Roll Call - Determination of Quorum - by Art Martinez

Present
- Odes Armijo-Caster
- Celina Bussey
- Manuel Casias
- Carol Culver
- Reyes Gonzales
- Hank Humiston
- Krista Kelley - Telephone
- Valerie Lopez
- John Mierzwa
- Vaadra Martinez
- Debbie Ortiz
- James Salas
- Waldy Salazar
- Leslie Sanchez
- Diane Saya, Treasurer
- Jerry Schalow, Vice-Chair
- Raymond Trujillo
- Carolyn VanderGiesen

Absent
- Beth Barela
- Doug Calderwood
- Herb Crosby
- Marni Goodrich
- Victoria Hernandez
- Michael Herrick
- Gregg Hull
- Richard Holcomb
- Gregg Hull
- Paul Kress
- Ralph Mims
- Laura Musselwhite
- Debbie Sacco
- Melodee Saiz
- Doug Majewski
- Bob Walton
- Isaac Zamora
Approval of Monday, April 15, 2019, Agenda

Motion: Jerry Schalow
Second: Carolynn VenderGiesen
No Discussion
Action: Passed unanimously by voice vote

Tab 1 Approval of Minutes, Full Board, February 11, 2019

Motion: Odes Armijo-Caster
Second: Manuel Casias
No Discussion
Action: Passed unanimously by voice vote

PRESENTATION

None

ACTION ITEMS

Tab 2 Acceptance of PY17 Audit Report

by Mark Santiago with Ricci and Company

- Mr. Santiago presented the PY17 Audit Report from Ricci and Company.
- The Independent Audit Report explains what information was audited as well as responsibilities of all involved parties.
- He noted that Ricci and Company issued an unmodified opinion of the Workforce Connection of Central New Mexico’s financial practices.
- He also noted that this was a smooth audit with no audit findings and the management of the organization is well established.
- Mr. Santiago explained the responsibilities of Ricci and Company, under U.S and Government Auditing Standards, an annual financial audit is required by the New Mexico State Auditor and the Single Audit Act.
- The WCCNM financial audit was submitted to the Office of the State Auditor on December 3, 2018 and was accepted on February 20, 2019.
- A draft of the Annual Financial Statements and Independent Auditor’s Report for the year ending June 30, 2018 was discussed at the exit conference with members of the WCCNM Board and MRCOG staff on November 16, 2018.
- Mr. Cave thanked staff for all their hard work.
- Ricci and Company is recommending the acceptance of the PY17 Audit Report.

Questions & Comments followed

Motion: Leslie Sanchez
Second: Reyes Gonzales
No Discussion
Action: Passed unanimously by voice vote
Tab 3  Approval of R-01-19, Open Meetings Act Resolution
by Art Martinez, WCCNM Administrator

- Mr. Martinez stated the Open Meetings Act Resolution must be approved every program year to remain in compliance with statutory regulations.
- Any policy-making body of any state agency or any agency formulating public policy is required to follow the Open Meetings Act.

Motion: Odes Armijo-Caster
Second: Waldy Salazar
No Discussion
Action: Passed unanimously by voice vote

Tab 4  Approval of WFCP-01-19, WCCNM Meeting Dates
by Art Martinez, Workforce Administrator

- Mr. Martinez presented the PY19 WCCNM Meeting Dates for July 2019 through June 2020.
- Full Board meetings will be scheduled on the third Monday of every other month. Executive Committee will be scheduled as needed.
- The meeting schedule follows the schedule established in 2003.

Motion: Jerry Schalow made a motion to amend the February 17, 2020 meeting date to February 10, 2020
Second: Valerie Lopez
No Discussion
Action: Passed unanimously by voice vote

Tab 5  Approval to Extend Sanchez, Mower & Desiderio, P.C., Contract for PY20
by Art Martinez, Workforce Administrator

- Mr. Martinez presented the recommendation for a contract extension for WCCNM Legal Counsel, Sanchez, Mower & Desiderio, P.C.
- This contract is pursuant to the professional services agreement, which allows for a one-year contract extension, dependent on funding availability and contract negotiations. The term of the contract would be for one year beginning July 1, 2019 and ending June 30, 2020.

Motion: Jerry Schalow
Second: Leslie Sanchez
No Discussion
Action: Passed unanimously by voice vote
Approval of OP-435, Work Experience – Internship Policy - Change 1

by Art Martinez, Workforce Administrator

- Mr. Martinez presented Work Experience-Internship Policy. Following a discussion on advice from legal counsel, it was recommended to table this item until further review.

**Discussion**

*Motion: Jerry Schalow made a motion to table the policy until further review*

*Second: Leslie Sanchez*

*No Discussion*

*Action: Passed unanimously by voice vote*

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**INFORMATION & DISCUSSION ITEMS**

Tab 7  Ad-Hoc Committee Discussion

by Art Martinez, Workforce

- Economic Development
- Service Provider Contract renewals

- Mr. Martinez explained the need for Ad-Hoc Committees for Economic Development and Service Provider Contract Renewals.

Tab 8  WIOA Monthly Expenditure Report for March 31, 2019

by Jesse Turley, Workforce Accounting Manager

- Jesse Turley, WCCNM Accounting Manager, provided the report for the WIOA monthly expenditure report as of March 31, 2019.
- Year-to-date formula and other funding sources, Ticket to Work and USDOL Tech Grar expenditures for the current period, totaled $1,052,509, with a total year-to-date expenditure totaling $7,860.216.

**Questions and Comments Followed**

Tab 9  Business and Career Center Update/Dashboard/TechHire

by Joy Forehand, Operation Manager & Tawnya Rowland TechHire Program Director, & Lloyd Aragon, WIOA Manager

- Ms. Forehand presented the Dashboard as of March 31, 2019.
- Joy also gave a brief overview of the economic outlook for the region and discussed all recruiting events which had taken place.
- Performance was still being updated with the correct data.
- Ms. Rowland gave an update on TechHire.
Committee Reports

- Training and Service Provider Committee
  - Telephone conference was taken in place in lieu of meeting. Discussion was in regards to a new providers.
- Performance and Monitoring Committee
  - No Report.
- Youth Council Committee
  - No Report.
- Work to Learn/Learn to Work
  - No Report.

WIOA Status Updates

By Art Martinez, WCCNM Administrator

- Mr. Martinez provided an update on workforce activities
- He stated that there was board training that was hosted by NMDWS.
- There will also be a State Workforce Conference in May an email will be sent out to include the dates.
- USDOL will be out the week of April 8th to monitor TechHire.

PUBLIC COMMENT/ADJOURNMENT

- Public Comment –
- Adjournment – 3:17 p.m.

NOTES

Next Meeting:
Date: June 17, 2019
Time: 1:30 p.m.
Location: Mid-Region Council of Governments – Board Room
Approved at the June 17, 2019 WCCNM Full Board Meeting:

Debbie Ortiz, WCCNM Chair

ATTEST:

Secretary

"Equal Opportunity Program"