

MINUTES
Workforce Connection
Of Central New Mexico
Full Board Meeting
Monday, April 16, 2012
Mid-Region Council of Governments
809 Copper NW, Albuquerque, NM 87102
1:30 pm

Call to Order: 1:41 pm – John Sapien, Chair

Roll Call - Determination of Quorum - by Ramona Chavez

Present

- **Steve Anaya**
- **Odes Armijo-Caster**
- **Paul Baca**
- **Diane Burke**
- **Celina Bussey**
- **Doug Calderwood**
- **Manuel Casias**
- **Robert Davey**
- **Reyes Gonzales**
- **Kyle Lee**
- **Rita Gallegos Logan**
- **Patricia Lincoln**
- **Kathy McCormick**
- **Dr. Emily Salazar**
- **Paul Sanchez**
- **Senator John Sapien**
- **Mike Swisher**

Absent

- **William Alberti**
- **Stephanie Hanosh**
- **Paul Kress**
- **Elise McConnell**
- **Virginia Murphy**
- **Brian Rashap**
- **Norman Ration**
- **Eric Renz-Whitmore**
- **Randy Sanchez**
- **Sherry TenClay**
- **Honorable Jack Torres**

Quorum Established

Emily Salazar, Albuquerque Job Corps introduced Eunice Johnson, Acting Executive Director for Job Corps.

Senator Sapien recognized Mimi Aledo-Sandoval, Legislative Finance Committee and welcomed the new board members Celina Bussey, Diane Burke and Patricia Lincoln.

Approval of Monday, April 16, 2012 Agenda

Motion: Michael Swisher
Second: Manuel Casias
No Discussion
Action: Passed unanimously by voice vote

Tab 1: Approval of Minutes, Full Board: February 27, 2012

Motion: Rita Logan
Second: Paul Baca
No Discussion
Action: Passed unanimously by voice vote

FINAL ACTION ITEMS

There was two action items to discuss and vote on – All items were passed unanimously by voice vote.

Passed by voice vote

- WFCP-06-11, PY11 Bar # 3
- WCCNM Representative Election/Torrance County

Tab 2: WFCP-06-11, PY11 Bar # 3 – by Jesse Turley, WIA Accounting Manager

- Mr. Turley gave brief explanation of the BAR #3.
- He stated that NMDWS granted the Central Region with an additional \$36,751 with \$14,101 going into the Adult category, \$18,975 in Dislocated Worker and \$3,675 for Administration.
- This money is part of the PY11/FY12 formula which needs to be spent by June 30, 2013.
- Mr. Turley also explained that in the proposed PY11 budget there was a line item for the transfer of funds from Dislocated Worker to Adult (\$200,000).
- Based on the needs of client services, an additional \$175,000 will be transferred, making the total transfer \$375,000 from Dislocated Work to Adult.

Questions & Comments followed.

Motion: Michael Swisher
Second: Manuel Casias
No Discussion
Action: Passed unanimously by voice vote

(Agenda moved to Tab 6)

Tab 6: WIA Monthly Expenditure Report for March 2012 - by Jesse Turley, WIA Accounting Manager

- Jesse Turley, WCCNM Accounting Manager, explained the WIA monthly expenditure report and American Recovery and Reinvestment ACT (ARRA) reports for March 2012.
- Year-to-date formula expenditures for the current period total four hundred twenty-three thousand, four hundred and twenty dollars (\$423,420) with year-to-date expenditures of almost \$2.9 Million.
- ARRA expenditures for the current period total fifty-eight thousand, two hundred and ninety-three dollars (\$58,293) with year-to-date expenditures totaling \$369,928.

Questions & Comments followed.

(Agenda moved back to Tab 3)

Tab 3: WCCNM Representative Election/Torrance County - by Ramona Chavez, WIA Administrator

- Ms. Chavez explained that Jim Summers has resigned from the Board; he was the Torrance County Representative for the Executive Committee.
- As required by the Full Board we need to assign a county representative to fill that position on the Committee.
- Steve Anaya nominated Patricia Lincoln to serve as the Torrance County Representative.
- It was agreed that Patricia Lincoln fill the Torrance County Representative for the Executive Board.

DISCUSSION ITEMS

Tab 4: Virtual Career Network-Coaching to Care Presentation – by Brian Marquez/Jason Urias

- Jason Urias and Brian Marques, SER-Jobs for Progress National with the Coaching Care Program presented a power point presentation for the Virtual Career Network (VCN).
- VCN assists jobseeker with entry into the healthcare field, and helps people explore healthcare careers, educational opportunities and future prospects.
- The program guides individuals through the use of an online questionnaire, helps to identify education and training needs, locate instructional programs (online and community college), access test prep materials, take online courses directly through VCN, and apply for financial aid.
- This is a free site that will help job seekers within the Business and Career Centers.

