

Mid-Region Council of Governments
MID- REGION RURAL TRANSPORTATION PLANNING ORGANIZATION (MRRTPO)
FFY 2014/2015 ANNUAL WORK PROGRAM
October 1, 2014 – September 30, 2016

QUARTER 1 - OCTOBER 1 – DECEMBER 31, 2014
QUARTERLY REPORT 2 – JANUARY 1 – MARCH 31, 2015
QUARTERLY REPORT 3 – APRIL 1 – JUNE 30, 2015
QUARTERLY REPORT 4 – July 1 – September 30, 2015
Summary of year

The Mid-Region Rural Transportation Planning Organization (MRRTPO) is the Regional Transportation Planning Organization for areas outside of the Albuquerque Metropolitan Boundary. MRRTPO is a voluntary association of local governments and the New Mexico Department of Transportation (NMDOT) that provides a forum for members to meet, plan and work together on issues related to transportation in the middle Rio Grande region. MRRTPO serves as a regional forum for cooperative decision making about transportation issues and to serve as a liaison between local governments and NMDOT.

The following are functions and task orders that the Mid-Region Council of Governments (MRCOG) will complete in fulfillment of the contract for management of the Mid-Region Rural Transportation Planning Organization (MRRTPO) for Federal Fiscal Years (FFYs) 2015-2016, which is October 1, 2014, through September 30, 2016.

Function 1. Long-Range Planning

Task 1.1 Coordinate and participate with NMDOT staff to develop federally and/or state-required transportation planning products such as the Statewide Long-Range Multi-Modal Transportation Plan (SLRP) and the NMDOT Public Involvement Process (PIP). Provide updates to MRRTPO members on the status of these activities and involve the MRRTPO Committee as appropriate.

- **October 9, 2014** – MRRTPO staff provided the MRRTPO Committee with updates about the SLRP & Regional Transportation Plan.
- **November 4, 2014** – MRRTPO staff coordinated and participated in the Regional Working Group meeting for the MRRTPO group.
- **November 6, 2014** – MRRTPO included updates about the SLRP and RTP in its bi-monthly newsletter (Attachment A).
- **December 2, 2014** – MRRTPO staff participated in the SLRP plenary meeting.
- **December 5, 2014** – MRRTPO staff participated in the SLRP Safety and Security Working Group meeting.
- **December 2014** – MRRTPO staff coordinated with Claude Morelli (SLRP Program Manager) to obtain regional data and transit data that will be pertinent to both the SLRP and RTP.
- **February 10, 2015** – MRRTPO staff participated in the SLRP call to discuss both the SLRP & RTP population forecasts and next steps.
- **February 25, 2015** – MRRTPO staff started to coordinate upcoming meetings to

review and discuss the RTP for the region.

- **March 2015** – MRRTPO included updates about the SLRP and RTP in its e-newsletter (Attachment B).
- **April 9, 2015** – MRRTPO staff provided updates about the SLRP & RTP at the MRRTPO Committee meeting.
- **April 14, 2015** – MRRTPO staff participated in the NMDOT SLRP meeting.
- **May 7, 2015** – MRRTPO staff provided updates about both the SLRP and RTP in its e-newsletter (Attachment C).
- **June 11, 2015** – Claude Morelli (NMDOT) provided the MRRTPO Committee with an updates on the statewide long range transportation plan (SLRP).
- **June 26, 2015** – MRRTPO collected and submitted comments from its members and the MRRTPO Committee about the draft SLRP (Attachment D).
- **July 2015** – MRRTPO included updates about the SLRP and RTP in its e-newsletter (Attachment E).
- **July 16, 2015** – MRRTPO staff attended the Transportation Commission Meeting, which discussed the SLRP.
- **August 13, 2015** – MRRTPO and Jason Coffey (NMDOT) provided an update to the MRRTPO Committee about the SLRP and next steps.

Task 1.2 Collaborate with NMDOT and other partners to identify and document current and future transportation needs, plans, and projects for inclusion in the MRRTPO Long-Range Regional Transportation Plan (RTP). Update the RTP at least once every 4 years in accordance with the SLRP update, using statewide population, economic development, travel demand data, projects and trends as outlined in the SLRP.

- **October – December 2014** – MRRTPO staff continuously collaborated and coordinated with NMDOT about the SLRP and RTP efforts.
- **October 30, 2014** – MRRTPO staff sent a request to member governments for local road geographic information data on behalf of NMDOT.
- **January 1 – March 31, 2015** – MRRTPO staff still continuously collaborated and coordinated with NMDOT about the SLRP and RTP efforts.
- **March 5, 2015** – MRRTPO staff met with Claude Morelli, Jason Coffey and Leslie Maurer to discuss MRRTPO coordinating and writings its Regional Transportation Plan first, so that the other statewide RTPOs could view a more completed example.
- **March 12, 2015** – MRRTPO submitted its re-working of the outline to be used by all RTPOs for the RTP.
- **March 2015** – MRRTPO staff worked continuously to write the first draft of the RTP.
- **March 27, 2015** – MRRTPO staff submitted its first draft of the RTP for the other RTPOs to review.
- **April 7, 2015** – MRRTPO hosted a meeting among NMDOT and MRRTPO staff to review and discuss the Regional Transportation Plan.
- **April 10, 2015** – MRRTPO staff hosted its final Regional Working Group meeting for the group to review goals and strategies within the RTP.
- **April-June 2015** – MRRTPO staff continuously worked toward a public review draft

of its RTP.

- **June 11, 2015** – MRRTPO staff released the public review draft of the RTP. This started the 30 day comment period, which will end July 13. It is anticipated the MRRTPO Committee will review and anticipated approval of the RTP at its August 2015 meeting.
- **July 13, 2015** – The public review draft of MRRTPO's RTP closed. One comment was received and incorporated into the document.
- **August 13, 2015** – the MRRTPO Committee approved the RTP (Resolution attachment F).

Task 1.3 Coordinate long-range regional transportation planning with other local, regional, and statewide planning initiatives, such as Infrastructure Capital Improvement Plans (ICIP), the Statewide Transportation Improvement Program (STIP), legislative capital outlay priorities, local comprehensive planning, the regional *Comprehensive Economic Development Strategy*, and other relevant planning processes.

- **January 30, 2015** – MRRTPO staff coordinated with NMDOT District 6 to follow up about the Jemez Springs trail to identify details about why the project was cancelled.
- **April 27, 2015** – MRRTPO staff attended and helped to coordinate the ICIP training at MRCOG's offices.
- No other specific examples to report, but MRRTPO created an RTIPR process (chart) for projects to potentially be integrated into the STIP via the RTIPR, TAP or RTP if accepted (Attachment G).
- **September 18, 2015** – MRRTPO staff started working with the Town of Mountainair and the National Park Service (NPS) office in Mountainair on its potential Frontier Community designation. Activities related to this task are anticipated to continue into the next FFY.

MRRTPO staff met all deliverables under Function 1: Long Range Planning. MRRTPO staff participated in all SLRP related meetings and reported results and important information to its MRRTPO Committee. Also, MRRTPO staff updated its own Regional Transportation Plan throughout this FFY, which was adopted by the MRRTPO Committee in August. The RTP goals and strategies will help to guide long range planning efforts for the region until the update of the plan. MRRTPO staff plans to do technical transportation planning outreach with its communities and will utilize the RTP goals and strategies when developing these technical outreach efforts in the next FFY.

Function 1 (14%)	Staff Hours	Staff Costs	Actual Staff Hours	Staff Hours Cost
FFY 2015 Budget	318.3276923	\$5,952.74		
Expenses 10/1/2014 - 12/31/2014	79.58192309	\$1,488.19	67	\$1,295.00
Expenses 1/1/15-3/31/15	79.5819231	\$1,488.19	122	\$2,244.02
Expenses 4/1/15-6/30/15	79.5819231	\$1,488.19	287.5	\$4,976.58
Expenses 7/1/15-9/30/15	79.5819231	\$1,488.19	80.5	\$1,663.73

Balance		\$4,226.59	557	\$10,179.33
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Function 2. Regional Work Program, Budget, and Public Participation Plan

Task 2.1 Utilizing input from MRRTPO members, develop the two-year FFY 2015- FFY 2016 Regional Work Program (RWP) for submittal to the NMDOT by July 1, 2014.

- **June 30, 2014** – MRRTPO staff submitted the RWP for FFY 2015-2016 to NMDOT. MRRTPO staff coordinated with its members to develop this RWP.
- **October – December 2014** – Not applicable this quarter.
- **January – March, 2015** – Not applicable this quarter.
- **April – June 2015** – Not applicable this quarter.
- **July-September 30, 2015** - Not applicable this quarter.

Task 2.2 Develop an annual budget based on the tasks outlined in the RWP. Review estimated hours allocated for each function after the first year of tracking and amend as needed. Additionally, per the requirements of 2 CFR 200, indirect costs must be addressed in an annual Cost Allocation Plan. MRRTPO shall submit the annual budget and Cost Allocation Plan to the NMDOT by July 1, 2014, for review and approval. If another federal agency is identified as the COG's cognizant agency a copy of its annual approved Cost Allocation Plan should be submitted to that agency as well.

- MRRTPO created a budget in the previous FFY, but the budget may need to be revisited and updated/amended as the FFY goes on.
- **April 15, 2015** – MRRTPO staff participated in Kronos training, which will be the new record time keeping for MRCOG. Kronos is anticipated to be implemented in the next quarter.
- **August – September 2015** – MRRTPO staff reviewed and amended the budget for the next FFY. It will be an action item at the October MRRTPO Committee meeting for approval.
- **August 2015** – Kronos became the official system of timekeeping for MRCOG. The next FFY will utilize the data/timekeeping information input into this system for its quarterly reporting.
- **September 2015** – MRRTPO ordered an ArcGIS license.

Task 2.3 Implement and monitor program expenditures in relation to the annual budget. Inform and obtain written approval from NMDOT prior to making adjustments to any line items when such adjustments increase or decrease the line item by at least 10% or for any single expenditure totaling \$500.00 or more.

- **October – December 2014** – No adjustments needed to be made during this quarter.
- **January – March 2015** – no adjustments needed to be made during this quarter.
- **April – June 2015** – no adjustments needed to be made during this quarter.

- **July- September 2015** – No adjustments needed to be made during this quarter. However, MRRTPO staff updated its budget for FFY16. It will be an item at the October MRRTPO Committee meeting for review and approval by the MRRTPO Committee.

Task 2.4 Using the NMDOT SPB boilerplate, develop a Public Participation Plan (PPP) that addresses Title VI and Environmental Justice procedures. Update the PPP in accordance with the RTP and SLRP updates.

- **October – December 2014** – No related updates this quarter, but the updated PPP will be included in the draft RTP in 2015. Previous MRRTPO RTPs included the PPP in its RTP.
- **January-March 2015** - No related updates this quarter, but there should be in the next quarter with the release of the draft RTP. MRRTPO continued to inform the MRRPO Committee about its progress with both the SLRP and RTP at both Committee meetings and in its bi-monthly newsletter.
- **June 2015** – PPP was integrated into the update of the RTP. The public comment period opened June 11 and closed on July 13 for this plan.
- **August 13, 2015** – The Regional Transportation Plan (RTP) was approved by the MRRTPO Committee. The PPP is imbedded in the RTP and so the PPP was approved as well.
- **FFY 2015** - Title VI and Environmental Justice procedures are also still in place and up-to-date.

MRRTPO staff met all deliverables under Function 2: Regional Work Program, Budget and Public Participation Process. Based on FFY15, MRRTPO staff reviewed its annual budget for FFY16. This budget was reviewed and approved by the MRRTPO Committee at its October 2015 meeting. It should be noted that the staff hours/costs associated with each quarter and annual report may not be accurate, but are estimates because it does not include loaded salaries with benefits and each MRRTPO staff has different hourly rates. However, throughout FFY15, MRCOG tested and finally launched the timekeeping software called Kronos. Kronos was officially in use in August and so in the next FFY, time associated with each function will be more accurate with more accurate accounting.

There were no expenditures that required special approval or adjustments during FFY15. The Regional Work Program was not amended for FFY16, but it is anticipated that it will need to be updated in the following two FFYs. The Public Participation Plan (PPP) is located in the RTP and being followed. Also, Title VI and Environmental Justice procedures have been and are still in place under the Mid-Region Council of Governments (MRCOG).

Function 2 (5%)	Staff Hours	Staff Costs	Actual Staff Hours	Staff Hours Cost
FFY 2015 Budget	113.6884616	\$2,125.98		
Expenses 10/1/2014 - 12/31/2014	28.42211539	\$531.50	4	\$72.00
Expenses 1/1/15-3/31/15	28.4221154	\$531.50	10	\$190.20
Expenses 4/1/15-6/30/15	28.4221154	\$531.50	25	\$ 650.00

Expenses 7/1/15-9/30/15	28.4221154	\$531.50	27	\$590.32
Total		\$623.46 (balance)	66	\$1,502.52

- **Function 3. Rural Transportation Improvement Program (RTIPR)**

Task 3.1 MRRTPO will work with the NMDOT Districts 5 & 6 to review projects submitted via the Project Feasibility Forms (PFF). Projects that are deemed feasible will be encouraged to complete the Project Identification Form (PIF). PIFs shall be submitted and presented to the MRRTPO Committee for review and prioritization. Ensure that MRRTPO members are fully informed of the process and that pertinent forms and information are readily available to them.

- **October 9, 2014** – MRRTPO did a call for PFFs for the 2015 RTIPR.
- **November 3, 2014** – MRRTPO staff coordinated and attended the PFF meeting with the City of Moriarty, MRRTPO and NMDOT for the Rails to Trails project for potential RTP funding.
- **November 10, 2014** - MRRTPO staff coordinated and attended the PFF meeting with the Village of Cuba, MRRTPO and NMDOT for the Cuba Miles project for potential RTP funding.
- **December 2014** – MRRTPO staff worked to coordinate PFF meetings among the Village of Cuba and Sandoval County for the PFFs for the 2015 RTIPR.
- **January 30, 2015** – MRRTPO staff coordinated PFF meetings for the Village of Cuba and Sandoval County who submitted new projects for the 2015 RTIPR.
- **February 12, 2015** – MRRTPO Committee ranked and prioritized the 2015 RTIPR projects.
- **April 14, 2015** – MRRTPO staff sent the final 2015 RTIPR to Jason Coffey as required via the PPM.
- **June 18, 2015** – The D5 Zipper meeting occurred in Santa Fe. RTPO projects were reviewed and discussed. David Quintana D5 had a few project ideas for MRRTPO. Efforts to complete PFFs will occur in the next quarter.
- **July – September 2015** – No PFFs were completed, but MRRTPO staff started to coordinate with its local government communities to do table top/long range planning exercises to start thinking about potential project opportunities.
- **September 2015** – MRRTPO will not be doing a call for new projects for the next FFY. Instead MRRTPO staff will focus on working with communities to identify feasible projects for potential funding opportunities in FFY16.

Task 3.2 Assist MRRTPO members with developing PFFs and PIFs.

- **October 2014** – MRRTPO staff worked with the City of Moriarty and the Village of Cuba to develop their PFFs to apply for Recreational Trails funding.
- **November 2014** – MRRTPO staff worked with the Village of Cuba, Sandoval County, and the Town of Estancia on PFFs for the 2015 RTIPR.
- **December 2014** – MRRTPO staff continued to work with the Village of Cuba, Estancia and Sandoval County on the development of their PFFs for the 2015 RTIPR.
- **January – March 2015** – MRRTPO assisted the City of Moriarty and the Village of

- Cuba with their PIFs for Recreational Trails funding.
- **June 18, 2015** – MRRTPO staff spoke with Jicarilla Apache Tribe about the completion of a PFF for a potential project along US 550.
- **August 13, 2015** – MRRTPO presented about the project process at its MRRTPO Committee meeting, provided a training, and encouraged its members to start thinking of projects now, so there are well-planned projects ready when funding is available. MRRTPO staff will assist members with project identification and completion of PFFs.

Task 3.3 During the month of March, coordinate and co-facilitate RTIPR ("zipper") meetings with NMDOT SPB, the appropriate District staff, and applicable RTPOs. Notify NMDOT SPB liaison and District staff of the dates, times, and locations for these "zipper" meetings. Submit the combined, prioritized list to NMDOT SPB, the District Engineers and the relevant RTPOs within ten days of the prioritization meeting.

- **October – December 2014** - Not applicable this quarter.
- **February 2015** – MRRTPO staff started to coordinate with District 6, Southwest RTPO and the Northwest RTPO for the March Zipper meeting.
- **March 2015** – Throughout March MRRTPO coordinated with NWRTPO and SWRTPO for the District 6 Zipper meeting. It was decided that no formal meeting needed to be held and so this coordinated occurred among email.
- **March 2015** – David Quintana of District 5, requested that its Zipper meeting occur in June.
- **June 18, 2015** – The D5 Zipper meeting occurred in Santa Fe. RTPO projects were reviewed and discussed. David Quintana D5 had a few project ideas for MRRTPO. Efforts to complete PFFs will occur in the next quarter.
- **July-September 2015** - Not applicable this quarter.

Task 3.4 Establish a process for submittal and prioritization of Transportation Alternatives Program (TAP) applications consistent with the TAP Guide provided by NMDOT. Submit the list of prioritized applications to the TAP coordinator in accordance with the TAP schedule. Include list of projects approved by TAP Coordinator in the MRRTPO RTIPR.

- **October – December 2014** - MRRTPO staff developed a submittal process for TAP in the previous FFY, but no MRRTPO members applied for FFY16/17. This task is likely to reoccur pending the next call for TAP projects in 2015.
- This section is also being utilized to explain and report activities related to the Recreational Trails Program.
- **October 2014** – MRRTPO staff developed a process for submittal and prioritization for the TAP program and ensured it was consistent with the TAP guidebook.
- **October 2014** – MRRTPO staff developed a process for submittal and prioritization for Recreational Trails Program (RTP) applications that was consistent with the RTP Guide provided by NMDOT.
- **October 9, 2014** – MRRTPO staff did a call for Recreational Trails Program.
- **November 3, 2014** – MRRTPO staff coordinated and attended the PFF meeting

with the City of Moriarty, MRRTPO and NMDOT for the Rails to Trails project for potential RTP funding.

- **November 10, 2014** - MRRTPO staff coordinated and attended the PFF meeting with the Village of Cuba, MRRTPO and NMDOT for the Cuba Miles project for potential RTP funding.
- **October-December 2014** – MRRTPO staff coordinated with communities interested in applying for the RTP funding and assisted with the completion of the PFF forms and with the PIF and RTP applications. MRRTPO staff also coordinated the required meetings for the community to apply.
- **January 2015** – MRRTPO staff assisted communities interested in applying for RTP funds by reviewing applications for completeness. Staff also compiled complete applications for submittal.
- **February 2, 2015** – MRRTPO staff submitted two RTP applications to NMDOT. One project from the Village of Cuba and another project from Sandoval County.
- **March 2015** – MRRTPO staff collected feedback from all the RTPOs about the Recreational Trails Program and submitted it to NMDOT.
- **April – June 2015** – No related TAP or RTP tasks this quarter. However, as NMDOT provides updates about each program, MRRTPO staff includes in its newsletter and sends via its listserv.
- **July – September 2015** – No related TAP or RTP tasks this quarter, but MRRTPO staff provided any relevant updates via its website, listserv and newsletter.

