



Mid-Region Metropolitan Planning Organization
of the Mid-Region Council of Governments

METROPOLITAN TRANSPORTATION BOARD

Friday, September 17, 2021

10:00 a.m.-11:00 a.m.

809 Copper Avenue N.W., Albuquerque, NM 87102

Instructions for joining the meeting via Zoom are at the bottom of this page.

Jack Torres, *Chair*

Cynthia Borrego, *Vice Chair*

AGENDA

Call to Order

A roll-call of those in attendance will be done. The presence of a quorum will be noted.

Approval of Agenda for September 17, 2021

Tab 1 **Approval of Action Summary of June 25, 2021**

PUBLIC COMMENTS AND REPORTS

Public Comments.

Anyone wishing to address the MTB must join via Zoom.

Reports

ACTION ITEMS

Tab 2 **Amending the FY 2020-2025 TIP (Transportation Improvement Program)**
R-21-06 MTB

Tab 3 **Approving the Revised Charter of the Community Engagement Committee (CEC) as**
R-21-07 MTB **an Advisory Group of the Metropolitan Transportation Board (MTB) and the**
 Transportation Coordinating Committee (TCC)

DISCUSSION AND INFORMATION ITEMS

There are no discussion items for this agenda.

Adjournment (A motion to adjourn is not necessary.)

Next Meeting: Friday, October 15, 2021, 10:00 a.m. - 11:00 a.m.
MRCOG Board Room or Via Zoom

Anyone requiring special accommodations is requested to notify the MRCOG at (505) 247-1750 or email bthomas@mrcog-nm.gov seven days prior to the meeting.

Zoom link below....

Mrcog Zoom8 is inviting you to a scheduled Zoom meeting.

Topic: September MTB Meeting

Time: Sep 17, 2021 10:00 AM Mountain Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/93206662461?pwd=UTdZcmx5ckhmd2crQmJqL1d4dUNadz09>

Meeting ID: 932 0666 2461

Passcode: 561706

One tap mobile

+12532158782,,93206662461#,,, *561706# US (Tacoma)

+13462487799,,93206662461#,,, *561706# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

Meeting ID: 932 0666 2461

Passcode: 561706

Find your local number: <https://zoom.us/u/alZ5x10nu>

Join by Skype for Business

<https://zoom.us/skype/93206662461>



Mid-Region Council of Governments
Metropolitan Transportation Board
Action Summary
 Friday, June 25, 2021 (A virtual meeting)

Jack Torres, Chair

Cynthia Borrego, Vice Chair

ORGANIZATION		MEMBER		ALTERNATE
Village of Los Ranchos de Albuq	X	Donald Lopez, Mayor		Ann Simon
Bernalillo County		Walt Benson, Commissioner		Brian Lopez
Bernalillo County		Debbie O'Malley, Commissioner	X	Elias Archuleta
Bernalillo County	X	Steven M Quezada, Commissioner		Richard Meadows
City of Albuquerque	X	Isaac Benton, Councilor		Tom Menicucci
		Diane Gibson, Councilor	X	Abigail Stiles
		Cynthia Borrego, Councilor, Vice-Chair	X	Susan Vigil
		Klarissa Peña, Councilor	X	Rachel Hernandez
		Lan Sena, Councilor	X	Elaine Romero
		Brook Bassan	X	Dawn Marie Emillio Jeff Hertz
		Lawrence Rael, COO	X	Patrick Montoya
AMAFCA	X	Ron Brown, Board Member		Bruce Thomson
Albuquerque Public Schools	X	Candy Patterson		Dave Peercy
Town of Bernalillo	X	Jack Torres, Mayor, Chair		Troy Martinez
Village of Bosque Farms		Russell Walkup, Mayor		Vacant
Village of Corrales	X	Kevin Lucero		JoAnne Roake
Village of Los Lunas		Michael Jaramillo		Erin Callahan
MRGCD	X	Barbara Baca		Karen Dunning
New Mexico DOT	X	David Quintana	X	Jill Mosher
New Mexico DOT	X	Justin Gibson		Jolene Herrera
City of Belen		Jerah Cordova		Steven Tomita
City of Rio Rancho		Robert Tyler, Councilor		Peter Wells
		Greggory Hull, Mayor		Peter Wells
City of Rio Communities		Martin Moore		
Rio Rancho Public Schools		Vacant		Sal Maniaci
Cochii Pueblo		Vacant		Other councilmen
Isleta Pueblo		Kathy Trujillo		
Laguna Pueblo		Vacant	X	Sharon Hausam
Sandia Pueblo		Jon Paul Romero		
Sandoval County	X	David Heil, Commissioner		Mark Hatzenbuhler
Valencia County		Nancy Gonzales	X	Lina Benavidez Danny Monette
SSCAFCA	X	Ron Abramshe		Dave Gatterman
RMRTD		Terry Doyle, Director		Grant Brodehl
Village of Tijeras		Jake Bruton		Vacant

NON-VOTING ADVISORY MEMBERS

ORGANIZATION		MEMBER		ALTERNATE
Albuq/Bern Cty Air Qual Control Board		Vacant		Vacant
City of Albuquerque Aviation				Jim Hinde
Federal Highway Administration		Rodolfo Monge Oviedo		
Federal Transit Administration		Robert Patrick		
Kirtland Air Force Base		Vacant		Susan Leitner
NM State Transportation Commission		Vacant		Vacant
NM Public Schools Facility Authority		Vacant		
NM Construction Industry Division		Vacant		
		NON-VOTING ASSOCIATE MEMBERS		
Santa Ana Pueblo		Nathan Tsosie		
Bernalillo Public Schools		Vacant		Vacant

Santo Domingo Pueblo		Kathy Ashley		
MRCOG STAFF PRESENT				
	Steven Montiel, Barbara Thomas, Dewey Cave, John Felix			

AGENDA

Call to Order

The virtual meeting of the MTB was called to order at 10:08 a.m. by Chair Jack Torres, Town of Bernalillo. Roll call was taken and the persons noted above were present.

