



**Mid-Region Council of Governments  
Metropolitan Transportation Board's  
TRANSPORTATION COORDINATING COMMITTEE**

**Friday, September 3, 2021  
1:30 p.m. – 3:00 p.m.**

**Richard Meadows, Chair**

**Nicole Freidt, Vice Chair**

**AGENDA**

**This will be a virtual meeting due to the continuing covid situation. The link can be found below.**

**Call to Order**

*A roll-call of those in attendance will be done. The presence of a quorum will be noted.*

Tab 1 **Approval of the September 3, 2021 Agenda**

Tab 2 **Approval of August 6, 2021 Action Summary**

**PUBLIC COMMENT AND REPORTS**

Tab 3 **Public Comments**

Anyone who wishes to address the TCC must call-in and identify themselves.

Tab 4 **Reports**

- ◆ Staff
- ◆ CMP
- ◆ ITS

**ACTION ITEMS**

Tab 5 **Amending the FFY 2020-2025 Transportation Improvement Program (TIP)**  
R-21-06 MTB

Tab 6 **Approving the Revised Charter of the Community Engagement Committee (CEC) as an Advisory Group of the Metropolitan Transportation Board (MTB) and the Transportation Coordinating Committee (TCC)**  
R-21-07 MTB

**DISCUSSION ITEMS**

There are no Discussion Items on the agenda.

**NOTES**

**Next Meeting: Friday, October 1, 2021 1:30 p.m. - 3:00 p.m.  
Mid-Region Council of Governments  
809 Copper Ave. N.W.  
(505) 724-3616**

*Anyone requiring special accommodations is requested to notify the MRCOG office at (505)247-1750 seven (7) days prior to the meeting or e-mail [bthomas@mrcog-nm.gov](mailto:bthomas@mrcog-nm.gov).*

**Zoom directions below.**

Mrcog Zoom8 is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/91981886258?pwd=UjFUamkzamhEbWxaQ2xMMnAzNkhLQT09>

Meeting ID: 919 8188 6258

Passcode: 147440

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Mid-Region Council of Governments  
Metropolitan Transportation Board's  
**TRANSPORTATION COORDINATING COMMITTEE (TCC)**

**Action Summary**  
**Friday, August 6, 2021**  
**1:30 p.m. - 3:00 p.m.**

809 Copper Ave. N.W. Albuquerque, NM 87102

**Richard Meadows, Chair**

**Nicole Friedt, Vice-Chair**

ORGANIZATION	MEMBER	ALTERNATE
City of Albuquerque, Council Services	X Tom Menicucci	Petra Morris
City of Albuquerque, Environmental Health	X Dario Rocha	Andrew Daffern
City of Albuquerque, Municipal Development	X Debra Bauman	John MacKenzie
City of Albuquerque Planning Department	Tim Brown	Carrie Barkhurst
City of Albuquerque Municipal Development	Shahab Biazar	X Jeanne Wolfenbarger
City of Albuquerque Traffic Engineering	X Matt Grush	John MacKenzie
City of Albuquerque Planning Department	James Aranda	X Duarte
City of Albuquerque Transit Department	Andrew de Garmo	X Sara Young
Albuquerque Public Schools	Amanda Velarde	X Kalyn Finnell
Albuquerque Metropolitan Arroyo Flood Control Authority	Jerry Lovato	X Nicole Friedt Nolan Bennett
Town of Bernalillo	X Troy Martinez	Ida Fierro
Bernalillo County	Brian Lopez	X Rodrigo Eichwald
Bernalillo County	X Richard Meadows, <i>Chair</i>	Julie Luna
Bernalillo County	X Jason Clarke	
City of Belen	Steven Tomita	Jerah Cordova
Village of Bosque Farms		
Village of Corrales	Kevin Lucero	JoAnne Roake
Village of Los Lunas	X Alex Ochoa	Michael Jaramillo
Village of Los Ranchos de Albuquerque	Tiffany Justice	X Maria Rinaldi
City of Rio Communities	X Jim Winters	
Middle Rio Grande Conservancy District	Vacant	Vacant
New Mexico Department of Transportation	X Jill Mosher	Margaret Haynes
New Mexico Department of Transportation	Nancy Perea	Marguerite Johnson
City of Rio Rancho	X Arnell Friedt	
City of Rio Rancho	X B.J. Gottlieb	Jamie Marrufo
Rio Metro Regional Transit District	X Grant Brodehl	Tony Sylvester
Rio Rancho Public Schools	Vacant	
Cochiti Pueblo	Vacant	Vacant
Isleta Pueblo	Kathy Trujillo	X Dale Kleinsmith
Laguna Pueblo	Vacant	Sharon Hausam
Sandia Pueblo	Vacant	
Santo Domingo Pueblo	Kathy Ashley	
Sandoval County Planning & Zoning	Mark Hatzenbuhler	X Dennis Burns
Valencia County	Lina Benavidez	Gerard Saiz
SSCAFCA	Charles Thomas	Dave Gatterman
Village of Tijeras	Vacant	Vacant
NON-VOTING ADVISORY MEMBERS		
ORGANIZATION	MEMBER	ALTERNATE
City of Albuquerque Aviation Department	Jack Scherer	
Albuq/Bern County Air Quality Control Board	Vacant	Vacant
Federal Highway Administration	Vacant	
Greater Albuq Bicycling Advisory Committee	Vacant	Vacant
Kirtland Air Force Base	Vacant	Vacant
Santa Ana Pueblo	Nathan Tsosie	
MRCOG STAFF ATTENDING		
Steven Montiel, Barbara Thomas, Willy Simon		

## AGENDA

### Call to Order

Chair Richard Meadows, Bernalillo County, called the meeting to order at 1:40 p.m. Roll was called and the presence of a quorum was noted. Attendance is noted on the page above.