Task 3.5 Facilitate prioritization of Federal Transit Administration (FTA) Public Transit Program applications (5310 & 5311) for the MRRTPO area in response to the state-wide prioritization schedule established by NMDOT Transit and Rail Section staff. Submit the results to the NMDOT Transit and Rail Section in accordance with that schedule. Include the results in the MRRTPO RTIPR.

- **October 2014** – MRRTPO staff coordinated with NMDOT Transit and Rail staff to obtain application information for the 5310/5311 grant program.
- **October 2014** – MRRTPO staff prepared the FTA 5310/5311 applications into meeting packets.
- **October 9, 2014** – MRRTPO Committee ranked and rated FTA 5310-5311 applicants.
- **October 10/13, 2014** – MRRTPO staff tabulated the results of the ranked projects.
- **October 14, 2014** – MRRTPO staff submitted the results of the FTA 5310/5311 ranked and rated projects to NMDOT Transit and Rail division.
- **December 2014** – MRRTPO staff brainstormed an appropriate time in 2015 to bring in the FTA representatives to have a discussion about this process before the next ranking and rating session in 2015.
- **February 2015** – Results from the October 2014, ranking were included into the 2015 RTIPR.
- **March 2015** – MRRTPO staff reached out to FTA staff for them to come to the April MRRTPO Committee meeting for further discussion about these programs and transit.
- **April 9, 2015** – NMDOT Transit and Rail staff attended and presented at the MRRTPO Committee meeting.

- **September 2015** – MRRTPo staff started preparing the FTA grant applications for evaluation at the MRRTPo Committee meeting on October 22, 2015. This also entails reaching out to each applicant to come present at the Committee meeting.

Task 3.6 Facilitate MRRTPo review and prioritization of Highway Safety Improvement Program (HSIP) project applications in response to the state-wide prioritization schedule established by the HSIP Coordinator. Provide the project selection results to the HSIP Coordinator and include them in the MRRTPo RTIPR.

- **October – December 2014** - None of the MRRTPo members submitted HSIP projects this quarter.
- **December 29, 2014** – MRRTPo staff coordinated with NMDOT district 6, the Village of Cuba and MRRTPo to meet and discuss potential HSIP projects for the Village of Cuba. MRRTPo will review the draft HSIP applications for the Village and send back for edits. MRRTPo staff will also keep the Village of Cuba in the loop as to when the next call for projects will occur in 2015.
- **March 24, 2015** – MRRTPo staff attended the NMDOT Safety Summit, which prioritized and reviewed strategies for the update to the statewide safety plan.
- **April – June 2015** – MRRTPo staff started to coordinate with member governments to develop projects for HSIP in anticipation of the call for projects in 2016.
- **July – September 2015** – MRRTPo staff continued to coordinate with its local governments to think about potential safety projects that would be appropriate for the next call for HSIP projects. Ideas for potential projects will be discussed with the local government table top long range planning exercises that will occur in the next FFY.

Task 3.7 Track the progress of transportation projects on the STIP that fall within the MRRTPo region and facilitate regular meetings between the project sponsors, NMDOT staff and others to ensure the projects are moving forward. Keep MRRTPo members informed on project status.

- **October – December 2014** – MRRTPo staff tracked member projects in the STIP.
- **January – March 2015** – MRRTPo staff tracked member projects in the STIP. CN # 5100960 & 5100961 for the Town of Edgewood projects were removed from the STIP.
- **February 2015** – MRRTPo announced at its MRRTPo Committee meeting that there will be a requirement for a local project lead update at each Committee meeting.
- **March 26, 2015** – MRRTPo staff attended the STIP training at District 3's offices that will allow for better project tracking.
- **April 9, 2015** – MRRTPo staff announced at the MRRTPo Committee meeting that local lead, member projects will now provide an update on the project at MRRTPo Committee meeting.
- **April – June 2015** – No other related updates.
- **July-September 2015** – MRRTPo staff tracked its projects in the STIP. Specifically

the Village of Cuba project – Cuba Miles and also worked with both the Village and NMDOT to get an issue in the STIP information about this project corrected.

- **September 25, 2015** – MRRTPO staff worked with the Village of Cuba to complete the ARF. The Village of Cuba submitted the completed ARF to NMDOT for the Cuba Miles project.

MRRTPO staff met the deliverables for Function 3: Rural Transportation Improvement Program (RTIPR). Throughout FFY15, MRRTPO staff continually worked with its local government members and NMDOT staff to coordinate PFF meetings and work with its communities to development feasible projects. MRRTPO staff also continually assisted its communities to develop PIFs. MRRTPO staff will be conducting technical transportation planning outreach in the next FFY to further develop PFFs among its local governments. Due to limited funding availability for local government projects, MRRTPO decided to not do a call for projects for FFY16 for its RTIPR. Instead as mentioned previously, MRRTPO staff will be working with its communities to budget and develop stronger projects in anticipation of funding availability such as TAP, HSIP and RTP in FFY16. MRRTPO continually tracks its local government lead projects and currently there is one, Cuba Miles from the Village of Cuba. MRRTPO made a new requirement at its MRRTPO Committee meetings for local government lead projects to provide an update at each meeting to ensure projects stay on track and up to date.

Function 3 (14%)	Staff Hours	Staff Costs	Actual Staff Hours	Staff Hours Cost
FFY 2015 Budget	318.3276923	\$5,952.74		
Expenses 10/1/2014 - 12/31/2014	79.5819231	\$1,488.19	151	\$3,120.00
Expenses 1/1/15-3/31/15	79.5819231	\$1,488.19	48	\$825.54
Expenses 4/1/15-6/30/15	79.5819231	\$1,488.19	6	\$114.12
Expenses 7/1/15-9/30/15	79.5819231	\$1,488.19	30	\$626.44
Total		\$1,266.64	235	\$4,686.10

- **Function 4. RTPO Responsibilities**

Task 4.1 Organize and facilitate all meetings of the MRRTPO in accordance with the Public Participation Plan.

4.1.1 Document (using boilerplate forms provided by NMDOT) the MRRTPOs public participation process including but not limited to, procedures the MRRTPO uses to comply with the *New Mexico Open Meetings Act* [NMSA 1978, Sections 10-51-1, *et. seq.*] and 23 CFR 450.

- **September 28, 2014** – The legal ad for the October 9, 2014, meeting ran in the Albuquerque Journal (Attachment H).
- **October 2, 2014** – MRRTPO staff sent the meeting packet for the October 9, 2014, meeting to the MRRTPO Committee and posted it on its website for download or review.

- **November 30, 2014** – The legal ad for the December 11, 2014, meeting ran in the Albuquerque Journal (Attachment I).
- **December 2, 2014** – MRRTPo staff sent the meeting packet for the December 11, 2014, meeting to the MRRTPo Committee and posted it on its website for download or review.
- **February 1, 2015** – The legal ad for the February 12, 2015, meeting ran in the Albuquerque Journal (Attachment J).
- **March 29, 2015** – The legal ad for the April 9, 2015, meeting ran in the Albuquerque Journal (Attachment K).
- **May 31, 2015** – The legal ad for the June 11, 2015, meeting ran in the Albuquerque Journal (Attachment L).
- **May 31, June 1, 2015** – Advertisements about the draft RTP comment period and open house were published in the Jemez Thunder and the Mountain View Telegraph.
- **August 2, 2015** – The legal ad for the August 13, 2015, meeting ran in the Albuquerque Journal (Attachment M).

4.1.2 Per the New Mexico Open Meetings Act and 23 CFR 450.210, provide public notice (including publication of ads in the Albuquerque Journal for all official MRRTPo Committee meetings.

- **September 28, 2014** – The legal ad for the October 9, 2014, meeting ran in the Albuquerque Journal.
- **November 30, 2014** – The legal ad for the December 11, 2014, meeting ran in the Albuquerque Journal.
- **February 1, 2015** - The legal ad for the February 12, 2015, meeting ran in the Albuquerque Journal.
- **March 29, 2015** - The legal ad for the April 9, 2015, meeting ran in the Albuquerque Journal.
- **May 31, 2015** – The legal ad for the June 11, 2015, meeting ran in the Albuquerque Journal.
- **August 2, 2015** – The legal ad for the August 13, 2015, meeting ran in the Albuquerque Journal.

4.1.3 Provide MRRTPo Committee members, the appropriate NMDOT District staff, and GTG with meeting agendas and information packets no later than seven (7) calendar days in advance of MRRTPo Committee meetings.

- **October 2, 2014** – MRRTPo staff sent the meeting packet for the October 9, 2014, meeting to the MRRTPo Committee.
- **December 2, 2014** – MRRTPo staff sent the meeting packet for the December 11, 2014, meeting to the MRRTPo Committee.
- **February 4, 2015** – MRRTPo staff sent the meeting packet for the February 12, 2015, meeting to the MRRTPo Committee.
- **April 1, 2015** – MRRTPo staff sent the meeting packet for the April 9, 2015, meeting to the MRRTPo Committee.
- **June 3, 2015** – MRRTPo staff sent the meeting packet for the June 11, 2015,

- meeting to the MRRTPO Committee.
- **August 5, 2015** – MRRTPO staff sent the meeting packet for the August 13, 2015, meeting to the MRRTPO Committee.
- **August 28, 2015** – MRRTPO staff sent meeting information about the October MRRTPO Committee meeting.

Task 4.2 Manage the membership of the MRRTPO

4.2.1 On an annual basis provide all eligible member entities (municipalities, counties, tribal governments, and land grants in the MRRTPO region) with the opportunity to appoint or confirm a representative and alternates to the MRRTPO Committee.

- MRRTPO staff coordinates invitations to member entities in June 2015.
- **December 2014** – MRRTPO staff wrote letters to invite transit districts within the MRRTPO area to be part of the MRRTPO Committee.
- **December 2014** – MRRTPO staff wrote letters to new Torrance County Commissioners to invite them to participate in the MRRTPO Committee.
- **January 2015** – MRRTPO staff confirmed new appointments to the MRRTPO Committee for Torrance County and the Town of Edgewood.
- **May 2015** – MRRTPO staff confirmed new appointments to the MRRTPO Committee for Jemez Pueblo.
- **June 2015** – MRRTPO staff sent letters for voting members of the MRRTPO Committee to either confirm or appoint new representatives to the MRRTPO Committee.
- **June 2015** – The Village of Willard appointed new representatives to the MRRTPO Committee.
- **June 2015** – Santa Fe County appointed new representatives to the MRRTPO Committee.
- **September 2015** – The Pueblo of Zuni appointed new representatives to the MRRTPO Committee.

4.2.2 Keep, and update as needed, a list of MRRTPO Committee members with contact information and provide a copy of the list to appropriate NMDOT District staff, GTG, member entities, and other regular participants.

- The MRRTPO Committee roster is continually updated and maintained. A current copy can be found on the MRRTPO website and in this report (Attachment N).

Task 4.3 Develop Bylaws

4.3.1 Develop bylaws and maintain MRRTPO Bylaws in accordance with the NMDOT Planning Procedures Manual (PPM).

- MRRTPO Committee Bylaws were updated and are on the October 2015 MRRTPO Committee meeting agenda for approval by the committee (Attachment O).

Task 4.4 Conduct Outreach Activities. Purchase any needed supporting materials in order to coordinate or conduct outreach activities.

4.4.1 Engage in (and document using boilerplate forms provided by NMDOT) outreach activities and provide citizens and other transportation stakeholders with reasonable opportunities to participate in MRRTPO processes per 23 CFR 450.

- **October – December 2014** – MRRTPO staff communicated with health councils in Sandoval and Torrance County to keep them informed about the progress of updating both the SLRP and the Regional Transportation Plan. MRRTPO staff set up preliminary outreach meetings for the next quarter to present draft documents pending NMDOT direction. All outreach, presentations and meetings are announced via the MRRTPO email distribution list and will be posted on the MRRTPO website and announced in its newsletter.
- **October – December 2014** – MRRTPO staff communicated with both Torrance County Commission and Sandoval County Commission about the progress of the SLRP and RTP. Staff also set up tentative presentations in the next quarter to present and obtain public feedback about these plans. Pending draft plans from NMDOT.
- MRRTPO anticipated visiting with member communities and conducting outreach meetings and presentations in the next quarter about the SLRP and RTP pending NMDOT direction about these draft plans.
- **April 9, 2015** – MRRTPO staff conducted a training about how to use the data website MRRTPO staff developed for member governments, which is intended to help facilitate ease of access to data for project development. Efforts related to this website and training on using data in projects will continue into the next quarter.
- **May 31, June 1, 2015** – Advertisements about the draft RTP comment period and open house were published in the Jemez Thunder and the Mountain View Telegraph.
- **August 13, 2015** – MRRTPO staff conducted another training about how to use the updated data website that MRRTPO staff developed for local government members.

4.4.2 Coordinate with MRRTPO members to develop a list of entities including newly elected officials and potential members for presentations on the MRRTPO process. Also provide presentations upon request. Document presentations and share any questions or concerns in quarterly reports and with appropriate NMDOT staff.

- MRRTPO continually monitors local politics and reaches out to provide presentations about MRRTPO/MRCOG. Elections will occur in March, so this task will likely occur then for newly elected officials.
- **November/December 2014** – MRRTPO staff coordinated with Jemez Springs to identify a time for MRCOG/MRRTPO staff to meet with Jemez Pueblo.
- **December 2014** – Kay Davis left the Town of Edgewood, so MRRTPO started

communicating with Stephen Shepherd who has been appointed to the MRRTPO Committee in her place. A meeting about the MRCOG and MRRTPO with the Town of Edgewood will likely occur in the next quarter.

- **December 2014** – MRRTPO started to set-up meetings with the town councils of Estancia and Mountainair to present about the Salt Missions Trail and the MRRTPO Committee. These presentations will occur in the next quarter.
- **January 20, 2015** – MRRTPO staff attended the Mountainair council meeting to discuss the Salt Missions Trail Scenic Byway Trail sign project and the MRRTPO Committee.
- **January 20, 2015** – MRRTPO staff attended the Estancia town council meeting to discuss the Salt Missions Trail Scenic Byway Trail sign project and the MRRTPO Committee.
- **April 27, 2015** – MRRTPO staff met with new staff at the Town of Edgewood to discuss MRRTPO & MRCOG.
- **May 18, 2015** – MRRTPO staff met with and presented to Jemez Springs about the MRRTPO and the MRRTPO Committee.
- **September 2015** – MRRTPO staff reached out to the Pueblo of Zia's new transportation planning staff to present and meet about MRCOG/MRRTPO and how we can help the pueblo. A meeting is scheduled for October 2015.

Task 4.5 Develop and maintain a MRRTPO website including posting current meeting information and planning documents.

- **Current** – MRRTPO staff continually updated the MRRTPO website to ensure it has up to date information. This includes posting signed meeting minutes, annual reports and information about HSIP, RTP and TAP funding opportunities.

Task 4.6 MRRTPO provides staff support to the Salt Mission Trail Scenic Byway Committee.

- **October – December 2014** – MRRTPO staff continually updated the SMT blog and Facebook page.
- **December 2014** – MRRTPO staff worked toward securing presentation time with Mountainair and Estancia to request funding to purchase SMT signs for the SMT signage project that was started in the previous fiscal year.
- **December 2014** – MRRTPO staff started coordinating the purchase of SMT signs and with NMDOT to install the signs in the next quarter, but more likely quarter three.
- **January 8, 2015** – MRRTPO staff coordinated the request for proposals that is required to go out for bid to receive bids for the company that will design the SMT sign.
- **January 20, 2015** – MRRTPO staff attended the Mountainair council meeting to discuss the Salt Missions Trail Scenic Byway Trail sign project and the MRRTPO Committee.
- **January 20, 2015** – MRRTPO staff attended the Estancia town council meeting to discuss the Salt Missions Trail Scenic Byway Trail sign project and the MRRTPO Committee.

- **February 10, 2015** – MRRTPO staff coordinated and attended a meeting with the Salt Missions Trail Scenic Byway Committee to discuss updates with the sign project and how to launch it. Activities related to this task are expected to occur in the next quarter.
- **March 27, 2015** – MRRTPO staff sent out an updated request for bids from sign companies for the SMT sign since new specs were received from NMDOT.
- **March 2015** – MRRTPO staff re-sent the RFP for the SMT sign with updated specs that were given to staff by NMDOT.
- **January – March 2015** – MRRTPO staff continually updated both the Facebook and blog webpages.
- **April – June 2015** – MRRTPO staff continually updated both the Facebook and blog webpages.
- **April – June 2015** – MRRTPO staff continued to work on the signage project to re-bid for the design/creation of the signs. In June, MRCOG selected a vendor to purchase the signs. Items related to this task will continue into the next quarter as signs are purchased and installed.
- **July 2015** – MRRTPO staff ordered 51 signs for the Salt Missions Trail signage project
- **July 2015** – MRRTPO staff coordinated the delivery of the 51 signs to the District 5 NMDOT office for installation.
- **August 11, 2015** – MRRTPO staff convened the SMT Committee to discuss the signage project, installation and a potential ribbon cutting ceremony.
- **August – September 2015** – MRRTPO staff assisted the SMT Committee to plan the ribbon cutting ceremony set for September 18 in Arthur Park in Estancia.
- **September 18, 2015** – MRRTPO staff attended and assisted with the ribbon cutting ceremony for the SMT signs installed along the Byway.

Task 4.7 MRRTPO provides staff support to the New Mexico Complete Streets Leadership Team (NMCSLT). MRRTPO staff will assist with programming, events, meetings or other related items and inform MRRTPO members about potential events or meetings.

- **December 18, 2014** – MRRTPO staff participated in the NMCSLT meeting and participated in the discussion about having a potential event that would highlight rural Complete Streets. MRRTPO staff will likely help in coordinating this effort.
- **December 2014** – MRRTPO staff started coordinating with the group to help plan and implement a Complete Streets event to celebrate rural Complete Streets. Planning for this event will continue into the next quarter and will likely occur on the third quarter.
- **January 29, 2015** – MRRTPO staff participated in the NMCSLT meeting.
- **February 11, 2015** – MRRTPO staff attended Complete Streets Day at the State Legislature and distributed information to legislators about MRCOG and rural Complete Streets.
- **February 18, 2015** – MRRTPO staff participated in a meeting to talk about a rural complete streets event. It was decided that the group would pursue a planning and engineering panel discussion at the fall statewide New Mexico American

Planning Association Conference. Then in the spring do a daylong celebration event.

- **February 26, 2015** – MRRTPO staff participated in the NMCSLT meeting.
- **March 26, 2015** – MRRTPO staff participated in the NMCSLT meeting.
- **April 30, 2015** – MRRTPO staff participated in the NMCSLT meeting and specifically assisted with identifying local, rural communities to potentially participate in the panel proposed for the NM APA Conference in the fall.
- **May 22, 2015** – MRRTPO staff presented about urban and rural complete streets at the MRCOG Planning Commissioner's Workshop.
- **July 30, 2015** – MRRTPO staff participated in the NMCSLT meeting.
- **September 3, 2015** – MRRTPO staff participated in the NMCSLT meeting.
- **July – September 2015** – MRRTPO assisted Sharon Hausam (Pueblo of Laguna) to identify potential rural communities to highlight in the NM APA Conference. The Village of Cuba and NMDOT's District 6 engineer were identified to lead part of this session to highlight rural complete streets in their region.

Task 4.8 MRRTPO staff will identify relevant professional development opportunities to further knowledge to better help member communities.

