



Mid-Region Metropolitan Planning Organization

Mid-Region Council of Governments
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FFY 2015 (October 1, 2014 – September 30, 2015)

Part I Planning Activities Progress Report

The Planning Activities Progress Reports are incorporated into the Unified Planning Work Program (UPWP) document in separate reporting sections following the various tasks. This provides cumulative quarterly progress reports.

1st Quarter Report: Oct. 1, 2014 – Dec. 31, 2014, submitted to NMDOT January 27, 2015.

2nd Quarter Report: Jan. 1, 2015 – March 31, 2015, submitted to NMDOT April 24, 2015.

3rd Quarter Report: April 1, 2015 – June 30, 2015, submitted to NMDOT _____.

4th Quarter Report: July 1, 2015 – Sept. 30, 2015, submitted to NMDOT _____.

This report was funded in part through grants from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation. The views and opinions of the authors or agency expressed herein do not necessarily state or reflect those of the U. S. Department of Transportation.

Mid Region Council of Governments fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form, please contact the MRCOG Title VI Coordinator at (505) 247-1750.



Mid-Region Metropolitan Planning Organization

UPWP

Unified Planning Work Program

Quarterly Report: Quarter 2 (Jan. 1, 2015-Mar. 31, 2015)

**Federal Fiscal Years 2015 & 2016
(Oct. 1, 2014 through Sept. 30, 2016)**

(Cumulatively incorporating each quarterly report)

Summary of Amendments and Administrative Modifications

July 18, 2014	R-14-08 MTB	Initial Approval by the Metropolitan Transportation Board of MRMPO
Nov. 18, 2014	R-14-14 MTB	Amendment #1 Approved by the MTB

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Mid-Region Metropolitan Planning Organization

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Federal Transit Administration Region VI
City of Albuquerque Transit Department - ABQ Ride
Rio Metro Regional Transit District
NMDOT Transportation Planning and Safety Division
NMDOT Transit and Rail Division
NMDOT District 3

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I. INTRODUCTION

This Unified Planning Work Program (UPWP) is a mechanism for listing and organizing the Mid-Region Metropolitan Planning Organization's transportation planning activities that will be undertaken during the time period covered. This document was developed in accordance with the Moving Ahead for Progress in the 21st Century Act (MAP-21) that was signed into law by President Obama on July 6, 2012, federal regulation 23 CFR 450 and FTA Circular 8100.1C.

A. MRCOG General Overview

The Mid-Region Council of Governments (MRCOG) is a regional planning organization that develops policies and makes decisions about transportation planning in the greater Albuquerque region of New Mexico. It is a forum for cities, towns, villages, tribal governments, counties, transit agencies, and state agencies to address common regional issues.

MRCOG includes several organizational divisions such as the Mid-Region Metropolitan Planning Organization (MRMPO), Mid-Region Rural Transportation Planning Organization, Workforce Development-Central Region, Water Resources Management, Local Planning Assistance, and Economic Development-District 3. Several of these programs have their own governing bodies. In addition, MRCOG administratively houses the Rio Metro Regional Transit District under agreement with that district to provide staff, payroll services, office space, and other administrative functions.

B. Transportation Planning

Federal law requires that every metropolitan area with a population over 50,000 have a designated Metropolitan Planning Organization (MPO) to qualify for receipt of federal highway and transit funds.¹ MRCOG is designated as the Metropolitan Planning Organization (MPO) for the Albuquerque Metropolitan Planning Area (AMPA) which is a Transportation Management Area (TMA) as well. MRMPO employees provide planning, coordination, and administrative support to the Mid-Region Metropolitan Transportation Board (MTB), which is MRMPO's policy-making body. Work tasks and responsibilities with respect to transportation planning for the MPO are detailed in this document, the Unified Planning Work Program. Refer to Appendix B for a map of the AMPA/TMA.

In addition, under state law MRCOG is designated as the Rural Transportation Planning Organization (RTPO) for Tarrant County, portions of Sandoval County and the southwest corner of Santa Fe County that includes the Town of Edgewood. Work tasks for planning activities in the RTPO are documented in a separate document, the Annual Work Program for the RTPO.

C. Governance, Boards, and Committees

MRCOG is governed by the MRCOG Board of Directors. The Board is composed of locally-elected officials. Member agencies may select senior staff members to serve as alternates.

The Mid-Region Metropolitan Planning Organization (MRMPO) is governed by the Metropolitan Transportation Board (MTB) which is composed of elected officials and agency representatives

¹ 23 USC 134(d).

from within the Albuquerque Metropolitan Planning Area as well as representatives from the New Mexico Department of Transportation. Membership, officers and voting procedures are in accordance with the Bylaws adopted by the MTB. Standing and ad hoc committees provide the MTB with guidance on matters related to funding, congestion management, bicycle and pedestrian issues, intelligent transportation systems, transit, freight, roadway access management, and other specific matters related to transportation planning.

D. Unified Planning Work Program Requirements

A Unified Planning Work Program (UPWP) must be developed by each MPO in cooperation with the state and public transportation operators² which identifies the work of the MPO over a one or two year period. The development of the UPWP is the joint responsibility of the MPO, State DOT, other state departments, public transportation operators and other planning and implementation agencies. The UPWP must identify work by major activity and task including those that address the planning factors in 23 CFR 450.306(a) which are listed in section G, below. Other requirements are that a discussion of planning priorities facing the metropolitan planning area must be included. In New Mexico, all MPOs and NMDOT have agreed to utilize a common format for their UPWP documents, base their work program on the federal fiscal year (FFY) and produce two-year work programs. This UPWP meets those and all federal requirements and covers a two year period.

The UPWP developed by an MPO must include:

- a description of the work to be accomplished;
- who shall perform the work for an activity/task;
- a schedule for completing the activity/task;
- resulting products of the activity /task;
- proposed funding by activity/task;
- a summary of the total amounts and sources of federal and matching funds³;
- identification of any incomplete work elements/activities carried over from previous fiscal years; and
- a summary of the work program that shows federal share by type of fund, matching rate by type of fund, state and/or local matching share and other state or local funds.
- MPO's in TMAs must include (as applicable) cost estimates for transportation planning, research, development, and technology transfer related activities funded with other federal or state and/or local funds, particularly for producing the FHWA-required data (i.e., data for preparing proposed legislation, evaluating the performance of the Nation's transportation systems, etc.) for planning for other transportation modes.

E. The UPWP Development Process and Opportunities for Public Input

The MPO staff develops the work program and budget for the next upcoming period in accordance with the following schedule. (Exact dates may vary by a few days.)

May 1 st Even Years	1 st Draft of UPWP to NMDOT Transp. Planning & Safety Div. (NMDOT TPSD), ABQ Ride and Rio Metro RTD
May 1 st Even Years	Proposed UPWP is posted online for Public Review and Comment. Begin 30 day public comment period.
May 31 st Even Years	MPO & NMDOT TPSD meeting on Draft UPWP
June 1 st - June 15 th	MPO staff revise proposed UPWP if necessary
Mid-June Even Years	Metropolitan Transportation Board votes on Approving UPWP

² 23 CFR 450.308(c)

³ 23 CFR 450.308(c)

	Opportunity for Public Comment at meeting
July 1 st Even Years	MPO submits approved UPWP to NMDOT TPSD
Aug 1 st Even Years	NMDOT TPSD submits UPWP to FHWA-NM Division and FTA-Region VI for Review
Sept 1 st Even Years	FHWA-NM Division & FTA-Region VI comments on UPWPs to NMDOT TPSD
Sept 8 th Even Years	NMDOT TPSD submits final UPWPs (with changes, if any) to FHWA-NM Division and FTA-Region VI
Oct 1 st Even Years	Effective Date of UPWP at Beginning of Federal Fiscal Year

The public may participate in the development of the UPWP in a few ways. The public is welcome to attend MRMPO's MTB meetings which are held on a monthly basis and are open to the public. To learn more about these meetings, please contact Ms. Barbara Thomas at (505) 724-3616 or email at bthomas@mrcog-nm.gov. The public can also review the draft document during the 30-day public comment period. During this time, an electronic copy of the UPWP will be posted on the MRCOG website at www.mrcog-nm.gov. Additionally, information in the *MRMPO Public Participation Procedures* can also be found at www.mrcog-nm.gov.

Amendments to the UPWP are required periodically to accommodate new tasks, award of funding grants and changes in work priorities. Amendments are scheduled, if needed, on a quarterly basis with the approved UPWP amendment submitted to NMDOT TPSD on the last day of each Federal Fiscal Year Quarter (December 31, March 31, June 30 & September 30). Opportunities for public comment on UPWP amendments are available at any board meeting at which the item will be discussed. Agendas for all Metropolitan Transportation Board meeting are posted online at www.mrcog-nm.gov.

F. Funding Sources for Transportation Planning Activities

Transportation planning efforts in the metropolitan area are financed primarily through federal funds. (FHWA Section 112 funds, FHWA State Planning and Research (SPR) grant funds, FTA Section 5303 funds.) Funds from local jurisdictions provide the required matching funds to receive the federal funds. Local funds also provide additional funds for transportation planning purposes. Occasionally, state funds or grants are used for general transportation planning. Special federal planning grants for specific programs are also utilized when the MPO is awarded these types of funds.

G. Planning Factors Under Federal Law

The newest transportation bill, Moving Ahead for Progress in the 21st Century (MAP-21) continues the planning factors identified by the previous transportation bill, the Safe, Accountable, Flexible, and Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU). The planning factors as stated in MAP-21 are:

- Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
- Increase the safety of the transportation system for motorized and non-motorized users;
- Increase the security of the transportation system for motorized and non-motorized users;
- Increase the accessibility and mobility of people and for freight;

- Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local *planned* growth and economic development patterns;
- Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
- Promote efficient system management and operation; and
- Emphasize the preservation of the existing transportation system.

H. Planning Priorities for the Metropolitan Planning Area

Planning priorities for the Mid-Region MPO include the following:

-Addressing river crossing congestion through mode share targets. This goal is supported by 25 percent of all STP-U and CMAQ-Mandatory funds being set aside for transit projects to help address the region's river crossing congestion issues.

-Engaging the region in scenario planning to help guide growth in a way that better meets regional goals.

-Continuing a Project Prioritization Process that helps to objectively prioritize projects that most meet regional needs.

-Ensuring federal funds are obligated to the fullest potential through the Transportation Improvement Program process and also that the public is more fully engaged in this process.

-Improving the MPOs outreach and incorporation of environmental justice considerations as part of the long range transportation planning process

-Enhancing the incorporation of Intelligent Transportation Systems (ITS) in regional transportation projects as well as interagency cooperation regarding ITS. This includes the Regional Transportation Management Center.

- Improving public and member agency access to MRMPO data and other products, particularly through interactive visualization tools available on the MRCOG website.

-Developing design guidelines that promote Complete Streets design concepts and roadway configurations that match their surrounding land use context.

II. WORK PROGRAM TASKS

The MPO's work program tasks are described in this section and are organized as shown below. Funding sources for all tasks are included in Appendix A.