Note that this was a virtual meeting.

Tab 1

### Approval of the August 6, 2021 Agenda

#### Action Taken:

Nicole Friedt, AMAFCA, made a motion to:

#### **APPROVE THE AGENDA OF AUGUST 6, 2021**

The motion was seconded by B.J. Gottlieb, City of Rio Rancho, and passed unanimously on a roll-call vote of 22 in favor and none opposed. See above attendance sheet.

Tab 2

### Approval of Action Summaries of June 4, 2021

#### Action Taken:

Mr. Gottlieb made a motion to:

#### **APPROVE THE ACTION SUMMARY OF JUNE 4, 2021**

The motion was seconded by Debbie Bauman, City of Albuquerque, and passed unanimously on a vote of 22 in favor and none opposed. See above attendance sheet.

## PUBLIC COMMENT

Tab 3

### Public Comments

There were no requests from the public to address the Committee.

Tab 4

### Reports:

- ◆ **Staff** – Steven Montiel, MPO Program Manager, reported that the MRCOG staff are back in the offices at 100% based on mandates from NM Department of Health.
- ◆ **TPTG** – Mr. Montiel said that the TPTG had met earlier this week and discussed the status of 2021 projects and inactive projects as well as the resolution before the TCC today.
- ◆ **ITS** – Nathan Masek reported that the ITS Subcommittee have not been meeting regularly but most recently have working on the incident management program for transportation agencies which is in its final draft. The group is also in the process of the five year update to the regional ITS architecture.
- ◆ **CMP** – The CMP met the end of June to continue work on the PPP (Project Prioritization Process).

## FINAL ACTION ITEMS

Tab 5  
R-21-01 TCC

### **Modifying Access on Unser Blvd. approximately 650' South of McMahon Blvd. to Provide a Right-In, Right-Out, Left-In Access**

Mr. Masek reported that the RAC (Roadway Access Committee) met to discuss the resolution and the process went well. The City of Albuquerque consultant, Terry Brown, introduced Ron Bohannon who made a brief presentation on the access modification. Mr. Bohannon described the project details saying that a traffic improvement study had been done as well as a trip generation rate study. He described the surrounding area and businesses and said that studies generated the improvements described in the resolution. The project, along with several others, are financially guaranteed by the City of Albuquerque.

Mr. Bohannon stood for questions. Ms. Bauman said that the City of Albuquerque is in favor of approval of the resolution.

#### **Action Taken:**

Debbie Bauman, City of Albuquerque, made a motion to:

#### **APPROVE R-21-01 TCC MODIFYING ACCESS ON UNSER BLVD. APPROXIMATELY 650' SOUTH OF MCMAHON BLVD. TO PROVIDE A RIGHT-IN, RIGHT-OUT, LEFT-IN ACCESS**

The motion was seconded by Tom Menicucci, City of Albuquerque, and passed unanimously on a vote of 22 in favor and none opposed. See attendance sheet above.

## DISCUSSION AND INFORMATION ITEMS

Tab 6

### **MRMPO Project Prioritization Update**

Willy Simon, MRCOG Planner, presented the update. He noted that the report was also presented to the TPTG. Mr. Simon explained that the Project Prioritization process helps in the selection of projects and said that there are always more projects than funding available and that the projects most beneficial to the region are the ones selected.

He described the process as a tool to select projects with the MPO staff making recommendations which goes on to the TPTG to build the TIP. It is, he said, an onerous process and that the group is looking to simplify it by looking for redundancies and inefficiencies. One of the ways to simplify will be changes in the project submission portal. MRMPO will not continue to score project presentations but the presentations will continue to be made to the TPTG for information purposes.

The areas of equity and environmental resiliency will likely be elevated in the process.

Mr. Simon stood for questions.

Jill Mosher, New Mexico Department of Transportation, noted that the staff recommendations don't always match the scoring and asked if the issue of subjectivity/objectivity will be addressed. Mr. Simon said that the group looks at the projects quantitatively, qualitatively and geographically. All components of the process are tools for evaluation.

**NMDOT CMAQ, TAP and RTP Call for Projects Presentation/Q & A**

Shannon Glendenning, NMDOT, presented information on the CMAQ, TAP and RTP Call for Projects and the associated timelines. She said the application deadlines are set internally by agencies. Applications are due October 29, 2021. In November and December, the applications will be reviewed and in February and March the awards will be announced. She urged agencies to refer to the NMDOT Tribal/Local Public Handbook.

Ms. Glendenning reviewed the process for preparing projects and noted the agencies which are eligible to compete.

She noted that this program is for reimbursement not disbursement so the agencies should have funding available, it is competitive, agencies are encouraged to “Buy America”, no waivers will be given and certifications will be requested i.e. environmental, rail, utilities etc. Agencies must coordinate with the MPO.

Aspects to be considered in the application include planning, narrative, consistency, alignment and impact.

Ms. Glendenning stood for questions.

**Adjournment**

The August 6, 2021 meeting of the Transportation Coordinating Committee was adjourned at 2:30 p.m.

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Richard Meadows, Chair  
Transportation Coordinating Committee

ATTEST

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Dewey V. Cave, Executive Director



**Metropolitan Transportation Board  
Action Item  
Friday, September 17, 2021**

**R-21-06 MTB  
Amending the  
*FFY 2020-2025 Transportation Improvement Program (TIP)***

**Background**

The requests for amendments to the current Transportation Improvement Program (TIP), for the AMPA come from various entities. These amendments to the TIP have been requested as part of the quarterly amendment cycle.