- **December 2014**- MRRTPO staff started brainstorming for potential and interesting training sessions for the MRRTPO Committee. At the December MRRTPO Committee, MRRTPO staff suggested a mapping/table top exercise in which staff would visit with each community to review maps, identify potential projects and identify appropriate funding sources for applicable projects. MRRTPO staff is continually thinking about this and anticipating doing a tabletop exercise at its April 2015 Committee meeting with additional individual meetings with each community. This idea is still in development.
- **January 2015** – MRRTPO staff attended the Transportation Research Board (TRB) Conference in Washington, DC.
- **February – March 2015** – MRRTPO staff created a new website utilizing ArcGIS online and existing crash data. The website is meant to serve as a tool for the community and local governments to more easily review and analyze data for potential future project development. MRRTPO staff will further refine this website and conduct a training on it with the members at the April 9, 2015, MRRTPO Committee meeting.
- **April 9, 2015** – MRRTPO staff conducted a training at the MRRTPO Committee meeting guiding usage of the newly created data website. Related trainings will likely occur in the next quarter and future as the website is further refined and more feedback is received from local communities.
- **April 17-22, 2015** – MRRTPO staff attended the National American Planning Association Conference in Seattle, WA.
- **September 23-25, 2015** – MRRTPO staff presented at the state NM American Planning Association Conference in Las Cruces, NM.

Task 4.9 Identify speakers and/or presentations to attend and give presentations to the MRRTPO Committee.

- **December 2014** – MRRTPO staff started brainstorming about potential speakers, trainings and presentations for 2015.
- **February 2015** – MRRTPO staff reached out to NMDOT FTA staff Marcy Eppler to identify potential discussion ideas at the next MRRTPO meeting to discuss transit. At the October 9, 2014, meeting after ranking the projects, a great discussion between the Committee and Marcy occurred. This is meant to serve as an opportunity to better coordinate and open up dialogue.
- **April 9, 2015** – Marcy Eppler NMDOT attended and presented at the meeting about transit funding opportunities.
- **June 11, 2015** – Claude Morelli NMDOT presented about the NMTP.
- **August 13, 2015** – MRRTPO staff presented about MRRTPO Committee (who, what why) and Jason Coffey NMDOT presented about NMDOT's relationship with the MRRTPO Committee. Staff also presented about project development and data gathering.
- **September 15, 2015** – MRRTPO staff is going to work toward having Randy Trask (Albuquerque-Bernalillo County Trade Alliance) come to the MRRTPO Committee to speak about freight in 2016.
- **September 2015** – MRRTPO identified NM MainStreet as another entity that could provide training and/or a presentation to the MRRTPO Committee. This will likely occur in the next FFY.

Task 5.0 MRRTPO staff will provide staff support to other member projects, groups, committees that may be identified.

- There were no member projects outside of TAP, RTP, RTIPR or HSIP.

Task 5.1 MRRTPO staff will maintain the MRRTPO e-newsletter

- **November 6, 2014** – MRRTPO wrote and sent its e-newsletter (Attachment A).
- **December 2014** – MRRTPO staff started creating the newsletter to release in January.
- **February 2015** – MRRTPO staff started working on its next newsletter for March 2015.
- **January 8, 2015** – MRRTPO staff sent its e-newsletter (Attachment P).
- **March 5, 2015** – MRRTPO staff sent its e-newsletter (Attachment B).
- **May 7, 2015** – MRRTPO staff sent its e-newsletter (Attachment C).
- **June 2015** – MRRTPO staff started working on its July e-newsletter.
- **August 2015** – MRRTPO staff started working on its September e-newsletter.
- **September 10, 2015** – MRRTPO staff sent its e-newsletter (Attachment Q).

Task 5.2 MRRTPO staff will coordinate with the Mid-Region Metropolitan Planning Organization (MRMPO) and the Rio Metro Regional Transit District as needed or requested.

- **December 2014** – MRRTPO staff worked toward adding Rio Metro transit district to the MRRTPO Committee as an advisory member.
- **December 19, 2014** – MRRTPO staff participated in a meeting with the MPO and

Los Lunas because there were question about transportation networks that connected within the MRRTPPO area.

- **December 22, 2014** – MRRTPPO staff participated in a meeting with the MPO and Rio Communities because there were some questions related to when this area was within the MRRTPPO.
- **February – March 2015** – MRRTPPO staff reached out to MRRTD to better understand what happened in previous years when discussing transit in Torrance County. This information is meant to help inform the RTP update and potential future discussion surrounding transit.
- **June 2015** – MRRTPPO staff coordinated with MRMPO staff to review the updated NMDOT PPM.
- **April-June 2015** – MRRTPPO staff coordinated with MRMPO to review the NMDOT Cooperative Agreements.
- **July 2015** – MRRTPPO staff coordinated with MRMPO staff to conduct a visioning workshop over the span of three session to identify opportunities for further collaboration.

MRRTPPO staff met its deliverables for Function 4: RTPO Responsibilities. Exercises related to tabletop and technical planning outreach will occur in the next FFY, but this outreach was discussed in FFY15.

MRRTPPO had all its scheduled MRRTPPO Committee meetings in FFY15. MRRTPPO staff followed its PPP and also the Open Meetings Act. MRRTPPO Committee meetings were posted 10 days prior to the meeting and meeting packets were sent via email a minimum of seven days in advance of the MRRTPPO Committee meeting. MRRTPPO staff followed these rules for all of FFY15 and will continue to do so in FFY16. Every June MRRTPPO staff sends voting member governments a letter to either confirm or appoint new MRRTPPO Committee members/alternates. MRRTPPO followed this guideline in FFY15 and sent these letters in June 2015. Since appointments can and do change, MRRTPPO staff continually updates its MRRTPPO Committee roster, which stays up to date on the MRCOG website. MRRTPPO amended its Bylaws in October 2015, but these adjustments were planned for in FFY15. MRRTPPO staff continually reached out to local governments and potential interested parties in relevant projects throughout this quarter and will continue to do so into FFY16. The MRCOG website is continually updated and maintained.

MRRTPPO staff met and exceeded goals for the Salt Missions Trail Scenic Byway. MRRTPPO provides staff support and technical expertise to the Salt Missions Trail Scenic Byway Committee. In FFY15, MRRTPPO completed requesting funding from local governments in the region that would be needed to purchase and install signage along the Byway. Then MRRTPPO staff requested bids from sign companies to print the signs. MRRTPPO also coordinated with NMDOT to have 51 signs installed along the Byway. Work toward further branding of the Byway will continue into the next FFY16.

MRRTPPO staff met its goal for sending its e-newsletter in off months from the MRRTPPO Committee meeting. The newsletter will continue in FFY16. MRRTPPO staff also worked to identify speakers for its MRRTPPO Committee meetings to make meetings interesting and informative. Staff will continue into the next FFY to bring in representatives from New Mexico MainStreet and Randy Trask from the Albuquerque Bernalillo County Trade

Alliance to talk about freight in the state.

Function 4 (22%)	Staff Hours	Staff Costs	Actual Staff Hours	Staff Hours Cost
FFY 2015 Budget	500.2292308	\$9,354.31		
Expenses 10/1/2014 - 12/31/2014	125.0573077	\$2,338.58	147	\$2,801.00
Expenses 1/1/15-3/31/15	125.057308	\$2,338.58	143	\$2,456.34
Expenses 4/1/15-6/30/15	125.057308	\$2,338.58	97	\$1,630.10
Expenses 7/1/15-9/30/15	125.057308	\$2,338.58	288	\$5,910.52
Balance		\$3,443.65	675	\$12,797.96

- **Function 5. Technical Support**

Task 5.1 Coordinate training and professional development opportunities for MRRTPo members, including developing training plans. Purchase any supporting materials that may be needed to coordinate/conduct the training.

5.1.1 Assist NMDOT with the Local Technical Assistance Program (LTAP) by informing member entities of training opportunities and encouraging participation.

- MRRTPo staff provide its members with information about the following throughout the October-December 2014 quarter:
 - October 29 Webinar - Integrating Safe Routes to School into the Fabric of Your Community: The Role of the Comprehensive Plan
 - FREE TRAINING*****NM LTAP is Offering a WORKSHOP on Developing Effective Grant Proposals*****FREE TRAINING
 - Rural Transportation Improvement Program Recommendations (RTIPR) Call for Projects
 - 2015 MRRTPo Committee Meeting Schedule
 - GIS Road Data Survey - Action Requested
 - RE: GIS Road Data Survey - Action Requested
 - Upcoming public meetings for NMDOT Long Range Multimodal Transportation Plan
 - FW: Rural Transportation Improvement Program Recommendations (RTIPR) Call for Projects
 - DEADLINE EXTENSION: Rural Transportation Improvement Program Recommendations (RTIPR) Call for Projects
 - FW: FREE TRAINING from NMLTAP**** STRATEGIC PLANNING TRAINING: A 10-STEP GUIDE ****FREE TRAINING from NMLTAP
 - FW: FHWA Road Diet Informational Guide
 - NMLTAP*****FREE TRAINING**** FHWA 2 CFR 200 Workshop ****FREE TRAINING*****NMLTAP
 - GRANT OPPORTUNITY: FY15 TTP Safety Funding & Webinar July 15, 2015
 - NM Federal Lands Access Program: 2015 Call For Projects Announcement
 - NMDOT Govt to Govt Update - Week of 7/13/15 – Cradle to Grave

Training

- FREE****Every Day Counts Webinar Exchange on Geosynthetic Reinforced Soil - Integrated Bridge System - GRS-IBS****FREE
- Re: Local Agency Government Projects

5.1.2 Assist members to identify technical training needs and work with NMDOT SPB, LTAP, or other entities to meet those needs.

- No members requested specific assistance.

5.1.3 Conduct a member orientation/training for new MRRTPO Committee members or when a new chair/vice-chair are selected.

- The annual member orientation/training is offered typically in June, but was shifted to August to accommodate new appointees to the MRRTPO Committee.
- **June 9, 2015** – The MRRTPO Committee selected a new chair & vice-chair for the MRRTPO Committee.
- **August 13, 2015** – MRRTPO staff conducted a member orientation at its MRRTPO Committee meeting.

5.1.4 Conduct training about project development for the MRRTPO Committee.

- **August 13, 2015** – MRRTPO staff provided a training about project development for the MRRTPO Committee.

5.1.5 Conduct training for RTIPR process for the MRRTPO Committee.

- MRRTPO staff provide training about the RTIPR process at its June 2014 meeting and reviewed this process at the August 2015 meeting.

5.1.6 Identify other potential training opportunities for the MRRTPO Committee and coordinate accordingly.

- **October – December 2014** - All training opportunities are sent via email to the MRRTPO distribution list as they arise. MRRTPO is brainstorming potential training opportunities for the MRRTPO Committee at Committee meetings.
- **April 9, 2015** – MRRTPO staff provided a project training at the MRRTPO Committee meeting.
- **August 13, 2015** – MRRTPO staff provided a project training, member orientation training and how to use data for project planning training at its MRRTPO Committee meeting.
- **September 2015** – MRRTPO staff identify Randy Trask of Albuquerque Bernalillo Trade Alliance and NM MainStreet as potential presentations/trainings at MRRTPO Committee meetings in FFY16.

Task 5.2 Provide data, geographic information systems (GIS) and technical support to

MRRTPO members for transportation planning, project identification, meetings and project development.

- **October 2014** – MRRTPO assisted Cuba to identify a potential project for either TAP or RTP. They followed through to apply for RTP funds.
- **October 2014** – MRRTPO assisted Edgewood to identify a potential project to apply for either TAP or RTP funds. The Town decided to wait until 2015 to pursue funds.
- **October 20, 2014** – MRRTPO staff met with the City of Moriarty's Mayor and staff to identify potential projects for TAP, RTP or other eligible projects. The outcome of this meeting was that the City would apply for RTP funds for the Rails to Trails project. Additional potential projects were identified for TAP 2015.
- **February – March 2015** - MRRTPO staff created a new website utilizing ArcGIS online and existing crash data. The website is meant to serve as a tool for the community and local governments to more easily review and analyze data for potential future project development. MRRTPO staff will further refine this website and conduct a training on it with the members at the April 9, 2015, MRRTPO Committee meeting.
- **April 9, 2015** – MRRTPO staff provided the MRRTPO Committee training on the data website meant to help members with the development of projects.
- **May 20, 2015** – MRRTPO staff coordinated with the City of Moriarty to provide traffic counts on Martinez Road for a potential project at that location.
- **May 26, 2015** – MRRTPO staff followed up with the City of Moriarty and NMDOT to be involved in the MainStreet project.
- **July – September 2015** – MRRTPO worked closely with the Village of Cuba to assist with the T/LPA process and requirements for their RTP grant. Activities related to this task will continue until the project is completed.

Task 5.3 Provide information to members about funding opportunities and assist members to identify projects that may be eligible for transportation funding from federal or other sources.

- MRRTPO staff provided its members with information about the following throughout the October-December 2014 quarter:
 - October 29 Webinar - Integrating Safe Routes to School into the Fabric of Your Community: The Role of the Comprehensive Plan
 - FREE TRAINING*****NM LTAP is Offering a WORKSHOP on Developing Effective Grant Proposals*****FREE TRAINING
 - Rural Transportation Improvement Program Recommendations (RTIPR) Call for Projects
 - 2015 MRRTPO Committee Meeting Schedule
 - GIS Road Data Survey - Action Requested
 - RE: GIS Road Data Survey - Action Requested
 - Upcoming public meetings for NMDOT Long Range Multimodal Transportation Plan
 - FW: Rural Transportation Improvement Program Recommendations (RTIPR) Call for Projects

- DEADLINE EXTENSION: Rural Transportation Improvement Program Recommendations (RTIPR) Call for Projects
- FW: FREE TRAINING from NMLTAP**** STRATEGIC PLANNING TRAINING: A 10-STEP GUIDE ****FREE TRAINING from NMLTAP
- FW: FHWA Road Diet Informational Guide
- MRRTPO staff provided its members with information about the following throughout January-March 2015:
 - Draft 2015 RTIPR
 - NM LTAP Free Training Microsoft Word
 - NM LTAP Free Training CFR Compliance Workshop
 - MRRTPO E-Newsletter
 - NM Statewide Comprehensive Outdoor Recreation Plan
 - T/LPA Semi-Annual Training: Federal and State Inception to Completion for a Successful Project
 - Follow-up from April 9 meeting RWG for the RTP
 - Recreational Opportunities in the MRRTPO area
 - NMLTAP****FREE TRAINING**** FHWA 2 CFR 200 Workshop ****FREE TRAINING****NMLTAP
 - FW: NMDOT Long Range Plan: Draft Released for Public Review and Comment
 - FW: PBIC News: Free Webinar on Econ. Impact of Ped/Bike Facilities
 - FW: Apply Now for National Park Service Assistance
 - FW: 2017 Letter of Intent - Due July 2, 2015
 - FW: NMLTAP****FREE TRAINING**** FHWA 2 CFR 200 Workshop ****FREE TRAINING****NMLTAP
 - FW: New Mexico State Management Plan For The Administration of Federal Transit Grants - Public Comments until June 29, 2015
 - FW: DUE DATE: EFFECTIVE June 2, 2015, INFORMATION: 23 CFR 625 Design Standards Notice of Proposed Rulemaking Published
 - FW: FREE****Every Day Counts Webinar Exchange on Data-Driven Safety Analysis****FREE
 - Draft MRRTPO Regional Transportation Plan & Draft New Mexico Transportation Plan
 - FW: FREE****Every Day Counts Webinar Exchange on Data-Driven Safety Analysis****FREE
 - Draft review of NMTP letter
 - [MRRTPO E-News] Public Comment Period Open for Regional Transportation Plan
 - NM Federal Lands Access Program: 2015 Call For Projects Announcement
 - NMDOT Govt to Govt Update - Week of 7/13/15 – Cradle to Grave Training
 - Your input to the New Mexico Transportation Plan -- Incorporation into the public record at July 2015 State Transportation Commission Meeting
 - \$25 Work Zone Safety Grant Training
 - Follow-up information from MRRTPO Committee Meeting
 - [MRRTPO E-News] Salt Missions Trail Ribbon Cutting Ceremony
 - DATE CHANGE MRRTPO Committee Meeting October 22, 2015, 9:30am-11:30am

Task 5.4 Conduct or participate in corridor studies, transportation-related subarea plans, and regional and local multi-modal and intermodal planning activities affecting MRRTPo member governments.

- **June 17, 2015** – MRRTPo staff attended the NMDOT meeting to discuss bicycle and pedestrian improvements along the City of Moriarty's MainStreet.
- **July – September 2015** – There were no other special studies during this quarter. However, the town of Mountainair may likely be coordinating a project in the next FFY that will require assistance from MRRTPo staff to lead transportation elements.

Task 5.5 Act as liaison between the NMDOT and local and tribal governments to resolve project issues at the request of either NMDOT or of a specific local or tribal government. Coordinate with the NMDOT Tribal Liaison as needed.

- No project issues occurred this fiscal year.

MRRTPo staff met is deliverables for Function 5: Technical Support. MRRTPo staff continually shared LTAP training opportunities throughout the FFY and will continue to do so in the next FFY. MRRTPo staff provided project development training twice this FFY, which includes the RTIPR. Additionally, staff created an online GIS data website to provide a more accessible and user-friendly option for its local government members to find and interpret data. Staff did two trainings on this data website and will continue to maintain and improve this resource into the next FFY.

MRRTPo staff referenced the tabletop technical planning assistance workshops they wanted to do with their members. This activity was delayed until the approval of the RTP in August and local governments did not have availability for this technical outreach in September. MRRTPo staff schedule its first of this technical planning assistance in the next FFY and will likely continue and be refined throughout the FFY. As mentioned previously, MRRTPo staff continually looks for different speakers to provide new perspectives and trainings that could be useful in local government projects.

Function 5 (20%)	Staff Hours	Staff Costs	Actual Staff Hours	Staff Hours Cost
FFY 2015 Budget	454.7538462	\$8,503.92		
Expenses 10/1/2014 - 12/31/2014	113.6884616	\$2,125.98	27	\$487.00
Expenses 1/1/15-3/31/15	113.688462	\$2,125.98	62	\$955.76
Expenses 4/1/15-6/30/15	113.688462	\$2,125.98	12	\$291.06
Expenses 7/1/15-9/30/15	113.688462	\$2,125.98	45	\$897.78
Total		\$5,872.32	146	\$2,631.60

- **Function 6. Other Activities and Projects and Staff Development**

Task 6.1 Coordinate and participate with NMDOT staff on special studies or projects specified in the NMDOT AWP. Provide periodic updates to MRRTPo members

on the status of the studies/projects and involve the members in this effort as appropriate.

- **October – November 2014** – MRRTPo staff served as a liaison between NMDOT and its members to identify and collect data needed for NMDOT's GIS Road Data Survey. MRRTPo collected the information and sent it to Paul Sittig, NMDOT.
- **January – March 2015** – No tasks related to this task occurred this quarter.
- **April 13, 2015** – MRRTPo staff participated with NMDOT staff to conduct the Quarterly Assurance Review (QAR).
- **May-June 2015** – MRRTPo staff reached out to NMDOT to be included on the MainStreet bike/ped study that will occur in the next quarter in the City of Moriarty. MRRTPo staff will be on the design team.
- **May 6/7, 2015** – MRRTPo staff coordinate with NMDOT to discuss the Cooperative Agreement.
- **June 2015** – MRRTPo staff reviewed the newly amended NMDOT PPM.
- **June 22, 2015** – MRRTPo staff sent in its Cooperative Agreement with NMDOT.
- **July – September 2015** – No special studies occurred this quarter.