The presence of a quorum was noted.

Approval of Agenda for June 25, 2021

Action Taken:

David Heil, Sandoval County, made a motion to:

APPROVE THE AGENDA FOR JUNE 25, 2021

The motion was seconded by Candelaria Patterson, Albuquerque Public Schools, and passed unanimously on a roll call vote of 20 in favor and none opposed. See attendance above.

Tab 1

Approval of Action Summary of May 21, 2021

Action Taken:

Chair Torres made a motion to:

APPROVE THE ACTION SUMMARY OF MAY 21, 2021

The motion was seconded by Mr. Heil and passed on a roll call vote of 20 in favor and none opposed. See attendance above.

PUBLIC COMMENT AND REPORTS

Public Comments

There was no one signed up for public comment.

Reports

◆Staff

Steven Montiel, MPO Transportation Program Manager, reported that the TPTG and TCC have reviewed R-21-04, the third cycle TIP amendment and noted that there is an additional project which will be explained by the NMDOT during discussion.

Mr. Montiel said that staff are back in their offices on a 50% schedule at this time and it is expected that staffing will be at 100% in the workplace by July.

He noted that the Project Prioritization Process is under review and staff are in the process of streamlining the PPP.

Mr. Montiel reported that the MPO is auditing the TIP and e-STIP. The MPO oversees the electronic STIP for the NMDOT. Both are federally mandated and must be coordinated.

There will not be an MTB meeting July.

ACTION ITEMS

Tab 2
R-21-04 MTB

Amending the FY 2020-2025 Transportation Improvement Program (TIP)

Mr. Montiel presented R-21-04 MTB explaining that the amendments noting that the requests for the AMPA (Albuquerque Metropolitan Planning Area) come from various agencies and are requested as part of the quarterly amendment cycle.

All proposals meet the qualifications for a TIP amendment and are consistent with the 2040 MTP. The TIP amendment has been posted for the MPO's 15-day public review period. The amendment has been reviewed and recommended for approval by the TPTG and the TCC.

John Felix, MPO Planner, reviewed each item and he and Mr. Montiel stood for questions.

Jill Mosher, NMDOT, added a last-minute project – A301000 design for a bridge project over the Rio Grande. Ms. Mosher made two minor corrections: the Montgomery Blvd project cost will go up by a small amount and project A301442 will be removed. Mr. Montiel requested and e-mail regarding the two changes so they can be included in the e-STIP. He noted that it is not uncommon to have small adjustments and that it takes two to three months for FHA approval.

Action Taken:

Chair Torres made a motion to:

APPROVE R-21-04 MTB AS PRESENTED

The motion was seconded by Isaac Benton, City of Albuquerque, and passed unanimously on a vote of 20 in favor and none opposed. See attendance sheet above.

Tab 3
R-21-05 MTB

Approving the Open Meetings Resolution

Mr. Montiel presented R-21-05 MTB for approval noting that the Open Meetings resolution is approved each year for the MTB as well as other MRCOG boards. He noted that all open meeting rules will be followed even as hybrid meetings are being held.

Mr. Montiel stood for questions.

Action Taken:

Ron Abramshe, SSCAFCA, make a motion to:

APPROVE R-21-05 MTB

The motion was seconded by Diane Gibson, City of Albuquerque, and passed on a vote of 20 in favor and none opposed.

DISCUSSION AND INFORMATION ITEMS

Tab 4

Election of Officers for the MTB

Mr. Montiel explained that Chair Torres assumed the position of Chair of the MTB last summer and is willing to serve another term. It is being recommended that election of

officers be postponed until the October meeting. It was agreed to hold the election of officers until October.

Jill Mosher, NMDOT, said another project needs to be considered for inclusion in the TIP amendment. This is the I-25/Comanche-Montgomery project. DOT is currently working with a consultant to do the project with RAISE grant funds. Ms. Mosher said she has reached out to the City of Albuquerque and Bernalillo County for letters of support. These are due mid-July. Mr. Montiel said that he will draft a letter and obtain the signature of the MTB Chair.

Adjournment

The June 25, 2021 meeting of the Metropolitan Transportation Board was adjourned at 11:15 a.m.

Jack Torres, Chair
Metropolitan Transportation Board

ATTEST:

Dewey V. Cave, Executive Director



**Metropolitan Transportation Board
Action Item
Friday, September 17, 2021**

**R-21-06 MTB
Amending the
*FFY 2020-2025 Transportation Improvement Program (TIP)***

Background

The requests for amendments to the current Transportation Improvement Program (TIP), for the AMPA come from various entities. These amendments to the TIP have been requested as part of the quarterly amendment cycle.

MPO Staff Recommendation

All proposals meet the qualifications for a TIP Amendment and are consistent with Connections 2040 Metropolitan Transportation Plan (2040 MTP).

Public Comment

The amendment has been posted for the MPO's 15-day public review period. Any comments received will be presented at the meeting.

TPTG Recommendation

This amendment was reviewed at the last meeting of the Transportation Program Technical Group (TPTG) and the amendment is recommended for approval.

TCC Recommendation

This amendment was reviewed at the last meeting of the Transportation Coordinating Committee (TCC) and the amendment is recommended for approval.