**MPO Staff Recommendation**

All proposals meet the qualifications for a TIP Amendment and are consistent with Connections 2040 Metropolitan Transportation Plan (2040 MTP).

**Public Comment**

The amendment has been posted for the MPO's 15-day public review period. Any comments received will be presented at the meeting.

**TPTG Recommendation**

This amendment was reviewed at the last meeting of the Transportation Program Technical Group (TPTG) and the amendment is recommended for approval.

**Attachment(s)**

R-21-06 MTB Resolution

1  
2 RESOLUTION

3 of the

4 METROPOLITAN TRANSPORTATION BOARD

5 of the

6 MID-REGION METROPOLITAN PLANNING ORGANIZATION

7 Division of the

8 MID-REGION COUNCIL OF GOVERNMENTS OF NEW MEXICO

9 (R-21-06 MTB)

10 **AMENDING THE FFY 2020-2025 TIP**  
11 **TO ACCOMMODATE VARIOUS CHANGES**  
12

13 **WHEREAS**, the FFY 2020-2025 Transportation Improvement Program (TIP) is  
14 the TIP for the Albuquerque Metropolitan Planning Area (AMPA) and has been  
15 reviewed for conformity in conjunction with the *Futures 2040, Metropolitan*  
16 *Transportation Plan* and became effective October 1, 2019; and

17 **WHEREAS**, the TIP must contain all federally-funded transportation projects in  
18 the metropolitan transportation planning area prior to the distribution of funds to those  
19 projects; and

20 **WHEREAS**, the TIP must contain all regionally significant projects in the  
21 metropolitan transportation planning area regardless of the source of funding; and

22 **WHEREAS**, the TIP may be revised in accordance with 23 CFR part 450.328.

23 **NOW THEREFORE BE IT RESOLVED** by the Metropolitan Transportation Board  
24 of the Mid-Region Metropolitan Planning Organization, a division of the Mid-Region  
25 Council of Governments of New Mexico, that the FFY 2020-2025 TIP for the  
26 Albuquerque Metropolitan Planning Area is revised to reflect the changes as set out in



27 ATTACHMENT A.

28 **AND BE IT FURTHER RESOLVED**, the Metropolitan Transportation Board, in  
29 accordance with 23 CFR 450.336, certifies that the transportation planning process is  
30 being conducted in accordance with all applicable requirements of:

- 31 a) fiscal constraint required in 23 CFR 450;
- 32 b) 23 U.S.C. 134 and 135, 49 U.S.C. Section 5303 through 5306 and 5323(1)  
33 and 23 U.S.C. 450.220;
- 34 c) Sections 174 and 176(c) and (d) of the Clean Air Act as amended (42 U.S.C.  
35 7504, 7506(c) and (d) and 40 CFR part 93;
- 36 d) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and  
37 49 CFR part 21 and the Title VI assurance executed by each State under 23  
38 U.S.C. 324 and 29 U.S.C. 794;
- 39 e) 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed,  
40 national origin, sex, or age in employment or business opportunity;
- 41 f) Section 1101(b) of the Transportation Equity Act for the 21<sup>st</sup> Century (Pub. L.  
42 105-178) regarding the involvement of Disadvantaged Business Enterprises  
43 in FHWA and FTA funded planning projects (Sec. 105(f), Pub. L. 97-424, 96  
44 Stat. 2100; 49 CFR, Subtitle A, Part 26);
- 45 g) 23 CFR part 230, regarding the implementation of an equal employment  
46 opportunity program on Federal and Federal-aid highway construction  
47 contracts;
- 48 h) The provisions of the Americans with Disabilities Act of 1990 (Pub. L. 101-  
49 336, 104 Stat. 327, as amended) and U. S. DOT implementing regulation;
- 50 i) The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting

- 51 discrimination on the basis of age in programs or activities receiving Federal  
52 financial assistance;
- 53 j) Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based  
54 on gender; and
- 55 k) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR  
56 part 27 regarding discrimination against individuals with disabilities;
- 57 l) The provision of 49 U.S.C. Part 20 regarding restrictions on influencing  
58 certain activities;
- 59 m) 23 CFR 490, Final Rule on the Highway Safety Improvement Program;
- 60 n) 23 CFR 490 Subpart C, National Performance Management Measures for  
61 Assessing Pavement Condition;
- 62 o) 23 CFR 490 Subpart D, National Performance Management Measures for  
63 Assessing Bridge Condition;
- 64 p) 23 CFR 490, Final Rule on System Performance, Freight, and Congestion  
65 Mitigation Air Quality (CMAQ);
- 66 q) 49 CFR 625, Transit Asset Management; and
- 67 r) 23 CFR 450.326(d), Linking the TIP to the MTP and Performance Targets.

68 **PASSED, APPROVED, AND ADOPTED** this 17<sup>th</sup> day of September 2021 by the  
69 Metropolitan Transportation Board of the Mid-Region Metropolitan Planning  
70 Organization, a division of the Mid-Region Council of Governments of New Mexico.

