



MINUTES

Workforce Connection of Central New Mexico

Executive Committee

Thursday, August 4, 2011

8:00 am

Mid-Region Council of Governments

Call to Order – 8:12 am – Ramona Chavez, Workforce Administrator

Present

Doug Calderwood
Bob Davey – Treasurer
Stephanie Hanosh, Chair-Elect
Rita Gallegos Logan
Joseph Rodman
Senator John Sapien – Chair
Jim Summers
Honorable Jack Torres

Quorum Established

Absent

Ken Carson
Sherry TenClay

Approval of Thursday, August 4, 2011 Agenda

Motion: Bob Davey
Second: Jim Summers
No Discussion
Action: Passed unanimously by voice vote

Tab 1: Approval of Minutes, Executive Committee: June 2, 2011

Motion: Rita Loan
Second: Jim Summers
No Discussion
Action: Passed unanimously by voice vote

Tab 2: Monthly Expenditure Report for June 2011

- Dewey Cave, MRCOG Executive Director, introduced Amy Myer, MRCOG Finance Manager. She replaced Jan Borchardt who retired in July.
- Jesse Turley, WCCNM Accounting Manager, explained the WIA monthly expenditure report and American and Recovery and Reinvestment Act (ARRA) reports for June 2011.
- Year-to-date formula expenditures for the current period total six hundred and sixty-one thousand, seven hundred and seventy-eight dollars (\$661,778) with a year-to-date expenditures of almost \$4 Million.

- ARRA expenditures for the current period total seventy-nine thousand, six hundred and twelve dollars (\$79,612) with a year-to-date expenditures of \$689,816.

FINAL ACTION ITEMS

There were two action items to discuss and vote on – All two action items were passed unanimously by voice vote.

Passed by voice vote

- Approval of WFCP-04-11, PY11 Bar # 1
- Approval of WCCNM R-02-11 Disposition of WCCNM Property.

Tab 3: Approval of WFCP-04-11, PY11 Bar #1– by Jesse Turley, WCCNM Accounting Manager

- Mr. Turley presented the PY11 Bar #1 to the Committee.
- He stated that the New Mexico Department of Workforce Solutions issued PY11 allocations for the Central area on May 19, 2011 for a total initial PY11 budget of \$4,425,732.
- He explained that the PY11 Bar #1 adjusts for the known carry-in amounts from both the PY10 formula allocation (\$515,255) and the American Recovery and Reinvestment Act (ARRA) carry-in amount of \$593,235.
- The newly revised formula budget is \$4,490,987 and ARRA budget is \$593,235.

Questions and Comments Followed.

Motion to approve PY11 Bar #1 with correction on Summary Page:

Bob Davey

Second: Jim Summers

No Discussion

Action: Passed by voice vote

Tab 4: Approval of WCCNM R-02-11 Disposition of WCCNM Property– by Thaddeus Lucero, Director of Planning & General Services

- Mr. Lucero, explained that there has been some property in storage for a few years. He explained that after review of some WCCNM expenses, and review of the WCCNM storage units, it was concluded that the miscellaneous items should be disposed of.
- This disposition of property would save WCCNM about \$700.00 a month.
- Staff will work to let all local government agencies, private and non-private companies know of such property available.
- A three member committee must appointed to oversee and approve the disposition of said property is needed. Senator John Sapien, Doug Calderwood and Joseph Rodman were selected.
- Staff is asking the Executive Committee for Approval of the Disposition of Property.

Motion to approve: Joseph Rodman

Second: Rita Logan

No Discussion

Action: Passed by voice vote

INFORMATION AND DISCUSSION ITEMS

Tab 5: Discussion to move Belen Business & Career Center from current location – by Dewey Cave, MRCOG Executive Director, Thaddeus Lucero

- Mr. Cave stated that we have received notice from our current lease/land lord that the WCCNM will have till September 1, 2011 to vacate the property at 221 Main St. in Belen.
 - Mr. Cave and Mr. Lucero have both worked with the Mayor of Belen and other individuals to look for other locations in the Belen area.
 - Staff has also been looking for other options within the Valencia country area for the Business and Career Center.
 - Mr. Lucero gave an overview of all available options, benefits and costs for each facility.
 - One very good option is in Los Lunas on 428 South Los Lentes. This seems to be the most cost efficient and is located with one of the Business & Career Centers Partners, which is beneficial to integration.
 - There will continue to be services in Belen through an itinerate site, still to be determined.
 - The Committee agreed to the move to the Los Lentes area in Los Lunas.
- Discussion & Comments followed.**

Tab 6: WIA Status Updates – by Dewey Cave, MRCOG Executive Director & Ramona Chavez WCCNM Administrator

- Mr. Cave, explained through an interview process, Ramona Chavez was chosen as the new WCCNM Administrator.
- Ms. Chavez thanked the Board for all their support and gave an update on some of the Workforce activities.
- She updated the Board on the State Energy Council in regards to the State Energy Sector Partnership Grant (SESP).
- The SESP grant revolves around green and renewable energy within the state of New Mexico.
- Through this grant many people are receiving credentials tied to these green trainings and green employment.
- Staff have identified over 225 employment opportunities in the Solar field, and have served 130 participants working toward a NAPCEP certification for the solar industry.
- Ms. Chavez also gave an update on the National Emergency Grant (NEG). There is about \$30,000 remaining in this funding stream, this amount is expected to be expending by September 30, 2011.
- NM Department of Workforce Solutions sent out our updated performance measures for the Central Region; measures will remain the same except for entered employment, which will be lower for PY11.
- Ms. Chavez spoke about the five year plan. She stated that the NM Department of Workforce Solutions has asked us to look at our plan and to either extend what we currently have or submit an update.

Questions and Comments followed.

Tab 7: Career Pathways Update – by Jerilynn Sans, WCCNM Planner

- Ms. Sans stated that the team has not met in about a month but will be meeting in the next week or two.
- The current grant has been extended to September 30, 2011, this is a no-cost extension.
- The team, through their consultant, have finalized a Career Pathway for Nursing and EMT Pathways.

REPORTS

▪ **Committee Reports –**

Performance & Monitoring Committee

- Mr. Calderwood stated the next meeting is scheduled for September 14, 2011

PUBLIC COMMENT

Public Comments – None.

ADJOURNMENT

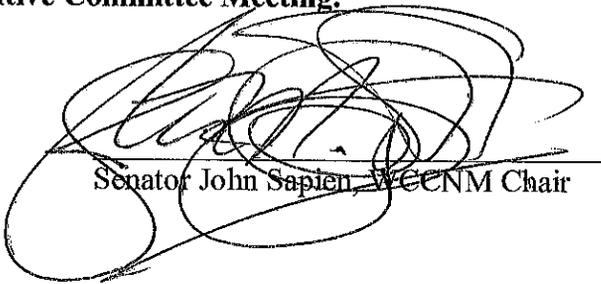
Adjournment – 9:30 am

Next Meeting-

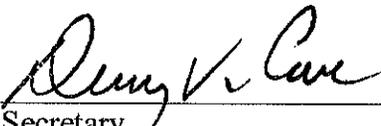
Date: Thursday, September 1, 2011
Time: 8:00 am
Location: Mid-Region Council of Governments

*A more detailed account of the meeting and discussions are available for review at the MRCOG offices at:
809 Copper NW, Albuquerque, NM 87102*

Approved at the January 5, 2012 WCCNM Executive Committee Meeting:


Senator John Sapient, WCCNM Chair

ATTEST:


Secretary