Attachment(s)

R-21-06 MTB Resolution

1
2 RESOLUTION

3 of the

4 METROPOLITAN TRANSPORTATION BOARD

5 of the

6 MID-REGION METROPOLITAN PLANNING ORGANIZATION

7 Division of the

8 MID-REGION COUNCIL OF GOVERNMENTS OF NEW MEXICO

9 (R-21-06 MTB)

10 **AMENDING THE FFY 2020-2025 TIP**
11 **TO ACCOMMODATE VARIOUS CHANGES**
12

13 **WHEREAS**, the FFY 2020-2025 Transportation Improvement Program (TIP) is
14 the TIP for the Albuquerque Metropolitan Planning Area (AMPA) and has been
15 reviewed for conformity in conjunction with the *Futures 2040, Metropolitan*
16 *Transportation Plan* and became effective October 1, 2019; and

17 **WHEREAS**, the TIP must contain all federally-funded transportation projects in
18 the metropolitan transportation planning area prior to the distribution of funds to those
19 projects; and

20 **WHEREAS**, the TIP must contain all regionally significant projects in the
21 metropolitan transportation planning area regardless of the source of funding; and

22 **WHEREAS**, the TIP may be revised in accordance with 23 CFR part 450.328.

23 **NOW THEREFORE BE IT RESOLVED** by the Metropolitan Transportation Board
24 of the Mid-Region Metropolitan Planning Organization, a division of the Mid-Region
25 Council of Governments of New Mexico, that the FFY 2020-2025 TIP for the
26 Albuquerque Metropolitan Planning Area is revised to reflect the changes as set out in

27 ATTACHMENT A.

28 **AND BE IT FURTHER RESOLVED**, the Metropolitan Transportation Board, in
29 accordance with 23 CFR 450.336, certifies that the transportation planning process is
30 being conducted in accordance with all applicable requirements of:

- 31 a) fiscal constraint required in 23 CFR 450;
- 32 b) 23 U.S.C. 134 and 135, 49 U.S.C. Section 5303 through 5306 and 5323(1)
33 and 23 U.S.C. 450.220;
- 34 c) Sections 174 and 176(c) and (d) of the Clean Air Act as amended (42 U.S.C.
35 7504, 7506(c) and (d) and 40 CFR part 93;
- 36 d) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and
37 49 CFR part 21 and the Title VI assurance executed by each State under 23
38 U.S.C. 324 and 29 U.S.C. 794;
- 39 e) 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed,
40 national origin, sex, or age in employment or business opportunity;
- 41 f) Section 1101(b) of the Transportation Equity Act for the 21st Century (Pub. L.
42 105-178) regarding the involvement of Disadvantaged Business Enterprises
43 in FHWA and FTA funded planning projects (Sec. 105(f), Pub. L. 97-424, 96
44 Stat. 2100; 49 CFR, Subtitle A, Part 26);
- 45 g) 23 CFR part 230, regarding the implementation of an equal employment
46 opportunity program on Federal and Federal-aid highway construction
47 contracts;
- 48 h) The provisions of the Americans with Disabilities Act of 1990 (Pub. L. 101-
49 336, 104 Stat. 327, as amended) and U. S. DOT implementing regulation;
- 50 i) The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting

- 51 discrimination on the basis of age in programs or activities receiving Federal
52 financial assistance;
- 53 j) Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based
54 on gender; and
- 55 k) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR
56 part 27 regarding discrimination against individuals with disabilities;
- 57 l) The provision of 49 U.S.C. Part 20 regarding restrictions on influencing
58 certain activities;
- 59 m) 23 CFR 490, Final Rule on the Highway Safety Improvement Program;
- 60 n) 23 CFR 490 Subpart C, National Performance Management Measures for
61 Assessing Pavement Condition;
- 62 o) 23 CFR 490 Subpart D, National Performance Management Measures for
63 Assessing Bridge Condition;
- 64 p) 23 CFR 490, Final Rule on System Performance, Freight, and Congestion
65 Mitigation Air Quality (CMAQ);
- 66 q) 49 CFR 625, Transit Asset Management; and
- 67 r) 23 CFR 450.326(d), Linking the TIP to the MTP and Performance Targets.

68 **PASSED, APPROVED, AND ADOPTED** this 17th day of September 2021 by the
69 Metropolitan Transportation Board of the Mid-Region Metropolitan Planning
70 Organization, a division of the Mid-Region Council of Governments of New Mexico.

71
72
73 ATTEST: _____
Jack Torres, Chairperson
Metropolitan Transportation Board
74

75
76 _____
Dewey V. Cave
77 Executive Director, Mid-Region Council of Governments
78 Executive Director, Mid-Region Metropolitan Planning Organization