Task 1 - Program Support and Administration	
1.1	Program Management and Administration
1.2	UPWP and Quarterly Reporting
1.3	Title VI Plan and Monitoring (includes Environmental Justice)
1.4	Public Participation
1.5	Website and Other Communications
1.6	Staff Training and Professional Development
1.7	Board Member Training
Task 2 - Transportation Improvement Program (TIP)	
2.1	TIP Development
2.2	TIP Management
2.3	Annual Project Listing and Obligation Report
Task 3 - General Development and Data Collection/Analysis	
3.1	Traffic Counting and Reporting
3.2	Population and Land Use Data Collection
3.3	Travel Demand Model Management and Maintenance
3.4	Software Upgrades
3.5	Highway Functional Classification Review and Update
3.6	GIS Data Development, Mapping and Database Management
3.7	Development Review
3.8	Orthophotography
3.9	Planning Consultation & Local Transportation Planning Assistance
Task 4 - Transportation Planning	
4.1	Metropolitan Transportation Plan (MTP)
4.2	Safety Analysis and Planning
4.3	CMP - Congestion Management Process
4.4	ITS - Intelligent Transportation Systems Planning
4.5	Land Use/Transportation Integration
4.6	Economic Impacts of Transportation Projects
4.7	SLRP Coordination
Task 5 - Special Studies, Plans, Projects and Programs	
5.1	Capital Projects Consultation and Coordination
5.2	Rio Metro Regional Transit District Service Area Plan Update & Initiatives
5.3	UNM/CNM Transit Study
5.4	NMRX Maintenance Facility and Office Feasibility Study

Task 1 - Program Administration and Management (FTA Code 442100)

This consists of activities necessary for the administration, management, and operation of the MPO. This includes basic overhead, administrative costs, UPWP development, budget and financial management, annual and quarterly reports, general public participation, and public information.

Estimated Cost for Task 1

FFY	Est. Staff Hrs.	Avg. Rate	Staff Cost	Consultant Costs	Other Costs	Est. TOTAL
FY 2015	5000	\$21.75	\$108,750	\$0	\$116,115	\$224,865
FY 2016	5000	\$22.40	\$112,000	\$0	\$118,290	\$230,290

"Other Costs" include travel, photocopying/printing, membership fees, telephone, computers, postage, legal notices, etc.

1.1 Program Support and Administration

This task encompasses general administration and oversight of the MPO. Included in this task are: staff meetings, day-to-day MPO activities, preparing and posting meeting agendas, review and revisions (if needed) of Metropolitan Transportation Board Bylaws, providing information and briefings to the MTB, and other similar administrative activities. This includes monitoring MPO progress in meeting scheduled deadlines in various state and federal policies, procedures and regulations.

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month:

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)									FFY 2016 (Oct 1, 2015 - Sept 30, 2016)														
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Reimbursement invoices	D			D			X			X			X			X			X			X		
Prepare for MTB Meetings	D	D	D	D	D	D	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Prepare for Committee Mtgs	D	D	D	D	D	D	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Monitor Budget (end of Qtr)		D			D			X			X			X			X			X			X	
Review bills for payment	Ongoing – approve bills, designate correct budget coding, etc.																							
Prepare for Quad. Cert. Rev	This does not occur in this two-year period (next in 2018)																							

Key: X=due; P=in progress; D=done

1.2 UPWP - Unified Planning Work Program and Quarterly & Annual Reporting

Monitor and revise, if necessary, the current UPWP. Develop the following UPWP for the next fiscal period. Prepare quarterly reports on the progress of main tasks and an annual report at the end of each Federal Fiscal Year. This task also includes development and approval of a Joint Powers Agreement (JPA)/Memorandum of Agreement (MoA) to be submitted for approval by all agencies.

Responsibilities: MPO staff and other agencies as necessary. For development of the next UPWP, ABQ Ride and Rio Metro RTD and NMDOT will be involved.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)											FFY 2016 (Oct 1, 2015 - Sept 30, 2016)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Quarterly Reports Submitted to NMDOT and posted online	D			P			X			X			X			X			X			X		
Annual Perf. & Expen. Rpt.			D												X									
1 st Draft UPWP (FY 2017-18)																		X						
Revised UPWP to MTB																				X				
Amend. UPWP (if needed)			D			X			X			X			X			X			X			X
Cost Allocation Plan and Indirect Cost Agreement				D												X								
JPA/MOA Final Draft		P																						
JPA/MOA Submit for Apprv.				X	X	X												X	X	X				

Key: X=due; P=in progress; D=done

1.3 Title VI Plan and Monitoring

Implement the *MRCOG Title VI Plan* and monitor environmental justice issues. Assure that all communications and public involvement efforts comply with the plan; we will conduct a quality assurance review of MPO documents annually. Prepare the Annual Title VI Report (refer to page 4 or *Title VI Plan*). Review the *Title VI Plan* prior to the quadrennial Federal Certification Review and prepare revisions if necessary. Resolve all complaints in accordance with the *Title VI Plan*.

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)											FFY 2016 (Oct 1, 2015 - Sept 30, 2016)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Annual Qual. Rev. of Docs		D												X										
Annual Title VI Report			D												X									
Rev Title VI Plan/Quad Rev	This does not occur in the fiscal period of this UPWP																							
Resolution of Complaints	This task occurs if and when a complaint is filed.																							

Key: X=due; P=in progress; D=done

1.4 Public Participation

Implement the *Public Participation Procedures for the Mid-Region MPO* and monitor the progress. Facilitate meetings of the Public Involvement Committee (PIC), which are held on an as-needed basis. Conduct surveys, online surveys, hold workshops and focus groups, utilize visualization techniques, and employ other methods to disseminate information and gather public input in the transportation planning process. Review the *Public Participation Procedures* (and revise if necessary) prior to the development of the Metropolitan Transportation Plan. Provide ongoing maintenance of contacts database. Include outreach to environmental justice populations and community. The MPO will also be investigating visualization techniques to better inform the public of what an idea may look like.

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)											FFY 2016 (Oct 1, 2015 - Sept 30, 2016)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Pub Mtg Draft 2040 MTP		D		D																				
Pub Mtg Fin Draft 2040 MTP						D																		
Pub Mtg FY 2016-2021 TIP						D																		
Review Pub. Part. Proc.	This is done prior to start of MTP development and as needed.																							
PIC Meetings	Called and held as needed. Held for MTP & TIP March 24, 2015																							

Key: X=due; P=in progress; D=done

1.5 Website and Other Communications

Produce the *Travel Times* E-newsletter, maintain and update the MPO pages on MRCOG's website and use other methods to disseminate information

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)											FFY 2016 (Oct 1, 2015 - Sept 30, 2016)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Travel Times E-Newsletter	D	D	D	D	D	D	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Website Maint & Update	This is an ongoing activity.																							

Key: X=due; P=in progress; D=done

1.6 Staff Training and Professional Development

Staff will attend meetings, workshops, and conferences designed to enhance their technical and professional skills and promote coordination between the MPO and other partner agencies.

Responsibilities: MPO staff.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Representative Conferences, Training and Workshops

Attendance is dependent upon review of conference course/session offerings, conference costs, travel costs, conference location, employee work schedules and work load, MPO travel budget, etc. and may be subject to change. Other workshops and conferences may be attended by staff depending on funding availability and course offerings. Please refer to the budget in Appendix A for the list of conferences and attendees anticipated for the fiscal years of this UPWP.

- MPO Quarterly Meetings (held in Albuquerque, Farmington, Las Cruces & Santa Fe)
- ITS America conference
- NM ITS Conference
- NM Engineers' Conference (Las Cruces)
- NMDOT Traffic Count Meeting
- Assoc. of Metropolitan Planning Organizations (AMPO) Conference
- American Planners Association (APA) Conference
- NM APA conference
- Smart Growth conference
- National Highway Institute (NHI) and National Transit Institute (NTI) courses

- Transportation Research Board (TRB) Conference
- CUBE modeling training
- Socioeconomics Modelers' Conference (San Diego) held back-to-back with GIS/ESRI
- GIS/ESRI Conference (San Diego)
- REMI Users Conference
- UrbanSim Users Conference (held when significant changes are made)
- a pedestrian-bicycle planning seminar (Portland State Univ. Bike/Ped Conf)
- North American Traffic Monitoring Exposition & Conf. (NATMEC) or Highway Data Workshop and Conference (HiDaC) (each held alternate years)
- webinars hosted by APA, ITE and other agencies

Human Resources Training

- sexual harassment & intervention training (as scheduled by Human Res. Dept.)
- workplace violence prevention training (as scheduled by Human Res. Dept.)
- defensive driving for employee use of MRCOG vehicles (as sched. by H.R. Dept.)
- diversity training (as scheduled by the H.R. Dept.)

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
MPO Quarterly Mtgs			D			D			X			X			X			X			X			X
Other Conferences/Training	The schedule is dependent upon course offerings and staff work load.																							

Key: X=due; P=in progress; D=done

1.7 Board Member Training

Board member training and workshops to educate policy board members and possibly other committee members as to their roles and responsibilities regarding the transportation planning process.

Responsibilities: MPO staff.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Board and committee member training					T							X					T							X
Update Board Member Training Info (if needed)											X												X	
Other Comm. Member Training (as needed)											X												X	

Key: X=due; P=in progress; D=done; T-Tribal Government Outreach

Quarterly Progress Reports – Task 1 (includes subtasks)

1 st Q. Report	Staff organized upcoming public meetings (held in January 2015) and updated the MTP Facebook page regularly. The MPO e-newsletter was distributed monthly. The contacts database was updated regularly. A focus group meeting with local developers was held in November. Two MTP presentations were given at the AMPO annual conference, one was given at the NM Infrastructure Financing Conference and the CNM Sustainability Lecture Series. An informational booth on
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	<p>the MTP was manned at the Bernalillo County health fair in the South Valley.</p> <p>The Annual Performance and Expenditure Report (APER) was completed and posted online. The 4th Quarter Report for FFY 2014 was completed. An amendment to this UPWP was approved by the MTB in November, 2014. The annual Title VI report was prepared as part of the APER. (No issues reported.)</p> <p>An amendment to the Planning Procedures Manual (PPM) was developed and submitted to NMDOT and the MPOs at the December MPO Quarterly.</p> <p>An internal draft of the JPA/MOA has been prepared. This is later than anticipated. A draft to NMDOT will be provided as soon as possible.</p>
2 nd Q. Report	<p>Staff updated and moderated the MTP Facebook page and kept it active with regular posts. Staff held three public meetings/open houses in Bernalillo, Sandoval and Valencia Counties in January and prepared materials for the meeting and promoted and advertised the meetings in various ways. The MPO e-newsletter was distributed monthly and the contacts database was updated regularly. A final draft MTP and TIP open house/public meeting was held on March 24 in conjunction with the Public Involvement Committee. Work was done to prepare, promote and advertise the meeting. Public comments were taken and considered and commenters were provided responses from staff. Presentations on the MTP were given to various groups including the MTB, Chamber of Commerce Transportation Committee, TCC, RMRTD Visioning Workshop, and UNM Civil Engineers. A special meeting on TIP projects in the South Valley was given to a group of South Valley residents and interested stakeholders in March.</p>
3 rd Q. Report	
4 th Q. Report	
End of Year Report – Supplemental, if needed	

Task 2 - Transportation Improvement Program (TIP) (FTA Task 442500)

This task covers the development, monitoring, and management of the Transportation Improvement Program (TIP) which implements transportation projects through federal, state, and local funding programs. The TIP spans a period of six years with the first four years constituting the federal TIP and the 5th and 6th year serving as informational years. The TIP must be fiscally constrained therefore; the total amount of funds programmed does not exceed the total amount of funding available.

Estimated Cost for Task 2

FFY	Est. Staff Hrs.	Avg. Rate	Staff Cost	Consultant Costs	Other Costs	Est. TOTAL
FY 2015	2,000	\$23.00	\$46,000	\$5,290	\$0	\$51,290
FY 2016	1,700	\$23.69	\$40,273	\$3,000	\$0	\$43,273

2.1 TIP Development

Develop and adopt a list of projects to be funded with federal transportation funds and regionally significant projects funded with state or local funds.

