

# MINUTES

## Workforce Connection

Of Central New Mexico

## Chief Elected Officials

Thursday, Jun 28, 2012

2:00 p.m.

Mid-Region Council of Governments  
809 Copper NW

*Mayor Phillip Gasteyer made a motion to Elect Mayor Larry Abraham to Chair the meeting it was seconded by Mayor Jack Torres.*

**Call to Order-** 2:04 p.m. by Mayor Larry Abraham, Village of Los Ranchos

### **Attendance-**

#### **CEO's Present**

Larry Abraham, Mayor, Village of Los Ranchos de Albuquerque  
Steve Anaya, WCCNM Board Member for Ted Hart, Mayor, City of Moriarty  
Gloria Chavez, Village of Tijeras  
Phillip Gasteyer, Mayor, Village of Corrales  
Brad Hill, Mayor, Town of Edgewood  
Jack Torres, Mayor, Town of Bernalillo

#### **Others Present**

Dewey Cave  
Ramona Chavez  
Thaddeus Lucero  
Jerilynn Sans  
Nicole Ortiz  
Dolores Haley, NMDWS

### **Approval of Thursday, June 28, 2012 - Agenda**

**Motion:** Mayor Gloria Chavez  
**Second:** Mayor Jack Torres  
**No Discussion**  
**Action:** Passed unanimously by voice vote

### **Tab 1: Approval of Minutes, Chief Elected Officials - April 12, 2012**

**Motion:** Mayor Phillip Gasteyer  
**Second:** Mayor Gloria Chavez  
**No Discussion**  
**Action:** Passed unanimously by voice vote

**Tab 2: Orientation outlining revised roles and responsibilities of the Chief Elected Officials per state**

**NMAC Policy**

by Dolores Haley, New Mexico Department of Workforce Solutions

- Dewey Cave, MRCOG Executive Director gave brief explanation of the Chief Elected Officials
- He noted we have 32 CEO Members.
- Dolores Haley, NMDWS gave orientation outlining the roles and responsibilities of our Chief Elected Officials.
- Ramona Chavez, WIA Administrator gave brief explanation of WIA and CEO responsibilities and what policies applied to them.
- Handouts were given out.

**Questions & Comments followed.**

**FINAL ACTION ITEMS**

**Six action items were discussed and voted on- All were passed unanimously by voice vote.**

**Passed by voice vote**

- Designation of Lead Chief Elected Official (CEO) per NMAC 11.2.4 B (1)
- Approval of WFCP-01-12, PY12 Proposed Budget
- Approval to extend SER Jobs for Progress Inc. Adult/Dislocated Worker contract for PY12 (July 1, 2012 to June 30, 2013) Pursuant to PART 1, 1.1.1 Solicitation in the PY1010 in the PY10 RFP.
- Approval to extend Youth Development Inc. (YDI) Youth Contract for PY12 (July 1, 2012 to June 30, 2013) Pursuant to PART 1, 1.1.1 Solicitation in the PY1010 in the PY10 RFP.
- Approval to extend the Mid-Region Council of Governments contracts as the Administrative Entity/Program Operator/Fiscal Agent for an additional year pursuant to section 12.A.Termination.
- Approval of Workforce Connection of Central New Mexico (WCCNM) Board Member

**Tab 3: Designation of Lead Chief Elected Official (CEO) per NMAC 11.2.4 B (1)**

by Dewey V. Cave, MRCOG Executive Director

- Mr. Cave discussed the designation of the Lead Chief Elected Official.
- He recommended that the Lead be the person that sits on the Board.
- It was discussed since Mayor Jack Torres is the CEO Representative on the Board that he be lead to sign any documents on the CEO's behalf.
- Mr. Cave also presented the individuals slated for WCCNM appointment. This is a recommendation that requires CEO approval.

**Motion: Mayor Phillip Gasteyer made a motion to Designate Mayor Jack Torres as the Lead Chief Elected Official (CEO)**

**Second: Steven Anaya for Mayor Ted Hart**

**No Discussion**

**Action: Passed unanimously by voice vote**

- Pursuant to the initial solicitation for an Request for Proposal (RFP) allowed the WCCNM to extend the Contract YDI for two additional one year terms, subject to funding availability and contract negotiations
- The term of this contract will be for one year, beginning July 1, 2012 and ending June 30, 2013.
- This will be the last extension to the RFP; in 2013 a RFP will be released for these services.

