

MINUTES
Workforce Connection
of Central New Mexico
Full Board Meeting
Monday, August 15, 2016
New Mexico Workforce Connection
809 Copper Ave. NW, Albuquerque, NM 87102
1:30 pm

Call to Order: 1:36 pm –Leslie Sanchez, Chair

Roll Call - Determination of Quorum - by Jerilynn Sans

Present

- Odes Armijo-Caster
- Doug Calderwood
- Reyes Gonzales
- Victoria Hernandez
- Paul Kress
- Diane Lacen, Chair-Elect
- Rita Logan Gallegos
- Virginia Murphy
- Teri Norris
- Debbie Ortiz
- Stacy Sacco
- Waldy Salazar
- Leslie Sanchez, Chair
- Randy Sanchez
- Carolyn VanderGiesen
- Isaac J. Zamora, Treasurer

Absent

- Marni Goodrich
- Sionna Grassbaugh
- Margaux Kaynard- represented by Serah Tyler (non-voting)
- Patricia Lincoln
- Ralph Mims
- Alex Romero
- Mike Swisher
- Honorable Jack Torres
- Bob Walton

Non-Voting Member

- Rosa Auletta, Youth Standing Committee, Chair

Quorum Established

Leslie Sanchez, Chair welcomed the new WCCNM Board Members

- *Margaux Kaynard*
- *Teri Norris*
- *Stacy Sacco*

Approval of Monday, August 15, 2016 Agenda

Motion: Carolyn VanderGiesen
Second: Reyes Gonzales
No Discussion
Action: Passed unanimously by voice vote

Tab 1: Approval of Minutes, Full Board: June 20, 2016

Motion: Randy Sanchez
Second: Isaac Zamora
No Discussion
Action: Passed unanimously by voice vote

Tab 2: WIOA PY15 Year End Report and Budget Display for June 30, 2016

by Jesse Turley, Workforce Accounting Manager

- Jesse Turley, WCCNM Accounting Manager, provided a close-out report for the WIOA monthly expenditure report for June 30, 2016.
- Year-to-date formula expenditures for the current period (as of June 30, 2016), totaled nine hundred eighty-seven thousand, eight-hundred and eighty-two dollars (\$987,882), with year-to-date expenditures totaling \$5,912,306.

ACTION ITEMS

Tab 3 Approval of WFCP-02-16, PY16 BAR #1

by Jesse Turley, Workforce Accounting Manager

- Mr. Turley presented BAR #1 for PY16.
- BAR #1 updates formula carry-in from the preliminary estimated amount of \$1,053,000 to the actual amount of \$1,019,455. The breakdown is as follows: decrease Adult \$49,511, Dislocated Worker \$8,813, increase in Youth \$5,704 and increase in Admin \$19,075.
- BAR #1 also trues up the Audit budgeted line to the new contract amount of \$34,300, Workers Compensation fees for Youth has been adjusted down to the billed amount of \$27,552 and lowers the Ticket to Work Revenue to \$24,565.
- Mr. Turley also explained that BAR #1 also adds the USDOL H1B TechHire Partnership Grant to the budget, for a total of \$4,000,000 to be spent in a four-year period. It also places the monies retained from the sale of the lease of \$300,000 into the board contingency line.

Discussion Followed.

Motion: Randy Sanchez
Second: Paul Kress
No Discussion
Action: Passed unanimously by voice vote

Tab 4 Approval of MRCOG Contract as Administrative Entity and Fiscal Agent for the TechHire Grant

by Jerilynn Sans, Workforce Administrator & Art Martinez, Operations Manager

- Ms. Sans presented the MRCOG Contract for the TechHire Grant.
- She explained that MRCOG was identified as the Administrative and Fiscal Agent for the newly awarded H1B TechHire Partnership Grant.
- The grant is designed for four-years, beginning July 1, 2016 and ending June 30, 2020.
- Staff will be hiring a Program Director, Career Development Specialist(s) and a Business Consultant.
- Services to participants must begin January 1, 2017.
- Art Martinez presented a breakdown of the budget for the H1B Grant.
- Total Financial impact for the MRCOG contract will total \$1,656,548.00.

Questions and Comments Followed.