Responsibilities: All agencies through the TPTG (Transportation Program Technical Group), a subcommittee of the TCC (Transportation Coordinating Committee), which is responsible for the development of the TIP with MPO staff input and facilitation.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)									FFY 2016 (Oct 1, 2015 - Sept 30, 2016)														
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Review TIP Policies & Proc.	D																							
Update on Existing TIP Proj (if needed)	D																							
TIP Proj. Proposals Subm.		D																						
1 st Draft FY 2016-2021 TIP					D																			
TIP for Public Review						D																		
MTB Aprv. FY 2016-21 TIP							D																	

Key: X=due; P=in progress; D=done

2.2 TIP Management

Monitor the progress of projects in the TIP and their progress toward the timely obligation of funds. Revise the TIP to accommodate increased or decreased funding, to delay or advance projects as progress monitoring dictates. Revisions fall into two categories: TIP Administrative Modifications which are minor revisions and TIP Amendments which require approval by the Metropolitan Transportation Board.

Responsibilities: MPO staff manages the TIP and processes TIP Administrative Modifications. TIP Amendments are processed upon recommendation and analysis of the TPTG (Transportation Program Technical Group), and the TCC (Transportation Coordinating Committee).

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Progress Rpt fr Agencies	D	D	D	D	D	D	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
TIP Admin. Modifications	D	D	D	D	D	D	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Quarterly TIP Amend.			D			D			X			X			X			X			X		X	

Key: X=due; P=in progress; D=done

2.3 Annual Project Listing and Obligation Report

In accordance with 23 CFR 450.332 the MPO shall prepare an annual report (no later than 90 days following the end of the program year) of the status of projects in that program year's TIP and the status of the obligation of the funds programmed in that year.

Responsibilities: MPO staff, NMDOT and other agencies as needed.

Source of Funds: FHWA, FTA, Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
1 st Draft Annual Proj Listing		D												X										
Final Annual Proj. Listing			D												X									

Key: X=due; P=in progress; D=done

Quarterly Progress Reports – Task 2 (includes subtasks)

1st Q. Report

TIP administrative modifications were processed for this timeframe. See attachment in appendices.

The 1st quarterly TIP amendment (R-14-13) was processed and approved by the MTB on November 21, 2014.

Staff hosted TIP development workshops to provide technical assistance to member governments for the preparation of TIP proposals and the MRMPO Project Prioritization Process along with the NMDOT TAP and RTP programs.

On Nov. 3, 2014, a meeting was held with all MPO tribal governments to discuss TTP funding and its inclusion in the TIP. Additionally, an overview of the TIP process, eligibility of other fund sources, and MTB membership and committee participation was discussed.

Staff received all TIP proposals from member agencies and officially started reviewing and screening the FFY 2016-2021 TIP proposals.

Staff modified the project tracking database to develop a new querying application/report for the export of TIP data to NMDOT District 3. New querying applications will help maximize staff effectiveness and synchronization with the NMDOT District 3 program to enhance STIP and TIP coordination.

The FFY 2014 Annual Project Listing and Obligation Report (December 30, 2014) was finalized.

2 nd Q. Report	<p>TIP administrative modifications were processed for this timeframe. See attachment in appendices.</p> <p>The 2nd quarterly TIP amendment (R-15-02) was processed and approved by the MTB on February 20, 2015.</p> <p>Staff facilitated a South Valley Transportation Improvements Meeting to review and analyze near term transportation projects programmed in the current FFY 2014-2019 TIP and Draft FFY 2016-2021 TIP.</p> <p>Staff in coordination with the TPTG developed a final draft FFY 2016-2021 TIP for public review and comment. The FFY 2016-2021 TIP went before the Metropolitan Transportation Board on April 17, 2015 for final approval (the TIP was approved).</p>
3 rd Q. Report	
4 th Q. Report	
End of Year Report – Supplemental, if needed	

Task 3 - General Development and Data Collection/Analysis (FTA Tasks 442200 and 442500 as noted)

This consists of general planning activities, data collection, socioeconomic projections, mapping services, orthophotography, travel demand/traffic forecasting, development review, and local assistance.

Estimated Cost for Task 3

FFY	Est. Staff Hrs.	Avg. Rate	Staff Cost	Consultant Costs	Other Costs	Est. TOTAL
FY 2015	15,912	\$21.75	\$346,086	\$664,175	\$194,500	\$1,204,761
FY 2016	16,000	\$22.35	\$357,600	\$342,745	\$211,150	\$911,495

"Other Costs" includes traffic count equipment, fuel, vehicle costs, software upgrades, etc.

3.1 Traffic Counting and Reporting (FTA Task 442400)

Collect and process traffic data for routine monitoring of the transportation network, report data to NMDOT and conduct special needs traffic counts as needed. Counts are collected on all major roads in the MRCOG region (Bernalillo, Sandoval, Valencia and Torrance counties and southern Santa Fe County) for a total of approximately 3000 count locations. Each location is counted once every three years (approx. 900-1000 counts/year) and all counts are reviewed to confirm they meet the Highway Performance Monitoring System standards of FHWA and the NMDOT. Occasionally, counts scheduled may be delayed or rescheduled due to roadway construction, weather issues or equipment problems. MRCOG usually produces approx. 95% of its scheduled counts.

Data collection is conducted system-wide as well as targeted locations and includes traffic counts, directional volume data, vehicle classification, bicycle counts, pedestrian counts, and intersection turning movements. Data is archived and logged into the traffic counts database and shared with local agencies for use in transportation planning activities. The Traffic Counts Program operates servers to receive traffic data from member agencies' ITS networks (including NMDOT-ITS). All reports and analyses are made available to member agencies and the general public. Funds are managed each fiscal year to maintain a reserve of funding that allows for the timely replacement of the traffic counting vehicle (approx. every 5-6 years) and counter machines (approx every 10-15 years).

Responsibilities: MPO staff and other agencies as necessary. NMDOT transmits count information and Highway Performance Monitoring System (HPMS) data to FHWA.

Source of Funds: FHWA - State Planning and Research (SPR) funds & Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)											FFY 2016 (Oct 1, 2015 - Sept 30, 2016)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Conduct Traffic Counts	This is an ongoing daily task.																							
Classification Counts, Speed Counts, Intersection Turning Movement Counts	These counts are scheduled as requested by an agency and are dependent upon traffic count staff work schedules and the traffic count schedule.																							
Quarterly Transmittal	D				D			X				X			X				X				X	
Annual Traffic Flow Map										X													X	

Key: X=due; P=in progress; D=done

Quarterly Progress Reports – Subtask 3.1

1 st Q. Report	173 out of 270 traffic counts locations scheduled for the 1 st quarter of FFY 2015 were completed. The quarterly traffic counts submittal to NMDOT was completed. 22 count data requests, 15 agency/consultant requests, 7 private business requests were received and answered.
2 nd Q. Report	17 counts were requested--8 agency/consultant requests and 9 private business/general public requests were received and answered. 203 out of 296 traffic counts traffic counts locations scheduled for the 2 nd quarter of FFY 2015 were completed. The quarterly traffic counts submittal to NMDOT was completed.
3 rd Q. Report	
4 th Q. Report	
End of Year Report – Supplemental, if needed	

3.2 Population & Land Use Data Collection and Land Use Modeling (FTA Task 442200)

Collect, maintain and analyze multiple types of socioeconomic and demographic data. Provide forecasts for transportation planning purposes and for use by local and state agencies. Analyze and present data regarding growth and land use to member governments, planners, and the general public.

This includes integration with other planning tools such as the accessibility and travel demand models, TranSight®, UrbanSim® and UrbanCanvas®, and other programs.

Responsibilities: MPO staff and other agencies as necessary. The development, maintenance and application of TranSight® is in partnership with the Rio Metro Regional Transit District.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)									FFY 2016 (Oct 1, 2015 - Sept 30, 2016)													
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
Collect Data	This is an ongoing daily task.																						
Economic Impacts of Proj.	As needed on a project-by-project basis.																						
Socio-Econ. Documents	Socio-economic and land use data is utilized in many documents and tasks of the MPO and other agencies. As such, there are few major documents produced solely for data distribution. Major MPO documents utilizing this data (such as the MTP) are included in other sections of this UPWP.																						
Socio-Econ. Datasets	Produced as updated data is available and revised.																						
Update Community Profiles	Produced as updated data is available and revised.																						

Key: X=due; P=in progress; D=done

Quarterly Progress Reports – Subtask 3.2

1 st Q. Report	Economic analysis was performed for Unser Gateway at the request of Sandoval County Manager.
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	<p>Economic analysis was performed for the Draft 2040 MTP network.</p> <p>Population and Employment data and a narrative were produced to support the Comprehensive Economic Development Strategy document.</p> <p>Ongoing modifications to the land use model were made as necessary.</p> <p>The Final Draft 2040 Socioeconomic Forecast was developed. Internal quality assurance checks of the Draft 2040 Socioeconomic Forecast were undertaken. Final round of agency feedback for the Draft 2040 Socioeconomic Forecast was solicited.</p>
2 nd Q. Report	<p>Staff provided base datasets and forecast information for the City of Albuquerque Unified Development Ordinance and Comprehensive Plan Update.</p> <p>Technical assistance was provided to the Unser Gateway Coalition related to employment forecasting and economic impacts.</p> <p>Census Bureau releases were Compiled and reported on.</p> <p>Staff completed the final set of UrbanSim socioeconomic forecast scenarios to accompany the 2040 MTP.</p> <p>TRAM network with congested speeds were updated for 2012 and 2040 (Trend and Preferred Scenarios) and 2015 fire districts were modeled for the Bernalillo County Fire Department.</p>
3 rd Q. Report	
4 th Q. Report	
End of Year Report – Supplemental, if needed	

3.3 Travel Demand Model Management and Maintenance (FTA Task 442200)

The MPO currently uses CUBE as the travel demand modeling program. Model runs are conducted upon request by various agencies and for development of the Metropolitan Transportation Plan (MTP) and the Transportation Improvement Program (TIP). Updates are done periodically, to the model's socioeconomic and demographic data, the roadway network and transit network.

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Special Note: ~~FHWA SHRP2 (Strategic Highway Research Program 2) funds have been applied for and, if granted, will be utilized as follows: The grant is a multi-year grant in the~~

amount of \$700,000 with no matching requirement. If awarded, MRCOG will partner with Arizona State University and the URS Corporation to integrate our travel demand model with an activity based and dynamic traffic assignment based set of applications. \$200,000 will be utilized to cover administrative costs of managing and coordinating work with ASU and the consultant. The end result would be advanced travel demand, land use and scenario analysis capabilities for metropolitan transportation planning. (The grant was not received.)

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 – Sept 30, 2015)									FFY 2016 (Oct 1, 2015 – Sept 30, 2016)													
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
Model Maint. & Updates	P	P	P	P	P	P	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Model Runs	As needed.																						
SHRP 2	Schedule to be developed if grant is awarded. Grant not received.																						

Key: X=due; P=in progress; D=done; A=as needed

Quarterly Progress Reports – Subtask 3.3

1 st Q. Report	<p>Travel model scenarios were developed and run for the 2040 MTP and for member agency project requests from the 2035 MTP on a per project basis. Staff was notified by FHWA SHRP2 officials that we were not selected for the multi-year grant. No further grant application is anticipated in the near future.</p> <p>Work continued on the update of the travel demand model. MRMPO met regularly with the consulting team and reviewed progress on integration of household survey data and development of various model components. MRMPO hosted in-person meetings in December 2014 and received a preliminary draft version of the model for review. A full version of the model is expected to be delivered in the 2nd quarter of FY 2015.</p>
2 nd Q. Report	<p>Travel model scenarios were developed and run for the 2040 MTP and for member agency project requests from the 2035 MTP on a per project basis.</p> <p>Work continued on the update of the travel demand model. MRMPO met regularly with the consulting team and reviewed progress on integration of household survey data and development of various model components. MRMPO received a second draft version of the model for review. A full version of the model is expected to be delivered in the 3rd quarter of FY 2015. An interim version of the model was delivered and sensitivity tests were performed to identify how the new model performs in comparison to the existing model. MRMPO staff reviewed the accuracy of the model and identified various issues related to the model performance.</p>
3 rd Q. Report	
4 th Q. Report	
End of Year Report – Supplemental, if needed	

3.4 Software Upgrades (FTA Task 442200)

The MPO regularly updates its computer software for the various programs. This task is primarily the purchase and installation of new software and upgrades of existing software from the various companies. Often training by the software manufacturer is required to implement and fully utilize the software.

