

**MINUTES**  
**Workforce Connection**  
**Of Central New Mexico**  
**Full Board Meeting**  
**Monday, August 20, 2012**  
**Mid-Region Council of Governments**  
**809 Copper NW, Albuquerque, NM 87102**  
**1:30 pm**

**Call to Order: 1:37 pm – Stephanie Hanosh, Chair**

*Ms. Hanosh started with an opening statement*

**Roll Call - Determination of Quorum - by Ramona Chavez**

**Present**

- **William Alberti**
- **Odes Armijo-Caster**
- **Paul Baca**
- **Diane Burke**
- **Celina Bussey**
- **Doug Calderwood**
- **Reyes Gonzales**
- **Stephanie Hanosh**
- **Kyle Lee**
- **Rita Gallegos Logan**
- **Virginia Murphy**
- **Brian Rashap**
- **Norman Ration**
- **Eric Renz-Whitmore**
- **Paul Sanchez**
- **Mike Swisher**
- **Honorable Jack Torres**

**Absent**

- **Steve Anaya**
- **Manuel Casias**
- **Paul Kress**
- **Patricia Lincoln**
- **Kathy McCormick**
- **Dr. Emily Salazar**
- **Randy Sanchez**
- **Senator John Sapien**
- **Sherry TenClay**

**Quorum Established**

## Approval of Monday, August 20, 2012 Agenda

**Motion: Rita Logan**

**Discussion**

**Second: Paul Baca**

**Discussion**

**Action: Passed unanimously by voice vote**

### Tab 1: Approval of Minutes, Full Board: June 18, 2012

**Motion: Reyes Gonzales**

**Second: Virginia Murphy**

**No Discussion**

**Action: Passed unanimously by voice vote**

## FINAL ACTION ITEMS

**There was 2 action items to discuss and vote on – All items were passed unanimously by voice vote.**

### Passed by voice vote

- Amendment to YDI's Youth Service Provider Contract
- Approval of Youth Services Exit Policy

### Tab 2 Amendment to YDI's Youth Service Provider Contract

by Larry Fortes and Concha Cordova, YDI

- Ms. Cordova, apologized that Chris Baca could not attend as he had a prior engagement but he did address the Executive and Youth Council Committee for this request.
- She explained that YDI is requesting to amend their contract to support the addition of a new position into our program which would be a Business Liaison Manager.
- She stated that this position will help align them with the State Workforce Board plan to integrate education and business.
- The state is working on a plan that will bring together collaboration between the business community, PED and Higher Ed.
- This position will enable us to align with that plan and focus solely on business recruitment.
- YDI's request will give their organization the ability to connect with education and business to help place youth in viable employment opportunities
- YDI has requested an additional \$80,000 for their contract to hire a Business Liaison/Manager to include fringe benefits, mileage etc.
- It was recommended by the Youth Council to bring this to the Full Board for Approval.

### **Discussion & Comments Followed.**

- It was questioned where the money would come from.
- The Board would like to see mid-year report and they would like that in the deliverables.

**Motion: Mike Swisher made a motion to concur with the recommendation from the Youth Council**

**Second: Norman Ration**

**Discussion**

**Action: It was passed unanimously by hand vote 15 for and 2 against**

### **Tab 3 Approval of Youth Services Exit Policy**

by Ramona Chavez, WIA Administrator

- Ms. Chavez went over the Youth Services Exit Policy; she stated this will put the Board in compliance with USDOL TEGL-17-05.
- The policy states that if a participant has not been given a grant funded activity within 90 days then they will be allowed to exit the program.
- Staff is following this directive already; however this policy makes the process formal.