Task 6.2 Coordinate and participate with the Councils of Governments (COGs) and applicable New Mexico State agency staff on legislative studies related to state-wide or RTPo-specific transportation issues, as appropriate.

- **October – December 2014** - Efforts related to this task are anticipated in the next quarter when the state legislature is in session.
- **February 10, 2015** – MRRTPo staff attended Complete Streets day at the legislature to distribute a handout about rural complete streets projects.
- **June 17, 2015** – MRRTPo staff attended the NewMARC meeting with the other RTPOs.
- **June 2015** – MRRTPo staff offered to collect feedback from the other RTPOs about the most recent PPM.
- **June 24, 2015** – MRRTPo staff sent its collective comments about the PPM to NMDOT.
- **August 13, 2015** – MRRTPo attended the NewMARC meeting in Santa Fe with the other RTPOs.

Task 6.3 Provide assistance to local governments interested in pursuing regional transportation system development and coordination activities.

- **December 2014** – MRRTPo staff started investigating doing mapping exercises with each community to map out and identify both local and regional projects. Efforts related to this will occur in the next two quarters. MRRTPo is currently developing a plan.
- **January – March 2015** – MRRTPo will still coordinate this mapping activity with the local government members. This task is anticipated to occur after adoption of the Regional Transportation Plan.
- **September 2015** – With the adoption of the RTP, MRRTPo started scheduling times to meet with communities to start thinking about potential local and regional

projects and phasing of projects. This outreach and the meetings will occur in the next few quarters of the next federal fiscal year.

Task 6.4 Monitor development of Federal and state laws affecting the transportation system and provide information about the contents and status to MRRTPO members.

- **November 13, 2014** – MRRTPO staff attended MRCOG's legislative priority meeting, which highlighted different federal and state laws that could affect the MRRTPO member areas. This task is anticipated to continue into the next quarter when the legislature is in session.
- **January – March 2015** – MRRTPO staff monitored the legislative session and as of writing this report only the elimination of Capital Outlay could impact our communities. MRRTPO staff will sign any pending letter that may be sent to request a special hearing for this issue.
- **July – September 2015** – MRRTPO staff monitored the proposed rulemaking that occurred in the previous FFY and started creating list of "low hanging fruit" to help other RTPOs get in track in case rules that elevates RTPOs pass.
- **July 31, 2015** – MRRTPO staff met with Jason Coffey to discuss the potential elevation of the RTPOs and what MRRTPO could to help facilitate that.

Task 6.5 Participate in miscellaneous programs and special projects in the MRRTPO region. One example is the University of New Mexico Prevention Research Center's work on PARN + Collaborating Center, which relates transportation planning to health impacts and addresses RTPO areas.

- **November 18, 2014** – MRRTPO staff prepped for and participated in a Fund It meeting, which had information about funding road projects within Sandoval County.
- **February 10, 2015** – MRRTPO staff coordinated with the Town of Edgewood's recreational planner to set up a time to meet and discuss special trails projects and funding opportunities in the area. Discussions are still occurring and the mapping exercise will likely occur in August.
- **July – September 2015** - No other programs or special projects to report, but in the next federal fiscal year there will be more potential projects. Mountainair will be a Frontier Community and MRRTPO will assist to provide transportation and regional planning expertise as this effort moves forward.

Task 6.6 Coordinate the MRRTPO's planning program with other RTPOs and any MPOs or other agencies impacted by activities contained in the RWP.

- **November – December 2014** – MRRTPO created a doodle poll and email to all the RTPOs to coordinate a phone call to create the requested training plan from NMDOT.
- **December 2, 2014** – MRRTPO set the date for a call-in meeting among the RTPO planners to discuss the training plan.
- **December 8, 2014** – MRRTPO hosted the call-in and led the discussion to create

- a training plan for RTPO planners to attend out of state conferences.
- **December 9/10, 2014** – MRRTPO drafted notes about the phone call to develop the training plan and also created an example training plan requesting that each RTPO planner review, make suggestions and create their own budget for the conference they would prefer to attend. None of the RTPO planners followed-up on this effort as of the writing of this report (Attachment R).
- **February 3, 2015** – MRRTPO offered to collect comments/feedback for the Recreational Trails Program (RTP) and draft a memo to send to NMDOT (Attachment S).
- **February 4, 2015** – MRRTPO staff attended the NewMARC meeting with the other RTPOs in attendance. No special activities or coordination came from this meeting.
- **June 2015** – MRRTPO staff offered to collect comments/feedback from all the RTPOs about the updated/newly revised PPM (Attachment T).
- **June 17, 2015** – MRRTPO staff attended the NewMARC meeting in Gallup where the other RTPOs were in attendance.
- **August – September 2015** – MRRTPO organized a meeting among all the RTPOs to occur before the quarterly meeting with NMDOT staff. It was a great first meeting among just the RTPO planners and it is expected that this format will continue in the next quarterly meeting.

Task 6.7 Attend RTPO quarterly and special meetings.

- **October 27, 2014** – MRRTPO staff attended the RTPO quarterly meeting in Santa Fe.
- **February 2-3, 2015** – MRRTPO staff attended the RTPO quarterly meeting in Silver City.
- **May 5, 2015** – MRRTPO staff attended the RTPO quarterly meeting in Clovis, NM.
- **September 3, 2015** – MRRTPO staff planned, hosted and attended the RTPO quarterly meeting in Albuquerque, NM.

Task 6.8 MRRTPO staff shall attend conferences, training sessions or special meetings for staff and professional development opportunities. Potential conferences include: The Transportation Research Board (TRB) conferences, American Planning Association (APA) annual conference, New Mexico Chapter of APA conference, Project for Public Spaces training seminars and conferences, the National Association of Regional Councils (NARC) conferences, Association of Metropolitan Planning Organizations (AMPO), National Association of Development Organizations (NADO) or other transportation planning or planning conferences. Purchase any supporting materials that may be needed to coordinate, conduct or attend the conference.

- **October 10, 2014** – MRRTPO staff attended a green infrastructure boot camp that served to inform professionals about how to incorporate green infrastructure and low impact development in a variety of projects and scales. It also reviewed how to incorporate these strategies within transportation planning on rural roads.
- **November 2014** – MRRTPO staff did the paperwork for Valerie Hermanson to

- attend TRB in the next quarter.
- **December 2014** – MRRTPO staff started paperwork for Valerie Hermanson to attend the annual National Planning Conference in the third quarter.
- **January – March 2015** – MRRTPO staff made reservations for Valerie Hermanson to attend the APA conference in April.
- **April 17-22, 2015** – MRRTPO staff attended the National APA Conference in Seattle.
- **May 5-8, 2015** – MRRTPO staff was selected for and attended the Next City Vanguard Conference in Reno, NV.
- **June 15, 2015** – MRRTPO staff attended the NMDOT CFR 200 training in Albuquerque.
- **August 27, 2015** – MRRTPO staff attended the ULI/NMAPA luncheon “Planners as Leaders.”
- **September 23-25, 2015** – MRRTPO staff attended and presented at the state NM APA conference in Las Cruces.
- **August – September 2015** – MRRTPO staff started coordinating paperwork for the NACTO conference in October.

Task 6.9 MRRTPO staff will provide guidance as needed to the Mid-Region Metropolitan Planning Organization (MRMPO) for rural or regional perspective for specific meetings, committees or groups.

- **December 9, 2014** - MRRTPO staff attended MRMPO's Land Use and Transportation meeting to provide the rural and regional perspective for their materials.
- **January – March 2015** – No special meetings were required this quarter.
- **April – May, 2015** – No special meetings were required this quarter.
- **July – September 2015** – No special meetings were required this quarter.

Task 7.0 MRRTPO staff will develop and elevate the RTPO brand. This could include the development of a RTPO specific logo.

- **November/December 2014** - MRRTPO staff started sketching a potential logo. Staff started to pull different photos and images that are related to both Torrance, Sandoval and southern Santa Fe County, while complementing both the MRMPO and MRCOG logo. This work is anticipated to continue and be completed in the next quarter.
- **February 12, 2015** – MRRTPO staff presented the logo to the MRRTPO Committee.
- **April – June, 2015** – MRRTPO staff worked to include its new logo to brand all relevant MRRTPO materials.
- **July – September 2015** – MRRTPO brand is used on all of its products.

Task 7.1 MRRTPO provides staff support to the New Mexico Complete Streets Leadership Team (NMCSLT) and provides guidance for the rural perspective. MRRTPO staff will assist with programming, events, meetings or other related items and inform MRRTPO members about potential events or meetings.

- **October 23, 2014** – MRRTPO staff attended the NMCSLT meeting
- **December 18, 2014** - MRRTPO staff attend the NMCSLT meeting. MRRTPO staff also volunteered to help plan a potential annual event to celebrate rural Complete Streets. Planning related to this activity will likely occur into the next quarter with the event taking place in the third quarter.
- **January 29, 2015** – MRRTPO staff participated in the NMCSLT meeting.
- **February 18, 2015** – MRRTPO staff participated in a meeting to talk about a rural complete streets event. It was decided that the group would pursue a planning and engineering panel discussion at the fall statewide New Mexico American Planning Association Conference. Then in the spring do a daylong celebration event.
- **February 26, 2015** – MRRTPO staff participated in the NMCSLT meeting.
- **March 26, 2015** – MRRTPO staff participated in the NMCSLT meeting.
- **April 30, 2015** – MRRTPO staff participated in the NMCSLT meeting.
- **May 22, 2015** – MRRTPO staff presented about urban and rural complete streets at the Planning Commissioners Workshop held at MRCOG.
- **May 28, 2015** – MRRTPO staff participated in the NMCSLT meeting.
- **June 25, 2015** – MRRTPO staff participated in the NMCSLT meeting.
- **July 30, 2015** – MRRTPO staff participated in the NMCSLT meeting.
- **September 3, 2015** – MRRTPO staff participated in the NMCSLT meeting.

MRRTPO staff met deliverables for Function 6: Other activities and projects and staff development. There were no special studies with NMDOT to coordinate on, but in the next FFY there may be opportunities to coordinate on the federal public land agencies project. MRRTPO staff continually monitored state and federal legislation that could impact MRRTPO members. This task will be larger when the state legislators are in session in the next FFY.

MRRTPO staff was asked to be part of the University of New Mexico Prevention Research Center project. Members of this group are from the Village of Cuba. This will likely occur in the next FFY.

MRRTPO staff identified the creation of a brand/logo in this FFY. This task was completed and is now included on reports, agendas or any other materials that MRRTPO sends out.

MRRTPO staff coordinated with the state RTPOs to organize comments about the RTP and also worked to assist the other RTPOs with identify potential conferences and trainings for professional development to further assist local government members. MRRTPO staff also organized an RTPO quarterly meeting to provide and extra half day session with only RTPO planners. This session was a success and opened the lines of communication and collaboration among the NM RTPOs. It is hoped this will continue in future RTPO quarterly meetings in the next FFY.

MRRTPO staff attended different conferences for professional development this FFY and it will continue into the next FFY. The tabletop planning exercise idea was identified by MRRTPO staff at a conference as possible replicable planning exercise.

This FFY MRRTPO staff volunteered to help with a Rural Complete Streets celebration

day. After a few meetings, it became apparent more time and planning would be necessary, so in the interim a session at the state APA conference was planned and held. MRRTPO staff assisted with this session. The Rural Complete Streets celebration day is still on the radar of the New Mexico Complete Streets Leadership Team, but it is not clear when it will occur. There will likely be more discussions about it in the following FFY.

Function 6 (20%)	Staff Hours	Staff Costs	Actual Staff Hours	Staff Hours Cost
FFY 2015 Budget	454.7538462	\$8,503.92		
Expenses 10/1/2014 - 12/31/2014	113.688462	\$2,125.98	113	\$2,228.00
Expenses 1/1/15-3/31/15	113.688462	\$2,125.98	131	\$2,254.66
Expenses 4/1/15-6/30/15	113.688462	\$2,125.98	91	\$1,739.68
Expenses 7/1/15-9/30/15	113.688462	\$2,125.98	217	\$4,839.30
Total		\$-2,557.72	552	11,061.64

Function 7. Reporting

Task 7.1 Submit quarterly Reimbursement Packets (Cover letter, Quarterly Report and Invoice). The Quarterly Reports should describe in detail the work accomplished cumulatively on each task in this RWP. The reports are due to the NMDOT SPB by the 25th day of the month following the end of each quarter, and shall be included as an informational item on the following MRRTPO Committee agenda. The Reports should also reflect all costs outlined in the Invoice. See the NMDOT Planning Procedures Manual for more information on the Reimbursement Packets.

- **December 2014** – MRRTPO staff started writing this quarterly report and track MRRTPO staff time within each task.
- **February – March 2015** – MRRTPO staff started writing this quarterly report.
- **February – March 2015** – MRRTPO staff participated in the pilot group for Kronos, which is the new method that MRCOG will track its time.
- **April – June 2015** – MRRTPO staff started working on Quarterly Report 3.
- **August - September 2015** – MRRTPO staff started working on Quarterly Report 4.

Task 7.2 Submit an Annual Performance and Expenditure Report for FFY 2014 to the NMDOT by December 29. The MRRTPO Policy Board should review and approve this report prior to submittal of the report to the NMDOT SPB.

- **October 2014-November 2014** – MRRTPO staff wrote and gathered needed materials/attachments for the Annual Performance and Expenditure Report.
- **November 13, 2014** – MRRTPO staff submitted the draft APER to NMDOT.
- **December 1, 2014** – MRRTPO staff updated the draft APER to final per NMDOT request.

- **December 2, 2014** – MRRTPO staff posted the final APER on the MRRTPO website.
- **Quarter 2** – not applicable in this quarter.
- **Quarter 3** – not applicable this quarter.
- **Quarter 4** – not applicable this quarter. Will be due in November.

MRRTPO staff met its deliverables for Function 7: Reporting. MRRTPO staff submitted all reporting for FFY15.

Function 7 (5%)	Staff Hours	Staff Costs	Actual Staff Hours	Staff Hours Cost
FFY 2015 Budget	113.6884616	\$2,125.98		
Expenses 10/1/2014 - 12/31/2014	28.4221154	\$531.50	53	\$955.06
Expenses 1/1/15-3/31/15	28.4221154	\$531.50	15	\$285.30
Expenses 4/1/15-6/30/15	28.4221154	\$531.50	8	\$152.16
Expenses 7/1/15-9/30/15	28.4221154	\$531.50	43	\$845.78
Total		\$-112.32 difference	119	\$2238.30



The E-Newsletter of the Mid-Region Rural Transportation Planning Organization

ISSUE 6

NOVEMBER 2014

October RTPO Committee Meeting



The Mid-Region Rural Transportation Planning Organization (MRRTPO) Committee met on Thursday, October 9, 2014.

Items discussed at this meeting included:

- Michael Sandoval, Director, Transportation and Planning, New Mexico Department of Transportation (NMDOT) discussion about implications of RTPO boundary modifications. This discussion will continue, but we will be sure to keep the MRRTPO Committee informed.
- Presentations and ranking applicants for the Federal Transit Administration (FTA) 5310 & 5311 Grants
- Call for Projects for the [Recreational Trails Program \(RTP\)](#) PFFs were due October 31.
- Call for Projects for the [Regional Transportation Improvement Program Recommendation \(RTIPR\)](#) PFFs due November 28!

If you would like more information about the October meeting or would like to become more involved with MRRTPO, please contact Valerie Hermanson at vhermanson@mrcog-nm.gov or 505.724.3611.

[View MRCOG Calendar of Events >>](#)

Regional Transportation Improvement Program Recommendation (RTIPR) Call for projects

The call for projects for the [Regional Transportation Improvement Program Recommendation \(RTIPR\)](#) occurred on October 9, 2014.

Applicants are now required to complete the Project Feasibility Form (PFF) first and submit it no later than close of business electronically to Valerie Hermanson on November 28, 2014. Earlier is better, but last day to submit is November 28.

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[Salt Missions Trail Scenic Byway Blog](#)





From here, there will be a PFF meeting with MRRTPO, NMDOT and the applicant to assess the feasibility of the project. If feasible, NMDOT will sign off on the PFF and applicants will be allowed to complete the Project Identification Form (PIF). The MRRTPO Committee will rank the PIFs for inclusion in the RTIPR at the February 12, 2015, meeting.

MRRTPO will be clearing its RTIPR. However, if you have a project in the 2014 RTIPR, please determine whether the project is still a priority. If the project is still a priority, please complete the PFF immediately for

this project and submit electronically to MRRTPO.

[View more information about the RTIPR>>](#)

Next RTPO Committee Meeting



The next Mid-Region Rural Transportation Planning Organization Committee Meeting will be on:

Thursday, December 11, 2014

9:30 am - 11:30 am

[MRCOG's offices](#)

Discussion will include:

- Presentations from applicants for the Recreational Trails Program (RTP)
- Presentations from NMDOT District Engineers about district priorities
- Discussion about what you would like to see in 2015

Mark Your Calendars!

Please plan on attending the December meeting and [don't forget to RSVP!](#) We need a quorum to take action at this meeting.

[Salt Missions Trail Scenic Byway on Facebook](#)



[Salt Missions Trail Scenic Byway on Twitter](#)



Contact:

Valerie Hermanson
vhermanson@mrcog-nm.gov
 505.724.3611

[Visit Our Website](#)

[2015 RTPO Committee Meeting Schedule](#)

Thursday, February 12, 2015

9:30 to 11:30 a.m.

Thursday, April 9,

If you will be unable to attend the meeting in person, please use the following Call-In Information:

Dial +1 (636) 277-0130
Access Code: 337-883-326

[View DECEMBER 2014 meeting details >>](#)

New Mexico Highway Safety Improvement Program

The Highway Safety Improvement Program (HSIP) is transitioning over to NMDOT's Planning division. After the next Project Selection Committee meeting on November 7, they will have a better idea of how much funding remains for programming in FFY16. Should there be funding available, they anticipate the next call for projects to be in the spring or summer of 2015.



If you have any questions, please contact Valerie Hermanson, vhermanson@mrcog-nm.gov, 505.724.3611.

State and Regional Transportation Plans



Status Update:
Long Range Multimodal Transportation Plan (SLRP)

The Mid-Region Rural Transportation Planning Organization (MRRTPO) has been keeping busy with efforts to update both New Mexico's Long Range Multimodal Transportation Plan (SLRP) and the Mid-Region's Regional Transportation plan (RTP). The New Mexico Department of Transportation (NMDOT) and MRRTPO will develop the SLRP over the coming months with the plan's adoption anticipated for April 2015. The

SLRP will answer these questions:

1. Where are we now? What is the existing condition of the transportation system?
2. Where do we want to go? What is the vision for the future of the system?
3. How are we going to get there? What investments will help us achieve the vision?
4. What will it take? What resources - staff and financial - are required?

As MRRTPO works with NMDOT to develop the SLRP, we will be sure to keep you informed about that process and progress.

[Visit here for more information about the SLRP >>](#)

Regional Transportation Plan (RTP)

2015
9:30 to 11:30 a.m.

Thursday, June 11,
2015
9:30 to 11:30 a.m.

Thursday, August
13, 2015
9:30 to 11:30 a.m.

Thursday, October
8, 2015
9:30 to 11:30 a.m.