Control Number	Existing Project Title	Existing Terminus From	Existing Terminus To	Proposed Project Title	Proposed Terminus From	Proposed Terminus To	Existing Project Description	Proposed Project Description	Lead Agency	Project Type	Ph Env Doc	Ph PE	Ph Design	Ph ROW	Ph ConsYr	Ph OYher	Total Est. Proj Cost	FFY	Funding Category	Existing Fed Amt	Proposed Fed Amt	Existing State Amt	Proposed State Amt	Existing Local Amt	Proposed Local Amt	Existing Total Amt for Fund Source	Proposed Total Changes for Fund Source	Resulting Total Amt for Fund Source	WorkType	Notes	
A300849	Albuquerque Complete Streets: West	98th Street	Sarracino Place				Implementation of CABQ Complete Streets Ordinance, including roadway recon., ADA compliant sidewalks/Trails ped & cyclists amenities, storm drainage improv, surface erosion control, lighting & transit/bus stop improvements & other		City of Albuquerque-DMD	Misc	Y	Y	..	Y	..	Y	\$9,472,472	2022	Local Other	\$0	\$0	\$0	\$0	\$1,000,000	\$1,450,000	\$1,000,000	\$1,450,000	\$2,450,000	04	Adding FFY 2022 local funds	
A300849																		2022	STL-E	\$1,441,916	\$0	\$0	\$0	\$245,720	\$0	\$1,687,636	\$0	\$1,687,636	04		
A300849																		2022	STP-U	\$1,558,084	\$0	\$0	\$0	\$265,516	\$0	\$1,823,600	\$0	\$1,823,600	04		
A300849																		2023	STP-U	\$3,000,000	\$0	\$0	\$0	\$511,236	\$0	\$3,511,236	\$0	\$3,511,236	04		
A301501	98th St. & Gibson Blvd. Intersection Improvements	98th St and Gibson Blvd intersection					Intersection reconstruction including but not limited to warranted signal installation, concrete and pavement rehabilitation, ADA compliant curb ramps and sidewalks, ped lighting, safety improvements and ITS-related components.		City of Albuquerque-DMD	Safety	Y	Y	..	Y	..	Y	\$3,840,824	2022	Local Non-Match	\$0	\$0	\$0	\$0	\$1,500,000	\$0	\$1,500,000	\$1,500,000	21	Adding FFY 2022 local funds		
A301501																		2023	STP-U	\$2,000,000	\$0	\$0	\$0	\$340,824	\$0	\$2,340,824	\$0	\$2,340,824		21	
A300622	Isleta Blvd. Reconstruction	I-25	Muniz Rd				Design and Reconstruct Isleta Blvd with shoulders for bikes and pedestrians. Construct in phases	Design and Reconstruct Isleta Blvd in phases with ADA sidewalks, bike lanes, storm drainage, intersection improvements, lighting, etc.	County of Bernalillo	Hwy & Brg Pres	Y	Y	Y	Y	..	Y	\$5,584,855	2022	State Capital Outlay	\$0	\$0	\$0	\$1,584,855	\$0	\$0	\$0	\$1,584,855	\$1,584,855	15	Updating project description and adding FFY 2022 state capital funds.	
A300622																		2024	STP-U	\$427,200	\$0	\$0	\$0	\$72,800	\$0	\$500,000	\$0	\$500,000	04		
A300622																		2025	STP-U	\$2,990,400	\$0	\$0	\$0	\$509,600	\$0	\$3,500,000	\$0	\$3,500,000	04		
A302181	New Project			Atrisco Vista Blvd	Double Eagle Rd	Paseo del Norte	New Project	Reconstruct two lane principal arterial with shoulders, right-of-way, correcting an S curve, and including a multi-use trail.	County of Bernalillo	Capacity Proj	Y	..	\$348,000	\$0	\$0	\$0	\$348,000	\$0	\$0	\$0	\$348,000	\$348,000	15	New project adding FFY 2022 state capital funds.	
A302301	New project			2nd St SW Reconstruction Ph. 2	South Diversion Channel	Rio Bravo Blvd	New Project	Reconstruct two lane major collector with storm drainage and curb, gutter, and sidewalk on the west side.	County of Bernalillo	Capacity Proj	Y	..	Y	\$13,000,000	2022	FLAP-Federal Lands Access	\$0	\$600,000	\$0	\$0	\$0	\$0	\$0	\$600,000	\$600,000	15	New project adding FFY 2022 & 2024 FLAP funds and local funds.	
A302301																		2022	Local Bond Funds	\$0	\$0	\$0	\$0	\$600,000	\$0	\$600,000	\$600,000	15			
A302301																		2024	FLAP-Federal Lands Access	\$0	\$5,900,000	\$0	\$0	\$0	\$5,900,000	\$5,900,000	03				
A302301																		2024	Local Bond Funds	\$0	\$0	\$0	\$0	\$5,900,000	\$5,900,000	03					
A301291	New Project			NM22/SP 90 Y- Intersection Safety Project	NM 22 mile 12.2	Cochiti Hwy	New Project	Intersection redesign on NM22 at mile 12.2 to improve safety, accessibility, and mobility of transit, heavy vehicles, and motor vehicles."	Pueblo of Cochiti	Safety	Y	..	Y	\$450,717	2020	FLHP-Tribal Trans Prog	\$0	\$390,717	\$0	\$0	\$0	\$0	\$390,717	\$390,717	15	New project adding FFY 2020 Tribal funding		
A301291																		2020	FLHP-TTP used for match	\$0	\$60,000	\$0	\$0	\$0	\$60,000	\$60,000	15				
A302151	4th St Revitalization Phase 2	Pueblo Solano RD	Village limits north of Ortega RD				Plan and design lane reconfiguration on 4th Street from Pueblo Solano to northern Village boundary to accommodate pedestrian, bicycle, and on street parking improvements	Plan, design and construct roadway improvements to include reduction of travel lanes, intersection improvements, ADA pedestrian walkways and crossings, on-street parking,	Village of Los Ranchos de Albuquerque	Bike/Ped	..	Y	Y	\$1,758,091	2020	State Funds	\$0	\$0	\$482,687	\$0	\$0	\$0	\$482,687	\$0	\$482,687	15	Updating project description and adding FFY 2021 Severance funds.
A302151																			2020	Local Match for State \$	\$0	\$0	\$0	\$0	\$25,404	\$0	\$25,404	\$0	\$25,404	15	
A302151																			2021	Severance Tax	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000	\$250,000	15		
A302151																			2024	COVID Supplemental Funds	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000	\$0	\$1,000,000	15		
A300961	Los Lunas I-25 Intercha	I-25	NM 47				Design, ROW & construction of a new interchange & East/West corridor. Project includes a new river crossing bridge, at-grade railroad crossing, signal & lighting improvements, storm water mitigation, bike/ped facilities & other appurtenances as needed.		Village of Los Lunas	Capacity Proj	#	#	#	#	#	Y	\$79,142,682.00	2020	HB2 Section 9	0	0	5,000,000	0	0	0	5,000,000	0	5,000,000	15	Corrects July Ad mod and changes 50,000,000 of State funds to STP-Sm Urb NC. 100% federal	
A300961																		2020	Local Non-Match	0	0	0	0	1,000,000	0	1,000,000	0	1,000,000	15		
A300961																		2020	STP-Sm Urb	1,334,878	0	0	0	227,479	0	1,562,357	0	1,562,357	15		
A300961																		2021	HB2 Section 9	0	0	15,200,000	0	0	15,200,000	0	15,200,000	01			
A300961																		2021	STP-Sm Urb	227,684	0	0	0	38,800	0	266,484	0	266,484	15		
A300961																		2022	HB2 Section 9	0	0	50,000,000	(50,000,000)	0	0	0	0	0	01		
A300961																		2022	STP-Sm Urb (Non-Chargeable)	0	0	0	50,000,000	0	0	50,000,000	50,000,000	01			