**Motion: Steve Anaya for Mayor Ted Hart**

**Second: Phillip Gasteyer**

**No Discussion**

**Action: Passed unanimously by voice vote**

**Tab 7: Approval to extend the Mid-Region Council of Governments contract as the Administrative Entity/Program Operator/Fiscal Agent for an additional year pursuant to Section 12.A.Termination.**

by Dewey Cave, MRCOG Executive Director

- Mr. Cave presented and explained the MRCOG Professional Services contract.
- The WCCNM entered into an Administrative and Fiscal Agent contract with the MRCOG in July 2003, with contract extensions having been approved for the years following.
- Unless the Agreement is otherwise terminated, the term of the Agreement will begin July 1, 2012, and end on June 30, 2013.
- We are requesting approval of for the Administrative Entity/Fiscal Agent contract to continue between WCCNM and the Mid-Region Council of Governments.

**Motion: Steve Anaya for Mayor Ted Hill**

**Second: Phillip Gasteyer**

**No Discussion**

**Action: Passed unanimously by voice vote**

**Tab 8: Approval of Workforce Connection of Central New Mexico (WCCNM) Board Member**

by Dewey Cave, MRCOG Executive Director

**Term Extension Board Members**

- One business member slated for term extension:
  - Steve Anaya – Torrance County – Realtors Association of New Mexico
- One Local Education member slated for term extension:
  - Sherry TenClay – Bernalillo County – UNM Continuing Education
- One Labor member slated for term extension:
  - Mike Swisher – Bernalillo County – Central NM Labor Council
- Two Partner members slated for term extension:
  - Doug Calderwood – Bernalillo County – Aging and Long Term Services
  - Rita Logan Gallegos – Valencia County – Adult Basic Education or Literacy/NM Dept. of Ed.

**Motion: Mayor Gloria Chavez**  
**Second: Mayor Jack Torres**  
**Steve Anaya for Ted Hill abstained**  
**No Discussion**  
**Action: Passed unanimously by voice vote**

## **OTHER DISCUSION AND INFORMATION ITEMS**

### **Tab 9: Update of WCCNM Programs –**

by Ramona Chavez, WIA Administrator

- Ms. Chavez went over some of the goals and objectives within the Central Region.
- Would like to reduce the dropout rate and increase the graduate rates of our youth.
- Decrease the Workforce mismatch that occurs between job seekers and employers.
- Increase the skills of our workforce with short-term certifications.
- Clarify rules and expectations of Board Members.
- Our youth provider YDI received an award from the National La Raza for a career pathways grant. That will be bringing on a bilingual GED teacher.
- National Emergency Grant (NEG) that dealt with long term unemployment. Placed 30 individuals who were in a long term unemployment status. The grant will end on June 30, 2012.
- State Energy Sector Partnership Grant (SESP) received a no cost extension until May 31, 2013.
- The Grant is to provide training to 569 individuals for training. To date we have placed 498 individuals into training.
- Have placed 168 individuals into Individual Training Accounts (ITA's) for educational.
- 156 individuals in on-the-job training. 1306 individuals in Customized Training Agreements and 109 individuals in Intensive Services for basic services.
- We have our performance measures for third quarter. Adult/Dislocated Worker entered employment rate were met, retention was exceeded and Youth entered employment and education and attainment of degree and certificate were both exceeded and our literacy and numeracy were met.
- We have been monitored by New Mexico Department of Workforce Solutions, United States Department of Labor and our Single Auditors for different programs for PY10 Adult/Dislocated Worker & Youth, and National Emergency Grant.
- We have put out a Request for proposal for Legal Services.
- New Mexico Tech Net applied for a grant to provide Veteran Services and coordinate with us to provide job training opportunities.
- Ms. Sans, WIA Manager stated that there has been a work group put together with some State Partners along with NMDWS, the Central Region and Secretary for Veteran Affairs. The event will be call Mining for Veterans on July 20, 2012 @ Crown Plaza. There are over 500 jobs in within the State of New Mexico.
- Art Martinez, WIA Worksite Manager gave update on the Business & Career Centers.
- Lou Cimalore, WIA Planner gave update on Youth Services.

### **Comments & Discussion**

Mr. Cave thanked Dolores Haley for coming and presenting to our Board today.

**PUBLIC COMMENT/ADJOURNMENT**

**Public Comment - None**

**Adjournment – 3:28 p.m.**

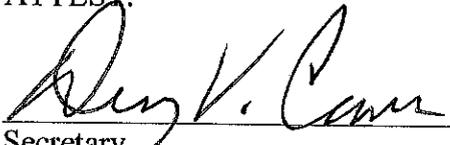
**Next Meeting - Undetermined**

**A more detailed account of the meeting and discussions are available for review at the MRCOG offices at: 809 Copper NW, Albuquerque, NM 87102.**

**Approved at the January 7, 2013 WCCNM CEO Meeting:**

  
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CEO Chair

ATTEST:

  
\_\_\_\_\_  
Secretary