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Software Maintenance and Upgrades

(see "5210 Computer Software Maint." section in the budget in Appendix A for projected costs)

ESRI/GIS Annual Fee	ARC GIS Online Licenses (annual fee)
SPSS Annual Fee	REMI-Transight Annual Maint. Fee (½ MPO, ½ RMRTD)
SAS Annual Fee	CUBE (Travel Demand Model) Annual Fee
Traffic Count Server Annual Fee	
Other miscellaneous upgrades	

Main Products and Schedule by Month

This task does not have a regular product schedule.

Quarterly Progress Reports – Subtask 3.4

1 st Q. Report	Annual fees billed to date, were paid. Enhancements were made to UrbanSim [®] and upgrades were made to TransSight [®] and UrbanCanvas [®] (visualization component).
2 nd Q. Report	None undertaken this quarter.
3 rd Q. Report	
4 th Q. Report	
End of Year Report – Supplemental, if needed	

3.5 Highway Functional Classification Review and Update (FTA Task 442200)

Review the current Highway Functional Classification and revise if necessary. Major changes to the Highway Functional Classification occur approximately 2-3 years after each U.S. Decennial Census in accordance with federal procedures. However, new roadways and changes in roadway utilization sometimes require revisions to the system; these are conducted on an as-needed basis.

Review and update the current National Highway System (NHS) for the AMPA. This will be coordinated and scheduled with NMDOT.

The Roadway Access Committee (RAC), a subcommittee of the Transportation Coordinating Committee (TCC), manages the limited access roadway according to the *Roadway Access Modification Policies for the Albuquerque Metropolitan Planning Area and Inventory of Roadway Access Limitations*. The RAC will review and update listing of roadways controlled by the policy..

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Begin NHS Review																								
Submit NHS Update to NMDOT																								
Review RAC Policies								X	X	X														
Submit RAC revisions													X	X										
Functional Class Revisions	As needed and requested by agencies.																							

Key: X=due; P=in progress; D=done

Quarterly Progress Reports – Subtask 3.5

1 st Q. Report	The final recommendations are still being reviewed by FHWA. MRMPO concurred with NMDOT on 5 modifications.
2 nd Q. Report	On Jan 13, MRMPO staff attended Statewide Functional Classification Review for Tribal Transportation Planners.
3 rd Q. Report	
4 th Q. Report	
End of Year Report – Supplemental, if needed	

3.6 GIS Data Development and Comprehensive Planning (FTA Task 442200)

Provide Geographic Information Systems (GIS) coverages and data in support of transportation planning within the metropolitan planning area. This includes GIS analytical and cartographic support for the MTP, TIP, ITS and CMP, system-wide, subarea and corridor technical studies, and maintaining systems maps.

Responsibilities: MPO staff and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
GIS Data Collection & Maint	This is an ongoing, daily task.																							

Key: X=due; P=in progress; D=done

Quarterly Progress Reports – Subtask 3.6

1 st Q. Report	Many maps were produced for the release of the 2040 MTP draft. MTP content is being used to create interactive web maps using ArcGIS online. A considerable amount of online content has been produced, and a public announcement about the site will be made soon.
2 nd Q. Report	Maps continued to produced and refined for the 2040 MTP. Staff continues work on the interactive “story maps” to be published on the MRCOG website.
3 rd Q.	

Report	
4 th Q. Report	
End of Year Report – Supplemental, if needed	

3.7 Development Review (FTA Task 442400)

The MPO will assist local agencies with reviews of development plans and traffic forecasts as requested. Plans will be reviewed for consistency with the MTP, TIP, CMP, and other pertinent planning documents and plans.

Forecasts requested by developers must be brought to the attention of the MPO through one of the agencies. Furthermore, the MPO will not perform a Traffic Impact Analysis (TIA) or Traffic Impact Study (TIS) for developers. Developers may obtain information the MPO has already compiled or collected.

The MPO facilitates the Roadway Access Committee (RAC) which reviews requests for modifications to the *Roadway Access Modification Policies for the Albuquerque Metropolitan Planning Area* and *Inventory of Roadway Access Limitations*. The RAC reviews requests from any jurisdiction with ownership of an access controlled roadway and issues a recommendation to the Transportation Coordinating Committee (TCC).

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Development Reviews	A	A	A	D	D	D	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
RAC Reviews	As requested.																							

Key: X=due; P=in progress; D=done; A=as needed

Quarterly Progress Reports – Subtask 3.7

1 st Q. Report	MRMPO continues regular review local development cases. MRMPO has contributed substantially to reviewing the Santolina Master Plan being considered by Bernalillo County, and the Coors Corridor Plan being considered by the City of Albuquerque. Staff attended City of Albuquerque agency distribution meetings, commented and facilitated staff comments monthly for the City of Albuquerque Environmental Planning Commission (EPC) and Bernalillo County Planning Commission (CPC), and attended various EPC and CPC hearings, in particular for the Bikeways and Trails Facilities Plan, the 2014 update to the Coors Corridor Plan, and the Santolina Master Plan.
2 nd Q. Report	Staff commented monthly on development cases for the Environmental Planning Commission and County Planning Commission and provided written and oral comments on projects submitted through the local development review processes. In support of this, staff led monthly development review group meetings. Staff

reviewed Development Review Board and CDRA land use cases. There was further coordination on the Bikeways and Trails Facility Plan for proposed future alignments, comments were provided on accessory dwelling units legislation, and coordination was undertaken for the City of ABQ UDO/Comprehensive Plan update.

Updates on development review were included in the MRMPO e-newsletter, *Travel Times*.

3 rd Q. Report	
4 th Q. Report	
End of Year Report – Supplemental, if needed	

3.8 Orthophotography (FTA Task 442200)

This is a biennial task led by the MPO to work with state, federal and local agencies and other interested parties to acquire and distribute regional digital orthophotography and digital elevation data. The MPO manages a contract for services to acquire orthophotography every two years. Orthophotos are used for mapping and geographic information technology applications, to update land use inventories, establish modeling network alignments, and evaluate the feasibility of transportation alternatives, as well as for public involvement activities.

The work for FFY 2015 includes any remaining work from FFY 2014 including payments invoiced after October 1, 2014.

Responsibilities: MPO staff serves as lead with principal responsibility for coordinating and planning for digital orthophotography missions in the region. Project participants vary for each cycle. Prior participants have included: City of Albuquerque, Albuquerque Metropolitan Arroyo and Flood Control Authority, Bernalillo County, Albuquerque-Bernalillo County Water Utility Authority, Kirtland Air Force Base, Village of Los Lunas, Middle Rio Grande Conservancy District, NMDOT, City of Rio Rancho, Sandia National Laboratory, Sandia Pueblo, Santa Ana Pueblo, Southern Sandoval County Arroyo and Flood Control Authority, the U.S. Geological Survey, and Valencia County.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
RFP Issued											X													
Contract award													X											
Product Delivery																	X	X	X					
Distribution of Orthos																			X	X	X			

Key: X=due; P=in progress; D=done

Quarterly Progress Reports – Subtask 3.8

1 st Q. Report	The final invoice was paid for the 2014 contract. Some local agency funds for the 2014 contract were received.
2 nd Q. Report	No work on this task occurred.
3 rd Q. Report	
4 th Q. Report	
End of Year Report – Supplemental, if needed	

3.9 Planning Consultation and Local Transportation Planning Assistance (FTA Task 442200)

The MPO will assist local agencies with the development of the transportation element of their comprehensive plans and other planning documents. The level of MPO involvement is dependent upon available resources.

MPO staff will assist local agencies with progressing capital improvement projects funded in the TIP through the project development process, certification process, and the process for the obligation of funds.

This subtask also includes routine, cooperative planning efforts with NMDOT, FHWA, FTA, other federal agencies, tribal governments, municipalities, transit agencies, natural resource agencies, and other similar agencies.

The MPO will work collaboratively with transit agencies to determine the split allocation for the job access program from FTA 5307 Large Urban funds and plan for the implementation of that program.

Responsibilities: MPO staff and other agencies as necessary.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Finalize Uptown Tran Study	D																							
Bernalillo Co. Compl. Strts.	Per schedule from Bernalillo County																							
Transp. Elem. for Plans	As requested and as MPO resources allow.																							
Capital Project Assistance	As requested and as initiated by the TIP coordinator. Project status reports will be provide by agencies monthly at TPTG meetings (see 2.2 TIP Management)																							

Key: X=due; P=in progress; D=done

Quarterly Progress Reports – Subtask 3.9

1 st Q. Report	No reporting for Bernalillo County Complete Streets (contact ended Sept. 2014). Additional funds are expected in February 2015 to continue public health efforts related to active transportation (walking, bicycling & transit). The final invoice for the Uptown Transportation Study was paid; the work was completed at the end of FFY 2014.
2 nd Q. Report	Staff provided base datasets and forecast information for the City of Albuquerque Unified Development Ordinance and Comprehensive Plan Update.

Staff provided technical assistance to the Unser Gateway Coalition related to employment forecasting and economic impacts.

Fire district maps using the TRAM model were produced for the Bernalillo Fire Department.

Public health efforts continued with the Communities Leading Healthy Change initiative including a review of previous plans and programs involving the target communities compiled.

MPO staff work with local officials regarding the status of the Paseo del Volcan corridor in the 2040 MTP. Resulting in maintaining ROW acquisition in the plan and the proposed I-40/PdV interchange. Remaining construction of the roadway is outside the 2040 time frame. Appendix B of the 2040 MTP contains more detail.

3rd Q.
Report

4th Q.
Report

End of Year
Report –
Supplemental,
if needed

Task 4 - Transportation Planning (FTA Task 442301)

This includes the development and monitoring of the long-range Metropolitan Transportation Plan (MTP), travel forecasting, coordinating with the state's long-range transportation plan and other studies. It also includes the Congestion Management Process (CMP), Intelligent Transportation Systems (ITS) planning, safety analyses, and other short to medium range planning activities.

Estimated Cost for Task 4

FFY	Est. Staff Hrs.	Avg. Rate	Staff Cost	Consultant Costs	Other Costs	Est. TOTAL
FY 2015	7,700	\$21.75	\$167,475	\$84,000	\$4,700	\$256,175
FY 2016	7,700	\$22.40	\$172,480	\$171,155	\$500	\$344,135

"Other Costs" includes MTP advertising, printing, etc.

4.1 Metropolitan Transportation Plan (MTP)

The Metropolitan Transportation Plan (MTP) forms the basis for all transportation planning and projects within the metropolitan planning area. The MTP is the long-range transportation plan for the metro area and covers all modes of transportation that may serve the current and future needs of the region. The plan conforms to federal regulations as set forth in 23 CFR 450. The MTP is updated every four years and may be amended, if necessary, as required.

This task incorporates the *Central New Mexico Climate Change Scenario Planning Project* which will analyze changes in climate and its effect on transportation and growth. Particularly, water resources will be reviewed. This project will be completed as part of the 2040 MTP.