#### **Questions & Comments.**

**Motion: Virginia Murphy**

**Second: Celina Bussey**

**No Discussion**

**Action: Passed unanimously by voice vote**

## **DISCUSSION ITEMS**

### **Tab 4 WIA Monthly Expenditure Report for June & July 2012**

by Jesse Turley, WIA Accounting Manager

- Jesse Turley, WCCNM Accounting Manager, explained the WIA monthly expenditure report and the American and Recovery and Reinvestment Act (ARRA) reports for June & July 2012.
- The year-to-date close out for June 2012 was a total of seven hundred and nine thousand, one hundred and ten dollars (\$709,110) with year-to-date expenditures totaling over \$4.4 million. With ARRA expenditures, total one hundred forty-three thousand, seventy-five dollars (\$143,075) with year-to-date expenditures totaling \$682,115.
- Mr. Turley thanked providers for their hard work and for getting there billing in by the requested deadline.
- Possible carry-in for PY12 formula \$832,420 and ARRA (SESP) \$232,946.

#### **Discussion.**

- Year-to-date formula expenditures, for the current period total one hundred and eighty-two thousand, two hundred ninety-eight dollars (\$182,298) with year-to-date expenditures totaling over \$182,298.
- ARRA expenditures, for the current period total twelve thousand one hundred and twenty-seven dollars (\$12,127) with year-to-date expenditures totaling \$12,127.

#### **Questions and Comments Followed.**

### **Tab 5 Business and Career Center Update**

by Art Martinez, WIA Site Manager & Lou Cimalore, WIA Planner

- Mr. Martinez gave update on the Business & Career Centers for the Month of July.
- He stated that there has been a 10% increase in activity with people coming in to get services.
- Have helped over 5000 people with services this past month.
- Veteran services were slightly reduced from prior months.
- He explained that June was the close out for PY11 and comparing it to the prior year they had increased their services by 15%. They had serviced over 48,000 people.
- Mr. Cimalore gave an update on the performance measures for the fourth quarter for

PY11. All performance measures are being met and or exceeded.  
**Questions and Comments followed.**

**Tab 6 WIA Status Update**

by Ramona Chavez, WIA Site Manager

- Ms. Chavez stated that SER and YDI are off to a good start.
- YDI received a Career Pathways Initiative Grant to hire a GED Instructor. This grant will also tie in with SER's Coaching to Care Network.
- There were 25 OJT contracts 32 participants got hired within the month of July and 119 assessments.
- We have social media activities such as Facebook, Twitter and a blog to keep individuals updated.
- We have been approached by some one of our partners for memorandum of understanding is UNM-Educational Opportunity Center to help adult obtain there GED.
- Aging and Long Term Care has contacted to provide activities as well
- Ticket to Work program will be piloting with Adelante.
- She also noted that we received a Grant extension for SESP until May 31, 2013.
- The Mining for Veterans job fair was a success.
- Hero's Hiring Hero's is conducting a job fair on August 30, 2012.
- A draft for the State Plan was released for review and comment with a deadline of August 15, 2012.
- We had State Policy Training last week. Thanked the members that did attend.

**REPORTS**

- **Committee Reports**
  - **Training and Service Provider Committee - None**
  - **Performance and Monitoring Committee, Doug Calderwood**
    - No update but encouraged all to attend.
  - **State Energy Sector Partnership, Odes Armijo-Caster**
    - There is a no cost extension, as mentioned previously.
    - Mr. Armijo-Caster explained the good efforts coming from the Central Region with obtaining all goals.
    - Not all partners have been as successful with their goals, and there is a possibility that the Central Region may receive additional funding.

**PUBLIC COMMENT/ADJOURNMENT**

- **Public Comment – None**

*Ms. Chavez presented the Dash Board for June & July 2012*

- **Adjournment – 3:16 p.m.**

**NOTES**

**Next Meeting:**

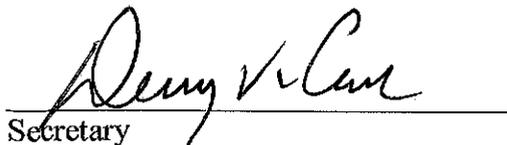
**Date:** Monday, December 17, 2012  
**Time:** 1:30 p.m.  
**Location:** Mid-Region Council of Governments – Board Room

**Approved at the October 15, 2012 WCCNM Full Board Meeting:**



Stephanie Hanosh, WCCNM Chair

ATTEST:

  
Secretary