



MINUTES
Workforce Connection
of Central New Mexico
Youth Council Committee

Tuesday, December 9, 2014
4:00 pm
Mid-Region Council of Governments

Call to Order – 4:01 pm

Present

Rosa Auletta, Chair, UNM Valencia
Patricia Lincoln, DFL Associates
Krista Martinez, Junior Achievement
Isabel Sanchez, DVR

Absent

Jessica Martinez, 13th Judicial Dist. Atty. Ofc
Maria Rinaldi, Town of Bernalillo
Melodee Saiz, Albuquerque Job Corp

Approval of Tuesday, December 9, 2014 Agenda

Motion: Patricia Lincoln
Second: Krista Martinez
No Discussion
Action: Passed unanimously by voice vote

Tab 1: Approval of Minutes, Youth Council: May 21, 2014

Motion: Patricia Lincoln
Second: Isabel Sanchez
No Discussion
Action: Passed unanimously by voice vote

Tab 2: Monthly Expenditure Report

by Jerilynn Sans, WCCNM Administrator

- Jerilynn Sans, Workforce Administrator, explained the WIA Youth Program monthly expenditure report for November 30, 2014.
- Youth Program formula expenditures, as of November 30, 2014 total nine hundred seventy-four thousand, four hundred and eighty dollars (\$974,408).
- She noted that financials for youth are right on point as spent.
- YDI is now fully staffed.

Tab 3: Approval of Operational Policy OP-426, Participant File Policy

by Jerilynn Sans, WCCNM Administrator

- Ms. Sans presented the Participant File Policy.
- She explained that NMDWS purchased a new module in which Eligibility documentation will have to be scanned and uploaded into NMVOSS system.
- To comply with the state policy, the WCCNM has set guidelines to direct the local participant file documentation.
- The new guide lines will take effect January 1, 2015.
- This policy will provide guidance to WCCNM Adult/Dislocated Work and Youth Service Providers.

Motion: Krista Martinez

Second: Patricia Lincoln

No Discussion

Action: Passed unanimously by voice vote

INFORMATION AND DISCUSSION ITEMS

Tab 4: PY13 Literacy/Numeracy Performance Measure Report

by Jerilynn Sans, WCCNM Administrator

- Ms. Sans gave update on the PY13 Literacy/Numeracy Performance Measures.
- She stated that she had met with NMDWS to get clarification on the measure.
- The reports from the VOSS system and NMDOL were not adding up.
- Staff had been working diligently on meeting the numbers for literacy/numeracy.
- The PY14 1st quarter Literacy/Numeracy report notes that we are exceeding this measure.

Tab 5: 2015 Summer Work Experience Programs

by Jerilynn Sans, WCCNM Administrator

- Ms. Sans explained staff will be meeting after the new year to start planning the Summer Work Experience Program.
- Looking to serve 150 Youth and would like for participants to complete some kind of credential/co-enroll.

Tab 6: YDI Update

by Concha Cordova, YDI

- Ms. Cordova introduced Jeanette Craspe, WIA Manager; she has been with YDI for 22 years. She also introduced Lawrence Chavez, Program Manager for Youth Build.
- She reported the the total YDI caseload for November 2014 is currently at 448, with 8 new enrollments (72 cumulative), 5 itinerant enrollments (45 cumulative), 28 completing the program and follow-up (127 cumulative), with 12 youth placed in the work experience activity (55 cumulative), and there were no ITA's for the month (7 cumulative).
- YDI is now fully staffed. They had a really difficult time finding the right person in Torrance County. Janella Montoya was named the new Youth Development Practitioner.

- Lawrence Chavez gave an overview on the YouthBuild Program. YDI was awarded 1.1 million for this program.
- He explained they are looking to enroll 65 participants and there will be a process to be accepted into the program. Participants will attend a 2 week Mental Toughness Program, and attend GED classes regularly, attend construction training, and work regularly six months. Also, youth will participate in a Leadership Development Program for six months.

Tab 7: Administrative Reports

by Jerilynn Sans, Workforce Administrator

- Ms. Sans gave an update on WIOA.
- She stated that three board members, two staff and one SER and YDI staff will be attending the NAWB Conference in March 2015.
- On January 16, 2015 WIOA Rules and Regulations will be published with a period of public comment.
- Recruitments and Job Fairs have been a huge success at the Business & Career Centers.
- The Full Board Meeting is Monday, December 15, 2014 at 1:30 pm.

PUBLIC COMMENT

Public Comment – None

ADJOURNMENT

Adjournment – 5:10 pm

Next Meeting-

Date: Tuesday, January 13, 2015
Time: 4:00 pm
Location: Mid-Region Council of Governments

*A more detailed account of the meeting and discussions are available for review at the MRCOG offices at:
 809 Copper NW, Albuquerque, NM 87102*

Approved at the February 20, 2015 WCCNM Youth Council Committee Meeting:


 Youth Council Chair

ATTEST:


 Secretary

“Equal Opportunity Program”