Questions & Comments followed.

Tab 5: Junior Achievement of New Mexico – by Krista Martinez

- Krista Martinez, President of Junior Achievement gave a brief explanation of their program; she explained that Junior Achievement has been in New Mexico since 1993.
- The program provides K-12 programing, focusing on financial literacy, work readiness and entrepreneurship in the classroom and schools.
- Junior Achievement strives to help prepare youth for the world and has been meeting with staff to possibly begin a pilot program for the youth of the central region.

Questions & Comments followed.

Tab 6: Business and Career Center Update - by Art Martinez, WIA Site Manager and Jerilynn Sans, Workforce Manager

- Mr. Martinez gave an update on the Business & Career Centers for the month of March 2012.
- There has been a slight increase in job seekers and individuals that are seeking re-employment services.
- Resource room use has increased with more referrals, assessments, workshops and career counseling being provided.
- Veteran's services have seen a slight decrease from prior months and the economic outlook is starting to look better for 2012.
- Ms. Sans gave update on the Performance Measures for PY11 second quarter performance, she explained that we are held to six measures and both the adult/dislocated worker are held to three with a total of nine measures. We are exceeding seven measures and meeting two.
- Both Service Providers are doing a good job in making sure we our meeting our performance measures.

Questions and Comments followed.

Tab 7: WIA Status Update -- by Ramona Chavez, WIA Administrator

- Ms. Chavez gave an update on some of the activities that are going on in the Central Region.
- NMDWS has not released the allocation for next program year, but it is understood that the possible budget may be about \$5 million dollars.
- NMDWS will be publishing new proposed policies, where each region will have 30 days to respond and comment.
- Workforce was invited to attend the Get into Energy Consortium. Attendees were PNM, Man Power, Arizona Power, PNM Gas Company, San Juan, Texas and New Mexico Power Companies, Education and Job Corps.
- NMDWS has explained that USDOL may allow for a no-cost extension to the State Energy Sector Partnership grant.
- The Administrative Entity for Central Region has completed both the Youth and Adult/Dislocated worker internal reviews for Bernalillo, Sandoval, Tarrant and Valencia Counties; monitoring reports will be provided to the Performance & Monitoring Committee at their next meeting.
- Staff Attended the National Association of Workforce Board in March, where attendees attended many workshops and meetings regarding reauthorization of the Workforce Investment Act, and possible new legislation pushing for consolidation of workforce programs.
- Mr. Anaya requested a dash board at the last meeting; staff is currently working on it and will provide a draft to the Performance and Monitoring Committee prior to the Board receiving it.

REPORTS

- **Committee Reports**
 - **Training and Service Provider Committee**
 - No report
 - **Performance and Monitoring Committee, Doug Calderwood**
 - Mr. Calderwood stated that the next meeting on May 9, 2012 will have to be rescheduled. Will have Nicole Ortiz send out a new date to committee members.
 - **State Energy Sector Partnership, Odes Armijo-Caster**
 - Mr. Armijo stated that there has been good participation within the Centers of Excellence.

- He stated that there has been an overwhelming interest from individuals wanting to participate in solar programs within the SESP grant.
- There could be a slight challenge in placing individuals who have gained training certificates in the green industries, as the job market is lacking at this time.

Questions & Comments followed.

PUBLIC COMMENT/ADJOURNMENT

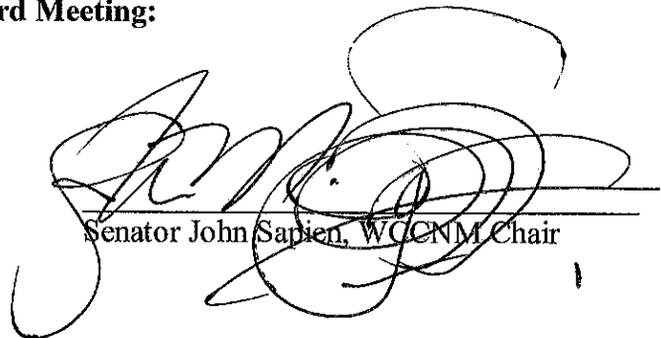
- **Public Comment – None**
- **Adjournment – 3:11 p.m.**

NOTES

Next Meeting:

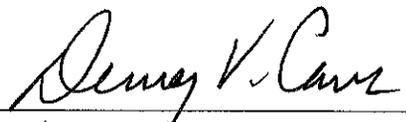
Date: Monday, June 18, 2012
Time: 1:30 p.m.
Location: Mid-Region Council of Governments – Board Room

Approved at the June 18, 2012 WCCNM Full Board Meeting:



Senator John Sapien, WCCNM Chair

ATTEST:



Secretary