



## TOWN OF EDGEWOOD

171A State Rd. 344  
P.O. Box 3610  
Edgewood, NM 87015  
Phone: (505) 286-4518 Fax (505) 286-4519  
[www.edgewood-nm.gov](http://www.edgewood-nm.gov)

March 30, 2023

Project Oversight Division  
New Mexico Department of Transportation  
1120 Cerrillos Road  
Santa Fe, New Mexico 87505  
*Submitted via NMDOT's FTP by MRCOG*

RE: Town of Edgewood  
FY24 Transportation Project Fund Application

To Whom It May Concern:

The Town of Edgewood is submitting an application for the FY24 Transportation Project Fund (TPF), for the West Venus Road Improvements project. The improvements consist of blading & shaping, double penetration chip seal and a base course walking path. The cost of the project per the Engineer's Opinion of Probable Project Cost is \$746,000. The Town is committed to the required match of 5%, however, if a waiver is available, the Town will request it. The requested funding would fund the entire phase of the project.

This project consists of planning, design, drainage improvements, construction, blading & shaping, reconstruction, construction management, and miscellaneous construction, which are eligible for TPF per NMDOT's call for projects.

West Venus Road is a locally owned right-of-way and this project does not include federal funds.

If the Town of Edgewood received TPF funds in the fall of 2023, design would start within 3 months and construction is anticipated to be completed within 18 months. The Town is currently under a Professional Services Agreement (PSA) and a Task Order with [DENNIS ENGINEERING COMPANY](#) specific to this project. The entire extent of the project is within locally owned right-of-way.

If you have any questions, please contact me at 505-286-4518.

Sincerely,  
Town of Edgewood

*Nina R. McCracken Town Clerk for  
Jerrett Perry*

Jerrett Perry  
Town Manager

Xc: Amanda Nino, LGRF Coordinator, NMDOT, [amanda.nino@dot.nm.gov](mailto:amanda.nino@dot.nm.gov)  
Jerry Powers, Commissioner, [jpowers@edgewood-nm.gov](mailto:jpowers@edgewood-nm.gov)  
Richard Runyon, Dennis Engineering Company, [richard@decnm.com](mailto:richard@decnm.com)

### *Town Commissioners*

**Kenneth Brennan D-1**  
**Jerry Powers D-2**  
*(Mayor Pro Tem)*  
**Audrey Jaramillo D-3**  
*(Mayor)*  
**Filandro R. Anaya D-4**  
**Sterling Donner D-5**

**Jerrett Perry**  
*Town Manager*

**Michael Steininger**  
*Town Treasurer*

**Nina R. McCracken**  
*Town Clerk*

**Roger P. Jimenez,**  
*Chief of Police*

**William H. White**  
*Municipal Judge*

### GENERAL INFORMATION

Preparation Date: March 30, 2023 Project Title: W. Venus Road Improvements

Requesting T/LPA: Town of Edgewood  
(Applicant)

Is there an approved Governing Body resolution for this application  
 YES  NO  PENDING If pending, date expected \_\_\_\_\_

#### Responsible Charge

Name: Jerrett Perry

Phone: 505-286-4518

Title: Manager

Email: jperry@edgewood-nm.gov

### PROJECT DESCRIPTION

Project Type (Check all that apply):

ROADWAY  BRIDGE  SAFETY  PLANNING/DESIGN  OTHER

If you chose "OTHER" please clarify here: \_\_\_\_\_

Project Scope: Planning, design, drainage improvements, construction, blading & reshaping, reconstruction, testing, construction management and miscellaneous.

Is the request to address a bridge on the NMDOT's Local Bridge Priority List for Replacement/Rehabilitation?  
 NO  YES If yes, please indicate bridge #: \_\_\_\_\_

Is the request to continue or advance a phase of a previous project?  
 NO  YES If yes, please indicate funding sources and scope of previous phase below.

Funding Source: \_\_\_\_\_

Previous Phase Project Scope: \_\_\_\_\_

Completion Date of Previous Phase: \_\_\_\_\_

Current Phase being requested: \_\_\_\_\_

#### Project Location

Route Number and/or Street Name: West Venus Road

#### Project Termini:

Beginning Mile point and/or intersection: Horton Road

Ending Mile point and/or intersection: Approximately 3,950 feet east

Total length of proposed project: 3,950 feet

**NOTE: A local government project that is located in full or in part within a department right-of-way or NHS route must be administered in accordance with the "Tribal/Local Public Agency Handbook".**

**A local government project that ties into, connects or crosses a department right-of-way or an NHS route, or when the project may have an effect on existing improvements within department rights-of-way, requires the approval of the department.**

Is the project located in full or in part within a department right-of-way or NHS route?

NO  YES If yes, the project must be administered in accordance with the Tribal/Local Public Agency Handbook and follow all requirements and procedures.