Responsibilities: MPO staff serves as the lead. The development of the MTP is a cooperative effort by the MPO and its member agencies, NMDOT, and area transit agencies, with coordination and input from several other agencies such as: FHWA, FTA, "land use" planning agencies (i.e., municipal planning departments), City of Albuquerque Environmental Health (for air quality), U.S. Environmental Protection Agency, tribal governments, local governments, and other agencies as necessary

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)											FFY 2016 (Oct 1, 2015 - Sept 30, 2016)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Draft 2040 MTP developed	D	D																						
Public mtgs for draft MTP		D																						
1 st Draft for Public Review			D																					
Final Draft Public Review						D																		
Public Comment Period						D	D																	
TCTC (AQCB) Mtg					D																			
MTB Air Qual Conformity							D																	
MTB Apprv 2040 MTP							D																	
FHWA and FTA Apprv									X															
MTP Amendments	Amendments are processed as necessary.																							
MTP Implementation										X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

Key: X=due; P=in progress; D=done

1 st Q. Report	<p>MRMPO developed a 1st draft MTP for public review, including all related socioeconomic projections and modeling scenarios. The document was made available online and in hardcopy form. MPO staff analyzed performance measures related to scenario planning efforts and presented widely on the status of the MTP and expected performance of the Trend and Preferred Scenarios. Staff performed research and analysis as part of the MTP draft development. A draft MTP was developed and posted for public review on December 19, 2014.</p> <p>RMRTD in cooperation with the MPO drafted the transit section of the MTP. This section includes a conceptual transit network that supports the preferred scenario and also discusses other conditions of success to realize the preferred scenario.</p>
2 nd Q. Report	<p>Staff authored and refined MTP section drafts and the overall MTP including maps and incorporating any appropriate changes in response to public and agency comment. Staff also coordinated with stakeholders during this phase. Revision work included but is not limited to the following: RMRTD helped revised subsequent iterations of the transit section; staff worked on Air Quality MTP and Livability MTP sections and wrote additional material about aging population and accessibility; performed environmental justice bus stop access analysis; provided graphics for MPO's ArcGIS online Storymap Journal; assisted with draft MTP public meetings (held on Jan 8, Jan 13, Jan 15 in the three counties); and provided ArcGIS Online Storymap Journal for South Valley Transportation Information Meeting and corresponding logo branding; updated the Pedestrian Composite Index and finalized the LRTS appendix to the MTP; developed final socioeconomic and travel demand forecasts and performed various analyses related to the final forecast data; worked with member agencies to finalize the project list contained in the 2040 MTP.</p> <p>MRMPO revised the initial draft this quarter and released a formal public review draft that signaled the beginning of the 30-day public comment period on March 3. MRMPO held an open house and public meeting in March 2015 to present the formal public review draft (Final Draft MTP). All public comments received were distributed to the TCC and MTB prior to their vote on the document.</p> <p>MRMPO worked with the City of Albuquerque Environmental Health Department to make a conformity determination and ensure no CO emissions standards will be exceed as a result of the projects and programs contained in the plan.</p>
3 rd Q. Report	
4 th Q. Report	
End of Year Report – Supplemental, if needed	

4.2 Safety Analysis and Planning

Develop, research, and analyze data to assist member agencies and the public with understanding crash information and transportation planning issues confronting the metropolitan region and identification of safety issues related to the transportation network. Explore the development of methodologies to estimate future crash data as well as economic impacts of crashes. This subtask includes maintaining consistency with the

NMDOT Comprehensive Transportation Safety Plan (CTSP) and providing assistance to local member agency and health organization planning efforts and health impact assessments.

The MPO will also develop a Regional Safety Action Plan (RSAP) via consultant services.

Responsibilities: MPO serves as lead in cooperation with NMDOT Transportation Planning and Safety Division and the UNM Division of Governmental Research

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)									FFY 2016 (Oct 1, 2015 - Sept 30, 2016)														
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Annual Crash Report							X	X										X	X					
Obtain consultant for RSAP									X	X														
Develop RSAP													X	X	X	X	X	X						
Submit RSAP for approval																		X	X					

Key: X=due; P=in progress; D=done

1 st Q. Report	Staff conducted a comprehensive safety forecast analysis using parameters from Trend and Preferred scenarios for the MTP. The forecasted socioeconomic variables from land use-travel demand model iterated output were used in various crash prediction models that were developed in-house to forecast safety situation for Total and Severe crash types in every five years between 2015 and 2040. Staff participated in the NMDOT CTSP development for special roadway users.
2 nd Q. Report	Staff participated in the 2015 New Mexico Strategic Highway Safety Plan Summit and coordinated with FHWA and the City of Albuquerque for a Central Ave and San Mateo Road Safety Audit.
3 rd Q. Report	
4 th Q. Report	
End of Year Report – Supplemental, if needed	

4.3 Congestion Management Process (CMP)

The MPO will collect data to monitor system-wide and link-based performance to investigate recurring and nonrecurring congestion. The CMP uses performance data to determine the cause and severity of congestion in the region. The CMP is used at various levels of planning and operational analyses such as the MTP, TIP and development of individual projects. The CMP is integrated into the metropolitan planning process and provides comprehensive information on the performance of the transportation system so residents, elected officials, and agencies can make informed decisions based on congestion levels and location appropriate strategies. This is an ongoing core activity of the MPO.

Included in this task are "Project Level Before & After Studies" these are evaluations of the impacts of selected, recently implemented projects (such as the Alameda Corridor Adaptive Signal Time Study). This type of analyses will be used for evaluation of the MTP performance measures under MAP-21.

Responsibilities: MPO serves as lead in coordination with member agencies, regional transit providers and NMDOT.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
CMP Committee Meetings	D	D	D	D	C	C	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
CMP Annual Report																								
Project Prioritization Process Update (if needed)																				X	X			
Before & After Study	Schedule dependent upon project specific requests.																							

Key: X=due; P=in progress; D=done; C=cancelled meeting

1 st Q. Report	MPO staff completed updates of the Project Prioritization Process and revised the guidebooks accordingly. MRMPO unveiled the Transportation Analysis and Querying Application (TAQA), which allows users to query travel time and traffic counts information through a web-based application. MPO staff provided updates and training to member government staff. MRMPO developed a scope of work with Cambridge Systematics to update the tool and introduce additional data and analytical tools in 2015.
2 nd Q. Report	MRMPO utilized the Project Prioritization Process (developed through the CMP) to evaluate projects proposed for inclusion in the 2016-2021 TIP. Staff developed scoring and ranking tables and presented results to the Transportation Planning Technical Group to assist in project selection. MRMPO worked with Cambridge Systematics to obtain 2013 and 2014 travel time data and to integrate the data into the TAQA tool.
3 rd Q. Report	
4 th Q. Report	
End of Year Report – Supplemental, if needed	

4.4 Intelligent Transportation Systems (ITS)

ITS uses integrated systems to improve transportation safety, mobility, and traveler knowledge through the use of innovative technologies. The MPO coordinates the programming and deployment of ITS infrastructure and is responsible for maintaining the *Regional ITS Architecture* and updating the *ITS Implementation Plan*.

The MPO will collect data to monitor system-wide and link-based performance to investigate recurring and nonrecurring congestion. The CMP uses performance data to determine the cause and severity of congestion in the region. The CMP is used at various levels of planning and operational analyses such as the MTP, TIP and development of individual projects. The CMP is integrated into the metropolitan planning process and provides comprehensive information on the performance of the transportation system so residents, elected officials, and agencies can make informed decisions based on congestion levels and location appropriate strategies. This is an ongoing core activity of the MPO.

In cooperation with NMDOT ITS Bureau and other agencies, the MPO will undertake an update of the Baseline Regional ITS Architecture (via a consultant).

Responsibilities: MPO serves as lead in coordination with member agencies, regional transit providers and NMDOT.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds.

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)											FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08
Amend Reg. ITS Arch.	As necessary.																						
ITS Subcommittee Meetings	D	D	D	D	D	D	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
ITS Reg. Arch. Update		X	X	X	X	X	X	X	X	X	X												

Key: X=due; P=in progress; D=done

1 st Q. Report	<p>The RTMC Review Committee is coordinating with the City of Albuquerque during the design phase of the project and is awaiting the project to commence in 2nd quarter FFY 2015.</p> <p>FHWA certified the region’s compliance with the Real Time Data System Management Information Program requirements for data collection and dissemination on interstates, due 11/8/2014. The mandate requires the collection and dissemination of traveler information to include incidents, construction activities, weather-related incidents, and travel times on the interstate system. The follow up requirement applying to Roadways of Significance (non-interstate) phase of the mandate will apply after November 8, 2016 to MSAs above 1 million in population. The ITS Subcommittee developed a project submittal for the 2016-21 TIP to address this requirement, anticipating the Albuquerque MSA to meet the 1 million threshold within the TIP planning cycle.</p> <p>There was no action on the ITS Regional Architecture Update which will commence in 3rd or 4th quarter of FFY 2015.</p>
2 nd Q. Report	<p>The RTMC Review Committee is coordinating with the City of Albuquerque during the design phase of the project. Contract negotiations are underway and the project is expected to commence in 3rd quarter FFY 2015.</p> <p>The ITS Subcommittee initiated dialog with area media resources to facilitate public outreach on ITS projects and related information. A relationship with the media will be pursued as they provide a valuable mechanism of communicating with the traveling public in a proactive and productive manner.</p> <p>The SHRP3 initiative from USDOT focusing on “Smart Work Zones” has resulted in the establishment of a task force comprised of NMDOT and MRCOG representatives. A subset of the ITS Subcommittee will participate in this effort which is expected to establish new policies and procedures for advanced applications within construction zones such as those particular to ITS involving advanced communications, route planning, and real-time speed and congestion information disseminated to the traveling public. Congestion mitigation and safety improvements are expected from these procedures which will provide a template</p>

available to MRCOG member agencies for their implementation.

There was no action on the ITS Regional Architecture Update which is expected to commence in 4th quarter of FFY 2015 or 1st quarter FFY 2016.

3 rd Q. Report	
4 th Q. Report	
End of Year Report – Supplemental, if needed	

4.5 Land Use/Transportation Integration

MPO staff have been working on improving coordination between land use and transportation planning with member governments. This work has been initiated and overseen by the MPO’s Land Use and Integration Committee. MRMPO has now begun implementation of coordinated land use and transportation planning through the scenario planning process that is being conducted as part of the 2040 MTP. This includes the development and analysis of several conceptual growth scenarios to help determine a preferred way the region would like to grow and recommended strategies to achieve a “preferred growth scenario”.

Responsibilities: MPO staff-led effort with strong member agency involvement.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Public and stakeholder outreach	A	A	A	D	D	D				X				X										
Conceptual scenarios developed							X	X																
Conceptual scenarios analyzed with performance measures									X	X	X	X												
Preferred scenario identified													X											
Initial strategies determined													X	X										
Stand-alone Scenario Planning Document developed																							X	X
Final Scenario Planning Document																								X

Key: X=due; P=in progress; D=done; A=as needed

1 st Q. Report	Development review was performed for COA Master Bikeways & Trails Facility Plan, COA Complete Streets Ordinance, COA Coors Corridor Study, and COA Neighborhood Traffic Management Plan.
2 nd Q. Report	Development review was performed on accessory dwelling units, staff reviewed the City of Albuquerque Master Bikeways and Trails Facility Plan, staff participated in the City of Albuquerque UDO/ Comprehensive Plan Update, and the integration of

	land use and transportation occurred in the LRTS Guide.
3 rd Q. Report	
4 th Q. Report	
End of Year Report – Supplemental, if needed	

4.6 Economic Impacts of Transportation Projects

TranSight® will be used to help prioritize and evaluate the merits of proposed transportation projects for both long and short range planning purposes. TranSight® will also be used to quantify the economic impacts of transportation projects across municipal boundaries and county lines, inform policy makers about the cost effectiveness of different transportation investments, and measure the economic impacts of the construction phase of building or upgrading transportation facilities. It will also be used analyze the impacts of economic development activities to support the economic vitality of the metropolitan area. TranSight® will serve as an integral part of assisting the MPO in the integration of land use, transportation and economic development for the purpose of establishing and strengthening a comprehensive approach to planning.