71  
72  
73 ATTEST: \_\_\_\_\_  
Jack Torres, Chairperson  
Metropolitan Transportation Board  
74

75  
76 \_\_\_\_\_  
Dewey V. Cave  
77 Executive Director, Mid-Region Council of Governments  
78 Executive Director, Mid-Region Metropolitan Planning Organization

Control Number	Existing Project Title	Existing Terminus From	Existing Terminus To	Proposed Project Title	Proposed Terminus From	Proposed Terminus To	Existing Project Description	Proposed Project Description	Lead Agency	Project Type	Ph Env Doc	Ph PE	Ph Design	Ph ROW	Ph ConsYr	Ph Other	Total Est. Proj Cost	FFY	Funding Category	Existing Fed Amt	Proposed Fed Amt	Existing State Amt	Proposed State Amt	Existing Local Amt	Proposed Local Amt	Existing Total Amt for Fund Source	Proposed Total Changes for Fund Source	Resulting Total Amt for Fund Source	WorkType	Notes
A300849	Albuquerque Complete Streets: West	98th Street	Sarracino Place				Implementation of CABQ Complete Streets Ordinance, including roadway ped & cyclists amenities, storm drainage improv, surface erosion control, lighting & transit/bus stop improvements & other		City of Albuquerque-DMD	Misc	Y	Y	Y	Y	Y	Y	\$9,472,472	2022	Local Other	\$0	\$0	\$0	\$0	\$1,000,000	\$1,450,000	\$1,000,000	\$1,450,000	\$2,450,000	04	Adding FFY 2022 local funds
A300849																		2022	STL-E	\$1,441,916	\$0	\$0	\$0	\$245,720	\$0	\$1,687,636	\$0	\$1,687,636	04	
A300849																		2022	STP-U	\$1,558,084	\$0	\$0	\$0	\$265,516	\$0	\$1,823,600	\$0	\$1,823,600	04	
A300849																		2023	STP-U	\$3,000,000	\$0	\$0	\$0	\$511,236	\$0	\$3,511,236	\$0	\$3,511,236	04	
A301501	98th St. & Gibson Blvd. Intersection Improvements	98th St and Gibson Blvd intersection					Intersection reconstruction including but not limited to warranted signal installation, concrete and pavement rehabilitation, ADA compliant curb ramps and sidewalks, ped lighting, safety improvements and ITS-related components.		City of Albuquerque-DMD	Safety	Y	Y	Y	Y	Y	Y	\$3,840,824	2022	Local Non-Match	\$0	\$0	\$0	\$0	\$1,500,000	\$0	\$1,500,000	\$1,500,000	21	Adding FFY 2022 local funds	
A301501																		2023	STP-U	\$2,000,000	\$0	\$0	\$0	\$340,824	\$0	\$2,340,824	\$0	\$2,340,824		21
A300622	Isleta Blvd. Reconstruction	I-25	Muniz Rd				Design and Reconstruct Isleta Blvd with shoulders for bikes and pedestrians. Construct in phases	Design and Reconstruct Isleta Blvd in phases with ADA sidewalks, bike lanes, storm drainage, intersection improvements, lighting, etc.	County of Bernalillo	Hwy & Brg Pres	Y	Y	Y	Y	Y	Y	\$5,584,855	2022	State Capital Outlay	\$0	\$0	\$0	\$1,584,855	\$0	\$0	\$0	\$1,584,855	\$1,584,855	15	Updating project description and adding FFY 2022 state capital funds.
A300622																		2024	STP-U	\$427,200	\$0	\$0	\$0	\$72,800	\$0	\$500,000	\$0	\$500,000	04	
A300622																		2025	STP-U	\$2,990,400	\$0	\$0	\$0	\$509,600	\$0	\$3,500,000	\$0	\$3,500,000	04	
A302181	New Project			Atrisco Vista Blvd	Double Eagle Rd	Paseo del Norte	New Project	Reconstruct two lane principal arterial with shoulders, right-of-way, correcting an S curve, and including a multi-use trail.	County of Bernalillo	Capacity Proj							\$898,000	2022	Local Bond Funds	\$0	\$0	\$0	\$0	\$550,000	\$0	\$550,000	\$550,000	15	New project adding FFY 2022 local funds and state capital funds.	
A302181																		2022	State Capital Outlay	\$0	\$0	\$0	\$348,000	\$0	\$0	\$348,000	\$348,000	15		
A302301	New project			2nd St SW Reconstruction Ph. 2	South Diversion Channel	Rio Bravo Blvd	New Project	Reconstruct two lane major collector with storm drainage and curb, gutter, and sidewalk on the west side.	County of Bernalillo	Capacity Proj							\$13,000,000	2022	FLAP-Federal Lands Access	\$0	\$600,000	\$0	\$0	\$0	\$0	\$0	\$600,000	\$600,000	15	New project adding FFY 2022 & 2024 FLAP funds and local funds.
A302301																		2022	Local Bond Funds	\$0	\$0	\$0	\$0	\$600,000	\$0	\$600,000	\$600,000	15		
A302301																		2024	FLAP-Federal Lands Access	\$0	\$5,900,000	\$0	\$0	\$5,900,000	\$5,900,000	03				
A302301																		2024	Local Bond Funds	\$0	\$0	\$0	\$5,900,000	\$5,900,000	03					
A301291	New Project			NM22/SP 90 Y- Intersection Safety Project	NM 22 mile 12.2	Cochiti Hwy	New Project	Intersection redesign on NM22 at mile 12.2 to improve safety, accessibility, and mobility of transit, heavy vehicles, and motor vehicles."	Pueblo of Cochiti	Safety							\$450,717	2020	FLHP-Tribal Trans Prog	\$0	\$390,717	\$0	\$0	\$0	\$0	\$390,717	\$390,717	15	New project adding FFY 2020 Tribal funding	
A301291																		2020	FLHP-TTP used for match	\$0	\$60,000	\$0	\$0	\$60,000	\$60,000	15				
A302151	4th St Revitalization Phase 2	Pueblo Solano RD	Village limits north of Ortega RD				Plan and design lane reconfiguration on 4th Street from Pueblo Solano to northern Village boundary to accommodate pedestrian, bicycle, and on street parking improvements	Plan, design and construct roadway improvements to include reduction of travel lanes, intersection improvements, ADA pedestrian walkways and crossings, on-street parking,	Village of Los Ranchos de Albuquerque	Bike/Ped							\$1,758,091	2020	State Funds	\$0	\$0	\$482,687	\$0	\$0	\$0	\$482,687	\$0	\$482,687	15	Updating project description and adding FFY 2021 Severance funds.
A302151																		2020	Local Match for State S	\$0	\$0	\$0	\$25,404	\$0	\$25,404	\$0	\$25,404	15		
A302151																		2021	Severance Tax COVID Supplemental Funds	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000	\$250,000	15		
A302151																		2024	Supplemental Funds	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000	\$0	\$1,000,000	15		
A300961	Los Lunas I-25 Interchange	I-25	NM 47				Design, ROW & construction of a new interchange & East/West corridor. Project includes a new river crossing bridge, at-grade railroad crossing, signal & lighting improvements, storm water mitigation, bike/ped facilities & other appurtenances as needed.		Village of Los Lunas	Capacity Proj	#	#	#	#	#	#	\$9,142,682.00	2020	HB2 Section 9	0	0	5,000,000	0	0	5,000,000	0	5,000,000	15	Corrects July Ad mod and changes 50,000,000 of State funds to STP-Sm Urb NC. 100% federal	
A300961																		2020	Local Non-Match	0	0	0	1,000,000	0	1,000,000	0	1,000,000	15		
A300961																		2020	STP-Sm Urb	1,334,878	0	0	227,479	0	1,562,357	0	1,562,357	15		
A300961																		2021	HB2 Section 9	0	0	15,200,000	0	15,200,000	0	15,200,000	01			
A300961																		2021	STP-Sm Urb	227,684	0	0	38,800	266,484	266,484	15				
A300961																		2022	HB2 Section 9	0	0	50,000,000	(50,000,000)	0	0	0	01			
A300961																		2022	STP-Sm Urb (Non-Chargeable)	0	0	0	50,000,000	0	50,000,000	0	50,000,000	01		