Does the project tie into, connect or cross a department right-of-way or an NHS route, or will the project have an effect on existing improvements within a NMDOT right-of-way? "Letter of Approval" from the NMDOT District Engineer?

NO  YES If yes, a "Letter of Approval" is required from the NMDOT District Engineer.

Will the project impact known environmental and/or cultural resources?

NO  YES If yes, please clarify \_\_\_\_\_

Is this project tied to any past or future federal funding?

NO  YES If yes, please identify \_\_\_\_\_

NO  YES Does the Local Entity intend to apply for Match Waiver Funding?

**Project Phases** to be included in request (Check all that apply):

*PLANNING*

*PRELIMINARY ENGINEERING/DESIGN*

*CONSTRUCTION*

*CONSTRUCTION MANAGEMENT & TESTING*

*RIGHT OF WAY ACQUISITION\**

\* Projects that are for ROW acquisition will need to follow NMDOT ROW acquisition requirements if the entity intends to utilize federal funding in any subsequent project phase.



**Topics to discuss during all PFF meetings:**

- Is this project included in any other planning documents? (Comprehensive Plan, ICIP, etc.)
- Does the T/LPA have the minimum match required for the project? If not, does the T/LPA intend to apply for a match waiver?
- Does the T/LPA have a good track record for responsible use/tracking of state funds? Have they met closeout deadlines? Have they successfully completed other state funded projects in a timely manner?
- Has the T/LPA had any issues with design/construction in the past?
- Does the T/LPA have major audit findings that would prevent them from being a responsible fiscal agent?

**Additional topics to discuss during PFF meetings ONLY if project is on or intersects with an NMDOT or NHS route:**

- Is the Tribal/Local Public Agency (T/LPA) familiar with the NMDOT T/LPA Handbook? Has the person in responsible charge attended one of the T/LPA Handbook trainings?
- Is the project within NMDOT ROW? If so, does the district support the project?
  - Are agreements necessary for maintenance and operations? (Lighting agreements, landscaping, etc.)
- The T/LPA must follow the NMDOT specifications as outlined in the “Specs for Highway and Bridge Construction” unless the appropriate NMDOT Design Center grants permission prior to design for the T/LPA to use other specs.

**TOWN OF EDGEWOOD  
RESOLUTION NO. 2023-005**

**Application to the New Mexico Department of Transportation  
Transportation Project Fund 2023/2024**

**WHEREAS**, the Town of Edgewood is requesting funding assistance from the New Mexico Department of Transportation (NMDOT) through the Transportation Project Fund (TPF) program funding for fiscal year 2024/2025; and

**WHEREAS**, the NMDOT has instituted a program for financing of projects from the TPF and has developed an application procedure whereby the Governing Body may submit an application for financial assistance from NMDOT for public projects; and

**WHEREAS**, the Town of Edgewood is eligible to apply for state funded grants necessary for the development of transportation projects including all areas for vehicular, transit, bicycle and pedestrian travel which includes streets, roadways, bridges, crossing structures and parking facilities; and

**WHEREAS**, the Town of Edgewood intends to undertake planning, design, construction and improvements to local roadways for the benefit of the Governmental unit and its citizens; and

**WHEREAS**, the Town of Edgewood has worked with NMDOT and the Mid Region Council of Governments on past projects for transportation infrastructure; and

**WHEREAS**, the Town commits to 5% matching funds of the NMDOT TPF funding; and

**WHEREAS**, the Town certifies this project to be a high priority and necessary for the public good and welfare; and



**WHEREAS**, the application prescribed by the NMDOT has been completed and submitted to the Town of Edgewood and this resolution approving the submission of the completed application to the NMDOT for its consideration and review is required as part of the application.

**NOW THEREFORE, BE IT RESOLVED** in official session that the Town of Edgewood certifies, endorses and otherwise approves the resolution for application to New Mexico Department of Transportation for TPF funding for a project within the limits and jurisdiction of the Town of Edgewood.

**PASSED, APPROVED and ADOPTED** by the governing body of the Town of Edgewood on this 24<sup>st</sup> day of February 2023.

Audrey J. Jaramillo, CMD

Audrey J. Jaramillo,  
Mayor

2/28/2023

DATE

ATTEST:

Nina P. McCracken

Nina McCracken  
Clerk

2/28/2023

DATE





**PROJECT LOCATION**

VENUS RD. FROM HORTON RD. TO APPROX. 3,950 LF EAST

DESIGN: M/A
DRAWN: RAR
CHECKED: RAR
DATE: 3/29/2023
REV:
REV:
REV:

TITLE
<b>PROJECT LOCATION MAP</b>



PROJECT
<b>TOWN OF EDGEWOOD NMDOT TPF APPLICATION W. VENUS RD. IMPROVEMENTS</b>

SHEET
<b>1</b>