

**MINUTES**  
**Workforce Connection**  
of Central New Mexico  
**Full Board Meeting**  
Monday, April 20, 2015  
New Mexico Workforce Connection  
809 Copper Ave. NW, Albuquerque, NM 87102  
1:30 pm

**Call to Order: 1:38 pm –Odes Armijo-Caster, Chair**

**Roll Call - Determination of Quorum - by Jerilynn Sans**

**Present**

- Steve Anaya
- Odes Armijo-Caster
- Paul Baca
- Diane Burke
- Doug Calderwood
- Marni Goodrich
- Victoria Hernandez
- Mindy Koch
- Rita Gallegos Logan
- Ralph Mims
- Virginia Murphy
- Debbie Ortiz
- Alex O. Romero
- Paul Sanchez
- Randy Sanchez
- Sherry TenClay
- Carolyn VanderGiesen – by Telephone
- Bob Walton

**Absent**

- Celina Bussey
- Reyes Gonzales
- Stephanie Hanosh
- Michelle Jones
- Samuel Kolapo
- Paul Kress
- Diane M. Lacen
- Patricia Lincoln
- Leslie Sanchez
- Jamie Silva-Steele
- Mike Swisher
- Honorable Jack Torres
- Isaace J. Zamora

**Non-Voting Member**

- Rosa Auellta, Youth Council, Chair

**Quorum Established**

**Approval of Monday, April 20, 2015 Agenda**

**Motion: Randy Sanchez**  
**Second: Rita Logan**  
**No Discussion**  
**Action: Passed unanimously by voice vote**

**Tab 1: Approval of Minutes, Full Board: February 23, 2015**

**Motion: Steve Anaya**  
**Second: Sherry TenClay**  
**No Discussion**  
**Action: Passed unanimously by voice vote**

**Tab 2: Presentation by Santa Fe Community College Regarding Sun Path (Healthcare & IT) –  
by Kristen Krell**

**ACTION ITEMS**

**Tab 3 Approval of WFCP-01-15, WCCNM Meeting Dates**

by Jerilynn Sans, Workforce Administrator

- Ms. Sans presented the PY15 WCCNM Meeting Dates for July 2015 through June 2016.
- Full Board meetings will be scheduled on the third Monday of every other month and Youth Council meetings are scheduled to meet the second Tuesday of every other month. As needed, the Executive Committee will meet the 1<sup>st</sup> Thursday of the month.
- The meeting schedule attached to Tab 3 followed the established schedule.

**Motion: Alex Romero**  
**Second: Steve Anaya**  
**No Discussion**  
**Action: Passed unanimously by voice vote**

**Tab 4 Approval of R-01-15, Open Meetings Act Resolution**

by Jerilynn Sans, Workforce Administrator

- Ms. Sans stated that the Open Meetings Act Resolution must be approved every program year to remain in compliance with statutory regulations.
- Any policy-making body of any state agency or any agency formulating public policy is required to follow the Open Meetings Act.

**Motion: Bob Walton**  
**Second: Ralph Mims**  
**No Discussion**  
**Action: Passed unanimously by voice vote**

**Tab 5 WIA Monthly Expenditure Report for March 31, 2015**

by Jesse Turley, WIA Accounting Manager

- Jesse Turley, WCCNM Accounting Manager, explained the WIA monthly expenditure report for March 31, 2015.
- Year-to-date formula expenditures for the current period, as of March 31, 2015, totaled three hundred ninety-five thousand, two hundred and eighteen dollars (\$395,218), with year-to-date expenditures totaling \$3,368,323.

**Questions and Comments Followed.**

**Tab 6 Business and Career Center Update/Dashboard**

by Lloyd Aragon, Workforce Manager & Art Martinez, Workforce Operations Manager

- Mr. Aragon presented the Dashboard for March 2015.
- The Youth program continues to enroll participants in work experience and ITA's, providing valued services to eligible youth.
- He also presented the 2nd Quarter PY14 Performance, and explained that the Central Region is meeting and/or exceeding most measures, but are not meeting the Average Wage measure for the Adult Category.
- Mr. Martinez gave an update on the Business & Career Centers for the month of March 2015.
- He also presented on the economic outlook for the region, WIA Adult/Dislocated Worker activities and success stories.

**Questions and Comments Followed.**

**Tab 7 WIA Status Update**

by Jerilynn Sans, Workforce Administrator

- Ms. Sans gave an update on workforce activities.
- NMDWS concluded their PY13 monitoring review. No major findings were identified and staff are currently waiting for the report.
- The WIOA Regulations were published for public comment on April 16<sup>th</sup>; comments will be due by June 16<sup>th</sup>.
- Staff has been meeting with NMDWS, along with other regions each month and with weekly emails. A youth TEGL overview and training will be conducted on April 30<sup>th</sup> for YDI Staff.
- Due to WIOA regulations, staff will be reviewing board requirements and some members may be asked to resign.
- Barbara Garcia & Norman Ration have both resigned from the Board.
- The summer youth program SummerWorks! has begun enrollment.
- Lloyd Aragon and Nicole Ortiz have almost concluded their local required monitoring review for PY14.
- The Training & Service Provider Committee is hosting a "Triage Your Workforce Gaps" meeting on April 23, 2015 to learn from healthcare professionals how the WCCNM and the workforce system can help with their needs.

**Questions & Comments Followed**

## REPORTS

### ▪ Committee Reports

- **Training and Service Provider Committee, Sherry TenClay**
  - Ms. TenClay stated that the Committee has been meeting each month since November and will continue until otherwise noted.
  - The Committee will host a “Triage Your Workforce Gaps” meeting on April 23, 2015, where Health Care Employers have been invited to discuss their hiring gap needs.
  - Next Committee meeting is scheduled for May 21, 2015 at 2:00 pm.
- **Performance and Monitoring Committee, Doug Calderwood**
  - Mr. Calderwood stated that the Committee did not meet as there were no new items to discuss.
  - Next meeting will be rescheduled for June.
- **Youth Council Committee, Rosa Auletta –**
  - No Report.
  - The next meeting is scheduled for May 12, 2015 at 4:00 pm.

## PUBLIC COMMENT/ADJOURNMENT

- **Public Comment – None**
- **Adjournment – 3:08 p.m.**

## NOTES

### Next Meeting:

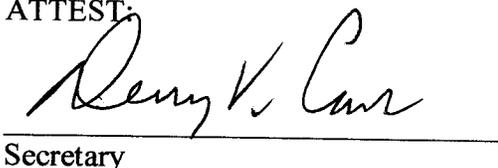
**Date:** Monday, June 15, 2015  
**Time:** 1:30 p.m.  
**Location:** Mid-Region Council of Governments – Board Room

**Approved at the June 15, 2015 WCCNM Full Board Meeting:**



Odes Armijo-Caster, WCCNM Chair

ATTEST:

  
Secretary

*“Equal Opportunity Program”*