MINUTES
Workforce Connection
of Central New Mexico
Full Board Meeting
Monday, February 11, 2019
New Mexico Workforce Connection
809 Copper Ave. NW, Albuquerque, NM 87102
1:30 pm

Roll Call - Determination of Quorum - by Art Martinez

Present
• Odes Armijo-Caster
• Beth Barela
• Celina Bussey
• Doug Calderwood
• Manuel Casias
• Herb Crosby
• Carol Culver
• Reyes Gonzales
• Marni Goodrich
• Victoria Hernandez
• Richard Holcomb
• Gregg Hull
• Krista Kelley - Telephone
• John Mierzwa
• Ralph Mims
• Laura Musselwhite
• Melodee Saiz
• James Salas
• Waldy Salazar
• Leslie Sanchez
• Diane Saya, Treasurer
• Jerry Schalow, Vice-Chair
• Carolyn VanderGiesen
• Bob Walton

Absent
• Paige Briggs
• Michael Herrick
• Gregg Hull
• Paul Kress
• John Lahoff
• Valarie Lopez
• Doug Majewski
• Debbie Ortiz, Chair
• Stacy Sacco
• Isaac Zamora
Approval of Monday, February 11, 2019, Agenda

Motion: Herb Crosby  
Second: Manuel Casias  
No Discussion  
Action: Passed unanimously by voice vote

Tab 1 Approval of Minutes, Full Board, October 22, 2018

Motion: Carolyn VanderGiesen  
Second: Celina Bussey.  
No Discussion  
Action: Passed unanimously by voice vote

PRESENTATION

Partner Spotlight by Department of Vocational Rehabilitation – by Reyes Gonzales & Staff

ACTION ITEMS

Tab 2 Approval of GP-106, WIOA Youth Activities and Program Eligibility, Change #3

Lloyd Aragon, WIOA Manager

- Mr. Aragon presented the WIOA Youth Activities and Program Eligibility.
- He noted this policy was updated about a year and a half ago as some of the preliminary work was being done on WIOA.
- He stated the update to this policy focuses on the eligibility activity items and a broader vision of youth services to include co-enrollment, ITA’s, apprenticeship, pre-apprenticeship and post-secondary education.
- He explained there no major changes and everything falls in line with WIOA.

Questions & Comments followed

Motion: Odes Armijo-Caster  
Second: Waldy Salazar  
No Discussion  
Action: Passed unanimously by voice vote

Tab 3 Approval of OP-419, Individual Training Accounts, Change #6

Lloyd Aragon, WIOA Manager

- Mr. Aragon presented the Individual Training Accounts change.
- Carol Culver stated this policy was presented to Training & Service Provider Committee on January 16, 2019 with no major updates, just maintenance in the policy outline.
- Mr. Aragon explained that the one of the changes in the policy is to make sure providers are on the approved Eligibility Training Provider List.
Another focus for ITA’s in conjunction with on-the-job training and Registered Apprenticeship.

Questions & Comments followed

Motion: Bob Walton
Second: Carolyn VanderGiesen
No Discussion
Action: Passed unanimously by voice vote

Tab 4 Approval of OP-424, Individual Career Services Policy, Change #1

Lloyd Aragon, WIOA Manager

- Mr. Aragon presented the Individual Career Services Policy change.
- He stated this policy under WIA used to be called Intensive Services and now under WIOA it has changed to Individual Career Services with the same limitation on money of $2500.
- We can pay for services such as but not limited to: short-term pre-vocational, learning skills, soft skills and workforce preparation activities

Questions & Comments

Motion: Doug Calderwood
Second: Laura Musselwhite
No Discussion
Action: Passed unanimously by voice vote

Tab 5 Approval of OP-435, Transitional Jobs - Work Experience Policy - New

By Art Martinez, Workforce Administrator

- Mr. Martinez presented the Transitional Jobs Policy Change.
- He explained back in October, with board approval, to put together an Ad hoc committee for Work to Learn/Learn to Work Activities.
- This policy provides the Adult/Dislocated Worker Provider Direction for the implantation of Transitional Jobs/Workforce Experience for WIOA eligible adults/dislocated workers.

Questions & Comments

Motion: Herb Crosby
Second: Bob Walton
No Discussion
Action: Passed unanimously by voice vote

INFORMATION & DISCUSSION ITEMS

Tab 6 WIOA Monthly Expenditure Report for January 31, 2019

by Jesse Turley, Workforce Accounting Manager

- Jesse Turley, WCCNM Accounting Manager, provided the report for the WIOA monthly

- Year-to-date formula and other funding sources, Ticket to Work and USDOL Tech Grar expenditures for the current period, totaled $933,948, with a total year-to-date expenditure totaling $5,377,276.

**Questions and Comments Followed**

**Tab 7 Business and Career Center Update/Dashboard/TechHire**

by Joy Forehand, Operation Manager & Tawnya Rowland TechHire Program Director, & Lloyd Aragon, WIOA Manager

- Mr. Aragon presented the Dashboard as of December 31, 2018.
- Ms. Forehand gave an update on the Business & Career Centers as of November & December 2018.
- She also gave a brief overview of the economic outlook for the region and discussed all the recruiting events that have taken place.
- Lloyd gave an update on the new performance measures that had become available.
- Ms. Rowland gave an update on TechHire.

**REPORTS/UPDATES**

**Committee Reports**

- **Training and Service Provider Committee**
  - Ms. Carol Culver stated the Training & Service Provider met and reviewed the ITA policy.
  - Reviewed two new providers that want to be on the ETPL.
- **Performance and Monitoring Committee**
  - Mr. Doug Calderwood stated the committee met on January 9th and had all providers were present.
  - It was a very good meeting with all providers calibrating ideas together.
- **Youth Council Committee**
  - Next meeting is in March.
- **Work to Learn/Learn to Work**
  - No Report.

**WIOA Status Updates**

By Art Martinez, WCCNM Administrator

- Mr. Martinez provided an update on workforce activities
- He stated that NMDWS would like to have a Board Training on April 9, 2019 for about four hours.
- There will also be a State Workforce Conference in May an email will be sent out to include the dates.
- USDOL will be out the week of April 8th to monitor TechHire.
PUBLIC COMMENT/ADJOURNMENT

- Public Comment – Michelle Ribeiro, New Mexico Department of Higher Education
- Adjournment – 3:25 p.m.

NOTES

Next Meeting:
Date:     April 15, 2019
Time:     1:30 p.m.
Location: Mid-Region Council of Governments – Board Room

Approved at the April 11, 2019 WCCNM Full Board Meeting:

ATTEST:

[Signature]
Debbie Ortiz, WCCNM Chair

Secretary

"Equal Opportunity Program"