

MINUTES
Workforce Connection
of Central New Mexico
Full Board Meeting
Monday, October 21, 2013
Mid-Region Council of Governments
809 Copper NW, Albuquerque, NM 87102
1:30 pm

Call to Order: 1:39 pm – Stephanie Hanosh, Chair

Roll Call - Determination of Quorum - by Ramona Chavez

Present

- **Odes Armijo-Caster**
- **Diane Burke**
- **Doug Calderwood**
- **Linda Callaghan**
- **Reyes Gonzales**
- **Marni Goodrich**
- **Stephanie Hanosh**
- **Victoria Hernandez**
- **Michelle Jones**
- **Mindy Koch**
- **Diane M. Lacen**
- **Patricia Lincoln**
- **Rita Gallegos Logan**
- **Antonio Medina**
- **Virginia Murphy**
- **Alex O. Romero**
- **Paul Sanchez**
- **Sherry TenClay**
- **Honorable Jack Torres**
- **Carolyn VanderGiesen**

Absent

- **Steve Anaya**
- **Paul Baca**
- **Celina Bussey**
- **Samuel Kolapo**
- **Paul Kress**
- **Debbie Ortiz**
- **Norman Ration**
- **Eric Renz-Whitmore**
- **Randy Sanchez**
- **Senator John Sapien**
- **Mike Swisher**
- **Bob Walton**

Quorum Established

Approval of Monday, October 21, 2013 Agenda

Board Chair Stephanie Hanosh Amended the Agenda to remove Tab 4.

Motion: Sherry TenClay

Second: Rita Logan

No Discussion

Action: Passed unanimously by voice vote

Tab 1: Approval of Minutes, Full Board: August 19, 2013

Motion: Carolyn VanderGiesen

Second: Jack Torres

No Discussion

Action: Passed unanimously by voice vote

Tab 2: Presentation by Titan Aerospace – by Nick Renold, Titan Aerospace

Nick Renold gave presentation on Titan Aerospace.

FINAL ACTION ITEMS

Tab 3 Acceptance of Changes to the WCCNM Program, Policy and Procedures Manual

by Jerilynn Sans, WIA Manager

a) Operational Policy No. OP-410, Change 4, Supportive Services

b) Operational Policy No. OP-424, Intensive Services Policy

- Ms. Sans explained both policies.
- She stated that Tab 3a is a change to the existing policy that will now include a limit to special supportive services, pertaining to clothing/uniforms, safety shoes/items or tools needed to complete training, not to exceed \$200 to any participant during their permitted period of WIA funding.
- Tab 3b is a new policy that will now establish an Intensive Service Policy to put a ceiling amount on intensive services agreements, for WIA Adult and Dislocated Worker participants, in the amount of \$2500, within a five year period.

Questions & Comments followed.

Motion: Linda Callaghan

Second: Diane Burke

No Discussion

Action: Passed unanimously by voice vote

Tab 4 *Removed*

INFORMATION & DISCUSSION ITEMS

Tab 5 WIA Monthly Expenditure Report for September 30, 2013

by Jesse Turley, WIA Accounting Manager

- Jesse Turley, WCCNM Accounting Manager, explained the WIA monthly expenditure report for September 30, 2013.
 - He stated that the total budget is \$6 million. Year-to-date formula expenditures for the current period of September 30, 2013, totaled four hundred and two thousand, eight hundred and twenty-six dollars (\$402,826) with year-to-date expenditures totaling a little over \$1 million.
- Questions and Comments Followed.**

Tab 6 Business and Career Center Update/Dashboard

by Art Martinez, WIA Site Manager & Jerilynn Sans, WIA Manager

- Mr. Martinez gave an update on the Business & Career Centers for the Month of September 2013.
- The Business and Career Centers are still continuing to experience high demand for personnel resources for clients seeking to file UI claims.
- The Youth program continues to enroll participants in work experience and ITA's, providing valued services to eligible youth.
- Mr. Martinez also gave an update on the economic outlook, WIA adult/dislocated worker activities and success stories.
- Ms. Sans presented the 4th Quarter PY12 Performance, and explained that the Central Region is meeting and exceeding all measures.
- Ms. Sans presented the Dashboard for September 2013.

Questions and Comments followed.

Tab 7 WIA Status Update

by Ramona Chavez, WIA Administrator

- Ms. Chavez gave an update on workforce activities.
- She stated that all Business & Career Centers are in full operation, providing value added services to job seeker and business alike.
- The Single Audit is almost complete with an exit conference scheduled at the end of November.
- National Association of Workforce Boards will take place in March 2014. We would like three Board Members and two staff to attend.
- The Lumina Unidos Group is still meeting and discussing GEDs and post-secondary credentials for youth and adults.
- YDI Youth Service Provider has a cost saving from staff vacancies and insurance costs and will hire for a WIA Data Base position.
- There is a Job Fair scheduled for October 23, 2013 in Albuquerque at the Loma Colorado Library.

Questions & Comments followed.

REPORTS

▪ Committee Reports

– Training and Service Provider Committee, Sherry TenClay

- Ms. TenClay stated that the committee last met on September 26, 2013.
- The Committee reviewed the Eligible Training Provider List, and discussed a change in the cap amount for ISA's.
- The next scheduled committee meeting is September 19, 2013 at 1:30 pm.

- **Performance and Monitoring Committee, Doug Calderwood**
 - o Mr. Calderwood stated that the Committee did not meet at the scheduled meeting but information was sent out to committee members; the next meeting is scheduled for November 13, 2013.
- **Youth Council Committee, Rosa Auletta – No Report**

PUBLIC COMMENT/ADJOURNMENT

- **Public Comment – None**
- **Adjournment – 3:07 p.m.**

NOTES

Next Meeting:

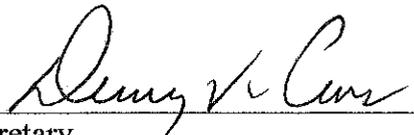
Date: Monday, December 16, 2013
Time: 1:30 p.m.
Location: Mid-Region Council of Governments – Board Room

Approved at the February 24, 2014 WCCNM Full Board Meeting:



Stephanie F. Hanosh, WCCNM Chair

ATTEST:



Secretary

“Equal Opportunity Program”