R-21-07 MTB

APPROVING THE REVISED CHARTER OF THE COMMUNITY ENGAGEMENT COMMITTEE (CEC) AS AN ADVISORY GROUP OF THE METROPOLITAN TRANSPORTATION BOARD (MTB) AND THE TRANSPORTATION COORDINATING COMMITTEE (TCC)

Background:

The Metropolitan Transportation Board previously approved a charter for a Community Engagement Committee in September 2019. The purpose of the committee is to provide feedback and guidance on MRMPO's outreach activities and methods. However, before the committee was ever convened, MRMPO staff saw a need to make some minor revisions to the charter related to the membership of the committee. The proposed changes were presented to the MTB in December 2020, which generated additional discussion and comments from the Board. These comments and feedback were incorporated into a revised charter, which was brought back to the Board for review at its meeting in May 2021 and then posted for a 45-day public comment period starting in June 2021. No comments or objections were received from the public during this time.

New Approach:

A summary description of changes made to the charter (organized by charter section) are included below:

I. Statement of Purpose, Roles and Responsibilities of this Subcommittee

- Slight changes in the description of the committee's role were made to emphasize that it is a moderated public forum that provides guidance (rather than recommendations) and shares ideas with (rather than advises) the TCC and Board.

II. Organization and Membership of this Subcommittee

- Length and description of terms added (2 years and terms are renewable);
- MRCOG public information officer/communications manager and staff from news media outlets stricken from subcommittee membership;
- School representatives broadened from just "higher education" to also include preK-12 institutions;
- The staff coordinator of the meeting will moderate, rather than chair, the meetings if the committee does not elect a chair.

III. Meeting Procedures

- A consensus process for the committee was stricken from the charter. The moderated, discussion-based nature of the committee is emphasized instead.

Approval:

This revised charter of the CEC must be approved by majority vote of the MTB. Once the charter is approved, MRMPO staff can begin soliciting membership for the committee and convene meetings. The MPO staff and the TCC have recommended approval.

1 RESOLUTION

2 of the

3 METROPOLITAN TRANSPORTATION BOARD

4 of the

5 MID-REGION METROPOLITAN PLANNING ORGANIZATION

6 division of the

7 MID-REGION COUNCIL OF GOVERNMENTS OF NEW MEXICO

8 (R-21-07 MTB)

9 **APPROVING THE REVISED CHARTER OF THE**
10 **COMMUNITY ENGAGEMENT COMMITTEE (CEC) AS AN ADVISORY GROUP**
11 **OF THE METROPOLITAN TRANSPORTATION BOARD (MTB) AND THE**
12 **TRANSPORTATION COORDINATING COMMITTEE (TCC)**
13

14 WHEREAS, the Mid-Region Metropolitan Planning Organization (MRMPO) is a
15 Division of the Mid-Region Council of Governments (MRCOG) which is designated as
16 the Metropolitan Planning Organization for the Albuquerque Metropolitan Planning Area
17 (AMPA) pursuant to 23 CFR 450; and

18 WHEREAS, the Metropolitan Transportation Board (MTB) of MRMPO is
19 responsible for establishing transportation planning policy for the AMPA; and

20 WHEREAS, the MTB has established a Transportation Coordinating
21 Committee (TCC) to advise them regarding transportation matters and
22 transportation planning processes in the AMPA; and

23 WHEREAS, the MTB may establish advisory groups to assist in its decision-
24 making process;

25 WHEREAS, a previously established advisory group, Public Involvement
26 Committee (PIC), was established by the MTB's predecessor, the Urban

27 Transportation Planning Policy Board (UTTPB) and revised under resolution
28 R-2001-13 UTPPB, and several MTB resolutions; and

29 WHEREAS, the AMPA has expanded to include all of Bernalillo and Valencia
30 Counties, and southern Sandoval County with expanded membership adding
31 several municipalities and tribal governments, therefore PIC bylaws are no longer
32 representative of the entire AMPA; and

33 WHEREAS, methods of public involvement have changed since the earlier
34 committee was established and continue to evolve to include various forms of social
35 media, interactive maps and surveys, electronic surveys, online dissemination of
36 information, educational videos, online videos, teleconferencing, electronic mail,
37 community outreach and involvement, and other innovative methods; and

38 WHEREAS, staff of MRMPO and MRCOG staff researched existing and
39 modern practices of public outreach and education; and

40 WHEREAS, due to the continual evolution in media technology and social
41 interactive methods, a committee is needed to steer public involvement outreach
42 practices to respond to current and future methods.
43

44
45 WHEREAS, to support these efforts the Metropolitan Transportation Board
46 of the Mid-Region Metropolitan Planning Organization, a division of the Mid-Region
47 Council of Governments of New Mexico, approved the following charter (Attachment A)
48
49 in September 20, 2019 and established the Community Engagement Committee.
50
51