Thursday,
December 10, 2015
9:30 to 11:30 a.m.

All meetings are held at
MRCOG Offices unless
noted otherwise.

809 Copper Avenue
NW Albuquerque, NM
87102
([MAP](#))

[View MRCOG's
Calendar](#)

MRRTPO hosted its third Regional Working Group on November 4, which is working toward updating the long range Regional Transportation Plan. At this meeting, strategies and alternatives to address the region's transportation challenges and opportunities were discussed.



If you are interested in more information, please contact Valerie Hermanson: vhermanson@mrcog-nm.gov, 505.724.3611.

We want to hear from you!



What would you like to see at the 2015 MRRTPO Committee Meetings? What training are you interested in receiving?

Please let us know what you think! Valerie Hermanson: vhermanson@mrcog-nm.gov, 505.724.3611.

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[NM HSIP Update](#)

[Transportation Plans](#)

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MRRTPO | 809 Copper Avenue NW | Albuquerque | NM | 87102



THE E-NEWSLETTER OF THE MID-REGION RURAL TRANSPORTATION PLANNING ORGANIZATION

ISSUE 8

MARCH 2015

MRRTPO Project Development Tool



The RTPO has just developed an online tool to help our communities with the various phases of project development! This site contains easily accessible crash and traffic count data to support your project application, important deadlines and forms, and some of our current projects so you can get inspired.

This site is still in development and we welcome your feedback! What would you like to see on this site that you don't already? Do you have a project in mind that you'd like to talk to us about? Please contact Valerie Hermanson at vhermanso@mrcog-nm.gov.

We will be going over the features of the website and discussing how to make it a truly useful tool for project development at April's RTPO board meeting.

[Please visit the website and see how you could develop your own project!>>](#)

Quick Links



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[Salt Missions Trail Scenic Byway Blog](#)



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Salt Missions Trail Update

Salt Missions Trail Update

MRCOG has been visiting with communities along the Byway requesting funding to purchase Salt Missions Trail Scenic Byway signs for the past year. As of early February, every community along the Byway contributed funds to purchase the signs and there is enough funding to purchase 37 signs, which is one more than MRCOG was seeking for phase one of this project.



This first round of Salt Missions Trail signs will be installed along the Byway in late Spring/early summer 2015. The SMT Committee is currently planning ribbon cutting events to kick-off the installation of these beautiful signs. As more information is available, it will be posted on the [Facebook Page](#) and in the [Blog](#).

If you would like to get involved and help make this a success, please contact Valerie Hermanson at vhermanson@mrcog-nm.gov. >>

Futures 2040 MTP Posted for Public Review



The Mid-Region Metropolitan Transportation Plan has been posted online for final public review! *Futures 2040*, the update to the 2035 Metropolitan

Transportation Plan (MTP), includes projections and forecasts of what Albuquerque's metropolitan area will look like in 20+ years from now in terms of population, employment, housing, number of vehicles on roadways, and other considerations. The plan evaluates how we should invest in our transportation system to maintain and improve mobility, safety, and economic growth by determining what roads need to be built or improved, where transit investments should be made, and how to best provide bicycle and pedestrian infrastructure. The plan supports coordinated transportation and land use planning to make the region as livable and sustainable as possible.

Futures 2040 includes several important new elements: [scenario planning](#), which includes [climate change consideration and analysis](#), and a Long Range Transportation System Guide that provides guidance on right-of-way widths, roadway access and multimodal and context-sensitive design.

Both documents are available for review at the MRCOG office, on the website at www.mrcog-nm.gov and at the Main Albuquerque Public Library, the Main Rio Rancho Public Library and the Belen and Los Lunas Public Libraries. **Comments must be received no later than 5:00 p.m. April 2, 2015** and can be sent by mail to MRCOG, by fax to (505) 247-1753, or by email to MTPcomments@mrcog-nm.gov and TIPcomments@mrcog-nm.gov.



Contact:

Valerie Hermanson
vhermanson@mrcog-nm.gov
505.724.3611

[Visit Our Website](#)

[2015 RTPO Committee Meeting Schedule](#)

Thursday, April 9,
2015
9:30 to 11:30 a.m.

Thursday, June 11,
2015
9:30 to 11:30 a.m.

Thursday, August 13,
2015
9:30 to 11:30 a.m.

Thursday, October 8,
2015
9:30 to 11:30 a.m.

Thursday, December
10, 2015
9:30 to 11:30 a.m.

All meetings are held at
MRCOG Offices

MRCOG's offices
unless noted otherwise.

809 Copper Avenue
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([MAP](#))

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[State and Regional
Transportation Plans Status
Update](#)

There will be a final public meeting in conjunction with the Public Involvement Committee of the MRCOG on **Tuesday, March 24, 2015 at 5:30 p.m.** in the MRCOG Board Room to present *Futures 2040* and the FFY 2016-2021 TIP. Public comment can be made at this meeting. Additionally, there will be an Open House from **1:00 p.m. until 5:30 p.m.** for review of the documents.

Final action on these two documents will be taken at the Metropolitan Transportation Board meeting on Friday, April 17, 2015 at 10:00 a.m. in the MRCOG Board Room.

[See the MTP here>>](#)

Next RTPO Committee Meeting



The next Mid-Region Rural Transportation Planning Organization Committee Meeting will be on:

Thursday, April 9, 2015

9:30 am - 11:30 am

[MRCOG's offices](#)

Discussion will include:

- Review of new online GIS tool to use in reviewing data
- Project development training

Mark Your Calendars!

Please plan on attending the April meeting and [don't forget to RSVP!](#)

If you will be unable to attend the meeting in person, please use the following Call-In Information:

Dial +1 (408) 650-3123

Access Code: 582-233-286

New Mexico Highway Safety Improvement Program

The Highway Safety Improvement Program (HSIP) is transitioning over to NMDOT's Planning division. The anticipated next call for projects will either be in the spring or summer. We will be sure to keep you informed of information as



we receive more information.



In the meantime, please start thinking of potential eligible safety projects.

If you would like to meet with MRRTPPO staff to discuss potential projects, please let us know because we are here to help! This is a great opportunity for funding because there is [no local match requirement!](#)

If you have any questions, please contact Valerie Hermanson, vhermanson@mrcog-nm.gov, 505.724.3611. >>

State and Regional Transportation Plans



Status Update:

Long Range Multimodal Transportation Plan (SLRP)

Efforts are still underway to update both the New Mexico Long Range Multimodal Transportation Plan (SLRP) and the Mid-Region's Regional Transportation plan (RTP). The New Mexico Department of

Transportation (NMDOT) and MRRTPPO will develop the SLRP over the coming months with a draft plan anticipated for May. The SLRP will answer these questions:

- 1. Where are we now?** What is the existing condition of the transportation system?
- 2. Where do we want to go?** What is the vision for the future of the system?
- 3. How are we going to get there?** What investments will help us achieve the vision?
- 4. What will it take?** What resources - staff and financial - are required?

As MRRTPPO works with NMDOT to develop the SLRP, we will be sure to keep you informed about that process and progress.

[Visit here for more information about the SLRP >>](#)

Regional Transportation Plan (RTP)

MRRTPPO will host its fourth Regional Working Group sometime in April, which is working toward updating the long range Regional Transportation Plan. Please plan to attend the MRRTPPO Committee meeting in June where we will be reviewing the draft of this plan.

If you are interested in more information, please contact Valerie Hermanson: vhermanson@mrcog-nm.gov, 505.724.3611. >>



THE E-NEWSLETTER OF THE MID-REGION RURAL TRANSPORTATION PLANNING ORGANIZATION

ISSUE 9

MAY 2015

MRRTPO Project Development Tool



The RTPO's newly developed online tool to help our communities with the various phases of project development is **now hosted on the main Mid-Region Council of Governments web page!**

This resource contains easily accessible crash and traffic count data to support your application, important deadlines and forms, and an easy to follow guide to help you through the project application process.

This resource is still in development and we welcome your feedback! What would you like to see that you don't already? Do you have a project in mind that you'd like to talk to us about? Please contact Valerie Hermanson at vhermanso@mrcog-nm.gov.

[Please visit the website and see how you could develop your own project!>>](#)

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[Salt Missions Trail Scenic Byway Blog](#)



[Salt Missions Trail Scenic Byway on Facebook](#)



[Salt Missions Trail Scenic Byway on Twitter](#)

Congratulations Village of



Congratulations Village of Cuba!



The Village of Cuba has been awarded Recreational Trails funding for the design and construction of a trail network within the St. Francis of Assisi Park.

The project will create an 8' wide paved asphalt surface to replace the existing dirt trail. It will also add a new cut-off that connects trail segments. The surfaced trail will provide connectivity to nearby US 550 sidewalks, the Cuba School campus and the surrounding residential area.

More updates will be posted as the project is built!



Contact:

Valerie Hermanson
vhermanson@mrcog-nm.gov
505.724.3611

[Visit Our Website](#)

2015 RTPO

Committee Meeting Schedule

Thursday, June 11,
2015
9:30 to 11:30 a.m.

Thursday, August 13,
2015
9:30 to 11:30 a.m.

Thursday, October 8,
2015
9:30 to 11:30 a.m.

Thursday, December
10, 2015
9:30 to 11:30 a.m.

All meetings are held at
MRCOG Offices
unless noted otherwise.

809 Copper Avenue
NW Albuquerque, NM

State and Regional Transportation Plans



Status Update:

New Mexico Transportation Plan (NMTP)

Efforts are still underway to update both the New Mexico Transportation Plan (NMTP) and the Mid-Region's Regional Transportation Plan (RTP). MRRTPO will release the draft RTP at the June 11, 2015, committee meeting for public review. The RTP is consistent with the NMTP, and uses the NMTP's statewide goals to develop strategies to improve transportation in the MRRTPO area.

Regional Transportation Plan (RTP)

MRRTPO hosted its fourth Regional Working Group on April 10th to gather additional input on the RTP draft's strategies and actions that will address regional needs. Please plan to attend the MRRTPO Committee meeting in June and participate in the review of the draft plan.

[Click here for more information about the NMTP >>](#)

If you are interested in more information, please contact Valerie Hermanson: vhermanson@mrcog-nm.gov, 505.724.3611. >>

[View MRCOG's Calendar](#)



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Bike Share Pilot Project Launching in Downtown Albuquerque!



The region's first bike share program is coming to Downtown Albuquerque!

Bike share programs provide a network of bike stations where members of the public can rent bicycles for short-distance use. These programs complement existing public transit amenities by helping users make the last or first leg of a journey more efficiently. Not only is biking a healthy form of transportation, it's also fun!

The Downtown ABQ Main Street Initiative, the Mid-Region Council of Governments and the City of Albuquerque are launching BICI Bike Share. (BICI is short for the Spanish word for bicycle, *bicicleta*.) The group is working with bike sharing leader Zagster to provide 35-50 bicycles that can be shared by residents and visitors in the downtown area.

The Bici bike share program will be launching on May 15 (Albuquerque's Bike to Work Day!), and membership enrollment is already open. This pilot project will be used to ascertain whether bike share is right for Albuquerque. It will also generate user data to help inform infrastructure funding decisions in the future in order to improve safety for all users.

[Learn more about Bici here >>](#)

Metropolitan Transportation Board Approves Region's Short and Long Range Transportation Plans



Final action was taken on April 17th and the Metropolitan Transportation Board (MTB) approved both the *Futures 2040* Metropolitan Transportation Plan and the 2016-2021

Transportation Improvement Program for the Albuquerque Metropolitan Planning Area.

Futures 2040, the update to the 2035 Metropolitan Transportation Plan (MTP), includes projections and forecasts of what Albuquerque's metropolitan area will look like in 20+ years from now in terms of population, employment, housing, number of vehicles on roadways, and other considerations. The plan evaluates how we should invest in our transportation system to maintain and improve mobility, safety, and economic growth by determining what roads need to be built or improved, where transit investments should be made, and how to best provide bicycle and pedestrian infrastructure

Investments should be made, and how to best provide bicycle and pedestrian infrastructure. The plan supports coordinated transportation and land use planning to make the region as livable and sustainable as possible.

Futures 2040 includes several important new elements: [scenario planning](#), which includes [climate change consideration and analysis](#), and a [Long Range Transportation System Guide](#) that provides guidance on right-of-way widths, roadway access and multimodal and context-sensitive design.

[Read more about the MTP here>>](#)

[Read more about the TIP here>>](#)

New Mexico Highway Safety Improvement Program

Update:

The Highway Safety Improvement Program (HSIP) has transitioned over to NMDOT's Planning division. Federal Fiscal Year 2015 and 2016 are fully programmed, so there will not be a call for projects this spring or summer. We will be sure to keep you informed about the next call for projects as more information becomes available.



In the meantime, it is not too early to start thinking of potential eligible safety projects. If you would like to meet with MRRTPPO staff to discuss potential projects, please let us know because we are here to help! This is a great opportunity for funding because there is [no local match requirement!](#)

If you have any questions, please contact Valerie Hermanson, vhermanson@mrcog-nm.gov, 505.724.3611. >>

Next RTPO Committee Meeting



The next Mid-Region Rural Transportation Planning Organization Committee Meeting will be on:

Thursday, June 11, 2015

9:30 am - 11:30 am

[MRCOG's offices](#)

Discussion will include:

- Presentations on the New Mexico Transportation Plan and the Mid Region Rural Transportation Plan

Mark Your Calendars!

Please plan on attending the June 11th meeting and [don't forget to RSVP!](#)

If you will be unable to attend the meeting in person, please use the following Call-In Information:

Dial +1 (571) 317-3131

Access Code: 260-911-773



Mid-Region Council of Governments

M. Steven Anaya
Chair, Board of Directors
Councillor, City of Moriarty

Dewey V. Cave
Executive Director

MEMBER GOVERNMENTS

City of Albuquerque
Albuquerque Public Schools
Albuquerque Metropolitan
Arroyo Flood Control
Authority
City of Belen
Bernalillo County
Town of Bernalillo
Village of Bosque Farms
Village of Corrales
Village of Cuba
Town of Edgewood
Village of Encino
Town of Estancia
Village of Jemez Springs
Laguna Pueblo
Village of Los Lunas
Los Lunas Schools
Village of Los Ranchos
de Albuquerque
Middle Rio Grande
Conservancy District
City of Moriarty
Town of Mountainair
Town of Peralta
City of Rio Rancho
Rio Rancho Public Schools
Sandoval County
Southern Sandoval
County Arroyo Flood
Control Authority
Village of Tijeras
Torrance County
Valencia County
Village of Willard

To: New Mexico Department of Transportation
From: Mid-Region Rural Transportation Planning Organization (MRRTPO)
Re: Comments on the New Mexico Transportation Plan
Date: June 26, 2015

The Mid-Region Rural Transportation Planning Organization (MRRTPO) appreciates the opportunity to comment on the public review draft of the New Mexico Transportation Plan (NMTP).

MRRTPO serves as the Regional Transportation Planning Organization (RTPO) for Torrance, southern Santa Fe and rural Sandoval counties within the Mid-Region Council of Governments planning area.

There are several important aspects of the plan that the MRRTPO Committee would like to highlight including the following:

- **Economic Development** – The plan lacks language about economic development and how transportation relates/enhances economic development opportunities (especially rural communities). Providing safe and accessible roads to our rural communities not only enables visitors to our areas, but allows goods to move to/from us. Since there is a desire for NMDOT to work more closely with communities, both small and large, NMDOT could provide assistance with economic development opportunities on properties that front state roads.
- **Public Health** – Throughout the planning process, public health was often referenced as a key component to transportation. In the draft plan, it appears that public health has been removed. We recommend adding public health as it relates to transportation back into the plan. Encouraging public transportation opportunities to be located near health providers and/or public health agencies can be helpful to lower income individuals and families who may not have access to private transportation. It is important to note that our older population is growing and in the next 20-25 years, the need for medical and daily living activity transportation will only increase. Senior citizens are far more likely to use either individual or group on-demand transportation for a variety of reasons. In addition, supporting complete streets design concepts in contextually relevant areas to promote safe walking and bicycling in rural areas further supports public health and access for everyone.

Other Specific areas to note:

- Pages 2, 4, 18, 26 and subsequent pages, 64, 65, 75
In the Partner Review Draft dated April 10, 2015, Goal 2 was stated as “Improve safety and public health for all system users.” The Public Review Draft dated May 15, 2015, states Goal 2 as, “Improve Safety for All System Users.” The April 10 draft wording refers to public health, which is an important element of transportation that goes beyond safety to include the benefits of active transportation and improved air quality. The April 10 draft wording of Goal 2 should be used in the final plan. If this is not possible, the intention to improve public health should be incorporated elsewhere in the plan, perhaps in Goal 5 (also see comments below).
- Pages 4, 27 and subsequent pages
In the Partner Review Draft dated April 10, 2015, Goal 2 included a strategy to “Proactively address transportation-related public health concerns (lack of physical activity and poor air quality) by increasing support for active transportation and public transit” (page 4) or “Proactively address enhancements and support to those transportation systems that contribute to better health for all system users” (page 29). The Public Review Draft dated May 15, 2015, does not include this strategy. In addition to replacing the April 10 draft wording for Goal 2 (see above), this strategy should be included under Goal 2 in the final plan. If this is not possible, this strategy should be incorporated elsewhere in the plan, perhaps under Goal 5.
- Pages 4, 27, 64, 65
In the Partner Review Draft dated April 10, 2015, Goal 2 included a “measure of success” or “performance measure” of “Total expenditure on pedestrian and bicycle infrastructure as a percent of all expenditures listed in the STIP.” The Public Review Draft dated May 15, 2015, does not include this performance measure. In addition to replacing the April 10 draft wording for Goal 2 (see above), this performance measure should be included under Goal 2 in the final plan. If this is not possible, this performance measure should be incorporated elsewhere in the plan, perhaps under Goal 5.
- Pages 4, 31, 35
The meaning of a “legacy challenge” is not clear. This phrase should be defined the first time it is used and then again in the main body of the document.
- Pages 5, 51
Strategy 5.2 calls for funds to be targeted to “communities that develop local transportation plans that are consistent with the NMTP.” This does not commit to support for local plans that go above and beyond the NMTP. This should be changed to “communities that develop local transportation plans that complement the NMTP.”
- Page 11
The changes in VMT may not be uniform across the state. Rural and Tribal areas may be seeing increased VMT, while urban areas are seeing decreased VMT. The NMTP should acknowledge that this measurement may not be uniform.
- Page 11
The changes in lifestyle preferences may not be uniform across the state. The plan notes that populations are shifting away from rural areas to concentrate in cities and towns. This is not necessarily the case for Native American populations, which desire to have their members live and work on Tribal lands. The plan should acknowledge differences across the state.
- Page 14
The section on increased fuel efficiency needs to clarify that there is a negative impact on “fuel tax revenue,” as opposed to revenue in general. It is possible that increased fuel efficiency would allow consumers to spend the dollars they save on fuel on other purchases, thus increasing other types of tax revenue, such as gross receipts taxes.
- Page 25
The term “data business plan,” noted in the narrative text and the actions, might be better worded as “data management plan” or “data development plan.” The NMDOT is a state agency, so the reference to a “business,” which typically refers to private rather than public organizations, is not entirely appropriate.