## R-21-07 MTB

### ***APPROVING THE REVISED CHARTER OF THE COMMUNITY ENGAGEMENT COMMITTEE (CEC) AS AN ADVISORY GROUP OF THE METROPOLITAN TRANSPORTATION BOARD (MTB) AND THE TRANSPORTATION COORDINATING COMMITTEE (TCC)***

#### Background:

The Metropolitan Transportation Board previously approved a charter for a Community Engagement Committee in September 2019. The purpose of the committee is to provide feedback and guidance on MRMPO's outreach activities and methods. However, before the committee was ever convened, MRMPO staff saw a need to make some minor revisions to the charter related to the membership of the committee. The proposed changes were presented to the MTB in December 2020, which generated additional discussion and comments from the Board. These comments and feedback were incorporated into a revised charter, which was brought back to the Board for review at its meeting in May 2021 and then posted for a 45-day public comment period starting in June 2021. No comments or objections were received from the public during this time.

#### New Approach:

A summary description of changes made to the charter (organized by charter section) are included below:

#### **I. Statement of Purpose, Roles and Responsibilities of this Subcommittee**

- Slight changes in the description of the committee's role were made to emphasize that it is a moderated public forum that provides guidance (rather than recommendations) and shares ideas with (rather than advises) the TCC and Board.

#### **II. Organization and Membership of this Subcommittee**

- Length and description of terms added (2 years and terms are renewable);
- MRCOG public information officer/communications manager and staff from news media outlets stricken from subcommittee membership;
- School representatives broadened from just "higher education" to also include preK-12 institutions;
- The staff coordinator of the meeting will moderate, rather than chair, the meetings if the committee does not elect a chair.

### **III. Meeting Procedures**

- A consensus process for the committee was stricken from the charter. The moderated, discussion-based nature of the committee is emphasized instead.

#### Approval:

This revised charter of the CEC must be approved by majority vote of the MTB. Once the charter is approved, MRMPO staff can begin soliciting membership for the committee and convene meetings.

1 RESOLUTION

2 of the

3 METROPOLITAN TRANSPORTATION BOARD

4 of the

5 MID-REGION METROPOLITAN PLANNING ORGANIZATION

6 division of the

7 MID-REGION COUNCIL OF GOVERNMENTS OF NEW MEXICO

8 (R-21-07 MTB)

9 **APPROVING THE REVISED CHARTER OF THE**  
10 **COMMUNITY ENGAGEMENT COMMITTEE (CEC) AS AN ADVISORY GROUP**  
11 **OF THE METROPOLITAN TRANSPORTATION BOARD (MTB) AND THE**  
12 **TRANSPORTATION COORDINATING COMMITTEE (TCC)**  
13

14 WHEREAS, the Mid-Region Metropolitan Planning Organization (MRMPO) is a  
15 Division of the Mid-Region Council of Governments (MRCOG) which is designated as  
16 the Metropolitan Planning Organization for the Albuquerque Metropolitan Planning Area  
17 (AMPA) pursuant to 23 CFR 450; and

18 WHEREAS, the Metropolitan Transportation Board (MTB) of MRMPO is  
19 responsible for establishing transportation planning policy for the AMPA; and

20 WHEREAS, the MTB has established a Transportation Coordinating  
21 Committee (TCC) to advise them regarding transportation matters and  
22 transportation planning processes in the AMPA; and

