



MEETING SUMMARY

**Mid-Region Council of Governments
RURAL TRANSPORTATION PLANNING ORGANIZATION (RTPO) COMMITTEE**

Thursday, June 13, 2013 9:30 - 11:30 p.m.

Mid-Region Council of Governments, 809 Copper Ave. NW, Albuquerque, NM 87102

Tommy Mora, Chair

Leanne Tapia, Vice Chair

ORGANIZATION		MEMBER		ALTERNATE
Village of Cuba		Richard R. Velarde, Mayor		Jason P. Griego, Police Chief Vandora P. Casados, Village Clerk
Town of Edgewood	x	Kay Davis, Administrator		Brad Hill, Mayor
Village of San Ysidro		Steve Lucero, Mayor	x	Daniel White, Marshal
Town of Estancia	x	Ted Barela, Mayor		Julie Carter, Town Clerk
Pueblo of Jemez		Vincent Toya, Sr., Governor	x	Paul A. Chinana, Transportation Manager Chamisa Radford, Planning Manager
Village of Jemez Springs		Edmond Temple, Mayor		Pam Grider, Mayor Pro-Tem.
Pueblo of Laguna	X	David Deutsawe, Transportation Specialist		Sharon Hausam, Tribal Planner Wilbur Lockwood
City of Moriarty		Ted Hart, Mayor	X	Debbie Ortiz, Director
Town of Mountainair		Frank Anaya, Councilor		Susan Brazil, Clerk Marvin P. Fuller, Code Compliance Officer
Sandoval County	X	Tommy Mora, Acting Director of Public Works, <i>Vice-Chair</i>		Fred Marquez, Project Manager
Santa Fe County		Erick Aune, Senior Transportation Planner		Diego Gomez, Road Maintenance Engineer
Torrance County	X	Leanne Tapia, Commissioner		Lonnie Freyburger, Commissioner
Pueblo of Zia	x	Juliet Pino, Planner		Peter Pino, Tribal Administrator
ELIGIBLE BUT NOT PARTICIPATING				
Jicarilla Apache Tribe		Vacant		Vacant
Village of Encino		John G Phillips III, Mayor		Loretta Chavez, Clerk/Treasurer
Village of Willard		Robert Chavez, Mayor		Vacant
NON-VOTING ADVISORY MEMBER				
ORGANIZATION		MEMBER		ALTERNATES

BIA Southwest Regional Office		Angela Arviso, Regional Transportation Engineer		Vacant
BLM, Rio Puerco Field Office		Arlene Salazar, Realty Specialist		Vacant
Federal Highway Administration		Vacant		Vacant
NM Dept. of Transportation – District 5		Miguel B. Gabaldon, Jr., District 5 Engineer	x	Phil Gallegos, Assistant District Engineer for Engineering
NM Dept. of Transportation – District 6	x	Jeff Sanchez, ADA Engineering Support		Anthony Griego, Co-ops Joann Garcia, Co-ops
NM Department of Transportation – Planning Division	X	Paul Sittig, Planner		Anne McLaughlin, Strategic Planning Bureau Chief
NM Dept. of Transportation – Transit		David Harris, Transit Manager		Greg White, Planner
NM State Land Office		Ray Powell, Commissioner		Bob Jenks, Deputy Commissioner
NPS-Salinas Pueblo Missions National Monument		Glenn Fulfer, Park Superintendent		Vacant
USFS, Cibola Forest Service		Richard Graves, Transportation Engineer		Vacant
USFS, Santa Fe National Forest		Lee Harrelson, Forest Engineer		Vacant
USFS, Sandia Ranger District		Cid Morgan, District Ranger		Vacant
OTHER PARTICIPANTS				
Loretta Tollefson, Special Projects Manager – RTPO, MRCOG				
Jocelyn Martinez, Secretary, MRCOG				
Sally Davis, Step into Cuba				
Lloyd Aragon, Services Administrator MRCOG				
Richard Runyon, Staff Engineer, Dennis Engineering				
Ron Shutiva, Tribal Liaison, NMDOT				
Rosa Kozub, Planner, NMDOT				
Jennifer Jimenez- Traylor, Planner JARC MRCOG				
Daniel Antonio Herrera, Manzano Land Grant				

AGENDA

Call to Order:

The presence of a quorum will be noted.

The Chair noted the presence of a quorum and called the meeting to order at 9:35 a.m.

Approval of Agenda

Mayor Ted Barela, Estancia, made a motion to:

APPROVE THE AGENDA

The motion was seconded by Ms. Debbie Ortiz, Moriarty, and passed unanimously.

Tab 1 Approval of Meeting Summary for June 13, 2013

Commissioner Leanne Tapia, Torrance County, made a motion to:

APPROVE THE ACTION SUMMARY FOR APRIL 11, 2014

The motion was seconded by Ms. Debbie Ortiz and passed unanimously.

PUBLIC COMMENT

Public Comments

There were no public comments.

ACTION ITEMS

Tab 2 Coordinated Transportation Plan

Mr. Lloyd Aragon, MRCOG, provided a presentation regarding the Mid-Region Coordinated Transportation Plan. In response to Federal requirements, Mid-Region Council of Governments staff has worked with human services and transportation agencies in the metro area to develop a transportation plan that addresses ways to coordinate the existing public transportation resources and funding in the region, particularly in relation to the needs of elderly individuals, individuals with disabilities and persons who are eligible for Job Access and Reverse Commute and New Freedom services. The Committee members present provided input regarding the needs of Torrance County in regard to public transportation and provided background information to Mr. Aragon about that issue.