Responsibilities: MPO staff in partnership with Rio Metro Regional Transit District in the maintenance and application of TranSight®.

Source of Funds: FHWA, FTA, Local Funds for Match

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Quantification and analysis as requested by agencies	As requested																							
Analyses needed for scenario planning	As needed																							

Key: X=due; P=in progress; D=done

1 st Q. Report	The TranSight® model was used to produce summary statistics on the economic impact of the Metropolitan Transportation Plan’s draft 2040 network.
2 nd Q. Report	MRMPO generated economic impact statistics for the 2040 MTP roadway network.
3 rd Q. Report	
4 th Q. Report	
End of Year Report – Supplemental, if needed	

4.7 SLRP Coordination

MRMPO staff will work cooperatively with the NMDOT Transportation Planning & Safety Division to coordinate the 2040 Statewide Long Range Multimodal Transportation Plan (SLRP) development processes. The coordination will include development of consistent demographic, socioeconomic, travel demand, revenue and other forecasts. Staff will be assigned to SLRP committees. Staff will also coordinate on outreach activities where and when possible.

Responsibilities: NMDOT Planning Staff will lead this task with MRMPO supporting the NMDOT through coordination.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
SLRP Coordination	D	D	D	D	D	D	X																	
SLRP Committee Mtgs	D	D	D	A	A	A	X																	

Key: X=due; P=in progress; D=done

1 st Q. Report	Staff participated in a SLRP Plenary Meeting and several SLRP meetings. A meeting was held November 17, 2014 to discuss projections of FTA funding through 2040.
2 nd Q. Report	Staff consulted with NMDOT planners and the statewide long-range plan consulting team to ensure consistency between the 2040 MTP and the statewide plan.
3 rd Q. Report	
4 th Q. Report	
End of Year Report – Supplemental, if needed	

Task 5 - Special Studies and Miscellaneous Activities (FTA Task 442700)

This task covers transportation planning activities that do not fall under the categories above.

Estimated Cost for Task 5

FFY	Est. Staff Hrs.	Avg. Rate	Staff Cost	Consultant Costs	Other Costs	Est. TOTAL
FY 2015	2050	\$21.75	\$44,588	\$396,729	\$0	\$441,417
FY 2016	2050	\$22.40	\$45,920	\$0	\$0	\$45,920

5.1 Capital Projects Consultation and Coordination

Under this task the MPO provides consultation and coordination and/or develops specialized planning products for specific projects. Support for projects includes: modeling support, traffic counts, participation on study teams, review of alternatives, intermodal and multimodal review to assure continuity and consistency with the Metropolitan Transportation Plan and other applicable documents. Specific support is requested by various agencies.

This task may include the following projects (but is not limited to):

- I-25 North Corridor Study
- I-25 Operational Study (Broadway Blvd to I-40)
- NM 528 Improvements
- Sunport Boulevard Extension
- I-25 & Rio Bravo Interchange
- North Diversion Channel Road Project
- Central Avenue Corridor BRT Project
- Northwest Metro Area BRT Study
- Coors Corridor Study
- Bridge Boulevard Reconstruction Project
- Unser Boulevard Corridor Projects
- Broadmoor Boulevard Corridor Projects
- Northern Boulevard Corridor Projects
- Southern Boulevard Corridor Projects

Responsibilities: MPO staff will provide assistance as requested.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)												FFY 2016 (Oct 1, 2015 - Sept 30, 2016)											
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
T.B.D. upon agency request	D	D	D	D	D	D																		

Key: X=due; P=in progress; D=done

1 st Q. Report	<p>Funding for TA00011 (NW Metro Area Bus Service Phase I) was transferred from FHWA to FTA. RMRTD initiated the process for creating an FTA grant so that the project can move forward in later quarters.</p> <p>Coordination occurred with various agencies on projects such as: I-25 & Rio Bravo Interchange, Central Ave BRT, North Diversion Channel Road Construction,</p>
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	Coors Corridor Study, etc.
2 nd Q. Report	RMRTD made preparations to begin design on TA00011 (NW Metro Area Bus Service Phase I) in Q3. Construction is anticipated to follow in Q4 or Q1 FY2016. Travel demand model support using the 2035 MTP Alternative Option dataset was provided to the following projects: Sunport Boulevard Extension, I-25 & Rio Bravo Interchange, North Diversion Channel Road Project, Coors Corridor Study, NM 528 Improvements, Central Avenue Corridor BRT Project, and Southern Boulevard Corridor Projects.
3 rd Q. Report	
4 th Q. Report	

5.2 Rio Metro Regional Transit District Service Area Plan Update & Initiatives

This is an ongoing effort to review and update the Rio Metro Regional Transit District Service Plan and related short-range plan. The plan identifies and prioritizes projects related to current and future RMRTD operations, service, and capital needs. A long-range plan (20years) will be developed.

Responsibilities: MPO Staff will assist Rio Metro as requested.

Source of Funds: Local Funds from Rio Metro Gross Receipts Tax Revenue, other Federal grants if awarded.

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)									FFY 2016 (Oct 1, 2015 - Sept 30, 2016)														
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
T.B.D. depends on what is finished in 2014					D	D																		

Key: X=due; P=in progress; D=done

1 st Q. Report	The visioning process included stakeholder meetings and presentations to the RMRTD Board on the future of transit in the AMPA. The Valencia County Service Improvement Plan was advanced through stakeholder interviews and development of public outreach materials in anticipation of subsequent public meetings in Q2 and rollout of the first pilot route (UNM Valencia) in the beginning of Q3.
2 nd Q. Report	The visioning process continued with a major board and stakeholder workshop in March. Public open houses for the Valencia County Service Improvement Plan were held in February, and construction and operational improvements were completed to enable introduction of the UNM Valencia route in Q3.
3 rd Q. Report	
4 th Q. Report	
End of Year Report – Supplemental, if needed	

5.3 UNM/CNM Transit Study

Assessment of the transportation needs for the UNM, CNM, and UNM Hospital and surrounding neighborhoods as it relates to the system users. Identify and implement transit, infrastructure and policies that promote alternative modes of transportation including TDM strategies, alternative analysis of modes, and integration of land use policies and design practices. The project involves the development of an Alternatives Analysis and selection of a locally preferred transit alternative.

Responsibilities: MPO staff will assist Rio Metro as requested.

Source of Funds: FHWA, FTA, Local Funds for Match, Local Non-Matching Funds, other Federal grants if awarded.

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)									FFY 2016 (Oct 1, 2015 - Sept 30, 2016)														
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
T.B.D. depends on what is finished in 2014						P																		

Key: X=due; P=in progress; D=done

1 st Q. Report	Funding for TA00340 (UNM/CNM/Sunport BRT) was transferred from FHWA to FTA. RMRTD initiated the process for creating an FTA grant and is having conversations with FTA representatives about advancing into the project development phase.
2 nd Q. Report	RMRTD continued dialogue with the FTA regarding the appropriate time to enter project development. A teleconference will be scheduled between RMRTD and FTA in early Q3 to determine the most suitable way forward.
3 rd Q. Report	
4 th Q. Report	
End of Year Report – Supplemental, if needed	

5.4 NMRX Maintenance Facility/Office Feasibility Study

Develop a feasibility study for the New Mexico Rail Runner Express (NMRX) Albuquerque yard. The Albuquerque yard is the primary location for RMRTD and Herzog Transit Services Inc. railroad staff office space, NMRX vehicle maintenance, and NMRX vehicle and equipment storage. The RMRTD currently leases much of the existing office and warehouse spaces. The feasibility study will include, but not be limited to: a facility plan for the arrangement and location of new, rehabilitated and existing warehouse, office and maintenance uses; the proposed cost, funding and phasing to implement the plan; and improvements that eliminate the need of recurring leases. Future, planned capital projects that are anticipated to benefit from this study include the construction of new office and warehouse buildings and the installation of a train wash.

Responsibilities: MPO staff will assist Rio Metro as requested.

Source of Funds: FTA, Local Funds for Match, Local Non-Matching Funds

Main Products and Schedule by Month

PRODUCT	FFY 2015 (Oct 1, 2014 - Sept 30, 2015)											FFY 2016 (Oct 1, 2015 - Sept 30, 2016)												
	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09
Feasibility study development										P	P	P	P	P	P	P	P	P	P	P	X			

Key: X=due; P=in progress; D=done

1 st Q. Report	The project will be initiated 4 th quarter FFY 2015 per the timeline above.
2 nd Q. Report	The project will be initiated 4 th quarter FFY 2015 per the timeline above.
3 rd Q. Report	
4 th Q. Report	
End of Year Report – Supplemental, if needed	

Appendices

Appendix A – Budget Summary

Grand Total Expenditures (from prev. page)	\$191,340	\$854,141	\$339,958	\$330,437	\$0	\$425,613	\$170,323	\$224,157	\$445,864	\$2,981,833
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Mid-Region Metropolitan Planning Organization - Albuquerque, NM
Federal Fiscal Year 2015 (2014 - 2015) Budget - as of November 18, 2014
Summary by General Ledger Groups

GL Group Code	GL Group (General Ledger Group)	MPO Ortho-photog	MPO PL Funds FHWA	MPO 5303 FTA	MPO Planning RMRTD	MPO Clim Ch Scen Pln	MPO Traffic Counts	MPO Travel Time	MPO Travel Survey	MPO Misc. Funds	Line Totals
500	Salaries (incl. Leave)	\$0	\$537,502	\$212,066	\$181,062	\$0	\$207,167	\$12,357	\$31,014	\$0	\$1,181,168
505	Benefits	\$0	\$10,546	\$5,999	\$3,000	\$0	\$0	\$0	\$0	\$0	\$19,545
510	Professional Development	\$0	\$22,400	\$16,450	\$0	\$0	\$7,500	\$0	\$0	\$0	\$46,350
515	Travel (In-State & Out-of-State & Mileage)	\$0	\$64,100	\$8,000	\$5,000	\$0	\$14,000	\$0	\$0	\$0	\$91,100
520	Equipment, Lease & Maintenance	\$191,340	\$52,645	\$27,645	\$82,000	\$0	\$25,000	\$140,000	\$185,700	\$445,864	\$1,150,194
530	Contractual Services	\$0	\$250	\$0	\$0	\$0	\$3,050	\$0	\$0	\$0	\$3,300
540	Communication (Telephones & Internet)	\$0	\$166,698	\$69,798	\$45,375	\$0	\$97,896	\$2,966	\$7,443	\$0	\$390,176
555	Operating Expense (incl. Indirect Costs)	\$0	\$0	\$0	\$14,000	\$0	\$71,000	\$15,000	\$0	\$0	\$100,000
Cap	Capital Purchases (over \$5,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grand Total Expenditures Budgeted		\$191,340	\$854,141	\$339,958	\$330,437	\$0	\$425,613	\$170,323	\$224,157	\$445,864	\$2,981,833