- Page 27

In the Partner Review Draft dated April 10, 2015, Goal 2 included an objective to “Proactively address transportation-related public health concerns (lack of physical activity and poor air quality) by increasing support for active transportation and public transit and reducing vehicle miles traveled.” The Public Review Draft dated May 15, 2015, does not include this objective. In addition to replacing the April 10 draft wording for Goal 2 (see above), this objective should be included under Goal 2 in the final plan. If this is not possible, this objective should be incorporated elsewhere in the plan, perhaps under Goal 5.
- Page 27

In Partner Review Draft dated April 10, 2015, Goal 2 included multiple NMDOT Actions related to public health, including adopting a “health in all policies” approach, developing partnerships related to health, and improving the determination of air quality impacts (page 32). The Public Review Draft dated May 15, 2015, does not include these NMDOT actions. In addition to replacing the April 10 draft wording for Goal 2 (see above), these actions should be included under Goal 2 in the final plan. If this is not possible, these actions should be incorporated elsewhere in the plan, perhaps under Goal 5. Also, the partnerships to develop transportation strategies supportive of health and wellness for all New Mexicans should explicitly include Tribal health and environmental programs.
- Page 31

Under goal 3, priority tiers and minimum standards, allow investment in pedestrian facilities in rural areas.
- Pages 34, 53, 76

There are multiple problems with the tiered multimodal prioritization system presented in the plan. Since this system will define funding for transportation facilities, it is critical that these problems be addressed before the plan is adopted.

 - a. The description of the system does not define the sources of funding under consideration for these “resource allocation decisions.” It is therefore unclear whether this prioritization system will apply to the state road fund, state capital outlay, the state’s Tribal Infrastructure Fund, funds from the Federal Highway Administration, funds from the Federal Transit Administration, all of these sources, or some combination of this funding. Without this information, it is impossible to determine likely impacts on local transportation facilities. It is also difficult to assess whether this system would comply with federal funding program guidelines.
 - b. This system has a very strong emphasis on urban areas and neglects rural areas and critical facilities connecting them.
 - c. The description of the system is not clear regarding tier 3 (“silver”) road facilities. Are these cities with populations at least 10,000 or demand greater than 5,000 or the rest of the National Highway System or tourist destinations; or are tier 3 facilities required to have more than one of these characteristics?
 - d. This system does not allow for any investment in pedestrian facilities in rural areas. It would be incorrect to assume that there are no pedestrians in rural areas and that their safety needs are unimportant or that state or federal dollars should not be spent on these projects. The system should be redefined to allow investment in these facilities.
 - e. The description of the system does not define “high,” “medium,” and “low” bicycle demand. At a minimum, the plan should state how these terms will be defined in the future.
 - f. The description of the system does not clearly explain the meaning of “on-system routes” for bicycles. Does this refer to bicycle routes on the National Highway System? Or does it refer to bicycle routes on roadways, such as bike lanes and shoulder bikeways? In either case, the definition is prohibitive, and does not allow for investment in various types of bicycle facilities that may be needed to ensure bicycle safety. For example, in rural areas with high-speed vehicle traffic, but few intersections, a multiple-use path adjacent to the roadway may be more appropriate, and more feasible than a shoulder bikeway.

- Page 43
How is “demand-ready” defined? It will be important to clearly state this definition so that it does not unduly limit transit service. In addition, the meaning of “cost-effectiveness” for transit service needs to be better defined so as to not unduly limit transit service. It is also important to acknowledge that roadway and other infrastructure projects induce demand and transit service could also induce demand. Roadway and other infrastructure projects are also heavily subsidized.
- Page 46
The Partner Review Draft dated April 10, 2015, included two additional ways in which NMDOT will “better accommodate bicycle and keep bicyclists safe on public roadways”: “1. Consider bicycle transportation and include bicycle facilities in all transportation projects with the exception of projects where cycling is prohibited, where there is no existing or latent demand, or when inclusion of bicycle facilities represent a disproportionate cost on the total cost of the project,” and “2. Honor local plans and complete streets policies when doing construction/ maintenance projects within local jurisdictions” (page 49). These are not included in the Public Review Draft dated May 15, 2015. They should be in the final plan.
- Page 46
Sidewalks are not always the most appropriate pedestrian facilities, particularly on rural roads. The state-of-the-art design standards described in the second action should be for “sidewalks, curb ramps, crosswalks, pedestrian facilities in rural areas, and other pedestrian elements. . .”
- Page 49
Under “improve safety,” add traffic calming.
- Page 56
Correct “resiliency” to “resiliency.”
- Page 68
Correct spelling, “Prosperity,” not “Properity.”

Again, the MRRTPo Committee thanks the NMDOT for the opportunity to comment on the NMTP. On behalf of the MRRTPo Committee

Sincerely,

/s/

Daniel White
MRRTPo Committee Chair
Village of San Ysidro



THE E-NEWSLETTER OF THE MID-REGION RURAL TRANSPORTATION PLANNING ORGANIZATION

ISSUE 10

July 2015

MRRTPO Regional Transportation Plan



Status Update: Public Comment Period OPEN

The Mid-Region Rural Transportation Planning Organization's (MRRTPO) Regional Transportation Plan is now available for public comment and review.

The plan will assist local elected officials and citizens from rural Sandoval, Torrance and southern Santa Fe counties in their efforts to identify transportation needs in the region between now and 2040.

The public comment period is open for the MRRTPO RTP from June 11 to July 13. Comments about the plan can be sent to RTPComments@mrcog-nm.gov. The Regional Transportation Plan will be considered for approval by the MRRTPO Committee on August 13, 2015, so please plan to attend that meeting.

[Click here for more information about the RTP >>](#)

MRRTPO Project Development Tool

MRRTPO developed an online tool to assist local governments with the various phases of project development. This online tool is hosted on the main Mid-Region Council of Governments web page [HERE](#).

This resource contains easily accessible crash and traffic count data to support project applications.

This resource is still in development and we welcome your feedback! What would you like to see that you don't already? Do you have a project in mind that you'd like to talk to us about?

Please let us know what you think: Valerie Hermanson at vhermanso@mrcog-nm.gov.

[Visit the Online Tool >>](#)



Quick Links



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[Follow MRCOG on Twitter](#)



[Salt Missions Trail Scenic Byway Blog](#)



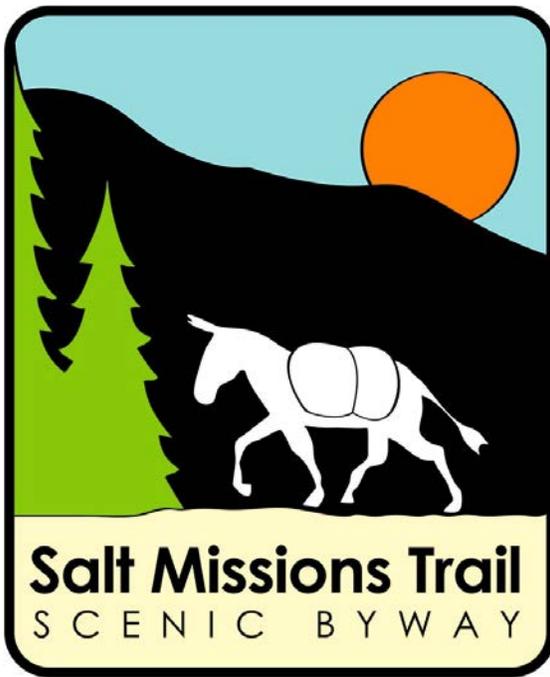
[Salt Missions Trail Scenic Byway on Facebook](#)



[Salt Missions Trail Scenic Byway on Twitter](#)

[Salt Missions Trail Scenic Byway](#)

Salt Missions Trail Scenic Byway



The Salt Missions Trail (SMT) Scenic Byway Committee has been working on branding and promoting this incredible resource for a number of years. The SMT Committee and MRCOG have also been successfully working toward securing funding to purchase signage to go along the 150-mile Byway.

Now that all the funds have been received, MRCOG requested bids from signage companies throughout the spring and is proud to announce that 51 signs have been purchased. It is anticipated that the signs will be installed late July/August. The SMT Committee will work toward a ribbon cutting ceremony to mark this incredible occasion. Please stay tuned for more details.

[Visit the SMT Blog >>](#)



Contact:

Valerie Hermanson
vhermanson@mrcog-nm.gov
505.724.3611

[Visit Our Website](#)

[Like us on Facebook >>](#)

Next MRRTPO Committee Meeting



The next Mid-Region Rural Transportation Planning Organization Committee Meeting will be on:

Thursday, August 13, 2015

9:30 am - 11:30 am

[MRCOG's offices](#)

Discussion will include:

- Adoption of the MRRTPO Regional Transportation Plan

Mark Your Calendars!

Please plan on attending the meeting and [don't forget to RSVP!](#)

If you will be unable to attend the meeting in person, please use the following Call-In Information:

Meeting ID: 582-233-286

Dial +1 (408) 650-3123

Access Code: 582-233-286

[2015 RTPO Committee Meeting Schedule](#)

Thursday, August 13,
2015

9:30 to 11:30 a.m.

Thursday, October 8,
2015

9:30 to 11:30 a.m.

Thursday, December
10, 2015

9:30 to 11:30 a.m.

All meetings are held at
MRCOG Offices
unless noted otherwise.

809 Copper Avenue
NW Albuquerque, NM
87102

[\(MAP\)](#)

[View MRCOG's](#)

[Calendar](#)



In This Issue

[MRRTPO RTP](#)

[Project Development Tool](#)

[SMT Sign Project](#)

[Next RTPO Committee Meeting](#)

1 RESOLUTION

2 of the

3 MID-REGION RURAL TRANSPORTATION PLANNING ORGANIZATION

4 of the

5 MID-REGION COUNCIL OF GOVERNMENTS OF NEW MEXICO

6 R-15-01 RTPO

7
8 **APPROVING A REGIONAL TRANSPORTATION PLAN (RTP) FOR THE MID-REGION RURAL**
9 **TRANSPORTATION PLANNING AREA**10
11 WHEREAS, the New Mexico Department of Transportation (NMDOT) is
12 developing the New Mexico Transportation Plan for the State of New Mexico; and13
14 WHEREAS, the NMDOT has requested that the Rural Transportation Planning
15 Organization (RTPO) for the Mid-Region Council of Governments (MRCOG) develop a
16 Regional Transportation Plan (RTP) for the area covered by the RTPO; and17
18 WHEREAS, the Plan developed by MRRTPO for the MRCOG's rural areas will be
19 incorporated into the NMDOT New Mexico Transportation Planning effort; and20
21 WHEREAS, the MRRTPO Committee and MRRTPO Regional Working Group has
22 worked with MRCOG staff to develop a goals, objectives, and performance measures to
23 be included in the Regional Transportation Plan; and24
25 WHEREAS, a draft RTP was released for public review on June 11, 2015; and26
27 WHEREAS, public meetings were held throughout the rural areas regarding the
28 RTP, and comments were received; and29
30 WHEREAS, recommendations regarding responses to those comments have been
31 made by MRCOG staff; and32
33 WHEREAS, development of an RTP for the rural communities provides a basis for
34 planning and programming transportation projects within the MRRTPO area.35
36
37 NOW THEREFORE BE IT RESOLVED by the Mid-Region Rural Transportation
38 Planning Organization Committee of the Mid-Region Council of Governments of New

39 Mexico that the Regional Transportation Plan for the Mid-Region Rural Transportation
40 Planning Area, as shown in Attachment A, is approved and recommended to the New
41 Mexico Department of Transportation for inclusion in the New Mexico Transportation
42 Plan for the State of New Mexico.

43

44 PASSED, APPROVED, AND ADOPTED this 13th day of August, 2015, by the Mid-
45 Region Rural Transportation Planning Organization Committee of the Mid-Region
46 Council of Governments of New Mexico.

47

48

49

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51

52



Daniel White, Chair or
Gilbert Dominguez, Vice-Chair
MRRTPO Committee

53

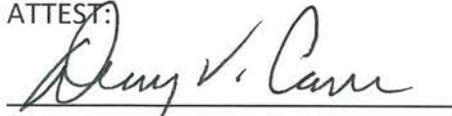
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ATTEST:



Dewey V. Cave, Executive Director
MRCOG

PROJECT DEVELOPMENT PROCESS

ATTACHMENT G

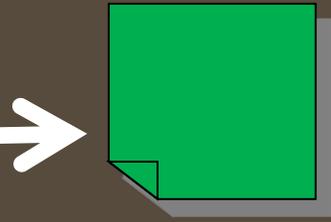
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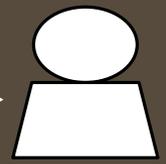
PROJECT IDEA
DEVELOPED BY
LOCAL
GOVERNMENT



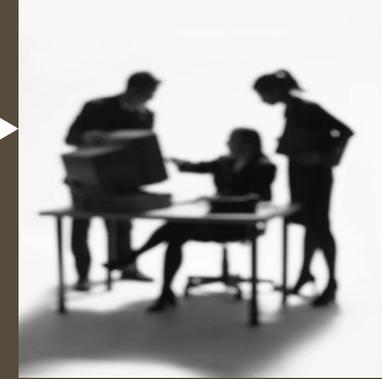
STIP



PROJECT FEASIBILITY
FORM (PFF)



MRRTPO STAFF

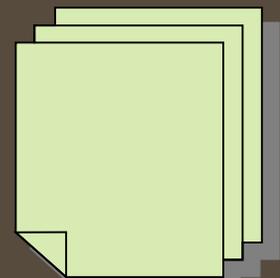


PFF MEETING



NO

YES



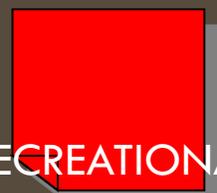
PROJECT
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(PIF)

+

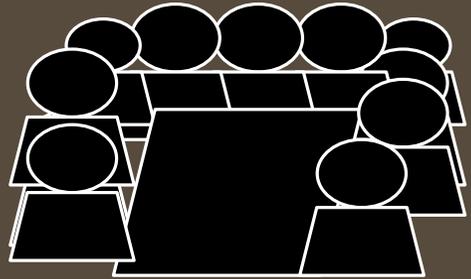


TRANSPORTATION
ALTERNATIVE PROGRAM
(TAP)

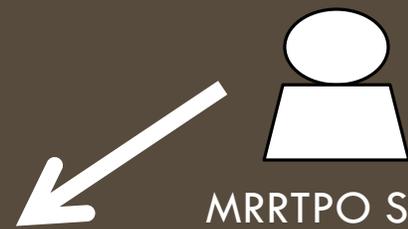
OR



RECREATIONAL
TRAILS PROGRAM
(RTP)



NMDOT - EVALUATION
COMMITTEE



MRRTPO STAFF





Published in the Albuquerque Journal on Sunday September 28, 2014

NOTICE OF A MEETING OF THE MRCOG MID REGION RURAL TRANSPORTATION PLANNING ORGANIZATION Mid-Region Council of Governments 809 Copper Ave. N.W. Albuquerque, NM 87102 Thursday, October 9, 2014 9:30 a.m. to 11:30 a.m. A copy of the agenda may be picked up at MRCOG, 809 Copper N.W., Albuquerque, NM 87102 or may be viewed at our website at www.mrcog-nm.gov. ANYONE REQUIRING SPECIAL ACCOMMODATIONS IS REQUESTED TO NOTIFY THE MRCOG OFFICES AT 247-1750 WITHIN 7 DAYS OF THE MEETING DATE. Journal: September 28, 2014



Published in the Albuquerque Journal on Sunday November 30, 2014

NOTICE OF A MEETING OF THE MRCOG MID REGION RURAL TRANSPORTATION PLANNING ORGANIZATION Mid-Region Council of Governments 809 Copper Ave. N.W. Albuquerque, NM 87102 Thursday, December 11, 2014 9:30 a.m. to 11:30 a.m. A copy of the agenda may be picked up at MRCOG, 809 Copper N.W., Albuquerque, NM 87102 or may be viewed at our website at www.mrcog-nm.gov. ANYONE REQUIRING SPECIAL ACCOMMODATIONS IS REQUESTED TO NOTIFY THE MRCOG OFFICES AT 247-1750 WITHIN 7 DAYS OF THE MEETING DATE. Journal: November 30, 2014



Published in the Albuquerque Journal on Sunday February 01, 2015

NOTICE OF A MEETING OF THE MRCOG MID-REGION RURAL TRANSPORTATION PLANNING ORGANIZATION Mid-Region Council of Governments 809 Copper Ave. N.W. Albuquerque, NM 87102 Thursday, February 12, 2015 9:30 a.m. to 11:30 a.m. A copy of the agenda may be picked up at MRCOG, 809 Copper N.W., Albuquerque, NM 87102 or may be viewed at our website seven days prior at www.mrcog-nm.gov. ANYONE REQUIRING SPECIAL ACCOMMODATIONS IS REQUESTED TO NOTIFY THE MRCOG OFFICES AT 247-1750 WITHIN 7 DAYS OF THE MEETING DATE. Journal: February 1, 2015



Published in the Albuquerque Journal on Sunday March 29, 2015

NOTICE OF A MEETING OF THE MRCOG MID REGION RURAL TRANSPORTATION PLANNING ORGANIZATION Mid-Region Council of Governments 809 Copper Ave. N.W. Albuquerque, NM 87102 Thursday, April 9, 2015 9:30 a.m. to 11:30 a.m. A copy of the agenda may be picked up at MRCOG, 809 Copper N.W., Albuquerque, NM 87102 or may be viewed at our website at www.mrcog-nm.gov. ANYONE REQUIRING SPECIAL ACCOMMODATIONS IS REQUESTED TO NOTIFY THE MRCOG OFFICES AT 247-1750 WITHIN 7 DAYS OF THE MEETING DATE. Journal: March 29, 2015



Published in the Albuquerque Journal on Sunday May 31, 2015

NOTICE OF A MEETING OF THE MRCOG MID REGION RURAL TRANSPORTATION PLANNING ORGANIZATION (MRRTPO) Mid-Region Council of Governments 809 Copper Ave. N.W. Albuquerque, NM 87102 Thursday, June 11, 2015 9:00 a.m. to 12:00 p.m. Presentations about the New Mexico Transportation Plan and MRRTPO's Regional Transportation Plan. Public comment period opens for MRRTPO plan. A copy of the agenda may be picked up at MRCOG, 809 Copper N.W., Albuquerque, NM 87102 or may be viewed at our website at www.mrcog-nm.gov one week prior. ANYONE REQUIRING SPECIAL ACCOMMODATIONS IS REQUESTED TO NOTIFY THE MRCOG OFFICES AT 247-1750 WITHIN 7 DAYS OF THE MEETING DATE. Journal: May 31, 2015



Published in the Albuquerque Journal on Sunday August 02, 2015

NOTICE OF A MEETING OF THE MRCOG MID REGION RURAL TRANSPORTATION PLANNING ORGANIZATION (MRRTP) Mid-Region Council of Governments 809 Copper Ave. N.W. Albuquerque, NM 87102 Thursday, August 13, 2015 9:30 a.m. to 11:30 a.m. A copy of the agenda may be picked up at MRCOG, 809 Copper N.W., Albuquerque, NM 87102 or may be viewed at our website on August 6 at www.mrcog-nm.gov. ANYONE REQUIRING SPECIAL ACCOMMODATIONS IS REQUESTED TO NOTIFY THE MRCOG OFFICES AT 247-1750 WITHIN 7 DAYS OF THE MEETING DATE. Journal: August 2, 2015



MID-REGION COUNCIL OF GOVERNMENTS (MRCOG)

