



MINUTES
Workforce Connection
of Central New Mexico
Special Youth Council Committee
Friday, February 20, 2015
4:00 pm
Mid-Region Council of Governments

Call to Order – 9:02 am

Present

Rosa Auletta, Chair, UNM Valencia
Patricia Lincoln, DFL Associates
Jessica Martinez, 13th Judicial Dist. Atty. Ofc
Melodee Saiz, Albuquerque Job Corp
Isabel Sanchez, DVR

Absent

Krista Martinez, Junior Achievement
Maria Rinaldi, Town of Bernalillo

Approval of Tuesday, February 20, 2015 Agenda

Motion: Patricia Lincoln
Second: Isabel Sanchez
No Discussion
Action: Passed unanimously by voice vote

Tab 1: Approval of Minutes, Youth Council: December 9, 2014

Motion: Patricia Lincoln
Second: Isabel Sanchez
No Discussion
Action: Passed unanimously by voice vote

Tab 2: Monthly Expenditure Report

by Jesse Turley, WCCNM Accountant Manager

- Jesse Turley, WCCNM Accountant Manager, presented the WIA Youth Program monthly expenditure report for January 31, 2015.
- Youth Program formula expenditures as of January 31, 2015, were five hundred ninety-three thousand, two hundred and fifty dollars (\$593,250).
- He noted that financials for youth are right on point as currently spent.
- We have allocated \$300,000 for the Summer Work Experience which will also carry over to PY15 allocations.

Tab 3: Approval of 2015 Youth Summer Work Experience Plan

by Jerilynn Sans, WCCNM Administrator

- Ms. Sans presented the 2015 Youth Summer Work Experience Plan.
- She stated that the plan will be called “YouthWorks”.
- We will be working on some flyers and a Marketing Campaign.
- The summer program will be a 10-12 week work experience program to include all four Counties: Bernalillo, Sandoval, Valencia & Torraine.
- The program will target older youth ages 17 to 21.
- The program will enroll 150 youth.
- The plan target is graduating seniors and youth completing their GEDs. Youth that are going into the workforce and .or post-secondary education.
- Youth will receive 300 hours of work experience at \$10.00 an hour.
- All participants enrolled in the Youth Summer Work Experience Program will be held to all current WIA requirements and will be eligible for all WIA activities and services.
- Once youth have finished their Work Experience hours we would like for them to transition into post-secondary education or co-enrollment into On the Job Training or adult activities if interested.
- Supportive services are also available.
- The timeline for the program is as follows (subject to change):
 - April 1st - June 1st, Participant recruitment, worksite recruitment, marketing , outreach & media blitz.
 - May 1st – June 15th, Intake, eligibility, application, file documentation, etc.
 - May 1st – September 30th, Youth placed in work experience.
 - September 30th, Official end to summer employment program.

Discussion & Comments.

Motion: Patricia Lincoln

Second: Jessica Martinez

No Discussion

Action: Passed unanimously by voice vote

INFORMATION AND DISCUSSION ITEMS

Tab 6: YDI Update

by Jeanette Crapse, YDI

- Ms. Crapse, WIA Manager, reported the the Total YDI caseload for January 2015 is currently at 448, with 12 new enrollments (100 cumulative), 4 itinerant enrollments (51 cumulative), 15 have completed program and follow-up (155 cumulative), 7 youth have been placed in the work experience activity (73 cumulative), and 2 ITA's this month (12 cumulative).
- YDI is fully staffed with one person on medical leave in Sandoval County.
- YDI started the New Year with the new e-file process. There have been hang ups but WCCNM staff is aware and are getting through those issues.

Tab 7: Administrative Reports

by Jerilynn Sans, Workforce Administrator

- Ms. Sans stated that four board members, two staff and one SER and YDI staff will be attending the NAWB Conference in March 2015.
- Youth are exceeding or meeting all performance measures.
- WIOA Rules and Regulations should have been published on January 16, 2015, its now been pushed to Spring sometime.
- New Mexico Workforce Connection will be hosting two large Job Fairs starting in the Spring. Partnering for Success will be held on April 10, 2015 from 10 am to 2 pm.
- Still waiting for a response from NMDWS for the PY13 Audit.
- Lloyd Aragon and Nicole Ortiz will be going out at the end of March and first week in April to start the Administrative Review of the Adult and Youth files.

PUBLIC COMMENT

Public Comment – None

ADJOURNMENT

Adjournment – 10:06 am

Next Meeting-

Date: Tuesday, March 17, 2015
Time: 4:00 pm
Location: Mid-Region Council of Governments

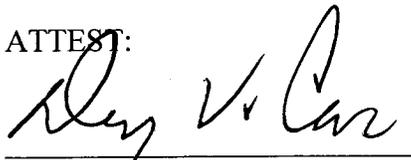
*A more detailed account of the meeting and discussions are available for review at the MRCOG offices at:
809 Copper NW, Albuquerque, NM 87102*

Approved at the September 8, 2015 WCCNM Youth Council Committee Meeting:



Youth Council Chair

ATTEST:



Secretary

“Equal Opportunity Program”