Revenues for FFY 2015											
	Carryover of A300182 & A300183 Trav Time							\$148,978			\$148,978
	MRCOG Match for above							\$25,388			\$25,388
	Carryover of A300184 Trav Time							\$0			\$0
	MRCOG Match for above							\$0			\$0
	Carryover of Bernalillo Co. Compl Sts. Funds									\$29,369	\$29,369
	Carryover of Uptown Study Funds									\$19,766	\$19,766
	Carryover of RMRTD-MPO Funds				\$135,591						\$135,591
	Carryover of Orthophotography Project Funds	\$188,381									\$188,381
	Carryover A300780 Travel Survey								\$247,391		\$247,391
	MRCOG Match for above								\$42,159		\$42,159
	Carryover Climate Change SP Grant					\$12,307					\$12,307
	MRCOG Match for above					\$0					\$0
	Carryover A301130 FTA Funds for UNM/CNM Study									\$208,036	\$208,036
										\$52,009	\$52,009
	Carryover A301130 TCSP Funds for UNM/CNM									\$22,102	\$22,102
										\$3,766	\$3,766
	Carryover FTA 5303 Funds FFY 2013 Allocation			\$75,302							\$75,302
	MRCOG Match for above			\$18,825							\$18,825
	FTA 5303 Funds FFY 2014 Allocation			\$226,690							\$226,690
	MRCOG Match for above			\$56,672							\$56,672
	FHWA PL(P3xxxxx) from FFY 2015		\$730,585								\$730,585
	MRCOG Match for above		\$124,500								\$124,500
	P3xxxxx SPR Funds for Loc. Gov't Assistance										\$0
	MRCOG Match for above										\$0
	Rio Metro (RMRTD) Funding for MPO Planning				\$200,000						\$200,000
	FHWA SHRP2 Grant Funds (no match required)									\$0	\$0
	<small>MRMPO was NOT selected to receive the SHRP2 funds.</small>										
	P3xxxxx SPR funds for Traffic Counts						\$352,000				\$352,000
	MRCOG match for SPR above						\$88,000				\$88,000
	FTA 5337 Funds for NMRX Maint/Office Feas. Study									\$80,000	\$80,000
	RMRTD Match for above									\$20,000	\$20,000
	TA00010 NW Metro High Capacity Transit Study									\$22,846	\$22,846
	RMRTD Match for above									\$5,712	\$5,712
	MRCOG funds for Ortho	\$2,959									\$2,959
Total Revenues		\$191,340	\$855,085	\$377,489	\$335,591	\$12,307	\$440,000	\$174,366	\$289,550	\$463,606	\$3,139,334
Difference (Revenues-Expenditures) see note		\$0	\$944	\$37,531	\$5,154	\$12,307	\$14,387	\$4,043	\$65,393	\$17,742	\$157,501

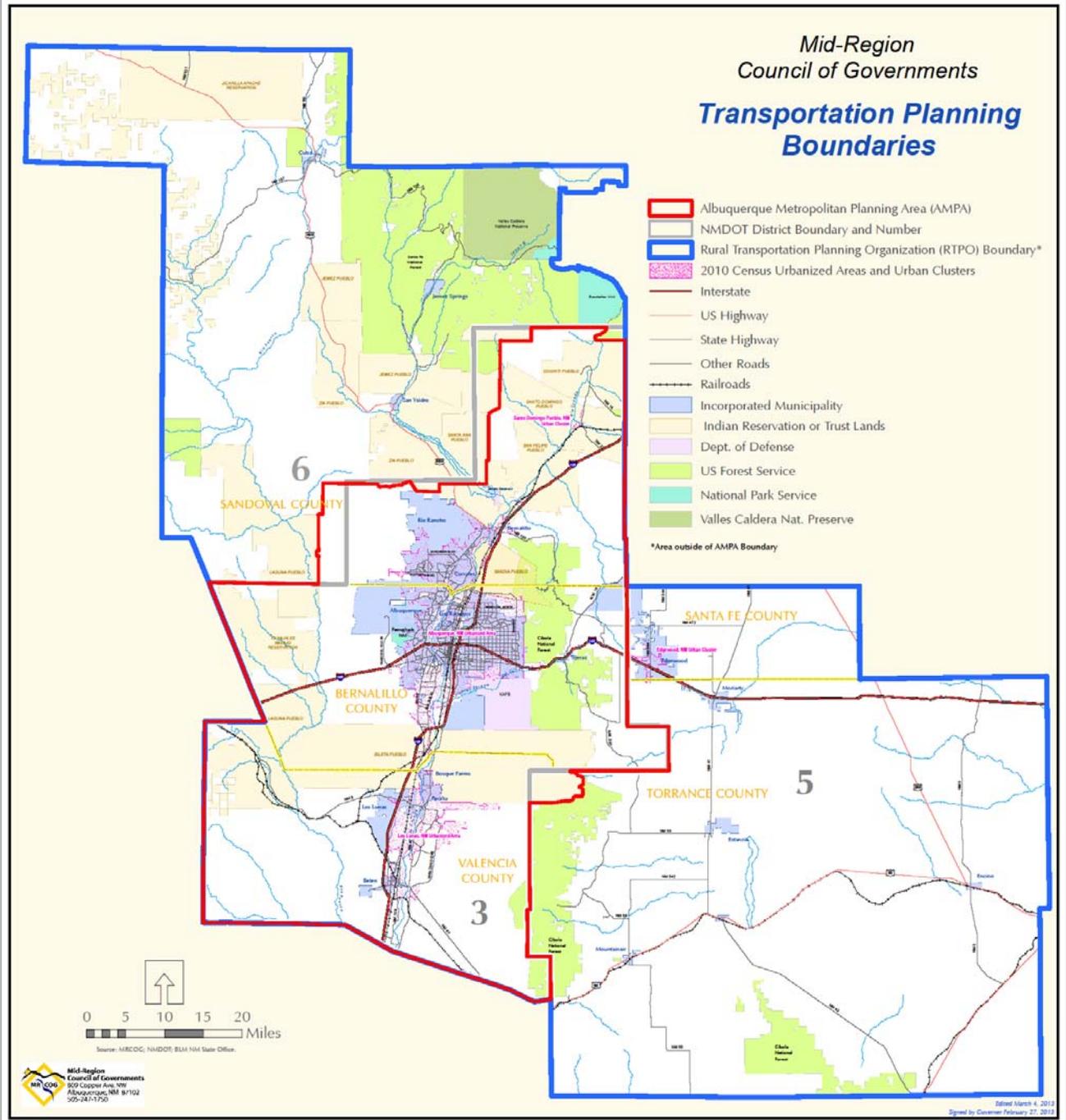
Note: The deficits shown under PL Funds & 5303 funds will be monitored as each quarter's budget is analyzed. Expenses will be shifted to local funds sources and/or reduced if necessary. This is also pending receiving the final amount of PL funds expected once Congress passes a transportation bill or continuing resolution.
If budget reductions are needed the main areas of reduction will be travel budget and/or contractual services for database upgrades.
Note: The amount of FHWA PL funds and FTA 5303 funds for metropolitan planning will not be known until Congress acts on a federal transportation bill.

FHWA & FTA Est. Comb. Funds Remain. (for info)		\$38,476									
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KEY
 Figures in Yellow cells are revisions since last UPWP approval

Appendix B - Metropolitan Planning Area Map

Mid-Region Council of Governments Transportation Planning Boundaries



Appendix C - Consultant and Vendor Services Summaries

Please refer to
MRMPO Quarterly Report Part IV
for
**Consultant and Vendor Services Summaries and
Activity Timesheet Charges Summary Report**

These reports and other documents are available online at www.mrcog-nm.gov
or by contacting

Mid-Region Metropolitan Planning Organization
Mid-Region Council of Governments
809 Copper Avenue NW
Albuquerque, NM 87102
(505) 247-1750-tel. (505) 247-1753-fax
email: mrcog@mrcog-nm.gov
ATTN: MPO Transportation Program Manager

Appendix D
UPWP Adoption Resolution
UPWP Amendment #1 Adoption Resolution

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RESOLUTION
of the
METROPOLITAN TRANSPORTATION BOARD
of the
MID-REGION COUNCIL OF GOVERNMENTS OF NEW MEXICO
(R-14-08 MTB)
**ADOPTING THE UNIFIED PLANNING WORK PROGRAM (UPWP)
FOR TRANSPORTATION PLANNING IN THE
ALBUQUERQUE METROPOLITAN PLANNING AREA FOR
FEDERAL FISCAL YEARS 2015 AND 2016**

WHEREAS, the Metropolitan Transportation Board (MTB) is the designated
Metropolitan Planning Organization (MPO) for the Albuquerque Metropolitan Planning
Area (AMPA); and

WHEREAS, federal laws and regulations require an annual or biannual Unified
Planning Work Program that describes current transportation planning activities and
those scheduled for the coming fiscal period; and

WHEREAS, the NMDOT and the metropolitan planning organizations have
agreed to develop two year work programs; and

WHEREAS, a draft FFY 2015 and 2016 UPWP has been prepared by the MPO
staff in cooperation with representatives of the U.S. Department of Transportation, the
New Mexico Department of Transportation, and the local transit providers: the City of
Albuquerque Transit Department and the Rio Metro Regional Transit District; and

WHEREAS, the draft FFY 2015 and 2016 UPWP has been reviewed and
endorsed by the Metropolitan Transportation Board's Transportation Coordinating
Committee; and

APPROVED: _____ DATE: _____

32 WHEREAS, the MTB is responsible for all policies and related work programs of
33 the Mid-Region Metropolitan Planning Organization, including the UPWP for
34 transportation planning in the AMPA,

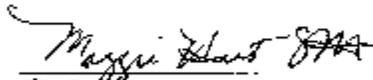
35 NOW, THEREFORE BE IT RESOLVED by the Metropolitan Transportation
36 Board of the Mid-Region Council of Governments of New Mexico that:

37 1. The Unified Planning Work Program (UPWP) for Federal Fiscal Years 2015
38 and 2016 is adopted.

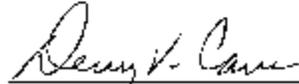
39 2. The Executive Director of the Mid-Region Council of Governments is
40 authorized to submit the final Unified Planning Work Program to the New Mexico
41 Department of Transportation and the U.S. Department of Transportation's Federal
42 Highway Administration and Federal Transit Administration.

43 3. The Executive Director is authorized to execute the required contracts
44 necessary to implement the Unified Planning Work Program for the Albuquerque
45 Metropolitan Planning Area.

46 PASSED, APPROVED, AND ADOPTED this 18th day of July 20143 by the
47 Metropolitan Transportation Board of the Mid-Region Council of Governments of New
48 Mexico,

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50 Chair
51 Metropolitan Transportation Board

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55 ATTEST:

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57 Dewey V. Cave, Executive Director
58 Mid-Region Council of Governments
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RESOLUTION
of the
METROPOLITAN TRANSPORTATION BOARD
of the
MID REGION COUNCIL OF GOVERNMENTS OF NEW MEXICO
(R-14-14 MTB)

**AMENDING THE FEDERAL FISCAL YEAR 2015 & FFY 2016
UNIFIED PLANNING WORK PROGRAM (UPWP)
FOR TRANSPORTATION PLANNING IN THE
ALBUQUERQUE METROPOLITAN PLANNING AREA**

WHEREAS, the Metropolitan Transportation Board (MTB) is the designated Metropolitan Planning Organization (MPO) for the Albuquerque Metropolitan Planning Area (AMPA); and

WHEREAS, federal laws and regulations require an annual Unified Planning Work Program that describes current transportation planning activities and those scheduled for federal fiscal years (FFY) 2015 and 2016; and

WHEREAS, the UPWP adopted by the MTB on July 15, 2014 was developed in early 2014 based on estimated revenues and obligations; and

WHEREAS, at the end of the previous fiscal year actual figures have been determined; and

WHEREAS, an amended FFY 2015 UPWP has been prepared by the MPO staff in accordance with federal regulations; and

WHEREAS, the MTB is responsible for all policies and related work programs of the Mid-Region Metropolitan Planning Organization, including the UPWP for transportation planning in the AMPA;

32 NOW, THEREFORE BE IT RESOLVED by the Metropolitan Transportation Board of
33 the Mid-Region Council of Governments of New Mexico that:

34 1. The FFY 2015 Unified Planning Work Program is amended as noted in
35 ATTACHMENT A,

36 2. The Executive Director of the Mid-Region Council of Governments is authorized
37 to submit the amended Unified Planning Work Program to the New Mexico Department of
38 Transportation and the U.S. Department of Transportation's Federal Highway
39 Administration and Federal Transit Administration.