**MID-REGION
RURAL TRANSPORTATION PLANNING ORGANIZATION (MRRTPO)**

**Membership Roster
Quorum = 5
(Need 33% of Active Members for a quorum)**

ORGANIZATION	VOTING MEMBER	ALTERNATE
City of Moriarty	Ted Hart, Mayor	Debbie Ortiz, Director
Village of Cuba	Mark Hatzenbuhler, Mayor	Vandora P. Casados, Village Clerk Gilbert Dominguez, Councilor, <i>Committee Vice-Chair</i>
Town of Edgewood	Stephen Shepherd, Administrator	Brad E. Hill, Mayor
Town of Estancia	Ted Barela, State Senator	Vacant
Pueblo of Jemez	Joshua Madalena, Governor	Carla Gachupin, Planning and Development Department Director Jeri Loretto
Village of Jemez Springs	Robert "Bob" Wilson, Mayor	Chris Belonger
Jicarilla Apache Nation	George Visio, Engineer	Adrian Notsinneh El, Highway Engineer/Planner Duane Sandoval, Engineer/Planner
Pueblo of Laguna	David Deutsawe, Transportation Specialist	Sharon Hausam, Tribal Planner Wilbur Lockwood
Pueblo of Zia	Sheri Bozic, Planning Manager	Peter Pino, Tribal Administrator
Town of Mountainair	Jerry Lisk, Business Owner	Suzan Brazil, Clerk
Sandoval County	Pete Nieto, Public Works Assistant Director	Fred Marquez, Project Manager
Santa Fe County	Ray Matthew, Senior Transportation Planner	Robert Griego, Planning Division Manager Maria Lohmann, Planner
Village of San Ysidro	Steve Lucero, Mayor	Daniel White, Marshal, <i>Committee Chair</i>
Torrance County	Jim Frost, Commissioner	LeRoy Candelaria, Commissioner
ELIGIBLE BUT NOT PARTICIPATING		
Village of Encino	John G Phillips III, Mayor	Loretta Chavez, Clerk/Treasurer Boyd Herrington
Village of Willard	Robert Chavez, Mayor	Angelina Halbert, Clerk/Treasurer
NON-VOTING ASSOCIATE MEMBER		
Estancia Valley Economic Development Association	Myra Pancrazio	Vacant

(EVEDA)		
La Merced de la Pueblo de Manzano	Daniel Antonio Herrera	Vacant
Step Into Cuba Alliance	Sally Davis	Richard Kozoll, MD
NON-VOTING ADVISORY MEMBER		
ORGANIZATION	MEMBER	ALTERNATES
BIA Southwest Regional Office	Angela Arviso, Regional Transportation Engineer	Shannon McKenna, Supervisory Highway Engineer Daniel Boyd, Highway Engineer
BLM, Rio Puerco Field Office	Arlene Salazar, Realty Specialist	Vacant
Federal Highway Administration	Vacant	Vacant
NM Dept. of Transportation – District 5	Miguel B. Gabaldon, Jr., District 5 Engineer	David D. Quintana, P.E TSE Chris Urioste, PE
NM Dept. of Transportation – District 6	Jan Niclas, Traffic Engineer	Anthony Griego, Co-ops Joann Garcia, Co-ops
NM Department of Transportation – Planning Division	Paul Sittig, Government to Government Unit	Jessica Griffin, Government to Government Unit Manager
NM Department of Transportation – Planning Division	Ron Shutiva, Tribal Liaison	Vacant
NM Dept. of Transportation – Transit	David Harris, Transit Manager	Greg White, Planner
NM State Land Office	Vacant	Bob Jenks, Deputy Commissioner
NPS-Salinas Pueblo Missions National Monument	Glenn Fulfer, Park Superintendent	Vacant
USFS, Cibola Forest Service	Richard Graves, Transportation Engineer	Vacant
USFS, Santa Fe National Forest	Lee Harrelson, Forest Engineer	Vacant
USFS, Sandia Ranger District	Vacant	Vacant

MID-REGION COUNCIL OF GOVERNMENTS (MRCOG) OF NEW MEXICO
RURAL TRANSPORTATION PLANNING ORGANIZATION (RTPO)
For
NON-METROPOLITAN TRANSPORTATION PLANNING

BYLAWS

ARTICLE 1. Definitions

As used in these Bylaws, the following words and terms shall have the following meanings:

1. "State Planning and Development District No. 3" referred to as "SPDD3" shall mean all the territory encompassed within the four counties of Bernalillo, Sandoval, Torrance, and Valencia, in the State of New Mexico.
2. "Member" shall mean a Governmental Unit, as defined in this section, which is wholly or partially contained in the RTPO Planning Area as defined in this section.
3. "Associate Member" shall mean any public, quasi-public agency, political subdivision of the state, or other organization determined appropriate for non-voting membership in the MRCOG. Entities that may be eligible for Associate Member status include but are not limited to chambers of commerce, land grant communities, tax increment development districts (TIDDs), business and trade groups and associations, neighborhood associations, and economic development groups. The RTPO Committee will make a final determination regarding acceptance of requests for Associate Members.
4. "Representative" shall mean any person duly designated by a member governmental unit to represent that governmental unit or by an associate member agency to represent that agency.
5. "Advisory Member" shall mean any person or persons representing local, State, or Federal agencies or other organizations having a direct responsibility for transportation planning and programs within the RTPO Planning Area. Such persons shall be considered "non-voting" representatives and will act in an advisory capacity to the RTPO Committee.
6. "Governmental Unit" shall mean general or special units of government, including but not limited to municipalities, cities, town, villages, counties, school districts, flood control authorities, conservancy districts, institutions of higher education, Indian tribes, Indian pueblos, Indian reservations, public transportation providers, and any other general or special unit of government as determined by the RTPO Committee.
7. "Filled position" shall mean any position, including officers, that has an appointed representative to the RTPO Committee. A vacancy is not a filled position.
8. RTPO Planning Area. The non-metropolitan portion of SPDD3 and includes all or portions of Torrance and Sandoval Counties along with a portion of southern Santa Fe County that lies outside SPDD3. The RTPO Planning Area is located outside the Albuquerque Metropolitan Planning Area (AMPA) for the designated Metropolitan

Planning Organization and is shown on the map which is annexed to these Bylaws and marked APPENDIX A.

ARTICLE 1. Name

The name of this association shall be the Rural Transportation Planning Organization Committee for the Mid-Region Council of Governments (hereinafter referred to as the RTPO Committee) for non-metropolitan transportation planning.

ARTICLE 2. Composition

- A. The RTPO Committee shall be composed of voting members and nonvoting associate and advisory members representing the pertinent organization with the RTPO Planning Area, as defined herein.
- B. Voting members of the RTPO Committee shall be elected officials or their designated representative of RTPO member agencies within the RTPO Planning Area, as defined herein. Each member agency shall have one vote in the RTPO Committee.
- C. Participation in the RTPO Committee shall not be contingent on membership in the Mid-Region Council of Governments.
- D. Each member may appoint one primary member who shall represent their agency or community on the Committee. Up to two alternate representatives may also be appointed by each member to represent them in the absence of the primary representative in order to insure that one representative is seated at meetings of the Committee. The appointment of representatives shall be made in writing via email or letter to MRCOG.
- E. An RTPO Committee member can be appointed to represent up to two (2) communities. For example, an RTPO Committee member can be appointed as the representative for the City of Moriarty and the Town of Estancia.
- F. The representatives, including alternates, appointed to serve as members of the RTPO Committee shall have indefinite terms. Annual reaffirmation of representatives will be requested by the MRCOG staff.
- F. Non-attendance of a representative for more than one calendar year shall be cause for removal from the Active Roster of the RTPO Committee and reassignment to a list of eligible, but non-participating members of the RTPO Committee. All eligible, but non-participating members of the RTPO Committee shall not have a seat or a vote on the RTPO Committee until such time as they send a representative to a Committee meeting.
- G. Any voting Member, or non-voting Associate or Advisory Member may revoke the appointment of a representative or alternate at any time, and appoint or reappoint a new representative or alternate, by sending the appropriate written notice (email or letter) to MRCOG staff.

ARTICLE 3. Purpose and Function

The purpose of the RTPO Committee shall include but not be limited to the following:

- A. To provide a regional forum for cooperative decision making on transportation issues among the various county, municipal, tribal and special purpose units of government which have jurisdiction within the RTPO Planning Area;
- B. To establish a regional liaison between the local governments of the RTPO Planning Area and the New Mexico Department of Transportation;
- C. To provide policy guidance, needs assessment, project priorities, and technical assistance in the development of transportation plans and special programs in the RTPO Planning Area; and
- D. To perform the function of the regional transportation planning policy committee required by the Moving Ahead for Progress in the 21st Century (MAP21), including
 - 1. Developing and maintaining, in cooperation with the State, regional long-range multimodal transportation plans,
 - 2. Developing a regional transportation improvement program for consideration by the State,
 - 3. Fostering the coordination of local planning, land use, and economic development plans with State, regional, and local transportation plans and programs,
 - 4. Providing technical assistance to local officials,
 - 5. Participating in national, multistate, and state policy and planning development processes to ensure the regional and local input of nonmetropolitan areas,
 - 6. Providing a forum for public participation on the statewide and regional transportation planning processes,
 - 7. Considering and sharing plans and programs with neighboring regional transportation planning organizations, metropolitan planning organizations, and tribal organizations, and
 - 8. Conducting other duties, as necessary, to support and enhance the statewide planning process

ARTICLE 4. Meetings

- A. The RTPO Committee shall meet on a bi-monthly basis at such time and place as the RTPO Committee may determine by appropriate action.
- B. Since the RTPO Committee is a diverse assembly consisting of member governments from a large geographic area, thirty-three percent (33%) of the voting representatives shall constitute a quorum for formal actions. Committee members that are unable to attend in person, but are able to call-in to the meeting will be counted part of a quorum.
- C. The RTPO Committee is a forum for cooperative decision making and every effort shall be made to achieve consensus on any issue or question presented to the RTPO

Committee. In the event that a consensus cannot be achieved by the RTPO Committee, a majority vote of the members present at a meeting will decide in the affirmative or negative any issue or question presented to the RTPO Committee.

- D. All meetings and workshops of the RTPO Committee shall be advertised and open to the public, in accordance with the Open Meetings Resolution of the MRCOG.

ARTICLE 5. Subcommittees

- A. In order to achieve specific objectives in the regional transportation planning process, the RTPO Committee may create subcommittees as specialized task groups. Subcommittees may be formed to evaluate and report on a particular issue or to conduct transportation planning activities in a designated portion of the region.
- B. Subcommittees created by the RTPO Committee shall be active for an indefinite period of time and may be rescinded at any time by action of the RTPO Committee.
- C. Subcommittees shall establish rules of conduct for purposes of holding advertised meetings and maintaining active participation.
- D. Subcommittees shall schedule their respective meeting dates at locations and times deemed appropriate by the members of the subcommittee.

ARTICLE 6. Officers

- A. The officers of the RTPO Committee shall be chosen from among the voting representatives comprising the RTPO Committee and shall consist of a Chair and Vice Chair.
- B. The Chair and Vice Chair shall be elected at the first scheduled meeting of the federal fiscal year (October 1 to September 30) by a majority vote of the representatives present at the meeting. The Chair and Vice Chair shall take office immediately following the election.
- C. The term of office for the Chair and Vice Chair shall be one year, and each officer may be elected for an indefinite number of terms.
- D. The Chair shall preside at all meetings of the RTPO Committee. During the absence or disability of the Chair, or during when a vacancy exists in the office of Chair, the Vice Chair shall preside over meetings of the RTPO Committee. In the event that neither the Chair nor the Vice Chair is present to open a meeting of the RTPO Committee, a Chair Pro Tem shall be selected by a consensus of the members present to conduct the meeting.
- E. If a vacancy occurs in the office of the Chair or Vice Chair, the unexpired term shall be filled in the same manner in which such officers were originally elected. Until the election of a new Chair, the Vice Chair shall serve as Chair. The unexcused absence of a Chair or Vice Chair for two consecutive meetings may be considered a vacancy.

ARTICLE 7. Staff

- A. The MRCOG will provide the RTPO Committee and any of its subcommittees with the necessary staff and technical assistance to support the regional transportation planning process.
- B. The MRCOG staff will be responsible for assembling information and preparing the documentation of plans, programs, correspondence, and other records necessary to conduct the regional transportation planning process.

ARTICLE 8. Approval and Amendments

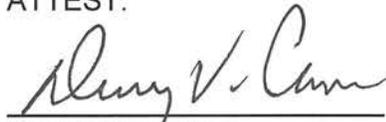
- A. These Bylaws shall be in effect upon approval by the Mid-Region RTPO Committee and concurrence by the New Mexico Department of Transportation.
- B. These Bylaws may be amended by the Mid-Region RTPO Committee with an affirmative majority vote, subject to concurrence by the New Mexico Department of Transportation.

PASSED, ADOPTED, and APPROVED this 22nd day of October 2015, by the Mid-Region RTPO Committee of the Mid-Region Council of Governments of New Mexico.



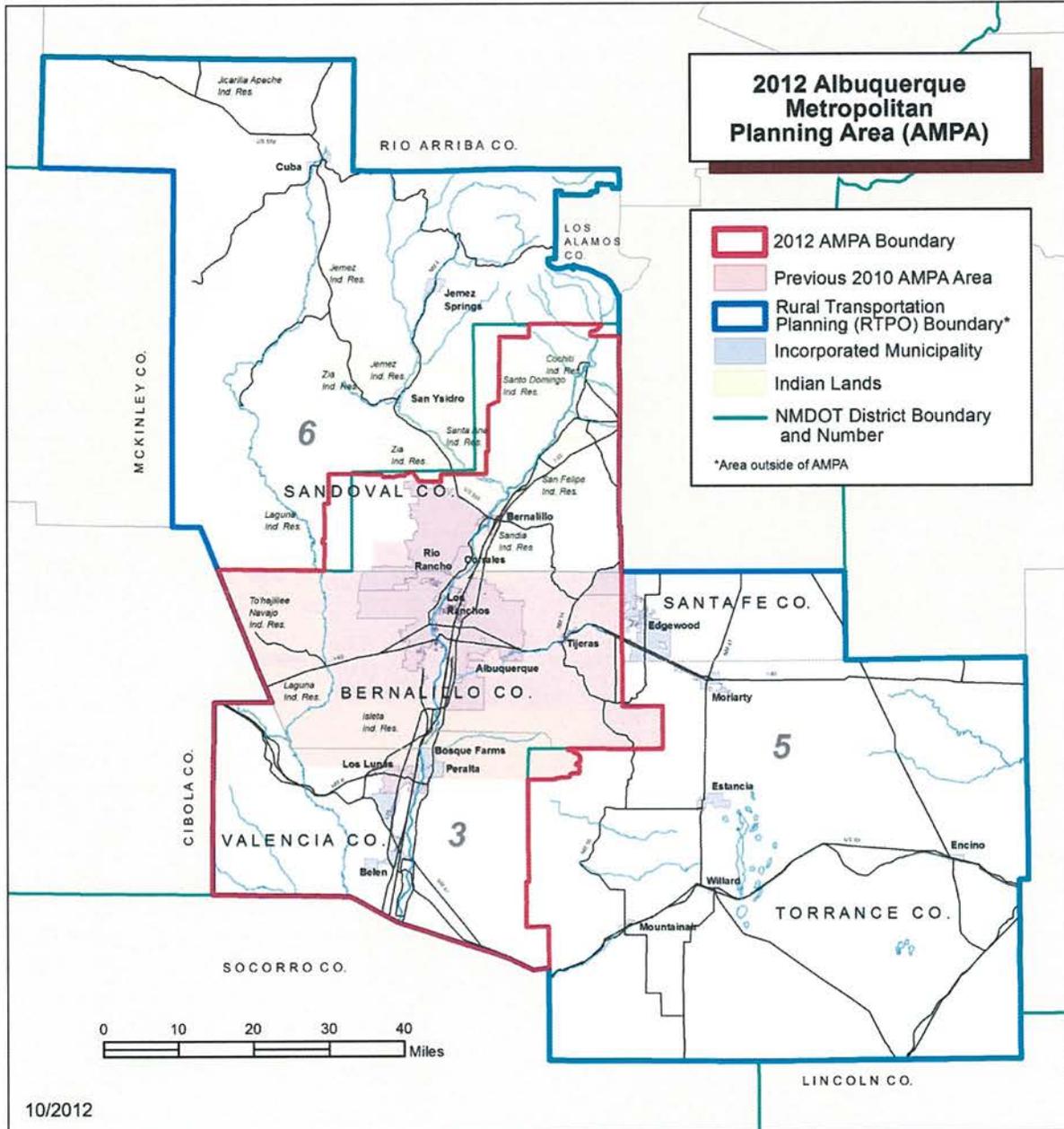
Daniel White, Chair or Gilbert Dominguez.
Vice Chair, Mid-Region RTPO Committee

ATTEST:



Dewey V. Cave
MRCOG Executive Director

APPENDIX A



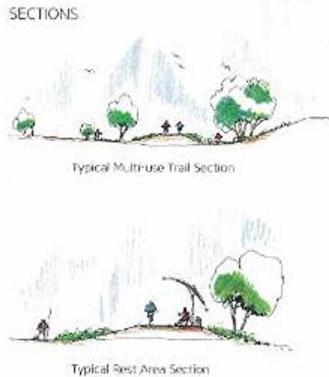


THE E-NEWSLETTER OF THE MID-REGION RURAL TRANSPORTATION PLANNING ORGANIZATION

ISSUE 7

JANUARY 2015

Rails-to-Trails in Moriarty & Estancia



Moriarty, Estancia and Torrance County are in the process of applying for Recreational Trails Program (RTP) funding to implement a Rails-to-Trails project. These new facilities would stretch about 17 miles from Moriarty, through McIntosh, to Estancia, along an old rail bed parallel to New Mexico 41. The trail would provide recreational trails facilities for residents as well as visitors. The trail also has the potential to attract national and international cycling-based tourism to the region. Trail heads will be located within communities in order to encourage users to patronize local businesses without getting in their vehicles.

Stay tuned for more information on this project!

[Let us know if you'd like to plan a project in your community >>](#)

Cuba Trail Improvements

The Village of Cuba is also applying for Recreational Trails Program (RTP) funding to improve St. Francis of Assisi Park's dirt fitness trails. The project is to construct 8 foot wide asphalt surfacing along the park's trails and a new cut-off connecting trail segments. This would expand use to accommodate skateboarders, roller skaters, persons in wheelchairs, and stroller users. It will also help facilitate availability for use in winter and following wet weather. In addition to increasing usability, the project would also decrease the amount of required maintenance on the facilities.



Quick Links



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[Salt Missions Trail Scenic Byway Blog](#)

Step Into Cuba played a significant role in moving this project forward and they have also been instrumental in conducting planning efforts for potential future projects. Ultimately, the Village will have a series of connected sidewalk and trail networks to provide people with safe walking/biking access between different activity centers within the Village. Please stay tuned for more information about this project!

[If you're interested in having MRRTPO staff visit with your community about potential future projects, we would love to help >>](#)

Parquito in Downtown ABQ

The Parquito at Zendo Coffee in downtown Albuquerque is a 60 day pilot program meant to introduce people to parklets, which turn parking spaces into comfortable mini parks for sitting and eating. Parklets are often found outside of restaurants and coffee shops and serve to expand fun, enjoyable seating options. Albuquerque's recently opened pilot "Parquito" is meant to see if parklets can work in Albuquerque.