23 WHEREAS, the MTB may establish advisory groups to assist in its decision-  
24 making process;

25 WHEREAS, a previously established advisory group, Public Involvement  
26 Committee (PIC), was established by the MTB's predecessor, the Urban

27 Transportation Planning Policy Board (UTTPB) and revised under resolution  
28 R-2001-13 UTPPB, and several MTB resolutions; and

29 WHEREAS, the AMPA has expanded to include all of Bernalillo and Valencia  
30 Counties, and southern Sandoval County with expanded membership adding  
31 several municipalities and tribal governments, therefore PIC bylaws are no longer  
32 representative of the entire AMPA; and

33 WHEREAS, methods of public involvement have changed since the earlier  
34 committee was established and continue to evolve to include various forms of social  
35 media, interactive maps and surveys, electronic surveys, online dissemination of  
36 information, educational videos, online videos, teleconferencing, electronic mail,  
37 community outreach and involvement, and other innovative methods; and

38 WHEREAS, staff of MRMPO and MRCOG staff researched existing and  
39 modern practices of public outreach and education; and

40 WHEREAS, due to the continual evolution in media technology and social  
41 interactive methods, a committee is needed to steer public involvement outreach  
42 practices to respond to current and future methods.  
43

44  
45 WHEREAS, to support these efforts the Metropolitan Transportation Board  
46 of the Mid-Region Metropolitan Planning Organization, a division of the Mid-Region  
47 Council of Governments of New Mexico, approved the following charter (Attachment A)  
48  
49 in September 20, 2019 and established the Community Engagement Committee.  
50  
51

52  
53 WHEREAS, following adoption of the charter, MRMPO staff saw a need to  
54 revise the charter where membership of the Committee was described;  
55  
56

57  
58 WHEREAS in response to subsequent presentations to the Board about this  
59 proposed revision there was discussion among Board members and comments  
60

61 received from Board members about further desired revisions to the charter;

62  
63 WHEREAS, suggested recommendations were incorporated into the  
64 draft Charter (Attachment B), presented to the Board at its May 2021 meeting,  
65  
66 and then posted for a 45-day public comment period;  
67  
68

69  
70 WHEREAS, no public comments were received in opposition to the changes  
71  
72 and no comments in objection to the additions were raised by Board members at their Board  
73  
74 meeting where the proposed changes were presented;

75  
76 WHEREAS, MRMPO supports the suggested changes to the charter;  
77  
78 NOW THEREFORE BE IT RESOLVED by the Metropolitan Transportation Board of the Mid-  
79  
80 Region Metropolitan Planning Organization, a division of the Mid-Region Council of Govern-  
81  
82 ments of New Mexico, that the Community Engagement Charter is revised and be adopted  
83  
84 by the Board as shown in Attachment C.  
85

86 AND BE IT FURTHER RESOLVED, that the newly adopted Community  
87  
88 Engagement Committee Charter shall supersede the previously adopted charter (R-19-  
89  
90 10-MTB).  
91

92 PASSED, APPROVED, AND ADOPTED this 17<sup>th</sup> day of September  
93  
94 2021 by the Metropolitan Transportation Board of the Mid-Region Metropolitan  
95  
96 Planning Organization, a division of the Mid-Region Council of Governments of New  
97  
98 Mexico.  
99

100 \_\_\_\_\_  
101 Jack Torres, Chairperson  
102 Metropolitan Transportation Board

103 ATTEST:

104 \_\_\_\_\_  
105 Dewey V. Cave  
106 Executive Director, Mid-Region Council of Governments  
107 Executive Director, Mid-Region Metropolitan Planning Organization



# Community Engagement Committee (C E C)

## **Background:**

- The CEC was approved by the MTB on September 10, 2019 to gather feedback on public engagement policies and practices by MRMPO.
- In December 2020, MRMPO presented an informational item about our intention to propose charter revisions before convening this committee.
- At that meeting, additional suggested charter changes were voiced by Board members, including maintaining the charter clause for committee members to run for chair and vice-chair positions.

# Community Engagement Committee (C E C)

## **Status Update:**

- Draft charter revisions were developed and presented to the TPTG, TCC, and MTB.
- The draft charter revisions were posted on MRCOG's website in June for a 45-day period of public review.
- No comments or objections to the proposed revisions were received.
- The attached revised draft (Attachment C) incorporates feedback received by the Board in addition to the original proposed changes brought forward by MRMPO staff.

# Community Engagement Committee (C E C)

## **Next Steps:**

- If the resolution to adopt the revised charter is approved, MRMPO staff will begin recruiting community members to serve on the committee using various methods. Board input on this process is welcome! MRMPO will be seeking diverse membership, and especially participation from people representing traditionally underserved communities.
- In fall or early winter of this year, the committee will hold its first meeting.
- The first meeting agenda will include a review of community engagement processes for the adopted *Connections 2040 MTP* and also MRCOG accessibility protocols and practices.

