

MINUTES
Workforce Connection
of Central New Mexico
Full Board Meeting
Monday, April 15, 2013
Mid-Region Council of Governments
809 Copper NW, Albuquerque, NM 87102
1:30 pm

Call to Order: 1:43 pm – Stephanie Hanosh, Chair

Roll Call - Determination of Quorum - by Ramona Chavez

Present

- Steve Anaya
- Odes Armijo-Caster
- Diane Burke
- Celina Bussey
- Doug Calderwood
- Linda Callaghan
- Marni Goodrich
- Stephanie Hanosh
- Mindy Koch
- Samuel Kolapo
- Paul Kress
- Diane M. Lacen
- Kyle Lee
- Patricia Lincoln
- Rita Gallegos Logan
- Antonio Medina
- Virginia Murphy
- Debbie Ortiz
- Alex O. Romero
- Randy Sanchez
- Sherry TenClay
- Honorable Jack Torres
- Carolyn VanderGiesen

Absent

- William Alberti
- Paul Baca
- Reyes Gonzales
- Michelle Jones
- Kathy McCormick
- Norman Ration
- Eric Renz-Whitmore
- Paul Sanchez
- Senator John Sapien
- Mike Swisher
- Bob Walton

Quorum Established

Stephanie Hanosh, Chair, welcomed all existing and new board members and introduced Esther Garcia from Senator Heinrich's Office and Tiffany Roth, Eastern Board Staff.

New board members introduced themselves and gave an overview of their background.

Approval of Monday, April 15, 2013 Agenda

Motion: Steve Anaya
Second: Paul Kress
No Discussion
Action: Passed unanimously by voice vote

Tab 1: Approval of Minutes, Full Board: February 25, 2013

Motion: Alex O. Romero
Second: Carolyn VanderGiesen
No Discussion
Action: Passed unanimously by voice vote

FINAL ACTION ITEMS

Tab 2 Recommendation from the Executive/Youth Council Joint Committee to select the PY13 Adult/Dislocated Worker Service Provider

by Ramona Chavez, WIA Administrator

- Ms. Chavez explained the Request for Proposal (RFP) was released for the Adult/Dislocated Worker and Youth Service Provider contracts on February 26, 2013.
- The RFP was published in the Albuquerque Journal, posted on the MRCOG website and posted on the bulletin board located in the MRCOG building.
- There were four interested parties that submitted acknowledgement of receipt for the RFP.
- There were two parties that submitted proposals one for the Adult/Dislocated Worker service provider contract and one for Youth Service Provider contract.
- The Evaluation Committee met on April 4, 2013 to evaluate each provider proposal and to give recommendations to the Executive/Youth Council Joint Committee.
- An interview was later conducted by the review committee with SER Jobs for Progress to answer additional questions and provide clarification.
- After review, discussion and evaluation the proposal was determined to be responsive.
- It is the recommendation from Executive/Youth Council Joint Committee to approve SER Jobs for Progress Inc. to Provide Adult/Dislocated Worker Services for the Central Region.

Motion: Steve Anaya made a motion to accept the recommendation to select the PY13 Adult/Dislocated Worker SER Jobs for Progress Inc.
Second: Sherry TenClay
Comments
Action: Passed unanimously by voice vote

Tab 3 Recommendation from the Executive/Youth Council Joint Committee to select the PY13 Youth Service Provider

by Ramona Chavez, WIA Administrator

- Ms. Chavez explained the Request for Proposal (RFP) was released for the Adult/Dislocated Worker and Youth Service Provider contracts on February 26, 2013.
- The RFP was published in the Albuquerque Journal, posted on the MRCOG website and posted on the bulletin board located in the MRCOG building.
- There were four interested parties that submitted acknowledgement of receipt for the RFP.
- There were two parties that submitted proposals one for the Adult/Dislocated Worker service provider contract and one for Youth Service Provider contract.
- The Evaluation Committee met on April 4, 2013 to evaluate each provider proposal and to give recommendations to the Executive/Youth Council Joint Committee.
- After review, discussion and evaluation the youth proposal was determined to be responsive.
- It is the recommendation from the Executive/Youth Council Joint Committee to approve Youth Development Inc., to provide Youth Services for the Central Region.

Discussion Followed.

