATTEST:

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157

Dewey V. Cave, Executive Director
Mid-Region Council of Governments

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