# Community Engagement Committee (C E C)

## Discussion and Questions

**Contact information for further questions or comments  
regarding the Community Engagement Committee :**

**Tara Cok – [tcok@mrcog-nm.gov](mailto:tcok@mrcog-nm.gov)**



## Mid-Region Metropolitan Planning Organization

Division of  
Mid-Region Council of Governments  
809 Copper Avenue NW  
Albuquerque, New Mexico 87102  
(505)247-1750-tel. (505)247-1753-fax  
[www.mrcog-nm.gov](http://www.mrcog-nm.gov)

### Charter of the Community Engagement Committee (CEC)

#### An advisory subcommittee to the Transportation Coordinating Committee (TCC) and the Metropolitan Transportation Board (MTB)

##### I. Statement of Purpose, Roles and Responsibilities of this Subcommittee

A. The purpose of the Community Engagement Committee (CEC) is to review the public outreach process and activities of the Mid-Region Metropolitan Planning Organization (MRMPO) in order to provide advice and recommendations to the TCC on matters, including the following:

B. The purpose of the CEC is to advise the Metropolitan Transportation Board (MTB) and the Transportation Coordinating Committee (TCC) on public involvement processes, methods, procedures, and public outreach concerns regarding the transportation planning process, plans, and programs for the Albuquerque Metropolitan Planning Area (AMPA). Including the following:

- Evaluation of the Public Participation Procedures (PPP) and provide recommendations as necessary;
- Evaluation of the Public Outreach Plan for development of the MRMPO's long-range Metropolitan Transportation Plan (MTP), Transportation Improvement Program (TIP), and other plans and studies and provide recommendations as necessary;
- Evaluation of general outreach activities and provide recommendations as necessary;
- Suggest various outreach methods to encourage public engagement including minority and non-English speaking residents, and low-income residents.
- Post plan-adoption review of public outreach methods used during the plan's development with evaluation of the methodology and recommendations for improvement.

C. This group will consider other matters referred to them by the TCC, MTB or the MRCOG Board of Directors or Executive Director.

##### II. Organization and Membership of this Subcommittee

A. The M.P.O. Administrator or Executive Director shall appoint an MPO staff member to serve as the staff coordinator(s) for the committee. The staff coordinator shall work with the MRCOG Communications Officer to develop agendas, reports, present information and data, and other tasks relevant to the work of this committee.

B. Membership of this subcommittee shall be composed of volunteer representatives from various groups and positions such as:

1. The MRCOG Public Information Officer/Communications Manager;
2. Public information/public relations/public outreach staff from various member governments and agencies choosing to be represented;
3. Staff from any news media outlet serving the region;
4. Representatives from community-based organizations located within the AMPA;

5. Transportation related organizations;
6. Representatives from institutions of higher education; and
7. Representation from other groups the subcommittee believes would provide meaningful input.

C. The subcommittee may elect officers or choose to have the staff coordinator chair the meetings. Any election of officers shall be by consensus of those present to select a Chairperson and Vice Chairperson from among the representatives.

1. If a vacancy occurs in the office of Chairperson, the Vice Chairperson shall assume the duties of the Chairperson. If a vacancy occurs in the office of Vice Chairperson, the group shall select, by consensus, a new Vice Chairperson.

2. If both officers are unable to attend a meeting of this subcommittee, the lead staff coordinator shall preside over the meeting.

E. The Chairperson, Vice Chairperson or staff coordinator shall report on the activities of this subcommittee to the TCC and MTB (and other boards if requested).

### **III. Meeting Procedures and Consensus Process**

A. This subcommittee is a forum for open discussion of matters before it and development of recommendations, therefore, formal votes shall not be taken.

B. All matters brought before this committee are for the purpose of providing analyses and recommendations to the TCC and MTB and shall not be construed to have any decision-making authority.

C. Matters brought before this committee shall strive to have any recommendations on the matter agreed upon by consensus of its membership. If consensus cannot be achieved or is not practical, this committee shall present to the TCC/MTB for their consideration and deliberation, a summarization of the matter, reasons and rationale supporting all viewpoints and alternatives studied.

1. "Consensus" shall be defined as all members in attendance being in favor of, abstaining, or not opposing, a recommendation or motion.

D. Meetings of this committee shall generally be conducted with informal discussions, presentations, and debate. At the discretion of the presiding officer, the *MRCOG Rules of Procedure* may be implemented.

E. This committee shall meet at a time, location and schedule adopted by them.

1. Special meetings of this committee may be called by the Chairperson or staff coordinator, or at the direction of the TCC Chairperson, MTB Chairperson, MRCOG Board of Directors Chairperson, or the Executive Director of MRMPO.

### **IV. Revisions to this Charter**

A. This committee may recommend revisions to this charter.

B. Any revisions to this charter shall be approved by the MTB upon recommendation of the TCC.

Approved by the Metropolitan Transportation Board  
R-19-10 MTB September 20, 2019

PROPOSED REVISIONS to the  
**Charter of the Community Engagement Committee (CEC)**

**An advisory subcommittee to the Transportation Coordinating Committee (TCC) and the  
Metropolitan Transportation Board (MTB)**

*The draft revisions shown on this document are coded by added text underlined and removed words struck-through.*

**I. Statement of Purpose, Roles and Responsibilities of this Subcommittee**

A. The purpose of the Community Engagement Committee (CEC) is to serve as a moderated public forum to review the public outreach process and activities of the Mid-Region Metropolitan Planning Organization (MRMPO) in order to provide advice and guidance ~~recommendations~~ to the TCC on matters, including the following:

B. The purpose of the CEC is to share ideas with ~~advise~~ the Metropolitan Transportation Board (MTB) and the Transportation Coordinating Committee (TCC) on public involvement processes, methods, procedures, and public outreach concerns regarding the transportation planning process, plans, and programs for the Albuquerque Metropolitan Planning Area (AMPA).  
Including the following:

- Evaluation of the Public Participation Procedures (PPP) and provide recommendations as necessary;
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- Post plan-adoption review of public outreach methods used during the plan's development with evaluation of the methodology and recommendations for improvement.

C. This group will consider other matters referred to them by the TCC, MTB or the MRCOG Board of Directors or Executive Director.