Motion: Paul Kress

Second: Rita Logan

Comments & Discussion

Action: Passed unanimously by voice vote

INFORMATION & DISCUSSION ITEMS

Tab 7 WIA Monthly Expenditure Report for March 31, 2013

by Jesse Turley, WIA Accounting Manager

- Jesse Turley, WCCNM Accounting Manager, explained the WIA monthly expenditure report and the American and Recovery and Reinvestment Act (ARRA) reports for March 31, 2013.
 - He stated that the budget is a little over \$6.3 million and includes the adjustments from BAR#2 which include the National Emergency Grant Money that was allocated to the Central Region.
 - Year-to-date formula expenditures for the current period of March 31, 2013, totaled five hundred and nineteen thousand, two hundred and four dollars (\$519,204) with year-to-date expenditures totaling over \$3.6 million.
 - ARRA expenditures for the current period total nine thousand, six hundred and sixty dollars (\$9,660) with year-to-date expenditures totaling \$185,450.
 - He stated the SESP Grant is winding down and we are finishing the last payments.
- Questions and Comments Followed.**

Tab 8 Business and Career Center Update/Dashboard

by Art Martinez, WIA Site Manager & Jerilynn Sans, WIA Manager

- Mr. Martinez gave update on the Business & Career Centers for the Month of February 2013.
- He stated that there has been a significant decrease in job seeker activity for the month.
- The higher demand seen in January was due to the new Unemployment Insurance system implemented by NMDWS.
- The Youth program continues to enroll participants in work experience and ITA's, providing valued services to eligible youth.
- Mr. Martinez also gave update on Economic Outlook, Activities WIA Adult/Dislocated Worker and Youth Success Stories.
- Ms. Sans presented the 1st quarter PY12 Performance, and explained that the Central Region is meeting and exceeding all measures.
- She noted that the negotiated performances and percentages are the numbers that were just approved.
- Ms. Sans presented the Dashboard for April 30, 2013.

Questions and Comments followed.

Tab 9 WIA Status Update

by Ramona Chavez, WIA Administrator

- Ms. Chavez stated that staff and board members had recently attended the National Association of Workforce Boards in March. Attendees were Doug Calderwood, Sherry TenClay, Rita Logan, Ramona Chavez and Jerilynn Sans.
- Some information at the conference was related to WIA Reauthorization, sequestration, the New Skills Act, STEM (Science, Technology, Engineering, Math) Programs and other WIA highlights.
- The attendees also met with Senator Tom Udall's Office regarding STEM and other pertinent issues effecting New Mexico.
- The lease for the Rio Rancho office is due to expire on June 30, 2013, and staff has been visiting other available sites in Sandoval County.
- With the sequestration, WIA may see about an 11% decrease in funds for the Central Region for PY13.

Questions & Discussion.

REPORTS

▪ **Committee Reports**

– **Training and Service Provider Committee, Sherry TenClay**

- Ms. TenClay gave update on the NAWB Conference in regards to Higher Education, Workforce and STEM.
- A meeting has been scheduled for April 30, 2013 to discuss STEM.
- The next scheduled committee meeting is May 16, 2013 at 1:30 pm.

- **Performance and Monitoring Committee, Doug Calderwood**
 - o Mr. Calderwood stated that the committee canceled the last meeting due to just returning from the National Association of Workforce Board conference.
 - o He noted that one of the providers from the conference had pulled him aside and stated that New Mexico is number one in the county for Adult average earnings.
 - o The next committee meeting is scheduled for May 8, 2013.
- **Youth Council Committee, Lou Cimalore**
 - o Mr. Cimalore stated that the youth council last met in January and the next meeting is scheduled for May 14, 2013.
 - o The Pilot program with YDI and Junior Achievement has been completed and proved to be a success.
- **State Energy Sector Partnership, Odes Armijo-Caster**
 - o All funds are being expended and all performance measure are being exceeded by the WCCNM.
 - o The GIC is developing an executive summary regarding SESP for Governor Martinez's review.

PUBLIC COMMENT/ADJOURNMENT

- **Public Comment – None**
- **Adjournment – 3:19 p.m.**

NOTES

Next Meeting:

Date: Monday, June 17, 2013
Time: 1:30 p.m.
Location: Mid-Region Council of Governments – Board Room

Approved at the June 17, 2013 WCCNM Full Board Meeting:



 Stephanie F. Hanosh, WCCNM Chair

ATTEST:



 Secretary