52
53 WHEREAS, following adoption of the charter, MRMPO staff saw a need to
54 revise the charter where membership of the Committee was described;
55
56

57
58 WHEREAS in response to subsequent presentations to the Board about this
59 proposed revision there was discussion among Board members and comments
60

61 received from Board members about further desired revisions to the charter;

62
63 WHEREAS, suggested recommendations were incorporated into the
64 draft Charter (Attachment B), presented to the Board at its May 2021 meeting,
65
66 and then posted for a 45-day public comment period;
67
68

69
70 WHEREAS, no public comments were received in opposition to the changes
71
72 and no comments in objection to the additions were raised by Board members at their Board
73
74 meeting where the proposed changes were presented;
75

76 WHEREAS, MRMPO supports the suggested changes to the charter;
77
78 NOW THEREFORE BE IT RESOLVED by the Metropolitan Transportation Board of the Mid-
79
80 Region Metropolitan Planning Organization, a division of the Mid-Region Council of Govern-
81
82 ments of New Mexico, that the Community Engagement Charter is revised and be adopted
83
84 by the Board as shown in Attachment C.
85

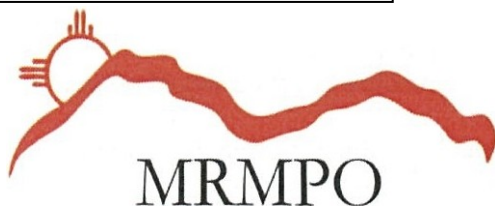
86 AND BE IT FURTHER RESOLVED, that the newly adopted Community
87
88 Engagement Committee Charter shall supersede the previously adopted charter (R-19-
89
90 10-MTB).
91

92 PASSED, APPROVED, AND ADOPTED this 17th day of September
93
94 2021 by the Metropolitan Transportation Board of the Mid-Region Metropolitan
95
96 Planning Organization, a division of the Mid-Region Council of Governments of New
97
98 Mexico.
99

100 _____
101 Jack Torres, Chairperson
102 Metropolitan Transportation Board

103 ATTEST:

104 _____
105 Dewey V. Cave
106 Executive Director, Mid-Region Council of Governments
107 Executive Director, Mid-Region Metropolitan Planning Organization



Mid-Region Metropolitan Planning Organization

Division of
Mid-Region Council of Governments
809 Copper Avenue NW
Albuquerque, New Mexico 87102
(505)247-1750-tel. (505)247-1753-fax
www.mrcog-nm.gov

Charter of the Community Engagement Committee (CEC)

An advisory subcommittee to the Transportation Coordinating Committee (TCC) and the Metropolitan Transportation Board (MTB)

I. Statement of Purpose, Roles and Responsibilities of this Subcommittee

A. The purpose of the Community Engagement Committee (CEC) is to review the public outreach process and activities of the Mid-Region Metropolitan Planning Organization (MRMPO) in order to provide advice and recommendations to the TCC on matters, including the following:

B. The purpose of the CEC is to advise the Metropolitan Transportation Board (MTB) and the Transportation Coordinating Committee (TCC) on public involvement processes, methods, procedures, and public outreach concerns regarding the transportation planning process, plans, and programs for the Albuquerque Metropolitan Planning Area (AMPA). Including the following:

- Evaluation of the Public Participation Procedures (PPP) and provide recommendations as necessary;
- Evaluation of the Public Outreach Plan for development of the MRMPO's long-range Metropolitan Transportation Plan (MTP), Transportation Improvement Program (TIP), and other plans and studies and provide recommendations as necessary;
- Evaluation of general outreach activities and provide recommendations as necessary;
- Suggest various outreach methods to encourage public engagement including minority and non-English speaking residents, and low-income residents.
- Post plan-adoption review of public outreach methods used during the plan's development with evaluation of the methodology and recommendations for improvement.

C. This group will consider other matters referred to them by the TCC, MTB or the MRCOG Board of Directors or Executive Director.

II. Organization and Membership of this Subcommittee

A. The M.P.O. Administrator or Executive Director shall appoint an MPO staff member to serve as the staff coordinator(s) for the committee. The staff coordinator shall work with the MRCOG Communications Officer to develop agendas, reports, present information and data, and other tasks relevant to the work of this committee.

B. Membership of this subcommittee shall be composed of volunteer representatives from various groups and positions such as:

1. The MRCOG Public Information Officer/Communications Manager;
2. Public information/public relations/public outreach staff from various member governments and agencies choosing to be represented;
3. Staff from any news media outlet serving the region;
4. Representatives from community-based organizations located within the AMPA;

5. Transportation related organizations;
6. Representatives from institutions of higher education; and
7. Representation from other groups the subcommittee believes would provide meaningful input.

C. The subcommittee may elect officers or choose to have the staff coordinator chair the meetings. Any election of officers shall be by consensus of those present to select a Chairperson and Vice Chairperson from among the representatives.

1. If a vacancy occurs in the office of Chairperson, the Vice Chairperson shall assume the duties of the Chairperson. If a vacancy occurs in the office of Vice Chairperson, the group shall select, by consensus, a new Vice Chairperson.

2. If both officers are unable to attend a meeting of this subcommittee, the lead staff coordinator shall preside over the meeting.

E. The Chairperson, Vice Chairperson or staff coordinator shall report on the activities of this subcommittee to the TCC and MTB (and other boards if requested).

III. Meeting Procedures and Consensus Process

A. This subcommittee is a forum for open discussion of matters before it and development of recommendations, therefore, formal votes shall not be taken.

B. All matters brought before this committee are for the purpose of providing analyses and recommendations to the TCC and MTB and shall not be construed to have any decision-making authority.