**II. Organization and Membership of this Subcommittee**

A. The M.P.O. Administrator or Executive Director shall appoint an MPO staff member to serve as the staff coordinator(s) for the committee. The staff coordinator shall ~~work with the MRCOG Communications Officer to~~ develop agendas, reports, present information and data, and other tasks relevant to the work of this committee.

B. Membership of this subcommittee shall be composed of volunteer representatives holding renewable, two-year terms from various groups and positions such as:

- ~~1. The MRCOG Public Information Officer/Communications Manager;~~
- ~~1.~~~~2.~~ Public information/public relations/public outreach staff from various member governments and agencies choosing to be represented;
- ~~3. Staff from any news media outlet serving the region;~~
- ~~2.~~~~4.~~ Representatives from community-based organizations located within the AMPA;
- ~~3.~~~~5.~~ Transportation related organizations;
- ~~4.~~~~6.~~ Representatives from ~~institutions of higher education;~~ educational institutions, including but not limited to preK-12 and higher education; and

5. ~~7.~~ Representation from other groups the subcommittee believes would provide meaningful input.

C. The subcommittee may elect officers or choose to have the staff coordinator moderate chair the subcommittee meetings. Any election of officers shall be by consensus of those present to select a Chairperson and Vice Chairperson from among the representatives.

1. If a vacancy occurs in the office of Chairperson, the Vice Chairperson shall assume the duties of the Chairperson. If a vacancy occurs in the office of Vice Chairperson, the group shall select, by consensus, a new Vice Chairperson.

2. If both officers are unable to attend a meeting of this subcommittee, the lead staff coordinator shall preside over the meeting.

D. The Chairperson, Vice Chairperson or staff coordinator shall report on the activities of this subcommittee to the TCC and MTB (and other boards if requested).

### III. Meeting Procedures and Consensus Process

A. This subcommittee is a moderated forum for open discussion of matters before it and development of recommendations, therefore, formal votes shall not be taken.

B. All matters brought before this committee are for the purpose of providing community insights analyses and recommendations to the TCC and MTB and shall not be construed to have any decision-making authority.

C. Matters brought before this committee shall strive for open and moderated discussion, and all perspectives and ideas will be recorded and reviewed during planning processes. ~~to have any recommendations on the matter agreed upon by consensus of its membership. If consensus cannot be achieved or is not practical.~~ This committee shall present to the TCC/MTB for their consideration and deliberation, a summarization of the matter, reasons and rationale supporting all viewpoints and alternatives studied.

~~1. "Consensus" shall be defined as all members in attendance being in favor of, abstaining, or not opposing, a recommendation or motion.~~

D. Meetings of this committee shall generally be conducted with informal discussions, presentations, and debate. At the discretion of the presiding officer or staff coordinator, the *MRCOG Rules of Procedure* may be implemented.

E. This committee shall meet at a time, location and schedule adopted by them.

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### IV. Revisions to this Charter

A. This committee may recommend revisions to this charter.

B. Any revisions to this charter shall be approved by the MTB upon recommendation of the TCC.





DRAFT REVISED

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An advisory subcommittee to the Transportation Coordinating Committee (TCC) and the Metropolitan Transportation Board (MTB)

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- Post plan-adoption review of public outreach methods used during the plan's development with evaluation of the methodology and recommendations for improvement.

C. This group will consider other matters referred to them by the TCC, MTB or the MRCOG Board of Directors or Executive Director.

### II. Organization and Membership of this Subcommittee

A. The M.P.O. Administrator or Executive Director shall appoint an MPO staff member to serve as the staff coordinator(s) for the committee. The staff coordinator shall develop agendas, reports, present information and data, and other tasks relevant to the work of this committee.

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3. Transportation related organizations;
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5. Representation from other groups the subcommittee believes would provide meaningful input.
- C. The subcommittee may elect officers or choose to have the staff coordinator moderate the subcommittee meetings. Any election of officers shall be by consensus of those present to select a Chairperson and Vice Chairperson from among the representatives.
  1. If a vacancy occurs in the office of Chairperson, the Vice Chairperson shall assume the duties of the Chairperson. If a vacancy occurs in the office of Vice Chairperson, the group shall select, by consensus, a new Vice Chairperson.
  2. If both officers are unable to attend a meeting of this subcommittee, the lead staff coordinator shall preside over the meeting.
- D. The Chairperson, Vice Chairperson or staff coordinator shall report on the activities of this subcommittee to the TCC and MTB (and other boards if requested).

### **III. Meeting Procedures**

- A. This subcommittee is a moderated forum for open discussion of matters before it and development of recommendations, therefore, formal votes shall not be taken.
- B. All matters brought before this committee are for the purpose of providing community insights to the TCC and MTB and shall not be construed to have any decision-making authority.
- C. Matters brought before this committee shall strive for open and moderated discussion, and all perspectives and ideas will be recorded and reviewed during planning processes. This committee shall present to the TCC/MTB for their consideration and deliberation, a summarization of the matter, reasons and rationale supporting all viewpoints and alternatives studied.
- D. Meetings of this committee shall generally be conducted with informal discussions, presentations, and debate. At the discretion of the presiding officer or staff coordinator, the *MRCOG Rules of Procedure* may be implemented.
- E. This committee shall meet at a time, location and schedule adopted by them.
  1. Special meetings of this committee may be called by the Chairperson or staff coordinator, or at the direction of the TCC Chairperson, MTB Chairperson, MRCOG Board of Directors Chairperson, or the Executive Director of MRMPO.

### **IV. Revisions to this Charter**

- A. This committee may recommend revisions to this charter.
- B. Any revisions to this charter shall be approved by the MTB upon recommendation of the TCC.