Motion: Reyes Gonzales

Second: Carolyn VanderGiesen

No Discussion

Action: Passed unanimously by voice vote

Tab 5 Approval of Contract with CNM for the TechHire Grant

by Jerilynn Sans, Workforce Administrator & Art Martinez, Operations Manager

- Ms. Sans presented the contract with CNM for the TechHire Grant.
- She stated that the contract will be for four-years, beginning July 1, 2016 and ending June 30, 2020.
- She explained that CNM and CNM Ingenuity was identified as a Partner within the grant, and outlined as a contractor to develop IT curriculum, a mobile app and provide training services for the three intervention tracks.
- CNM and CNM Ingenuity will provide other services as well.
- Mr. Martinez discussed the Apprenticeship Grant and Supportive Services.
- Total financial impact for the CNM contract will total \$288,010.00

Questions and Comments Followed.

Motion: Paul Kress

Second: Rita Logan

No Discussion

Action: Passed unanimously by voice vote

Tab 6 Approval of Contract with Innovate+Educate for the TechHire Grant

by Jerilynn Sans, Workforce Administrator & Art Martinez, Operations Manager

- Ms. Sans presented the contract with Innovate+Educate for the TechHire Grant.
- She stated that the contract will be for four-years, beginning July 1, 2016 and ending June 30, 2020.
- She explained that Innovate+Educate was identified as a Partner within the grant, and outlined as a contractor to develop a pilot soft skills assessment, specifically for the soft skills identified as important in the IT industry and based on an existing assessment developed by Innovate+Educate.

- This contractor will also provide other services, such as Business Outreach help.
- Total financial impact will total \$180,000.00.

Questions and Comments Followed.

Motion: Isaac Zamora

Second: Reyes Gonzales

No Discussion

Action: Passed unanimously by voice vote

INFORMATION & DISCUSSION ITEMS

Tab 7 Business and Career Center Update/Dashboard

by Art Martinez, Operations Manager

- Mr. Martinez gave an update on the Business & Career Centers for the months of June and July 2016.
- He also presented on the economic outlook for the region and discussed all the recruiting events that have been taking place at the Business & Career Centers.
- He also presented the 3rd Quarter PY15 Performance, and explained that the Central Region is exceeding all but one measure, as the WCCNM is not meeting attainment of Literacy/Numeracy at this time; however staff is working with the service provider to meet the measure.

Questions and Comments Followed.

Tab 8 WIOA Status Update

by Jerilynn Sans, Workforce Administrator

- Ms. Sans provided an update on workforce activities.
- Workforce Connection and Rio Metro will be partnering together for another Job Fair on September 22, 2016, from 9:00 am to 1:00 pm.
- Lloyd Aragon will be working with Bob Desiderio's office to update the Bylaws and CEO Agreement.
- Mission Graduate will be co-locating at the Mountain Road Office for Graduate!ABQ to help individuals get back into post-secondary education.
- Ms. Sans is working with Augusta Myers to develop an outreach plan to include radio ads and more media information for both TechHire and regular workforce services.
- NMDWS hired Yolanda Montoya-Cordova as their new WIOA State Administrator.
- The AE's from all four regions have been meeting with NMDWS twice a month to go over WIOA topics.
- 4th quarter performance came out today. We will send out an update within the week.

Questions & Comments Followed

REPORTS

Tab 9 Committee Reports

- **Training and Service Provider Committee**
 - Rita Logan stated that Sionna Grassbaugh is the new Chair of the committee.

- Ms. Logan gave an update of the Eligible Training Provider report from end of year PY14 and PY15 with a significant increase of ITA's being issued within adult and youth programs.
- **Performance and Monitoring Committee**
 - No Report, next meeting September 14, 2016 @ 2:30 pm.
- **Youth Council Committee**
 - No Report.

PUBLIC COMMENT/ADJOURNMENT

- **Public Comment – None**
- **Adjournment – 2:44 p.m.**

NOTES

Next Meeting:

Date: Monday, December 19, 2016
Time: 1:30 p.m.
Location: Mid-Region Council of Governments – Board Room

Approved at the October 17, 2016 WCCNM Full Board Meeting:


Leslie Sanchez, WCCNM Chair

ATTEST:


Secretary

“Equal Opportunity Program”