C. Matters brought before this committee shall strive to have any recommendations on the matter agreed upon by consensus of its membership. If consensus cannot be achieved or is not practical, this committee shall present to the TCC/MTB for their consideration and deliberation, a summarization of the matter, reasons and rationale supporting all viewpoints and alternatives studied.

1. "Consensus" shall be defined as all members in attendance being in favor of, abstaining, or not opposing, a recommendation or motion.

D. Meetings of this committee shall generally be conducted with informal discussions, presentations, and debate. At the discretion of the presiding officer, the *MRCOG Rules of Procedure* may be implemented.

E. This committee shall meet at a time, location and schedule adopted by them.

1. Special meetings of this committee may be called by the Chairperson or staff coordinator, or at the direction of the TCC Chairperson, MTB Chairperson, MRCOG Board of Directors Chairperson, or the Executive Director of MRMPO.

IV. Revisions to this Charter

A. This committee may recommend revisions to this charter.

B. Any revisions to this charter shall be approved by the MTB upon recommendation of the TCC.

Approved by the Metropolitan Transportation Board
R-19-10 MTB September 20, 2019

PROPOSED REVISIONS to the
Charter of the Community Engagement Committee (CEC)

**An advisory subcommittee to the Transportation Coordinating Committee (TCC) and the
Metropolitan Transportation Board (MTB)**

The draft revisions shown on this document are coded by added text underlined and removed words struck-through.

I. Statement of Purpose, Roles and Responsibilities of this Subcommittee

A. The purpose of the Community Engagement Committee (CEC) is to serve as a moderated public forum to review the public outreach process and activities of the Mid-Region Metropolitan Planning Organization (MRMPO) in order to provide advice and guidance ~~recommendations~~ to the TCC on matters, including the following:

B. The purpose of the CEC is to share ideas with ~~advise~~ the Metropolitan Transportation Board (MTB) and the Transportation Coordinating Committee (TCC) on public involvement processes, methods, procedures, and public outreach concerns regarding the transportation planning process, plans, and programs for the Albuquerque Metropolitan Planning Area (AMPA).
Including the following:

- Evaluation of the Public Participation Procedures (PPP) and provide recommendations as necessary;
- Evaluation of the Public Outreach Plan for development of the MRMPO's long-range Metropolitan Transportation Plan (MTP), Transportation Improvement Program (TIP), and other plans and studies and provide recommendations as necessary;
- Evaluation of general outreach activities and provide recommendations as necessary;
- Suggest various outreach methods to encourage public engagement including minority and non-English speaking residents, and low-income residents.
- Post plan-adoption review of public outreach methods used during the plan's development with evaluation of the methodology and recommendations for improvement.

C. This group will consider other matters referred to them by the TCC, MTB or the MRCOG Board of Directors or Executive Director.

II. Organization and Membership of this Subcommittee

A. The M.P.O. Administrator or Executive Director shall appoint an MPO staff member to serve as the staff coordinator(s) for the committee. The staff coordinator shall ~~work with the MRCOG Communications Officer to~~ develop agendas, reports, present information and data, and other tasks relevant to the work of this committee.

B. Membership of this subcommittee shall be composed of volunteer representatives holding renewable, two-year terms from various groups and positions such as:

- ~~1. The MRCOG Public Information Officer/Communications Manager;~~
- ~~1.~~2. Public information/public relations/public outreach staff from various member governments and agencies choosing to be represented;
- ~~3. Staff from any news media outlet serving the region;~~
- ~~2.~~4. Representatives from community-based organizations located within the AMPA;
- ~~3.~~5. Transportation related organizations;
- ~~4.~~6. Representatives from ~~institutions of higher education;~~ educational institutions, including but not limited to preK-12 and higher education; and

5. ~~7.~~ Representation from other groups the subcommittee believes would provide meaningful input.

C. The subcommittee may elect officers or choose to have the staff coordinator moderate chair the subcommittee meetings. Any election of officers shall be by consensus of those present to select a Chairperson and Vice Chairperson from among the representatives.

1. If a vacancy occurs in the office of Chairperson, the Vice Chairperson shall assume the duties of the Chairperson. If a vacancy occurs in the office of Vice Chairperson, the group shall select, by consensus, a new Vice Chairperson.

2. If both officers are unable to attend a meeting of this subcommittee, the lead staff coordinator shall preside over the meeting.

D. The Chairperson, Vice Chairperson or staff coordinator shall report on the activities of this subcommittee to the TCC and MTB (and other boards if requested).

III. Meeting Procedures and Consensus Process

A. This subcommittee is a moderated forum for open discussion of matters before it and development of recommendations, therefore, formal votes shall not be taken.

B. All matters brought before this committee are for the purpose of providing community insights analyses and recommendations to the TCC and MTB and shall not be construed to have any decision-making authority.

C. Matters brought before this committee shall strive for open and moderated discussion, and all perspectives and ideas will be recorded and reviewed during planning processes. ~~to have any recommendations on the matter agreed upon by consensus of its membership. If consensus cannot be achieved or is not practical.~~ This committee shall present to the TCC/MTB for their consideration and deliberation, a summarization of the matter, reasons and rationale supporting all viewpoints and alternatives studied.

~~1. "Consensus" shall be defined as all members in attendance being in favor of, abstaining, or not opposing, a recommendation or motion.~~

D. Meetings of this committee shall generally be conducted with informal discussions, presentations, and debate. At the discretion of the presiding officer or staff coordinator, the *MRCOG Rules of Procedure* may be implemented.

E. This committee shall meet at a time, location and schedule adopted by them.

1. Special meetings of this committee may be called by the Chairperson or staff coordinator, or at the direction of the TCC Chairperson, MTB Chairperson, MRCOG Board of Directors Chairperson, or the Executive Director of MRMPO.