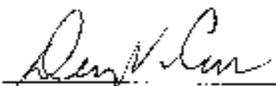
40 3. The Executive Director is authorized to execute the required contracts necessary
41 to implement the amended Unified Planning Work Program for the Albuquerque
42 Metropolitan Planning Area.

43 PASSED, APPROVED, AND ADOPTED this 21st day of November 2014 by the
44 Metropolitan Transportation Board of the Mid-Region Council of Governments of New
45 Mexico.



Debbie O'Malley, Chairman
Metropolitan Transportation Board

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49 ATTEST:



Dewey V. Cave

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53 Executive Director of the Mid-Region Council of Governments &
54 Executive Secretary of the Metropolitan Transportation Board
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Appendix E – Expenditure Reports

Please refer to
MRMPO Quarterly Report Part II for FHWA Expenditure Reports
and
MRMPO Quarterly Report Part III for FTA Expenditure Reports

These reports and other documents are available online at www.mrcog-nm.gov
or by contacting

Mid-Region Metropolitan Planning Organization
Mid-Region Council of Governments
809 Copper Avenue NW
Albuquerque, NM 87102
(505) 247-1750-tel. (505) 247-1753-fax
email: mrcog@mrcog-nm.gov
ATTN: MPO Transportation Program Manager

Appendix F

**Administrative Modifications
to the
Transportation Improvement Program (TIP)**

Administrative Modification - Summary of Type of Modification											
Year & Month	CN	Agency	Transit	Scope-Termini	Coding-Typos	Funding, NO Change to 4 Yr Tot.	Ad. Mod Change to Total 4 Yr. Project Cost				Notes/Remarks
							4 Yr. Total BEFORE	4 Yr. Total AFTER	DIFF. (Before-After)	%	
2014 October	3100300	NMDOT				X			\$0		Split out ROW funds from design funds per NMDOT
2014 October	A300657	City of Belen				X			\$0		Split out design funds from Const. to complete environmental work.
2014 October	A301181	NMDOT				X			\$0		Split out design funds from Construction per NMDOT request
2014 October	A301181	NMDOT				X			\$0		Moved FFY 17 funds to FFY 15 per NMDOT request
2014 October	A300170	NMDOT		X					\$0		Lead agency sw ap from CABQ to NMDOT.
2014 October	3100340	NMDOT					\$8,832,694	\$9,433,898	\$601,204	7%	Increased total project cost to reflect new EE per NMDOT. This utilizes the "one-time rule".
2014 October	3100300	NMDOT					\$13,001,876	\$13,884,876	\$883,000	7%	Increased project cost by including Town of Peralta SIB loan repayment for Utilities. This utilizes the "one-time rule".
2014 November	A300420	NMDOT		X					\$0		Scaled back project's end terminus from MP 32.5 to MP 26 per NMDOT.
2014 November	3100300	NMDOT				X			\$0		Advanced FFY 16 funds to FFY 15 for both STP-Flex & STP-Sm Urb.
2014 November	3100340	NMDOT				X			\$0		Advanced FFY 16 STP-Sm Urb. Funds to FFY 15 and converted funds to NHPP.
2014 November	A301181	NMDOT				X			\$0		Delayed FFY 15 NHPP reconstruction funds to FFY 2016 per NMDOT.
2014 November	A301181	NMDOT				X			\$0		Delayed FFY 15 STP-Flex reconstruction funds to FFY 16 per NMDOT request.
2014 November	A300160	Bern Co			X				\$0		Changed work type code for FFY 15 STP-U to design (15).
2014 November	A300381	NMDOT				X			\$0		Split out design funds from FFY 16 NHPP (WT 03) & converted the funds to NHPP (Non-Chargeable).
2014 December	3100460	NMDOT				X			\$0		Advanced all funds from FFY 16 to FFY 17
2014 December	A300381	NMDOT				X			\$0		Advanced and Converted funds per NMDOT(Please see TIP page in MRMPO Ad Mod Archive for more details)
2014 December	A300815	NMDOT					\$1,400,000	\$1,423,247	\$23,247	2%	Adjusted Total cost to reflect new EE per NMDOT. This Ad mod utilizes the "one-time rule".

Administrative Modification - Summary of Type of Modification												
Year & Month	CN	Agency	Transit	Scope-Termini	Coding-Typos	Funding, NO Change to 4 Yr Tot.	Ad. Mod Change to Total 4 Yr. Project Cost				Notes/Remarks	
							4 Yr. Total BEFORE	4 Yr. Total AFTER	DIFF. (Before-After)	%		
2015 January	A300083	Pueblo de Isleta				X				\$0		Funds transferred to project A300081 per agreement
2015 January	A300081	Rio Metro NMRRX				X				\$0		Funds transferred from project A300083 per agreement
2015 January	A300160	Bern Co				X				\$0		Delayed FFY 16 STP-U funds to FFY 17
2015 January	A301060	CABQ-DMD				X				\$0		Partially advanced FFY 17 STP-U funds to FFY 16
2015 January	A300302	CABQ-DMD				X				\$0		converted FFY 17 STP-U funds to FFY 17 STP-Flex
2015 January	A300381	NMDOT				X				\$0		Partially converted FFY 17 STP-Flex funds to NHPP
2015 January	TA00012	Rio Metro RTD				X				\$0		Advanced FFY 16 CMAQ-M funds to FFY 15 and converted funds to STP-U
2015 January	TA00081	ABQ-Ride				X				\$0		Advanced FFY 16 CMAQ-M funds to FFY 15 and converted funds to STP-U
2015 January	TA00150	ABQ-Ride				X				\$0		Advanced FFY 16 CMAQ-M funds to FFY 15 and converted funds to STP-U
2015 January	A300420	NMDOT				X				\$0		split out FFY 15 ROW funds from FFY 16 STP-Flex funds. The total amount remains the same.
2015 January	A300970	CABQ-DMD				X				\$0	#DIV/0!	Advanced FFY 17 STP-U to FFY 16, converted remaining FFY 17 STP-U to CMAQ-M, advanced FFY 17 NHPP to FFY 16 and converted to CMAQ-M, partially converted FFY 16 STP-U funds to CMAQ in FFY 2016 to balance fund sources.
2015 January	A301050	CABQ-DMD				X				\$0		Advanced FFY 16 STP-U funds to FFY 15
2015 January	A300746	Rio Metro RTD				X				\$0		Partially delayed FFY 16 CMAQ-M funds to FFY 17 allowing equal amount of pproject TA00012 to advance to FFY 15.
2015 January	A300766	NMDOT				X				\$0		Converted FFY 16 STP-Flex funds to CMAQ-M
2015 January	A300170	NMDOT				X				\$0		Converted \$80,000 of FFY STP-Flex to STP-U.
2015 January	A300171	CABQ-DMD				X				\$0		Delayed FFY 15 STP-U funds to FFY 16 & converted \$308,874 of STP-U to STP-Flex.
2015 February	A300280	NMDOT				X				\$0		Delayed FFY 2016 NHPP funds to FFY 2017 Per NMDOT
2015 February	A300420	NMDOT				X				\$0		Split out ROW funds from FFY 2016 STP-Flex funds
2015 February	A301232	NMDOT					\$28,000,000	\$29,200,000	\$1,200,000	4%		Added State Road funds for design. This utilizes the "one-time rule"
2015 February	A300170	NMDOT				X				\$0		Delayed FFY 2015 STP-Flex funds to FFY 2017 Per NMDOT
2015 February	TA00012	Rio Metro				X				\$0		Advanced FFY 2016 and 2017 CMAQ funds to FFY 2015 and converted to STP-U
2015 February	A300766	NMDOT				X				\$0		Converted FFY 2016 STP-Flex funds to CMAQ
2015 February	A300746	Rio Metro				X				\$0		Partially delayed FFY 2016 CMAQ-M Funds to FFY 2017
2015 February	A300747	Rio Metro				X				\$0		Split FFY 2016 CMAQ funds from A300746 and added to FFY 2017 CMAQ
2015 February	A301051	Rio Rancho					\$1,536,383	\$1,836,383	\$300,000	20%		Added Local-Non Match funds to cover construction shortfall. The one-time rule has been utilized
2015 February	A300363	NMDOT	X			X				\$0		Advanced FFY 2017 NHPP funds to FFY 2015 and FFY 2016 per NMDOT. Scaled back project termini.
2015 February	A301520	Bern Co		X						\$0		Scaled back project's termini.
2015 February	A300171	CABQ-DMD		X						\$0		Scaled back project's termini.
2015 February	A300381	NMDOT				X				\$0		Converted multiple fund sources to other fund sources to balance NMDOT program. Please refer to TIP page for more details.
2015 February	A301020	NMDOT				X				\$0		Converted FFY 2018 & 2019 STP-Flex funds to NHPP to balance NMDOT program
2015 February	A301620	NMDOT				X				\$0		Converted FFY 2019 NHPP to STP-Flex per NMDOT
2015 February	A300765	NMDOT				X				\$0		Partially converted FFY 2015 CMAQ funds to STP-U
2015 February	A300970	CABQ-DMD				X				\$0		Partially converted FFY 2016 CMAQ funds to STP-U
2015 February	A300843	Village of Tijeras					\$352,788	\$382,048	\$29,260	8%		Added FFY 2015 STP-U funds from remaining STP-U that were unprogrammed in the TIP. The one-time rule has been utilized
2015 February	A300200	Rio Rancho					\$11,440,777	\$11,572,584	\$131,807	1%		Added FFY 2015 STP-U funds from remaining STP-U that were unprogrammed in the TIP. The one-time rule has been utilized
2015 February	A301531	SSCAFCA					\$361,309	\$411,309	\$50,000	14%		Added FFY 2015 STP-U funds from remaining STP-U that were unprogrammed in the TIP. The one-time rule has been utilized
2015 February	A301020	NMDOT				X				\$0		Delayed a small portion of FFY 2018 NHPP funds to FFY 2019
2015 March	A300755	CABQ-DMD				X				\$0		Split FFY 2015 funds from A300750 into new "baby" project
2015 March	A300707	CABQ-DMD				X				\$0		Split FFY 2015 funds from A300700 into new "baby" project
2015 March	A300700	CABQ-DMD				X				\$0		Split FFY 2015 Funds to A300707
2015 March	A300750	CABQ-DMD				X				\$0		Moved FFY 15 CMAQ design funds to construction & split out FFY 2015 CMAQ funds to A300755
2015 March	A301060	CABQ-DMD	X							\$0		Corrected staff error on project termini, project title and project scope to reflect R-13-04 & R-13-05
2015 March	A300655	CABQ-DMD				X				\$0		Delayed all FFY 2015 funds to FFY 2016 per NMDOT & CABQ request
2015 March	A300843	Village of Tijeras	X							\$0		Corrected project termini per NMDOT request

Appendix G – Activity Timesheet Charges Summary Reports

Please refer to
MRMPO Quarterly Report Part IV
for
**Consultant and Vendor Services Summaries and
Activity Timesheet Charges Summary Report**

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