Although parklets are often associated with high-density urban settings, a small outdoor area where people can safely and comfortably relax could be a great addition along a town's main street.

[If you're interested in more information about potential projects like this in your community, please let us know >>](#)

Next RTPO Committee Meeting



The next Mid-Region Rural Transportation Planning Organization Committee Meeting will be on:
Thursday, February 12, 2015
9:30 am - 11:30 am
[MRCOG's offices](#)



[Salt Missions Trail
Scenic Byway on
Facebook](#)



[Salt Missions Trail
Scenic Byway on
Twitter](#)



Contact:
Valerie Hermanson
vhermanson@mrcog-
nm.gov
505.724.3611

[Visit Our Website](#)

[2015 RTPO
Committee Meeting
Schedule](#)

Thursday, February
12, 2015
9:30 to 11:30 a.m.

Discussion will include:

- Ranking Regional Transportation Improvement Program (RTIPR) projects

Mark Your Calendars!

Please plan on attending the February meeting and [don't forget to RSVP!](#) We need a quorum to take action at this meeting.

If you will be unable to attend the meeting in person, please use the following Call-In Information:

Dial +1 (408) 650-3123
Access Code: 582-233-286

[View February 2015 meeting details >>](#)

New Mexico Highway Safety Improvement Program

The Highway Safety Improvement Program (HSIP) is transitioning over to NMDOT's Planning division. The anticipated next call for projects will either be in the spring or summer. We will be sure to keep you informed of information as we receive more information.

In the meantime, please start thinking of potential eligible safety projects. If you would like to meet with MRRTPO staff to discuss potential projects, please let us know because we are here to help! This is a great opportunity for funding because there is [no local match requirement!](#)

If you have any questions, please contact Valerie Hermanson, vhermanson@mrcog-nm.gov, 505.724.3611.



State and Regional Transportation Plans



Status Update:
Long Range Multimodal Transportation Plan (SLRP)

Efforts are still underway to update both the New Mexico Long Range Multimodal Transportation Plan (SLRP) and the Mid-Region's Regional Transportation plan (RTP). The New Mexico Department of Transportation (NMDOT) and MRRTPO will develop the SLRP over the coming months with the plan's adoption anticipated for April 2015. The SLRP will answer these questions:

1. Where are we now? What is the existing condition of the transportation system?
2. Where do we want to go? What is the vision for the future of the system?

Thursday, April 9,
2015
9:30 to 11:30 a.m.

Thursday, June 11,
2015
9:30 to 11:30 a.m.

Thursday, August
13, 2015
9:30 to 11:30 a.m.

Thursday, October
8, 2015
9:30 to 11:30 a.m.

Thursday,
December 10, 2015
9:30 to 11:30 a.m.

All meetings are held at
MRCOG Offices unless
noted otherwise.

809 Copper Avenue
NW Albuquerque, NM
87102
([MAP](#))

[View MRCOG's
Calendar](#)

3. How are we going to get there? What investments will help us achieve the vision?
4. What will it take? What resources - staff and financial - are required?

As MRRTPO works with NMDOT to develop the SLRP, we will be sure to keep you informed about that process and progress.

[Visit here for more information about the SLRP >>](#)

Regional Transportation Plan (RTP)

MRRTPO hosted its third Regional Working Group on November 4, which is working toward updating the long range Regional Transportation Plan. At this meeting, strategies and alternatives to address the region's transportation challenges and opportunities were discussed.

If you are interested in more information, please contact Valerie Hermanson: vhermanson@mrcog-nm.gov, 505.724.3611.

We want to hear from you!

Happy New Year!

What would you like to see at the 2015 MRRTPO Committee Meetings? What training are you interested in receiving? Please let us know if you have any ideas! Valerie Hermanson: vhermanson@mrcog-nm.gov, 505.724.3611



In This Issue

[October RTPO Meeting](#)

[December RTPO Committee Meeting](#)

[NM HSIP Update](#)

[Transportation Plans](#)

[Forward this email](#)



This email was sent to tcok@mrcog-nm.gov by vhermanson@mrcog-nm.gov | [Update Profile/Email Address](#) | Rapid removal with [SafeUnsubscribe™](#) | [Privacy Policy](#).



MRRTPO | 809 Copper Avenue NW | Albuquerque | NM | 87102



THE E-NEWSLETTER OF THE MID-REGION RURAL TRANSPORTATION PLANNING ORGANIZATION

ISSUE 11

September 2015

MRRTPO Regional Transportation Plan Approved



The Mid-Region Rural Transportation Planning Organization's (MRRTPO) Regional Transportation Plan (RTP) was approved at its August MRRTPO Committee meeting.

The plan will assist local elected officials and citizens from rural Sandoval, Torrance and southern Santa Fe counties in their efforts to identify transportation needs in the region between now and 2040.

If you have any questions about the plan, [please let us know!](#)

[Click here for the final RTP >>](#)

Ribbon Cutting on September 18 in Estancia's Arthur Park

Quick Links



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[Salt Missions Trail
Scenic Byway Blog](#)



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[Salt Missions Trail
Scenic Byway on
Twitter](#)

the Salt Missions Trail (SMT) Scenic Byway recently saw 51-signs installed along the historic route.

"The Salt Missions Trail Scenic Byway winds through an interesting area of New Mexico both scenically and historically," said NM Senator Ted Barela, (R)-District 39. "By creating a brand and adding signs to the Byway, we're creating more opportunities to promote and encourage new visitors to experience the richness of this region."

The Mid-region Council of Governments provides staff support to the Salt Missions Trail Scenic Byway Committee (SMT Committee), which is comprised of local officials and volunteers from Torrance, southern Santa Fe and east Bernalillo Counties. MRCOG and the SMT Committee secured enough funding to purchase 51 Salt Missions Trail signs to be installed along the 150 mile Byway.

The celebrated Byway lies approximately 30-miles east of Albuquerque in the central part of New Mexico connecting Old Route 66 with the Abo Canyon Trail along the roadway loop that runs from Moriarty south to Willard, west to Mountainair, north to Tijeras, and then east to Moriarty. The Byway also includes links west to the Abo Mission ruins and south to Gran Quivera, connecting a number of historic farming and Spanish land grant communities in the area. The transportation, trade, and use of salt from the salt lakes in the Estancia Basin provides the common link between these various points celebrating the communities and Spanish Missions along the way.

Salt Missions Trail Scenic Byway Ribbon Cutting Ceremony

Friday, September 18th at 2:00 p.m. in Arthur Park
(On Highland Avenue, adjacent to the Estancia Library and Police/Fire Depts.)

[RSVP for the Ribbon Cutting >>](#)

Send us your photos!



Contact:

Valerie Hermanson
[**vhermanson@mrcog-nm.gov**](mailto:vhermanson@mrcog-nm.gov)
505.724.3611

[Visit Our Website](#)

2015 RTPO Committee Meeting Schedule

Thursday, October 8,
2015
9:30 to 11:30 a.m.

Thursday, December
10, 2015
9:30 to 11:30 a.m.

All meetings are held at
MRCOG Offices
unless noted otherwise.

809 Copper Avenue
NW Albuquerque, NM
87102
[\(MAP\)](#)

[View MRCOG's
Calendar](#)

Debbie sent us this photo of a SMT sign in Mountainair. Thank you, Debbie!



We'd love to see your photos of the new signs in other locations along the 150 mile byway.

Please post them to the Salt Missions Trail Scenic Byway [Facebook page](#) OR [send photos here >>](#)



In This Issue

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[Send us photos!](#)

[Pinto Bean Fiesta](#)

[Project Development Tool](#)

[Next RTPO Committee Meeting](#)

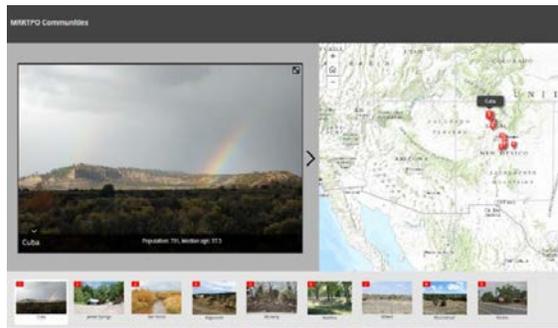
2015 Moriarty Pinto Bean Fiesta

The 2015 Pinto Bean Fiesta will be held on Saturday, September 19, 2015. The event will boast vendors, a parade, horseshoes, coloring contest and costume contest!



[For additional information visit the City of Moriarty's website >>](#)

Project Development Tool



MRRTPO developed an online tool to assist local governments with the various phases of project development. This online tool is hosted on the main Mid-Region Council of Governments web page [HERE](#). This resource contains easily accessible crash and traffic count data to support project applications.

This resource is still in development and we welcome your feedback! What would you like to see that you don't already? Do you have a project in mind that you'd like to talk to us about? Now is the time to start thinking about potential projects!

[Please let us know what you think >>](#)

[Visit the Online Tool >>](#)

Next MRRTPO Committee Meeting





The next Mid-Region Rural Transportation Planning Organization Committee Meeting will be on:

Thursday, October 8, 2015

9:30 am - 11:30 am

[MRCOG's offices](#)

Discussion will include:

- Ranking New Mexico Department of Transportation (NMDOT) Transit and Rail Division 5310 & 5311 applications

Mark Your Calendars!

Please plan on attending the meeting and **[don't forget to RSVP!](#)**

If you will be unable to attend the meeting in person, please use the following Call-In Information:

Meeting ID: 582-233-286

Dial +1 (408) 650-3123

Access Code: 582-233-286

EXAMPLE TRAINING PLAN

Conference	Cerisse Grijalva	Renee Ortiz	Valerie	Nick Pappas	Eric Ghahate	Lesah Sedillo	Mary Ann Burr	Angela Rael
American Planning Transportation NADO (2015)	X	X	X	x	x	x	x	x

EXAMPLE ESTIMATED COSTS

Event	Where	Date	Estimate Airfare Cost	Conference Registration	Estimated Hotel Cost	transportation (taxi, shuttle, etc)	Food	Total Estimated Cost
National American	Seattle, WA	April 18-21, 2015	\$400	\$700	\$1,250 5 nights X \$250	\$100		\$2,450

New Mexico RTPO Discussion

December 8, 2014, 10am-11am

Participants: Sandy Gaiser (MRCOG), Valerie Hermanson (MRCOG), Renee Ortiz (EPCOG), Maida Rubin (MRCOG)

NM RTPO Conferences

On November 4, Jessica Griffin (NMDOT) announced that NMDOT would provide additional funds outside of the Regional Work Program (RWP) budget, for one to three RTPO planners to attend out of state conferences. It was recommended that RTPO planners rotate the schedule of who attends, so that the benefit is shared among everyone. For example, if Planner A attends the Transportation Research Board (TRB) conference in 2015, then Planner B would attend in 2016. Also, whoever attends the conference would write a brief summary about the conference with lessons learned and key take aways to share with the other RTPO planners that did not attend the conference.

NMDOT requested that we (RTPO Planners) discuss and coordinate amongst ourselves to decide which conferences to attend and who would attend them. Specifically, they requested a training plan and budget as soon as possible. This phone call was meant to start working on these details.

Based on the email chain that went around, both Cerisse and Renee are interested in both the APA and NADO conferences. NMDOT was not clear as to if they were willing to contribute funds toward more than one conference per planner. Before we make this training plan official, we all need to agree on a training plan for taking turns to attend these conferences.

Action: NM RTPOs need to create a Training Plan with estimated budget as soon as possible

There are several conferences across the country related to Planning, transportation planning and other relevant realms within the planning world. If you do a google search for planning or transportation planning conferences you can find more, but here is a small list of popular and well-attended conferences or trainings. Please note this list is NOT exhaustive, but hopefully will provide a good start to showing what is available out there for us.

- [Transportation Research Board \(TRB\)](#) – this conference occurs annually in January and is always in Washington, DC.
- [Transportation Research Board \(TRB\) Tools of the Trade Conference](#) for small and medium sized communities. Occurs every other year.
- [American Planning Association \(APA\)](#) – this conference occurs annually and varies in date and location.
- [New Mexico Chapter of the American Planning Association \(NM APA\)](#) – State level of APA. Annual conference that changes location within New Mexico each year.
- [RailVolution Conference](#) – focusses on creating communities with transit
- [Smart Growth Conference](#)
- [Project for Public Spaces Conferences and Trainings](#)
- [NACTO Conference](#)
- [ESRI Conferences](#) & Trainings
- [Online courses through Planetizen](#)

- [Transportation Planning Capacity Building resources](#) (a lot of these are FREE!)
- [National Highway Institute Courses](#)

Metropolitan and Regional Planning Advocacy/Trade Organizations

- [National Association of Regional Councils \(NARC\)](#) – hosts a policy conference every February and an annual conference with varying dates
- [Association of Metropolitan Planning Organizations \(AMPO\)](#)
- [National Association of Development Organizations \(NADO\)](#)

Planning Website Resources

Also, I frequently visit these planning websites because they often have useful, up to date and interesting planning news:

- [Planetizen](#)
- [City Lab](#)
- [Better Cities and Towns](#)
- [APA Policy News for Planners](#)
- [Next American City](#)
- [Sustainable Cities Collective](#)
- [The Planning Report](#)

American Institute of Certified Planners (AICP)

We also very briefly discussed American Institute of Certified Planners (AICP). If you would like more information about becoming AICP, please contact Mary Holton at pdo@apa-nm.org. Also, please visit [HERE](#) for more information on AICP requirements.

Regular RTPO Calls

We also discussed the possibility of having more regular RTPO calls. We could have a monthly scheduled phone call among all the RTPOs. If there are no agenda items to discuss in a particular month, we could always cancel the call.

Action: Are you interested in having monthly RTPO calls?

To: Aaron Detter, Urban and Regional Planner/Recreational Trails Program (RTP) Coordinator, New Mexico Department of Transportation (NMDOT)

From: New Mexico RTPOs:
 Mid-Region Rural Transportation Planning Organization (MRRTPO)
 Northern Pueblos Regional Transportation Planning Organization (NPRTPO)
 Southwest Regional Transportation Planning Organization (SWRTPO)
 Northeast Regional Transportation Planning Organization (NERTPO)
 Northwest Regional Transportation Planning Organization (NWRTPO)
 Southeast Regional Transportation Planning Organization (SERTPO)
 Southcentral Regional Transportation Planning Organization (SCTRPO)

Date: March 4, 2015

Re: New Mexico RTPO Recreational Trails Program (RTP) Feedback

The Mid-Regional Rural Transportation Planning Organization (MRRTPO) offered to collect feedback about the New Mexico Department of Transportation's (NMDOT) Recreational Trails Program (RTP). The following are comments about the RTP process for FFY2016/2017

- **APPLICATION CLARIFICATION**

ICIP: The RTPOs feel like more guidance and further clarification related to the ICIP would have been helpful for the communities. It was not clear in the instructions that a copy or screenshot of the specific ICIP project needed to be included in the application. More explicit directions need to be included within the application.

Best Practices Sample Application: It might be helpful if NMDOT provided in the application packet an example of a good application and specifically pointed out why this application is good.

- **COMMUNICATION**

Application: Two different RTP application forms had been released and some communities had the correct application, but a few others had the incorrect application. It would have been helpful if NMDOT communicated this issue with both the MPOs and RTPOs to avoid further confusion.

RTP Deadlines: While NMDOT had set deadlines for submitting RTP projects, each RTPO had its own internal deadlines for project submissions, PFFs and allowing RTPO Committees to review projects before final submission to NMDOT. It would be helpful for NMDOT to acknowledge or highlight this both in the RTP guidebook or any communication that may occur between NMDOT and the community where the RTPO is not carbon copied on an email. Also, if a deadline falls on a weekend or holiday, there should be a special note of when applications are actually due to NMDOT (either businesses day before or after).

Website: An RTP specific website within NMDOT would have been helpful. Given some of the confusion about the application and NMDOT deadlines vs. RTPO deadlines, communities visited the NMDOT website to find clarification, but were unable to find anything specific to answer questions. A general website explaining the program with downloadable guidebooks and applications could be helpful. Also, identifying each RTPO

planner on this website, pointing out that each RTPO has its own deadlines and directing general application questions to the RTPOs could alleviate the amount of general questions from going to NMDOT.

- **PROJECT FEASIBILITY FORM (PFF) PROCESS**

The RTPOs agree that the PFF process was and is very beneficial to both vetting the projects and creating a dialogue among the community, NMDOT and the RTPO about potential future projects and specifics that need to be incorporated into projects. The only difficulty is scheduling these meetings among all the required participants.

RTPO New Mexico

regional transportation planning organization

To: Jason Coffey, PPM Coordinator, NMDOT
Jessica Griffin, Government to Government Unit Supervisor, NMDOT
From: Sandra Gaiser, Regional Planning Manager, MRCOG

Date: June 24, 2015

Re: Planning Procedures Manual – Proposed Amendment Comments

This memorandum is supported by the Rural Transportation Planning Organizations. This memorandum also supports the comments of the MPOs included in the letter dated June 23, 2015 regarding the PPM 2nd amendment. **New wording is indicated in red.**

Page 4

Administrative Amendments

- Need to clarify the process.
 - Define what constitutes a consensus
- **Add new language:**
- **If the amendments affect both the RTPOs and MPOs, the amendments will be considered at the joint meeting of the organizations**
- **If the amendments affect the RTPOs, the amendments will be considered at the RTPO quarterly meeting.**
- **If the amendments affect the MPOs, the amendments will be considered at the MPO quarterly meeting.**

Formal Amendments

This is actually the appeal process for amending the PPM. The formal amendment process kicks in when there is no agreement. The first sentence in the paragraph begins, “in the event that all parties cannot agree to a proposed amendment to this document....”

Add new language:

If a consensus cannot be reached, and the final decision is made by NMDOT in concurrence with FHWA-NM, a written explanation will be provided to the MPOs and RTPOs.

Conflict Resolution

How does the 3-month conflict resolution start – with an email, formal letter?

Page 5 and 6

- Table 1 Where is the Deputy Secretary in the conflict resolution process?

Page 6

Consequences of Non-Conformance by MPO/RTPO

- Define continuously (is this more than one time?)
- Define Corrective Plan – what are the components?

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Change MOA to **Cooperative Agreement**

Table 5

Add that the **RTPR can be done on an annual basis.**

Mid-Region RTPO	North West RTPO	North East RTPO	Northern Pueblos RTPO	South Central RTPO	South East RTPO	South West RTPO
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Mid-Region Council of Governments
Proposed FY14 Regional Transportation Planning Organization Budget
(October 1, 2014 to September 30, 2015)

	Original Budget	Revenues/ Expenditures final FFY15	Balance
Revenues			
Federal	\$ 85,000.00	77,310	7,690
Local	<u>21,250.00</u>	<u>19,327</u>	<u>1,923</u>
Total Revenues	\$ 106,250.00	<u><u>96,637</u></u>	<u><u>9,613</u></u>
 Expenditures			
Salaries & Benefits	\$ 71,844.00	67,856	3,988
Professional Development	2,122.00	250	1,872
Operating Expenses	1,473.00	81	1,392
Travel	7,569.00	7,497	72
Indirect Costs	<u>23,242.00</u>	<u>20,953</u>	<u>2,289</u>
Total Expenses	<u><u>\$ 106,250.00</u></u>	<u><u>96,637</u></u>	<u><u>9,613</u></u>