IV. Revisions to this Charter

A. This committee may recommend revisions to this charter.

B. Any revisions to this charter shall be approved by the MTB upon recommendation of the TCC.



DRAFT REVISED

Charter of the Community Engagement Committee (CEC)

An advisory subcommittee to the Transportation Coordinating Committee (TCC) and the Metropolitan Transportation Board (MTB)

I. Statement of Purpose, Roles and Responsibilities of this Subcommittee

A. The purpose of the Community Engagement Committee (CEC) is to serve as a moderated public forum to review the public outreach process and activities of the Mid-Region Metropolitan Planning Organization (MRMPO) in order to provide advice and guidance to the TCC on matters, including the following:

B. The purpose of the CEC is to share ideas with the Metropolitan Transportation Board (MTB) and the Transportation Coordinating Committee (TCC) on public involvement processes, methods, procedures, and public outreach concerns regarding the transportation planning process, plans, and programs for the Albuquerque Metropolitan Planning Area (AMPA). Including the following:

- Evaluation of the Public Participation Procedures (PPP) and provide recommendations as necessary;
- Evaluation of the Public Outreach Plan for development of the MRMPO's long-range Metropolitan Transportation Plan (MTP), Transportation Improvement Program (TIP), and other plans and studies and provide recommendations as necessary;
- Evaluation of general outreach activities and provide recommendations as necessary;
- Suggest various outreach methods to encourage public engagement including minority and non-English speaking residents, and low-income residents.
- Post plan-adoption review of public outreach methods used during the plan's development with evaluation of the methodology and recommendations for improvement.

C. This group will consider other matters referred to them by the TCC, MTB or the MRCOG Board of Directors or Executive Director.

II. Organization and Membership of this Subcommittee

A. The M.P.O. Administrator or Executive Director shall appoint an MPO staff member to serve as the staff coordinator(s) for the committee. The staff coordinator shall develop agendas, reports, present information and data, and other tasks relevant to the work of this committee.

B. Membership of this subcommittee shall be composed of volunteer representatives holding renewable, two-year terms from various groups and positions such as:

1. Public information/public relations/public outreach staff from various member governments and agencies choosing to be represented;
2. Representatives from community-based organizations located within the AMPA;
3. Transportation related organizations;
4. Representatives from educational institutions, including but not limited to preK-12 and higher education; and

5. Representation from other groups the subcommittee believes would provide meaningful input.
- C. The subcommittee may elect officers or choose to have the staff coordinator moderate the subcommittee meetings. Any election of officers shall be by consensus of those present to select a Chairperson and Vice Chairperson from among the representatives.
 1. If a vacancy occurs in the office of Chairperson, the Vice Chairperson shall assume the duties of the Chairperson. If a vacancy occurs in the office of Vice Chairperson, the group shall select, by consensus, a new Vice Chairperson.
 2. If both officers are unable to attend a meeting of this subcommittee, the lead staff coordinator shall preside over the meeting.
- D. The Chairperson, Vice Chairperson or staff coordinator shall report on the activities of this subcommittee to the TCC and MTB (and other boards if requested).

III. Meeting Procedures

- A. This subcommittee is a moderated forum for open discussion of matters before it and development of recommendations, therefore, formal votes shall not be taken.
- B. All matters brought before this committee are for the purpose of providing community insights to the TCC and MTB and shall not be construed to have any decision-making authority.
- C. Matters brought before this committee shall strive for open and moderated discussion, and all perspectives and ideas will be recorded and reviewed during planning processes. This committee shall present to the TCC/MTB for their consideration and deliberation, a summarization of the matter, reasons and rationale supporting all viewpoints and alternatives studied.
- D. Meetings of this committee shall generally be conducted with informal discussions, presentations, and debate. At the discretion of the presiding officer or staff coordinator, the *MRCOG Rules of Procedure* may be implemented.
- E. This committee shall meet at a time, location and schedule adopted by them.
 1. Special meetings of this committee may be called by the Chairperson or staff coordinator, or at the direction of the TCC Chairperson, MTB Chairperson, MRCOG Board of Directors Chairperson, or the Executive Director of MRMPO.

IV. Revisions to this Charter

- A. This committee may recommend revisions to this charter.
- B. Any revisions to this charter shall be approved by the MTB upon recommendation of the TCC.

Community Engagement Committee (C E C)

Background:

- The CEC was approved by the MTB on September 10, 2019 to gather feedback on public engagement policies and practices by MRMPO.
- In December 2020, MRMPO presented an informational item about our intention to propose charter revisions before convening this committee.
- At that meeting, additional suggested charter changes were voiced by Board members, including maintaining the charter clause for committee members to run for chair and vice-chair positions.

Community Engagement Committee (C E C)

Status Update:

- Draft charter revisions were developed and presented to the TPTG, TCC, and MTB.
- The draft charter revisions were posted on MRCOG's website in June for a 45-day period of public review.
- No comments or objections to the proposed revisions were received.
- The attached revised draft (Attachment C) incorporates feedback received by the Board in addition to the original proposed changes brought forward by MRMPO staff.

Community Engagement Committee (C E C)

Next Steps:

- If the resolution to adopt the revised charter is approved, MRMPO staff will begin recruiting community members to serve on the committee using various methods. Board input on this process is welcome! MRMPO will be seeking diverse membership, and especially participation from people representing traditionally underserved communities.
- In fall or early winter of this year, the committee will hold its first meeting.
- The first meeting agenda will include a review of community engagement processes for the adopted *Connections 2040 MTP* and also MRCOG accessibility protocols and practices.

Community Engagement Committee (C E C)

Discussion and Questions

**Contact information for further questions or comments
regarding the Community Engagement Committee :**

Tara Cok – tcok@mrcog-nm.gov