Tab 3 Transportation Alternatives Program (TAP) Project Selection Process

Ms. Rosa Kozub, TAP Coordinator for NMDOT, provided a presentation to the committee regarding the state-wide RTPO TAP Project Selection Process.

Ms. Tollefson reminded the committee that the Mid-Region call for TAP project proposals was issued in May. A total of \$5210,660 in Federal funds is available for programming in FFY14 and FFY15 (260,830 in each funding year). June 28, 2013 is the deadline for application and the committee will make the selection at their August 8, 2013 Meeting.

Ms. Kozub stated the New Mexico Transportation Alternatives Program (TAP) will use a scorecard which the MPOs and RPOs will use to assess the applications.

Ms. Tollefson provided in the packet a checklist for all applicants to ensure the projects to have correct scoring for the FTA. She also requested formal action from

the Committee regarding the process being proposed by staff for Mid-Region RTPO project selection. This includes staff completing scoring for the first set of criteria.

Mr. Barela made a motion to:

REQUEST STAFF TO SCORE THE FIRST PART OF THE RTPO PROJECT SCORE SHEET, AND THAT THE RTPO COMMITTEE WOULD THEN COMPLETE THE SECOND PART OF THE SCORE SHEET.

The motion was seconded by Ms. Ortiz and passed unanimously.

Tab 4 Open Meetings Resolution

Ms. Tollefson provided a copy of the draft Open Meetings Resolution for SFY2014. In the past, the Mid-Region Council of Governments Board has adopted a resolution that covered all boards and committees. MRCOG's legal council has advised that each board or committee should approve a resolution for that board or committee. She noted that the only substantive changes were to require the final agenda to be posted to the MRCOG website as well as in the office 72 hours prior to meeting.

Ms. Ortiz made a motion to:

APPROVE THE OPEN MEETINGS RESOLUTION R-13-01 MR RTPO AS WRITTEN

The motion was seconded by Mayor Barela and passed unanimously.

Tab 5 Associate Member Requests

Ms. Tollefson reminded the Committee that the Bylaws approved at the February 2013 Meeting included a section for associate non-voting members to be added to the committee. Staff sent letters and an application form to the land grant and economic development agencies in the region notifying them that the Mid-Region Rural Transportation Planning Organization Committee Application for Associate Membership was available. As a result, applications were turned in from Estancia Valley Economic Development Association (EVEDA), La Merced de La Pueblo de Manzano, and Step Into Cuba Alliance (SICA).

Daniel Antonio Herrera, Manzano, and Sally Davis, SICA, provided brief explanations of their organizations. Ms. Tollefson described EVEDA's role in economic development in the Estancia Basin.

Mr. Barela made a motion to:

APPROVE THE REQUEST OF THE ESTANCIA VALLEY ECONOMIC DEVELOPMENT ASSOCIATION, LA MERCED DE LA PUEBLO DE MANZANO, AND STEP INTO CUBA ALLIANCE TO JOIN THE MID-REGION RTPO AS NON-VOTING ADVISORY MEMBERS.

The motion was seconded by Ms. Kay Davis, Edgewood, and passed

unanimously.

DISCUSSION ITEMS

Tab 6 **Mid- Region RTPo Annual Work Program**

Ms. Tollefson briefly described the contents of the FFY2014 Mid-Region RTPo Annual Work Program and requested input. She noted that the RTPo Work Programs from this point on will cover the Federal fiscal year, rather than the state fiscal year as it has in the past. There is an opportunity to request additional funds for special projects for planning activities. If communities have projects they would like to propose, they should provide that information to staff.

No input requiring changes to the document was received from the Committee members.

INFORMATION ITEMS

Tab 7 **NMDOT Liaison Report**

Paul Sittig, Planner, NMDOT Transportation and Planning Division provided an update regarding the State-wide Long Range Plan efforts and the potential availability of Highway Safety Improvement Program (HSIP) funds to the Committee. He also reminded the Committee of the availability of funding for Road Safety Audits which can then put communities in a stronger position to request HSIP funds.

Staff Report

Ms. Tollefson noted that the next meeting of the NMDOT Transportation Commission will be held in Moriarty in August and encourage members of the Commission to attend that meeting.

Ms. Tollefson reported that the Policy Committee of the Las Cruces MPO is planning a state-wide MPO/RPO Summit in late August or early September in Albuquerque. This will probably be held at MRCOG's offices. The purpose of the meeting is to get to know each other and discuss how the communities across the state can work together on policy issues.

Adjournment

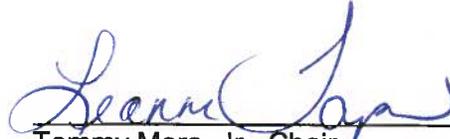
The meeting was adjourned by consensus at 11:25 a.m.

NOTES

Next Meeting: August 8, 2013, 9:30 to 11:30 a.m.

Topic: Transportation Alternative Program (TAP) Project Selection

Anyone requiring special accommodations is requested to please notify the MRCOG office at 247-1750 at least seven (7) days prior to the meeting.



Tommy Mora, Jr., Chair
Mid-Region Rural Transportation Planning
Organization Committee

ATTEST.



Dewey V. Cave, Executive Director